ANNEXURE B

DEPARTMENT OF ELECTRICITY AND ENERGY

The Department of Electricity and Energy (DEE) is an equal opportunity; affirmative action employer and it is its intention to promote representativity in the Public Sector through the filling of this post(s). Persons whose transfer/promotion/appointment will promote representativity are encouraged to apply, particularly persons with disabilities and women interested in senior management positions. An indication of such, in this regard will be vital in the processing of applications.

APPLICATIONS : Submit your completed application using one of the following methods, post: The Director-General, Department of Electricity and Energy, Private Bag X96, Pretoria, 0001, or hand deliver at Matimba House Building 192 Visagie Street (Corner Paul Kruger & Visagie Street), Pretoria, or email directly to the email address dedicated to a specific post. General enquiries may be brought to the attention of Ms M Palare Tel No: (012) 406 7426.

CLOSING DATE : 20 November 2026 at 16h00 (Walk-in) 23h59 (online). NB: It is the sole responsibility of an applicant to ensure that their application reaches the Department on or before the set deadline.

NOTE : Applicants are informed to submit their application(s) by completing the 2021 version of the Z83 form quoting the relevant reference number and a comprehensive CV only. The CV must indicate qualifications, experience "if any" and the period thereof. The 2021 version of the Z83 form is obtainable at www.dpsa.gov.za or www.gov.za/documents. It is important to ensure that the Z83 is completed in full. This means that all fields of Section A, B, C and D of the Z83 must be completed in full. It is acceptable under section E, F, G, for applicants to indicate "refer to CV or see attached" due to the limited space provided on the Z83 form. However, the question relating to conditions that prevent re-appointment under Part "F" must be answered, but if you are already in Public Service just indicate "N/A". Please initial the form and sign the declaration. Email application(s) must strictly be submitted as one (1) PDF document or attachment (i.e. Z83 and CV scanned as one PDF document). It is also important to indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Failure to do so, your application will be disqualified. Applications submitted using the incorrect application form (old Z83) will not be considered. Each advertised post must be accompanied by its own application for employment. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview. Applicants in possession of foreign qualifications must submit an evaluation report issued by the South African Qualification Authority (SAQA) if shortlisted. The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. No SMS post appointment shall be implemented without the relevant candidate producing the pre-entry certificate for SMS (Nyukela) obtainable from www.thensg.gov.za . Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the administration of the recruitment process or possible employment and will not be shared with third parties without prior consent unless required by law. The Department reserves

the right not to make any appointment(s) to the below advertised post(s) at any stage of the recruitment process. The successful candidate will be expected to enter into a performance agreement within three (3) months from the date of appointment.

OTHER POSTS

POST 40/02	:	**ANALYST: ECONOMIC MODELLING AND RESEARCH REF NO: DEE2026/024**
SALARY	:	R487 197 per annum (Level 09)
CENTRE	:	Head Office, Pretoria
REQUIREMENTS	:	A Degree in Economics, Energy Studies, Public Policy, Statistics at NQF level 7 recognised by the South African Qualification Authority (SAQA). Added advantage to those with honours degree or postgraduate diploma in a relevant discipline. PLUS 2-3 years' work/internship of experience in economic or policy research (preferably in energy, infrastructure, or development sectors). Knowledge of: Economics (macro and micro), including economic policy, growth, inequality and public finance. Energy policy and planning basics, including energy transition, renewables and carbon pricing. Socio-economic development, research methods and the South African policy/economic context (NDP, IRP, JET Framework, Eskom restructuring). Statistical/modelling tools and relevant data sources, including Stats SA, IEA, IMF, World Bank and government database. Skills: Data analysis and visualisation (Excel or similar tools), Statistical programming (e.g. EViews or Stata), basic modelling support (e.g. CGE/input-output models). Structural literature reviews, draft policy briefs, technical reports and presentations, translating complex results into clear summaries and visuals. Communication, stakeholder engagement and multidisciplinary teamwork. Project/time management, documentation and research audit trails. Thinking Demand: Analytical, conceptual and critical thinking. Quantitative reasoning and reasoning and attentive to details. Problem-solving, including addressing data gaps, modelling inconsistencies and stakeholder information needs.
DUTIES	:	Conduct data collection and analysis. Provide economic and policy research support. Provide support in economic and energy modelling. Provide support with socio-economic impact assessment. Prepare reports, brief, presentations and data visualisations. Provide stakeholder and projects support, including monitoring implementation progress for strategies such as the Just Energy Transition.
ENQUIRIES	:	Dr. Christian Green at 083 391 1660
APPLICATIONS	:	Email to Vacancies1@dee.gov.za
NOTE	:	Males from Indians, Coloured and White are encouraged to apply.

POST 40/03	:	**REGISTRY CLERK REF NO: DEE2026/025 (X2 POSTS)**
SALARY	:	R237 453 per annum (Level 05)
CENTRE	:	Head Office, Pretoria
REQUIREMENTS	:	A Matric Certificate at NQF Level 4 recognised by the South African Qualification Authority (SAQA), A certificate in Records and Archive Management and a valid driver's license. No experience Knowledge of: Understanding of legislative framework that governs Records Management. Knowledge and understanding of Registry duties and practices. Ability to capture data and operate computer. Knowledge of storage and retrieval procedures. Skills: Planning and organising, Interpersonal relations, Computer literacy, Communication (verbal and written), Filing and Archiving, Customer focus. Thinking Demands: Logical, creative/innovative thinker, Objectives, Accurate, Diplomatic.
DUTIES	:	Provide Registry Counter Services. Handling of incoming and outgoing mail and correspondences. Render effective filing and records management services. Operate machines in relations to the registry functions. Process documents for archiving and disposal.
ENQUIRIES	:	Mr Joseph Malekana Tel No: (012) 406 7359
APPLICATIONS	:	Email to Vacancies2@dee.gov.za
NOTE	:	Females and males - Indians, Coloured and White are encouraged to apply.

POST 40/04	:	**DRIVER/MESSENGER REF NO: DEE2026/026 (X2 POSTS)**
SALARY	:	R201 093 per annum (Level 04)
CENTRE	:	Head Office, Pretoria
REQUIREMENTS	:	A Grade 10 qualification, Plus a valid drivers' license. No experience required Knowledge of: Traffic regulations, Transport prescripts, Maintenance of the vehicle, Trip authorities and logbook. Batho Pele Principles. Skills: Communication (verbal and written), Good interpersonal relations. Driving skills, Planning and organising, customer care, work independently and under pressure. Thinking Demands: Logical, Creative/innovative thinker, Objective, Accurate, Diplomatic.
DUTIES	:	Provide driver services. Provide messenger services. Render a general support function in the office. Render driving/ messenger services to the Department.
ENQUIRIES	:	Mr Joseph Malekana Tel No: (012) 406 7359
APPLICATIONS	:	Email to Vacancies3@dee.gov.za
NOTE	:	Females and males - Indians, Coloured and White are encouraged to apply.