

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT MANAGEMENT**

<u>APPLICATIONS</u>	:	The Head of Department, Department of Community Safety and Transport Management, Private Bag X19, Mmabatho, 2735 Office No. 105, 1st Floor, Tirelo Building, Cnr Albert Luthuli Drive and Dr. James Moroka Drive, for Attention Kegomoditswe Makaota Tel No: (018) 200 8258 OR email to the relevant e-mail address associated with the post applied for. Non-compliance will lead to disqualification.
<u>CLOSING DATE</u>	:	11 September 2026 at 15H30
<u>NOTE</u>	:	Compliance Note: This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications. African Females for Persons with Disabilities on salary levels 8 to 10; African Females on salary levels 11 to 13. Indian Males on salary levels 7 to 12 positions. Candidates within these categories are encouraged to apply. Applications must be submitted on the improved Z83, approved to be utilized with effect 01 January 2021, which must be completed in such a manner that provides sufficient information about your candidature and the post applied for by completing all relevant fields. The declaration must be signed and initials on the second page are not mandatory. Should the applicant/s use incorrect application form for employment (Z83), or not compliant to the notes, the application/s will not be considered for selection purposes (disqualified). The Z83 must be accompanied by detailed Curriculum Vitae with at least three (3) names of referees with current contact details. Major subjects of relevant qualification/s should be mentioned in the CV. Completion of the Z83 form: Part A: All fields must be fully and accurately completed. Parts B: Date of birth and ID number are compulsory, and other fields on Part B, Part C, D, E, F and G may be left blank, marked as not relevant, and use dashes or N/A if they do not apply to you or the position applied for and as long as the CV has been attached and provides the required information, however question related to conditions that prevent re-appointment under Part F is compulsory for applicants seeking re-employment into the Public Service. Applicants do not have to submit copies / proof / certificates /attachments / drivers licence / qualifications on application, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. The employment application form (Z83) is obtainable at any National or Provincial Department, and it is accessible on the DPSA website, www.dpsa.gov.za Failure to submit or comply with the requested documents will result in the application not being considered. Should the applicant fail to submit or not comply with the requested documents or not meet minimum requirements of the job as per the post advertised, this will result in the employment application not being considered. Qualifications of shortlisted candidates will be verified with SAQA. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Positions requiring tertiary qualification/s must be accompanied by copies of academic record/transcript(s). Candidates must indicate the number of the post/reference number in their applications (i.e Candidates must submit a separate application for each post indicating the Centre and Reference number). Non-compliance will lead to disqualification. Candidates requiring additional information regarding an advertised post must direct their queries to the person reflected as enquiries below the post applied for. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not be accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. Personnel suitability check records will be conducted. Applicants must disclose if she/he is not a Director/Shareholder of a company or conducting any business with organ of State. They must also disclose or inform whether he/she is performing any additional remunerative work outside his /her normal duties. All appointments are subjected to a

positive qualifications verification as well as security clearance. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. SMS appointments are also subjected to SMS competency assessment as a DPSA requirement. All shortlisted candidates for SMS posts and positions with requisite skills will be subjected to a technical exercise that intends to test relevant technical elements of the job. Applicants who do not possess SMS Pre-Entry Certificate shall be considered for shortlisting and interviews, but cannot be appointed before they successfully obtain the certificate. (SMS Pre-Entry Programme) is offered by the National School of government, information can be accessed via this link: <https://www.thensg.gov.za>. The appointee to SMS post must be in possession of such, prior to taking up the post.

MANAGEMENT ECHELON

<u>POST 31/401</u>	:	<u>DIRECTOR: DISTRICT OPERATIONS REF NO: 01/2026/2027</u> Chief Directorate: District Coordination and Government Fleet
<u>SALARY</u>	:	R1 317 384 per annum. The inclusive remuneration package consists of a basic salary, contribution to the Government Employee Pension Fund, medical fund and a flexible portion in terms of applicable rules. The successful candidate must enter into a performance agreement and sign employee contract.
<u>CENTRE REQUIREMENTS</u>	:	Dr. Kenneth Kaunda District
	:	Grade 12 certificate plus a recognised NQF 7 Qualification in Public Administration / Administration / Management or related. Five (5) years of experience at middle/ senior managerial level in Administration. Valid Drivers' License. Knowledge: Knowledge of Government Communications Regulatory Frameworks. Knowledge of Public Finance Management Act (PFMA). Knowledge of Public Services Act, Public services regulations and frameworks. Ability to Conceptualise policy and apply it successfully. Skills: Written and verbal communication skills at a high level (report writing, presentation, etc.). Planning and organising. Computer Literacy. Negotiation. Must have good interpersonal skills and be able to maintain positive interpersonal relations. Ability to work independently and as part of the team. Must be willing to travel and be able to work under pressure. Must be able to manage and empower staff. High level of reliability, ability to act with tact and discretion. Personal Attributes: A creative, assertive and confident approach. Ample initiative and an independent work ethic, self –motivated and reliable. Ability to provide vision, set organisational direction and inspire others to deliver organisational mandate. Must have good interpersonal skills and be able to maintain positive interpersonal relations. Ability to work independently and as part of the team. Must be willing to travel and be able to work under pressure. Must be able to manage and empower staff. High level of reliability, ability to act with tact and discretion. Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service delivery innovation, Problem Solving and analysis, Client orientation, Customer Focus and Communication.
<u>DUTIES</u>	:	Oversee the District by monitoring law and order for all modes of transport through law enforcement services. Oversee monitoring, evaluating and oversight of Police Services. Ensure implementation of partnerships strategy to mobilize role players and stakeholders to strengthen service delivery by Police Service. Ensure implementation of Road Safety within the District. Ensure the provision of Government fleet Services in the District. Managing the provision of Transport Operations. Ensure management and controlling operator licenses and permits. Managing the provision of Corporate Management Services within the District. Facilitation of District development model for the Department. Provide strategic Leadership. Manage key areas of personnel.
<u>ENQUIRIES</u>	:	Dr. G Marindi Tel No: (018) 200 8060

APPLICATIONS : E-Mail address: CSTMrecruitment01@nwpg.gov.za

OTHER POSTS

POST 31/402 : **DEPUTY DIRECTOR: CRIME PREVENTION PARTNERSHIPS REF NO: 02/2026/2027**

Directorate: Crime Prevention Partnerships

SALARY : R1 101 468 per annum (Level 12), total package

CENTRE : Bojanala

REQUIREMENTS : Grade (12) certificate or equivalent plus three (3) year National Diploma / Degree (NQF level 6/7) as recognised by SAQA in Social Sciences / Community Development. Five (5) years' relevant work experience within safety and security environment of which three (3) to five (5) of experience in a junior management (Assistant Director) level. Valid Code EB (08) Driver's License. Knowledge: Knowledge and Understanding of the National Crime Prevention Strategy, Knowledge of the SAPS Act, Knowledge of the Civilian Secretariat Act, Knowledge of Public Service Act and Regulations. Understanding of Public Financial Management Act. Knowledge of Safety Management. Public Service Code of Conduct. Skills: Community Mobilisation. Coordination and facilitation. Negotiation and resource mobilization. Interpersonal and Report writing. Programme and project management skills. Client orientation and customer focus. Basic research and data analysis skills. Ability to interpret policies. Facilitation and Good presentation skills. Good verbal and written communication. Computer literacy (Microsoft, Excel and PowerPoint). Ability to function independently and as a team. Willingness to travel and work irregular hours. Problem solving skills and decision making. Conflict management skills.

DUTIES : Enhance the quality and accessibility of safety programmes. Encourage dialogues on safety and crime prevention. Initiate and coordinate crime prevention programmes. Coordinate the development, implementation and review of Provincial Crime Prevention Strategies. Promote community Police relations. Enhance community safety Structures. Establish and promote public-private partnerships. Promote community participation in crime prevention initiatives. Coordinate the development and evaluation of safety models. Manage key performance responsibilities of the managed.

ENQUIRIES : Ms. KF Nchoe Tel No: (018) 200 8096/8097

APPLICATIONS : CSTMrecruitment02@nwpg.gov.za

POST 31/403 : **DEPUTY DIRECTOR: ROAD SAFETY COMMUNITY ENGAGEMENT REF NO: 03/2026/2027**

Directorate: Road Safety

SALARY : R1 101 468 per annum (Level 12), total package

CENTRE : Head Office: Mahikeng

REQUIREMENTS : Grade 12 certificate or equivalent, three (3) years Diploma/Degree (NQF Level 6/7 as recognised by SAQA) in Education/ Communication and Marketing/ Social Science. Five (5) years' relevant working experience within road safety environment. Three (3) to Five (5) years must be at Junior Management level (Assistant Director). A valid driving license. Knowledge: Knowledge and understanding of the legislative framework governing the Public Service Regulation, Public Service Act. Project Management. Advance knowledge of Road Safety programmes and projects. An understanding of PFMA, Treasury Regulations and other related prescripts and the ability to implement the same. A thorough knowledge of Road Safety Community Engagement matters and other road traffic related legislations, as well as policy guidelines governing road safety management. Proven ability to develop and produce road safety community programmes. Computer literacy. Skills: Good verbal and communication skills. Strong liaison and negotiation skills. A creative, assertive and confident approach with road safety research projects. Planning, facilitation and coordination skills, Monitoring and evaluation, Meeting procedures and presentation, Report writing skills, Verbal and written communication skills, Computer literacy. The ability to interact professionally and effectively with diverse stakeholders. Interpersonal relations, report writing, problem solving and analytical skills. Planning and organising, Teamwork, Flexibility and Conflict resolution.

<u>DUTIES</u>	:	Conduct research on community engagement strategies and develop relevant strategies for the Province. Develop and monitor implementation of road safety community projects. Liaise with community based structures and other relevant stakeholders on road safety matters. Manage and coordinate road safety community engagement programmes and projects. Monitor and evaluate road safety community engagement projects in the Province. Advise communities about the process and regulations of the Road Accident Fund.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. M Tshukudu Tel No: (018) 200 8060 CSTMrecruitment03@nwpg.gov.za
<u>POST 31/404</u>	:	<u>DEPUTY DIRECTOR: ROAD SAFETY PROMOTIONS REF NO: 04/2026/2027</u> Directorate: Road Safety
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 101 468 per annum (Level 12), total package Head Office: Mahikeng Grade 12 certificate or equivalent, three (3) years Diploma/Degree (NQF Level 6/7 as recognised by SAQA) in Education/ Communication and Marketing/ Social Science. Five (5) years' relevant working experience within road safety environment. Three (3) to Five (5) years must be at Junior Management level (Assistant Director). A valid driving license. Knowledge: Knowledge and understanding of the legislative framework governing the Public Service Regulation, Public Service Act. Project Management. Advance knowledge of Road Safety programmes and projects. An understanding of PFMA, Treasury Regulations and other related prescripts and the ability to implement the same. A thorough knowledge of Road Safety Community Engagement matters and other road traffic related legislations, as well as policy guidelines governing road safety management. Proven ability to develop and produce road safety community programmes. Computer literacy. SKILLS: Good verbal and communication skills. Strong liaison and negotiation skills. A creative, assertive and confident approach with road safety research projects. Planning, facilitation and coordination skills, Monitoring and evaluation, Meeting procedures and presentation, Report writing skills, Verbal and written communication skills, Computer literacy. The ability to interact professionally and effectively with diverse stakeholders. Interpersonal relations, report writing, problem solving and analytical skills. Planning and organising, Teamwork, Flexibility and Conflict resolution.
<u>DUTIES</u>	:	Develop Road Safety Promotions strategies, Conduct Road Safety promotions research projects. Coordinate and liaise with National Department of Transport and other safety components in other provinces. Liaise with relevant stakeholders within the province, Monitor and evaluate road safety promotions in the province, Ensure effective and integrated coordination of all marketing, branding and media liaison. Manage and coordinate road safety awareness campaigns, Develop the production of road safety awareness materials.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. M Tshukudu Tel No: (018) 200 8060 CSTMrecruitment04@nwpg.gov.za
<u>POST 31/405</u>	:	<u>DEPUTY DIRECTOR: DISTRICT CORPORATE SERVICES REF NO: 05/2026/2027</u> Directorate: District Operations
<u>SALARY CENTRE</u>	:	R932 292 per annum (Level 11), total package Ngaka Modiri (X1 Post) Dr Keneth Kaunda (X1 Post) Dr. Ruth Segomotsi Mompoti (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 Certificate and three (3) year National Diploma/Degree in Human Resource Management / Public Management / Public Administration / Financial Management (NQF level 6/7). Minimum of Five (5) years relevant working experience in Human Resource Management / Financial Management environment coupled with at least three (3) years in a supervisory position (Assistant Director). Valid Driver's License. Knowledge: Knowledge of PERSAL system, Knowledge of Walker Financial Management System, Knowledge of HRM matters and Regulatory Frameworks and Acts, Knowledge of Legislations/Acts governing SCM (PPPFA, PFMA & Treasury Regulations) and Public Service Acts. Skills: Computer Literacy (MS Word, Excel, PowerPoint). Report Writing. Change Management. Good stakeholder engagement skills.

<u>DUTIES</u>	:	Coordinate the advertising, shortlisting, and appointment processes for district office in line with DPSA regulations and EE targets. Coordinate the implementation of conditions of service. Facilitate the implementation of PMDS, ensure timely performance agreements, reviews, and moderation processes are done across the district. Coordinate handling of grievance, misconduct cases, and disciplinary processes; promote EHW programmes and occupational health initiatives. Coordinate the Workplace Skills Plan (WSP) submission and monitor implementation of training interventions for district staff. Monitor maintenance of accurate PERSAL records, HR statistics, and submission of month/ quarterly HR reports to provincial office. Coordinating Financial Management Services and also compiling consolidating, and monitoring district's annual budget and MTEF submissions in line with treasury guidelines. Coordinate the development and implementation of the district's procurement plan in line with the approved budget.
<u>ENQUIRIES</u>	:	Dr. MG Marindi Tel No: (018) 200 8060
<u>APPLICATIONS</u>	:	CSTMrecruitment05@nwpg.gov.za
<u>POST 31/406</u>	:	<u>DEPUTY DIRECTOR: HUMAN RESOURCE STRATEGY, PLANNING AND INFORMATION MANAGEMENT REF NO: 06/2026/2027</u> Directorate: Human Resource Management
<u>SALARY</u>	:	R932 292 per annum (Level 11), total package
<u>CENTRE</u>	:	Head Office – Mahikeng
<u>REQUIREMENTS</u>	:	Grade 12 Certificate or equivalent. Three years diploma/degree (NQF level 6/7) as recognised by SAQA in Human Resource Management/ Public Administration/Administration. Five (5) years' experience in the Human Resource Strategy, Planning and Information Management environment of which three (3) to Five (5) years must be at Junior Management level (Assistant Director). A valid driving license. Knowledge: Understanding of relevant legislation, policies and prescribe and procedures. Humana Resource Polices. Employment Equity Act. Human Resource Development Strategy. Handbook on Reasonable Accommodation for People with Disabilities in the Public Service 2008. JobAccess Strategic Framework on the Recruitment, Employment and Retention of Persons with Disabilities in the Public Service. Performance Management Development System. Skills: Management. Good management skills. Presentation skills. Report Writing. Communications (Verbal and writing). Conflict Management. Policy Analysis and Computer Literacy. Ability to work under pressure.
<u>DUTIES</u>	:	Manage Human Resource Information Management, Post Establishment control and reporting. Manage Human Resource Strategy and Planning. Manage Employment Equity Planning and reporting. Coordinate Assessment of Human Resource Component's ability to deliver and service improvement mechanisms Provide strategic leadership in Human Resource Strategy, Planning and Information Management. Compile reports. Manage the key areas of subordinates.
<u>ENQUIRIES</u>	:	MS. TV Leteane Tel No: (018) 200 8055
<u>APPLICATIONS</u>	:	CSTMrecruitment06@nwpg.gov.za
<u>POST 31/407</u>	:	<u>CONTROL PROVINCIAL INSPECTOR-WEIGHBRIDGE REF NO: 07/2026/2027</u> Directorate: Traffic Law Enforcement
<u>SALARY</u>	:	R932 292 per annum (Level 11), total package
<u>CENTRE</u>	:	Rustenburg
<u>REQUIREMENTS</u>	:	A Grade 12 Certificate or equivalent and relevant tertiary qualification three (3) year Diploma /Degree. Basic Traffic Diploma. Seven (7) to Ten (10) years' experience working experience in the field in Traffic Law Enforcement or equivalent. Three (3) to Five (5) years management experience. Valid Driving License at least a code B. No Criminal record. Knowledge: Knowledge of Public Service Prescripts. Manage the implementation of Public Transport and Traffic Law Enforcement policies and regulations. Driver fitness inspections. Vehicle fitness inspections. Completion of Law Enforcement documents. Operator fitness inspections. Investigations. Working knowledge of applicable legislations –Public transport and traffic environment. Knowledge of Performance Management Development System. Skills: Records management. Resource management. Customer relationship management. Performance management. Finance management. Conflict management.

		Projects management. Projects management. Self –management. Time management. Risk management. Change management. Public information management. Planning and organizing. Report writing. Verbal and written communication skill. Computer literacy. Teamwork.
<u>DUTIES</u>	:	Provide effective and efficient leadership. Evaluate the activities of the District Operational plans to ensure strategic alignment with the strategic plan, budget statements and National and Provincial Strategies. Create and facilitate an enabling environment between Provincial and Local Government in respect of Traffic Law Enforcement and ensure alignment across these spheres. Co-ordinate the collection and analysis of district law enforcement statistics, conduct research, formulate policy and develop new strategies and models to improve service delivery. Provide strategic leadership and mentoring to district role players regarding strategies, developments and trends. Manage and co-ordinate human resource processes in the district. Manage and co-ordinate the budget process and utilisation of facilities, vehicles and equipment of the district.
<u>ENQUIRIES</u>	:	Mr. M Morule Tel No: (018) 381 9110
<u>APPLICATIONS</u>	:	CSTMrecruitment07@nwpg.gov.za
<u>POST 31/408</u>	:	<u>CHIEF PROVINCIAL INSPECTOR REF NO: 08/2026/2027</u> Directorate: Law Enforcement
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Ventersdorp Traffic Station (X1 Post) Vryburg Traffic Station (X1 Post) Rustenburg Traffic Station (X1 Post) Koster Traffic Station-Weighbridge (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 certificate or equivalent. Basic Traffic Diploma. Three-year National Diploma / Bachelor's Degree or equivalent. Three (3) to five (5) years supervisory (salary level 7/8) experience. Seven (7) to Ten (10) years working experience in the Road Traffic Law Enforcement field. A valid relevant driving license (A and EC), and no Criminal record. Knowledge: Extensive experience in road traffic and public transport policies and regulations. Law enforcement knowledge with regard to National Road Traffic Act and other relevant Road Traffic related legislations. Vehicle inspections/impoundment and completion of law enforcement documents. Public Service Policies and Regulations. Knowledge of Public Financial Management Act. Performance Management Development System. Skills: Computer literacy. Records management. Customer relationship management. Planning, organising, leading and controlling. People management. Verbal and written communication. Decision making. Problem solving. Report writing. Labour relations. Driving skills. Investigation skills. Motivational skills. Innovation/creativity skills. Operational /Project management.
<u>DUTIES</u>	:	Manage the enforcement of Road Traffic, Public Passenger, Transport Legislations and other relevant legislation. Manage joint law enforcement activities and projects (cooperative governance). Manage the risks on Public Roads. Manage the performance of all administrative and related duties. Promote Road safety through effective and efficient law enforcement. Manage the key responsibility areas of the managed.
<u>ENQUIRIES</u>	:	Mr. M Morule Tel No: (018) 381 9110
<u>APPLICATIONS</u>	:	CSTMrecruitment08@nwpg.gov.za
<u>POST 31/409</u>	:	<u>ASSISTANT DIRECTOR: TRANSPORT PLANNING AND COORDINATION REF NO: 09/2026/2027</u> Directorate: Transport Planning and Policy Development
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Ngaka Modiri Molema and Dr Kenneth Kaunda District
<u>REQUIREMENTS</u>	:	Grade 12 certificate or equivalent plus a three-year National Diploma / Bachelor's Degree as recognised by SAQA in Transport Management / Transport and Logistics Management/Transport Economics (NQF level 6/7). Three (03) to five (05) years' experience in Land Transport Planning Processes, Legislation and Policy Development environment of which two (2) years must be at supervisory (salary level 7/8) level in Land Transport Planning, Legislation and transport Policy Development environment. Project Management Course will be an added advantage. A valid Driving Licence.

	Computer Literacy. Knowledge: Knowledge of National Land Transport Act 5 of 2009. Knowledge of White Paper on National Transport Policy 1996. Understanding of minimum requirements of Transport Planning Processes. Knowledge of Transport Planning and related process of developing the Integrated Transport Plans (ITPs), Integrated Public Transport Network (IPTN), Provincial Land Transport Framework (PLTF) and National Land Transport Strategic Framework (NLTSE). Knowledge of Public Service Act and Regulations. Understanding of Public Financial Management Act. Skills: Basic research and data analysis skills. Facilitation and Good presentation skills. Interpersonal and report writing skill. Good verbal and written communication. Ability to function independently and as a team. Willingness to travel and work irregular hours. Problem solving skills and decision making. Ability to manage personnel as well as Government resources. Ability to formulate, interpret and implement policies. Work ethics and integrity. Ability to adhere to strict deadlines. Organizing, planning and stakeholder liaison skills. Conflict management and negotiation skills.
<u>DUTIES</u>	: Manage and coordinate transport planning processes within Provincial and Municipal development planning processes. To coordinate update and implementation of the Provincial Land Transport Framework (PLTF). Participate in the provincial, District and Local Municipalities Transport forums. Manage migration of Integrated Transport Plans into Municipal Integrated Development Plans. Manage integration of Transport Planning and Land-Use planning and management. Participate in Municipal Strategic planning structures. Liaise with external and internal stakeholders and represent the Sub-Directorate on various Committees and Task Teams related to planning and co-ordination. Project Management by assisting with internal projects, with specific reference to Transport Planning needs assessment, Strategy and Project Planning, Project Monitoring, evaluation and Municipality regarding all issues of transport. Support the Directorate on Administration and Management of the Division: Transport Planning and Coordination responsible for Ngaka Modiri Molema and Dr Kenneth Kaunda District Municipalities, through periodic development, monitoring and assessment of the managed. Coordinate Transport Planning projects within the Sub-Directorate. Perform and guide any other function related to Transport Planning. Manage the allocated Budget of Projects.
<u>ENQUIRIES</u>	: Mr. S. Molotsi Tel No: (018) 200 8198, CSTMrecruitment09@nwpg.gov.za
<u>POST 31/410</u>	: <u>ASSISTANT DIRECTOR: TRANSPORT POLICY DEVELOPMENT AND RESEARCH REF NO: 10/2026/2027</u> Directorate: Transport Planning and Policy Development
<u>SALARY</u>	: R605 742 per annum (Level 10)
<u>CENTRE</u>	: Head Office - Mahikeng
<u>REQUIREMENTS</u>	: Grade 12 certificate or equivalent plus a three-year National Diploma / Bachelor's degree as recognised by SAQA in Transport Management/ Transport and logistics Management / Transport Economics (NQF level 6). Three (03) to Five (05) years relevant work experience in Transport Management of which two (2) years must be at supervisory (salary level 7/8) level in Transport Management environment or transport Policy Development and Research. Project Management Course will be an added advantage. A valid Driving License. Computer Literacy. Knowledge: Extensive knowledge of National Land Transport Act, Act no 5 of 2009, White Paper on National Transport Policy, 2021. Knowledge of Public Service Act and Regulations, Public Finance Management Act (PFMA) and Treasury Regulations. Skills: Basic research and data analysis skills. Facilitation and Good presentation skills. Interpersonal and report writing skill. Good verbal and written communication. Ability to function independently and as a team. Willingness to travel and work irregular hours. Problem solving skills and decision making. Ability to manage personnel as well as Government resources. Ability to formulate, interpret and implement policies. Work ethics and integrity. Ability to adhere to strict deadlines. Organizing, planning and stakeholder liaison skills. Conflict management and negotiation skills.
<u>DUTIES</u>	: Manage the facilitation and coordination for the development of Provincial Transport Legislation, Policy and Strategies. Manage the implementation and monitoring of Transport Legislations, Policies and Strategies. Manage the liaison with internal and external stakeholders for the purpose of developing, monitoring and evaluating Transport Legislations, Policies and Strategies.

		Represent the Sub -Directorate on various Committees and Task Teams in relation to the development, implementation and monitoring Transport Legislations, Policies and Strategies. Provide support to the Department in the compilation of all specific reports and presentations. Prepare operational budget needs, monitor and report expenditure of the Sub-Directorate: Transport Policy and Research. Management of projects. Compile monthly and quarterly reports for the sub-directorate.
<u>ENQUIRIES</u>	:	Mr. S. Molotsi Tel No: (018) 200 8198, CSTMrecruitment10@nwpg.gov.za
<u>POST 31/411</u>	:	<u>ASSISTANT DIRECTOR: DISTRICT CORPORATE SERVICES REF NO: 11/2026/2027</u> Directorate: District Operations
<u>SALARY CENTRE</u>	:	R487 197 per annum (Level 09) Ngaka Modiri (X1 Post) Dr Keneth Kaunda (X1 Post) Dr Ruth Segomotsi Mompoti (X1 Post) Bojanala (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 Certificate and three (3) year National Diploma/Degree in Human Resource Management /Public Management /Public Administration/ Financial Management. Three (3) to five (5) years relevant working experience in Human Resource Management / Financial Management environment of which Two (2) years must be in a supervisory (salary level 7/8) level. Valid Driver's License. Knowledge: Knowledge of PERSAL system, Knowledge of Walker Financial Management System, Knowledge of HRM matters and Regulatory Frameworks and Acts, Knowledge of Legislations/Acts governing SCM (PPPFA, PFMA & Treasury Regulations) and Public Service Acts. Skills: Computer Literacy (MS Word, Excel, Power Point). Report Writing. Proven management ability and attributes of dynamic leadership skills.
<u>DUTIES</u>	:	Facilitate the advertising, shortlisting, and appointment processes for district office in line with DPSA regulations and EE targets. Facilitate the implementation of conditions of service. Facilitate the implementation of PMDS, ensure timely performance agreements, reviews, and moderation processes are done across the district. Facilitate handling of grievance, misconduct cases, and disciplinary processes; promote EHW programmes and occupational health initiatives. Facilitate the Workplace Skills Plan (WSP) submission, and implementation of training interventions for district staff. Maintain accurate PERSAL records, HR statistics, and submission of month/quarterly HR reports to provincial office. Facilitate Financial Management Services and also compiling consolidating, and monitoring district's annual budget and MTEF submissions in line with treasury guidelines. Develop and implement the district's procurement plan in line with the approved budget.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. MG Marindi Tel No: (018) 200 8060 CSTMrecruitment11@nwpg.gov.za
<u>POST 31/412</u>	:	<u>ASSISTANT DIRECTOR-SHERO MANAGEMENT REF NO: 12/2026/2027</u> Sub-Directorate: Integrated Employee Health and Wellness
<u>SALARY CENTRE</u>	:	R487 197 per annum (Level 09) Head Office (Mmabatho)
<u>REQUIREMENTS</u>	:	Matric (Grade 12) certificate plus appropriate Diploma/Degree (NQF level 6/7) in Safety Management or equivalent qualification. Training in SAMTRAC will be an added advantage. Minimum 3-5 years relevant experience. Two (2) years must be in a supervisory (salary level 7/8) level. A valid driver's licence. Knowledge: Thorough knowledge of the legislative and regulatory environment informing workplace safety but not limited to: Good knowledge of the Occupational Health and Safety Act, 1993, Labour Relations Act, 1995, Basic Conditions of Employment Act, 1997, General knowledge of the health and safety environment., PSA Employee Health and Wellness Strategic Framework and its Objectives, Knowledge of COIDA Act and PFMA. Competencies And Skills: Proven report-writing and presentation skills. Proven management skills related to the preparation, implementation and management of the strategic, operational and financial plans and projects. Proven computer literacy, including advanced MS Word, MS Excel and MS PowerPoint. The ability to maintain positive interpersonal relations and work as part of a team as well as individually. Analytical skills and the ability to work under pressure. Problem solving abilities.

<u>DUTIES</u>	:	Develop, implement and monitor compliance with the Safety, Health, Environment and Risk & Quality management (SHERQ). Develop Occupational Health and Safety Framework Inspections. Develop, implement and monitor SHERQ management systems. Evaluate and analyse risk factors that impact on the Department in terms of SHERQ management. Supervision of subordinates.
<u>ENQUIRIES</u>	:	Ms. IFK Selomane Tel No: (018) 200 8304, CSTMrecruitment12@nwpg.gov.za
<u>POST 31/413</u>	:	<u>ASSISTANT DIRECTOR: CHANGE MANAGEMENT REF NO: 13/2026/2027</u> Directorate: Human Resource Management
<u>SALARY</u>	:	R487 197 per annum (Level 09)
<u>CENTRE</u>	:	Head Office- Mahikeng
<u>REQUIREMENTS</u>	:	Grade 12 Certificate or equivalent. National Diploma / Bachelor's Degree (NQF level 6/7) qualification in Public Management / Public Administration / Administration / Industrial Psychology / Human Resource Management as recognised by SAQA Three (3) to five (5) years relevant working experience in Change Management of which two (2) years must be at a Supervisory (salary level 7/8) Level. A valid driver's license. Knowledge: Knowledge of Public Service Regulations, Public Service Act, Public Finance Management Act, Treasury Regulations and HR practice and procedures. Knowledge of DPSA resolutions and guidelines. Change Management tools, principles and methodologies. Customer Care (Batho Pele Principles). Skills: Good Communication Skills (Verbal and Writing), Good Interpersonal, report writing, Project Management, Presentation, and facilitation skills. Computer Literacy.
<u>DUTIES</u>	:	Coordinate the integration of Service Delivery Improvement Plans. Monitor the coordination of Change Management Engagement Programmes. Coordinate the implementation of Batho Pele programme within the Department. Monitor the Coordination and preparation of Departmental Annual Citizens Report. Conduct individual and organisational climate and culture surveys. Manage all performed administrative activities and key responsibilities of staff.
<u>ENQUIRIES</u>	:	Ms. KG Twasing Tel No: (018) 200 8076
<u>APPLICATIONS</u>	:	CSTMrecruitment13@nwpg.gov.za
<u>POST 31/414</u>	:	<u>ASSISTANT DIRECTOR: HR PERFORMANCE MANAGEMENT REF NO: 14/2026/2027</u> Directorate: Human Resource Management
<u>SALARY</u>	:	R487 197 per annum (Level 09)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 certificate or equivalent plus 3 years National Diploma/ Degree in Human Resource Management/ Public Administration/ Public Management. Three (3) to five (5) years working experience in the Performance Management and Development System of which two (2) years must be at supervisory (salary level 7/8) level. PERSAL (Personnel Administration) certificate is required. Knowledge: Knowledge of Public Service Regulation and other relevant prescripts. Skills Development Act, Labour Relations Act, PMDS policy and other applicable legislations. Assessment process and technique. Skills: Computer skills. Data analysis skills and report writing skills. Ability to maintain positive interpersonal relations and work as a team. Good communications skills. Should be creative, innovative, self-motivated and reliable. Ability to work under pressure and meet deadlines.
<u>DUTIES</u>	:	Facilitate the effective implementation of Performance Management and Development System in the Department Focusing on the following functions: Facilitate and monitor Performance Contracting/ Signing of Performance Agreements. Facilitate capturing of signed Performance Agreements on the PERSAL system. Conduct Quality Assurance of submitted PMDS documents. Provide support and guidance on PMDS in the Department. Facilitate PMDS training in the Department in line with the PMDS policy and regulatory framework. Coordination of Moderation processes. Compile submission for all moderated documents for approval. Implementation of Moderation outcomes on the PERSAL System. Management of Probation in the Department. Develop and maintain a database for submitted PA, Half Yearly and Annual Assessment Documents. Maintain proper record keeping. Manage and develop staff.
<u>ENQUIRIES</u>	:	O Mogotsi Tel No: (018) 2008181
<u>APPLICATIONS</u>	:	CSTMrecruitment14@nwpg.gov.za

<u>POST 31/415</u>	:	<u>SENIOR PERSONNEL PRACTITIONER: PERFORMANCE MANAGEMENT</u> <u>REF NO: 15/2026/2027</u> Directorate: Human Resource Management
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 Certificate or equivalent and Three (3) years Diploma/Degree in Human Resource Management/Public Administration/Administration or related with Two (2) to Five (5) years working experience in performance management development system. PERSAL (Personnel Administration) certificate. Valid endorsed Drivers License. Knowledge: Knowledge of Public Service Regulation and other relevant prescripts. Skills Development Act, Labour Relation Act. MDS policy and other applicable legislations. Assessment process and technique. Skills: Computer skills. Data analysis skills and report writing skills. Ability to maintain positive interpersonal relations and work as team. Ability to conduct training and presentation. Good communication skills. Should be creative, innovative, self-motivated and reliable. Ability to work under pressure.
<u>DUTIES</u>	:	Conduct training (briefing sessions) on PMDS in line with the PMDS policy and regulatory framework. Conduct Quality Assurance on PMDS documents. Coordinate Moderation processes. Compile submission for all moderated documents for approval. Facilitate confirmation of probations. Assist in record keeping of employee's assessment and compile data on assessments statistics. Compile monthly, quarterly, and annual reports. Advise managers and supervisor on PMDS policy of the department. Arrange and schedule moderation meetings, venues and other logistics. Manage and develop staff.
<u>ENQUIRES APPLICATIONS</u>	:	O Mogotsi Tel No: (018) 2008181 CSTMrecruitment15@nwpg.gov.za
<u>POST 31/416</u>	:	<u>PRINCIPAL PROVINCIAL INSPECTOR REF NO: 16/2026/2027</u> Directorate: Law Enforcement
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Head Office (X1 Post) Ditsobotla Traffic Station (X1 Post) Ganyesa Traffic Station (X1 Post) Brits Traffic Station (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 or equivalent plus Basic Traffic Diploma from registered traffic college. Six (6) to ten (10) years working experience in the Road traffic management field. A Valid driving license and no criminal record. Knowledge: Extensive knowledge of road traffic and public transport policies and regulations, Law enforcement knowledge with regards to National Road Traffic Act and other relevant road traffic related legislation, vehicle inspections/impoundment; Completion of law enforcement documents, Skills: Records management. Customer relationship management. Planning; Organising; leading; Controlling and people management. Verbal and written communication skills. Decision making, Problem solving, report writing and labour relations. Driving skills, investigation skills and motivational skills. Innovation/Creativity skills. Operational/Project management.
<u>DUTIES</u>	:	Enforce Road Traffic, Public passenger, Transport Legislation and other relevant legislation. Promote Road Safety through effective and efficient law enforcement. Provide visible traffic control. Manage joint law enforcement activities and Projects (Co-Operative Governance). Identify and manage Risk in Traffic management environment. Manage the performance of all administrative activities and related duties. Train and develop traffic law enforcement officials.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. M Morule Tel No: (018) 381 9110 CSTMrecruitment16@nwpg.gov.za
<u>POST 31/417</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: INTERNAL REGISTERING AUTHORITY REF NO: 17/2026/2027</u> Directorate: Transport Administration and Licensing
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Molopo Registering Authority: Mafikeng

<u>REQUIREMENTS</u>	:	Matric/Grade 12 or equivalent, three (3) years Degree/National Diploma in Public Management/Public Finance Management, Internal Audit. Three (3) – five (5) years' experience in NaTIS Motor Vehicle Administration. Valid driving licence. Knowledge: Knowledge and understanding of the National Road Traffic Act 93 of 1996, NaTIS Procedure Manual, Public Finance Management Act, Treasury Regulations and other Public Service related Legislation. Skills: Ability to work under pressure. Good written and verbal communication skills. Computer literacy skills, problem solving and ability to work in a team as well as independently
<u>DUTIES</u>	:	Render the supervision of services within the registering authority. Manage the registration and licensing of motor vehicles. Manage the collection of revenue for registration and licensing of motor vehicles. Provide supervision over the reconciliation of cash collected/debit cards slips against the performed transactions. Check transactions documents performed by cashiers against the system generated information report (RD323 and RD324). Manage the administration of face value documents and all other application forms used by the registering authority. Ensure compliance to the National Road Traffic Act and Help Desk minimum requirements for sensitive transactions. Ensure the provision of equipment and materials to NaTIS Users at the registering authority. Manage the performance and development of staff at the registering authority. Compile monthly financial and non-financial performance reports.
<u>ENQUIRIES</u>	:	Ms L. Segopolo Tel No: (018) 388 1232
<u>APPLICATIONS</u>	:	CSTMrecruitment17@nwpq.gov.za
<u>POST 31/418</u>	:	<u>PRINCIPAL COMMUNICATION OFFICER: (GRAPHIC DESIGNER) REF NO: 18/2026/2027</u> Directorate: Communication Services
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Mahikeng
<u>REQUIREMENTS</u>	:	A Bachelor's Degree/ National Diploma in Corporate Communication specialized with multimedia or Animation/ Diploma in Graphic Design or relevant discipline from an accredited institution and practical 3 years relevant experience in Internal communications. Valid Driving license. Competencies/ Knowledge And Skills: Familiarity with Illustrator and InDesign, Proficiency in Photoshop and Dreamweaver, Adobe Creative Suite: Photoshop, Adobe Creative Suite: InDesign Adobe Creative Suite: Illustrator, Adobe Freehand, Autodesk, Adobe After Effects, AutoCAD Software, Microsoft Publisher, CAAD Software, Microsoft Visto, CorelDraw Graphic Suite, QuarkXPress. The successful candidate must have an exceptional, innovative design skills, Excellent communication and presentation skills, and time-management skills for meeting deadlines. The successful candidate must possess knowledge of HTML, CSS3, and JavaScript, WordPress Proficiency with photo-editing software. The ability to design graphics to meet specific promotional and viable needs like logos, packaging, displays, or imagery for digital and printable products. To ensure consistency across all brand assets and establish a strong brand identity and recognition in the Province considering factors like user experience, responsiveness, and interactivity. The successful must be able to create designs for various print materials including brochures, flyers, posters, business cards, packaging, and signage, ensuring that the designs are visually appealing and effectively communicate the intended message. Use image editing software such as Adobe Photoshop to edit, retouch, and manipulate photographs and illustrations to achieve desired visual effects and enhance overall design quality. Must be able to work well in a team; Project management knowledge and experience is required. The applicant must be able to plan, organize, meet deadlines and work under pressure; Must be willing and able to work long hours including weekends and public holidays; NB: Knowledge and experience in and of Artificial Intelligence will be taken as an added advantage.
<u>DUTIES</u>	:	Developing visual branding elements such as logos, colour palettes, typography, and brand guidelines that reflect the departmental Corporate Identity Manual. Create visual text and imagery concepts with the help of computer software. Develop the production design and overall layout for advertisements, magazines, banners, products, brochures, and more. Decide how images and text work to fit a specific layout and size. Implement Corporate Identity Manual by collaborating for text design and creation. Communicate concepts and designs to service providers prior to incorporating them into

revised designs. Amend designs based on Corporate identity Manual. Scan final graphic designs for typos and errors before publishing. Design graphics for website, mobile apps, and digital presentations. Design concepts, mock-ups, and prototypes to service providers, ensuring alignment with project goals and expectations.

**ENQUIRIES
APPLICATIONS**

: Ms. Maqoboza YM Tel No: (018) 200 8032
: CSTMrecruitment18@nwpq.gov.za

POST 31/419

: **PRINCIPAL COMMUNICATION OFFICER: (EXTERNAL COMMUNICATIONS) REF NO: 19/2026/2027**
Directorate: Communication Services

**SALARY
CENTRE
REQUIREMENTS**

: R413 001 per annum (Level 08)
: Mafikeng
: A Bachelor's Degree / National Diploma in Communications/ Public Relations/ Journalism/ Multimedia Design from an accredited institution and practical 3 years relevant experience in external communication with a strong media focus. Valid Driving license. Competencies / Knowledge And Skills: Must have excellent writing skills and an impeccable command of English language. Good understanding of South African as well as international media. Must have sound inter-personal relations, negotiation skills and ability to communicate with stakeholders at all levels. Knowledge and skills in formulating and writing reports is essential. The successful candidate must also be computer literate (packages such as Microsoft; Excel, Power-Point, MS Word, E-mail, Internet). The applicant must be able to plan, organize, meet deadlines and work under pressure. Must be willing and able to drive, to travel and work long hours including weekends and public holidays. Must be able to work well in a team. Stakeholder and project management knowledge and experience is required. NB: Knowledge and experience in and of artificial intelligence will be taken as an added advantage.

DUTIES

: The successful candidate will provide a media liaison function for the Department inclusive of, but not limited to, daily media monitoring, conducting the media monitoring teleconference, facilitating responses to media queries and inquiries, arranging media briefings, providing media support to the Department at events; assisting with updating media databases. Drafting media plans and media exit reports, drafting monthly reports, assisting with the media audio clip function, update social media pages, bulk SMS system and other related media innovation services. Render a media writing function this includes, but not restricted to, the writing of media invitations, media statements, media fact sheets and articles. Employ innovation of the new media communication systems to heighten the overall objective of raising awareness of Departmental issues, events and projects.

**ENQUIRIES
APPLICATIONS**

: Ms. Maqoboza YM Tel No: (018) 200 8032
: CSTMrecruitment19@nwpq.gov.za

POST 31/420

: **SENIOR PROVINCIAL INSPECTOR REF NO: 20/2026/2027**
Directorate: Law Enforcement

**SALARY
CENTRE**

: R338 106 per annum (Level 07)
: **Lehurutshe:**
Traffic Station (Weighbridge) (X1 Post)
Ganyesa:
Traffic Station (X1 Post)
Taung Traffic Station (X1 Post)
Rustenburg Traffic Station (X1 Post)
Mogwase Traffic:
Station (X3 Posts)
Bapong (X1 Post)

REQUIREMENTS

: Grade 12 certificate or equivalent plus Basic Traffic Diploma from registered Traffic College. Three (3) to Five (5) years working experience in the road traffic management field. A valid driving licence and no criminal record. Knowledge: Extensive knowledge of road traffic and public transport policies and regulations, Law enforcement knowledge with regards to National Road Traffic Act and other relevant road traffic related legislation, vehicle inspections/impoundment; Completion of law enforcement documents, Skills: Records management. Customer relationship management. Planning;

<u>DUTIES</u>	:	Organising; leading; Controlling; people management. driving skills; investigation skills; motivational skills, innovation/creativity skills; operational. Perform duties of a traffic officer in terms of applicable legislation. Stop and check vehicles and drivers during law enforcement operations for possible contraventions of the Road traffic Act and issue Sec 56 summonses where contraventions are detected. Attend road traffic accidents, serve warrants of arrest. Coach and mentor the provincial inspector. Provide visible Traffic control/Policing and promote/ensure crime prevention activities. Perform all administrative activities and related duties. Manage and supervise subordinates.
<u>ENQUIRIES</u>	:	Mr. M Morule Tel No: (018) 381 9110
<u>APPLICATIONS</u>	:	CSTMrecruitment20@nwpg.gov.za
<u>POST 31/421</u>	:	<u>PERSONNEL PRACTITIONER: HEALTH AND PRODUCTIVITY</u> <u>MANAGEMENT REF NO: 21/2026/2027</u> Sub-Directorate: Integrated Employee Health and Wellness
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office: Mmabatho
<u>REQUIREMENTS</u>	:	Matric (Grade 12) certificate or equivalent plus three (3) years National Diploma in Human Resource Management / Public Management. One (1) to two (2) years relevant experience. PERSAL certificate on leave Administration is required. Knowledge: Good knowledge on Incapacity Leave and Ill-health Retirement in the Public Service, Compensation for Occupational Injuries and Diseases Act, BCEA and Labour Relations Act. Skills: Planning and coordinating skills. Good communication skills, presentation skills and good interpersonal relationship, computer literacy. A valid driver's license. Knowledge: Thorough knowledge of the legislative and regulatory environment informing workplace safety but not limited to; Good knowledge of the Occupational Health and Safety Act, 1993; Labour Relations Act, 1995; Basic Conditions of Employment Act, 1997; General knowledge of the health and safety environment; DPSA Employee Health and Wellness Strategic Framework and its Objectives; Knowledge of COID Act and PFMA. Competencies And Skills: Proven report-writing and presentation skills. Proven management skills related to the preparation, implementation and management of the strategic, operational and financial plans and projects. Proven computer literacy, including advanced MS Word, MS Excel and MS PowerPoint. The ability to maintain positive interpersonal relations and work as part of a team as well as individually. Analytical skills and the ability to work under pressure. Problem solving abilities.
<u>DUTIES</u>	:	Develop, implement and monitor compliance with the Safety, Health, Environment and Risk & Quality management (SHERQ). Develop Occupational Health and Safety Framework Inspections. Develop, implement and monitor SHERQ management systems. Evaluate and analyse risk factors that impact on the Department in terms of SHERQ management. Supervision of subordinates.
<u>ENQUIRIES</u>	:	Ms. IFK Selomane Tel No: (018) 200 8304
<u>APPLICATIONS</u>	:	CSTMrecruitment21@nwpg.gov.za
<u>POST 31/422</u>	:	<u>PERSONAL ASSISTANT REF NO: 22/2026/2027</u> Chief Director: District Coordination and Government Fleet
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office: Mmabatho
<u>REQUIREMENTS</u>	:	Grade 12 plus NQF level 6 from recognised tertiary institutions in Office administration/ Office management/ Management Assistant/Secretarial with 2-3 years' experience in office administration/ secretarial duties. Knowledge: Relevant legislation, policies and prescribed procedures. Knowledge of basic financial administration. Proper filing and record keeping. Skills: Good telephone etiquette. Good communication skills and interpersonal relations. Computer skills. Good verbal and written communication skills.
<u>DUTIES</u>	:	Provide and maintain access and security of information and documents. Render administrative and Secretarial support to manager as and when required. Prepare reports and minutes of meetings. Management appointments and other logistical arrangements relating to activities of manager. Manage incoming and outgoing documents. Perform administrative

		duties pertaining to office affairs. Provide a professional reception service to intern and external guests and clients.
<u>ENQUIRIES</u>	:	Dr. MG Marindi Tel No: (018) 200 8376
<u>APPLICATIONS</u>	:	CSTMrecruitment22@nwpg.gov.za
<u>POST 31/423</u>	:	<u>ACCOUNTING CLERK SUPERVISOR REF NO: 23/2026/2027</u> (Natis Revenue Management and Administration Directorate: Transport Administration and Licensing)
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office – Mahikeng
<u>REQUIREMENTS</u>	:	Grade 12 certificate or equivalent. Three (3) to five (5) years relevant working experience in NaTIS revenue reconciliation administration, financial administration. Computer literacy. Knowledge: knowledge and understanding of the Public Finance Management Act (PFMA). Treasury Regulation, National Traffic Information System (NaTIS), National Road Traffic Act (NRTA) and other relevant policies and procedures. Skills: Good communication skills, Computer literacy. Ability to work under pressure. Solving and decision making. Report writing.
<u>DUTIES</u>	:	Supervise NaTIS revenue reconciliation. Administer and control of NaTIS revenue. Financial control and compliance. Reporting and record keeping. Supervise personnel performance in the division. Provide assistance to audit process in relation to revenue receipts and listing.
<u>ENQUIRES</u>	:	Ms E Leeuw Tel No: (018) 388 1112
<u>APPLICATIONS</u>	:	CSTMrecruitment23@nwpg.gov.za
<u>POST 31/424</u>	:	<u>ARTISAN PRODUCTION GRADE A REF NO: 24/2026/2027 (X2 POSTS)</u> Directorate: Government Motor Fleet
<u>SALARY</u>	:	R253 341 per annum, (OSD)
<u>CENTRE</u>	:	Ngaka Modiri Molema
<u>REQUIREMENTS</u>	:	Grade 10 plus a completed apprenticeship and passed trade test in motor mechanic. At least two (2) years post qualification experience required in the workshop environment. Valid driver's license code 10 and PDP. NB: Grade 12 will be added as an advantage. Knowledge: Basic technical analysis knowledge. PMFA, knowledge of Road Transport Quality system (R.T.Q.S) Technical report writing and production process knowledge and skills. Knowledge of public Service Regulation. Skills: Problem solving and analysis, Decision making and creativity, self-management and analytic skills. Ability to communicate and Basic computer skills, customer focus and responsiveness, planning and organizing skills. problem solving skills and decision making.
<u>DUTIES</u>	:	Inspect vehicles for technical faults. Repair vehicles according to standard. Test and repair vehicle against specifications. Service vehicles according to schedule. Quality assure serviced and maintained vehicles. Keep and maintain job register. Continuous individual development to keep up with new technology and procedures.
<u>ENQUIRIES</u>	:	Mr. B Mere Tel No: (018) 293 6682
<u>APPLICATIONS</u>	:	CSTMrecruitment24@nwpg.gov.za