Department of Transport
Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department’s Employment Equity Plan.

APPLICATIONS : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria for attention Recruitment Unit. Room 4034.

CLOSING DATE : 12 July 2019

NOTE : Applications must be accompanied by form Z83, obtainable from any Public Service Department, (or obtainable at www.gov.za) and a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates), as well as certified copies of all qualifications and ID document. Failure to submit the requested documents/information will result in your application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidates must be willing to sign an oath of secrecy with the Department. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates.

OTHER POST

POST 22/38 : DEPUTY DIRECTOR: PERFORMANCE MONITORING AND EVALUATION
REF NO: DOT/HRM/2019/30
Branch: Administration Office of the Director - General
Chief Directorate: Strategic Planning, Cluster Coordination
Directorate: Strategic Planning and Monitoring
Sub-directorate: Performance Monitoring and Evaluation

SALARY : All-inclusive salary package of R 733 257 per annum (Level 11)
CENTRE : Pretoria

REQUIREMENTS : A Bachelor’s degree / National Diploma in Public Management or equivalent. A postgraduate qualification will be an advantage. At least five years’ experience in the Public Service of which three years must have been in a strategic planning environment. Note: The following will serve as strong recommendations: Knowledge of Public Financial Management Act and Treasury Regulations. Knowledge of Strategic Planning. Good communication skills (written and verbal) and interpersonal skill. Analytical skill. Problem solving. Supervisory. Facilitation and advanced Computer skills.

DUTIES : Facilitate and assist in the collation and analysis of the department quarterly and annual reports. Facilitate and assist with the compilation of monitoring and reporting guidelines, instructions on the content and formats as may be required by the Framework of Government-wide. Monitoring and Evaluation. Ensure the development of the department internal monitoring and reporting guidelines and ensure that they are in line with national framework. Identify challenges related to the non-achievement of the performance target as per the APP and provide advice to management. Represent the department in national and provincial meetings on matters related to monitoring and evaluation.

ENQUIRIES : Mr. B Ramantsi; Tel No: (012) 309 3288/3893

POST 22/39 : DEPUTY DIRECTOR: BUDGET MONITORING
REF NO: DOT/HRM/2019/
Branch: Office of the Chief Financial Officer
Chief Directorate: Budgeting and Compliance
Directorate: Management Accounting and Budgeting
Sub-Directorate: Budget Monitoring

SALARY : All-Inclusive salary package of R 733 257 per annum (Level 11)
CENTRE: Pretoria

REQUIREMENTS:
Matric and a recognised NQF level 6 / 7 in Finance coupled with five years’ experience in Financial Management with at least three years involvement in budgeting. Note: The following serve as strong recommendation: Knowledge of Public Finance Management Act (PFMA) and Treasury Regulations. Division of Revenue Act. Knowledge of Budget procedures and processes. Knowledge of government accounting system. Computerized financial system – BAS and Vulindlela. Excellent computer literacy in word processing, presentations, pivot tables and spreadsheets. Excellent communication skills (written and verbal). Must be willing to work beyond normal working hours when required.

DUTIES:
Coordinate, Consolidate and manage departmental capturing of budget on the transversal system. Ensure that the accounting information is accurate, relevant and reliable. Monitoring of the departmental expenditure. Management of cash flow projection. Reporting and provision of relevant information for financial statement. Management of budget reprioritization. Compile presentations and reports for the Audit committee, Portfolio committee and Executive committee. Management of the sub-directorate and supervision of staff.

ENQUIRIES: Mr. N Rapholo, Tel No: 012 309 3603

POST 22/40: ASSISTANT DIRECTOR: DRIVING LICENCE STANDARD REF NO: DOT/HRM/2019/31 (3 POSTS)
Branch: Road Transport
Chief Directorate: Road Regulation
Directorate: Compliance
Sub-Directorate: Driving Licence Standards

SALARY: R356 289 per annum (Level 10)

CENTRE: Pretoria

REQUIREMENTS:

DUTIES:
Evaluate standards at driving licence testing centres. Evaluate driving licence examiners at driving licence centres. Preparation of reports and internal communication. Updating of departmental records. Investigations (preliminary)

ENQUIRIES: Ms L Botma, Tel No: (012) 309-3763

POST 22/41: SENIOR SAFETY LIASION OFFICER REF NO: DOT/HRM/2019/32
Branch: Maritime Transport
Chief Directorate: Implementation, Monitoring and Evaluation
Directorate: Maritime Safety, Security and Environment
Sub-directorate: Maritime Safety

SALARY: R 316 791 per annum (Level 08)

CENTRE: Pretoria

REQUIREMENTS:
A recognised NQF level 6 qualification in Maritime Studies, Economics, Public Management or Law with 3 years’ experience in the maritime sector. The following will serve as a recommendation: Knowledge of South African Maritime Transport Environment, the Merchant Shipping Act and relevant Maritime Regulations. Knowledge of the International Maritime Treaties /protocols (IMO/ILO/UN) willing and able to deliver service effectively and efficiently in order to put the spirit of customer services (Batho Pele) into practice, initiates, supports and champions organisational transformation and change in order to successfully implement new initiatives and deliver on service delivery commitments. Responsible for compiling the management report. Knowledge of Public Finance Management Act (PFMA) and Treasury Regulations. Good communication skills (verbal and written). Computer Literacy. Government related to information. Compiles and manages budget,
controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally recognised financial practices in order to ensure the achievement of strategic organisational objectives. Must be able and willing to travel nationally. Be able to work under pressure. To support the implementation of safety policy and legislation as aligned to the International Standards. Participate in facilitating the development and Implementation of legislative / regulatory framework for the safety on inland-waterways. Coordinate stakeholders meetings on a regular basis. Liaise with stakeholders in the implementation of the National Small Vessels Safety Regulations. Provide support in the facilitation of the implementation of the National Small Vessels Safety Regulations. Provide support with the facilitation of the development and registration of National Small Vessels database. Liaise and facilitate the implementation of the National Small Vessels database. Provide support with the development of a framework for reporting on safety accidents.

**ENQUIRIES**: Ms S Dharamalingam, Tel No: (012) 309 3834

**DUTIES**: Participate in facilitating the convening of the Courts of Marine Enquiry as required in the Merchant Shipping Act and the Courts of Marine Regulations. Facilitate the coordination of Maritime Stakeholder & Incident Investigation. Participate in the International Maritime Organisation Voluntary Audit Scheme. Providing support the sub-directorate with maritime safety matters that are dealt with by the International Maritime Organisation. Liaise with SAMSA on the Marine Accidents and Incidents Investigations. Participate during the discussions and conclusions of the Memorandum of Understanding with SAMSA. Provide support with administrative functions towards the convening of the sitting of the Court of Marine Enquiry. Serve as the Clerk of the Court of Marine Enquiry. Provide support to the Project Officer with the management of the project funds. Liaise with key stakeholders such as the affected family members, legal attorneys and defendants. Provide support in facilitation of the implementation of the Court of Marine Enquiry’s decisions. Maintain and keep the list of potential members of the Court of Marine Enquiry updated. Liaise with MRCC to collect monthly incident and accident reports. Provide support in facilitation of the requirements of the Voluntary Audit Scheme in line with the Memorandum of Co-operation between which parties. Participate in the implementation of the Voluntary Audit Scheme findings. Obtain the necessary approval for SA to participate in related international forums such International Maritime Organisation such as Maritime Safety Committees as required.