

NATIONAL PROSECUTING AUTHORITY

The NPA is an equal opportunity employer. People with disabilities will be given preference and are encouraged to apply. In the filling of vacancies, the objectives of Section 195(1)(i) of the Constitution of the Republic of South Africa, 1996, and in particular the Employment Equity Act, 1998 (Act 55 of 1998) and the NPA Employment Equity Strategy 2022-2026, will take highest preference in selection of suitable candidates.

- APPLICATIONS** : All applications must be submitted to the relevant Recruitment Response E mails stated below.
- CLOSING DATE** : 19 October 2026
- NOTE** : Applicants must apply by submitting applications on the most recent Z83 form obtainable from any Public Service Department or on the DPSA website link: <https://www.dpsa.gov.za/newsroom/psvc/> and a comprehensive CV only (with detailed experience information). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA (only when shortlisted). It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. Documents should not be password protected, and ZIP files will be blocked. The NPA cannot be held responsible for server delays. All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. The applicant's attention is drawn to the fact that the NPA uses an Electronic Response Handling System in terms of e-mailed applications. Please do not contact the NPA directly after you have e-mailed your applications to enquire if your application(s) have been received. If you have not received an acknowledgement of receipt within one week after the closing date, then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (6) six months from the closing date of the advert, please accept that your application was unsuccessful. Successful candidates will be subjected to a security clearance of at least confidential. Appointment to this position will be provisional, pending the issue of security clearance. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be accessed as part of the verification process. A valid driver's license will be a requirement where applicable. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments which are, a practical exercise and an integrity (ethical conduct) assessment. All SMS posts will be subjected to a lifestyle audit. SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the NPA. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants for Public Service Act positions in the NPA (SMS pre-entry certificate to be submitted prior to appointment). NPA Act appointments are exempted from the pre-entry certificate requirement. This is a Public Service specific training programme. The name of the course is Certificate for entry into the SMS. The full details can be sourced from the link <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants are advised that from 1 January 2021 a new application form for employment (Z83) is in use. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect (old) application for employment (Z83), it will not be considered. NB! Applicants who are successful must please note that the NPA is not in a position to pay resettlement costs.
- ERRATUM:** SOCA: Free-State – Senior State Advocate with Ref No: recruit number 2026/31 advertised in Public Service Circular 05 dated 13 February 2026 is hereby withdrawn.

OTHER POSTS

<u>POST 35/113</u>	:	<u>DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS</u> Specialised Commercial Crime Unit
<u>SALARY</u>	:	R1 625 709 per annum (Level 14), (Total cost package)
<u>CENTRE</u>	:	Gqeberha (KuGompo City) Ref No: Recruit 2026/322 Gqeberha Ref No: Recruit 2026/323
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Good advocacy and legal drafting skills. Knowledge of civil and/or criminal procedure. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Good interpersonal, analytical, presentation and communication skills. Computer skills. Able to work extended hours. Valid driver's license.
<u>DUTIES</u>	:	Manage the portfolio assigned by the SCCU Regional Head and the DPP. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the high court, the highest court of appeal and the Constitutional Court. Investigate and prosecute cases. To provide high level and well researched opinions and reports to the Regional Head of the SCCU. Provide legal oversight and guidance in investigation projects and legal casework. Study case dockets and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court. Appear in motion applications pertaining to criminal matters. Map out strategic planning for the division and lead staff members towards achieving the strategic objectives. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system
<u>ENQUIRIES</u>	:	Anthony Bean Tel No: (046) 602 3041
<u>APPLICATIONS</u>	:	Gqeberha (KuGompo City) e mail: Recruit2026322@npa.gov.za Gqeberha e mail: Recruit2026323@npa.gov.za
<u>POST 35/114</u>	:	<u>SENIOR PUBLIC PROSECUTOR (TUTOR) REF NO: RECRUIT 2026/324</u> National Prosecutions Service
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	CPP: Emalahleni (Evander)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience. Five (5) years' experience in legal practice will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Proficiency in prosecution/litigation, competency in guiding investigations and giving instructions in reasonably complex or more difficult common law and statutory offences. Able to draft charge sheets and complex court documents. Ability to act independently without constant supervision. Must have good administrative skills. Prosecutorial/litigation experience in both District and Regional Courts. Required skills include general and strategic management, stakeholder engagement, people management and empowerment, communication, customer focus and responsiveness, problem-solving, decision-making, project management, administration, report writing, service delivery innovation, negotiation, policy analysis and development, research, presentation and facilitation. The applicant must be willing to travel within the DPP division and must possess a valid driver's licence. The role also requires specifically the ability to manage, guide and train prosecutors; prosecute, guide investigations

DUTIES

and issue instructions in reasonably complex or more difficult common law and statutory offences; draft charge sheets and complex court documents; and work independently without constant supervision. General computer literacy and knowledge of programs in Microsoft Office.

: Tutor aspirant prosecutors in an outcomes-based learning programme by guiding practical, theoretical and interactive learning activities. Assess learner competence, conduct and record assessment tasks, monitor progress and provide constructive feedback to learners and programme coordinators. Promote effective study skills, time management, independent learning and confidence in the subject matter. Maintain accurate attendance, progress and session records. Create an inclusive, respectful and safe learning environment that accommodates different learning styles and abilities. Liaise with relevant staff and stakeholders on learner progress, challenges and support needs. Perform related administrative duties and comply with applicable institutional policies, codes of conduct and safeguarding requirements. In addition, manage, supervise, train and mentor prosecutors; study case dockets and determine whether to institute and conduct criminal proceedings, maintenance matters and inquests of a general or more advanced nature in the Lower Courts; prepare matters for court by guiding investigations, consulting witnesses and obtaining additional evidence; draft charge sheets and other court documents; present and assist prosecutors in presenting the State's case, leading witnesses, conducting cross-examination and addressing the court on conviction, sentence and related matters; and conduct prosecutions on behalf of the State. Perform all incidental and related duties in accordance with applicable legislation, the Code of Conduct, Ethics, the Prosecution Policy and NPA Policy Directives. Prioritise high-impact corruption and other matters; prepare opinions and heads of argument and argue matters in the appropriate court where a right of appearance exists. Conduct performance assessments and assist the Chief Prosecutor with staff assessments. Account to the Chief Prosecutor and the Director of Public Prosecutions as Head of Office. Manage, control and attend to the administration of the Lower Courts and any specific tasks assigned by the supervisor. Advise and assist the relevant Chief Public Prosecutor and/or DPP in identifying training needs, developing strategies to improve NPS performance and coordinating or presenting training interventions. Apply and promote Batho Pele Principles, the Service Charter and NPA processes. Promote partner integration, community involvement and customer satisfaction in collaboration with stakeholders in the criminal justice system. Ensure victim-centred services.

**ENQUIRIES
APPLICATIONS**

: Tebogo Mashile Tel No: (013) 045 0686
: e mail: Recruit2026324@npa.gov.za

POST 35/115

: **SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/325**
(Re-advert)
Specialised Commercial Crime Unit

**SALARY
CENTRE
REQUIREMENTS**

: R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
: Mmabatho
: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Admission as advocate or attorney will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. High level of proficiency in prosecuting/litigation and presenting/arguing cases in court. Experience in prosecution/litigation, competency in guiding investigations, guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Good knowledge of civil and/or criminal procedure. Good advocacy, well-developed skills in legal research and legal drafting skills. Knowledge of PFMA, MFMA and money laundering matters. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. Ability to work independently. Valid driver's licence.

DUTIES

: Conduct prosecution on behalf of the State on Serious, complex and organised crime cases, corruption and money laundering matters. Advise the police on the investigation of serious, complex organised crime cases and cyber related matters. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent the State in all

courts. Draft heads of arguments and argue appeals. Present cases in court, lead witnesses, cross-examine and address the court on conviction and sentence. Appear in motion proceedings and also do appeals and reviews. Generally, conduct prosecution on behalf of the State. Manage performance assessment, mentor and guide work of Junior Advocates. Offers skills transfer to lower court prosecutors and investigating officers. Perform ad hoc duties incidental to middle management services regionally.

ENQUIRIES : Flora Kalagosi Tel No: (018) 381 9041
APPLICATIONS : e mail: Recruit2026325@npa.gov.za

POST 35/116 : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/326 (OCC)**
National Prosecutions Services

SALARY : R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
CENTRE : DPP: Limpopo (Polokwane)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Five (5) years' experience in legal practice will be added advantage. At least three (3) years' experience in the prosecution/litigation of organised crime cases. Admission as an advocate or attorney will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. High level of proficiency in prosecution/litigation, competency in guiding investigations and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Good knowledge of civil and/or criminal procedure. Good advocacy, well developed skills in legal research and legal drafting skills. Knowledge of asset forfeiture law will be an added advantage. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. Ability to work independently.

DUTIES : Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Guide investigations in complex or more difficult matters, including commercial, corruption and organised crime matters. Prepare cases for court, including acquisition of additional evidence and draft charge sheets, indictments, heads of argument, opinions and all other court documents. Represent the state in all courts, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Manage court and case flow management of cases independently. Study and deal with appeals and reviews. Manage any portfolio assigned by the Deputy Director managing the OCC. Mentor and guide DPCI and SAPS investigating officers, prosecutors and stakeholders. Assist in high profile matters and matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored.

ENQUIRIES : Thuba Thubakgale Tel No: (015) 045 0285
APPLICATIONS : e mail: Recruit2026326@npa.gov.za

POST 35/117 : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/327 (OCC)**
(Re-advert)
National Prosecutions Services

SALARY : R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
CENTRE : DDPP: Durban
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Knowledge of the POCA legislation, willing to travel. Able to work extended hours. High level of proficiency in prosecuting/litigating and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Good knowledge of civil and/or criminal procedure. Good advocacy, well developed skills in legal research and legal drafting skills. Knowledge of asset forfeiture law will be an added advantage. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook

		and PowerPoint. Written and verbal communication skills. Ability to work independently.
<u>DUTIES</u>	:	Conduct prosecution of serious, complex and organised crime cases and terrorism and terror financing matters. Advise the police on the investigation of serious, complex organised crime cases and other matters. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent the State in all courts. Draft heads of arguments and argue appeals. Present cases in court, lead witnesses, cross examine and address the court on conviction and sentence. Appear in motion proceedings and also do appeals and reviews. Generally, conduct prosecution on behalf of the State.
<u>ENQUIRIES APPLICATIONS</u>	:	Phiwayinkosi Nhlengethwa Tel No: (031) 334 5003
	:	e mail: Recruit2026327@npa.gov.za
<u>POST 35/118</u>	:	<u>REGIONAL COURT CONTROL PROSECUTOR</u> National Prosecutions Service
<u>SALARY CENTRE</u>	:	R1 074 222 - R1 742 772 per annum (Level SU-3), (Total cost package)
	:	CPP: Emalahleni (Evander) Ref No: Recruit 2026/328
	:	CPP: Emalahleni (Kwa-Mhlanga) Ref No: Recruit 2026/329
	:	CPP: Middelburg (Elukwatini) Ref No: Recruit 2026/330
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least six (6) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Knowledge of legislation and regulations applicable to the public service is essential, including the Constitution, the Criminal Procedure Act, the Public Service Act, the Labour Law Act, relevant regulations and related legislation. Must have the ability to act independently or within minimum supervision. Proficiency in prosecution/litigation, competency in guiding investigations and giving instructions in complex or more difficult common law and statutory offences in Regional and District Court. The applicant must be willing to travel within the DPP division. Good management skills. Must be able to work independently without constant supervision. General computer literacy and knowledge of programs in Microsoft Office. A valid drivers' licence.
<u>DUTIES</u>	:	Manage, supervise and conduct prosecutions in the Regional and District Courts in accordance with applicable legislation, NPA policy directives and related instructions. Screen dockets, make prosecutorial decisions, guide investigations, ensure trial readiness and prepare matters for court. Conduct and manage criminal proceedings, including bail applications, trials, sentence proceedings and other complex matters. Consult with victims, witnesses, investigating officers, legal representatives and other stakeholders while applying a victim-centred approach. Draft and check charge sheets, plea and sentence agreements, legal opinions, reports, representations and other court documents. Promote court productivity through case flow management, stakeholder engagement and appropriate use of statutory mechanisms to shorten proceedings. Monitor backlog, remand detainee, priority, AFU, money laundering and other prescribed matters. Manage and verify performance information, court returns, registers, reports and ECMS/ICMS data to ensure accuracy and compliance. Identify operational challenges, implement corrective measures and report on progress. Manage, train, coach, mentor and guide prosecutors, monitor the quality of their work, assist with performance management and deal with disciplinary matters where required.
<u>ENQUIRIES APPLICATIONS</u>	:	Tebogo Mashile Tel No: (013) 045 0686
	:	CPP: Emalahleni (Evander) e mail: Recruit2026328@npa.gov.za
	:	CPP: Emalahleni (Kwa-Mhlanga) e mail: Recruit2026329@npa.gov.za
	:	CPP: Middelburg (Elukwatini) e mail: Recruit2026330@npa.gov.za
<u>POST 35/119</u>	:	<u>STATE ADVOCATE</u> National Prosecutions Services
<u>SALARY CENTRE</u>	:	R970 221 - R1 600 893 per annum (Level LP- 7 to LP-8), (Total cost package)
	:	DPP: Mmabatho Ref No: Recruit 2026/331
	:	DPP: Kimberley Ref No: Recruit 2026/332
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience.

	Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Well-developed skills in legal research and legal drafting. Good knowledge of civil and/or criminal procedure. Proficiency in prosecution/litigation, competency in guiding investigations, drafting charge sheets, indictments and court documents and dealing with representations. Knowledge of and skills in general prosecution. High level of proficiency in prosecuting and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Written and verbal communication skills. Ability to work independently with minimum supervision.
<u>DUTIES</u>	: Study and guide the investigations in case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare a case for court, including the acquisition of additional evidence and draft charge sheets and indictments. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence, study appeal and reviews. Attend to representations, prepare opinions and heads of arguments and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	: DPP: Mmabatho Flora Kalakgosi Tel No: (018) 381 9041 DPP: Kimberley Phumelele Sali Tel No: (053) 807 4521
<u>APPLICATIONS</u>	: DPP: Mmabatho e mail: Recruit2026331@npa.gov.za DPP: Kimberley e mail: Recruit2026332@npa.gov.za
<u>POST 35/120</u>	: <u>STATE ADVOCATE REF NO: RECRUIT 2026/333</u> (Re-advert) National Prosecutions Service
<u>SALARY</u>	: R970 221 - R1 600 893 per annum (Level LP- 7 to LP-8), (Total cost package)
<u>CENTRE</u>	: DPP: Kimberley (STU)
<u>REQUIREMENTS</u>	: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. At least five (5) years relevant criminal court work experience in advocacy and drafting. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Well-developed skills in legal research. Good interpersonal, analytical, organizational and communication skills. General computer literacy required. Excellent administrative skills. Extensive prosecutorial/litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters. Drafting charge sheets, indictments and court documents, dealing with representations and conducting motion proceedings. The ability to mentor and train prosecutors and stakeholders Ability to act independently without supervision and manage court and case flow management independently. Required to travel to courts across the province to prosecute tax cases as and when required. Valid driver's licence.
<u>DUTIES</u>	: Study case dockets, make assessments thereof and decide on the institution of prosecution. Deal with any representations. Guide investigations in complex or more difficult tax matters, including commercial matters. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments, and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Manage court and case flow management of cases independently. Study and deal with appeals and reviews. Prepare opinions and heads of argument for complex matters and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and general conduct prosecutions on behalf of the state. Mentor and guide investigating officers, prosecutors, and stakeholders. Assist in keeping proper records, statistics, and reports. Assist in high profile tax matters or matters where an increased risk element is present. Manage any portfolio assigned by the Deputy Director managing the STU. Consult on a regular basis with all the relevant stakeholders, including SARS officials. Promote partner integration,

		community involvement and customer satisfaction in conjunction with partners in criminal justice system.
<u>ENQUIRIES</u>	:	Phumelele Sali Tel No: (053) 807 4521
<u>APPLICATIONS</u>	:	e mail: Recruit2026333@npa.gov.za
<u>POST 35/121</u>	:	<u>STATE ADVOCATE REF NO: RECRUIT 2026/334 (OCC)</u> (Re-advert) National Prosecutions Services
<u>SALARY</u>	:	R970 221 - R 1 600 893 per annum (Level LP- 7 to LP-8), (Total cost package)
<u>CENTRE</u>	:	DDPP: Durban
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. High level of proficiency in prosecuting/litigating and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Knowledge of and or experience in prosecution/litigation of the Prevention of Organised Crime Act (POCA) matters. Written and verbal communication skills. Ability to work independently.
<u>DUTIES</u>	:	Study and guide the investigations in case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare a case for court, including the acquisition of additional evidence and draft charge sheets and indictments. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence, study appeal and reviews. Attend to representations, prepare opinions and heads of arguments and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	:	Phiwayinkosi Nhlengethwa Tel No: (031) 334 5003
<u>APPLICATIONS</u>	:	e mail: Recruit2026334@npa.gov.za
<u>POST 35/122</u>	:	<u>DISTRICT COURT CONTROL PROSECUTOR REF NO: RECRUIT 2026/335</u> National Prosecutions Service
<u>SALARY</u>	:	R655 854 - R1 508 337 per annum (Level SU-1 to SU-2), (Total cost package), (excluding benefits)
<u>CENTRE</u>	:	CPP: Middelburg (Ermelo)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Proficiency in prosecution/litigation, competency in guiding investigations and giving instructions in law and statutory offences in District court. Good interpersonal skills. Good analytical skills. Good presentation skills. Good project management skills. Valid driver's licence.
<u>DUTIES</u>	:	Manage, train and give guidance to and train prosecutors. Study case dockets, decide on the institution of and conduct criminal proceedings. Maintenance matters and inquest of a general and more advanced nature in the Regional and District Court. Prepare cases for court and draft charge sheets and other proceedings for court. Present and assist prosecutors to present the State's case in court, to lead witnesses, cross examine and address the court on inter alia, conviction and sentence, and in general to conduct prosecutions on behalf of the State. Perform all duties related thereto in accordance with the code of conduct, policy and directives of the NPA. Assist the Senior Public Prosecutor with the performance assessment of staff. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	:	Tebogo Mashile Tel No: (013) 045 0686
<u>APPLICATIONS</u>	:	e-mail: Recruit2026335@npa.gov.za

<u>POST 35/123</u>	:	<u>REGIONAL COURT PROSECUTOR REF NO: RECRUIT 2026/336</u> National Prosecutions Service
<u>SALARY</u>	:	R655 854 - R1 508 337 per annum (Level LP-5 to LP-6), (Total cost package), (excluding benefits)
<u>CENTRE</u>	:	CPP: Thohoyandou (Waterval)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. High level of proficiency in prosecution/litigation, competency in guiding investigations and presenting/arguing cases in court. Experience in guiding investigations and giving instructions in law and statutory offences in regional court. Good interpersonal skills. Good analytical skills. Good presentation skills. Good project management skills. Valid driver's licence.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority.
<u>ENQUIRIES</u>	:	Thuba Thubakgale Tel No: (015) 045 0285
<u>APPLICATIONS</u>	:	e-mail: Recruit2026336@npa.gov.za
<u>POST 35/124</u>	:	<u>ENFORCEMENT OFFICER REF NO: RECRUIT 2026/337</u> Asset Forfeiture Unit
<u>SALARY</u>	:	R487 197 per annum (Level 09), (excluding benefits)
<u>CENTRE</u>	:	Mthatha
<u>REQUIREMENTS</u>	:	An appropriate B -degree (NQF level 7) or Three (3) year Diploma (NQF level 6) in Finance or equivalent. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Three (3) years' relevant experience. Strategic capability and leadership. General management, administration, and communication skills. People management and empowerment skills. Customer focus and responsiveness. Planning and prioritizing, including interpersonal relation skills. Problem solving and Decision-making skills. Knowledge of the following Acts: PSA, SA Archives, PFMA, POCA, Administration of Estates, Insolvency, NPA, Access to Information and SCM Framework. Knowledge of Finance, Supply Chain Management, Information Management. Knowledge of NPA and AFU policies and procedures relevant to the job functions. Skills in MS Office suite, specifically MS Word, Excel, Outlook, Power Point, Visio and MS Project. Skills in ECMS and iBase, including Operations Management, Public, Information and Finance Management and Writing. Skills in Administration systems, Task/time management, conflict and Analytic. A valid driver's licence.
<u>DUTIES</u>	:	Facilitate the SCM process of identifying curators and appointing auctioneers. Monitor the performance of curators or delegated officials to ensure prompt collection of money due to the state. Perform reconciliations on curator accounts and the criminal asset recovery account. Capture finance information on the system: Curator disbursements and fees, deposits, and payment to victims. Process payments. Conducting investigations to identify assets that are the proceeds of criminal activities. Collaborating with law enforcement agencies and regulatory bodies to share intelligence and resources. Maintaining accurate records of seized assets and their legal status. Ensuring compliance with legal requirements and regulations related to asset forfeiture. Providing support to the units' leadership and other staff members in case management and administrative tasks.
<u>ENQUIRIES</u>	:	Ziyanda Mthwazi Tel No: (047) 501 2632
<u>APPLICATIONS</u>	:	e mail: Recruit2026337@npa.gov.za

<u>POST 35/125</u>	:	<u>SENIOR ORGANISATIONAL DEVELOPMENT PRACTITIONER REF NO: RECRUIT 2026/344</u> (Re-advert) Strategy, Operations and Compliance: HRM & D: Organisational Development
<u>SALARY</u>	:	R413 001 per annum (Level 08), (excluding benefits)
<u>CENTRE</u>	:	Pretoria: Head Office
<u>REQUIREMENTS</u>	:	An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6) in Management Services/Operations Management/Production Management or related qualification i.e. Industrial Psychology. Minimum of two (2) years' experience in the field of organisational design/development/work-study. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Knowledge of Public Service Act, Public Service Regulations and NPA Act. Good knowledge of organisational design, frameworks, practices, and processes in the public service. Knowledge of various DPSA directives, circulars etc. related to organisational development/change management. Knowledge of Human Resource Management and labour relations in general. Knowledge of job evaluation process, business process management, Total quality management, project management principles and methodologies. Strong Project management skills. Practical knowledge of Microsoft Office Suite (Specifically Project, Visio, Word, Excel, PowerPoint and Outlook) and Bizagi Process Modeller. Communication skill (both written and verbal). Presentation skill. Good report writing skills. People management and empowerment. Knowledge of the Compensate-Evaluate job evaluation system A valid driver's license.
<u>DUTIES</u>	:	Undertake work-study investigations within the NPA. Conduct job evaluation exercises. Compile and review job descriptions. Conduct business process mapping. Optimise work procedures and methods (work processes, workflow and standard operating procedures). Render organisation development administrative duties.
<u>ENQUIRIES</u>	:	Nobuzwe Mwanaumo Tel No: (012) 845 6423
<u>APPLICATIONS</u>	:	e mail: Recruit2026344@npa.gov.za
<u>POST 35/126</u>	:	<u>COURT PREPARATION OFFICER</u> National Prosecutions Service
<u>SALARY</u>	:	R338 106 per annum (Level 07), (excluding benefits)
<u>CENTRE</u>	:	CPP: Welkom (Kroonstad) Ref No: Recruit 2026/338 CPP: Kimberley (Hopetown) Ref No: Recruit 2026/339
<u>REQUIREMENTS</u>	:	An appropriate B Degree (NQF level 7) or Three (3) year Diploma (NQF level 6) in Social Science / Behavioural Studies or equivalent. At least one (1) year working experience which includes experience gained during training. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Sound co-ordination and counselling experience. Ability to work well with children. Knowledge of the Criminal Justice System. Excellent administrative skills, good communication skills and problem-solving skills.
<u>DUTIES</u>	:	Provide holistic and integrated care for the victims of crime, customers and witnesses within the court environment. Prevent secondary traumatization by providing a safe and secure environment in which to testify. Implement court preparation for children and adult victims of crime, customers and witnesses and perform all other duties in relation thereto. Liaise with and report to the Prosecutor/Manager. Perform all duties in accordance with general accepted court preparation technique.
<u>ENQUIRIES</u>	:	CPP: Welkom (Kroonstad) Lemmer Ludwick Tel No: (051) 410 6001 CPP: Kimberley (Hopetown) IL Mofokeng Tel No: (053) 807 4507
<u>APPLICATIONS</u>	:	CPP: Welkom (Kroonstad) e mail: Recruit2026338@npa.gov.za CPP: Kimberley (Hopetown) e mail: Recruit2026339@npa.gov.za
<u>POST 35/127</u>	:	<u>PERSONAL ASSISTANT REF NO: RECRUIT 2026/340</u> (Re-advert) Asset Forfeiture Unit
<u>SALARY</u>	:	R338 106 per annum (Level 07), (excluding benefits)
<u>CENTRE</u>	:	Mthatha
<u>REQUIREMENTS</u>	:	Grade 12 and secretarial Diploma or equivalent qualification. Minimum three years' experience in rendering support to senior management. Demonstrable

		competency in acting Independently, Professionally, Accountable and with Credibility. General computer literacy. Language skills and ability to communicate well with people at different levels and from different background. Good telephone etiquette and above average planning and organizing skills. Good people skills. High level of reliability. Written communication skills. Ability to conduct legal research. Ability to act with tact and discretion. Ability to identify and handle confidential matters, and to keep confidential matters as such. Good grooming, presentation, and professionalism. Knowledge of the relevant legislations, policies, prescripts, and procedures applicable in the public sector. A valid driver's licence.
<u>DUTIES</u>	:	Receive telephone calls and refer the calls to the correct role player if not meant for the relevant manager. Record appointments and events in the diary of the manager. Type documents for the Regional Head and other staff within the unit. Provide high level secretarial, administration support and perform a personal assistant service to the Regional Head. Draft routine correspondences and reports. Operates office equipment like fax machines and photocopiers. Make travel and logistical arrangements for meetings and events. Take minutes during meetings and prepare same for signature in advance. Develop and maintain an accessible and user-friendly filing system. Prepare travel documentation and coordinate bookings for international travel for all AFU staff. Handle procurement of standard items such as stationery and refreshments. Liaise with relevant stakeholders with regards to all matters pertaining to administrative functions. Set up schedules for meetings and events. Provide general administration support to the manager and operation staff. Handle the procurement of standard items like stationery, refreshments for the Manager and office.
<u>ENQUIRIES APPLICATIONS</u>	:	Belukazi Dungane Tel No: (047) 501 2604
	:	e mail: Recruit2026340@npa.gov.za
<u>POST 35/128</u>	:	<u>LIBRARIAN REF NO: RECRUIT 2026/341</u> Strategy, Operations and Compliance: Information & Systems Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (excluding benefits)
	:	Pretoria: Head Office
	:	An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6). At least two (2) years relevant experience preferable in a law library environment. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Ability to work on an electronic library management system including e-Books. Computer literacy in MS Word, Excel, and PowerPoint. At least two years' experience in utilization of search of search including Jutastat, Lexis Nexis, Sabinet and WorldShare. Willingness to travel.
<u>DUTIES</u>	:	Catalog and classify library material utilising available databases. Maintain asset register of library material including disposals. Renew standing orders. Conduct inter and intra-Library loans. Conduct periodic stock take and keep statistics. Procure and process new material for both head office and regions. Loose leaf administration. Liaise with external clients. Assist with information projects of the NPA. Process all requests in terms of law reports, statutes and reference material. Assist with training of clients in use of online databases. Submit monthly reports.
<u>ENQUIRIES APPLICATIONS</u>	:	Nozuko Mdingi Tel No: (012) 845 6868
	:	e mail: Recruit2026341@npa.gov.za
<u>POST 35/129</u>	:	<u>LIBRARY ASSISTANT REF NO: RECRUIT 2026/342</u> National Prosecutions Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05), (excluding benefits)
	:	DPP: Pietermaritzburg
	:	Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Must be computer literate in programs Ms Word, Excel, PowerPoint and Outlook. Excellent organizing and planning skills. Ability to work independently and under pressure. Integrity, reliability, tolerance and determined. Able to act independently and work extended hours. Excellent administration skills. Knowledge of bibliographic information criteria on published works, library services policies and procedure, SCM Procedure, departmental policies and procedures.

<u>DUTIES</u>	:	Provide administrative support services. Prepare Library material received from suppliers for exhibitions and process the return of unselected materials. Order, procure and process library materials with the ambit of supply Chain Management and assets management functions. Select and prepare library materials for processing purposes. Receive processed item and link catalogue record on the system. Verify correct labelling against bibliographic information. File returned library material. Provide support with setting up stock and stock taking. Render collection development services. Search for items on cataloguing on bibliographic database. Sort and prioritise items for cataloguing. Sort returned Library material by identification for filling, discard, repair, binding, requirements. Prepare list and dispatch new items for collection. Update correct SLIMS records regarding assets allocation information. Circulate special collections and audio-visual material on short loan.
<u>ENQUIRIES</u>	:	Ethel Mokgoko Tel No: (033) 392 8761
<u>APPLICATIONS</u>	:	e mail: Recruit2026342@npa.gov.za
<u>POST 35/130</u>	:	<u>HUMAN RESOURCES CLERK REF NO: RECRUIT 2026/343</u> National Prosecutions Services
<u>SALARY</u>	:	R237 453 per annum (Level 05), (excluding benefits)
<u>CENTRE</u>	:	DPP: Pietermaritzburg
<u>REQUIREMENTS</u>	:	Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good interpersonal relations. Good administrative skills. Planning and organizing. General computer literacy skills and knowledge in programs MS Word, Excel, PowerPoint and Outlook. Good people skills. Strong interpersonal and communication skills. Ability to work independently and as part of a team.
<u>DUTIES</u>	:	Provide high level HRM&D administration to the region. Facilitate the recruitment process. Process applications for service benefits and exit in the region. Provide HR advice to staff in the region. PERSAL Administration. Compile and submit monthly statistics on HR related functions. Liaise with customers and stakeholders regarding all HR Functions. Assist in the training and development programs in the region. Assist in the performance assessment process.
<u>ENQUIRIES</u>	:	Ethel Mokgoko Tel No: (033) 392 8761
<u>APPLICATIONS</u>	:	e mail: Recruit2026343@npa.gov.za
<u>POST 35/131</u>	:	<u>ADMINISTRATIVE CLERK REF NO: RECRUIT 2026/345</u> (Re-advert) National Prosecutions Service
<u>SALARY</u>	:	R237 453 per annum (Level 05), (excluding benefits)
<u>CENTRE</u>	:	DPP: Mthatha (Maluti)
<u>REQUIREMENTS</u>	:	Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Excellent communication and administrative skills. Report writing skills, good verbal and written communication skills. Customer focus and responsiveness. Excellent administrative skills and problem-solving skills. Good analytical skills. Computer skills such as MS word, Excel, Ms Office suite and Outlook. Flexibility. Document administration, writing skills and task time management skills.
<u>DUTIES</u>	:	Provide high-quality administrative support to the office. Design and keep a well-organized administrative system for the office. Execute a wide variety of administrative tasks. Draft correspondence to members of the public, other organisations, and State departments. Liaise with administration with all matters pertaining to the administrative functioning of the office. Provide administrative support to the legal staff, pertaining to finance, logistical and human resources. Deliver mails, and faxes within the office and render general administrative support such as filing, photocopying, faxing, receiving, and dispatching documents. Provide court administration services. Assist with the efficient management of court rolls. Submit monthly reports and statistics. Provide case records services.
<u>ENQUIRIES</u>	:	Tulisa Sibindlana Tel No: (047) 501 2669
<u>APPLICATIONS</u>	:	e mail: Recruit2026345@npa.gov.za

<u>POST 35/132</u>	:	<u>ADMINISTRATIVE CLERK REF NO: RECRUIT 2026/346</u> (Re-advert) National Prosecutions Service
<u>SALARY</u>	:	R237 453 per annum (Level 05), (excluding benefits)
<u>CENTRE</u>	:	DPP: Mthatha
<u>REQUIREMENTS</u>	:	Grade 12 or equivalent. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Sound planning and organizing skills, written and verbal communication. General computer literacy skills and knowledge in programs MS Word; Excel; PowerPoint and Outlook. Good people skills. Strong interpersonal and communication skills. Ability to act independently.
<u>DUTIES</u>	:	Provide high-quality administrative support to the office. Design and keep a well-organized administrative system for the office. Execute a wide variety of administrative tasks pertaining to the provision of support to line functionaries. Draft correspondence to other organisations and State departments. Liaise with corporate services with all matters pertaining to the administrative functioning of the office. Provide administrative support to the legal staff, pertaining to finance, logistical and human resources. Deliver mails, photocopying, faxing, receiving and dispatching documents. Provide efficient administrative services in the Cluster. Liaise with customers and stakeholders. Diary Management. Receive correspondence for the section. Collect information for civil matters addressed to the unit or group.
<u>ENQUIRIES</u>	:	Bongiswa Mswenyama Tel No: (047) 501 2696
<u>APPLICATIONS</u>	:	e mail: Recruit2026346@npa.gov.za