

JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES

The Judicial Inspectorate for Correctional Services (JICS) is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of JICS will be taken into consideration. Women and people with disabilities are encouraged to apply and preference will be given to the EE Target. JICS reserves the rights to fill these positions.

APPLICATIONS

: Submitted online through the link below or hand delivered to Aqua Sky Building, 275 Anton Lembede Street, 8th Floor, Durban 4001.
KwaZulu Natal Management Region: Ebongweni C Max Correctional Centre
<https://forms.gle/ybvHNgjX4VXnf4gK9>
Eastern Cape Management Region: Submitted online through the links below or hand delivered to East London Magistrates Court, 3rd floor, room 407, Buffalo Street, East London, 5200
East London Medium B Correctional Centre:
<https://forms.gle/ABeA2bsoc65mNr5s8> Idutywa Correctional Centre:
<https://forms.gle/GEzjdEF7MhTVamW8>
Central Management Region: Hopetown Correctional Centre (Ref No: JI 58/2026) Submitted online through the link below or hand delivered to Fedsure House, 3rd Floor 62 St Andrews Street, Bloemfontein 9300 Hopetown Correctional Centre: <https://forms.gle/eGQ8fEVqdeRwkbRN8>
Gauteng Management Region: Applications Submitted online through the links mentioned below or hand delivered to Block C 3, Eco Origins Office Park, Witch-hazel Street, Centurion, 0046 Boksburg Juvenile Correctional Centre: <https://forms.gle/YtB3FcbYTEiq1pCP6>
Leeuwkop Maximum Correctional Centre:
<https://forms.gle/C6jAMjtf23wnnKpK6>
Limpopo, Mpumalanga, Norther West (LMN) Management Region: Applications Submitted online through the links mentioned below or hand delivered to Block C 3, Eco Origins Office Park, Witch-hazel Street, Centurion, 0046 Standerton Correctional Centre: <https://forms.gle/XvuNxpUXjH8fPn676>
Western Cape Management Region: Applications Submitted online through the link mentioned below or hand delivered to Standard Bank Building No 1, Thibault Square, 9th floor, Cnr Long Street & Hans Strijdom Avenue, Cape Town, 8001 Goodwood Correctional Centre:
<https://forms.gle/6FLUD7jzPRK5QmPt7>

CLOSING DATE

: 30 October 2026 at 16:00 (walk-in) and 20:00 (online)

NOTE

: All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment and saved with surname and initials. JPEG (picture/snapshot) applications will not be accepted. Failure to do so will result in your application being disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All applications must reach the Judicial Inspectorate for Correctional Services (JICS) on/or before the closing date and time. JICS cannot be held responsible for server delays. Applications submitted in any other way other than the published link or hand delivery will be treated as invalid. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83, it is acceptable for applicants to indicate "refer to CV" or "see attached". However, the question related to conditions that prevent re-appointment under Part "F" must be answered and the declaration signed. Only an updated comprehensive CV (with detailed previous experience, if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign

qualifications must be accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA) (only when shortlisted). Applicants who do not comply with the abovementioned instructions/requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the posts' technical and generic requirements. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used for the sole purpose of this application and will not be shared with third parties without prior consent unless required by law. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The JICS reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be required to enter into an employment contract and a performance agreement. All costs associated with an application will be borne by the applicant. The appointment will be made according to the Public Service Act of 1994. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POST

<u>POST 36/45</u>	:	<u>INDEPENDENT CORRECTIONAL CENTRE VISITOR</u> Directorate: Regional Coordination & Oversight (36-month contract appointment)
<u>SALARY CENTRE</u>	:	R89 046 per annum (Level 5 - 3/8th), plus 37% in lieu of benefits.
	:	Kwa-Zulu Natal Management Region: Ebongweni C-Max Correctional Centre Ref No: JI 55/2026
	:	Eastern Cape Management Region: East London Medium B Correctional Centre Ref No: JI 56/2026
	:	Idutywa Correctional Centre Ref No: JI 57/ 2026
	:	Central Management Region: Hopetown Correctional Centre Ref No: JI 58/2026
	:	Gauteng Management Region: Boksburg Juvenile Correctional Centre Ref No: JI 59/2026
	:	Leeuwkop Maximum Correctional Centre Ref No: JI 60/2026
	:	Limpopo, Mpumalanga, Norther West (Lmn) Management Region: Standerton Correctional Centre Ref No: JI 61/2026
	:	Western Cape Management Region: Goodwood Correctional Centre Ref No: JI 62/2026
<u>REQUIREMENTS</u>	:	Applicants must be in possession of a Grade 12/Senior Certificate. Computer literate and accurate. A recommendation for nomination as an ICCV by a community organisation (not older than six (6) months). Ability to work independently and as a team. Public spirited and sound knowledge of the Batho Pele principles. Assertiveness and ability to work under pressure. Ability to communicate (verbally and in writing). Driver's licence will be an added advantage. Preference will be given to qualifying applications received from individuals residing in communities which are in the vicinity of the correctional centre where the post needs to be filled.
<u>DUTIES</u>	:	The incumbent will be responsible for conducting site visits and reporting on urgent matters. To conduct regular interviews and consultations with inmates and DCS officials regarding complaints and mandatory matters. Receiving and capturing all complaints/requests on the database. Opening and maintenance of case files. Make follow-ups on outstanding complaints. Submission of monthly reports. Provide statistical analysis of all complaints received. Attend to enquiries. Carry out all reasonable instructions by the supervisor/ Regional Manager.

ENQUIRIES

: Kwa-Zulu Natal Management Region: Ms. D Mocumi Tel No: (031) 366 1900
Eastern Cape Management Region: Ms N Sifesane Tel No: (043) 722 2729
Central Management Region: Ms Y Mdlalose Tel No: (051) 4301954
Northern Management Region: Ms G Thabethe Tel No: (012) 663 7521
Western Cape Management Region: Ms J Gericke Tel No: (021) 421 1021