ANNEXURE B

DEPARTMENT OF DEFENCE



APPLICATIONS : Department of Defence, SA Defence Intelligence College (SADIC), Private Bag X3003, Waterkloof Ridge, Pretoria, 0105 or hand delivered at 208 Johann Rissik Drive, Waterkloof Ridge or email to cleaners@di.mil.za

CLOSING DATE : 04 December 2026 at 16h00 (Applications received after the closing date and faxed copies will not be considered).

NOTE : It is the Department's intention to promote equity (race, gender and disability) through the filling of this posts with candidates whose transfer/promotion/appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan. Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e. effective 01 January 2021 or on the DPSA web site link: https://www.dpsa.gov.za/newsroom/psvc/. Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application, it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will Photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. The level of appointments is dependent upon, qualifications, relevant experience and research output. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. The competency assessment will be limited to successful candidates in the interview process only. Shortlisted candidates will be subjected to a personnel suitability checks (pre-employment screening) which may include social media profiles checks. A successful candidate will have to undergo a full security vetting while in the employ of the department and negative outcome shall nullify employment contract. Failure to submit the required documents will result in your application not being considered. Successful candidates will be required to disclose their financial interests within one (1) month of appointment. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

OTHER POST

POST 42/11 : **CLEANER REF NO: DI/36/42/26 (X2 POSTS)**

SALARY : R144 024 – R169 656 per annum (Level 02)

CENTRE : Defence Intelligence (SA Defence Intelligence College), Waterkloof Ridge, Pretoria.

REQUIREMENTS : A minimum of ABET qualification. No experience. Special requirements (Skills needed): Ability to communicate effectively. Knowledge of basic maintenance of cleaning machinery with low level of complexity in operating it. Knowledge

		of basic hand tools and cleaning equipment. Ability to operate cleaning machines. Ability to perform routine tasks. Must be physically healthy. Ability to work in team and individually.
DUTIES	:	Perform cleaning related duties at the unit. (i.e. sweeping, vacuuming, window cleaning, dusting, polishing furniture and floors). Cleaning of kitchens and tea rooms. Cleaning of office, conference rooms. Cleaning of passages, staircases, fire escapes, entrance area and reception area of the building. Clean ablution facilities. Daily removal of rubbish bins from the offices.
ENQUIRIES	:	WO T.J. Segone Tel No: (012) 315 0959/0909 or Ms T.C. Nkopane Tel No: (012) 315 0508.