ANNEXURE R

PROVINICIAL ADMINISTRATION: EASTERN CAPE
DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS
The Department of Cooperative Governance & Traditional Affairs is an equal opportunity, affirmative action employer. Military Veterans, persons from previously disadvantaged (designated) groups including people with disabilities are encouraged to apply. Employment Equity targets of the Department will be considered in the selection process.

APPLICATIONS : Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za The Provincial e-Recruitment System is available 24/7 and closes at 23: 59 on the closing date. To report any e-Recruitment System challenges send an email with your (i) ID Number, (ii) profile email address, (iii) details of your issue to: recruitment@eccogta.gov.za. Do not send any applications to this email address; should you do so, your applications/ CV will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Friday). Direct all enquiries to the specified enquiries person or email Address. Hand-delivered, emailed, Faxed, posted applications will not be accepted.

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in

automatic disqualification and disciplinary action in the event the candidate has already been appointed.

OTHER POSTS

POST 31/95 : **ADMIN SUPPORT AND COORINATION: MEMBER OF THE EXECUTIVE COUNCIL REF NO: COGTA 01/07/2026**

SALARY : R932 292 per annum (Level 11)
CENTRE : Head Office / Bhisho
REQUIREMENTS : National Senior Certificate plus an undergraduate Qualification (NQF level 6/7) in Public Administration as recognised by SAQA. Three to Five (3-5) years relevant experience as an Assistant Director/Junior Management level in the environment. A valid Code 8 (EB) driver's licence. Competencies: Monitoring and evaluation Process. Reporting procedure. Strategic planning Processes. Budgeting process. Strategic reporting. Public Service Act, 1994. Public service Regulations 2001. Public Finance Management Act, 1999. Treasury regulations.
DUTIES : Coordinate the planning process for the MEC Office. Analyse reports coming from statutory bodies and identify areas of emphasis. Organise and facilitate sessions to discuss portfolio questions and draw responses. Facilitate tabling and discussion of Directorate Operational Plans. Ensure that Office of MEC plans is guided by statistical evidence from research conducted by various organs of the state. Develop and implement records management policies, file plans, strategies and procedures. Coordinate records management policies to ensure compliance. Provide registry support services in the office of the MEC. Implement the records management and file plans effectively. Coordinate the units and monitor compliance effectively. Monitor accurate monthly and quarterly reports. Ensures the safekeeping of all documentation in the office of the Head in line with relevant legislation and policies. Provides a secretarial/receptionist support service to the manager. Manage telephone calls in an environment where, in addition to the calls for the senior manager, discretion is required to decide to whom the call should be forwarded. In the process the job incumbent should finalise some enquiries. Ensures that office equipment e.g., Fax machines and photocopies are in good working order. Records the engagements of the Head of office regarding arrangements. Complies realistic schedules of appointments. Ensures the effective flow of information and documents to and from the office of the Head. Obtains inputs, collates and compiles reports, e.g.: progress reports Monthly reports Management reports. Scrutinises routine submissions / reports and makes notes and/ or recommendations for the manager. Responds to enquiries received from internal and external stakeholders. Coordinates and guide budgeting process and financial reporting. Facilitate identification of Head of office priorities for the MTEF. Consolidate the budget of the Head of office for submission to the Budget Office. Prepare in-year Monitoring report for the Office.
ENQUIRIES : Ms N. Mdubi at 072 657 6518
e-Recruitment Enquiries: recruitment@eccogta.gov.za

POST 31/96 : **DEPUTY DIRECTOR: FIXED ASSET MANAGEMENT REF NO: COGTA 02/07/2026**

SALARY : R932 292 per annum (Level 11)
CENTRE : Head Office / Bhisho
REQUIREMENTS : National Senior Certificate plus an undergraduate Qualification (NQF Level 6/7) in Asset Management, Public Management, Supply Chain Management as recognised by SAQA. Three to Five (3-5) years' experience as an Assistant Director at Asset Management. Ms Word, Excel, PowerPoint. Code 08 valid driver's license. Knowledge of BAS and Logis. Competencies: Treasury Regulation. Asset Management Framework and Circulars. Public Finance Management Act Public Service Act 1994. Public Service Regulations 2001 as amended. Preferential Procurement Policy Framework Act, 5 of 2000. Performance management principles. Stakeholder and customer relationship management principles. Communication skills. Computer Literate. Negotiating skills. Facilitation skills. Report writing. Co-operation skills. Liaison skills. Networking. Responsiveness. Proactiveness. Professionalism. Accuracy. Flexibility. Independent. Co-operative. Team Builder and player. Supportive.

Stakeholders: Departmental staff. Other Departments (e.g. DPSA, Office of the Premier etc). Private Sectors. NGOs.

DUTIES : Manage the departmental fixed movable and immovable asset registers - Monitor the development and maintenance of Departmental Fixed Asset Register/ Asset Life Cycle (Acquisition, Accounting, Maintenance, Depreciation and Disposal), Asset Register and BAS reconciliation; and journals effected. Manage asset verification - Monitor the physical verification of assets against inventory lists & Asset Register in the Head Office, former regions/ cluster regions and Traditional Councils and ensuring government assets are marked/bar coded. Manage the losses and disposals - Manage, monitor and ensure departmental loss register is kept to date and facilitate disposals and write-offs. Manage lease register - Supervise and monitor the maintenance of lease register and payment of leased machines. Manage The Provision and Development of Asset Policies -Policy consultations. Develop and implement asset related policies and manuals. Monitor the adherence of subordinates and asset custodians the relevant policies. Ensure that all asset custodians are updated with any amendments and developments on policy i.e. compliance with regulations and policies.

ENQUIRIES : Ms N. Mdubi at 072 657 6518
e-Recruitment Enquiries: recruitment@eccogta.gov.za

POST 31/97 : **ASSISTANT DIRECTOR: COMMUNICATION MANAGEMENT REF NO: COGTA: 03/07/2026**
Re-advertisement

SALARY : R487 197 – R573 897 per annum (Level 09)
CENTRE : Bhisho
REQUIREMENTS : National Senior Certificate plus an undergraduate Qualification (NQF Level 6) in Communications, Public Relations, Media Studies, Journalism and Graphic Design as recognised by SAQA. Three to Five (3-5) years' experience at supervisory level within the communication environment. Proficient knowledge of Microsoft packages Ms word, PowerPoint, Publisher, Excel and Outlook. Code EB. Must be prepared to work on weekends and public holidays. Video production and editing will be an added advantage.

DUTIES : Facilitate the conceptualisation and design of multi-media products. Design newsletters, brochures, and publications for internal and external stakeholders. Design content for the departmental website. Monitor and update the website content and social media platforms. Align departmental information publications, products and website content with corporate identity and departmental mandate. Facilitate the development and implementation of Communication Action Plan (CAP). Source strategic documents including MEC Policy Speech. Develop draft Communication Action Plan (CAP). Review and quality assure the CAP. Facilitate the implementation of the CAP. Facilitate the implementation of the Local Government Communication Forum Draft action plan for the event. Develop CAP for events of Traditional and Khoi-San leadership institutions. Package information about the event and ensure signage is clear and visible. Write articles, take photographs, conduct interviews about the event and post to departmental websites. Monitor communication forum events calendar. Manage allocated resources Maintain high standards by ensuring that the team/section produces excellent work in terms of quality/quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential, provide the necessary guidance and support, and afford staff adequate training and development opportunities. Ensure timeous development of job description, implementation of Work Plans and Personal Development Plans (PDP's) for all employees in the section. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure management, maintenance and safekeeping of assets.

ENQUIRIES : Ms N. Mdubi at 072 657 6518
e-Recruitment Enquiries: recruitment@eccogta.gov.za

POST 31/98 : **ASSISTANT DIRECTOR: BUSINESS PROCESS MANAGEMENT REF NO: COGTA: 04/07/2026**

SALARY : R487 197 – R573 897 per annum (Level 09)
CENTRE : Bhisho

REQUIREMENTS	:	National Senior Certificate, An undergraduate qualification (NQF level 6) Diploma in Industrial Engineering, Management Services, Work-study / Industrial Psychology / Production Management / Operations Management & Public Management. Three to Five (3-5) years at supervisory relevant experience in an Organizational Development, Business Process Management and Change Management and Service Delivery Initiatives environment. A valid driver's license is required. In-depth knowledge of Business Process Management frameworks, 2015 Directive on changes to Organizational Structure and applicable legislation and standards (including the Public Finance Management Act, Public Service Act and Regulations, Treasury guidelines, Change Management Framework and Organizational Design Toolkit and Skills: Able to use Visio (Mapping of Business Processes) Analytical and problem-solving skills, Interpersonal Skills. Communication skills (including advanced report writing and presentation skills) and interpersonal skills and Research skills. Computer literacy (Able to use Visio in mapping business processes). Valid Code 08 (EB) driving license. Incumbents must have worked in Organizational Development field. Competencies: Knowledge of the Business Process Management processes, Job Evaluation Principles, Organisational Design Tool Kit, Principles of organisational Development, Project management principles, Strategic management principles, Performance management principles, Diversity management principles. Skills-Research Report writing, Interpersonal relations, Analysing, and Presentation. Values/Attributes- Interpersonal relations, Integrity, Responsive, Courteous teamwork and Responsible.
DUTIES	:	Provide business efficiency enhancement services. Facilitate and conduct business process improvement initiatives. Conduct organisational functionality assessments of department's internal systems and processes. Conduct an assessment department's effectiveness and efficiency in supporting the attainment of service delivery objectives. Facilitate the implementation of productivity measurement framework.
ENQUIRIES	:	Ms N. Mdubi at 072 657 6518 e-Recruitment Enquiries: recruitment@eccogta.gov.za
POST 31/99	:	**ADMIN CLERK: AMAMPONDOMISE KINGSHIP REF NO: COGTA: 05/07/2026**
SALARY	:	R237 453 – R271 503 per annum (Level 05)
CENTRE	:	Qumbu
REQUIREMENTS	:	National Higher Certificate/Diploma (NQF level 5). One to two (1-2) years' working experience Computer literacy Microsoft office (i.e. Word, Excel, PowerPoint, Outlook etc. Code 8 valid driver's license will be an added advantage. Competencies: Communication skills. Understanding of Traditional Leadership Institution Client orientation and customer focus. Report writing skills, facilitation and co-ordination.
DUTIES	:	Welcome, register and direct guest to appropriate persons or venues. Answer and make phone calls. Respond to general enquiries via emails or by phone. Assist in the clerical tasks data entry, filing, making photocopies. Sort and distribute incoming mail, packages and courier deliveries. Manage conference room schedules. Ensure that the reception and waiting areas remail clean and tidy. Request office supplies when needed. Maintain visitor logs. Adhere to building security and check-in protocols.
ENQUIRIES	:	Ms N. Mdubi at 072 657 6518 e-Recruitment Enquiries: recruitment@eccogta.gov.za
POST 31/100	:	**ADMIN CLERKS: TRADITIONAL LEADERSHIP INSTUTIONAL SUPPORT COORDINATION (X12 POSTS)** Re-advertisement
SALARY	:	R237 453 – R279 708 per annum (Level 05)
CENTRE	:	Maluti Region: Matandela Traditional Council Ref No: COGTA :06A/07/2026 (X1 Post) Dalindyebo Region: Xesibe Traditional Council Ref No: COGTA:06B/07/2026 (X2 Posts) Hala Traditional Council Ref No: COGTA: 06C/07/2026 Western Thembuland Region: Ncuncuzo Traditional Council Ref No: COGTA 06D/07/2026 (X2 Posts) Qamata Basin Traditional Council Ref No: COGTA NO: 06E/07/2026

Rharhabe Region: Amajingqi Traditional Council Ref No: COGTA:06F/07/2026 (X2 Posts)
Amarheledwane Traditional Council Ref No: COGTA :06G/07/2026
Qaukeni Region: Amatshangase Traditional Council Ref No: COGTA 06H/07/2026 (X2 Posts)
Amandengane Traditional Council Ref No: COGTA:06i/07/2026
Nyandeni Region: Malungela Traditional Council Ref No: COGTA 06J/07/2026 (X1 Post)
Sterkspruit Region Hlubi Traditional Council Ref No: COGTA 06K/06/2026 (X1 Post)
Emboland Region Amampondomise AseNtshonalanga Traditional Council Ref No: COGTA:06L/07/2026 (X1 Post)

REQUIREMENTS : National Higher Certificate/Diploma (NQF Level 5). one to two (1-2) years' work experience. Computer literacy Microsoft Office (i.e. Word, Excel, PowerPoint, Outlook etc. Code 8 valid driver's license will be an added advantage. Competencies: Communication skills. Understanding of Traditional Leadership Institution. Client orientation and customer focus. Report writing skills, facilitation, and co-ordination.

DUTIES : Coordinate meetings between Traditional Council and other stakeholders. Coordinate Traditional Council meetings. Provide secretarial support in meetings of Traditional Councils. Promote cooperative governance between Traditional Council, Municipalities, and other stakeholders. Facilitate Involvement of Traditional Councils in identification of community needs and involvement of traditional community in development or amendment of integrated development plan of the municipality under the jurisdiction of the Traditional Council. Facilitate participation of Traditional Council in development of policies and by-laws at local level. Facilitate and coordinate meetings of the Traditional Council with Traditional Community. Promote compliance by Traditional Leaders and Traditional Council members with all available pieces of legislation and policies. Manage finances including cash management of Traditional Council the funds, financial statements, monthly returns, vouchers for payment, compilation of estimates of revenue and expenditure. Manage records/documents of Traditional Councils.

ENQUIRIES : Ms N. Mdubi at 072 657 6518
e-Recruitment Enquiries: recruitment@eccogta.gov.za

DEPARTMENT OF EDUCATION

APPLICATIONS : Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za The Provincial e-Recruitment System is available 24/7 and closes at 23: 59 on the Closing Date. To report any e-Recruitment System challenges send an email with your (i) ID Number, (ii) profile email address, (iii) details of your issue to: recruitment@eccogta.gov.za. Do not send any applications to this email address; should you do so, your applications/ CV will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Friday). Direct all enquiries to the specified enquiries person or email Address. Hand-delivered, emailed, Faxed, Posted applications will not be accepted.

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short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme.
Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

MANAGEMENT ECHELON

POST 31/101 : **CHIEF DIRECTOR: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT REF NO: DOE01/08/2026**

SALARY : R1 554 696 – R1 858 821 per annum (Level 14), (all-inclusive remuneration package) (total package to be structured in accordance with the rules of the Senior Management Services). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

CENTRE : Zwelitsha

REQUIREMENTS : An appropriate recognised NQF Level 7 qualification in Human Resource Management, Human Resource Development, Public Administration, Public Management, Industrial Psychology or a related field. A postgraduate qualification at NQF Level 8 or higher will be an added advantage. Nyukela Certificate for entry into the Senior Management Service (SMS) and a valid driver's licence. A minimum of five (5) years' experience at the Senior Management Service (SMS) level within a Human Resource Management and Development environment. Extensive experience in the implementation of Human Resource Planning & Information Management Systems. Provide guidance in the integrated implementation of Human Resource Development services. Provide guidance in the implementation of strategic Human Resource Administration services. Manage allocated resources of the Chief Directorate in line with legislative and departmental policy directives and comply with corporate governance and planning imperatives. Proven knowledge and experience in Risk Management, Internal Control Systems, Compliance Management and the implementation of risk mitigation strategies. Sound knowledge of the Public Service Act, Public Service Regulations, Employment of Educators Act, Skills Development Act, Employment Equity Act, Labour Relations Act, PFMA, Treasury Regulations and other relevant legislation governing Human Resource Management and Development. Competencies: Demonstrable advanced strategic capability and leadership; analytical,

conceptual, and writing skills; strong leadership, people management and empowerment, problem solving and interpersonal skills; good programme and project management; good human resource management and other management skills. Client orientation and customer focus, Problem solving, Analytical and Good Communication. Competency in policy development. Knowledge of legislative framework and government procedures on public finance, human resources management, supply chain management and latest advances in public management theory and practice. Ability to work under pressure and willingness to work long hours.

DUTIES : Participate in the Chief Directorate's strategic planning processes and contribute to the achievement of departmental strategic objectives. Monitor and ensure compliance with relevant legislation, policies, regulations, and prescripts, including the maintenance of adequate and appropriate record-keeping systems for all activities and resources within the Chief Directorate. Assume responsibility for the efficient, economical, and effective management and control of the Chief Directorate's budget and expenditure in accordance with applicable financial management prescripts. Manage and facilitate the provision of Human Resource Management and Development services, including overseeing the implementation, monitoring, and review of human resource policies, strategies, and procedures. Provide strategic leadership, guidance, and advice on human resource management practices, including appointments, leave administration, conditions of service, and other human resource administration functions. Manage the coordination and implementation of human resource utilisation and development programmes, including employee performance management, evaluation, recognition, and reward systems. Lead and facilitate human resource planning, workforce strategies, and human resource information systems to support organisational effectiveness and service delivery. Play an active role in the development, implementation, monitoring, and review of the Departmental Human Resource Plan. Conduct research and develop innovative human resource solutions, including the introduction and implementation of systems, digital platforms, and electronic toolkits aimed at improving efficiency, effectiveness, and service delivery within the human resource management environment. Promote continuous improvement and modernisation of human resource processes through the effective use of technology and best practices in human resource management. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Ensure timeously development of job description and implementation of Work Plans and Personal Development Plans (PDP's) for all employees in the Chief Directorate. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure management, maintenance and safekeeping of assets.

ENQUIRIES : Mr. Q Luthuli Tel No: (040) 608 4200
For e-Recruitment Enquiries, Email: erecruitment@ecdoe.gov.za

POST 31/102 : **DIRECTOR: SCHOOL LANDSCAPE MANAGEMENT REVATILISATION & RURAL EDUCATION REF NO: DOE02/08/2026**

SALARY : R1 317 384 – R1 551 807 per annum (Level 13), (inclusive package). An all-inclusive salary package structured as follows: Basic salary – 70% of package; State contribution to the Government Employee Pension Fund – 13% of basic salary. The remaining flexible portion may be structured in terms of the applicable remuneration rules. The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

CENTRE : Zwelitsha

REQUIREMENTS : An appropriate recognised bachelor's degree (NQF Level 7) in Education Management, Educational Planning, Public Administration, Development Studies, Rural Development, Public Management, Geography, Town and Regional Planning, Social Sciences, Economics, Project Management or a related field. A postgraduate qualification (NQF Level 8 or higher) in any of the aforementioned fields will serve as an added advantage. Successful completion of the Nyukela Public Service Senior Management Service (SMS) Pre-Entry Programme. A valid driver's licence (except for persons with disabilities). A minimum of five (5) years' experience at a middle/senior management level within the education sector, public sector planning, institutional planning, rural development, educational transformation, school

governance, infrastructure planning, district coordination, educational access programmes or related fields. Demonstrable experience in school landscape planning, school rationalisation and realignment processes, education transformation initiatives, institutional planning, rural education development and educational access programmes. Proven experience in coordinating strategic projects and programmes aimed at improving educational outcomes, institutional efficiency and equitable access to quality education. Extensive experience in policy development, strategic planning, implementation, monitoring and evaluation of programmes within the education sector. Proven ability to analyse demographic, enrolment, migration, geographic and socio-economic trends to inform school provisioning, school sustainability and education planning decisions. Competencies: Good communication (verbal and written) skills, presentation skills, analytical skills, strategic planning and reporting skills, computer literacy, leadership skills, project management, stakeholder management skills, risk management and financial management skills; Should be a strategic thinker who has the ability to lead within a diverse environment; Should be able to work under pressure.; Candidate should have ability to maintain sound interpersonal relations; Preference will be given to candidates who have a working knowledge of the Education Policies, PFMA and Treasury Regulations applicable to the public service, NEPA, Educators Employment Act, SASA, Teacher Development Framework and Policies; A good understanding of Curriculum and teacher development within the sector; A sound and through understanding of the Education Sector. Competencies: Strategic capacity and leadership, People Management and Empowerment, Financial Management, Change management.

DUTIES : Provide mapping, and planning services for schools, hostels and scholar transport. Provide revitalisation of schools. Provide the coordination of rural education support. conduct planning liaison with circuits on institutional needs. Facilitate planning for school extension and new school creation. Facilitate the planning for scholar transport and new hostels. Coordinate the right sizing of schools. Administer the approval of changes in school type and classification. Provide data and spatial analysis services. Conduct agricultural schools revitalisation. Conduct revitalisation of historical schools. Conduct revitalisation of township and rural schools. Develop teaching models suitable for rural schools. Coordinate infrastructure development and maintenance for rural schools. Monitor the implementation of SASSA section 14 agreements. Adapt education programs to serve specific needs of rural and deprived learners. Manage education operations. Maintain high standards by ensuring that the team/section produces excellent work in terms of quality/quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Ensure timeously development of job descriptions and implementation of Work Plans and Personal Development Plans (PDP's) for all subordinates. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure management, maintenance and safekeeping of assets

ENQUIRIES : Mr. M Harmse Tel No: (040) 608 4200
For e-Recruitment Enquiries, Email: erecruitment@ecdoe.gov.za

POST 31/103 : **DIRECTOR: EDUCATION DISTRICT OFFICE**

SALARY : R1 317 384 – R1 551 807 per annum (Level 13), (inclusive package). An all-inclusive salary package structured as follows: Basic salary – 70% of package; State contribution to the Government Employee Pension Fund – 13% of basic salary. The remaining flexible portion may be structured in terms of the applicable remuneration rules. The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

CENTRE : Chris Hani East District Ref No: DOE04/08/2026
Alfred Nzo West District Ref No: DOE05/08/2026
Buffalo City Metro District Ref No: DOE06/08/2026

REQUIREMENTS : A three-year relevant Bachelor's degree and a teaching qualification or equivalent qualification (NQF Level 7) as recognized by SAQA; valid driver's licence. A minimum of five years' relevant experience in middle/senior managerial level in the education sector; Extensive experience in quality and diversification of curriculum delivery and the design of continuing professional

teacher development programs; Certificate in Public Service Senior Management Leadership Programme (SMS pre-entry programme). Good communication (verbal and written) skills, presentation skills, analytical skills, strategic planning and reporting skills, computer literacy, leadership skills, project management, stakeholder management skills, risk management and financial management skills; Should be a strategic thinker who has the ability to lead within a diverse environment; Should be able to work under pressure. Candidate should have ability to maintain sound interpersonal relations; Preference will be given to candidates who have a working knowledge of the Education Policies, PFMA and Treasury Regulations applicable to the public service, NEPA, Educators Employment Act, SASA, Teacher Development Framework and Policies. A good understanding of Curriculum and teacher development within the sector; A sound and through understanding of the Education Sector. Competencies: Strategic capacity and leadership, People Management and Empowerment, Financial Management, Change management.

DUTIES : Manage the professional and administrative functioning of District, Provide leadership and direction with regard to the promotion of Early Childhood Development, Education Management and governance Development, oversee the support of ordinary schools and special schools, effectively manage the co-ordination of circuit offices, Promote and maintain sound labour relations and ensure effective communication between the educational institution and the District Office, Plan, co-ordinate, implement, maintain, evaluate and interpret policy, programs and systems for general and further education and training, ECD and inclusive education. Facilitate and promote quality of teaching and learning in the District, Including the efficient administration of public examinations. Develop district and subject improvement plans. Assisting schools with compiling school improvement plans or development plans. Ensure the collection and analyses of school, circuit and district data to inform planning. Ensure that District, Circuits and schools improvement plans are linked and coherent to the National and Provincial departmental plans. Co-ordinate and monitor that the allocation and utilization of resources in the district is cost effective and benefits the institutions equitably. To plan priorities of Eastern Cape Department of Education including resource planning. Facilitate the continuous development of self-managing educational institutions. Account to the Cluster Chief Director for all policy and financial mandates of the district. Actively engage in policy development to ensure the support of the district in the continuous review of policy imperatives and implementation thereof. Manage the transformation programs and processes of the district. Manage and render communication services. Manage and render corporate services for the district in accordance with policy and delegations. Respond to any complaints or enquiries referred by the office of the MEC, Head of Department and Branch Managers. Provide an enabling environment and targeted support for education institutions within districts to do their work in line with educational law and policy. Ensure that district officials provide targeted support to education institutions through school visits, classroom observations, consultants and cluster meetings.

ENQUIRIES : Mr. M Mbangeni and Mr. M Mpupu Tel No: (040) 608 4200
For e-Recruitment Enquiries, Email: erecruitment@ecdoe.gov.za

DEPARTMENT OF HEALTH

APPLICATIONS : can be submitted via hand delivery/courier to following addresses:
Frere Tertiary Hospital - Hand deliver/courier to: Human Resource Office, Frere Tertiary Hospital, Amalinda Main Road, East London, 5200. Enquiries: Ms N Mthitshana Tel no: 043 709 2487/2532.
Tower Psychiatric Hospital – Hand deliver/courier to: Human Resource Office, Tower Psychiatric Hospital, 16 Somerset Street, Fort Beaufort, 5720. Enquiries: Mr M Mapuka Tel no: 046 645 5008.
Empilisweni Hospital - Hand deliver/courier to: Human Resource Office, Empilisweni Hospital, Umlamli Road, Sterkspruit, 9762. Enquiries: Mr J Fonya Tel no: 051 611 0037
Port Alfred Hospital - Hand deliver/courier to: Human Resource Office, Port Alfred Hospital, Southwell Road, Port Alfred, 6170. Enquiries: Ms N Raco Tel no: 046 604 4000.

Frontier Regional Hospital – Hand deliver/courier to: Human Resource Office, Frontier Regional Hospital, Corner Kingsway & Livingstone Road, Queenstown, 5320. Enquiries: Mr T Soxujwa Tel No. 045 808 4225
Nelson Mandela Academic Hospital – Hand deliver/courier to: Human Resource Office, Nelson Mandela Academic Hospital, 71 Nelson Mandela Drive, Mthatha 5099. Enquiries: Ms Calaza Tel no: 047 502 4469.
Buffalo City Metro District Office - Hand deliver/courier to: Human Resource Office, Buffalo City Metro District Office, Old Building BKB, No 79 Fitzpatrick Road, Quigney, East London 5200. Enquires: Ms S Magoloti Tel. No. 043 708 1720.
Livingstone Tertiary Hospital – Hand deliver/courier to: Human Resource Office, Nurses Home, 2nd Floor, Standford and Korsten Road, Gqeberha, 5201. Enquiries: Ms L Mabanga Tel no 041 405 2348
Senqu Sub-District - Hand deliver/courier to: Human Resource Office, Sengu Sub-district, Bensonvale College, Sterkspruit, 9762. Enquiries: Mr. J.S Ndzinde Tel no: 051 633 9617/0781161958.
Amathole District Office - Hand deliver/ courier to: Human Resource Office, Amathole Health District, 19 St James Road, Medical Centre Building, Southernwood, East London, 5200. Enquiries: Ms S Njokweni Tel no: 043 707 6748.
Applications can be submitted via hand delivery/ courier to following addresses: (1) provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za. The Provincial e-Recruitment System is available 24/7 and closes at 23: 59 on the Closing Date. To report any e-Recruitment System challenges send an email with your (i) ID Number, (ii) profile email address, (iii) details of your issue to: RecruitmentHeadOffice@echealth.gov.za. Do not send any applications to this email address; should you do so, your applications/ CV will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Friday).

CLOSING DATE : 11 September 2026

MANAGEMENT ECHELON

POST 31/104 : **CHIEF EXECUTIVE OFFICER REF NO: ECHEALTH/CEO/NMAH/ES/01/08/2026**

SALARY : R1 885 710 – R2 124 237 per annum (Level 15), (all-inclusive remuneration package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services

CENTRE : OR Tambo District, Nelson Mandela Academic Hospital

REQUIREMENTS : National Senior Certificate, a qualification in a clinical field (NQF level 8) as recognized by SAQA. A minimum of 8 years' experience at Senior Management level in the Health Sector. Registration with the relevant Professional Council. Senior Management Pre-entry Programme Certificate (Nyukela) required prior to appointment. Knowledge of relevant such as National Health Act, (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of

all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Mr K Matshotyana Tel No: (040) 608 1272 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. Enquiries: Ms. S Ndlabhu Tel no: 040 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/105 : **CHIEF EXECUTIVE OFFICER REF NO: ECHEALTH/CEO/STEH/ES/01/08/2026**

SALARY : R1 317 384 – R1 551 807 per annum (Level 13), (all-inclusive remuneration package). The package includes a basic salary (70% of package), and a

flexible portion that may be structured in accordance with the rules for Senior Management Services

CENTRE : OR Tambo District, St Elizabeth Regional Hospital

REQUIREMENTS : National Senior Certificate, an appropriate NQF Level 7 qualification as recognized by SAQA in the clinical field coupled with five (5) years' experience in middle/senior managerial level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Successful completion of the Nyukela Public Service SMS Pre-Entry Programme endorsed by the National School of Government (NSG) is a pre-requisite for appointment. Competencies: Strategic Capability and Leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation and Customer Focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Mr K Matshotyana Tel No: (040) 608 1272 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the

mandated DPSA SMS competency assessment tools. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme.
Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/106 : **CHIEF EXECUTIVE OFFICER REF NO: ECHEALTH/CEO/CMH/ES/02/08/2026**

SALARY : R1 317 384 – R1 551 807 per annum (Level 13), (all-inclusive remuneration package), The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services

CENTRE : Buffalo City Metro, Cecilia Makiwane Regional Hospital

REQUIREMENTS : National Senior Certificate, an appropriate NQF Level 7 qualification as recognized by SAQA in the clinical field coupled with five (5) years' experience in middle/senior managerial level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Successful completion of the Nyukela Public Service SMS Pre-Entry Programme endorsed by the National School of Government (NSG) is a pre-requisite for appointment. Competencies: Strategic Capability and Leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation and Customer Focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximise revenue through the collection of all income due to the hospital, ensure that the hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilisation. Monitoring and evaluation and Asset and Risk management. Finance management: Maximise revenue through the collection of all income due to the hospital, ensure that the hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Mr K Matshotyana Tel No: (040) 608 1272
e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83

immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme.
Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

OTHER POSTS

POST 31/107 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/APL/FTH/01/08/2026**

SALARY : R1 479 723 – R1 640 055 per annum, (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of 3 years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA)), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People

Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : Provide medicine related information to clinical staff as may be required. Undertake on-going care individuals' patients to allow for continuity of care. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programs. Ensure that cost effective services delivery is maintained within the respective department. Attend to administrative matters as required. To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plans. Finance Management: Maximise revenue through the collection of all income due to the hospital, ensure that the hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximise revenue through the collection of all income due to the hospital, ensure that the hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilisation. Monitoring and evaluation, and Asset and Risk Management. Human Resource Management: To plan, implement and report on Personnel Provisioning, ensure effective utilization and empowerment of Human Resources. Ensure effective management of employee discipline and wellness practices. Ensure effective maintenance of staff through payment of employee benefits. (manage the hospital)

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532

APPLICATIONS : can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/108 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/APL/EMP/01/08/2026**

SALARY : R1 479 723 – R1 640 055 per annum, (OSD)

CENTRE : Joe Gqabi District, Empilisweni Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of 3 years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act

(PFMA)), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : Management of clinical services in the entire hospital in accordance with the departmental standards, including after hours as delegated. Participate and accountable for assisting in leading and managing the hospital clinical services. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programs. Ensure that cost effective services delivery is maintained within the respective department. Attend to administrative matters as required. To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. Determines system for intradepartmental functions in keeping with hospital policies and communicates it to staff. Training and development of staff in the relevant sections. Ensure compliance with National Core Standards requirements or any other regulatory and/or statutory requirement. Conduct regular clinical audits and develop, implement and monitor action plans. Develop, monitor and analyse budget and financial information and utilise all resources in an effective and efficient manner. Practice effective problem identification and resolution skills as a method of sound decision making. Must be prepared to work under pressure and after hour duties as per commuted overtime policy. Compile medical reports and give evidence at trials, when required. Manage Performance and Development (PMDS) and perform quarterly reviews of subordinates. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Mr J Fonya Tel No: (051) 611 0037

APPLICATIONS : can be submitted electronically via email to: Jongilizwe.Fonya@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/109 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/APL/BHH/01/08/2026**

SALARY : R1 479 723 – R1 640 055 per annum, (OSD)

CENTRE : Buffalo City Metro, Bhisho Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of 3 years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA)), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project

Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : Management of clinical services in the entire hospital in accordance with the departmental standards, including after hours as delegated. Participate and accountable for assisting in leading and managing the hospital clinical services. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programs. Ensure that cost effective services delivery is maintained within the respective department. Attend to administrative matters as required. To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. Determines system for intradepartmental functions in keeping with hospital policies and communicates it to staff. Training and development of staff in the relevant sections. Ensure compliance with National Core Standards requirements or any other regulatory and/or statutory requirement. Conduct regular clinical audits and develop, implement and monitor action plans. Develop, monitor and analyse budget and financial information and utilizes all resources in an effective and efficient manner. Practice effective problem identification and resolution skills as a method of sound decision making. Must be prepared to work under pressure and after hour duties as per commuted overtime policy. Compile medical reports and give evidence at trials, when required. Manage Performance and Development (PMDS) and perform quarterly reviews of subordinates. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms S Mangoloti Tel No: (043) 708 1720

APPLICATIONS : can be submitted electronically via email to Simphiwe.Mangoloti@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/110 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/FTH/01/08/2026**

SALARY : R1 479 723 – R1 640 055 per annum, (OSD)

CENTRE : Buffalo City Metro, Grey Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of 3 years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA)), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge

Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : Management of clinical services in the entire hospital in accordance with the departmental standards, including after hours as delegated. Participate and accountable for assisting in leading and managing the hospital clinical services. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programs. Ensure that cost effective services delivery is maintained within the respective department. Attend to administrative matters as required. To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. Determines system for intradepartmental functions in keeping with hospital policies and communicates it to staff. Training and development of staff in the relevant sections. Ensure compliance with National Core Standards requirements or any other regulatory and/or statutory requirement. Conduct regular clinical audits and develop, implement and monitor action plans. Develop, monitor and analyse budget and financial information and utilise all resources in an effective and efficient manner. Practice effective problem identification and resolution skills as a method of sound decision making. Must be prepared to work under pressure and after hour duties as per commuted overtime policy. Compile medical reports and give evidence at trials, when required. Manage Performance and Development (PMDS) and perform quarterly reviews of subordinates. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms S Mangoloti Tel No: (043) 708 1720

APPLICATIONS : can be submitted electronically via email to Simphiwe.Mangoloti@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/111 : **CHIEF EXECUTIVE OFFICER REF NO: ECHEALTH/CEO/MADWH/ES/03/08/2026**

SALARY : R1 101 468 – R1 297 476 per annum (Level 12), (all-inclusive remuneration package), (basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.

CENTRE : Amathole District, Madwaleni Hospital

REQUIREMENTS : National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Middle Management level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Programme and Project Management, Financial

Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Ms S Gede Tel No: (040) 608 1272
e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and

People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/112 : **CHIEF EXECUTIVE OFFICER REF NO: ECHEALTH/CEO/SETTH/ES/04/08/2026**

SALARY : R1 101 468 – R 1 297 476 per annum (Level 12), (all-inclusive remuneration package), (basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.

CENTRE : Sarah Baartman District, Settlers Hospital

REQUIREMENTS : National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Middle Management level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Ms S Gede Tel No: (040) 608 1272
e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your

application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/113 : **DEPUTY MANAGER NURSING REF NO: ECHEALTH/DMN/APL/TOWER/01/08/2026**

SALARY : R1 069 215 – R1 219 323 per annum, (OSD), (an all-inclusive package)- basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.

CENTRE : Amathole, Tower Psychiatric Hospital

REQUIREMENTS : Basic R425 qualification Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse General. A postgraduate diploma in Nursing Management/Administration. A minimum of 9 years after registration as a Professional Nurse, at least 4 years' appropriate recognizable experience must be at Management Level. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA, HR Management. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and Patient Rights Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision-making skills. Good verbal and written communication skills are essential requirements. A valid driver's licence.

DUTIES : To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stakeholders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.

ENQUIRIES : Mr M Mapuka Tel No: (046) 645 5008

APPLICATIONS : can be submitted electronically via email to: Monde.Mapuka@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/114 : **ASSISTANT MANAGER NURSING SPECIALTY (TRAUMA) REF NO: ECHEALTH/AMN-TRAM/FRH/01/08/2026**

SALARY : R785 568 – R884 940 per annum, (OSD)
CENTRE : Chris Hani District, Frontier Regional Hospital
REQUIREMENTS : Basic R425 qualification (i.e. Diploma/degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in the relevant speciality. Registration with SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure.
DUTIES : Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislative's framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by professional scope of practice and standards determined by the health facility. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate in depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.
ENQUIRIES : Mr T Soxujwa Tel No: (045) 808 4225
APPLICATIONS : can be submitted electronically via email to: Thando.Soxujwa@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants

must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/115 : **ASSISTANT MANAGER NURSING: PRIMARY HEALTH CARE (CLINIC SUPERVISION) REF NO: ECHEALTH/ASM/APL/ SENQ/01/08/2026**

SALARY : R785 568 - R884 940 per annum, (OSD)
CENTRE : Joe Gqabi District, Senqu Sub-District
REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level.
DUTIES : Promote quality of service delivery. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined. Ensure the implementation of the Patient's Rights Charter as well as Batho Pele Principles of nursing care. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and its impact. Render supervision services in the clinics within area of responsibility. Monitor the implementation of clinics' budget and expenditure. Monitor the implementation of health programmes within the clinics. Implement the Eastern Cape Clinic Supervisors manual. Monitor and improve quality care in clinics.
ENQUIRIES : Mr. J.S Ndzinde Tel No: (051) 633 9617/0781161958
APPLICATIONS : can be submitted electronically via email to: Joseph.Ndzinde@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/116 : **ASSISTANT MANAGER NURSING: PRIMARY HEALTH CARE (CLINIC SUPERVISION) (CLINIC SUPERVISION) REF NO: ECHEALTH/ASM/APL/BCM/01/08/2026 (X2 POSTS)**

SALARY : R785 568 - R884 940 per annum, (OSD)
CENTRE : Buffalo City Metro
REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse.

		Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level. A valid driver's licence.
DUTIES	:	Promote quality of service delivery. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined. Ensure the implementation of the Patient's Rights Charter as well as Batho Pele Principles of nursing care. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and its impact. Render supervision services in the clinics within area of responsibility. Monitor the implementation of clinics' budget and expenditure. Monitor the implementation of health programmes within the clinics. Implement the Eastern Cape Clinic Supervisors manual. Monitor and improve quality care in clinics.
ENQUIRIES	:	Ms S Mangoloti Tel No: (043) 708 1720
APPLICATIONS	:	Can be submitted electronically via email to: Simphiwe.Mangoloti@echealth.gov.za
NOTE	:	Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
CLOSING DATE	:	11 September 2026
POST 31/117	:	**ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/APL/PAH/01/08/2026**
SALARY	:	R720 819 – R833 775 per annum, (OSD)
CENTRE	:	Sarah Baartman District, Port Alfred Hospital
REQUIREMENTS	:	Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification. Proof of current registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's licence. Computer literacy.
DUTIES	:	Delegate, supervise and coordinate the provision of effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilisation of human, financial and physical resources. Initiate and participate in

health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms N Raco Tel No: (046) 604 4000
APPLICATIONS : can be submitted electronically via email to: Neliswa.Raco@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
CLOSING DATE : 11 September 2026

POST 31/118 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/APL/NMAH/01/08/2026**

SALARY : R720 819 – R833 775 per annum, (OSD)
CENTRE : OR Tambo District, Nelson Mandela Academic Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification. Proof of current registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's licence. Computer literacy.
DUTIES : Delegate, supervise and coordinate the provision of effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
ENQUIRIES : Ms Calaza Tel No: (047) 502 4469
APPLICATIONS : can be submitted electronically via email to: Nozidumo.Calaza@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification

verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/119 : **ASSISTANT DIRECTOR: ORTHOTIC & PROSTHETICS REF NO: ECHEALTH/ASD-O & P/FTH/01/08/2026**

SALARY : R664 410 - R735 930 per annum, (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA in Medical Orthotics and Prosthetics. Registration with the HPCSA as a Medical Orthotics and Prosthetist. A minimum of 3 years appropriate experience after registration with the HPCSA in Medical Orthotics and Prosthetics of which 5 years must be appropriate experience in Management. Training in management or public health will be an added advantage. Knowledge of relevant legislation such as the National Health Act and the Public Finance Management Act (PFMA). Public Service Act and related regulations and policies. Service delivery innovation, knowledge management, critical thinking skills and analysis, effective communication, client orientation and customer focus. A valid driver's licence.
DUTIES : The efficient and effective delivery of clinical and related administrative MOP services. Effective management & control of O&P budget. Administer the operations & good governance of MO&P centre. Conduct Multi-Disciplinary – and Outreach clinics (PHC). Report on service delivery. Measure, manufacture, fit and service MOP devices. Assist in supervision and training and development of subordinates and students. Assist in proper management of stores and inventory. Manage human resources in the MOP centre. Assist in implementing guidelines, protocols, Standard Operating Procedures and policies for the MOP centre that are in line with the National and Provincial strategies. Assist in promoting continuous development and training of self and personnel. Promote a safe and healthy working environment through compliance with relevant legislation including Occupational Health and Safety and other relevant committees and policies in the hospital. Manage, coordinate and develop of MOP services at the institutional level. Implement the program according to the National norms and standards. Monitor and evaluate service delivery and report accordingly. Responsible for developing operational and strategic plans for the department. Manage provision of high-quality services through development and implementation of appropriate systems, quality assurance programs, quality improvement plans and internal controls. Support outreach services to areas where there are no services. Supervise personnel and students allocated to the workshop. Ensure availability of stock for the manufacture and issuing of medical orthotic and prosthetic devices.
ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532.
APPLICATIONS : can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE	:	11 September 2026
POST 31/120	:	**CLINICAL PROGRAMME COORDINATOR GRADE 1 (HAST) REF NO: ECHEALTH/CPC/APL/ SENQ/01/08/2026**
SALARY	:	R571 161 - R644 613 per annum, (OSD)
CENTRE	:	Joe Gqabi District, Senqu Sub-district
REQUIREMENTS	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable to posts of Clinical Programme Coordinator where it is an inherent requirement of the post incumbent to Maintain registration with the SANC). Registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing.
DUTIES	:	Provide program, technical, and clinical support to sub-structure, District hospitals and PHC teams to implement in the district in line with strategic plans. Support Community Orientated Primary Care (COPC) and Population Hubs initiatives aligned with the 2030 vision. Analyse HIV and TB data to strengthen and monitor HAST programs. Deliver in-service training on annual registers, indicators, and relevant stationery. Conduct clinical support visits, audits, and assist internal compliance for General Auditor preparations. Develop SOPs and support Quality Improvement Plans (QIPs) to enhance HAST services. Monitor and evaluate program goals, including IPC, staff wellness, HIV/AIDS/STI/TB, mental health, chronic disease management, and Ideal Clinic status. Lead health and wellness events and foster partnerships with community stakeholders and NPOs.
ENQUIRIES	:	Mr. J.S Ndzinde Tel No: (051) 633 9617/0781161958
APPLICATIONS	:	can be submitted electronically via email to: Joseph.Ndzinde@echealth.gov.za
NOTE	:	Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
CLOSING DATE	:	11 September 2026
POST 31/121	:	**OPERATIONAL MANAGER GENERAL REF NO: ECHEALTH/OM-G/APL/TOWR/01/08/2026 (X3 POSTS)**
SALARY	:	R571 161 - R644 613 per annum, (OSD)
CENTRE	:	Amathole District, Tower Psychiatric Hospital
REQUIREMENTS	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing.
DUTIES	:	Provision of optimal, holistic specialized nursing care with set standards and within professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to Nursing Services. Maintain professional Growth/ethical standards and self-development. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies,

nursing legislation, relevant ethical nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required

ENQUIRIES : Mr M Mapuka Tel No: (046) 645 5008
APPLICATIONS : can be submitted electronically via email to: Monde.Mapuka@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
CLOSING DATE : 11 September 2026

POST 31/122 : **NUCLEAR MEDICINE RADIOGRAPHER GRADE 1-3 REF NO: ECHEALTH/NUCMR/ARP/NTSG/01/08/2026**

SALARY : Grade 1: R510 906 - R581 892 per annum, (OSD)
Grade 2: R598 260 - R683 808 per annum, (OSD)
Grade 3: R703 785 - R756 444 per annum, (OSD)
CENTRE : Nelson Mandela Metro, Livingstone Tertiary Hospital
REQUIREMENTS : Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Nuclear Medicine. Registration with the HPCSA as a Radiographer (Independent Practice) in Nuclear medicine. Experience: **Grade 1**: 4 years appropriate experience after registration with the Health Professional Council of South Africa (HPCSA) as Diagnostic Radiographer. **Grade 2**: 14 years appropriate experience after registration with the Health Professional Council of South Africa (HPCSA) as Diagnostic Radiographer of which 10 years must be after registration in Nuclear Medicine Radiographer. **Grade 3:** 24 years appropriate experience after registration with the Health Professional Council of South Africa (HPCSA) as Diagnostic Radiographer of which 20 years must be after registration in Nuclear Medicine Radiographer. General gamma imaging skills. Exposure and experience in CT imaging. Ability to conduct camera quality control Hot lab experience with ability in labelling of radiopharmaceutical. Good planning, organisational and presentation skills. Competencies (knowledge/skills): Sound knowledge of regulations pertaining to the Hazardous Substances Act of 1973 in accordance with the South African Health Products Regulatory Authority. Well versed with conditions of radiation safety practice. Excellent communication skills (verbal, written, conflict management) and interpersonal skills. A good knowledge of analytical and report writing skills and computer skills.
DUTIES : Hot lab duties. Labelling of radiopharmaceuticals. Performing QC of all equipment. Gamma camera imaging techniques. PET/CT imaging. Dosimetry evaluations in collaboration with medical physicist. Radiation safety implementation. Scheduling of patients. Patient booking. Protocol updates. Teaching. General Nuclear Medicine services.
ENQUIRIES : Ms L Mabanga Tel No: (041) 405 2348
APPLICATIONS : can be submitted electronically via email to: Noms.Tsotsobe@echealth.gov.za
NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship

if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/123 : **OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OT/APL/TOWR/01/08/2026**

SALARY : Grade 1: R413 121 – R472 359 per annum, (OSD)
Grade 2: R482 499 - R550 389 per annum, (OSD)
Grade 3: R564 822 – R683 808 per annum, (OSD)

CENTRE : Amathole District, Tower Psychiatric Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA in Occupational Therapist. Registration with the HPCSA as an Occupational Therapist. **Grade 1**: None. **Grade 2:** A minimum of 10 years' experience with HPCSA as an Occupational Therapist. **Grade 3:** A minimum of 20 years' experience with HPCSA as an Occupational Therapist. Sound interpersonal communication skills, ability to work in multi-disciplinary environment Ability to work under pressure. Have analytical and creative skills. Service delivery innovation in line with Bathe Pele Principles. Good written and verbal communication skills. Good Clinical Assessment and Diagonal skills. Render daily Assessment and Treatment to the Patients that comply with National Rehabilitation Policies. Implement Therapy Programmes for the different areas. Give support and guidance to other staff. Knowledge of legislation applicable to the practice of Occupational Therapy.

DUTIES : Render Occupational Therapy Services. Implement National and Provincial Policies and Strategies. Assess, plan interventions and implement the treatment plan intervention. Exercise clinical responsibility to ensure optimal diagnostic imaging. Proper utilisation of allocated financial and physical resources. Supervise allocated students according to the agreement with the tertiary institution and contribute to related training activities. Promote and market Occupational Therapy Services in the institution.

ENQUIRIES : Mr M Mapuka Tel No: (046) 645 5008

APPLICATIONS : can be submitted electronically via email to: Monde.Mapuka@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/124	:	**CHIEF ARTISAN GRADE A REF NO: ECHEALTH/CART/APL/FTH/01/08/2026**
SALARY	:	R499 470 - R569 541 per annum, (OSD)
CENTRE	:	Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS	:	Appropriate trade test in Electrical/Mechanical/Building Environment. Ten (10) years' experience post qualification experience required as an Artisan/Artisan Foreman. A sound knowledge of Preventative and Reactive maintenance programmes. Knowledge of PFMA, National Building Regulations, budgeting and Public Service Procurement processes, Public Service Regulations, OHS Act and other legislations applicable to the post Negotiation, presentation, PMDS procedures, training and mentorship, literacy and numeracy, skills, analytical thinking & problem solving. skills. Knowledge of Project Management, Planning; Organising Skills, Good verbal and written communication skills with respect to interacting with management, sub-ordinates, other employees, clients and co-workers in respect of procedural matters and the ability to write reports, memos, letters and specifications. Proven ability to co-ordinate, comply and enforce the implementation of policies. Display the willingness to work extended hours and perform stand-by duty and to travel. Computer Literacy. A valid driver licence.
DUTIES	:	Manage technical services and support in conjunction with Technicians/Artisans and associates in field workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology and ensure quality assurance in line with specifications. Manage administrative and related functions: Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical operational plan. Update databases and manage artisans and related personnel and assets. Financial Management Control and monitor expenditure according to budget to ensure efficient cash flow management; and manage the commercial value add of the discipline-related activities and services. People management Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success.
ENQUIRIES	:	Ms N Mthitshana Tel No: (043) 709 2487/2532.
APPLICATIONS	:	can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za
NOTE	:	Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
CLOSING DATE	:	11 September 2026
POST 31/125	:	**ENGINEERING TECHNICIAN: ELECTRICAL REF NO: ECHEALTH/CA/APL/FTH/01/08/2026**
SALARY	:	R407 337 - R435 066 per annum, (OSD)
CENTRE	:	Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS	:	National Diploma (NQF Level 6) in Engineering or relevant qualification as recognised by SAQA or relevant qualification. Three (3) years post-qualification experience. Compulsory registration with ECSA as an Engineering Technician. Knowledge: Medical equipment maintenance principles. Biomedical

instrumentation. Clinical engineering practices. Occupational Health and Safety Act, Act 85 of 1993. Electrical safety standards. Medical device risk management. Health Technology Management principles. Public Finance Management Act (PFMA). National Treasury Supply Chain Management prescripts. Relevant SANS, IEC and ISO standards applicable to medical devices. Hospital infection prevention and control principles. Asset management systems. Preventive maintenance planning. Quality management systems. Competencies: Medical equipment fault finding. Electronic troubleshooting. Biomedical test equipment operation. Preventive maintenance planning. Calibration techniques. Electrical safety testing. Medical gas equipment knowledge. Networking fundamentals for medical devices. Problem solving. Analytical thinking. Planning and organising. Communication skills. Customer service orientation. Teamwork. integrity. Attention to detail. Time management. Ability to work under pressure. Proficiency in: Digital multimeters. Electrical safety analysers. Defibrillator analysers. Infusion pump analysers. ECG simulators. Patient simulators. Electrosurgical analysers. Gas flow analysers. Ventilator analysers. Oscilloscopes. Biomedical calibration equipment. Willingness to work after hours, weekends and public holidays when required. Participation in standby and emergency call-out duties. Ability to travel between healthcare facilities. Ability to work in theatres, ICUs, emergency units and other specialised clinical areas. Ability to lift and move medical equipment within prescribed occupational health and safety guidelines. Computer literacy (MS Word, Excel, Outlook and CMMS applications. A valid driver's licence.

DUTIES : Execution of operational medical equipment maintenance & repair procedures. Problem solving & analysis, Generic competency within customer focus and communications. Maintaining the equipment maintenance database within department Clinical Engineering, Occupational Health and Safety Act (OHSA) implementation. Mentoring of Students and Artisans. Provide an effective support service to enable an efficient service delivery. Standby duties are compulsory.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532

APPLICATIONS : can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/126 : **ENGINEERING TECHNICIAN REF NO: ECHEALTH/ET/APL/NMAH/NTSG/01/08/2026**

SALARY : Grade A: R407 337 - R435 066 per annum, (OSD)
Grade B: R460 086 – R492 729 per annum, (OSD)
Grade C: R518 769 - R610 131 per annum, (OSD)

CENTRE : OR Tambo District, Nelson Mandela Academic Hospital

REQUIREMENTS : National Diploma (NQF Level 6) in Engineering or relevant qualification as recognised by SAQA or relevant qualification. Three (3) years post-qualification experience. Compulsory registration with ECSA as an Engineering Technician. Knowledge: Medical equipment maintenance principles. Biomedical instrumentation. Clinical engineering practices. Occupational Health and

Safety Act, Act 85 of 1993. Electrical safety standards. Medical device risk management. Health Technology Management principles. Public Finance Management Act (PFMA). National Treasury Supply Chain Management prescripts. Relevant SANS, IEC and ISO standards applicable to medical devices. Hospital infection prevention and control principles. Asset management systems. Preventive maintenance planning. Quality management systems. Competencies: Medical equipment fault finding. Electronic troubleshooting. Biomedical test equipment operation. Preventive maintenance planning. Calibration techniques. Electrical safety testing. Medical gas equipment knowledge. Networking fundamentals for medical devices. Problem solving. Analytical thinking. Planning and organising. Communication skills. Customer service orientation. Teamwork. integrity. Attention to detail. Time management. Ability to work under pressure. Proficiency in: Digital multimeters. Electrical safety analysers. Defibrillator analysers. Infusion pump analysers. ECG simulators. Patient simulators. Electrosurgical analysers. Gas flow analysers. Ventilator analysers. Oscilloscopes. Biomedical calibration equipment. Willingness to work after hours, weekends and public holidays when required. Participation in standby and emergency call-out duties. Ability to travel between healthcare facilities. Ability to work in theatres, ICUs, emergency units and other specialised clinical areas. Ability to lift and move medical equipment within prescribed occupational health and safety guidelines. Computer literacy (MS Word, Excel, Outlook and CMMS applications. A valid driver's licence.

DUTIES : Preventive Maintenance: Perform scheduled preventive maintenance on medical equipment. Conduct functional performance verification. Inspect equipment for safety and operational compliance. Ensure maintenance is performed according to manufacturer recommendations. Maintain maintenance schedules and service records. Corrective Maintenance: Diagnose equipment faults. Perform repairs on electronic, electrical, electro-mechanical and biomedical equipment. Replace defective components. Verify equipment performance following repairs. Return equipment to clinical service after safety testing. Calibration and Performance Testing: Calibrate medical devices using approved biomedical test equipment. Verify measurement accuracy. Maintain calibration records. Ensure traceability of calibration standards. Installation and Commissioning: Install new medical equipment. Perform acceptance testing. Verify compliance with technical specifications. Commission equipment for clinical use. Provide installation reports. Medical Equipment Management: Maintain accurate asset registers. Update the Computerised Maintenance Management System (CMMS). Monitor equipment downtime. Recommend replacement of obsolete equipment. Assist in equipment lifecycle management. Procurement Support: Develop generic technical specifications for medical equipment. Evaluate quotations and technical bids. Participate in equipment demonstrations. Conduct technical evaluations. Assist Supply Chain Management during procurement processes. Contractor Management: Supervise external service providers. Verify work performed by contractors. Monitor service level agreements. Certify completed maintenance work. Ensure compliance with contractual obligations. Quality Assurance: Ensure compliance with hospital quality standards. Conduct equipment safety inspections. Participate in internal audits. Report non-conformances. Implement corrective actions. User Support and Training: Train healthcare personnel on the safe operation of medical equipment. Provide technical advice to end users. Respond to equipment-related emergencies. Promote correct equipment handling practices. Administration: Compile technical reports. Maintain service records. Prepare maintenance statistics. Record repair history. Submit monthly performance reports. Maintain inventory of spare parts and test equipment.

ENQUIRIES : Ms N Calaza Tel No: (047) 502 4469

APPLICATIONS : can be submitted electronically via email to: Nozidumo.Calaza@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two

pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/127 : **ENGINEERING TECHNICIAN REF NO: ECHEALTH/ET/APL/LIV/NTSG/01/08/2026**

SALARY : Grade A: R407 337 - R435 066 per annum, (OSD)
Grade B: R460 086 – R492 729 per annum, (OSD)
Grade C: R518 769 - R610 131 per annum, (OSD)

CENTRE : Nelson Mandela Metro, Livingstone Tertiary Hospital

REQUIREMENTS : National Diploma (NQF Level 6) in Engineering or relevant qualification as recognised by SAQA or relevant qualification. Three (3) years post-qualification experience. Compulsory registration with ECSA as a Engineering Technician. Knowledge: Medical equipment maintenance principles. Biomedical instrumentation. Clinical engineering practices. Occupational Health and Safety Act, Act 85 of 1993. Electrical safety standards. Medical device risk management. Health Technology Management principles. Public Finance Management Act (PFMA). National Treasury Supply Chain Management prescripts. Relevant SANS, IEC and ISO standards applicable to medical devices. Hospital infection prevention and control principles. Asset management systems. Preventive maintenance planning. Quality management systems. Competencies: Medical equipment fault finding. Electronic troubleshooting. Biomedical test equipment operation. Preventive maintenance planning. Calibration techniques. Electrical safety testing. Medical gas equipment knowledge. Networking fundamentals for medical devices. Problem solving. Analytical thinking. Planning and organising. Communication skills. Customer service orientation. Teamwork. integrity. Attention to detail. Time management. Ability to work under pressure. Proficiency in: Digital multimeters. Electrical safety analysers. Defibrillator analysers. Infusion pump analysers. ECG simulators. Patient simulators. Electrosurgical analysers. Gas flow analysers. Ventilator analysers. Oscilloscopes. Biomedical calibration equipment. Willingness to work after hours, weekends and public holidays when required. Participation in standby and emergency call-out duties. Ability to travel between healthcare facilities. Ability to work in theatres, ICUs, emergency units and other specialised clinical areas. Ability to lift and move medical equipment within prescribed occupational health and safety guidelines. Computer literacy (MS Word, Excel, Outlook and CMMS applications. A valid driver's licence.

DUTIES : Preventive Maintenance: Perform scheduled preventive maintenance on medical equipment. Conduct functional performance verification. Inspect equipment for safety and operational compliance. Ensure maintenance is performed according to manufacturer recommendations. Maintain maintenance schedules and service records. Corrective Maintenance: Diagnose equipment faults. Perform repairs on electronic, electrical, electro-mechanical and biomedical equipment. Replace defective components. Verify equipment performance following repairs. Return equipment to clinical service after safety testing. Calibration and Performance Testing: Calibrate medical devices using approved biomedical test equipment. Verify measurement accuracy. Maintain calibration records. Ensure traceability of calibration standards. Installation and Commissioning: Install new medical equipment. Perform acceptance testing. Verify compliance with technical specifications. Commission equipment for clinical use. Provide installation reports. Medical Equipment Management: Maintain accurate asset registers. Update the Computerised Maintenance Management System (CMMS). Monitor equipment downtime. Recommend replacement of obsolete equipment. Assist in equipment lifecycle management. Procurement Support: Develop generic technical specifications for medical equipment. Evaluate quotations and

technical bids. Participate in equipment demonstrations. Conduct technical evaluations. Assist Supply Chain Management during procurement processes. Contractor Management: Supervise external service providers. Verify work performed by contractors. Monitor service level agreements. Certify completed maintenance work. Ensure compliance with contractual obligations. Quality Assurance: Ensure compliance with hospital quality standards. Conduct equipment safety inspections. Participate in internal audits. Report non-conformances. Implement corrective actions. User Support and Training: Train healthcare personnel on the safe operation of medical equipment. Provide technical advice to end users. Respond to equipment-related emergencies. Promote correct equipment handling practices. Administration: Compile technical reports. Maintain service records. Prepare maintenance statistics. Record repair history. Submit monthly performance reports. Maintain inventory of spare parts and test equipment.

ENQUIRIES : Ms N Calaza Tel No: (047) 502 4469

APPLICATIONS : can be submitted electronically via email to Noms.Tsotsobe@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/128 : **ARTISAN REF NO: ECHEALTH/CA/APL/FTH/01/08/2026**

SALARY : Grade A: R253 341 - R281 172 per annum, (OSD)
Garde B: R297 249 – R329 898 per annum, (OSD)

CENTRE : Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS : Appropriate trade test certificate in Mechanical/Carpentry/Plumbing /Electrical with 3-5 years' experience. Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity. Self-management. Customer focus and responsiveness. Communication. Computer skills. Planning and organizing. A valid drivers' licence.

DUTIES : Render technical services: Undertake building and repair work of all technical components in the institution. Inspect and investigate technical faults in all makes of technical structures and equipment. Electrical: Diagnose and repair electrical panels, circuits, wiring and related systems. Repair or replace switches receptacles, ballast's, fuse boxes, heat systems, electric motors, fans, lights and extension cords. Plumbing: Diagnose and repair plumbing fixtures, toilets, faucets, sinks, tubs, water heaters, water reticulation, drain lines and sluicing facilities. Unblock and clean pipes, tanks, floor drains and sewers. Repair and maintain steam traps and pipes on heat system. Carpentry: Repair and install shelves, cupboards, drawers, ceilings and hangs doors. Repair and replace fascia and barge boards. Construct or build wooden apparatus e.g. tables, desks, benches, partitions and occupational therapy aids. Repair all makes of carpentry items. Bricklaying: Build and repair masonry structures. Install and repair paving works. Build walls and partition structures. Fitter and Turner: Strip and assemble machinery and equipment. Lead and guide on all technical activities. Provide maintenance of technical services: Servicing of all makes of technical equipment. Maintain the electrical infrastructure of the institution. Maintain domestic, irrigation and sprinkler system. Undertake daily

preventative and maintenance work. Inspect and monitor quality of the technical work.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532.

APPLICATIONS : can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

CLOSING DATE : 11 September 2026

POST 31/129 : **ADMINISTRATION CLERK (PAIA CO-ORDINATION) REF NO: ECHEALTH/ADC-PAIA/MRH/ARP/ES/05/08/2026 (X7 POSTS)**

SALARY : R237 453 – R279 708 per annum (Level 05)

CENTRE : OR Tambo District, Mthatha Regional Hospital

REQUIREMENTS : National Senior Certificate (Grade 12) or equivalent NQF Level 4 qualification with at least three (3) years' experience in medical records management and PAIA administration. A qualification in Records and Archives Management, Public Administration, ICT or Legal related field will be an added advantage. Knowledge of the Promotion of Access to Information Act (PAIA), and Protection of Personal Information Act (POPIA). Knowledge of Records Management Policy. Knowledge of HMS2 eLiability and ePAIA systems. Computer literacy with proficiency in Microsoft Office applications (Word, Excel, Outlook and PowerPoint). Good verbal and written communication skills, coordination skills, interpersonal relations, attention to detail and ability to work under pressure. A valid driver's licence.

DUTIES : Receive, acknowledge and capture all incoming PAIA related correspondence on the HMS2 e-PAIA, e-Liability and other approved government systems. Review submitted requests for compliance and completeness and facilitate processing in accordance with approved PAIA procedures. Facilitate the timely retrieval of records from health facilities within and across the regions to ensure the efficient processing of requests for access to information and compliance with the statutory timeframes prescribed by the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000). Track requests and follow up on delayed responses. Maintain accurate database/register of all PAIA requests, internal appeals, complaints, and related correspondence received by the Department. Assist in identifying irregularities, anomalies, or indicators of possible fraudulent, dishonest, or improper conduct relating to the submission, processing, or management of PAIA requests, while ensuring that all assessments are evidence-based and consistent with applicable legislation to Legal Services. Immediately escalate any suspected fraud, corruption, abuse of process, unauthorised access to records, manipulation of information, or other irregular conduct involving requesters, Departmental officials, contractors, or system users to the PAIA Coordinator, Directorate: Legal Services or other designated authority for investigation. Maintain confidentiality and integrity in the handling of all records and information, ensuring compliance with the Promotion of Access to Information Act, the Protection of Personal Information Act, Departmental policies, and applicable information security standards. Perform any other compliance-related functions assigned by the PAIA Coordinator or management in support of the Department's governance, risk management, and anti-fraud objectives. Support awareness and training

initiatives on PAIA, POPIA and records management. Assist in the provision of administrative liaison and follow-up support to PAIA stakeholders to facilitate the processing of PAIA requests, i.e. Information Officers, Deputy Information Officers, Legal Services and relevant business units.

ENQUIRIES : Mr M Shabane Tel No: (047) 502 4143/4008
e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. Enquiries: Ms. S Ndlabhu Tel no: 040 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/130 : **ADMINISTRATION CLERK (PAIA CO-ORDINATION) REF NO: ECHEALTH/ADC-PAIA/DORA/ARP/ES/07/08/2026 (X7 POSTS)**

SALARY : R237 453 – R279 708 per annum (Level 05)
CENTRE : Nelson Mandela Metro, Dora Nginza Regional Hospital
REQUIREMENTS : National Senior Certificate (Grade 12) or equivalent NQF Level 4 qualification with at least three (3) years' experience in medical records management and PAIA administration. A qualification in Records and Archives Management, Public Administration, ICT or Legal related field will be an added advantage. Knowledge of the Promotion of Access to Information Act (PAIA), and Protection of Personal Information Act (POPIA). Knowledge of Records

Management Policy. Knowledge of HMS2 eLiability and ePAIA systems. Computer literacy with proficiency in Microsoft Office applications (Word, Excel, Outlook and PowerPoint). Good verbal and written communication skills, coordination skills, interpersonal relations, attention to detail and ability to work under pressure. A valid driver's licence.

DUTIES : Receive, acknowledge and capture all incoming PAIA related correspondence on the HMS2 e-PAIA, e-Liability and other approved government systems. Review submitted requests for compliance and completeness and facilitate processing in accordance with approved PAIA procedures. Facilitate the timely retrieval of records from health facilities within and across the regions to ensure the efficient processing of requests for access to information and compliance with the statutory timeframes prescribed by the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000). Track requests and follow up on delayed responses. Maintain accurate database/register of all PAIA requests, internal appeals, complaints, and related correspondence received by the Department. Assist in identifying irregularities, anomalies, or indicators of possible fraudulent, dishonest, or improper conduct relating to the submission, processing, or management of PAIA requests, while ensuring that all assessments are evidence-based and consistent with applicable legislation to Legal Services. Immediately escalate any suspected fraud, corruption, abuse of process, unauthorised access to records, manipulation of information, or other irregular conduct involving requesters, Departmental officials, contractors, or system users to the PAIA Coordinator, Directorate: Legal Services or other designated authority for investigation. Maintain confidentiality and integrity in the handling of all records and information, ensuring compliance with the Promotion of Access to Information Act, the Protection of Personal Information Act, Departmental policies, and applicable information security standards. Perform any other compliance-related functions assigned by the PAIA Coordinator or management in support of the Department's governance, risk management, and anti-fraud objectives. Support awareness and training initiatives on PAIA, POPIA and records management. Assist in the provision of administrative liaison and follow-up support to PAIA stakeholders to facilitate the processing of PAIA requests, i.e. Information Officers, Deputy Information Officers, Legal Services and relevant business units.

ENQUIRIES : Ms B Bomela Tel No: (041) 406 4421
e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the

mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/131 : **ADMINISTRATION CLERK (PAIA CO-ORDINATION) REF NO: ECHEALTH/ADC-PAIA/FRH/ARP/ES/08/08/2026 (X7 POSTS)**

SALARY : R237 453 – R279 708 per annum (Level 05)

CENTRE : Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS : National Senior Certificate (Grade 12) or equivalent NQF Level 4 qualification with at least three (3) years' experience in medical records management and PAIA administration. A qualification in Records and Archives Management, Public Administration, ICT or Legal related field will be an added advantage. Knowledge of the Promotion of Access to Information Act (PAIA), and Protection of Personal Information Act (POPIA). Knowledge of Records Management Policy. Knowledge of HMS2 eLiability and ePAIA systems. Computer literacy with proficiency in Microsoft Office applications (Word, Excel, Outlook and PowerPoint). Good verbal and written communication skills, coordination skills, interpersonal relations, attention to detail and ability to work under pressure. A valid driver's licence.

DUTIES : Receive, acknowledge and capture all incoming PAIA related correspondence on the HMS2 e-PAIA, e-Liability and other approved government systems. Review submitted requests for compliance and completeness and facilitate processing in accordance with approved PAIA procedures. Facilitate the timely retrieval of records from health facilities within and across the regions to ensure the efficient processing of requests for access to information and compliance with the statutory timeframes prescribed by the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000). Track requests and follow up on delayed responses. Maintain accurate database/register of all PAIA requests, internal appeals, complaints, and related correspondence received by the Department. Assist in identifying irregularities, anomalies, or indicators of possible fraudulent, dishonest, or improper conduct relating to the submission, processing, or management of PAIA requests, while ensuring that all assessments are evidence-based and consistent with applicable legislation to Legal Services. Immediately escalate any suspected fraud, corruption, abuse of process, unauthorised access to records, manipulation of information, or other irregular conduct involving requesters, Departmental officials, contractors, or system users to the PAIA Coordinator, Directorate: Legal Services or other designated authority for investigation. Maintain confidentiality and integrity in the handling of all records and information, ensuring compliance with the Promotion of Access to Information Act, the Protection of Personal Information Act, Departmental policies, and applicable information security standards. Perform any other compliance-related functions assigned by the PAIA Coordinator or management in support of the Department's governance, risk management, and anti-fraud objectives. Support awareness and training initiatives on PAIA, POPIA and records management. Assist in the provision of administrative liaison and follow-up support to PAIA stakeholders to facilitate the processing of PAIA requests, i.e. Information Officers, Deputy Information Officers, Legal Services and relevant business units.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE	:	Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.
ENQUIRIES	:	Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
CLOSING DATE	:	11 September 2026. Applications received after closing date will not be considered.
POST 31/132	:	**ADMINISTRATION CLERK (PAIA CO-ORDINATION) REF NO: ECHEALTH/ADC-PAIA/FRONTH/ARP/ES/09/08/2026 (X7 POSTS)**
SALARY	:	R237 453 – R279 708 per annum (Level 05)
CENTRE	:	Chris Hani District, Frontier Regional Hospital
REQUIREMENTS	:	National Senior Certificate (Grade 12) or equivalent NQF Level 4 qualification with at least three (3) years' experience in medical records management and PAIA administration. A qualification in Records and Archives Management, Public Administration, ICT or Legal related field will be an added advantage. Knowledge of the Promotion of Access to Information Act (PAIA), and Protection of Personal Information Act (POPIA). Knowledge of Records Management Policy. Knowledge of HMS2 eLiability and ePAIA systems. Computer literacy with proficiency in Microsoft Office applications (Word, Excel, Outlook and PowerPoint). Good verbal and written communication skills, coordination skills, interpersonal relations, attention to detail and ability to work under pressure. A valid driver's licence.

DUTIES : Receive, acknowledge and capture all incoming PAIA related correspondence on the HMS2 e-PAIA, e-Liability and other approved government systems. Review submitted requests for compliance and completeness and facilitate processing in accordance with approved PAIA procedures. Facilitate the timely retrieval of records from health facilities within and across the regions to ensure the efficient processing of requests for access to information and compliance with the statutory timeframes prescribed by the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000). Track requests and follow up on delayed responses. Maintain accurate database/register of all PAIA requests, internal appeals, complaints, and related correspondence received by the Department. Assist in identifying irregularities, anomalies, or indicators of possible fraudulent, dishonest, or improper conduct relating to the submission, processing, or management of PAIA requests, while ensuring that all assessments are evidence-based and consistent with applicable legislation to Legal Services. Immediately escalate any suspected fraud, corruption, abuse of process, unauthorised access to records, manipulation of information, or other irregular conduct involving requesters, Departmental officials, contractors, or system users to the PAIA Coordinator, Directorate: Legal Services or other designated authority for investigation. Maintain confidentiality and integrity in the handling of all records and information, ensuring compliance with the Promotion of Access to Information Act, the Protection of Personal Information Act, Departmental policies, and applicable information security standards. Perform any other compliance-related functions assigned by the PAIA Coordinator or management in support of the Department's governance, risk management, and anti-fraud objectives. Support awareness and training initiatives on PAIA, POPIA and records management. Assist in the provision of administrative liaison and follow-up support to PAIA stakeholders to facilitate the processing of PAIA requests, i.e. Information Officers, Deputy Information Officers, Legal Services and relevant business units.

ENQUIRIES : Mr T Soxujwa Tel No: (045) 808 4225 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment

Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/133 : **PORTER REF NO. ECHEALTH/POR/AMA/ES/10/08/2026 (X15 POSTS)**

SALARY : R144 024 - R169 656 per annum (Level 02)
CENTRE : Amathole District
REQUIREMENTS : NQF level 3 (Grade 10 certificate or equivalent) with no experience. Good verbal and written communication skills. Must be willing to work shifts and under pressure. Sound knowledge of Customer care.

DUTIES : Provision of hospital and patient support services: Wheel patients to and from the wards. Transport patients to various service areas e.g. operating theatre. Transport patients to vehicles or other transportation. Collect and transport corpses to the mortuary. Deliver equipment, stores and documentation to wards and other departments. Collect and deliver specimens. Offloading of patients from ambulance and private cars to the stretchers. Cleaning of stretchers and wheelchairs after usage at all times. Report all faulty or broken equipment to your supervisor immediately. Render mortuary services: Receive corpses – record date and time received and released. Store corpses in the cool room. Release and keep record of corpses handed over to next of kin. Load and off-load corpses. Keep proper identification and maintain accuracy of records in the field of work. Maintain equipment. Clean equipment. Safe keeping of equipment.

ENQUIRIES : Ms S Njokweni Tel No: (043) 709 2487/2532 or Enquiries: Themba.Toko@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency

assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/134 : **HOUSEHOLD WORKER REF NO: ECHEALTH/HOSW/FTH/ES/11/08/2026 (X19 POSTS)**

SALARY : R144 024 - R169 656 per annum (Level 02)

CENTRE : Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS : NQF level 1 or 2 (ABET level 2 certificate or equivalent) with no experience. Poses good communication skills, be able to work shifts including weekends and public holidays. Be able to rotate when required. Honest and reliable. Poses physical strength and to cope with physical demands of the position. Be able to work as a team.

DUTIES : Provide housekeeping & cleaning services: Ensure cleanliness and tidiness of the areas allocated for cleaning. Removal of garbage disposal. Ensure cleanliness and hygiene in restrooms, bathrooms and other places in the building/offices. This includes washing, dusting, polishing, vacuum cleaning and sweeping as appropriate. Clean kitchen utensils and equipment. Maintain and keep control of stock levels of cleaning material/tea and meal utensils. Keep cleaning equipment safe, clean and in an efficient working condition. Report any item of equipment that needs to be repaired. Report shortage and or faulty machine/ equipment. Clean the boardroom, arranging chairs, water, glasses and any other utensils. Provide safeguarding & maintenance services: Store all cleaning equipment and products neatly in the designated cupboards. Implement simple security measures such as locking doors and closing windows. Monitor hazards in the buildings/offices/residential areas such as those related to fire and electricity. Ensure that simple maintenance repairs that do not need professional help are performed promptly by the service officers. Ensure compliance with all instructions relating to the use and storage of materials and equipment. Implement the universal precautionary measures. Assess the hygiene situation of the buildings and detect current and potential problems. Ensure adherence to Infection Control and Hygiene regulations.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532 or Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required

documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/135 : **FOOD SERVICE AID REF NO: ECHEALTH/FSA/FTH/ES/12/08/2026 (X4 POSTS)**

SALARY : R144 024 - R 169 656 per annum (Level 02)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : NQF level 1 or 2 (ABET level 2 certificate or equivalent) with no experience. Knowledge of Food services & food preparation, Operation of food processing equipment, Basic health & safety measures, Health environment, Hygiene & bacterial contamination control measures. Basic literacy, Ability to operate food processing equipment, Measure accurately.

DUTIES : Render catering services: Follow menus and special diet plans. Prepare ingredients for meals e.g. cleaning and cutting vegetables, prepare meat, poultry and fish. Process/cook prepared ingredients for consumption. Serve prepared food in the relevant crockery. Ensure that portions served are according to the stipulated dietary allowances. Pack food delivery trolleys and deliver to relevant areas in the health institution. Ensure that the correct meals are delivered to the correct areas in the institution. Maintain safe and hygienic environment: Collect used cutlery and crockery from wards and other service areas. Check that the correct number of cutlery and crockery have been returned to the kitchen. Wash and dry used equipment, cutlery and crockery. Perform quality checks to ensure that the cleaning process has been performed according to standard. Pack and store clean food processing equipment. Clean the food processing area at regular intervals during the day. Perform regular checks to establish whether safety and sanitation standards are being adhered to. Report unhygienic and unsafe situation to the supervisor.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532 or Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application

but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/136 : **LAUNDRY WORKER REF NO: ECHEALTH/LAUW/FTH/ES/13/08/2026 (X7 POSTS)**

SALARY : R144 024 - R169 656 per annum (Level 02)

CENTRE : Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS : NQF level 1 or 2 (ABET level 2 certificate or equivalent) with no experience. Understanding of a Laundry set up. Poses good communication skills, be able to work shifts especially night shift. Be able to rotate areas in the laundry. Honest and reliable Poses physical strength and to cope with physical demands of position. Be able to work as a team and or independently.

DUTIES : Render laundry services: Maintain a safe and clean working environment in line with health and safety standards. Collect linen from relevant depots. Keep an accurate record of linen collected and returned to relevant units. Follow the basic procedure guidelines in preparing and disinfecting linen for wash. Follow the basic procedure guidelines for washed and cleaned linen. Keep linen in a good state by inspecting, mending and marking laundry. Be able to operate various machines in the laundry (i.e., washing, dryer ironing and pressers). Iron, fold, count and pack laundered items and seal linen bags. Collect and deliver linen to clients. Sort, count and record dirty linen. Do all laundry responsibilities as directed by the supervisor. Report any machine defaults to

the supervisor. Maintain laundry equipment/machines: Monitor equipment temperature. Keep laundry equipment in a proper state. Report defects. Check and request equipment service.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532 or Noluthando.Mthitshana@echealth.gov.za

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

ENQUIRIES : Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

POST 31/137 : **PROPERTY CARETAKER REF NO: ECHEALTH/PCT/FTH/ES/14/08/2026 (X4 POSTS)**

SALARY : R144 024 - R 169 656 per annum (Level 02)

CENTRE : Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS : ABET level 4 or NQF level 1 to 3 with no experience. Physical strong and healthy person. Ability to cope with the physical demand of the post and various Weather condition. Preferable garden experience, formal cleaning environment/ground /waste. Ability to work in a team and under pressure. Rotation to different areas when need arise.

DUTIES	:	Maintenance and development of facility garden. Cleaning the surroundings. Prepare soil for planting. Maintenance of trees, flowers, shrubs and grass in garden. Removing of weeds in beddings. Moving of lawns, planting of trees and plants. Watering of gardens, maintain/ cleaning of parking and pathways. Moving of furniture as and when necessary. Take care of garden, machinery and equipment. Remove and collection of assets various areas. Cleaning of gutters. Adherence to safety regulations. Execute any other duties delegated by supervisor.
ENQUIRIES	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or Noluthando.Mthitshana@echealth.gov.za
NOTE	:	Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on "My Job Applications" and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.
ENQUIRIES	:	Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
CLOSING DATE	:	11 September 2026. Applications received after closing date will not be considered.
POST 31/138	:	**PORTER REF NO: ECHEALTH/POR/AMA/ES/15/08/2026 (X12 POSTS)**
SALARY	:	R144 024 - R169 656 per annum (Level 02)
CENTRE	:	Buffalo City Metro, Frere Tertiary Hospital

REQUIREMENTS	:	NQF level 3 (Grade 10 certificate or equivalent) with no experience. Good verbal and written communication skills. Must be willing to work shifts and under pressure. Sound knowledge of Customer care.
DUTIES	:	Provision of hospital and patient support services: Wheel patients to and from the wards. Transport patients to various service areas e.g. operating theatre. Transport patients to vehicles or other transportation. Collect and transport corpses to the mortuary. Deliver equipment, stores and documentation to wards and other departments. Collect and deliver specimens. Offloading of patients from ambulance and private cars to the stretchers. Cleaning of stretchers and wheelchairs after usage at all times. Report all faulty or broken equipment to your supervisor immediately. Render mortuary services: Receive corpses – record date and time received and released. Store corpses in the cool room. Release and keep record of corpses handed over to next of kin. Load and off-load corpses. Keep proper identification and maintain accuracy of records in the field of work. Maintain equipment. Clean equipment. Safe keeping of equipment.
ENQUIRIES	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or Noluthando.Mthitshana@echealth.gov.za
NOTE	:	Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.
ENQUIRIES	:	Ms. S Ndlabhu Tel No: (040) 608 1272 e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

PROVINCIAL TREASURY

APPLICATIONS : Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za The Provincial e-Recruitment System is available 24/7 and closes at 23: 59 on the Closing Date. To report any e-Recruitment System challenges send an email with your (i) ID Number, (ii) profile email address, (iii) details of your issue to: erecruitmentenquiries@ectreasury.gov.za. Do not send any applications to this email address; should you do so, your applications/ CV will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Friday). Direct all enquiries to the specified enquiries person or email address. Hand-delivered, E-mailed, Faxed, or Posted applications will not be accepted.

CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.

NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed.

INTERNSHIP PROGRAMME
PERIOD: 24 MONTHS (2026/27-2027/28)

OTHER POSTS

POST 31/139	:	**INTERNS: COMMUNICATION REF NO: PT. 01 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097. per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Graphic Designing / Journalism. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/140	:	**INTERNS: SECURITY AND WORK ENVIRONMENT REF NO: PT. 02 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Occupational Safety Management /Security Management. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/141	:	**INTERNS: RECORDS MANAGEMENT REF NO: PT. 03 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Archives and Records Management. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/142	:	**INTERN: INTERNAL AUDIT REF NO: PT. 04 /08 /2026 (X1 POST**)
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Internal Auditing. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/143	:	**INTERNS: RISK MANGEMENT REF NO: PT. 05 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Internal Auditing. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za

POST 31/144	:	**INTERNS: GOVERNMENTAL ICT MANAGEMENT REF NO: PT. 06 /08 /2026 (X3 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Computer Science or Information Systems or Information Technology - Applications / Software Development / Communication networks / Support Services / Information Security. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/145	:	**INTERNS: HUMAN RESOURCE DEVELOPMENT REF NO: PT. 07 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Human Resource Development / Management of Training. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/146	:	**INTERN: OFFICE OF THE DDG: SUSTAINABLE FISCAL RESOURCE MANAGEMENT REF NO: PT. 08 /08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Office Management and Technology. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/147	:	**INTERN: INFRASTRUCTURE MANAGEMENT REF NO: PT. 09 /08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Built Environment / Geographical Information System. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/148	:	**INTERN: PUBLIC ENTITIES REF NO: PT. 10 /08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in BCom Economics / Econometrics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za

POST 31/149	:	**INTERNS: BUDGET MANAGEMENT REF NO: PT. 11 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/150	:	**INTERNS: FINANCIAL ASSET MANAGEMENT REF NO: PT. 12 /08 /2026 (X2 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/151	:	**INTERNS: MACRO ECONOMIC ANALYSIS REF NO: PT. 13 /08 /2026 (X3 POSTS)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in BCom Economics / Econometrics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/152	:	**INTERN: DATA MANAGEMENT REF NO: PT. 14 /08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in ICT Management. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/153	:	**INTERN: STRATEGIC PROCUREMENT AND TRANSVERSAL CONTRACTS REF NO: PT. 15/ 08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Financial Information Systems. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES	:	Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574 For e-Recruitment Enquiries, send an eMail to: erecruitmentenquiries@ectreasury.gov.za
POST 31/154	:	**INTERN: INFRASTRUCTURE PROCUREMENT REF NO: PT. 16/ 08 /2026 (X1 POST)**
STIPEND	:	R98 097 per annum
CENTRE	:	Bhisho
REQUIREMENTS	:	National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Quantity Surveying / Civil Engineering.

Applicants must be unemployed and never participated in an internship programme previously.

ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/155 : **INTERN: FINANCIAL GOVERNMENCE (PROGRAMME SUPPORT) REF NO: PT. 17/ 08 /2026 (X1 POST)**

STIPEND : R98 097 per annum
CENTRE : Bhisho
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting / Economics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/156 : **INTERN: FINANCIAL INFORMATION SYSTEMS REF NO: PT. 18/ 08 /2026 (X1 POST)**

STIPEND : R98 097 per annum
CENTRE : Bhisho
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Financial Information Systems. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/157 : **INTERNS: TRANSVERSAL INTERNAL AUDIT, TRANSVERSAL RISK & PROVINCIAL FORENSIC AUDIT SERVICES REF NO: PT. 19/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Bhisho
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Internal Audit / Risk Management. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/158 : **INTERNS: MUNICIPAL FINANCIAL MANAGEMENT REF NO: PT. 20/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Chris Hani District
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting / Economics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/159 : **INTERNS: MUNICIPAL FINANCIAL MANAGEMENT REF NO: PT. 21/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Alfred Nzo District
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting / Economics. Applicants

must be unemployed and never participated in an internship programme previously.

ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/160 : **INTERNS: MUNICIPAL FINANCIAL MANAGEMENT REF NO: PT. 22/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Joe Gqabi District
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting / Economics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/161 : **INTERNS: MUNICIPAL FINANCIAL MANAGEMENT REF NO: PT. 23/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Sarah Baartman District
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Accounting / Economics. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

POST 31/162 : **INTERNS: MUNICIPAL INFRASTRUCTURE PERFORMANCE MANAGEMENT REF NO: PT. 24/ 08 /2026 (X2 POSTS)**

STIPEND : R98 097 per annum
CENTRE : Bhisho
REQUIREMENTS : National Senior Certificate with a Degree (NQF level 7 or National Diploma NQF level 6 as recognised by SAQA) in Civil Engineering / Quantity Surveying. Applicants must be unemployed and never participated in an internship programme previously.
ENQUIRIES : Ms T. Nkonyile at 083 8755 707 / Ms. B Ndayi at 060 573 5574
For e-Recruitment Enquiries, send an email to: erecruitmentenquiries@ectreasury.gov.za

DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE

APPLICATIONS : Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za The Provincial e-Recruitment System is available 24/7 and closes at 23: 59 on the Closing Date. To report any e-Recruitment System challenges send an email with your (i) ID Number, (ii) profile email address, (iii) details of your issue to: e-recruitment-bhisho@ecdpw.gov.za. Do not send any applications to this email address; should you do so, your applications/ CV will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Friday). Direct all enquiries to the specified enquiries person or email Address. Hand-delivered, emailed, Faxed, Posted applications will not be accepted.
CLOSING DATE : 11 September 2026. Applications received after closing date will not be considered.
NOTE : Applications must be submitted on a duly completed New Z83 form (effective from 01 January 2021), e-Recruitment System automatically generates Z83 immediately you press apply and generate Z83. Applicants are not required to submit copies of qualifications and other relevant documents upon application but must submit a fully completed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for

an unsigned Z83 instead will be requested to sign on/or before the interview day. View the list of the positions you applied for on “My Job Applications” and do note that the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents (like a copy of Permanent Resident Permit for Non-RSA Citizens/Permanent Resident Permit Holders to HR on or before the interview date. Failure to submit all the required documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/ study verification and previous employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements, and the other must be an integrity (ethical conduct) assessment. The Selection Panel will recommend candidates to attend a generic Managerial Competency Assessment in compliance with the DPSA Directive on the implementation of Competency-based Assessment. Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/ knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. SMS pre-entry certificate (Nyukela) must be submitted prior appointment. Full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme. Successful candidates will be appointed on a probation period of twelve 12/24 months. It is the objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. The EE targets of the recruiting Department will be adhered to although the applications are welcome from all racial groups. The Recruiting Department reserves the right to amend/ review/ withdraw the advertised posts if by so doing, the best interest of the department will be well served. (Females and People with Disabilities are also requested to apply and indicate such in their applications). Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. Note: Due to austerity measures, the Department will not carry any related costs (transport, accommodation, and meals) for candidates attending pre-selection assessment/s and interviews.

OTHER POSTS

POST 31/163 : **ASSISTANT DIRECTOR: LEASES REF NO: DPWI 15/07/2026**

SALARY : R605 742 per annum (Level 10)
CENTRE : Queenstown
REQUIREMENTS : National Senior Certificate. Degree/ National Diploma (NQF Level 6 as recognized by SAQA) in Law/Real Estate/ Property Management/ Town & Regional Planning. 3 years’ experience in supervisory level or SL7/8 and in Property Management. A valid driver's license. Knowledge And Skills: Knowledge, understanding and application of the legislative framework that governs the Public Service. Knowledge and understanding of lease administration and contract administration. Knowledge and understanding of Revenue management and billing processes. Knowledge of property valuation principles. Knowledge of SCM processes relating to leasing. Knowledge of municipal billing systems and contract management. Financial analysis (lease billing, municipal accounts). Stakeholder engagement. Negotiation skills. Report writing. Problem-solving. Coordination and planning.
DUTIES : Coordinate administration of income leases agreements for state-owned properties. Coordinate administration and maintenance of income lease agreements for state-owned properties. Facilitate processing, approval, and execution of lease agreements in line with policy. Monitor alignment of lease agreements with market-related valuations and departmental guidelines. Monitor compliance with lease conditions and facilitate corrective interventions. Oversee accurate updating of lease registers and submission of lease

information for billing. Coordinate termination and renewal of income leases. Coordinate identification of leases due for termination or renewal. Facilitate preparation and communication of termination and renewal processes. Monitor compliance with contractual and legal requirements. Oversee property exit inspections, documentation, and asset safeguarding. Monitor updating of lease records and financial systems. Coordinate management of Municipal services accounts for leased properties. Coordinate verification and administration of municipal accounts for state-owned properties. Monitor accuracy of billing information and alignment with tariff structures. Facilitate submission of verified payments to finance for processing. Monitor reconciliation of municipal accounts and resolve discrepancies. Maintain accurate records of municipal payments and property-related financial obligations. Coordinate Lease related SCM processes and revenue-generating lease initiatives. Coordinate SCM processes relating to leasing and disposal of state-owned properties. Facilitate preparation and submission of bid documentation and lease agreements. Support implementation of revenue-generating lease initiatives. Coordinate feasibility assessments and approval processes for property development opportunities. Monitor progress of leasing initiatives and ensure compliance with SCM prescripts. Supervise the allocated resources. Maintain high standards by ensuring that the team / section produces excellent work in terms of quality / quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Ensure timeously development of job description and implementation of Work Plans and Personal Development Plans (PDP's) for all employees in the sub-directorate. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure management, maintenance and safekeeping of assets

ENQUIRIES : Ms. N. Ndawo Tel No: (045) 807 6676 / Ms. S. Nenene Tel No: (045) 807 6677 / Mr. S. Gongqa at 083 627 2151
e-recruitment Technical Enquires: erecruitment-bhisho@ecdpw.gov.za

NOTE : EE Target: Youth, White Male

POST 31/164 : **ASSISTANT DIRECTOR: DEMAND MANAGEMENT REF NO: DPWI 21/07/2027**

SALARY : R487 197 per annum (Level 09)

CENTRE : Gqeberha

REQUIREMENTS : National Senior Certificate/ National Diploma (NQF level 6 as recognised by SAQA) in Supply Chain Management / Logistics / Operations Management / Public Management / Public Administration /Purchase Management/ Procurement with three years' experience at supervisory level or salary level 7/8 in Demand Management. A valid driver's licence. Knowledge and Skills: National Treasury Prescripts and Circulars, Provincial Treasury Prescripts and Circulars, SCM Delegations, Policies and Prescripts, Public Service Act, Public Service Regulations of 2016, Public Finance Management Act (PFMA), Applicable Legislation and Prescripts, CIBD, BBBEE, PPPFA, Policies and Procedures. People Management, Report Writing, Computer Literacy, Negotiation, Communication and Information Management, Presentation, Analytical, Budget and Financial Management, Motivational, Conflict Resolution / Problem Solving.

DUTIES : Facilitate the development of procurement plans for the District (threshold below R500 000): Liaise with programme heads to source inputs, Analyse and verify the plans in consultation with the programmes/units, Align the draft procurement plan with the allocated budget, Consolidate the District procurement plan, Monitor, review and assess existing plans and report and check compliance on the submitted RFQS and RFP's, Monitor spending analysis of the procurement plan and submit reports. Conduct needs analysis of the district: Verify past spending of the district, compare stores against procurement plan, advise on District needs planning and spending, and assess District future needs. Perform commodity/industry analysis: Check available commodities in the market to meet the requirements of the district; conduct industry analysis to determine the types of industries; perform life cycle cost analysis for the district; provide an updated price index. Monitor the procurement process for goods and services: Ensure timeous procurement of goods/services; ensure value for money in the procurement of goods/services;

advise during Bid Specification Committee (BSC) sittings; monitor compliance with SCM prescripts; monitor safekeeping of BID documents; compile monthly, quarterly, and annual reports. Supervise the allocated resources: Maintain high standards by ensuring that the team/section produces excellent work in terms of quality/quantity and timeliness, Resolve problems of motivation and control with minimum guidance from manager, Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities, Ensure timeously development of job description and implementation of Work Plans and Personal Development Plans (PDP's) for all employees in the Chief Directorate. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure management, maintenance, and safekeeping of assets.

ENQUIRIES : Ms C. Bermoskie at 083 797 8135 / Mr. S. Damane at 083 797 8135
e-recruitment Technical Enquiries: e-recruitment-bhisho@ecdpw.gov.za

NOTE : EE Target: White Female

POST 31/165 : **SCM OFFICER: ACQUISITION MANAGEMENT (X5 POSTS)**

SALARY : R338 106 per annum (Level 07)
Bisho Ref No: DPWI 35/07/2026 (X2 Posts)
Mount Ayliff Ref No: DPWI 36/07/2026
Gqeberha Ref No: DPWI 37/07/2026
Queenstown Ref No: DPWI 38/07/2026

REQUIREMENTS : National Senior Certificate/ National Diploma in SCM/Logistics/ Cost & Management Accounting/ Financial Accounting/Financial Information System/Public Management/Public Administration (NQF Level 06) with 1-2 years' experience in Acquisition Management. A valid driver's license. Knowledge And Skills: National Treasury Prescripts and Circulars, Provincial Treasury Prescripts and Circulars, SCM Delegations, Policies and Prescripts, Public Service Act, Public Service Regulations of 2016, Public Finance Management Act (PFMA), Applicable Legislation and Prescripts, CIBD, BBBEE, PPPFA, Policies and Procedures. Good Communication Skills (verbal & written), Computer Literate, Planning and Organising.

DUTIES : Render acquisition services, compile the request for quotation documents, Verify registration of service providers identified on LOGIS, Execute the bidding / quotation process, Publish tender invitations. Send request for quotation documents to the identified service providers, Receive and open bid / quotation documents, Print CSD report, Check compliance, completeness and accuracy of documents received. Evaluate quotations received in line with SCM prescripts and make recommendations, Publish tender award where applicable, Conduct compliance check on documentation, utilize standard checklist to confirm policy compliance regarding quotes, Send complete document for verification, Record the received quotation documents on the quotation register for the end user to collect, Submit complete documentation for further processing at Logistics Management.

ENQUIRIES : Ms S. Zazini at 066 489 6117/ Mr L Maliti at 066 489 6117
for Mount Ayliff posts: Ms O. Mailula at 060 979 3691/ Ms N. Gcabi at 060 979 3691
Ms. N. Ndawo at 083 627 2151/ Ms. S. Nenene at 083 627 2151 / Mr. S. Mpumlwana at 083 627 2151
Ms C. Bermoskie at 083 797 8135 / Mr. S.Damane at 083 797 8135
e-recruitment Technical Enquiries: e-recruitment-bhisho@ecdpw.gov.za

NOTE : Bisho (EE Target: Youth Indian Female and Youth White Female)
Mount Ayliff (EE Target: White Male with Disability)
Gqeberha (EE Target: Coloured Male with Disability)

POST 31/166 : **SECURITY OFFICER REF NO: DPWI 77/07/2026**

SALARY : R170 226 per annum (Level 03)
CENTRE : Queenstown
REQUIREMENTS : National Senior Certificate. Basic security officer's course Grade C registration with Private Security Industry Regulatory Authority (PSIRA). A valid driver's license and 0 – 2 years' work-related experience required. Knowledge and Skills: Knowledge of access control procedures, Knowledge of measures of control and movement of equipment & stores, Knowledge of admission control and visitor management procedures, Knowledge of prescribed security

prescripts and procedures e.g Minimum Information Security Standard (MISS), Minimum Physical Security Standards (MPSS), Protection of Information Act, Criminal Procedure Act, Occupational Health and Safety (OHS) Act, Protection of Information Act, Emergency Procedures, Knowledge of PSIRA requirements and security officer conduct, Knowledge of Security patrol procedures, Knowledge of Batho Pele principles. Communication skills, Computer Literacy, Listening Skills, Conflict Handling, Observation skills, Basic incident handling skills, Time Management, Ability to read and write.

DUTIES : Perform access control functions. Determine appointments or services that the visitors require. Contact relevant employee to confirm appointments or refer visitors to the relevant service delivery point. Complete or ensure that the admission control register is completed. Issue admission control documents/cards as required. Escort visitors to relevant employees/venues where required. Ensure that unauthorized persons and dangerous objects do not enter the building/premises. Follow-up on incidents. Undertake building/premises patrols Identify and check doors are locked or unlocked as required. Check water leaks and that taps are closed Identify and check fire hazards, exposed electrical contacts and other fire hazards Check lights, switch on and off as required. Check suspicious objects and packages and report. Apply emergency procedures. Ensure safe keeping of equipment, documents and stores of the Department Complete registers to control the movement of equipment, stores and documents. Confirm that no equipment, stores and assets of the department leave the building/premises unauthorized. Inspect vehicles entering and leaving the premises. Gather information and report on missing and stolen equipment and stores. Handle documents at pints of entry according to classification and the prescript.

ENQUIRIES : Ms. N. Ndawo at 083 627 2151 / Ms. S. Nenene at 083 627 2151 / Mr. S. Mpumlwana 083 627 2151
e-recruitment Technical Enquires: erecruitment-bhisho@ecdpw.gov.za

NOTE : Preference will be given to Youth, African Female.