

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	04 September 2026, 17:00PM
<u>NOTE</u>	:	It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

<u>POST 30/230</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (OBSTETRICS AND GYNAECOLOGY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 395 528 per annum Grade 2: R1 592 274 per annum Grade 3: R1 844 151 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Victoria Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics and Gynaecology. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Obstetrics and Gynaecology. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as Medical Specialist in Obstetrics and Gynaecology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as Medical Specialist in Obstetrics and Gynaecology. Inherent requirements of the job: Valid (Code B/EB) driver's license, willingness and ability to travel. Competencies (knowledge/skills): Ability to care for Obstetric and Gynaecology patients, including elective, emergency and high-risk cases. Ability to perform necessary Obstetric and Gynaecology ultrasound scans. Possess surgical competency in terms of elective, emergency and complicated Obstetric and Gynaecology cases.
<u>DUTIES</u>	:	To coordinate a safe, efficient, cost-effective and appropriate Gynaecology service to patients at Victoria Hospital and the Metro West ecosystem. To perform overtime duties, including Obstetric and Gynaecology duties, in the broader Metro West ecosystem. To conduct teaching and training of staff and students in the medical and surgical care of Obstetric and Gynaecology patients. To assist with effective and efficient administration of the Gynaecology service at Victoria Hospital and the Metro West ecosystem. To ensure the rational use of resources (medical/surgical sundries and equipment). To provide innovation and improvement strategies in the care of patients in the Gynaecology service at Victoria Hospital and the Metro West ecosystem.
<u>ENQUIRIES</u>	:	Dr G Dunbar, email: graeme.dunbar@westerncape.gov.za
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

<u>POST 30/231</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (INTERNAL MEDICINE)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R1 395 528 per annum Grade 2: R1 592 274 per annum Grade 3: R1 844 151 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Worcester Regional Hospital
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Internal Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Internal Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Inherent requirements of the job: Valid (Code B/EB or higher) driver's license. Participate in the after-hours call system. Availability during Major Incidents as needed and appropriate. Competencies (knowledge/skills): Proven competency in managing Internal Medicine cases independently (ambulatory, inpatient and High Care/Intensive Care). Proven knowledge and skills to perform and or interpret special investigations; including but not limited to Echocardiography, Bronchoscopy, Holter ECG Interpretation, Bone marrow Biopsy and Ultrasound-guided Biopsies. Proven experience in quality improvement and research methodology. Proven leadership and team-work abilities. Proven knowledge of relevant health policies, guidelines and related prescripts to manage resources effectively. Computer literacy.
<u>DUTIES</u>	:	Ensure the delivery of comprehensive, efficient, cost-effective, and high-quality healthcare services that place the patient at the centre of care. Promote a positive patient experience that is fully aligned with the Value System of the Western Cape Department of Health and Wellness. Promote and sustain strong clinical governance through a culture of continuous quality improvement, evidence-based practice, and research. Ensure the department remains up to date with evolving clinical developments, standards, and best practices. Create and support a conducive learning environment for students, junior staff, and peers at both undergraduate and postgraduate levels, as required. Maintain and continuously improve own professional knowledge, clinical competence, and skills through ongoing learning and development. Provide effective outreach and support services to strengthen healthcare delivery and clinical capacity within the Rural Central Ecosystem, contributing to improved access, quality, and continuity of care. Ensure compliance with corporate governance requirements through the effective and efficient management of financial and physical resources. Adhere to all People Management policies, procedures, and legislative requirements to support accountability, transparency, and organisational sustainability.
<u>ENQUIRIES</u>	:	Dr KJC Klusmann Tel No: (023) 348-1100
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status).

<u>POST 30/232</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (ORTHOPAEDIC SURGERY)</u> (Contract Until 31 March 2027)
<u>SALARY</u>	:	Grade 1: R1 395 528 per annum Grade 2: R1 592 274 per annum Grade 3: R1 844 151 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in Orthopaedic Surgery. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Orthopaedic Surgery. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Orthopaedic Surgery. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedic Surgery. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedic Surgery. Competencies (knowledge/skills): Clinical and surgical competency in generalist orthopaedic surgery. Ability to work in a high-volume clinic and surgical environment. Computer literacy and interest in data collection for service improvement. Insight into challenges of local health care delivery, diversity, transformation and equity. clinical experience in orthopaedic generalist care provision, in particular trauma. Experience in supervision and training of staff and students at under- and post-graduate levels.
<u>DUTIES</u>	:	Orthopaedic trauma surgery specialist clinical service provision. Based at MPH but involved in the western metropole platform ecosystem as service requirements dictate. Supervision and training of junior surgical staff. Participation in under- and post-graduate divisional activities. Participate in after hour service provision.
<u>ENQUIRIES</u>	:	Prof RN Dunn Tel No: (021) 404-5108
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV, Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>POST 30/233</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (GENERAL INTERNAL MEDICINE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 395 528 per annum Grade 2: R1 592 274 per annum Grade 3: R1 844 151 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Internal Medicine. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Internal Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Internal Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Competencies (knowledge/skills): Ability to work and make

clinical decisions independently. Ability to manage a broad spectrum of medical problems. Good organizational skills and ability to perform tasks efficiently. Ability to provide leadership and management within the Department of Medicine. Excellent individual coping and interpersonal skills and ability to perform well within a multidisciplinary team context. Enthusiasm to attend and present training and educational courses to broaden clinical and managerial skills and knowledge. Ability to communicate effectively.

DUTIES : To deliver comprehensive senior clinical services in General Internal Medicine to patients at Khayelitsha Hospital with the aim of supplying consistently safe, cost-effective, high-quality acute and chronic specialist care to the community. To provide management support to the Department of Medicine and Khayelitsha Hospital and to report effectively to the authorities for the sake of maintaining and improving services. To deliver teaching and training to undergraduate and postgraduate students as well as junior professionals. To initiate or participate in clinical research that benefits the service and organisation.

ENQUIRIES NOTE : Dr A Martin Tel No: (021) 360-4777
: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Medical Specialist in Internal Medicine with the relevant council (including individuals who must apply for a change in registration status).

POST 30/234 : **SENIOR REGISTRAR (MEDICAL) (CRITICAL CARE)**
(2-Year Contract)

SALARY : R1 395 528 per annum, A portion of the package can be structured according to the individual's personal needs.) (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE REQUIREMENTS : Groote Schuur Hospital, Observatory
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in anaesthesia, cardiothoracic surgery, emergency medicine, internal medicine, neurosurgery, obstetrics and gynaecology, orthopaedics or general surgery. Registration with a professional council: Registration with the HPCSA as a Medical Specialist (Independent Practice) in anaesthesia, cardiothoracic surgery, emergency medicine, internal medicine, neurosurgery, obstetrics and gynaecology, orthopaedics or general surgery. Inherent requirements of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Effective administration. Training and experience in airway management, including intubation. Training and experience in the use of point of care ultrasound for the purposes of diagnostics and placement of intravascular devices. Communication skills required for consultation, letter writing and report generation. Proven experience in dealing with patients on a clinical platform.

DUTIES : Fulltime clinical service provision within ALL units falling under the Division of Critical Care. Patient care, teaching and training, and supervision of junior medical staff. Participation in management and resource allocation within Critical Care. Participation in clinical audit programmes in Critical Care. Development and implementation of research pertinent to Critical Care. Research for fulfilment of the MPhil degree.

ENQUIRIES NOTE : Prof I Joubert Tel No: (021) 404-3279 or Dr S Peters Tel No: (021) 404-5195
: No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital. Appointment as Senior Registrar will be for a maximum contract period of 2 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position,

as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status). Employees in service who opt to continue with their pension benefits as Senior Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines.

<u>POST 30/235</u>	:	<u>DEPUTY MANAGER NURSING (LEVEL 1 AND 2 HOSPITAL)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R1 069 215 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse OR A 4 year Bachelor Degree in Nursing (R174) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse OR A 3 year Diploma in Nursing (R171) that allows registration with the South African Nursing Council (SANC) AS A General Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse. At least 4 years of the period referred to above must be appropriate/recognisable experience at the management level. Inherent requirements of the job: Valid driver's license. Willingness to perform standby after hours and over weekends/public holidays when required. Competencies (knowledge/skills): Must be computer literate and able to work with MS Office packages. Knowledge of nursing care and procedures, nursing statutes and other relevant legal frameworks. Nursing Act, Health Act, Skills Development Act, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Patients' Rights, Batho Pele Principles. Strong leadership, management, planning, organising, decision making, delegation, problem solving, discipline management and resource control abilities, including knowledge and understanding of People, Finance and Supply Chain Management at a hospital level. Clinical competencies and policy formulation skills, knowledge of nursing care delivery approach and good verbal and written communication skills, mentorship and supervisory skills.
<u>DUTIES</u>	:	To ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient and equitable manner by the Nursing Department of the institution including the overall management of nursing services (i.e. operational, HR and Finance of the nursing department). Ensure compliance with professional and ethical practice and provide nursing strategic and operational guidance and leadership towards the realization of hospital strategic goals and objectives of the in line with the annual operational plan. Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programmes and facilitate the auditing of clinical records by analysing data, identification of health indicators and risk factors, as well as co-ordinate the conducting of client satisfaction surveys. Advocate and ensure the promotion of nursing ethos and professionalism through the maintenance of norms and standards of nursing practice and the utilization the Nursing Act and Regulations, Code of Ethics and Professional Practice of the South African Nursing Council, and the body of scientific knowledge in service rendering for maintaining professional

excellence. Manage and utilise resources in accordance with relevant directives and legislation. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care as well as support the utilization of information technology and other management information systems to manage nursing information for the enhancement of service delivery.

**ENQUIRIES
NOTE**

: Mr J Lucas (CEO) Tel No: (021) 918-1223
: No payment of any kind is required when applying for this post.

POST 30/236

: **MEDICAL OFFICER GRADE 1 TO 3 (UROLOGY)**
(1-Year Contract)

SALARY

: Grade 1: R1 041 402 per annum
Grade 2: R1 188 255 per annum
Grade 3: R1 375 245 per annum
(A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime)

**CENTRE
REQUIREMENTS**

: Groote Schuur Hospital, Observatory
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Be prepared to support medical student teaching. Ability to deal with issues of diversity, transformation and equity. Ability to perform some basic urologic procedures. Strong moral and ethical record in medical practice.

DUTIES

: Assist with day surgery, surgical clinics and surgical emergencies. Performance of basic urology procedures. Assist with the management of urological patients within the Division of Urology and at related hospitals to Groote Schuur Hospital. Human Resource, Financial and Information Management. Participate in research. Contribute to the administration and assist with the management of the department. Outreach and support to referring institutions.

**ENQUIRIES
NOTE**

: Ms P George Tel No: (021) 404 6105 or email: paige.george@uct.ac.za
: No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all medical officer appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital.

<u>POST 30/237</u>	:	<u>REGISTRAR (MEDICAL) (FAMILY MEDICINE) (X5 POSTS)</u> Chief Directorate: Metro Health Services (4-Year Contract)
<u>SALARY</u>	:	Grade 1: R1 041 402 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Metro West training complex (University of Cape Town)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner: Independent Practice. Inherent requirements of the job: A valid (code B/EB) driver's license. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime. Competencies (knowledge/skills): Computer literacy (i.e., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills. Strong interpersonal and time-management skills. Good interpersonal and time-management skills. Ability to work effectively within a multidisciplinary team. Appropriate experience in South African District Health Services.
<u>DUTIES</u>	:	Clinical service provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient reports. Support leadership and quality improvement initiatives within healthcare services.
<u>ENQUIRIES</u>	:	Dr J Morgan Tel No: (021) 390-0402
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Appointment as Registrar will be for a maximum contract period of four (4) years. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position as personal and they are entitled to pay progression. It may become necessary to second or transfer staff to another hospital or institution during their training period; staff will be consulted prior to any such decision being implemented. -Registrars will function across health facilities as per an agreed programme, including rotations within an assigned training complex Somerset West, Victoria Hospital, Mitchell's Plain District Hospital, False Bay Hospital, Wesfleur District Hospital, Vredenburg District Hospital, Psychiatric Hospitals, Mowbray Maternity Hospital, Primary Health Centres, St Luke's Hospice. Employees in service who elect to retain pension benefits will be required to resign upon completion of registrarship should they not be appointed to an advertised Specialist post. Applicants must indicate whether they have any bursary obligations. The Department of Health subscribes to the principles of Employment Equity. Candidates with disabilities are encouraged to apply. Specific Registrar posts will be identified under the Affirmative Action programme to ensure representivity in line with applicable procedures. Preference will be given to South African citizens or permanent residents with a valid identity document. Applicants with temporary residence status will not be considered. Registrars will be required to register as postgraduates with the University of Cape Town in accordance with the discipline's yearbook and guidelines. Should registration with the Higher Education Institution (HEI) as a student be discontinued for any reason, the Registrar appointment will automatically terminate. Candidates who are not in possession of the stipulated registration requirements may apply on condition that proof of application and payment of prescribed registration fees to the relevant council are submitted on or before the interview date. This concession applies only to first-time registrations or change in registration status.
<u>POST 30/238</u>	:	<u>REGISTRAR (MEDICAL) (GENERAL INTERNAL MEDICINE) (X6 POSTS)</u> (4-Year Contract)
<u>SALARY</u>	:	R1 041 402 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner (Independent Practice). Inherent requirement of the job: A valid (code B/EB) driver's licence. Commuted

overtime is compulsory. Emergency and after hour call cover. Each Registrar will be appointed in a specific training complex and will be required to work across the platform. Competencies (knowledge/skills): FCP(SA) Part 1 completed. Effective leadership & interpersonal skills. Appropriate and sufficient clinical experience since obtaining the degree of MBChB. Knowledge and practical skills in General Internal Medicine. Experience in Internal Medicine.

DUTIES

: Provision of safe medical care to patients in the Acute Medical Admissions and Emergency Unit, High Care Unit, Inpatient medical wards and Medical Outpatients department at Tygerberg Hospital and associated training hospitals. Provide clinical support to other medical and surgical disciplines at Tygerberg Hospital. Perform onsite after-hours duties as per call roster. Provide supervised medical care in sub-speciality medical disciplines as per training program roster. Supervise and support medical interns and medical officers providing medical care on the service platform. Attend teaching program activities, tutorials and assessments as part of the registrar training program. Assist with the training of interns, medical students, nursing staff and paramedics. Learn critical skills required of an Internal Medicine specialist. Involvement in research/audits relating to Internal Medicine.

ENQUIRIES

: Dr N Schrueder Tel No: (021) 938-5732

NOTE

: No payment of any kind is required when applying for this post. Appointment as Registrar will be for a maximum contract period of 4 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. -The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

POST 30/239

: **REGISTRAR (MEDICAL) (FAMILY MEDICINE) (X3 POSTS)**

Chief Directorate: Metro Health Services
(4-Year Contract)

SALARY

: R1 041 402 per annum, (A portion of the package can be structured according to the individual's personal needs.)

CENTRE

: Metro East Training complex: Stellenbosch University

REQUIREMENTS

: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner: Independent Practice. Inherent requirement of the job: A valid (code B/EB) driver's license. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime. Competencies (knowledge/skills): Computer literacy (i.e., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills. Strong interpersonal and time-management skills. Good interpersonal and time-management skills. Ability to work

		effectively within a multidisciplinary team. Appropriate experience in South African District Health Services.
<u>DUTIES</u>	:	Clinical service provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient reports. Support leadership and quality improvement initiatives within healthcare services.
<u>ENQUIRIES</u>	:	Dr M Vollenhoven Tel No: (021) 831-0222
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Appointment as Registrar will be for a maximum contract period of four (4) years. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position as personal and they are entitled to pay progression. It may become necessary to second or transfer staff to another hospital or institution during their training period; staff will be consulted prior to any such decision being implemented. Registrars will function across health facilities as per an agreed programme, including rotations within an assigned training complex (Helderberg Hospital, Eerste River Hospital, Tygerberg Hospital, Karl Bremer Hospital, Khayelitsha CHC, Kraaifontein CHC, Delft CHC, Elsies River CHC and primary healthcare clinics). -Employees in service who elect to retain pension benefits will be required to resign upon completion of registrarship should they not be appointed to an advertised Specialist post. Applicants must indicate whether they have any bursary obligations. The Department of Health subscribes to the principles of Employment Equity. Candidates with disabilities are encouraged to apply. Specific Registrar posts will be identified under the Affirmative Action programme to ensure representivity in line with applicable procedures. Preference will be given to South African citizens or permanent residents with a valid identity document. Applicants with temporary residence status will not be considered. -Registrars will be required to register as postgraduates with the University of Stellenbosch in accordance with the discipline's yearbook and guidelines. Should registration with the Higher Education Institution (HEI) as a student be discontinued for any reason, the Registrar appointment will automatically terminate. Candidates who are not in possession of the stipulated registration requirements may apply on condition that proof of application and payment of prescribed registration fees to the relevant council are submitted on or before the interview date. This concession applies only to first-time registrations or change in registration status.
<u>POST 30/240</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (FORENSIC PATHOLOGY)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	Grade 1: R1 041 402 per annum Grade 2: R1 188 255 per annum Grade 3: R1 375 245 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute
	:	Minimum educational qualification: Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner. Registration with a professional council: Registration with the Health Professions Council of South Africa as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' experience Medical Practitioner with the HPCSA in respect of SA qualified employees. 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' experience Medical Practitioner with the HPCSA in respect of SA qualified employees. 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid Code B/EB driver's license and ability to drive manual and automatic cars and bakkies. Appropriate experience in trauma related cases. Knowledge of the functioning of Forensic Pathology

Service as defined in the Regulations for Rendering of Forensic Pathology Service. Exposure to post-mortems, autopsy work and dissection. Ability and willingness to perform duties outside of normal working hours and away from base of employment. Able to deliver expert testimony in court proceedings clearly and provide opinions to prosecutors and investigators. Competencies (knowledge/skills): Above-average computer and software literacy and knowledge of MS Office. Above average ability to communicate clearly and discreetly in person and in writing. Ability to teach post graduate students, Forensic Pathology Officers and guide administrative support staff in post-mortem services and related activities. Good interpersonal, verbal and written communication skills. Knowledge of effective service delivery in a public health context. Basic Knowledge of forensic toxicology, histopathology and ancillary forensic investigation processes. Ability to produce accurate, legally defensible medico-legal documentation. Very good administration and file management skills. Ability to prepare and register to write Diploma in Forensic Pathology within stipulated timeframes. Ability to function in high stress environments with challenging workloads. Ability to perform medico-legal autopsies in the examination of unnatural death admissions.

DUTIES : To perform medico-legal post-mortem examinations, complete all related investigations and documentation, and finalise post-mortem reports within a 12-week turnaround period. -Compile and complete post-mortem reports and all related medico-legal documentation accurately and timeously. -Provide conclusion of causes of death based on ancillary investigation reports, as well as efficient expert evidence in court related to all autopsied above cases, including formulating forensic second opinions as requested by the Department of Justice. -Attendance of and examination of incident cases. -Support to the Heads: Clinical Unit and Department, Medical Specialists and Safe Practices. -Personal development and academic contributions: Assist with teaching and training of medical and forensic students, forensic pathology officers in medico-legal autopsies and related investigations.

ENQUIRIES : Dr IH Alli, email: lekram.Alli@uct.ac.za
NOTE : No payment of any kind is required when applying for this post. Candidates who are not in the possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 30/241 : **MEDICAL OFFICER GRADE 1 TO 3 (CHILD AND ADOLESCENT PSYCHIATRY)**

SALARY : Grade 1: R1 041 402 per annum
 Grade 2: R1 188 255 per annum
 Grade 3: R1 375 245 per annum
 (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **-Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A

		minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid Code B/ EB driver's license. Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Good interpersonal and communication skills (verbal and written). Ability to work independently and in a multi-disciplinary team. Appropriate experience in child and adolescent psychiatric disorders, neurodevelopmental, developmental and behaviour disorders.
<u>DUTIES</u>	:	To provide clinical consultations to patients and families referred to the child & adolescent psychiatry unit from the Tygerberg Hospital catchment area. To assist in the provision of emergency cover and cover for leave of psychiatric registrars rotating through child psychiatry. To render support to the Head of the Unit with respect to administrative matters. To teach child & adolescent psychiatry to undergraduate students in relevant degrees and diplomas and to participate in operational research when appropriate. To provide district outreach support for child and adolescent psychiatry under the supervision of the CAP consultants.
<u>ENQUIRIES</u>	:	Dr A Lachman/ Prof Seedat Tel No: (021) 938- 9021 or email: anusha@sun.ac.za
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
<u>POST 30/242</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (PAEDIATRICS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 041 402 per annum Grade 2: R1 188 255 per annum Grade 3: R1 375 245 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Khayelitsha District Hospital
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Willingness to work commuted overtime. Competencies (knowledge/skills): Good governance principles and documentation practices. Commitment to providing empathetic, holistic care and advocating for patients. Capability to handle a demanding clinical workload with effective time management, organisation and prioritisation skills. Proven ability to work within a team and communicate effectively with colleagues, patients and families. Clinical skills and experience

		in paediatrics and neonatology. Good interpersonal, planning and organisational skills. Computer literacy (MS Office).
<u>DUTIES</u>	:	To render a comprehensive clinical service in Paediatrics and Neonatology covering daytime work and after-hours duties. To provide inpatient and/or outpatient care, including clinical teaching, administration, management and research.
<u>ENQUIRIES</u>	:	Dr T Josephs Tel No: (021) 360-4357
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>POST 30/243</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALTY: EMERGENCY MEDICAL CENTRE: EC, TTZ, ONW, PAED, THEATRE, ORTHO, TRIAGE, DAY WARD)</u> Chief Directorate; Metro Health Services
<u>SALARY</u>	:	R785 568 per annum
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in one of the following nursing specialties; Medical and Surgical Nursing Science: Critical Care: Trauma & Emergency (R212) or Medical and Surgical Nursing Science: Critical Care: General (R212) or Medical and Surgical Nursing Science: Operating Theatre Nursing (R212) or Medical and Surgical Nursing Science: Orthopaedic Nursing (212) or Diploma in Clinical Nursing Science, Health Assessment, Treatment and Care (R48) OR A 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post graduate diploma (R635) accredited with the SANC in one of the following nursing specialties; Critical Care Nursing (Adult), Emergency Nursing or Orthopaedic Nursing or Peri-operative Nursing or Primary Care Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification or post-graduate diploma in one of the relevant specialties. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid driver's licence. Willingness to work shifts (night duty) on rotation basis over weekends, and public holidays. Expected to work overtime if required. Rotation standby duties. Competencies (knowledge/skills): Experience/exposure in leading and managing teams and to promote quality person-centred care through the setting, implementation, and monitoring of standards. Good organisational skills, with the ability to function under pressure, independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision making, problem-solving, conflict resolution, labour relations skills and Computer literacy (i.e. MS Word, Excel, PowerPoint, and Outlook).
<u>DUTIES</u>	:	Provide leadership and supervision for the provision of effective and efficient comprehensive holistic nursing care within the professional/legal framework. Develop establish and maintain constructive working relationships with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary teamwork). Coordinate and ensure implementation and adherence to quality assurance and improvement of practice standards, protocols and indicators. Efficient and effective management, utilization and supervision of resources and knowledge and insight of all relevant legislation and policies within the public sector. Maintain professional growth/ethical standards and self-development.

<u>ENQUIRIES</u>	:	Mr. MF Fortuin- Ntetha Tel No: (021) 918-1279
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>POST 30/244</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY: MATERNITY (NEONATAL))</u> West Coast District
<u>SALARY</u>	:	R720 819 per annum
<u>CENTRE</u>	:	Swartland Hospital, Swartland Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science(R212). OR A 4-year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A postgraduate diploma (R635) accredited with the SANC in Midwifery. Registration with a professional council: Registration with SANC as a Professional Nurse. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period above must be appropriate recognisable experience in the specific specialty after obtaining the 1-year post-basic, or post-graduate diploma in the relevant specialty. Inherent requirements of the job: Willingness to work overtime, weekends, shifts, public holidays and as operational needs arises. Competencies (knowledge/skills): Basic Computer literacy. Knowledge and insight of relevant legislation and policy related to this nursing specialty within the public sector. Ability to promote quality patient care through the setting, implementation, and monitoring of standards. Effective communication, interpersonal, leadership, decision making, and conflict resolution skills. Good organisational skills.
<u>DUTIES</u>	:	Managing, planning, co-ordinating and maintain an optimal, specialised nursing in an Obstetric setting. Effective management and utilisation of human and financial resources to ensure optimal operational functions. Initiate and participate in training and research. Provisioning of effective support to Head of Nursing Service. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms L Julius Tel No: (022) 487-9204
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may have to do a presentation and undergo a competency assessment.
<u>POST 30/245</u>	:	<u>CHIEF AUDIOLOGIST GRADE 1</u> (1-Year Contract)
<u>SALARY</u>	:	R598 260 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Audiologist or Speech Therapist and Audiologist. Registration with a professional council: Registration with the HPCSA as an Audiologist or Speech Therapist and Audiologist. Experience: A minimum of 3 years appropriate experience as an Audiologist after registration with the HPCSA as an Audiologist or Speech Therapist and Audiologist. Inherent requirement of the job: HPCSA accredited Additional Training in Cochlear Implant Mapping and Rehabilitation. Willingness to work overtime and be involved in research projects at the institution. Competencies (knowledge/skills): Successful completion of the HPCSA-accredited Short Course in Cochlear Implant Mapping and Rehabilitation. Appropriate experience as an audiologist rendering services of Cochlear Implant Mapping and Rehabilitation. Competency in the assessment and management of patients (adults, children and babies) with a hearing loss, in particular severe to profound sensorineural hearing loss. Competency in assessment, rehabilitation and mapping of cochlear implant patients of all ages. Good management, administrative, supervisory, problem-solving, conflict resolution, interpersonal, organisational and communication skills. Competent in Diagnostic audiology, hearing aid

fitting and rehabilitation of children and adults with hearing loss. Interest in performing / cooperating in research projects within the Cochlear Implant Programme. Ability to mentor and teach junior staff members and post-graduate students.

DUTIES : Manage a clinical caseload within the Cochlear Implant Unit, which includes Assessment and management of patients of all ages for cochlear implant candidacy, intra-operative and post-operative testing of implant function, programming (mapping) and rehabilitation of cochlear implant patients. Co-operate, train, consult and collaborate with outside agencies and/or professionals. Assist with the management of physical, financial and human resources in the Cochlear Implant Unit and co-ordination of all administrative activities regarding the patients, clinical area and unit. Supervise staff and train under- and post-graduate Audiology students. Undertake and participate in appropriate research and investigations in area of work.

ENQUIRIES : Ms J Birkenstock Tel No: (021) 938-4817 / 4825
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.

POST 30/246 : **ULTRASOUND RADIOGRAPHER GRADE 1 TO 3 (SONOGRAPHER)**

SALARY : Grade 1: R510 906 per annum
 Grade 2: R598 260 per annum
 Grade 3: R703 785 per annum

CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Registration with a professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Ultrasound. Experience: **Grade 1:** None after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Ultrasound Radiography in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Ultrasound Radiography in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Ultrasound Radiography in respect of foreign qualified employees of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Comprehensive sonography education and extensive hands-on experience, with specific emphasis on ultrasound experience in obstetrics and gynaecology, demonstrating a strong commitment to professional growth and lifelong learning through advanced education, research, and staff training. A thorough understanding of human anatomy and physiology is required, along with knowledge of disease pathologies as they relate to sonographic findings. A commitment to ethical practice, maintaining patient confidentiality, a professional demeanour, and the capacity to manage a large clinical workload and stressful situations calmly are essential. Strong abilities to interact effectively with both patients and medical staff, clearly explaining technical information and collaborating on patient care. Understanding of basic computer programs and the use of reporting systems. Meticulous reporting of ultrasound examination findings and attention to record-keeping and the maintenance thereof. Adopting responsibility for the care of ultrasound equipment (functionality, quality checks, maintenance) within the department on a regular basis. Provision of a clinical service that is aligned with departmental management protocols with the most effective use of human and financial resources.

DUTIES : Perform a full range of obstetric and gynaecological ultrasound scans, including routine, level II/III, and specialised assessments with adherence to departmental protocols and the most effective use of human and financial resources. Use advanced ultrasound equipment to produce accurate, high-quality diagnostic images. Identify normal and abnormal findings, and provide clear, structured reports. Adopt responsibility for regular back-up and storage

of ultrasound images. Deliver compassionate, patient-centred care, ensuring comfort and dignity throughout the imaging process. -Maintain continuity of care by undertaking follow-up scans and liaising with referring clinicians. Manage the administration and care of ultrasound equipment (functionality, quality assurance, maintenance) within the department. Participate actively in departmental meetings, case discussions, and presentations. Contribute to clinical audits and quality assurance initiatives. Support junior staff and students through mentorship and guidance. Uphold professional, ethical, and clinical governance standards at all times.

**ENQUIRIES
NOTE**

: Dr S Budhram Tel No: (021) 938-4661
: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointments on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Ultrasound Radiographer with the relevant council (including individuals who must apply for change in registration status)".

POST 30/247

: **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: ADVANCED
MIDWIFERY/NEONATOLOGY)**
Overberg District

SALARY

: Grade 1: R495 423 per annum
Grade 2: R607 350 per annum

**CENTRE
REQUIREMENTS**

: Otto Du Plessis Hospital, Cape Agulhas Sub-district
: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science (R212) OR A 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A postgraduate diploma (R635) accredited in Midwifery. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification or post-graduate diploma in the relevant specialty. Inherent requirement of the job: Willingness to work shifts (weekends, public holidays and nights) and willingness to work overtime when necessary. Also be prepared to assist in other nursing units as the operational needs requires. Competencies (knowledge/skills): Basic computer skills in MS Word, Excel, Outlook. Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape.

DUTIES

: Provide optimal, holistic, specialised nursing care within set standards and professional/legal framework. Manage and monitor the efficient and effective utilisation of human, financial and physical resources. Participate in training, mentoring, research and implementation of the department's values. Provide Support to Nursing Services and the Institution. Maintain professional growth/ethical standards and self-development. Maintain a good relationship with the MDT and refer patients for a holistic approach.

**ENQUIRIES
NOTE**

: Ms N Adams Tel No: (028) 424-1167
: No payment of any kind is required when applying for this post. Shortlisted candidates will be required to undergo a practical assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable to candidates who apply for the first time for registration in the post basic qualification or post-graduate diploma in the relevant speciality.

POST 30/248 : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)**
West Coast District

SALARY : Grade 1: R495 423 per annum
Grade 2: R607 350 per annum

CENTRE : Klawer Clinic, Matzikama Sub-district

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). OR A 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. - A post-graduate Diploma (R635) accredited with the SANC in Primary Care Nursing. Registration with a professional council: Registration with the SANC as a Specialist Nurse (Primary Care Nursing and Midwife/accoucheur). Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable nursing experience after registration with the SANC as a Professional Nurse in General nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration with the SANC as a Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant speciality. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to travel to and support other Clinics in the Sub-district when needed. Willing to work on the mobile health clinic bus. Competencies (knowledge/skills): Good interpersonal, planning, organisational skills, and computer literacy (MS Office). Excellent verbal and written communication skills. Knowledge of the Nursing Act and relevant Regulations. Knowledge of the Medicines Control Act, Mental Health Care Act, Child Health Act, and other relevant legislation.

DUTIES : Effective execution and assist with the management of relevant Curative Programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant Child Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant Women's Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with the management of relevant HAST programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective provision of high-quality services measured by outcomes of all of the quality assurance activities.

ENQUIRIES : Dr JE Eygelaar Tel No: (027) 213-4070

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the specific speciality category mentioned above with the relevant council (including individuals who must apply for change in registration status")

POST 30/249 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: PSYCHATRY)**
Chief Directorate: Rural Health Services

SALARY : Grade 1: R495 423 per annum
Grade 2: R607 350 per annum

CENTRE : Paarl Hospital

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R880) that

allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Psychiatric Nursing Science (R212). OR A 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A postgraduate diploma (R635) accredited with the SANC in Mental Health Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatry after obtaining the 1-year post-basic qualification as mentioned above, or a post-graduate diploma (R635) accredited with the SANC in Mental Health Nursing. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Competencies (knowledge/skills): Knowledge of relevant legislation and policies of the Department of Health Western Cape. Ability to communicate effectively (both written and verbal). Computer literacy (MS Word, Excel, PowerPoint and Outlook). Skills to plan, organise and coordinate the service by analysing, problem solving and decision making. Leadership towards the realisation of strategic goals and objectives of the Psychiatric Department. Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care.

DUTIES : Provide optimal, holistic, specialised psychiatric nursing care within set standards and professional/legal framework. Effective utilisation of human, financial and physical resources (equipment and consumables). Participation in appropriate personal /professional development activities: Self, students, other categories of staff. Ensure efficient and accurate documentation, statistical data collection capturing and participation in research activities. Assist with the development and the implementation of nursing quality improvement plans, policies and standard operating procedures. Display of core values of the Department of Health & Wellness in the WCH. In the execution of duties, while practising within the legislation, regulations and protocols applicable to the public service.

ENQUIRIES : Ms E Smith, email: Emily.Smith@westerncape.gov.za
NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification Or a post-graduate diploma in the relevant specialty.

POST 30/250 : **QUALITY ASSURANCE CO-ORDINATOR**
 Garden Route District

SALARY : R487 197 per annum
CENTRE : Garden Route District Office, George
REQUIREMENTS : Minimum educational qualification: Appropriate 4-year Health related Diploma/degree or equivalent qualification that is registrable with any of the statutory bodies of South Africa. Experience: Appropriate experience in Quality Assurance (QA) and management. Appropriate experience in Infection Prevention Control (IPC), Occupation Health and Safety (OH&S). Inherent requirement of the job: Valid (Code B/EB) driver's license and willingness to travel extensively within the Rural Districts. Competencies (knowledge/skills): Ability to analyse and interpret Health Systems Information, compile reports and present the data to direct planning. Appropriate knowledge of Project and Financial Management. Good organisational, interpersonal, creative problem solving and research skills. Computer literacy (Ms Office: Word, Excel, PowerPoint and Outlook). Good communication skills (verbal and written).

DUTIES : To strengthen leadership, governance and quality management within Health Establishments through the implementation and monitoring of Ideal Health Facility, OHSC and other regulated norms and standards. Ensure the maintenance of the Infection Prevention and Control (IPC) standards and

Waste management. Establish measures that will ensure health and safety of staff and users. Support the addressing of healthcare risks. Help build the competency of staff by identifying, planning and addressing Quality Improvement (QI), Infection Prevention and Control (IPC) and Occupational Health and Safety training needs and maintaining and updating the Health Establishment training data base. Monitor data quality in the Health Establishment.

ENQUIRIES : Mr H Van Wyk Tel No: (044) 813-2923
NOTE : No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. This post does not form part of the OSD Categories.

POST 30/251 : **ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT**
 Chief Directorate: Metro Health Services

SALARY : R487 197 per annum
CENTRE : Klipfontein / Mitchells Plain Sub-structure office
REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in Supply Chain Management. Appropriate supervisory experience in a health care environment. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel and work extra hours. Competencies (knowledge/skills): Extensive knowledge of relevant SCM prescripts, departmental Instructions, departmental Accounting Officer Systems policies and procedures. Departmental SCM procurement delegations. Computer literate in MS Office (Excel, Word and PowerPoint), ePS, LOGIS, Vulindlela and BAS. Proven ability to work independently in a high-pressure environment while complying to due dates. Highly developed problem solving and managerial skills.

DUTIES : Overall management and monitoring of Supply Chain Management (SCM) functions and ensure the effective and efficient application of procurement policies and processes, including Procurement, Demand Management, Acquisition Management, Contract Management, Logistics Management, Asset and Disposal Management and the institutionalisation of proper SCM practice within the Sub-Structure. Ensure compliance to all relevant acts and prescripts, thereby ensuring audit compliance. Ensure timeous and accurate reporting on SCM information and performance of the Sub-structure. Ensure the effective and efficient management of SCM systems in the Sub-structure. Emotional Intelligence to deal with stressful situations in an ever-changing environment. Responsible for the overall Human Resource Management of personnel in SCM, Transport and Support Service components.

ENQUIRIES : Mr ML Nsitshana Tel No: (021) 370-5138
NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment.

POST 30/252 : **ASSISTANT DIRECTOR: HUMAN RESOURCE AND FACILITY MANAGEMENT**
 Chief Directorate: Metro Health Services

SALARY : R487 197 per annum
CENTRE : Eerste River Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma / Degree. Experience: Appropriate experience in the Human Resource Administration, including PERSAL. Appropriate supervisory experience. Appropriate experience in Support Services and/or Facility Management. Inherent requirement of the job: Valid (Code B/EB/C1) driver's license. Competencies (knowledge/skills): Sound knowledge of Human Resource Management and Contract Management policies. Computer literacy (MS Word, MS Excel, MS Teams, MS Office, PERMIS). Sound practical knowledge and experience of the PERSAL system, knowledge of the Public Service Act and regulations, various OSD's, Human Resource Policies, Resolutions and Agreements. Ability to ensure compliance and identify irregularities in the application of human resource policies and practices by means of analytical and innovative thinking.

DUTIES : Responsible for the administration and effective implementation of policies and prescripts, including the authorisation of PERSAL transactions related to personnel provisioning, salary and personnel administration, OSD, and grade progression, as well as maintaining efficient recruitment and selection services.

Render a support and advisory service ensuring adherence to all transversal personnel practices, including conditions of service, terminations, SPMS, establishment administration, and employment policies and procedures. Administration and monitor compliance to HR policies, ensuring compliance and rectification of Auditor-General reports as well as HRM Advisory Services Compliance Reports. Co-ordinate Labour relations and People Development (HRD) functions. Co-ordinate and assist with the administration of service provider contracts (e.g., Security, Catering, Cleaning, Pest Control and Funeral Services). Responsible for the effective management of the Maintenance departments, fleet and transport services, Porter services as well as Telecom operator. Management of the performance and supervision of HR and Support Services component staff, implement the disciplinary code when required and provide support to managers, supervisor and colleagues.

ENQUIRIES
NOTE

: Mr D Binza Tel No: (021) 902-8070
: No payment of any kind is required when applying for this post. Candidates will be subjected to a competency test.

POST 30/253

: **OCCUPATIONAL THERAPIST GRADE 1 TO 3**
Chief Directorate: Metro Health Services

SALARY

: Grade 1: R413 121 per annum
Grade 2: R482 499 per annum
Grade 3: R564 822 per annum

CENTRE
REQUIREMENTS

: Khayelitsha District Hospital
: Minimum educational qualification: An appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with a professional council: Registration with the Health Professionals Council of South Africa (HPCSA) as an Occupational Therapist. Experience: **Grade 1:** None after registration with the Health Professionals Council of South Africa (HPCSA) as an Occupational Therapist. 1-year relevant experience after registration with the HPCSA as an Occupational Therapist of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years' relevant experience after registration with the Health Professionals Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 11 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with the Health Professionals Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 21 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Inherent requirement of the job: Willingness to work after hours. Competencies (knowledge/skills): Basic to intermediate therapeutic knowledge and skills in the management of clients. Ability to be flexible and innovative in response to differing client needs and work within the interdisciplinary team. Knowledge and correct application of internal and external procedures and prescripts, DOHW ethical codes and HPCSA standards of professional practice. Ability to guide and supervise students. Computer literacy in MS Office. Appropriate experience within Mental Health environment.

DUTIES

: Assist with the management of the Occupational Therapy service at Khayelitsha District Hospital (KDH). Provision of Occupational Therapy services in the specialist field of rehabilitation. Ensure a high quality of service through continuous monitoring and evaluation. Ensure a high standard of service delivery by engaging with clients and perform optimally in the workplace by self-managing. Effective management of human resources and supervisory functions. Participation in training and development including guidance of students.

ENQUIRIES
NOTE

: Ms N Sondag Tel No: (021) 360-4299
: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

<u>POST 30/254</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (ASSETS)</u> Directorate: Supply Chain Management
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/Degree. Experience: Appropriate experience in Asset Management environment. Appropriate experience in LOGIS. Appropriate supervisory experience. Inherent requirement of the job: Valid EB/B/C/C1 driver's license. Competencies (knowledge/skills): Knowledge of the Public Finance Management Act (PFMA), National, Provincial Treasury Regulations and the Accounting Officer's System of the Department of Health and Wellness including delegations. Extensive knowledge of the LOGIS system. Knowledge of Asset management. Good organisational, management and communication skills. Good communication skills (written and verbal). Computer literacy (MS Word, Excel and PowerPoint).
<u>DUTIES</u>	:	Maintain a credible and accurate asset register by ensuring all asset movements are correctly recorded, assets are appropriately labelled, and asset information is accurately reflected on the Department's asset management systems. Perform monthly BAS/LOGIS and lease reconciliations, process journals to correct discrepancies, and prepare asset-related financial reports, including Annual Financial Statement (AFS) disclosures. Manage and coordinate asset control processes, including annual asset verification, asset disposals, and the completion of all IFS/AFS financial year-end documentation. Identify asset management training needs and manage the performance and development of staff.
<u>ENQUIRIES</u>	:	Ms T Harris at (076) 459-1877
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates may be subjected to a practical test.
<u>POST 30/255</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (ACQUISITION MANAGEMENT: INFRASTRUCTURE)</u>
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma / Degree in Supply Chain Management or Public Administration. Experience: Appropriate supervisory experience in Supply Chain Management. Appropriate Supply Chain Management experience. Competencies (knowledge/skills): Strong knowledge of public sector Supply Chain Management legislation and procurement processes, excellent leadership, administrative, analytical and stakeholder management skills, ability to operate in a deadline-driven environment and ensure high standards of governance and compliance.
<u>DUTIES</u>	:	Managing and overseeing the procurement and acquisition processes relating to infrastructure maintenance projects, ensuring compliance with applicable legislation, regulations, policies and Supply Chain Management (SCM) prescripts. Developing, implementing and monitoring effective internal control measures to promote good governance, mitigate risks and maintain audit compliance. Managing the procurement documentation, bid evaluation and acquisition processes to ensure fair, transparent and cost-effective procurement practices. Performing delegated approval functions on the Electronic Procurement System (ePS) and ensuring the integrity of procurement transactions. Monitoring and managing supplier performance, including addressing instances of non-performance and implementing appropriate corrective measures. Supervising and managing staff within the Procurement Component, including work allocation, performance monitoring, coaching and staff development. Identifying training needs and facilitating capacity-building initiatives to strengthen Supply Chain Management competencies within the component. Managing all human resource-related functions within the unit, including performance management, discipline, grievance handling and employee development. Ensuring the effective organisation and execution of administrative and operational functions within

the component. Maintaining accurate procurement records and ensuring sound document management practices in support of governance and audit requirements. Compiling, analysing and submitting accurate and timeous reports to Head Office, management structures and other relevant stakeholders. Liaising with end users, service providers, governmental departments and other stakeholders on procurement and Supply Chain Management matters to support effective service delivery. Providing strategic and operational support to ensure procurement activities contribute to the successful delivery of infrastructure maintenance programmes and departmental objectives.

ENQUIRIES : Ms C Humphries Tel No: (021) 404-2356
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.

POST 30/256 : **SENIOR ADMINISTRATIVE OFFICER: LABOUR RELATIONS**
 Chief Directorate: Metro Health Services

SALARY : R413 001 per annum
CENTRE : Mitchells Plain District Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree in Human Resource Management or Labour Law. Experience: Appropriate experience in Labour Relations and Human Resource development. Appropriate Supervisory experience. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel. Competencies (knowledge/skills): Excellent verbal and written communication skills. Strong interpersonal skills. Ability to work independently and under pressure. Computer literacy.

DUTIES : Conduct disciplinary investigations and act as an initiator in disciplinary hearings. Handle individual and collective grievances. Interpret various Labour Relations statistics. Deal with conflict and disputes. Facilitate the development, implementation and evaluation of the Workplace skills plan and the Annual training Report. Render a secretariat service to the Skills Development Committee as well as the Institutional Management and Labour Committee. Attend HRD and Labour relations forum meetings Manage and control of subordinates.

ENQUIRIES : Ms F Carelse- Johnson Tel No: (021) 377-4307
NOTE : No payment of any kind is required when applying for this post.

POST 30/257 : **PERSONAL ASSISTANT**
 Chief Directorate: Metro Health Services

SALARY : R338 106 per annum
CENTRE : Stikland Hospital
REQUIREMENTS : Minimum educational qualification: An accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 (a certificate of completion should be provided). Experience: Appropriate experience in rendering secretarial and/or administrative support services to management or senior management. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to work under pressure and meet tight deadlines. High level of professionalism, integrity, diplomacy and confidentiality. Competencies (knowledge/skills): Advanced MS Office skills (Word, Excel, Outlook, PowerPoint). Excellent written and verbal communication. Minute-taking, report writing and document management proficiency. Strong organisational, planning, coordination, project management and time management skills. Knowledge of government protocol, administrative procedures, correspondence standards, POPIA, MISS, National Archives Act, Treasury Regulations and SCM processes. Interpersonal, stakeholder liaison and problem-solving skills. Ability to exercise discretion, sound judgement and maintain confidentiality.

DUTIES : Provide executive secretarial and strategic diary management support to the CEO, including managing competing diary demands, meeting logistics and preparation of briefing packs. Facilitate high level stakeholder liaison, including interaction with CD/HOD offices, senior government officials and external partners while ensuring adherence to protocol. Renders administrative support services and manage confidential documents and information flow, ensuring compliance with POPIA, MHCA and departmental records management requirements. Provides support to manager regarding meetings, events and

projects, and track project deliverables. Support the CEO with the administration of the budget and track spending. Provide office administration and people management support, including leave tracking, performance management coordination, supplies/asset control and general office systems management. Remain abreast of the relevant Public Service and departmental prescripts/ policies and other documents and ensure that the application thereof is understood properly. Manage medico-legal and medical record requests by processing applications from attorneys, general practitioners, SAPS, and assurance companies, including RAF 1 forms, medical reports, and patient records.

ENQUIRIES : Ms L van der Berg Tel No: (021) 940-4402
NOTE : No payment of any kind is required when applying for this post.

POST 30/258 : **ADMINISTRATIVE OFFICER: INFORMATION MANAGEMENT**
 Chief Directorate: Metro Health Services

SALARY : R338 106 per annum
CENTRE : Wesfleur Hospital
REQUIREMENTS : Minimum educational qualification: Grade 12/Senior Certificate (or equivalent). Experience: Appropriate experience of Information Management within an Hospital environment. Knowledge of Health Information Policies and Systems such as CLINICOM, TIER.NET, SINJANI, SPV and HECTIS. Competencies (knowledge/skills): Computer literacy. Good interpersonal and communication skills. Ability to accept accountability and responsibility and to work independently and unsupervised.

DUTIES : Maintain accurate records and update information systems to support effective information management within the unit. Ensure reporting and feedback to all stakeholders. Administrative Support functions. Supervisory function.

ENQUIRIES : Ms C Castles Tel No: (021) 816-8558
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.

POST 30/259 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL: CLINICAL FACILITATOR)**

SALARY : Grade 1: R337 359 per annum
 Grade 2: R411 978 per annum
 Grade 3: R495 423 per annum

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse or 4 year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse. Inherent requirements of the job: Work Shifts, after hours Including Weekends, Public Holidays as required by operational needs. Competencies (knowledge/skills): Knowledge of SANC education and training standards, curriculum development, assessment and moderation principles. Excellent verbal/written communication, presentation, and conflict resolution skills. Supervisory ability, problem-solving, organisational skills, ability to function independently and within a multi-disciplinary team. Computer Literacy in MS Word, Excel, PowerPoint, Outlook, Internet; familiarity with SANC digital reporting standards. Legislative Knowledge Nursing Act, SANC Regulations, Labour Relations, Skills Development Act, Employment Equity Act, Batho Pele principles.

DUTIES : Facilitate learning opportunities; develop and maintain standards of care and clinical education programmes; teach and assess core nursing competencies; manage CPD portfolios and training records. Liaise with higher education institutions, clinical programme coordinators and hospital management; maintain accurate documentation and reporting of all training activities. Identify clinical trends; support and participate in nursing research; monitor nursing

documentation standards; compile and present reports. Assist with budgeting; coordinate inventory control; promote cost containment; ensure proper maintenance and security of training equipment and materials. Implement orientation/induction programmes; assist with performance management, skills development and career pathing; advise on disciplinary matters; refer staff to EAP/ICAS as needed.

ENQUIRIES
NOTE

: Ms A Moodley Tel No: (021) 404-2115
: No payment of any kind is required when applying for this post.

POST 30/260

: **OCCUPATIONAL THERAPIST GRADE 1 TO 3 (SURGERY) (5/8TH)**

SALARY

: Grade 1: R258 201 per annum
Grade 2: R301 563 per annum
Grade 3: R353 013 per annum

CENTRE
REQUIREMENTS

: Tygerberg Hospital, Parow Valley
: Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Registration with a professional council: Registration with the HPCSA as Occupational Therapist. Experience: **Grade 1:** None after registration with the HPCSA as an Occupational Therapist, in respect of RSA qualified employees. 1-year relevant experience, after registration with HPCSA as an Occupational Therapist, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years' relevant experience after registration with HPCSA as an Occupational Therapist, in respect of RSA qualified employees. A minimum of 11 years relevant experience as an Occupational Therapist after registration with HPCSA, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience as an Occupational Therapist after registration with the HPCSA, in respect of RSA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Excellent clinical skills in the areas of physical rehabilitation – Orthopedics, Hands, Amputations, Internal Medicine, Burns and Pressure Therapy. Wheelchair assessment, prescription and provision. Splinting skills. Lymphoedema certification. Computer literacy. Sound knowledge of relevant provincial and national legislation. Good interpersonal, organizational, and planning abilities. Able to work well within a team and cope with the demands of a high pressure, fast paced working environment.

DUTIES

: The successful candidate will be required to deliver an effective and efficient occupational therapy service in the above-mentioned clinical areas that may include (but is not limited to) the following: Conducting comprehensive assessments and occupation-based treatment primarily in the areas of Orthopedics, Hands, Amputations, Internal Medicine, Burns, Pressure therapy and Lymphoedema but to cover in other areas as requested, as per operational requirements. Performing basic to intermediate level wheelchair assessments and seating for wheelchair users. Fabrication and prescription of various upper and lower limb splints. Prescribing assistive technology for relevant medical conditions. Executing appropriate discharge plans in accordance with departmental procedures. -Independent case management through attendance of ward- rounds and multi-disciplinary meetings (where applicable). Contribute to the progress and development of the clinical area. Contribute to management of physical resources in Occupational Therapy Department. Provision of Occupational Therapy student training.

ENQUIRIES
NOTE

: Ms S Ngemntu Tel No: (021) 938-5062
: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointments on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as an Occupational Therapist with the relevant council (including individuals who must apply for change in registration status).

<u>POST 30/261</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN</u> Directorate: Management Accounting
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience on working on a computerised system i.e. ARS, BAS, Accounting system, MS Office. Appropriate experience with COID claims administration. Appropriate experience working on ARS. Appropriate experience working on BAS, i.e. capturing journals. Practical working experience of the CompEasy system. Inherent requirement of the job: A valid (Code B/EB) drivers' licence. Willingness to travel and spend periods away from the office. Competencies (knowledge/skills): Knowledge of In-Hospital Patient fees or in a health-related claims environment, Claims submission to State Departments, HIS (Health Information system)/Accounts Receivable System. Knowledge of the Hospital Fees policies and procedures. Knowledge of UPFS tariff structures. Ability to assist hospital fees staff with the processing of IOD claims on CompEasy. Ability to perform billing related transactions for State Departments i.e. RAF (Road Accident Fund), SANDF (South African National Defence Force), SAPS (South African Police Services), DCS (Department of Correctional Services) and COID (Compensation for Injury on Duty). Computer literacy in Microsoft Office applications (Word, and Excel).
<u>DUTIES</u>	:	Monitor the submission of COID claims to the Compensation Fund (CF). Ensure that all claims meet the criteria of the CF. Identify hospitals who failed to submit claims. Monitor and follow up on outstanding payments from the CF. Draft updated guidelines for the submission of claims to the CF. Journalize payments to the hospitals and prepare payment file for bulk payment allocation on ARS. Monitor the unallocated payments in the Payables Advance Account and ensure that the payments are allocated to the relevant hospitals within 30 days of receipt. -Ensure that payments received for other directorates are transferred immediately. Compile Revenue Status Management Report every month. Ensure that all hospitals are registered on the CompEasy System. Assist hospitals with the registration process and arrange assistance from the CF Office where you are unable to. Arrange for training sessions and refresher training with the CF Office. Arrange info sessions when new developments need to be introduced. Arrange and set-up quarterly meetings with the CF Office.
<u>ENQUIRIES</u>	:	Mr E Abrahams Tel No: (021) 483-6424
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates must be prepared to complete a competency test as part of the evaluation process.
<u>POST 30/262</u>	:	<u>ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT</u> Garden Route District
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Garden Route District Office, George
<u>REQUIREMENTS</u>	:	Minimum educational qualification: National Senior Certificate (or equivalent). Experience: Appropriate experience in Performance management (i.e. Performance Management, Permis system and Job description/ Performance Agreement). Appropriate experience in Recruitment and Selection. Appropriate experience in PERSAL. Inherent requirement of the job: Valid Code (B/EB) Driver's license and willingness to drive a GG Vehicle. Willingness to work overtime when needed. Competencies (knowledge/skills): Good communication skills (verbal and written). Appropriate knowledge of HRM Policies and Practices, Public Service Act, Public Service Regulations, Collective Agreements regarding personnel- and salary administration. Computer Literate (i.e. Ms Office: Excell, Word and Outlook).
<u>DUTIES</u>	:	Assist and administer enquiries on Permis system. Administer the Implementation of Performance Management, Job description/Performance Agreement, Pre- and Formal Moderating meetings of the Garden Route and Central Karoo Districts. Assist in Poor Performance Invoking meetings and Performance Management Training between Garden Route and Central Karoo Districts. Assist with Recruitment and Selection, Advertising of posts, DOTS

Verifications, E-Recruitment, Pay Progressions, Grade Progressions, Salary Determination in respect of different OSD and non-OSD categories. Responsible for capturing transactions on PERSAL. Handle all personnel enquiries and correspondence (written and verbal). Filing of personnel data, policies, regulations and circulars and maintain registers. Assist staff, supervisor, management and members of the Public regarding Human Resource and Personnel matters. Render a general support service to supervisor and colleagues.

ENQUIRIES : Ms L Jonas Tel No: (044) 803-2701

POST 30/263 : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (STORES)**
Directorate: Facilities Management

SALARY : R237 453 per annum
CENTRE : Head Office, Cape Town (Tygerberg Laundry) (On the premises of Tygerberg Hospital, Parow)

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accounting a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain Management (procurement and stores). Appropriate experience and knowledge in Public Sector Procurement and Supply Chain Processes and Procedures. Competencies (knowledge/skills): Ability to work under pressure. Computer literacy. Excellent interpersonal and communication skills (written and verbal). Ability to work co-operatively with colleagues and stakeholders. Knowledge and experience of procurement systems LOGIS, EPS, ESL and understanding of relevant acquisition management legislations and regulations. Knowledge of SCM framework, AO System, Provincial Treasury Instructions, Practice Notes and Delegations issued in terms of section 44 of PFMA.

DUTIES : Sourcing of Quotations for Goods and Services via the EPS. Procuring from contracts to ensure adequate supply of stock. Preparation for Quotation Batches for the Quotation Committee. Processing and expediting of Purchase Orders. Communication/Follow-ups and Feedback with Suppliers and End-users. Handling of the stores (issuing of stock to the end users and receiving of deliveries from the Suppliers). Capturing of receipt vouchers and issue vouchers on Logis system. Preparations for the IFS/AFS stock-take. Safeguarding and packing of stock to prevent losses and damages. Demand and Acquisition management.

ENQUIRIES : Mr P Madikane Tel No: (021) 829-837
NOTE : No payment of any kind is required when applying for this post; a full job description is available upon request.

POST 30/264 : **ADMINISTRATION CLERK: FINANCE/ ADMIN (BUDGETING AND EXPENDITURE)**

SALARY : R237 453 per annum
CENTRE : Tygerberg Hospital, Parow Valley

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in a Finance related environment. Competencies (knowledge/skills): Sound knowledge of Accounting. Knowledge of computerized financial management systems. Competent in MS Word, Excel and Outlook.

DUTIES : Responsible for payment and checking of supplier accounts in compliance to Finance Instruction G28/2013. Effective transacting on and maintaining the BAS and Syspro system. Accurate filing of auditable documents. Reconcile supplier accounts. Display the core values of the Department of Health and Wellness, Western Cape Government. Ability to liaise with suppliers and internal stakeholders. Adherence to due dates and to work under pressure. Support to Supervisor.

ENQUIRIES : Ms J Fritz Tel No: (021) 938-6531
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.

<u>POST 30/265</u>	:	<u>ADMINISTRATION CLERK: REGISTRY (MEDICAL RECORDS)</u>
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience of Medical Records or Registry services. Inherent requirement of the job: Willingness to work shifts. Must be willing to rotate and/or relief personnel. Competencies (knowledge/skills): Computer literacy. Good written and verbal communication skills.
<u>DUTIES</u>	:	Batching of all incoming episode folders. Issue and receive folders master file daily. Responsible for archiving all inactive folders. Ensure that folders are prepared correctly. Ensure that folders are scanned as per prescripts. Ensure that folders are being index correctly. Daily re-filing of episodes into yellow folders. File tracking on Hospital Information System and Trace misfiles. Ensure duplicate folders are being merged correctly. Handle of Microfilm as per request. Handle telephone enquiries.
<u>ENQUIRIES</u>	:	Ms M Xontana Tel No: (021) 938-4512
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>POST 30/266</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (TRAUMA AND EMERGENCY) (THEATRE) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R229 440 per annum Grade 2: R272 778 per annum Grade 3: R319 071 per annum
<u>CENTRE</u>	:	Mitchells Plain District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with SANC as a Staff Nurse. Registration with a professional council: Registration with the South African Nursing Council as a Staff Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years recognisable nursing experience as a Staff nurse after registration with the SANC Grade 3: A minimum of 20 years recognisable experience as an enrolled nurse after registration with the SANC. Inherent requirement of the job: Willingness to work shifts, night duty, weekends and public holidays as well as overtime. Ability to lift and turn patients, stand long hours and lift heavy equipment. Willingness to rotate between departments. Competencies (knowledge/skills): Ability to interpret basic clinical signs and symptoms. Knowledge of Nursing Practices and IPC, control measures and practices. Good communication skills. Basic Computer Literacy. Self-discipline.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilisation of resources. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Mr R Geswindt Tel No: (021) 377-4410
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>POST 30/267</u>	:	<u>SOCIAL WORKER GRADE 1 TO 4 (5/8TH POST)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R211 380 per annum Grade 2: R258 129 per annum Grade 3: R310 419 per annum Grade 4: R380 538 per annum
<u>CENTRE</u>	:	New Somerset Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with a professional council: Registration with the South African Council for Social Service Professions (SACSSP) as

Social Worker. Experience: **Grade 1:** None after registration. **Grade 2:** A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the South African Council for Social Service Professions. **Grade 3:** A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the South African Council for Social Service Professions. **Grade 4:** A minimum of 30 years appropriate experience in social work after registration as a Social Worker with the South African Council for Social Service Professions. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Strong analytical and leadership, problem solving, decision making and conflict resolution skills. Computer literacy (MS Office package: Word, Excel, PowerPoint, Outlook email). Knowledge and insight of relevant legislation and policy related to social work service in the public sector. Good report writing, interpersonal, leadership and planning skills. Ability to work independently and within an interdisciplinary team to achieve functional outcomes for clients. Knowledge and understanding of illness and disease, human behaviour, and social systems within a health environment setting. Appropriate experience in a clinical setting.

DUTIES : Provision of comprehensive, client centred clinical social work services to adults and children in a district hospital. Ensure safe discharge plans, support and protection of vulnerable individuals and families. Conduct psychosocial assessments aimed at identifying conditions within individuals that justify relevant interventions. Implementation of applicable social work interventions. Effective engagement and networking with the multidisciplinary team as well as all relevant external stakeholders. Keep up to date with new developments in social work. Utilize and manage resources. Support social workers, volunteers and students. Assist with the achievement of department and organisational goals. Perform all administrative functions required of the job. Deliver an accountable social work service through the appropriate implementation of social work processes.

ENQUIRIES : Ms C Herwell Tel No: (021) 402-6621
NOTE : No payment of any kind is required when applying for this post.

POST 30/268 : **GENERAL WORKER: STORES**
 Chief Directorate: Supply Chain Management

SALARY : R144 024 per annum
CENTRE : Head Office, Cape Town (Western Cape Health Warehouse)
REQUIREMENTS : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience within a warehouse environment. Appropriate experience in handling stock in store/warehouse environment. Inherent requirements of the job: Physical ability to lift heavy boxes. Physical ability to operate loaded pallet jacks within normal limits. Competencies (knowledge/skills): Knowledge in administration and rendering support services in a store or warehouse.

DUTIES : Loading and offloading of stock on the trucks and vans. Move goods to and from different sections via pallet jack or forklift. Pack stock in boxes according to standards. Receipt of stock from bulk stores. Preparation of stock for courier distribution. Preparation of stock for collection by demanders. Maintain hygiene in the warehouse area. Good interpersonal and organisational skills.

ENQUIRIES : Ms N Njokweni, email: Nondumiso.Njokweni@westerncape.gov.za
NOTE : No payment of any kind is required when applying for this post. Candidates will be required to do a practical test.

POST 30/269 : **PORTER**
 Chief Directorate: Metro Health Services

SALARY : R144 024 per annum
CENTRE : Western Cape Rehabilitation Centre
REQUIREMENTS : Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate experience as a porter in a health environment. Inherent requirements of the job: Willingness to rotate within the wards and other departments when necessary. Must be physically fit. Ability to handle and lift heavy objects. Act as a reliever for messenger when required. Prepared to handle corpses (deceased bodies). Competencies (knowledge/skills): Good communication skills. Good interpersonal skills. Knowledge of infection

		prevention methods. Ability to work independently and within a team. Ability to work under pressure.
<u>DUTIES</u>	:	Accompany walking patients and transport sitting/non-walking patients per wheelchair or stretcher between wards and treatment areas. Assist with the transfer of patients to beds/trolleys and vice versa. Safe transporting of patients in and out of vehicles. Respond to requests from wards, pharmacy or other departments regarding medical equipment or documentation. Carry medical and other documentation (patient files, reports, etc.) to wards/treatment and other admin areas. Change or assist in changing oxygen supply during patient transport when required. Deliver specimens to laboratories and ensure a safe and hygienic work environment. Ensure laboratory specimens and blood products are delivered within required timeframes and safety protocols.
<u>ENQUIRIES</u>	:	Ms L Campbell Tel No: (021) 370-2368
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a computer literacy test.
<u>POST 30/270</u>	:	<u>CLEANER (X3 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Strand CDC, Gustrouw CDC and Michael Mapongwana CDC; Khayelitsha/ Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate cleaning experience at a Health facility or hospital. Inherent requirement of the job: Ability to lift/move heavy equipment and supplies. Perform overtime, work shifts, (public holidays and night duty only at Michael Mapongwana CDC). Competencies (knowledge/skills): Ability to work effectively in a team, independently and unsupervised, accepting accountability and responsibility. Able to handle conflict and the ability to work under pressure.
<u>DUTIES</u>	:	General cleaning and maintenance of cleaning equipment. Dust, sweeping, polish, scrub and mop floors, passages, furniture, empty dustbins and sort soiled linen according to correct cleaning procedures. Effective use of cleaning agents and stock. Responsible for general hygiene and safe environment. Handling cleaning equipment. Assist with the offloading and unpacking of stock and perform relief duties.
<u>ENQUIRIES</u>	:	Mr T Mpu Tel No: (021) 361-3353
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>POST 30/271</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (SESSIONAL) (OPHTHALMOLOGY) (20 HOURS PER WEEK)</u> (Contract Till 30 September 2029) Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R671 per hour Grade 2: R766 per hour Grade 3: R887 per hour
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Ophthalmology. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Ophthalmology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Ophthalmology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Ophthalmology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Ophthalmology. Inherent requirements of the job: Valid (Code B/EB or higher) driver's license. Provision of services across the Rural Central Ecosystem. Competencies (knowledge/skills): Proven competency in managing Ophthalmology cases independently. Proven experience in quality improvement and research methodology. Proven leadership and team-work abilities. Proven knowledge of relevant health policies, guidelines and related prescripts to manage resources effectively. Computer literacy.

<u>DUTIES</u>	:	Patient-centered services through comprehensive, efficient and cost-effective Ophthalmology services that is of high quality across the Rural Central Ecosystem. Strong clinical governance through a culture of persistent quality improvement and research within the department to stay abreast of clinical development. Teaching and learning by fostering a learning environment for students, junior staff and peers at both under- and postgraduate level as required; as well as updating own knowledge and skills. Perform outreach and support to improve service delivery in the Rural Central Ecosystem. Sound corporate governance evident by effective and efficient financial and physical resource management; as well as adherence to requirements for all People Management matters.
<u>ENQUIRIES</u>	:	Dr JJ Fourie Tel No: (023) 348-1101
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>POST 30/272</u>	:	<u>MEDICAL OFFICER GRADE 3 (CLINICAL SERVICES IMPROVEMENT OFFICE) (SESSIONAL) (20 HOURS PER WEEK)</u> (Contract Until 31 March 2027)
<u>SALARY</u>	:	Grade 3: R 662 per hour
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Extensive knowledge of clinical workflows, patient pathways, patient safety principles and clinical governance frameworks with proven strategic and improvement practices. Appropriate experience in the implementation, coordination and facilitation of improvement initiatives (lean implementation) in the hospital setting. Appropriate experience supporting and facilitating a daily management system for operational teams. Appropriate experience with implementing interventions for patient centred healthcare. Ability to analyse complex clinical systems and utilise healthcare data to inform decision-making and service redesign.
<u>DUTIES</u>	:	Provide clinical leadership and expert advice in the planning, implementation and evaluation of strategic service improvement initiatives across the hospital. Analyse clinical pathways, patient flow, patient safety risks and operational processes to identify opportunities for system redesign and improved patient outcomes. Lead and facilitate multidisciplinary teams in the implementation of evidence-based improvement interventions aimed at enhancing quality of care, patient experience and operational efficiency. Coach and support managers, clinicians and frontline teams in the application of continuous improvement methodologies and problem-solving approaches. Promote the integration of clinical governance, quality improvement and patient safety principles into routine operational management practices. Utilise clinical and operational data to monitor performance, evaluate interventions and guide decision-making. Coordinate innovation and improvement projects, monitor outcomes and provide reports on the impact of initiatives on patient care, service delivery and resource utilisation.
<u>ENQUIRIES</u>	:	Mr G Hankey Tel No: (021) 404-3178
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration

requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Please ensure that you attach an updated CV.

<u>POST 30/273</u>	:	<u>MEDICAL OFFICER GRADE 1 TO GRADE 3 (INTERNAL MEDICINE)</u> <u>(SESSIONAL) (10 HOURS PER WEEK)</u> (12-Month Contract) Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R501 per hour Grade 2: R572 per hour Grade 3: R662 per hour
<u>CENTRE</u>	:	Mitchells Plain District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: A valid (Code B/EB) driver's license. Completion of Fellowship of the College of Physicians of South Africa FCP (SA) part 1 exam. Competencies (knowledge/skills): Be able to manage common medical conditions presenting to the Department for admission Be able to perform procedures such as IV lines, ICD, CVP insertion. Be able to perform resuscitation including cardioversion and ETT insertion. Be familiar with provincial and national treatment guidelines for common medical conditions Basic computer literacy skills. Communicate well with colleagues including arranging referrals to the tertiary centre.
<u>DUTIES</u>	:	Manage acute medical admissions and follow up care of inpatients. Provide consultation service to other departments of patients assessed by registrars and Medical Officers. Supervise Interns and teach medical students rotating through Department of Medicine. Participate in academic meetings and ward rounds Liaise with family members of admitted patients. Financially awareness regarding use of radiological and laboratory investigations.
<u>ENQUIRIES</u>	:	Dr T Crede Tel No: (021) 377-4391
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).