ANNEXURE A

DEPARTMENT OF AGRICULTURE (DOA)

CLOSING DATE : 04 December 2026 at 16:00

NOTE : To apply, submit a completed Z83 form and detailed Curriculum Vitae (PDF document to a maximum of 10 megabytes) via e-mail or hand delivery. The Department will not be held responsible for server delays. Late applications due to technical issues will not be considered. Shortlisted candidates must provide certified copies of required documents (Identity Document, qualifications, etc) where necessary and service certificates to support senior management experience to Human Resources before the interviews, including South African Qualifications Authority (SAQA) evaluation reports for foreign qualifications. Failure to comply will result in disqualification. To be appointed at Senior Management Service (SMS) level, you must complete the SMS Pre-entry programme offered by the National School of Government (NSG). Find course details here: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/ appointment is subject to successful competition of the Nyukela Programme: Pre-entry Certificate to SMS and submission of proof. All shortlisted candidates, including SMS shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. NB: Please note that false or fraudulent qualifications submitted by applicants will be reported to the South African Police Services (SAPS), and a criminal case shall be opened. Applications: Please submit your application before the closing date as late applications will not be considered. Do not submit duplicate applications. If applying for multiple posts, submit separate applications for each post. Due to high volumes, the Department will not acknowledge receipt of applications. Communication will be limited to shortlisted candidates only. If you have not heard from us within 3 months, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. Important: DOA is an equal opportunity employer committed to promoting representivity and affirmative action. We encourage applications from all qualified candidates. The Department reserves the right not to fill vacancies. By applying you consent to the collection and processing of your personal information for recruitment purposes. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the Department. Shortlisted candidates will undergo personnel suitability checks, security vetting and reference checks (including social media profiles). Applications must declare any pending criminal, disciplinary or any other allegations or investigations. Successful candidates must pass security clearance, sign an employment contract, sign an annual performance agreement and disclose financial interests. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. Failure to disclose relevant information may result in disqualification or termination.

OTHER POSTS

POST 42/01 : **AGRICULTURAL MANAGEMENT ADVISOR REF NO: 3/3/1/100/2026**
Directorate: Agricultural Inputs Control

SALARY : R1 101 468 per annum (Level 12), (All-inclusive flexible salary package to be structure in accordance with the MMS rules)

CENTRE : Gauteng: Pretoria

REQUIREMENTS : Applicant must be in possession of a Grade 12 certificate and BVSc / BVMCh Degree. Compulsory registration with South African Veterinary Council as a Veterinarian. Job Related Work Experience: Minimum of 3 years post qualification regulatory experience. Job Related Knowledge: Expertise and experience in the pharmacology, manufacturing and quality control of stock remedies. Expertise and experience in the interpretation of Fertilizer, Farm Feeds, Agriculture Remedies and Stock Remedies Act no 36 of 1947 together with its regulations and guidelines. Job Related Skills: Programme and project management. Scientific methodologies. Research and development.

Computer applications (MS Office Software – Word, Excel and PowerPoint). Knowledge of legal compliance. Data analysis (high level analytical skills). Presentation skills. Technical report writing (ability to prepare and present complex reports). Customer service skills. Communication skills (verbal and written). Drivers' license. Ability to work under pressure. Working extended hours / overtime may be required.

DUTIES : Evaluate and review application for the registration of stock remedies. Conduct analysis of scientific data during the evaluation of applications to register stock remedies. Gather and interpret data, evaluate results and disseminate information by publishing information packages. Formulate proposals and compile reports by writing technical submissions when required. Develop and customize scientific models and techniques by contributing to the technical aspects of regulations. Develop new policies, programs and processes relating to registration of stock remedies, including the preparation of guidelines, manuals and scientific and technical reports on the regulations and use of stock remedies. Identify gaps and develop appropriate interventions by developing policies, guidelines, systems and procedures by developing administrative and compliance regulations and SOPs. Provide scientific support and advice through client advisory meetings and via emails. Develop working relations with client base during liaison meetings with clients. Create public awareness of the science system through liaison with stakeholders. Provide scientific data, information and advice as requested by responding to technical enquiries. Customer Service Management. Continuous professional development to keep up with new technologies and procedures by attending technical workshops and conference. Research / literature studies to improve expertise by reading technical publications. Liaise with relevant bodies/councils, industries, government departments and other stakeholders on science and regulatory related matters. Human Capital Development. Mentor, train and develop candidate scientists and others to promote skills/knowledge transfer and adherence to sound scientific principles and code of practice.

ENQUIRIES : Mr M J Mudzunga Tel No: (012) 319 6502

APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email AMArecruit100@nda.gov.za

NOTE : EE Target: African Male and Persons with disability.

POST 42/02 : **SCIENTIST PRODUCTION - GRADE A REF NO: 3/3/1/101/2026 (X2 POSTS)**
Chief Directorate: Inspection and Quarantine Services

SALARY : R791 604 per annum, (OSD), (All-inclusive salary package to be structure in accordance with OSD rules)

CENTRE : Western Cape: Stellenbosch

REQUIREMENTS : The applicant must be in possession of Grade 12 (Matric) certificate. Science degree (BSc)(Hon) majoring in Horticulture or Plant Pathology or Entomology. Compulsory registration with South African Council for Natural Scientific Professions (SACNSP) as a Professional Natural Scientist. Job Related Work Experience: A minimum of three (3) years' post qualification natural scientific experience. Job Related Knowledge: Applicants must have knowledge of legal compliance: Agricultural Pests Act, 1983 (Act No. 36) and applicable regulations: Plant Improvement Act, 1976 (Act No 53); and International Standards for phytosanitary measures- IPPC & WTO/SPS. Public Finance Management Act (PFMA). Knowledge of Public Service and Departmental prescripts/ policies. Quarantine procedures and protocols. Relevant legislation and regulations, norms and standards. Export and import procedures and policy. A valid driver's license. Job Related Skills: Programme & project management. Scientific methodologies and models. Research & development experience. Knowledge of legal compliance. Data analysis. Computer-aided scientific applications. Technical report writing. Creating a high-performance culture. Professional judgement. Presentation skills. Mentoring. Decision making. Team leadership. Analytical skills. Creativity. Financial management. Customer focus and responsiveness. Communication. Networking. Computer literacy. People management. Planning and organization. Conflict management. Change management. Problem solving and analysis. Extended working hours. Handling of hazardous chemicals.

DUTIES : Develop and implement methodologies, systems and procedures for the detection and identification of pests of phytosanitary importance. Identify and consolidate needs for methodologies, policies, systems and procedures. Identify gaps and develop appropriate interventions. Monitor and evaluate programme performance. Perform scientific functions that require

interpretation in the absence of an established framework. Provide scientific support and advice. Develop working relations with client base. Create public awareness of the science system. Provide scientific data, information and advice as requested. Review scientific publications. Perform scientific analysis and regulatory functions in the area of plant quarantine. Conduct scientific analysis and analyse scientific data. Gather and interpret data, evaluate results and disseminate information. Apply appropriate scientific models, principles and techniques to generate information and knowledge. Formulate proposals and compile reports. Develop and customize scientific models and techniques. Research and Development. Continuous professional development to keep up with new technologies and procedures. Conduct basic and applied research. Research/literature studies to improve expertise. Publish and present research findings. Liaise with relevant bodies/councils on science-related matters. Human Capital and Development. Mentor, train and develop candidate research technicians and others to promote skills/knowledge transfer and adherence to sound scientific principles and code of practice. Supervise technical support and processes. Manage the performance and development of staff.

ENQUIRIES : Mr Theo Pongolo Tel No: (021) 809 1640
APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email SPrecruit101@nda.gov.za
NOTE : EE Target: African Male, White Male and African Female, and persons with disability are encouraged to apply.

POST 42/03 : **AGRARIAN REFORM SPECIALIST REF NO: 3/3/1/106/2026**
Directorate: Small Holder Farmers Production

SALARY : R413 001 per annum (Level 08)
CENTRE : Gauteng: Pretoria
REQUIREMENTS : Applicants must be in possession of a Grade 12 Certificate and Degree in Agriculture (NQF Level 7). Minimum of 2 years relevant experience in agriculture economics / food security / developmental research. Job related knowledge: Knowledge of food security policies, strategies and programmes. Public Finance Management Act (PFMA). Project management. Job related skills: Facilitation skills. Project Management. Planning. Initiative. Interpersonal skills. Problem-solving abilities. Interpretation of findings. Analytical skills. Computer literacy. Report writing skills. A valid driver's licence. Extended working hours.
DUTIES : Facilitate the design of programmes for food security and smallholder development. Coordinate the identification and design of programmes for food security and smallholder development across the country and the value chain. Conduct needs analysis for food security programmes and smallholder producers across the country. Coordinate the implementation of food security and smallholder development programmes. Interact with provinces, districts, and local municipalities towards implementation of food security and smallholder development programmes. Provide advisory services on food security programmes and smallholder development programmes. Facilitate the implementation of food security policies and frameworks for smallholder producers. Monitor and evaluate food security programmes in the provinces. Monitor the progress of smallholder producers funded by the departmental and other programmes. Ensure the alignment of departmental plans and programmes / projects in the provinces. Identify risk and challenges in the implementation of food security and smallholder development producers' support. Provide inputs in the development of guidelines for food security and smallholder development programmes. Facilitate and coordinate analytical, synthesized reports.
ENQUIRIES : Mr P Ramolotja Tel No: (012) 319 8219
APPLICATIONS : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email ARSrecruit106@nda.gov.za
NOTE : EE Targets: African Male, White Male, Coloured Female, White Female and Persons with disability and persons with disability.

POST 42/04 : **CHIEF HUMAN RESOURCE OFFICER REF NO: 3/3/1/102/2026**
Directorate: Human Resource Administration

SALARY : R413 001 per annum (Level 08)
CENTRE : Gauteng (Pretoria)

REQUIREMENTS	:	Applicants must be in possession of a Grade 12 Certificate and National Diploma in Human Resource Management (NQF 6). Minimum of 2 years' supervisory experience in Human Resources compensation management and service benefits environment. Job related knowledge: Knowledge of Human Resource Administration prescripts and legislation. Knowledge of human resource transformation, monitoring and evaluation. Knowledge of Public Service Act. Knowledge of Public Service Regulations. Knowledge of Employment Equity Act. Knowledge of Labour Relations Act. Knowledge of Basic Conditions of Employment Act. Job Related Skills: Communications (verbal and written) skills. Good interpersonal relations. Ability to communicate well with people at different levels. Problem solving skills. Good telephone and email etiquette. PERSAL introduction certificate. Presentation and facilitation skills. Report writing skills. Record keeping skills. People management skills. Monitoring and evaluation skills. Negotiation and conflict resolution skills. Administrative skills. Customer focus skills. Computer literacy. Ability to travel. A valid drivers' license
DUTIES	:	Provide effective advisory service on compensation and service benefits. Ensure adherence and compliance with HRM policy and prescripts. Administer the probationary processes as well as allowances and benefits and related databases/records and related matters. Implement recommendations of the selection committee members. Draft appointment submission for approval. Conduct personnel suitability checks on recommended candidates. Administer the probationary as well as allowance and benefits and related databases and related matters. Administer the administration of SCC's, monitoring of PERSAL transactions and other processes relating to enquiries and other related matters. Administer business and functional and operational activities, information and statistics related to this position. Represent the unit at various transformation forums in the Department. Provide advice and guidance to the department's line functionaries. Provide effective interpretation of legislation, policies and directives. Provide inputs on the amendment of policies and procedures. Provide training on compensation and service benefits policies and prescripts. Maintain and provide statistical information on compensation. Keep and maintain statistics required for reporting purposes. Supervise employees. Provide on the job training. Manage and supervise employees in line with the performance management policy. Maintain discipline.
ENQUIRIES	:	Ms Sharon Waverley Tel No: (012) 337-9329
APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email: CHROrecruit102@nda.gov.za
NOTE	:	EE Targets: African Male and African Female and persons with disability.
POST 42/05	:	**SCIENTIFIC TECHNICIAN PRODUCTION - GRADE A: REF NO: 3/3/1/103/2026** Directorate: Food Safety and Quality Assurance
SALARY	:	R407 337 per annum, (OSD)
CENTRE	:	Gauteng: Pretoria
REQUIREMENTS	:	Applicants must be in possession of a Grade 12 Certificate and a National Diploma in Analytical Chemistry or Chemistry or a relevant qualification. Compulsory registration with the South African Council for Natural Scientific Professions (SACNASP) as a Certified Natural Scientist. 3 years post qualification technical (scientific) experience. Job related knowledge: Knowledge of legal compliance. Scientific methodologies. Research and development. Computer-aided Scientific application. Technical report writing. Creating high-performance culture. Professional judgement. Data analysis. Mentoring. Job related skills: Analytical skills. Problem solving and analysis. Team leadership. Creativity. Financial management. Customer focus and responsiveness. Communication. Computer literacy. People management. Planning and organising. Conflict management. Negotiation skills. Change management. Networking.
DUTIES	:	Develop and implement methodologies, policies, systems and procedures. Perform technical scientific functions and tasks that require interpretation in the presence of an established framework. Apply operational standards and consolidate methodologies, policies, systems and procedures. Identify gaps and develop appropriate interventions. Preparation for and participation in research activities. Data collection through field surveys. Maintenance, calibration and operation of scientific equipment. Provide technical support and advice. Develop working relations with client base. Promote public awareness of scientific activities. Provide technical / scientific data, information and advice.

Perform technical scientific analysis and regulatory functions. Preparation of data and routine interpretation. Database and data management. Analysis of technical scientific data. Dissemination of information. Apply the appropriate scientific and technical procedures / skills to generate information and knowledge. Formulate proposals and compile reports. Develop and customise operational procedures. Conduct research and development. Ensure continuous professional development to keep up with new technologies and procedures. Conceptualise and develop scientific equipment. Equipment review. Research / literature studies to improve expertise. Publish and present technical reports and research findings. Liaise with relevant bodies / councils on technology-related matters. Human capital development. Mentor, train and develop candidate research technicians and others to promote skills / knowledge transfer and adherence to sound scientific principles and code of practice. Supervise technical support and processes. Manage the performance management and development of staff.

ENQUIRIES : Dr A Seepe Tel No: (012) 319 6126

APPLICATIONS : Applications can be submitted by hand delivery during office hours to: 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email STrecruit103@nda.gov.za

NOTE : EE Target: African Male and African Female and persons with disabilities.

POST 42/06 : **SCIENTIFIC TECHNICIAN PRODUCTION GRADE A REF NO: 3/3/1/104/2026**
Directorate: Genetic Resources

SALARY : R407 337 per annum, (OSD)

CENTRE : Gauteng: Pretoria: (Roodeplaat: Genebank)

REQUIREMENTS : Applicant must be in possession of a Grade 12 certificate and National Diploma in Agricultural Science (Botany/Agronomy/Crop Science/Plant Production/Horticulture). Compulsory registration with South African Council for Natural Scientific Professions (SACNASP) as a Certificated Natural Scientist. Job Related Work Experience: Minimum of 3 years post technical (scientific) experience. Job Related Knowledge: Programme and project management. Scientific methodologies. Research and development. Computer-aided scientific applications. Knowledge of legal compliance. Technical report writing. Creating high-performance culture. Professional judgment. Data analysis. Mentoring. Job Related Skills: Creativity. Self-management. Financial management. Customer focus and responsiveness. Communication. Computer literacy. Networking. People management. Planning and organising. Conflict management. Change management. Problem solving and analysis. Working extended working hours. Handling of hazardous chemicals.

DUTIES : Develop and implement methodologies, policies, systems and procedures relevant to conservation and sustainable use of Plant Genetic Resources for Food and Agriculture (PGRFA). Perform technical scientific functions and tasks that require interpretation in the presence of an established framework. Apply operational standards and consolidate methodologies, policies, systems and procedures. Identify gaps and develop appropriate interventions. Preparation for and participation in research activities. Data collection through field surveys. Maintenance, calibration and operation of scientific equipment. Provide technical support and advise relevant to conservation and sustainable use of Plant Genetic Resources for Food and Agriculture (PGRFA). Develop working relations with client base. Promote public awareness of scientific activities. Provide technical / scientific data, information and advice. Perform technical scientific analysis and regulatory functions relevant to conservation and sustainable use of Plant Genetic Resources for Food and Agriculture (PGRFA). Preparation of data and routine interpretation. Database and data management, Analysis of technical scientific data. Dissemination of information. Apply the appropriate scientific and technical procedures/skills to generate information and knowledge. Formulate proposals and compile reports. Develop and customize operational procedures. Research and Development relevant to conservation and sustainable use of Plant Genetic Resources for Food and Agriculture (PGRFA). Continuous professional development to keep up with new technologies and procedures. Conceptualise and development of scientific equipment. Equipment review. Research/literature studies to improve expertise. Publish and present technical reports and research findings. Liaise with relevant bodies/councils on technology-related matters. Human Capital and Development relevant to conservation and sustainable use of Plant Genetic Resources for Food and

		Agriculture (PGRFA). Mentor, train and develop candidate research technicians and others to promote skills/knowledge transfer and adherence to sound scientific principles and code of practice. Supervise technical support and processes. Manage the performance management and development of staff.
ENQUIRIES	:	Ms ML Mokoena Tel No: (060) 972 9702
APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email STrecruit104@nda.gov.za
NOTE	:	EE Target: African Male, Coloured Male, White Male and Persons with disability.
POST 42/07	:	**SUPPLY CHAIN PRACTITIONER: ORDERS REF NO: 3/3/1/107/2026** Directorate: Demand and Acquisition
SALARY	:	R338 106 per annum (Level 07)
CENTRE	:	Gauteng, Pretoria
REQUIREMENTS	:	Applicants must be in possession of a Grade 12 Certificate and a National Diploma in Supply Chain Management / Logistics Management / Public Management / Public Administration (NQF 6). Minimum of 1 year experience in Logistics environment. Job related knowledge: Public Finance Management Act, Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA), LOGIS (Logistics Information System). Job related skills: Good written and verbal communication skills. Supervisory skills. Good interpersonal relation. Time management. Good interpersonal relations skills. Organizing and office administration. Good data analysis and report interpretation. Computer literacy. Ability to work under pressure and deliver to tight deadlines. Ability to develop solutions to a variety of problems in line with SCM guidelines and departmental policies. A valid driver's license.
DUTIES	:	Receive requisitions for goods and services. Check whether all the relevant documents are attached. Record all requisitions received in a register. Distribute as per Supply Chain Delegations of authority. Process requisitions for goods and services. Capture requisitions on LOGIS as per SCM delegations of authority. Authorize requisitions on LOGIS as per SCM delegations of authority. Create Procurement advice. Process petty cash transactions. Capture requisitions for petty cash transactions. Create petty cash vouchers. Creation / authorization of purchase orders. Authorize procurement advises as per SCM delegations of authority. Run the batch to consolidate approved procurement advices into orders authorise orders online as per SCM delegations of authority.
ENQUIRIES	:	Ms IM Molopyane Tel No: (012) 312 8659
APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by emailSCPOrecruit107@nda.gov.za
NOTE	:	EE Target: African Female and Persons with disability
POST 42/08	:	**DRIVER/MESSENGER REF NO: 3/3/1/105/2026** Branch: Economic Development, Trade and Marketing
SALARY	:	R201 093 per annum (Level 04)
CENTRE	:	Gauteng: Pretoria
REQUIREMENTS	:	Must be in possession of grade 10/ ABET qualification. The candidate must have a 7 months' relevant experience. Job Related Work Experience: Knowledge of city (ies) in which the function will be performed. Job Related Skills: Must have organising skills and good communication and interpretation skills. Valid code 8 Drivers licence.
DUTIES	:	Drive light and medium vehicles to transport passengers and deliver other items (mails, documents, office equipment). Collect, distribute, and control movement of documents. Do routine maintenance on the allocated vehicle and report defects timely. Perform daily trip and post trip vehicle inspection to ensure that the vehicle is always in the best condition. Complete all the required and prescribed records and logbooks regarding the vehicle and the goods handled. Maintain accurate and up to date schedule trip sheets, i.e. log official trips, daily mileage. Collect and deliver documentation and related items in the departmental / branch or any other component within the department and related external parties. Ensure proper and secure control over movement of documents. Assist in Registry functions. File incoming correspondence and help trace the files. Copy and fax documents.
ENQUIRIES	:	Ms Nozipho Mkhumane Tel No: (012) 319 6507

APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email DMrecruit105@nda.gov.za
NOTE	:	EE Target: African Male and African Female, and persons with disabilities.
POST 42/09	:	**GROUNDSMAN REF NO: 3/3/1/108/2026** Directorate: Genetic Resources
SALARY	:	R144 024 annum (Level 02)
CENTRE	:	Pretoria: Roodeplaat
REQUIREMENTS	:	Applicants must be in possession of a Basic education (literacy and numeracy – ABET level 2. No experience required. Job related knowledge: Knowledge of activities in respect of grounds. Knowledge of general routine activities in respect of infrastructure. Basic knowledge of general activities. Planning and organizing. Job related skills: Good communication skills. Basic Computer skills. Interpersonal skills. Analytical skills. Listening skills. Numerical understanding.
DUTIES	:	Perform routine activities in respect to grounds: Perform routine activities in respect of grounds through inter alia in the following: Supply of fertilizers, irrigation & watering of plants/lawns, weeding, pruning and trimming of plants, cutting, seeding transplanting, moving lawns, dispose of organic waste, dig up compost, digging and spraying. Perform general routine activities in respect of infrastructure. Perform general routine activities in respect of infrastructure which would include inter alia the following: Maintain road markings, painted surfaces, canals, building etc. Cleaning signs, lights fittings etc. Sweeping, mix and lay cement for walkways, driveways etc. Unblocking drains, empty and clean waste collections bins. Cleaning and maintenance of roads, pavements and greenhouse, including the plants therein, etc. Perform general activities. Perform general activities which would include inter alia the following: Care for garden equipment e.g cleaning, oiling, sharpening etc. Loding /off loading, moving furniture, make minor repairs and wash government vehicles.
ENQUIRIES	:	Mr SJ Ndlazi Tel No: (012) 319 6214 & Cell: 072 460 4582
APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email GMrecruit108@nda.gov.za
NOTE	:	EE Targets: African Male and White Female and persons with disability
POST 42/10	:	**FARM AID (VARIOUS) REF NO: 3/3/1/109/2026** Chief Directorate: Inspection and Quarantine Services
SALARY	:	R144 024 per annum (Level 02)
CENTRE	:	Western Cape: Stellenbosch
REQUIREMENTS	:	Applicants must be in a possession of an ABET level 2/3 Certificate or equivalent (NQF 1 or 2). No experience required. Job Related Skills Basic numeracy skills. Basic literacy skills. Teamwork. Reliability. Results driven. Customer focus. Quality orientation and personal motivation. Resource utilisation. Working extended hours.
DUTIES	:	Perform general activities in respect of grounds and crop production through inter alia the following: Cutting, seeding and planting of plants in gardens. Soil cultivation and preparation e.g. cleaning, hoeing, making seed beds for planting. Apply chemical crop protection e.g. operate a knapsack. Fertilizing of plants. Tending of crops / orchards / wineyards e.g. pruning. Weeding etc. Perform general routine maintenance of plants in facilities in terms of the following: Irrigation and watering of plants in facilities. Assist with spraying of pesticides in facilities. Pruning and fertilizing of plants in quarantine and other facilities. Dispose of organic waste such as leaves. Perform general routine activities in respect of infrastructure, which would include inter alia the following: General maintenance of facilities. Disposal of farm waste material. Maintain road, parking areas, channels and concrete walkways. Cleaning and unblocking of blocked drains on premises. Clean and empty waste collection bins weekly. Cleaning and maintenance of roads, pavements and green houses, tunnels and glass house. Assist with inspection of office buildings and official houses for maintenance needs. Perform general activities in respect of equipment and assets which would include. Interalia the following: Care of equipment e.g. cleaning, oiling, sharpening, basic service, etc. Assist with movement of assets between offices or buildings. Loading and off-loading of plants, potting soil, moving of plants between quarantine facilities. Perform minor service and repairs on gardening equipment such as weed eaters and lawn mowers. Washing of departmental vehicles.

ENQUIRIES	:	Mr N. Africander Tel No: (021) 809 1625
APPLICATIONS	:	Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email FAVrecruit109@nda.gov.za
NOTE	:	EE Target: African Male, Indian Male, White Male and African Female, White Female and Persons with disability.