

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

(We strive to create an environment that brings the power of diversity to life and as such, this Department is an equal opportunity, affirmative action employer, whose aim is to promote inclusiveness in all occupational levels in the Department.)

MANAGEMENT ECHELON

<u>POST 29/153</u>	:	<u>CHIEF DIRECTOR REF NO: G41/2026</u> Cluster: Human Resources Management Services Components: Human Resource Practices, Labour Relations And Employee Health and Wellness
<u>SALARY</u>	:	R1 554 696 per annum (Level 14), (an all-inclusive SMS salary package)
<u>CENTRE</u>	:	Head Office: Pietermaritzburg
<u>REQUIREMENTS</u>	:	An appropriate Bachelor's Degree in Human Resources Management / Public Management (NQF Level 7). A minimum of Five (5) years' Senior Management experience in Human Resource environment. Unendorsed valid Code B driver's license (Code 08) NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for an SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/ . Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Additional Requirements: Postgraduate qualification in Management will serve as recommendation for this post. Competencies: Knowledge, Skills, Training and Competencies Required: Competencies: Knowledge: The incumbent of this post will report to the Deputy Director General: Corporate Services and will be responsible for providing overall direction and management of the entire chief directorate to ensure that strategic goals are met. The ideal candidate must: Have through knowledge of the legislative framework regulating the Public Service, HRM Practices inclusive of Recruitment, Selection, Retention and Career Management Strategies within the sector. Possess knowledge of National Strategy on Integrated Employee Health and Wellness Framework and Employee Health and Wellness policies. Have the ability to work independently and under pressure. Have the ability to develop policies and understanding of HR Practices and Staff Relations. Have the ability to inspire actions in order to translate strategy into desired outcomes and outputs. Have the ability to develop a vision and inspire staff to achieve this. Have the ability to liaise at a senior level with a view to provide decision makers with clearly defined options. Have the ability to timeously identify transversal problem areas of the HR terrain and to develop innovative HRM strategies, action plans and policies. Have the ability to capitalise on human potential and to build a strong HR Team at Head Office, Regional, District and institutional levels. Have the ability to maintain levels of discretion. Have the ability to identify "best practices" and to facilitate through learning arrangements the mainstreaming thereof. Be able to lead and motivate staff. The candidate must have the following skills: Leadership and Decision Making, Problem Solving, Financial Management, Project Management, Planning and Organizing, Excellent Negotiation, High level of communication (both written and verbal) and People Management Skills. Be proficient in the application of computer software packages (MS Word, Excel and PowerPoint, amongst others.

DUTIES

: Job Purpose The successful candidate will be responsible for, amongst others
Provide strategic leadership of the following directorates i.e. Human Resource Practices, Service Conditions, Labour Relations, Employee Health and Wellness, Human Resource Development, HR Planning, KZN College of Nursing and the College of Emergency Care (COEC), Organisational Efficiency Services and PERSAL and HRMIS. Oversee Human Resource Management, Development, Policy Development, HR System and Policy Monitoring and Evaluation Unit and System Maintenance Unit of the Department to ensure that it provides high quality and accessible services. Provide strategic HR leadership as part of a strategic planning process. Provide high level technical advice to the MEC, HOD and Senior Management regarding policy and strategic inputs for consideration at national level. Monitor and evaluate the implementation of the Department HR Policy Framework by Institutions with a view to identify implementation barriers and provide early warning and timeous technical assistance to Institutions to minimise the impact of such barriers. Manage special projects associated with HR as directed by the MEC and HOD. Provision of a supportive and enabling work environment for creating human competence through human resource development initiatives. Ensure existence and management of sound labour relations in the Department. Ensure effective and efficient human resource administration processes. Coordinate the implementation of the Performance Management and Development System in the Department. Provide strategic leadership and guidance on matters relating to Human Resources and translate strategic decisions taken by Top Management into actionable Human Resource projects and activities. Manage change management strategies to deal with Public Service Transformation and Restructuring processes; Ensure Departmental compliance with Government legislation. Give strategic direction in the development and implementation of policies regarding personnel administration. Adopt a strategic approach towards the development and training of Human Resources. Consult on Human Resource matters with the relevant line functionaries and stakeholders. Manage resources of the Chief Directorate inclusive of the development of staff.

ENQUIRIES

APPLICATIONS

: Mrs T.P Msimango Tel No: (033) 395 2589
: All applications should be forwarded to: The District Manager: Harry Gwala
District Office: KZN Department of Health, Private Bag X502, Ixopo, 3969 OR
Hand delivered to: 111 Margaret Street, Ixopo 3279
Interested applicants can visit the following website at
www.kznonline.gov.za/kznjobs for full posts details.

"Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address Headoffice.Jobapplication@kznhealth.gov.za. Applicants may also visit any one of our Designated Online Application Centre's (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centre's (DOACS) at www.kznonline.gov.za/kznjobs

FOR ATTENTION

NOTE

: Miss N.S Buthelezi Tel No: (033) 395 2896
: Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Persons with disabilities are encouraged to apply for the post. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants with foreign qualifications are requested to have their qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late

applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for quoting the relevant reference number. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.
28 August 2026

CLOSING DATE

OTHER POSTS

POST 29/154

HEAD CLINICAL UNIT (ORTHOPEADICS) REF NO: MAD 01/2026 (X1 POST)

SALARY

Grade 1: R2 168 145 – R2 301 186 per annum
Grade 2: R2 370 741 – R2 592 273 per annum
The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

**CENTRE
REQUIREMENTS**

Madadeni Provincial Hospital
An appropriate qualification in the appropriate Health Science (MBCHB); Plus, Current registration with the Health Professionals Council of South Africa as a Specialist in the category of Orthopaedics. Plus At least Five (5) years appropriate experience as a Medical Specialist after registration with HPCSA as a medical specialist in the category of Orthopaedics. Knowledge, Skills and Competencies required: Sound Clinical knowledge and expertise in the relevant discipline. Knowledge of current health and Public Service Legislation, regulations and policy including medical ethics, epidemiology and statistics. Good communication, leadership, decision-making and clinical skills. Ability to teach junior doctors and participate in continuing professional development.

DUTIES

Planning and implementation of Specialist Orthopaedic services (Outpatient, Inpatient and Operating Theatre lists). Participate/provision if after-hour service. Co-ordination and equitable rationalization of Specialist Orthopaedic service Amajuba District and outlying drainage areas. Liaison with institutional management of hospitals in the district and drainage areas to improve quality of care. Facilitation of staff training and development. Participate /support the outreach programme to the referring Hospitals and Clinics. Liaison with the relevant Chief Specialist regarding service development. Develop a training program for medical, nursing and allied services. Develop policies and guidelines facilitating service delivery. Participate in quality improvement projects and clinical auditing. Participate and facilitate clinical research. Cost effective utilization of scarce resources. Participate in Senior Management and strategic activities. Perform commuted overtime in line with hospital needs. Manage EPMDS of the General Surgery department.

**ENQUIRIES
APPLICATIONS**

Dr. X.F Nene Tel No: (034) 328 8007
All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001, section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za

**FOR ATTENTION
NOTE**

The Recruitment Officer
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification,

citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/155</u>	:	<u>MEDICAL SPECIALIST (SURGERY) (GRADE 1-3) REF NO: MAD 02/2026 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 395 528 – R1 479 723 per annum Grade 2: R1 592 274 – R1 688 553 per annum Grade 3: R1 844 151 – R2 301 186 per annum The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.
<u>CENTRE REQUIREMENTS</u>	:	Madadeni Provincial Hospital
	:	MBChB degree or equivalent qualification Plus. Certificate of current registration with the HPCSA as a Medical specialist in Surgery. Knowledge, Skills and Competencies required: Knowledge and skills in adult and Paediatric Emergency Resuscitative intervention. Clinical Knowledge in Acute and Chronic Surgical Management of patients. Good interpersonal and supervisory skills. Supervision of students, interns, doctors, auxiliary staff and registrars. Accomplished in management of surgical trauma. Knowledge and capability of performing and teaching laparoscopic surgery.
<u>DUTIES</u>	:	Provision of quality centered medical care to all patients in the Surgical Unit. Maintain accurate medical record in accordance with legal and ethical guideline. Supervision of interns, doctors, auxiliary staff. Participation after-hours duties are compulsory. Provision to assist in the outreach programs.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. X.F Nene Tel No: (034) 328 8007
	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001, section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	:	The Recruitment Officer
	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/156</u>	:	<u>DEPUTY DIRECTOR: FACILITIES MANAGEMENT REF NO: MAD 8/2026</u>
<u>SALARY</u>	:	R932 292 – R1 098 195 per annum. 13th cheque, Plus Medical Aid (Optional), Plus Housing Allowance (Employee must meet prescribed condition)
<u>CENTRE</u>	:	Madadeni Provincial Hospital

REQUIREMENTS

: Degree / National Diploma in Public Management/Public Administration/ Health service Management. 3 years Managerial experience at Assistant Director Level in Facilities Management. A Valid Driver's license. Knowledge, Skills and Competencies required: Knowledge of Public Service Act, Labour Relations Act, Public Service Regulations, National Health Act, Skills Development Act, Employment Equity Act. People management, financial management, Planning and organising. Time management. Leadership, Organizational, decision making and problem-solving abilities. Financial and budgetary knowledge. Human Resource Management and Communication skills. Self-discipline and ability to work under pressure with minimum supervision. Independent, Patience, Commitment, Trustworthiness, Honesty, Accountability, Commitment to excellence, Continuous learning, Amenable to change, Cultural awareness and Project Management.

DUTIES

: Ensure effective co-ordination, management and quality of work all the functional components of the systems department within the Hospital i.e. Cleaning, Portering, Linen management, Mortuary, Transport, Messengers, Registry, Food Service, accommodation, Safety & Security, IT and Patient Administration. Ensure the effective, efficient and economical utilisation of resources allocated to the institution including the development of staff. Manage Contracts of all out-sourced services provided by private companies to ensure compliance with service level agreement. Ensure that risk management, safety programs and Ideal Hospital Norms and Standards requirements are adhered to by all staff. Ensure the effective, efficient and economical management of allocated resources of the Division. Ensure that staff wear proper PPE and Uniform in line with KZN Health Uniform code. Develop policies and strategies aimed at improving service delivery. Perform regular walk abouts in the institution. Present reports at management meetings about the state of the institution. Ensure the effective, efficient and economical management of allocated resources of the Division. Ensure utilities and critical systems reliability with zero downtime for life support systems e.g. generators, medical, gases, HVAC, water and sewer boilers. Ensure delivery of services within budget, PFMA, Treasury Regulations and improve efficiency. Compile leave plan and update leave registers. Implement performance management and development system for staff support clinical services to deliver patient care. Ensure adherence to health, safety standards and safe environment for patients, staff and visitors. Actively support the implementation of revenue enhancement strategy. Provide facilities leadership to support planning, implementation and maintenance of infrastructure in line with operational requirements. Liaise with internal and external stakeholders. Enforce disciplinary code and procedure. Ensure compliance to quality standards.

**ENQUIRIES
APPLICATIONS**

: Mr. T.D Ndaba Tel No: (034) 328 8014
All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to:

sibongiseni.kheswa@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: The Recruitment Officer
: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification,

citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets: African Male.

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/157</u>	:	<u>HEAD OF DEPARTMENT REF NO: GS 2/26 (X1 POST)</u> Component: KwaZulu Natal College of Nursing - Grey's Campus
<u>SALARY</u>	:	Grade 1: R741 783 per annum. Plus 13th cheque, medical-aid (optional) homeowners allowance (employee must meet the prescribed requirements)
<u>CENTRE</u>	:	Grey's Hospital- Pietermaritzburg
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 Plus A Diploma /Degree in Nursing, and Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional Nurse Plus A Post Basic Qualification in Nursing Education registered with SANC Plus Current Registration with the South African Nursing Council (SANC) 2026 Plus A minimum of 9 (nine) years appropriate / recognizable nursing experience after registration as a Professional nurse with SANC in General Nursing At least 5 (five) years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining 1year post-basic qualification in Nursing Education. Only shortlisted candidates will be required to submit proof of work experience/certificate of service endorsed and stamped by HR Department Additional Qualifications: A post registration qualification in Nursing Management / Nursing Administration / Health Services Management Masters Degree in Nursing. Knowledge, Skills and Experience: The incumbent of this post will report to the Principal of Grey's Campus and will be responsible to coordinate, implement and monitor an effective and efficient clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of undergraduate and postgraduate Nursing Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines.
<u>DUTIES</u>	:	Coordinates the provision of education and training of Student Nurses. Manages clinical learning exposure of students between college and clinical areas. Coordinates and ensure clinical accompaniment of students. Coordinates the implementation of Diploma in Nursing Develop and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders to build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.
<u>ENQUIRIES</u>	:	Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 8973508
<u>APPLICATIONS</u>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or Email Applications to khazimula.goba@kznhealth.gov.za or malinee.chandul@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	Mrs M. Chandulal

<u>NOTE</u>	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department. Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. Additionally: The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za . Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. Applicants are required to complete and sign Z83 and also submit a detailed curriculum vitae (CV). All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are required to reflect information even if the same information is provided on the detailed CV. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. NB: The Employment Equity Target for this post is: African Male and African Female
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/158</u>	:	<u>HEAD OF DEPARTMENT: CLINICAL COORDINATOR REF NO: ADD CAM 01/2026 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R741 783 per annum
<u>CENTRE</u>	:	Addington Campus: KwaZulu Natal
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate) PLUS. Degree/ diploma in General Nursing, Midwifery, Psychiatric and Community Nursing Science that allows registration with the South African Nursing Council (SANC). A Degree/Diploma in Nursing Education registered with the SANC. A Degree/Diploma Health Service Management/Nursing Administration registered with the SANC. A minimum of nine (9) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council. A minimum of five (5) years of the above period must be appropriate/recognizable experience in the Nursing Education as a Lecturer in a recognizable Nursing Education Institution. Applicants must submit a fully completed Z83 form and a detailed CV only, all other documents including any proof is submitted by shortlisted candidates. Certificate of service endorsed by Human Resource Department. In possession of an unendorsed valid RSA Drivers Licence (Code EB). Knowledge, Skills, Training and Competence Required: In depth knowledge of Nursing Education programmes within the College. Possess knowledge of the relevant legislation Acts, Prescripts and Policy framework within the area of operation. Have excellent communication skills (written & verbal) and presentation skills. In depth knowledge of nursing education programmers and curriculum. Proficiency in teaching and assessment in nursing education including evaluation approaches. Knowledge of policy development, interpretation, implementation, monitoring and evaluation. Sound conflict and decision making/problem solving skills. Willingness to travel. Good research and analytical skills. Good managerial and interpersonal skills.
<u>DUTIES</u>	:	Co-ordinate provision of education and training of student nurses. Manage clinical learning exposure of students between college and clinical area. Oversee supervision of students. Collaboration with other stake holders and build a sound relationship within the department. Supervise and Coordinate the clinical supervision of student including teaching, learning and assessment Nursing Education programmes in the Campus. Develop and ensure implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Participate in policy development and analysis. Development and review of nursing curricula for all categories of training. Implements the new nursing programs in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the College. Exercise control over students.

		Implement employee management and development systems. Maintain all clinical records and reports for students and staff.
<u>ENQUIRIES</u>	:	Principal M.T. Chiliza Tel No: (031) 327 2103
<u>APPLICATIONS</u>	:	All applications to be handed delivered or email to Mthobeni.Ndlovu@kznhealth.gov.za
		Addington Campus, 16 Erskine Terrace, South Beach, Durban, 4001.
<u>FOR ATTENTION</u>	:	Mr. M Ndlovu (Academic Registrar)
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
<u>CLOSING DATE</u>	:	31 August 2026
<u>POST 29/159</u>	:	<u>OPERATIONAL MANAGER NURSING SPECIALTY (HAST) REF NO: MAD 10/ 2026</u>
<u>SALARY</u>	:	Grade 1: R720 819 - R821 454 per annum, plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Madadeni Provincial Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e., Degree/Diploma) in general nursing, 1 year Post basic diploma in Clinical assessment, treatment and care. Minimum of 9 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/ recognizable experience in PHC after obtaining one (1) year post basic qualification in PHC. Knowledge, Skills, Training and Competencies Required: strong interpersonal, communication and presentation skills. Ability to make independent decisions, problem solving and conflict resolution. Understanding of the challenges facing the public health sector. Ability to prioritise issues and other work-related matters and to comply with time frames. Knowledge on nursing care processes and procedures, nursing statuses and other relevant legal framework.
<u>DUTIES</u>	:	Oversee HIV management, ARV roll out, TB management STI services. Develop and implement quality assurance programmes, policies and operational plan for HAST unit to ensure compliance with National Core Standards. Promote quality of nursing care as directed by the professional scope of practise and standards as determined by the institution, District office and provincial office. Ensure provision of a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Exercise control over discipline, grievances and all labour relations issues. Develop/ establish and maintain constructive working relationship with staff and other stakeholders. Effective utilisation of all resources e.g human, financial, equipment and supplies. Monitor the management/ prevention and control infection within HAST unit. Develop, monitor and evaluate staff performance in terms of EPMDS policy. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring

		that the unit adhere to the principles of Batho Pele. Perform other functions assigned by the supervisor.
<u>ENQUIRIES</u>	:	Mr. R.M Sithole Tel No: (034) 328 8137
<u>APPLICATIONS</u>	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	The Recruitment Officer
<u>NOTE</u>	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets: African Male.
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/160</u>	:	<u>OPERATIONAL MANAGER NURSING (PHC) REF NO: VRH 03/2026 (X1 POST)</u> Component: Khambi Clinic
<u>SALARY</u>	:	R720 819 - R809 313 per annum. Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.
<u>CENTRE</u>	:	Vryheid District Hospital
<u>REQUIREMENTS</u>	:	Degree / Diploma in General Nursing and Midwifery. One year post basic qualification in Primary Health Care. Registration with SANC as Professional Nurse and Midwifery. A minimum of (9) nine years recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing and Midwifery, of which five (5) years must be recognizable experience after obtaining one (1) year post basic qualification in Primary Health Care Current SANC receipt. A valid driver's license. Recommendations: HIV and AIDS Training. Community Health Nursing. Knowledge, Skills, Training & Competencies Required: Knowledge and insight into nursing process and procedures. Knowledge of nursing statutes and other relevant Public Services Act/ legislations. Decision making and problem-solving skills. Interpersonal skills in dealing with conflict management. Knowledge and implement Batho Pele principles. Supervisory and analytical thinking skills. Stress tolerance, flexibility, empathy and ability to communicate constructively. Disaster management skills. Team building and supervisory skills.
<u>DUTIES</u>	:	Provide effective management and professional leadership ensuring that facility is organized and covered with professional staff. Co-ordinate provision of quality patient care. Provide effective supervision of staff in the facility. Ensuring implementation of nursing standard, policies and procedures. Manage and direct efficient utilization of resources to enhance service delivery. Exercise control of discipline, grievance and any other Labour related issues in terms of laid down procedures. Maintain client satisfaction through monitoring and setting of service standards. Implement and monitor Norms and

**ENQUIRIES
APPLICATIONS**

NOTE

CLOSING DATE

POST 29/161

**SALARY
CENTRE
REQUIREMENTS**

Standards, Ideal clinic priorities and procurement processes. Monitoring and Implementation of EPMDS. Advocate for patients in facilitating proper treatment care, and adherence to Patient Rights Charter and Batho Pele Principles. Ensure to keep accurate records. Compile unit statistics monthly.

: Ms. ATS Sibiya Tel No: (034) 9822111, Ext. 4692
: All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid, 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za

: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the post are made aware on this circular minute even if they are absent from their normal places of work. Directions To Candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The Reference Number and the position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the Z83 form. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The appointments are subject to positive outcome obtained from the NIA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience verifications) It is the applicant's responsibility to have a foreign qualification which is the inherent requirement of the job evaluated by the South African Qualifications Authority (SAQA) and to provide proof when shortlisted. Failure to comply will result in the application not being considered. Applicants are respectfully informed that if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. People living with disabilities are encouraged to apply for the post. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The department reserves the right not to fill the post. Failure to comply with the above instructions will disqualify your application. The post will be filled in terms of the Employment Equity Target. NB: Sending applications using courier service/email is encouraged as we have challenges with the post office.

: 28 August 2026

: **CLINICAL LECTERER REF NO: ADD CAMP 02/2026 (X1 POST)**

: Grade 1: R495 423 per annum
: Addington Campus: KwaZulu Natal
: Senior Certificate/Grade 12. A Diploma / Degree in Nursing: General, Midwifery / Psychiatric and Community Health and Nursing Education. Post Basic qualification in Nursing Education registered with SANC. **Grade 1:** A minimum of four (4) years appropriate / recognizable experience after registration as a Professional Nurse with the South African Nursing Council. **Grade 2:** A minimum of fourteen (14) years appropriate/ recognizable experience after registration as a Professional Nurse with the South African Nursing Council of which 10 years of the period must be in Clinical Nursing and/ or Nursing Education after obtaining the 1 year post qualification. Applicants must submit a fully completed Z83 form and a detailed CV only, all other documents including any proof is submitted by shortlisted candidates. In possession of an unendorsed valid RSA Drivers licence (EB). Knowledge, Skills, Training and Competence Required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Have in-depth knowledge of procedures and processes related to nursing and nursing

	education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in-depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management and problem-solving skills. Possess good communication and interpersonal skills. Willingness to travel.
<u>DUTIES</u>	: Provide effective and efficient clinical training of nurse learners. Develop/design, review and evaluate clinical evaluation tools. Coordinate clinical learning exposure of nurse learners between the Campus and the clinical area. Implement assessment strategies to determine nurse learner's competencies. Exercise control over nurse learners and maintain accurate records. Implement the quality management system for the Nursing Education Institution.
<u>ENQUIRIES</u>	: Principal M.T. Chiliza Tel No: (031) 327 2103
<u>APPLICATIONS</u>	: All applications to be handed delivered or email to Mthobeni.Ndlovu@kznhealth.gov.za Addington Campus, 16 Erskine Terrace, South Beach, Durban, 4001.
<u>FOR ATTENTION</u>	: Mr. M Ndlovu (Academic Registrar)
<u>NOTE</u>	: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
<u>CLOSING DATE</u>	: 31 August 2026
<u>POST 29/162</u>	: <u>LECTURER (GRADE 1, GRADE 2) CLINICAL FACILITATOR REF NO: GS 3/26 (X2 POSTS)</u> Component: KwaZulu Natal College of Nursing - Grey's Campus
<u>SALARY</u>	: Grade 1: R495 423 per annum Grade 2: R607 350 per annum plus 13th cheque, medical-aid (optional) homeowners allowance (employee must meet the prescribed requirements)
<u>CENTRE</u>	: Grey's Hospital- Pietermaritzburg
<u>REQUIREMENTS</u>	: Senior Certificate/Grade 12 Plus A Diploma/Degree in Nursing and Midwifery Plus A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus Current Registration with the South African Nursing Council (SANC) 2026 Plus A minimum of four (4) years appropriate/ recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of grade 1 PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education after obtaining the 1 year post-basic qualification (in the case of grade 2 PND 2) NB (Only shortlisted candidates will be required to submit proof of all documents and certificate of Service endorsed by Human Resources) Additional Qualifications: Master's degree in Nursing Postgraduate Nursing qualification Knowledge, Skills and Experience: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area

	of operation. Have in-depth knowledge of procedures and process related to nursing practice and nursing education. Knowledge of nursing education programmes and curriculum Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management. Possess good communication and interpersonal skills. Willingness to travel. Computer Literacy.
<u>DUTIES</u>	: Provide an effective and efficient clinical training of student nurses in both undergraduate and postgraduate nursing programmes Develop/design, review and evaluate clinical evaluation tools. Co-ordinate clinical learning exposure of student nurses between the Campus and Clinical areas. Implement assessment strategies to determine student nurses' competencies. Exercise control over student nurses Implement the quality management system for Nursing Education Institution. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college.
<u>ENQUIRIES</u>	: Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 897 3508
<u>APPLICATIONS</u>	: Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or Email Applications to khazimula.goba@kznhealth.gov.za or malinee.chandul@kznhealth.gov.za
<u>FOR ATTENTION</u>	: Mrs M. Chandulal.
<u>NOTE</u>	: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department. Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. Additionally: The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za . Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. Applicants are required to complete and sign Z83 and also submit a detailed curriculum vitae (CV). All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are required to reflect information even if the same information is provided on the detailed CV. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. NB: The Employment Equity target for this post is: African Male, Indian Male, White Male, Coloured Male
<u>CLOSING DATE</u>	: 28th August 2026
<u>POST 29/163</u>	: <u>LECTURER (GRADE 1, GRADE 2) (NEPHROLOGY NURSING SCIENCE)</u> <u>REF NO: GS 4/26</u> Component: KwaZulu Natal College of Nursing - Grey's Campus
<u>SALARY</u>	: Grade 1: R495 423 per annum Grade 2: R607 350 per annum plus 13th cheque, medical-aid (optional) homeowners allowance (employee must meet the prescribed requirements)
<u>CENTRE</u>	: Grey's Hospital- Pietermaritzburg
<u>REQUIREMENTS</u>	: Senior Certificate/Grade 12 Plus A Diploma/Degree in Nursing and Midwifery that allows registration with the South African Nursing Council(SANC) as a Professional Nurse Plus A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus A Bost Basic Qualification in Nephrology Nursing Science registered with SANC. Current Registration with the South African Nursing Council (SANC) 2026 Plus A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of grade 1 PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten

(10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education after obtaining the 1 year post-basic qualification (in the case of grade 2 PND 2) NB (Only shortlisted candidates will be required to submit proof of all documents and certificate of Service endorsed by Human Resources) Additional Qualifications: Master's degree in Nursing Knowledge, Skills and Experience: Computer Literacy Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to co-ordination of Post Graduate Diploma in Critical Care Nursing Science. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Critical Care training programs. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. Proficiency in teaching and assessment of Post Graduate Diploma in Adult Critical Care evaluation approaches. Possess good communication (written & verbal) and presentation skills.

DUTIES : Provide education and training to student nurses. Coordinate clinical learning exposure of student nurses between campus and clinical areas. Support the mission and promote the image of the college. Implement assessment strategies to determine student nurses' competencies Exercise control over student nurses Participate in quality assurance programs Participate in policy analysis, development and implementation. Development and review of nursing curricula for Nephrology Nursing Implement the new nursing programs in line with SANC and CHE regulations Participates in the provisioning of continuous Professional Development activities at the Campus Participates in all government structures of the College

ENQUIRIES : Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 8973508
APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200 or Email Applications to khazimula.goba@kznhealth.gov.za or malinee.chandul@kznhealth.gov.za

FOR ATTENTION : Mrs M. Chandulal.
NOTE : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department. Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. Additionally: The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za. Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. Applicants are required to complete and sign Z83 and also submit a detailed curriculum vitae (CV). All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are required to reflect information even if the same information is provided on the detailed CV. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. NB: The Employment Equity target for this post is: African Male, Indian Male, White Male, Coloured Male.

CLOSING DATE : 28 August 2026

<u>POST 29/164</u>	:	<u>LECTURER REF NO: ADD CAMP 03/2026 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R495 423 per annum
<u>CENTRE</u>	:	Addington Campus: KwaZulu Natal
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate) Plus. Degree/ diploma in General Nursing, Midwifery, Psychiatric Nursing, Community Health and Nursing Education Plus. Current Registration with South African Nursing Council for the year 2026 Plus. A minimum of four (4) years (PN-D1) appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing. A minimum of fourteen (14) years (PN-D2) appropriate / recognizable experience after registration as a Professional Nurse with the South African Nursing Council of which 10 years of the period must be appropriate recognizable experience in Nursing Education Institution after obtaining the 1year post qualification in Nursing Education. In possession of an unendorsed valid RSA Drivers Licence (Code EB). Knowledge, Skills, Training and Competence Required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks. informing the area of operation. Have in- dept. knowledge of procedures and processes related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in-depth knowledge of teaching and clinical approaches in General Nursing/ Midwifery. Have good research and analytical skills. Competence in conflict management and problem-solving skills. Possess good communication and interpersonal skills. Willingness to travel.
<u>DUTIES</u>	:	Provide education and training of nurse learner. Coordinate Clinical Learning exposure of students between College and Clinical areas. Support the mission and promote the image of the College. Implement assessment strategies to determine nurse learner's competencies. Exercise control over nurse learners. Implement the quality management system for the Nursing Education Institution.
<u>ENQUIRIES</u>	:	Principal M.T. Chiliza Tel No: (031) 327 2103
<u>APPLICATIONS</u>	:	All applications to be handed delivered or email to Mthobeni.Ndlovu@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	Addington Campus, 16 Erskine Terrace, South Beach, Durban, 4001.
<u>NOTE</u>	:	Mr. M Ndlovu (Academic Registrar) Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
<u>CLOSING DATE</u>	:	31 August 2026
<u>POST 29/165</u>	:	<u>PROFESIONAL NURSE SPECIALTY (ADVANCED MIDWIFERY) REF NO: VRH 04/2026 (X1 POST)</u> Component: Mondlo 2 Clinic
<u>SALARY</u>	:	Grade 1: R495 423 - R571 161 per annum Grade 2: R607 350 - R741 783 per annum

**CENTRE
REQUIREMENTS**

Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.

: Vryheid District Hospital
: Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery. Relevant post basic qualification (Diploma in Advanced Midwifery and Neonatal Nursing Science). Registration with SANC as Professional Nurse (General) and Advanced Midwifery. Current SANC receipt. **Grade 1:** A minimum of 04 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. **Grade 2:** A minimum of 14 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. At least 10 years of the period referred above must be appropriate/recognizable experience in specific speciality after obtaining the 1 year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good communication skills. Report writing skills. Facilitation skills. Coordination skills. Liaison skills. Networking skills. Problem solving skills. Information Management. Knowledge Management. Planning and organizing. Computer Literacy.

DUTIES

: Provide comprehensive antenatal, intrapartum and postnatal care including normal deliveries and management of obstetric emergencies. Conduct risk assessments, early detection and management of complications in pregnancy, labour and puerperium. Perform newborn resuscitation, essential newborn care and Kangaroo Mother Care. Implement and monitor Maternal, Child and Women's Health programmes in line with provincial and national guidelines. Ensure safe, quality maternity services to support reduction of maternal and neonatal mortality. Provide PHC services: HIV testing, initiation, retention to care, VL monitoring and suppression as per Siyeza and Operation Phuthuma requirements. Manage TB, STI, NCD, Family Planning and EPI programmes. Triage patients, diagnose, treat and refer in accordance with scope of practice and clinical protocols. Trace defaulters, missed appointments and loss to follow-up TROA. Monitor and reduce PSIs, complaints and waiting times. Ensure compliance with Ideal Clinic standards and infection prevention/control. Participate in audits, data validation and reporting for MCWH and HIV/TB indicators. Promote patient-centered care and professionalism. Maintain accurate clinical records, registers and statistics. Supervise and mentor PN, EN, ENA and CHWs on duty. Ensure cost-effective use of maternity equipment, drugs and stock. Report losses/damages. Participate in the 24/7 shift to ensure continuity of care in a busy township facility. Adhere to SANC regulations and Public Service Code of Conduct. Contribute to reducing risks. Provide health education to patients and community on maternal health, HIV/TB prevention.

**ENQUIRIES
APPLICATIONS**

: Ms. ATS Sibiya Tel No: (034) 9822111, Ext, 4692
: All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid, 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za

NOTE

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requirements and the other must be an integrity (ethical conduct) assessment. The appointments are subject to positive outcome obtained from the NIA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience verifications) It is the applicant's responsibility to have a foreign qualification which is the inherent requirement of the job evaluated by the South African Qualifications Authority (SAQA) and to provide proof when shortlisted. Failure to comply will result in the application not being considered. Applicants are respectfully informed that if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. People living with disabilities are encouraged to apply for the post. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The department reserves the right not to fill the post. Failure to comply with the above instructions will disqualify your application. The post will be filled in terms of the Employment Equity Target. NB: Sending applications using courier service/email is encouraged as we have challenges with the post office.

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/166</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) (THEATRE) REF NO: MAD 04/2026 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R495 423 – R581 931 per annum Grade 2: R607 350 – R752 913 per annum Plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Madadeni Provincial Hospital
	:	Diploma / Degree in General Nursing. A post basic qualification in Operating Theatre Nursing Science. Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
<u>DUTIES</u>	:	Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Train and supervise junior staff and student nurses Maintain accreditation standards by ensuring compliance with National Norms and Standards. Co-ordinate clinical activities of the unit. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in nursing audits and maintain accurate records. Display a concern for patients, promoting advocating, and facilitating proper treatment and care Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Maintain a constructive working relationship with nursing and other stakeholders. Participate in staff development using EPMDS System and other work-related programmes and training. Ensure that equipment and machinery is available and functional at all time. Attend to meetings, workshops and training programs as assigned by the supervisor.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms R. M Sithole Tel No: (034) 328 8137
	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	:	The Recruitment Officer
	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The

application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Target: African Male.

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/167</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ICU) REF NO: MAD 06/ 2026</u>
<u>SALARY</u>	:	Grade 1: R495 423 - R581 931.per annum Grade 2: R607 350 – R752 913 per annum Plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Madadeni Provincial Hospital Basic R425 Degree/Diploma in Nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse. One (1) year post basic qualification in Critical Care Nursing Science. Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Knowledge, Skills, Training and Competencies Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
<u>DUTIES</u>	:	Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Core Standards. Co-ordinate clinical activities of the unit. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in nursing audits and maintain accurate records. Display a concern for patients, promoting advocating, and facilitating proper treatment and care. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Participate in staff development using EPMDS System and other work-related programmes and training.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. R.M Sithole Tel No: (034) 328 8137 All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	:	The Recruitment Officer This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae,

Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. Post: EE Targets (African Male)

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/168</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (OCCUPATIONAL HEALTH) REF NO: MAD 05/ 2026</u>
<u>SALARY</u>	:	Grade 1: R495 423 - R581 931 per annum Grade 2: R607 350 – R752 913 per annum Plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Madadeni Provincial Hospital
	:	Basic R425 Degree/Diploma in Nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse. One (1) year post basic qualification with a duration of at least 1 year in Occupational Health. Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures. Primary Health Care and Occupational Health Care, knowledge on nursing processes and procedure, nursing status and other relevant legal framework. Good and sound knowledge of compensation for Health and Safety Act No.85 of 1983. Good communication, team building and interpersonal skills. Coordination and liaison, problem solving and report writing. Batho Pele Principles. Computer literacy. Understanding of health programs VIZ, HIV, TB, Communicable and non-communicable diseases.
<u>DUTIES</u>	:	Provide support and assistance to ensure optimal health status for all employees in the institution and clinics. Roll out occupational health programmes for the hospital and clinics. Conduct medical surveillance programme to employees. Execute all duties, functions and responsibilities in compliance with the OHS Act 85 of 1993, COID Act 130 of 1993 and relevant legislation. Administering and practical implementation of relevant Human Resource Management policies including those related to covid 19. Manage occupational health statistics and report. Develop occupational health and safety training programmes for employees (involving stakeholders with relevant experience).
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. R.M Sithole Tel No: (034) 328 8137
	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
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application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. Post: EE Targets (African Male)

<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/169</u>	:	<u>CLINICAL TECHNOLOGIST (GRADE 1-3) (ECHO CARDIO) REF NO: MAD 03/2026 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R413 121 - R472 359 per annum Grade 2: R482 499 - R550 389 per annum Grade 3: R564 822 - R683 808 per annum 12% In-Hospitable allowance, 13th cheque, Plus Medical Aid (Optional), Plus Housing Allowance, (Employee must meet prescribed conditions)
<u>CENTRE REQUIREMENTS</u>	:	Madadeni Provincial Hospital Diploma/Degree in Clinical Technology (Echo Cardio), Current registration with HPCSA as Clinical Technologists as Echo Cardio. Clinical Technologist Grade 1: None after registration with HPCSA in respect of RSA qualify employees who performed community service, as required in South Africa. (1) year relevant experience after registration with the health Profession Council of South Africa in the relevant profession (where Applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Clinical Technologists Grade 2: Minimum of ten (10) year relevant experience after registration with HPCSA in the relevant profession (where applicable) in the respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is perform Community Service as required South Africa. Clinical Technologists Grade 3: Minimum of twenty (20) years relevant experience after registration with HPCSA in Relevant profession (where applicable) in respect of RSA qualifies employees who performed Community of South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills and Competencies required: -1-2 years relevant working experience. Experience in haemodialysis. Good organization skills. Good communication skills. Good interpersonal skills. Experience in working in echo Cardio unit. Experience with working with ICU and Theatre equipment.
<u>DUTIES</u>	:	Execute duties and function with proficiency, in support of the vision, mission. Inform patients about nature of procedure and reason for performing the test. Maintain accurate records and statistics of patients attended to. Liaise with doctors and nursing staff with regards patients test results. Ensure that the department is clean, regularly serviced and well maintained. Participate in the teaching programme for all personnel within the department. Perform any other duties as instructed by the head of department. Exercise patient care and expertise when performing procedures. Uphold the principles of Batho-Pele, the patient's rights and responsibilities. Provide training and support in renal unit, critical care and anaesthesiology.
<u>ENQUIRIES</u>	:	Dr. X.F Nene Tel No: (034) 328 8007

<u>APPLICATIONS</u>	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	:	The Recruitment Officer
	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/170</u>	:	<u>HEALTH AND SAFETY OFFICER REF NO: MAD 09/2026 (X1 POST)</u>
<u>SALARY</u>	:	R413 001 – R486 501 per annum. 13th cheque, Plus Medical Aid (Optional), Plus Housing Allowance (Employee must meet prescribed condition)
<u>CENTRE</u>	:	Madadeni Provincial Hospital
<u>REQUIREMENTS</u>	:	Degree / National Diploma in Environmental Health or Safety Management. Minimum of 3-5 years' experience in Safety. Knowledge, Skills and Competencies required: Knowledge of relevant legislations pertaining to Occupational Health and Safety. Identification, control, elimination and monitoring of hazards. Health education and administration of the services. Knowledge of computer literacy. Accident investigation. Disaster management.
<u>DUTIES</u>	:	Identification of potential situation that could lead to injury/disability/death of staff member/visitor. Proper damage or loss, internal disaster, medico-legal claim and reporting thereof to the Occupational health and safety manager. Ensuring the delegate management and administrative functions are carried out timely and correctly in order for health and safety to function in the institution. Assisting in development and compilation of manuals, policies and protocol that will be included in the rolling out of the health and safety training, orientation and induction programmes. Participate in safety audits for the institution in compliance with the occupational health and safety Act,85 of 1993. Assisting the occupational health and safety manager in ensuring that buildings, construction, plants, and machinery meet and maintain compliance certificates that are regulated by the occupational health and safety Act, 85 of 1993 and its regulation. Organise and record the Disaster drills. Ensure that all employees and service providers within the hospital complies with the required safety protocols. Ensure that people, patients, staff and the building are safe and Hospital is legally compliant, OHSD, norms and standards, DOH requirements, conduct workplace inspections, PPE management, ergonomics and staff safety. Liaise with occupational Health team on T.B, Hep B radiation monitoring etc. Ensure fire safety and emergency preparedness. Ensure Infection Control and patient safety support, i.e heater qudity, ventilation, waste management, contractor safety. Conduct training and awareness on Health and Safety. Implement monitoring and quality improvement.
<u>ENQUIRIES</u>	:	Mr. T.D Ndaba Tel No: (034) 328 8014

<u>APPLICATIONS</u>	:	All applications can be submitted through hand delivery /courier to: The HR Recruitment Office no:3, Madadeni Hospital, f0001. Section 6, Madadeni, 2951. Applications can also be emailed to: sibongiseni.kheswa@kznhealth.gov.za
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<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/171</u>	:	<u>PROFESIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: VRH 05/2026 (X1 POST)</u> Component: Qalukubheka Clinic
<u>SALARY</u>	:	Grade 1: R337 359 - R391 515 per annum Grade 2: R411 978 - R478 116 per annum Grade 3: R495 423 - R625 704 per annum Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.
<u>CENTRE REQUIREMENTS</u>	:	Vryheid District Hospital
	:	Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery. Registration with SANC as Professional Nurse with Midwifery. Current SANC receipt. Grade 1: No experience. Grade 2: A minimum of 10 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with SANC in general nursing. Grade 3: A minimum of 20 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good communication skills. Report writing skills. Facilitation skills. Coordination skills. Liaison skills. Networking skills. Problem-solving skills. Information Management. Knowledge Management. Planning and organising. Computer Literacy.
<u>DUTIES</u>	:	Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Provide comprehensive, antenatal, intrapartum and postnatal care including deliveries and management of obstetric emergencies. Perform physical assessments, diagnose and treat common health problems in line with scope of practice and PHC guidelines. Manage Maternal, Child and Women's Health programmes, EPI, Family Planning. Provide HIV, TB, STI and NCD

management and ensure adherence to 95/95/95 targets. Triage patients, refer appropriately, and follow up on defaulters and untraceable clients. Maintain patient hygiene, nutrition, mobility and elimination needs. Measure, interpret and record vital signs accurately. Ensure infection prevention and control measures are implemented. Promote patient-centered care to reduce complaints, PSIs and waiting times. Participate in outreach services and community health education. Support NHI and PHC re-engineering initiatives in the rural community. Work with CHWs and other stakeholders to improve access in rural areas. Maintain accurate patient records, registers and data capturing. Ensure cost-effective use of equipment, stock and resources. Report losses/damages. Supervise and mentor Enrolled Nurses, Staff Nurses and CHWs. Implement and monitor priority programmes as per Ideal Clinic standards. Reduce risk of litigation by applying correct clinical protocols. Contribute to achieving Ideal Clinic Realisation Status. Participate in on-call system to ensure 24/7 service delivery.

**ENQUIRIES
APPLICATIONS**

: Ms. ATS Sibiya Tel No: (034) 9822111, Ext. 4692
: All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za

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CLOSING DATE

: 28 August 2026

POST 29/172

: **PROFESIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: VRH 06/2026 (X1 POST)**
Component: Thembumusa Clinic

SALARY

: Grade 1: R337 359 - R391 515 per annum
Grade 2: R411 978 - R478 116 per annum
Grade 3: R495 423 - R625 704 per annum

**CENTRE
REQUIREMENTS**

Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.

: Vryheid District Hospital
: Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery. Registration with SANC as Professional Nurse with Midwifery. Current SANC receipt. **Grade 1:** No experience. **Grade 2:** A minimum of 10 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with SANC in general nursing. **Grade 3:** A minimum of 20 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good communication skills. Report writing skills. Facilitation skills. Coordination skills. Liaison skills. Networking skills. Problem solving skills. Information Management. Knowledge Management. Planning and organising. Computer Literacy.

DUTIES

: Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Provide comprehensive, antenatal, intrapartum and postnatal care including deliveries and management of obstetric emergencies. Perform physical assessments, diagnose and treat common health problems in line with scope of practice and PHC guidelines. Manage Maternal, Child and Women's Health programmes, EPI, Family Planning. Provide HIV, TB, STI and NCD management and ensure adherence to 95/95/95 targets. Triage patients, refer appropriately, and follow up on defaulters and untraceable clients. Maintain patient hygiene, nutrition, mobility and elimination needs. Measure, interpret and record vital signs accurately. Ensure infection prevention and control measures are implemented. Promote patient-centered care to reduce complaints, PSIs and waiting times. Participate in outreach services and community health education. Support NHI and PHC re-engineering initiatives in the rural community. Work with CHWs and other stakeholders to improve access in rural areas. Maintain accurate patient records, registers and data capturing. Ensure cost-effective use of equipment, stock and resources. Report losses/damages. Supervise and mentor Enrolled Nurses, Staff Nurses and CHWs. Implement and monitor priority programmes as per Ideal Clinic standards. Reduce risk of litigation by applying correct clinical protocols. Contribute to achieving Ideal Clinic Realization Status.

**ENQUIRIES
APPLICATIONS**

: Ms. ATS Sibiya Tel No: (034) 9822111, Ext. 4692
: All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za

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<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/173</u>	:	<u>PROFESIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: VRH 07/2026 (X1 POST)</u> Component: Mondlo 2 Clinic
<u>SALARY</u>	:	Grade 1: R337 359 - R391 515 per annum Grade 2: R411 978 - R478 116 per annum Grade 3: R495 423 - R625 704 per annum Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.
<u>CENTRE REQUIREMENTS</u>	:	Vryheid District Hospital
	:	Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery. Registration with SANC as Professional Nurse with Midwifery. Current SANC receipt. Grade 1: No experience. Grade 2: A minimum of 10 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Grade 3: A minimum of 20 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good communication skills. Report writing skills. Facilitation skills. Coordination skills. Liaison skills. Networking skills. Problem solving skills. Information Management. Knowledge Management. Planning and organizing. Computer Literacy.
<u>DUTIES</u>	:	Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Provide comprehensive, antenatal, intrapartum and postnatal care including deliveries and management of obstetric emergencies. Perform physical assessments, diagnose and treat common health problems in line with scope of practice and PHC guidelines. Manage Maternal, Child and Women's Health programmes, EPI, Family Planning. Provide HIV, TB, STI and NCD management and ensure adherence to 95/95/95 targets. Triage patients, refer appropriately, and follow up on defaulters and untraceable clients. Maintain patient hygiene, nutrition, mobility and elimination needs. Measure, interpret and record vital signs accurately. Ensure infection prevention and control measures are implemented. Promote patient-centered care to reduce complaints, PSIs and waiting times. Participate in outreach services and community health education. Support NHI and PHC re-engineering initiatives in the rural community. Work with CHWs and other stakeholders to improve access in rural areas. Maintain accurate patient records, registers and data capturing. Ensure cost-effective use of equipment, stock and resources. Report losses/damages. Supervise and mentor Enrolled Nurses, Staff Nurses and CHWs. Implement and monitor priority programmes as per Ideal Clinic standards. Reduce risk of litigation by applying correct clinical protocols. Contribute to achieving Ideal Clinic Realization Status.
<u>ENQUIRIES</u>	:	Ms. ATS Sibiya Tel No: (034) 982 2111, Ext. 4692

<u>APPLICATIONS</u>	:	All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za
<u>NOTE</u>	:	This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the post are made aware on this circular minute even if they are absent from their normal places of work. Directions To Candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The Reference Number and the position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the Z83 form. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The appointments are subject to positive outcome obtained from the NIA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience verifications) It is the applicant's responsibility to have a foreign qualification which is the inherent requirement of the job evaluated by the South African Qualifications Authority (SAQA) and to provide proof when shortlisted. Failure to comply will result in the application not being considered. Applicants are respectfully informed that if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. People living with disabilities are encouraged to apply for the post. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The department reserves the right not to fill the post. Failure to comply with the above instructions will disqualify your application. The post will be filled in terms of the Employment Equity Target. NB: Sending applications using courier service/email is encouraged as we have challenges with the post office.
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/174</u>	:	<u>PHARMACIST ASSISTANT POST BASIC REF NO: NMH/PHARS/2026 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R275 340 – R310 422 per annum Grade 2: R318 666 – R337 083 per annum Grade 3: R343 761 – R390 396 per annum Other Benefits: 13th Cheque/ Service Bonus Medical Aid (Optional) Homeowners Allowance: Employee must meet prescribed requirements.
<u>CENTRE REQUIREMENTS</u>	:	Niemeyer Memorial Hospital
	:	Grade 12 (Senior Certificate) or equivalent. Registration with the South African Pharmacy Council (SAPC) as a Pharmacist Assistant (Post Basic). Current registration with the South African Pharmacy Council (SAPC) Grade 1: Experience: No experience Grade 2: Experience: A minimum of 5 years appropriate/recognisable as a Pharmacist Assistant (Post Basic) after registration with the South African Pharmacy Council (SAPC) as a Pharmacist Assistant (Post Basic) Experience: A minimum of 12 years appropriate /recognisable experience Pharmacist Assistant (Post Basic) after registration with the South African Pharmacy Council (SAPC) as a Pharmacist Assistant (Post Basic) Knowledge, Skills, Training And Competencies Required Knowledge of the Pharmacy Act and Good Pharmacy Practice. Knowledge of pharmaceutical legislation and policies. Understanding of medicine supply management. Knowledge of stock control. Good communication and interpersonal skills. Computer literacy. Ability to maintain confidentiality. Problem-solving and reporting-writing skills.

<u>DUTIES</u>	:	Assist in the provision of an efficient pharmaceutical service under the supervision of a pharmacist. Dispense medicine according to approved Standard Operating Procedures and within the scope of practice of a Pharmacist Assistant (Post Basic) Receive, store, issue and control pharmaceutical stock. Perform stock counts and assist with the inventory management. Pack and distribute medicine to wards, clinics and department. Maintain accurate pharmaceutical records and documentations. Ensure compliance with Good Pharmacy Practice and pharmaceutical legislation. Participate in quality improvement programmes and medicine management initiatives. Maintain cleanliness and organization of the pharmacy storage areas. Provide medicine information to healthcare professionals and patients within the scope of practice. Perform any other duties delegated by the Pharmacy Manager or supervising pharmacist.
<u>ENQUIRIES</u>	:	Mr. VB Dlamini Tel No: (034) 331 3011
<u>APPLICATIONS</u>	:	Please forward applications quoting reference number to: Human Resource Management, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980 or email: Niemeyer.Intern@kznhealth.gov.za
<u>NOTE</u>	:	Directions to Candidates: The following documents must be submitted: Applications are not required to submit copies of qualification and other relevant document on application but must submit the Employment Form (Z83) and the detailed Curriculum Vitae. Certified copies of certificates and other relevant documents will only be requested from shortlisted candidate on or before the interviews. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview, following communication from HR. It will be expected candidate(s) to be available for interview process on a day, all shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on form Z83 e.g. Reference Number (NMH/THRT2026) Persons with disabilities should feel free to apply for the post Failure to comply with the above instructions will disqualify the applicants. The appointment is subject to positive outcome obtained from the State Security Agency (SAA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that no S&T payments will be considered for payment to candidates that are Invited for interview. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational Categories in the Department). Employment Equity Target for both posts African Male.
<u>CLOSING DATE</u>	:	28 August 2026
<u>POST 29/175</u>	:	<u>STAFF NURSE REF NO: NMH/SN/2026 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R229 440 – R260 520 per annum Grade 2: R272 778 – R310 890 per annum Grade 3: R319 071 – R397 392 per annum Other Benefits: 13th Cheque/ Service Bonus Medical Aid (Optional) Homeowners Allowance: Employee must meet prescribed requirements.
<u>CENTRE</u>	:	Niemeyer Memorial Hospital
<u>REQUIREMENTS</u>	:	Grade 1: Experience: None Grade 2: Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as an Enrolled Nurse with the SANC. Grade 3: Experience: A minimum of 20 years appropriate/recognisable experience in nursing after registration as an Enrolled Nurse with the SANC. Matric Certificate or Grade 12 (Senior Certificate). 2 years Staff Nurse Certificate that allows registration with South African Nursing Council. Current registration with the South African Nursing Council (SANC 2026) as a Staff Nurse. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing Act; Health Act; Occupational Health and Safety Act; Patients Right

	Charter; Batho Pele principles; Public Service Regulations; Labour Relations Act; Disciplinary Code and Procedure. Grievance Procedure, etc. Basic communication skills Basic writing skills Ability to function part of a team Basic interpersonal skills. Elementary facilitation skills.
<u>DUTIES</u>	: Provide safe, Compassionate and quality nursing care monitor patients' health status and report changes promptly assist with activities of daily living where required Administer medication within scope of practice Monitor side effects and document medication given accurately. Adhere to infection policies and standard precautions. Maintain a clean and safe environment for patients. Keep accurate, complete, and timely patient records. Document nursing interventions and patient responses. Communicate effectively with patients, families and the multidisciplinary health care team. Participate in handovers and team meetings. Identify and risks, incidents and adverse events. Follow safety protocols and contribute to quality improvement initiatives. Maintain patient confidentiality and ethical standards. Demonstrate professionalism, Punctuality and Accountability. Attend training sessions and in-service training.
<u>ENQUIRIES</u>	: Mrs G.N Nkosi Tel No: (034) 331 3011
<u>APPLICATIONS</u>	: Please forward applications quoting reference number to: Human Resource Management, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980 or email: Niemeyer.Intern@kznhealth.gov.za
<u>NOTE</u>	: Directions to Candidates: The following documents must be submitted: Applications are not required to submit copies of qualification and other relevant document on application but must submit the Employment Form (Z83) and the detailed Curriculum Vitae. Certified copies of certificates and other relevant documents will only be requested from shortlisted candidate on or before the interviews. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. It will be expected candidate(s) to be available for interview process on a day, all shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on form Z83 e.g. Reference Number (NMH/THRT2026) Persons with disabilities should feel free to apply for the post Failure to comply with the above instructions will disqualify the applicants. The appointment is subject to positive outcome obtained from the State Security Agency (SAA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that no S&T payments will be considered for payment to candidates that are Invited for interview. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational Categories in the Department). Employment Equity Target for both posts African Male.
<u>CLOSING DATE</u>	: 28 August 2026
<u>POST 29/176</u>	: <u>NURSING ASSISTANT REF NO: NMH/ENA/2026 (X1 POST)</u>
<u>SALARY</u>	: Grade 1: R181 230 – R207 225 per annum Grade 2: R211 401 – R239 922 per annum Grade 3: R249 141 – R310 890 per annum Other Benefits: 13th Cheque/ Service Bonus Medical Aid (Optional) Homeowners Allowance: Employee must meet prescribed requirements.
<u>CENTRE</u>	: Niemeyer Memorial Hospital
<u>REQUIREMENTS</u>	: Grade 1: Experience: None Grade 2: Experience: A minimum of 10 years appropriate/ recognisable experience in nursing after registration as Enrolled Assistant with SANC. Grade 3: Experience A minimum of 20 years appropriate/ recognisable experience in nursing after registration as Enrolled Nursing Assistant with SANC. Grade12 or equivalent qualification, plus 01 year Nursing Assistant certificate that allows registration with South African Nursing Council (SANC 2026). Current registration with the South African Nursing Council (SANC 2026) as a Nursing Assistant. Knowledge, Skills, Training and

Competencies Required: Nursing Act. Health Act Occupational Health and Safety Act. Patients' Rights Charter. Batho Pele principles. Public Service Regulations Labour Relations Acts. Disciplinary Code and Procedure Grievance Procedure, etc. Basic communication skills Basic writing skills. Ability to function part of a team. Basic interpersonal skills. Elementary facilitation skills.

DUTIES : Ensure maintenance of patient hygiene. Facilitate nutritional status of patients. Facilitate the mobility of patients. Facilitate the elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures (i.e. administering intramuscular injections). Preparation of patients for diagnostic and surgical procedures. Order stock and equipment in a cost effective manner. Report loss or damage immediately. To maintain the code of conduct as required in the Public Service and by the Professional Body. Seek learning opportunities, i.e. in-service training, courses. Assist patients with bathing, dressing, feeding and toileting. Help patient with mobility, positioning, and transferring safely. Ensure patients are comfortable and maintain their dignity. Observe and record changes in patient's physical/ emotional condition to the supervisor. Measure and record vital signs. Follow infection prevention and control procedures. Practice proper hand hygiene and personal protective equipment. Maintain cleanliness of patient care areas and equipment (PPE) Ensure a safe environment by preventing falls and reporting hazards. Respond promptly to patient requests and emergencies. Record care provided accurately and promptly. Participate in shift handover and follow up instructions from supervisors. Maintain patient confidentiality. Demonstrate punctuality, reliability and professional behaviour. Report faulty equipment and ensure supplies are adequately.

ENQUIRIES : Mrs. G.N Nkosi Tel No: (034) 331 3011
APPLICATIONS : Please forward applications quoting reference number to: Human Resource Management, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980 or email: Niemeyer.Intern@kznhealth.gov.za

NOTE : Directions to Candidates: The following documents must be submitted: Applications are not required to submit copies of qualification and other relevant document on application but must submit the Employment Form (Z83) and the detailed Curriculum Vitae. Certified copies of certificates and other relevant documents will only be requested from shortlisted candidate on or before the interviews. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. It will be expected candidate(s) to be available for interview process on a day, all shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (NMH/THRT2026). Persons with disabilities should feel free to apply for the post. Failure to comply with the above instructions will disqualify the applicants. The appointment is subject to positive outcome obtained from the State Security Agency (SAA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that no S&T payments will be considered for payment to candidates that are Invited for interview. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational Categories in the Department). Employment Equity Target for both posts African Male.

CLOSING DATE : 28 August 2026

DEPARTMENT OF TRANSPORT

The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS : Applications/Address: Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs

Applicants may also visit any one of our Designated Online Application Centres (DOACs) where our friendly staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs. Please note that applicants should only use one of the following methods when applying for a post: either through the online e-Recruitment system or submit a hardcopy application as directed.

Forward your application, quoting the relevant reference number to: Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

FOR ATTENTION
CLOSING DATE

: Mr B Hornsby
: 28 August 2026 (at 16h00). Applications received after the closing date and time will not be considered.

NOTE

: Applications must be submitted on the NEW Application for Employment Form, Z83 (obtainable on the internet at www.dpsa.gov.za-vacancies). The Z83 form must be completed in terms of DPSA circular 03 of 2025. The completed and signed Z83 must be accompanied by a detailed CV. Dates of starting and leaving employment must be given as DD/MM/YYYY. Kindly take note that only shortlisted candidates will be required to provide certified copies of required documents (Where a Senior Certificate is a requirement for the post, kindly note that a statement of results will not be accepted. Where a tertiary qualification is required, kindly note that certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted) on or before the date of the interviews following communication from Human Resources. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must provide a copy of their Permanent Residence Permits if shortlisted for an interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such if shortlisted for an interview. Under no circumstances will faxed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications, and should you not receive an invitation to attend an interview within three (3) months of the closing date applicants should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. Prior to appointment being made to an SMS post, the appointee must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. The Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours. Full details may be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill the advertised post(s) at any stage of the recruitment process. Persons with Disabilities (PWDs) and other designated groups are encouraged to apply. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's

suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

<u>POST 29/177</u>	:	<u>CONTROL PROVINCIAL INSPECTOR</u> Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
<u>SALARY</u>	:	R932 292 per annum (Level 11), (all-inclusive remuneration package)
<u>CENTRE</u>	:	Road Traffic Inspectorate: Ladysmith Region Ref No: DOT 134/2026
<u>REQUIREMENTS</u>	:	A relevant tertiary qualification (3 year Diploma/Degree in a Traffic / Management / Law field – NQF 6 or higher); plus A Basic Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus 3-5 years' management experience in a Traffic Law Enforcement field; plus 7-10 years' working experience in a Traffic Law Enforcement field; plus A valid driving licence (minimum code B); plus No criminal record. Knowledge, Skills and Competencies Required: Knowledge on how to manage the implementation of Public Transport and Traffic Law Enforcement policies and regulations. Knowledge of driver fitness inspections. Knowledge of vehicle fitness inspections. Knowledge on the completion of Law Enforcement documents. Knowledge of operator fitness inspections. Knowledge of investigations. Working knowledge of applicable legislations – Public transport and traffic environment. Records, resource and customer relationship management skills. Performance, finance and conflict management skills. Projects, time and self-management skills. Risk, change and public information management skills. Planning, organising and people management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving, report writing and workplace relations skills. Conflict management, monitoring and evaluation and management skills. Results/quality management skills. Innovation/continuous improvement skills. Analytical, negotiation and innovative skills. Computer literacy.
<u>DUTIES</u>	:	Provide effective and efficient leadership: Co-ordinate stakeholder relations with other state departments and Law Enforcement Agencies (LEAs). Provide strategic guidance and leadership to law enforcement officials. Evaluate the activities of the Regional/District Operational plans to ensure strategic alignment with the Strategic plan, budget statements and national and provincial strategies: Co-ordinate the development of standardised operational plans. Monitor and evaluate operational performance of the region to ensure continuous alignment and development. Develop and maintain corrective action on identified problem areas. Research and capture national and international traffic law enforcement best practice. Promote a holistic integrated management approach in terms of support and other functions. Create and facilitate an enabling environment between provincial and local government in respect of traffic law enforcement and ensure alignment across these spheres. Co-ordinate the collection and analysis of regional law enforcement statistics, conduct research, formulate policy and develop new strategies and models to improve service delivery: Ensure that environmental analysis of each centre is updated on an annual basis and reviewed on a quarterly basis. Develop a monitoring mechanism to co-ordinate law enforcement operations and statistics. Develop provincial policies in terms of operations, public transport, legislation, equipment and prosecutions. Provide strategic leadership and mentoring to regional/district role-players regarding strategies, developments and trends. Manage and co-ordinate human resource processes in the region/district. Manage and co-ordinate the budget process and utilisation of facilities, vehicles and equipment of the region/district: Monitor the budget of the region to prevent over/under spending on a monthly basis. Monitor the procurement and utilisation of equipment of and services provided to the centre. Ensure appropriate use of all facilities.
<u>ENQUIRIES</u>	:	Mr VK Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling this position. Kindly Note That The 24/7 Shift System Will Be Applicable.
<u>POST 29/178</u>	:	<u>CHIEF PROVINCIAL INSPECTOR (X3 POSTS)</u>
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg:

Traffic Compliance & Monitoring (RTI) Ref No: DOT 135/2026 (X2 Posts)

Traffic Training College:

Refresher Course Ref No: DOT 136/2026 (X1 Post)

REQUIREMENTS

: A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus A relevant tertiary qualification (3 year Diploma/Degree in a Traffic / Management / Law field – NQF 6); plus a Basic Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus 3-5 years' supervisory experience in a Traffic Law Enforcement field; plus 7-10 years' working experience in Traffic Law Enforcement field; plus All valid relevant driving licences (A and EC); plus No criminal record. Knowledge, Skills and Competencies Required: Extensive knowledge of Traffic Management policies and regulations. Knowledge of relevant legislations and traffic management regulations. Knowledge of vehicle inspections/impoundment. Knowledge of driving skills. Records and resource management skills. Customer relationship management skills. Planning, organising, leadership, controlling and monitoring skills. People Management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving skills. Innovation/continuous improvement skills. Analytical skills. Computer literacy. Negotiation and initiative skills. Project management, mentoring and coaching skills.

DUTIES

: Manage the implementation of operational law enforcement plan: Complete and update environmental analysis to ensure that it is used as a base line for planning. Develop operational plan for station/centre based on provincial annual performance plan and ensure successful implementation. Plan and monitor the execution of projects relating to the implementation of the strategy/plan. Monthly monitoring of the annual performance plan targets. Communicate regularly with station/centre management and facilitate the development of and participation in a centre strategic/operational plan. Participate in integrated partnerships with local authorities. Ensure effective and efficient leadership: Co-ordinate stakeholder relations with other state departments and Law Enforcement Agencies (LEAs). Management of service delivery improvement: Manage administration systems. Implement administrative processes to ensure registers are inspected weekly. Ensure that statistics kept are correct, current and forwarded by due dates and monitored and made available at centres. Manage and ensure effective external community communication and liaise with local Community Police Forums. Ensure that Testing Centre Stations (TCS) are operating optimally. Ensure that prescribed Acts, Policies and Procedures of the Department are implemented and adhered to. Ensure that all the relevant records and registers thereof are filed properly and kept up to date at all times. Management of Human Resources: Manage grievances according to prescribed procedures. Facilitate at least one team building activity per quarter for the centre. Ensure that leave is utilized and managed according to the relevant policies and instructions. Develop and implement in-service training program and monitor formal training needs of the unit. Manage performance of staff. Financial Management: Monitor monthly expenditure and inspection reports from the Province and implement corrective action in problem areas. Regular budget control and management discussions as part of management meetings. Document overtime planning based on priorities. Participate in budget planning as required by the Province. Respond to requests from head office regarding outstanding financial queries within provided time limit. Ensure effective and efficient Asset Management: Monitor vehicle costs for station/centre vehicles (as per worksheet) and identify and monitor members involved in accidents and ensure that motor vehicle fleet is managed properly and that vehicles are in good running order. Ensure effective loss control measures are in place to address loss of firearms and other related equipment i.e. the relevant equipment that gets lost and put measures in place to deal with it. Manage assets as per inventories of station/centre.

ENQUIRIES

NOTE

: Mr VK Chetty Tel No: (033) 355 8880
: It is the intention of this Department to consider equity targets when filling these positions. Kindly note that the 24/7 Shift System will be applicable.

POST 29/179

: **CONTROL GISC TECHNICIAN GRADE A: ROAD DECLARATION & MAPPING REF NO: DOT 137/2026**

SALARY
CENTRE

: R573 552 per annum, (level OSD)
: Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg

<u>REQUIREMENTS</u>	:	A National Diploma in GISc Cartography or relevant qualification (NQF level 6), plus 6 (Six) years post qualification technical experience; plus Compulsory Registration with Engineering Council of South African Geomatics Council (SAGC) as a Professional GISc Technician; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of project management. Technical design and analysis knowledge. Knowledge of research and development. Knowledge of computer-aided engineering applications. Knowledge of legal GI consulting. Problem solving and analysis skills. Decision making skills. Teamwork skills. Creativity skills. Financial management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. People management skills. Planning and organizing skills. Change management skills. The ideal candidate should be innovative, independent, timeframe driven, meticulous, proactive and maintain confidentiality. He/she should also be honest, have integrity, be reliable, patient, show commitment and professionalism, perseverance and be punctual.
<u>DUTIES</u>	:	Manage technical services. Manage administrative and related functions. Research and development.
<u>ENQUIRIES</u>	:	Mr N Zondo Tel No: (033) 355 0543
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling this position.
<u>POST 29/180</u>	:	<u>CHIEF ARTISAN GRADE A (MECHANICAL) (X3 POSTS)</u>
<u>SALARY</u>	:	R499 470 per annum, (OSD)
<u>CENTRE</u>	:	Ladysmith Region (X1 Post): Mechanical, Ladysmith Ref No: DOT 140/2026 Durban Region (X1 Post): Mechanical, Metro Ref No: DOT 141/2026 Empangeni Region (X1 Post): Mechanical, Vryheid Ref No: DOT 142/2026
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate in Earth Moving Equipment Mechanic / Construction Plant Mechanic / Diesel Mechanic / Tractor Mechanic; plus Ten (10) years post qualification experience as an Artisan / Artisan Foreman; plus A valid driver's licence (minimum Code C1). Knowledge, Skills and Competencies Required: Project management knowledge. Technical design and analysis knowledge. Knowledge of computer-aided technical applications. Knowledge of legal compliance. Knowledge of technical report writing. Knowledge of technical consulting. Production, process knowledge and skills. Decision making and team work skills. Creativity and change-management skills. Financial management skills. Customer focus and responsiveness skills. Communication skills. Planning and organizing skills. Computer literacy. Problem solving and analysis skills.
<u>DUTIES</u>	:	Manage technical services: Manage technical services and support in conjunction with Technicians / Artisans and associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology. Ensure quality assurance in line with specifications. Manage administrative and related functions: Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical operational plan. Update databases. Manage artisans and related personnel and assets. Financial Management: Control and monitor expenditure according to budget to ensure efficient cash flow management. Manage the commercial value add of the discipline-related activities and services. People management: Manage the development, motivation and utilisation of human resources for the discipline to ensure competent knowledge base for the continued success of technical services according to organizational needs and requirements. Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Maintain and advance expertise: Continuous individual development to keep up with new technologies and procedures. Research / literature studies on technical / engineering technology to improve expertise. Liaise with relevant bodies / councils on technical / engineering-related matters.
<u>ENQUIRIES</u>	:	Mr J Thabethe (Ladysmith) Tel No: (034) 299 8600 Mr SS Shabalala (Durban) Tel No: (031) 700 2222

<u>NOTE</u>	:	Ms S Hlela (Empangeni) Tel No: (035) 787 1442 It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/181</u>	:	<u>ASSISTANT DIRECTOR: DATABASE MANAGEMENT REF NO: DOT 143/2026</u> (Transformation Interventions) Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply. (Empowerment Programmes Directorate) ()
<u>SALARY</u>	:	R487 197 per annum (Level 09)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	An undergraduate qualification in Public Management or Commerce (NQF Level 6 or higher); plus A minimum of 3 years supervisory experience in a BBBEE/ transformation environment; plus A valid drivers' licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of Admin procedures and control. Understanding of Public Service and Departmental legislation, procedures and standards. Knowledge of transformation policies. Understanding of organisational objectives and values. Knowledge of departmental budget and expenditure processes. Leadership skills. Motivation skills. Decision-making skills. Ability to interpret and apply legislation/policy/standards. Ability to assess quality of services delivered. Computer literacy skills. Interpersonal skills. Written and verbal communication skills. Facilitation skills. Training skills. Report Writing Skills. Policy Development Skills. Monitoring and Evaluation Skills. The ideal candidate should be dedicated, loyal, committed, adhere to the Code of Conduct i.e. ethics, morals, commitment to Departmental objectives and programs and adherence to Departmental policies, procedures and standards. He/ she should also be able to work with accuracy and quality, be people orientated, a team player, reliable, honest, punctual and self-motivated.
<u>DUTIES</u>	:	Develop and manage the Empowerment programmes including Departmental areas of participation, skills development programmes, and other integrated empowerment information. Conduct analysis of statistical information with a view to identifying new development programs in line with value chain principles. Ensure compliances in terms of BEE Transformation interventions across the Department. Report monthly on the status of the BBBEE performance. Provide advice, guidance and input to transformation policy development. Manage and supervise staff within the component.
<u>ENQUIRIES</u>	:	Mr N Sithole Tel No: (033) 355 8788
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/182</u>	:	<u>ASSISTANT DIRECTOR: EXPENDITURE, REVENUE AND DEBT CONTROL REF NO: DOT 144/2026</u>
<u>SALARY</u>	:	R487 197 per annum (Level 09)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	An undergraduate qualification in Accounting/ Financial Management (NQF Level 6) as recognised by SAQA; plus A minimum of 3 years' supervisory experience in a revenue, expenditure and e-NaTIS environment; plus A valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required. Knowledge of Public Finance Management Act (Act 1 of 1999). Knowledge of National Road Traffic Act (Act 93 of 1996). Knowledge of Provincial Road Traffic Act (Act 7 of 1997). Knowledge of Labour Relations Act, Employment Equity Act, Basic conditions of employment Act. Knowledge of Skills development Act. Knowledge of Delegations of Authority pertaining to the Department of Transport. Knowledge of Financial Audit procedure. Knowledge of Human Resource Management Principles. Knowledge of National Traffic Information System (e-NaTIS). Basic knowledge of accounting system (BAS). Knowledge of PERSAL. Computer literacy. Good Verbal and written Communication skills. Good interpersonal relations skills. Problem solving skills. Policy development and analysis skills. Management and supervisory skills. Planning and co-ordinating skills. Leadership and Team Development skills. Accounting and arithmetic skills. Decision Making skills. Negotiation Team Development skills. Report writing skills. Innovative thinking skills. The ideal candidate must be reliable, honest, innovative, decisive, culturally

		sensitive, have integrity, maintain confidentiality, ensure fairness, have respect, and be trustworthy. He/She must have the ability to Interpret and apply legislation and policies and have the ability to use training aids.
<u>DUTIES</u>	:	Facilitate the provision of budgetary and expenditure control services. Ensure the effective provision of revenue control services. Co-ordinate effective debt control management services. Provide advice and guidance and input to policy. Manage resources of the Division.
<u>ENQUIRIES</u>	:	Mr B Ngubane Tel No: (033) 395 1800
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/183</u>	:	<u>ROAD WORK SUPERINTENDENT REF NO: DOT 145/2026</u> Technology Transfer Centre Directorate, Maintenance Training
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus An undergraduate qualification (NQF Level 6 or higher) in Civil Engineering or Construction Management; plus A minimum of six (6) years' experience in a road maintenance/construction environment; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Job Knowledge. Communication skills. Interpersonal relation skills. Flexibility skills. Team-work skills. Accuracy. Aptitude of figures. Computer Literacy. Planning and organisation skills. Good verbal and written communication skills.
<u>DUTIES</u>	:	Monitor the maintenance and repair of road surfaces on all surfaced roads such as resurfacing interval, culvert/bridge replacement, line painting, replacement of sign, grade and resurfaced gravel on loose top roads. Develop maintenance schedules for assets (roads, plant, equipment, etc). Plan and prepare a weekly/monthly site programme. Manage contracted services, project management and final inspection for capital projects. Provide technical advice on claims against the Department. Monitor and check the quality of work done by contractors/maintenance teams. Manage staff.
<u>ENQUIRIES</u>	:	Ms S Mngomezulu Tel No: (033) 355 8609
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/184</u>	:	<u>PRINCIPAL PROVINCIAL INSPECTOR (X4 POSTS)</u>
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Durban Region (X3 Posts): Road Traffic Inspectorate, Port Shepstone Ref No: DOT 158/2026 (X1 Post) Road Traffic Inspectorate, Pinetown Ref No: DOT 159/2026 (X1 Post) Road Traffic Inspectorate, Park Rynie Ref No: DOT 160/2026 (X1 Post) Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg (X1 Post): Public Transport Enforcement Unit Ref No: DOT 161/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	A Senior Certificate; plus Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus A minimum of 6 - 10 years Traffic Law Enforcement experience; plus All valid relevant driving licences (A and EC); plus Applicants must possess no criminal record. Knowledge, Skills and Competencies Required: Extensive experience in road traffic and Public Transport policies and regulations. Law enforcement knowledge on traffic and Public Transport, vehicle inspections, vehicle impoundment and completion of law Enforcement Documents. Records, resource and customer relationship management skills. Planning and organising skills. Leading, controlling and monitoring skills. People management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving, writing & reporting and Labour Relations skills. Driving, investigation and motivational skills. Innovation/continuous improvement skills. Analytical skills. Computer literacy. Operations/projects management skills.
<u>DUTIES</u>	:	Manage and enforce Road Traffic, Public Passenger, Transport Legislation and other relevant legislations. Manage joint law enforcement activities and projects (co-operative governance). Manage resources and provide leadership and direction to all subordinates. Identify and manage risks. Manage the performance of all administrative activities and related duties.
<u>ENQUIRIES</u>	:	Mr VK Chetty Tel No: (033) 355 8880 Mr S Sithole (PTEU) Tel No: (033) 355 8826

<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. Kindly note that the 24/7 Shift System will be applicable.
<u>POST 29/185</u>	:	<u>ENGINEERING TECHNICIAN PRODUCTION GRADE A-C (X22 POSTS)</u>
<u>SALARY</u>	:	Grade A: R407 337 per annum, (OSD) Grade B: R460 086 per annum, (OSD) Grade C: R518 769 per annum, (OSD) (Salary will be determined according to post registration experience as per OSD prescripts)
<u>CENTRE</u>	:	Pietermaritzburg Region (X13 Posts): Road Control & Project Documentation (Pmburg): Cost Centre, Pietermaritzburg Ref No: DOT 146/2026 (X1 Post) KZ222/223/224 & 225 Project Implementation (In-house) - Vulindlela: Cost Centre, Pietermaritzburg Ref No: DOT 147/2026 (X8 Posts) KZ5A1/5A2 Project Implementation (External) Underberg: Cost Centre, Ixopo Ref No: DOT 148/2026 (X3 Posts) Materials Testing (Pietermaritzburg) Ref No: DOT 149/2026 (X1 Post) Ladysmith Region (X8 Posts): Project information (Ladysmith): Regional Office, Ladysmith Ref No: DOT 150/2026 (X1 Post) Road / Pavement & Traffic Engineering (Ladysmith): Regional Office, Ladysmith (Ref No: DOT 151/2026 (X3 Posts) Material Testing (Estcourt): Cost Centre, Estcourt Ref No: DOT 152/2026 (X1 Post) KZ234/236 Project Implementation (External): Cost Centre, Estcourt Ref No: DOT 153/2026 (X1 Post) Ground Survey (Estcourt): Cost Centre, Estcourt Ref No: DOT 154/2026 (X1 Post) Material Testing (Dundee): Cost Centre, Dundee Ref No: DOT 155/2026 (X1 Post) Empangeni Region (X1 Post): Ground Survey Empangeni Ref No: DOT 156/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	An appropriate recognised Bachelor's Degree / National Diploma in Civil Engineering; plus A minimum of 3 (three) years post qualification technical experience in a roads environment (Experience: Grade A is 0 to 12 years post registration and Grade B is 14 years to 24 years post registration and Grade C is 26 years and over); plus Compulsory registration with Engineering Council of South Africa as a "Professional Engineering Technician"; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of Project Management. Knowledge of Technical design and analysis. Knowledge of Research and Development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of Technical report writing. Knowledge of Technical consulting. Problem solving and analysis skills. Decision making skills. Team work skills. Creativity skills. Customer focus and responsiveness skills. Communication skills. Computer skills. People management skills. Planning and organizing skills. Change management skills. The ideal candidate should be innovative, receptive to suggestions and ideas, accurate, honest, have integrity and be open and transparent. She/He must also be reliable, co-operative, courteous, professional, have a positive attitude and be able to work in a team.
<u>DUTIES</u>	:	Render technical services. Perform administrative and related functions. Research and Development. Supervise and control technical and related personnel and assets.
<u>ENQUIRIES</u>	:	Ms SM Ngcobo Tel No: (033) 355 8023
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/186</u>	:	<u>SURVEY TECHNICIAN PRODUCTION GRADE A-C REF NO: DOT 157/2026</u> Ground Survey, Eshowe Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
<u>SALARY</u>	:	Grade A: R407 337 per annum, (OSD) Grade B: R460 086 per annum, (OSD) Grade C: R518 769 per annum, (OSD)

		(Salary will be determined according to post registration experience as per OSD prescripts)
<u>CENTRE REQUIREMENTS</u>	:	Empangeni Region
	:	A National Diploma in Survey or Cartography or relevant qualification; plus A minimum of 3 (three) years post qualification technical experience. (Experience: Grade A is 0 to 12 years post registration and Grade B is 14 years to 24 years post registration and Grade C is 26 years and over); plus Compulsory registration with PLATO / SAGC as a Survey Technician; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of programme and project management. Knowledge of Survey design and analysis. Knowledge of research and development. Knowledge of computer aided survey applications. Knowledge of legal compliance. Knowledge of Technical report writing. Analytical skills. Decision making skills. Teamwork skills. Analytical skills. Creativity skills. Self-management skills. Financial Management skills. Customer focus and responsive skills. Communication skills (verbal, written and networking). Computer Literacy. Planning and organizing skills. Conflict management. Problem solving skills. People management skills. Innovation skills.
<u>DUTIES</u>	:	Provide technical survey services and support. Perform administrative and related functions. Research and development.
<u>ENQUIRIES</u>	:	Ms T Nkosi Tel No: (036) 638 4400
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/187</u>	:	<u>CANDIDATE ENGINEERING TECHNICIAN (CIVIL) REF NO: DOT 138/2026 (X25 POSTS)</u> (4-year fixed contract) Technology Transfer Centre
<u>SALARY</u>	:	R352 299 per annum, (OSD), plus 37% in lieu of benefits
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus An appropriate recognised National Diploma in Civil Engineering or relevant qualification; plus Compulsory registration with Engineering Council of South Africa as a "Candidate Engineering Technician"; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of Project Management. Knowledge of Technical design and analysis. Knowledge of Research and Development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of Technical report writing. Problem solving and analysis skills. Decision making skills. Team work skills. Creativity skills. Self-management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. People management skills. Planning and organizing skills. Change management skills.
<u>DUTIES</u>	:	Render technical services under supervision. Perform administrative and related functions. Research and Development.
<u>ENQUIRIES</u>	:	Ms SN Mngomezulu Tel No: (033) 355 8609
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. The successful candidates will be deployed in any office/ district across the province of KwaZulu Natal
<u>POST 29/188</u>	:	<u>CANDIDATE SURVEY TECHNICIAN (LAND SURVEYING) REF NO: DOT 139/2026 (X12 POSTS)</u> Technology Transfer Centre 4-year fixed contract
<u>SALARY</u>	:	R352 299 per annum, (OSD), plus 37% in lieu of benefits
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House:
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus An appropriate recognised National Diploma in Survey or Cartography or relevant qualification. Compulsory registration with PLATO / SAGC as a "Candidate Survey Technician"; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of programme and project management. Knowledge of Survey design and analysis. Knowledge of research and development. Knowledge of computer aided survey applications. Knowledge of legal compliance. Knowledge of Technical report writing. Analytical skills. Decision making skills. Teamwork skills. Analytical

		skills. Creativity skills. Self-management skills. Financial Management skills. Customer focus and responsive skills. Communication skills (verbal, written and networking). Computer Literacy. Planning and organizing skills. Conflict management. Problem solving skills. People management skills. Innovation skills.
<u>DUTIES</u>	:	Render technical services under supervision. Perform administrative and related functions. Research and Development.
<u>ENQUIRIES</u>	:	Ms SN Mngomezulu Tel No: (033) 355 8609
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. The successful candidates will be deployed in any office/ district across the province of KwaZulu Natal
<u>POST 29/189</u>	:	<u>SENIOR PROVINCIAL INSPECTOR (X8 POSTS)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Durban Region (X6 Posts): Road Traffic Inspectorate, Umdloti Ref No: DOT 162/2026 (X3 Posts) Road Traffic Inspectorate, Pinetown Ref No: DOT 163/2026 (X2 Posts) Road Traffic Inspectorate, Park Rynie Ref No: DOT 164/2026 (X1 Post) Ladysmith Region (X2 Posts): Road Traffic Inspectorate, Nqutu Ref No. DOT 165/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	A Senior Certificate; plus Basic Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus A minimum of 3 - 5 years practical experience as a Provincial Inspector; plus A valid driving licence (minimum code B); plus Applicants must possess no criminal record. Knowledge, Skills and Competencies Required: Knowledge and understanding of road traffic and Public Transport legislation, policies and regulations. Knowledge of vehicle inspections, vehicle impoundment and completion of Law Enforcement documents. Knowledge of Firearm and Ammunition Act 60/2000, code of conduct, dangerous goods and Departmental policies. Knowledge of guidelines from Director of Public Prosecutions, departmental guidelines on overload control and escort duties Transport Handbook (TRH) 11. Knowledge of operational guidelines on law enforcement equipment. Records, resource and customer relationship management skills. Literacy skills (written and verbal communication skills in at least two of the provincial languages). Conflict resolution and driving skills. Negotiation, interpretation and legal evidential skills. Observation skills (moving violations/defects). Ability to work under pressure. Mentoring and coaching skills.
<u>DUTIES</u>	:	Management and supervision of subordinates (people management). Enforce Road Traffic, Public Passenger, Transport and other relevant legislation. Examine Driver's Licences and Motor Vehicles and monitor compliance at Driver Licence Testing Centres (DLTC) and Vehicle Testing Stations (VTS). Provide visible Traffic Control/Policing and promote/ensure crime prevention activities. Perform all administrative activities and related duties. Assess road conditions. Mentor and coach Provincial Inspectors (PIs) on probation and appointed PIs.
<u>ENQUIRIES</u>	:	Mr VK Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. Kindly note that the 24/7 Shift System will be applicable.
<u>POST 29/190</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCIAL SYSTEMS & REVENUE CONTROL: DEBTS MANAGEMENT REF NO: DOT 169/2026</u> Financial Accounting Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4); plus, A minimum of 3 years 'appropriate experience in Debt Management; plus, A valid driver's licence (Code B or higher). Knowledge, Skills and Competencies Required: Understanding of legislation, policies, instructions, delegations, regulations and procedures. Understanding the departmental vision, objectives, structures, functions, communication channels and reporting procedures. Knowledge of SCOA. Knowledge of systems: PERSAL and BAS systems. Knowledge of internal and external codes of conduct. Knowledge of Labour Relations/ Grievance Procedures. Knowledge of financial processes and procedures. Knowledge of PFMA, Treasury Regulations, Practice notes, Income Tax Act, Policies and Procedures. Ability to interpret and apply

		legislation and policy. Analytical and innovative thinking skills. Communication skills (Written and verbal). Computer literacy (Microsoft Excel and Word). Interpersonal relations skills. Organizing and planning skills. Accountancy skills. The ideal candidate should be reliable, honest, innovative, decisive, culturally sensitive, should have integrity and maintain confidentiality.
<u>DUTIES</u>	:	Provide management of debts owing to the department. Maintain effective and efficient records of debt owing to the department. Manage and control all debt suspense accounts. Facilitate the submission of irrecoverable debts cases to the Chief Financial Officer for approval of write-off. Management of human resources and development of staff.
<u>ENQUIRIES</u>	:	Mrs N Zwane / Mrs Z Mzobe Tel No: (033) 355 8801 / 8741
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/191</u>	:	<u>ADMINISTRATIVE CLERK (SUPERVISOR): ROAD TRAFFIC LAW AND ADMINISTRATION REF NO: DOT 170/2026 (X3 POSTS)</u> Road Traffic Inspectorate Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF level 4, A minimum of 3 years' experience in an administration environment; plus A valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Computer skills. Planning and organisation skills. Language skills. Good verbal and written communication skills. Interpersonal relations skills. Flexibility skills. Teamwork. The ideal candidate should be honest, reliable, innovative/ creative and be able to work under pressure and to work individually and as part of a team and be able to be confidential. He/she should have good interpersonal relations, be trustworthy, loyal, have a friendly disposition and be efficient and responsible.
<u>DUTIES</u>	:	Supervise and render general clerical support service. Supervise and provide supply chain clerical support services within the component. Supervise and provide personnel administration clerical support services within the component. Supervise and provide financial administration support services in the component. Supervise human resources/staff.
<u>ENQUIRIES</u>	:	Mr V Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/192</u>	:	<u>SUPPLY CHAIN CLERK (SUPERVISOR): SUPPLY CHAIN MANAGEMENT AND PROCUREMENT SUPPORT REF NO: DOT 171/2026</u> Road Traffic Inspectorate Directorate Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus A minimum of 3 years' experience in a Logistics/Stores environment. Knowledge, Skills and Competencies Required: Knowledge of the Public Service Act / Regulations, Skills Development policies and strategies. Knowledge of Departmental / Provincial policies. Understanding HRM practices in Public Service. Knowledge of Public Service reporting procedures and work environment. Knowledge of the Labour Relations Act. Understanding of research and policy development processes. Knowledge of research and gathering of information. Knowledge on interpretation of legislation, policies and statistics. Understanding of all prescripts, practices and procedures. Knowledge of all Public Service and related legislation. Knowledge of PFMA 1999, SCM policies and guidelines. Knowledge of Treasury Regulations, Government budget processes and Generally Accepted Accounting Practice. Research, policy formulation and supervisory skills. Problem solving skills. Strategic planning and co-ordination skills. Computer literacy (MS Word, MS Excel, MS PowerPoint, MS Outlook, MS Teams, Internet & Email). Team building skills. Excellent communication skills (verbal, written and networking).

		Motivation / leadership skills. Negotiation skills. Analytical, creative and innovative thinking skills. The ideal candidate should have honesty, confidentiality, integrity and objectivity. He/she should also be innovative, loyal, responsible, reliable, punctual and accountable.
<u>DUTIES</u>	:	Supervise and render general clerical support services. Supervise and provide supply chain clerical support services within the component. Supervise and provide personnel administration clerical support services within the component. Supervise and provide assets and inventory management for RTI equipment and consumables. Supervise human resources / staff.
<u>ENQUIRIES</u>	:	Mr V Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/193</u>	:	<u>SUPPLY CHAIN CLERK (SUPERVISOR): EXPENDITURE CONTROL AND PROCUREMENT REF NO: DOT 172/2026</u> Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Regional Office, Empangeni
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus, A minimum of 3-5 years' experience, plus A valid drivers licence (minimum code B). Knowledge, Skills and Competencies Required: Job Knowledge. Knowledge of Supply Chain Practices and legislative frameworks governing the Public Service. Knowledge of Treasury Regulations. Knowledge of Public Finance Management Act. Knowledge of Broad-Based Black Economic Empowerment. Good interpersonal relations. Computer skills. Planning and organisation skills. Language skills. Good verbal and written communication skills. The ideal candidate should be innovative, flexible, independent, timeframe driven, meticulous, believe in confidentiality, be proactive, honest, reliable, patient, committed, professional, have perseverance, have integrity and be punctual. He/she should also be teamwork orientated.
<u>DUTIES</u>	:	Supervise and render asset management clerical services. Supervise and render demand and acquisition clerical services. Supervise and undertake logistical support services. Supervise Human Resource/staff.
<u>ENQUIRIES</u>	:	Mr S Stimela Tel No: (035) 787 1442
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/194</u>	:	<u>ADMINISTRATIVE CLERK (SUPERVISOR): POLICY: PUBLIC TRANSPORTATION REF NO: DOT 173/2026</u> Public Transportation Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF level 4, A minimum of 3 years' experience in an administration environment; plus A valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collect statistics. Knowledge of PERSAL and BAS systems. Knowledge of Batho Pele principles. Knowledge of registry duties, practices as well as the ability to capture data, and operate a computer. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Computer literacy. Office management skills. Planning and organisation skills. Language skills. Good verbal and written communication skills. Interpersonal relations skills. Flexibility skills. Teamwork. The ideal candidate should be honest, reliable, innovative/ creative and be able to work under pressure and to work individually and as part of a team and be able to be confidential. He/she should have good interpersonal relations, be trustworthy, loyal, have a friendly disposition and be efficient and responsible.
<u>DUTIES</u>	:	Supervise and render general clerical support service. Supervise and provide policy implementation support and communication link for the component. Supervise and provide personnel administration support services within the component. Provide financial administration support services in the component. Supervise human resources/staff.
<u>ENQUIRIES</u>	:	Mr S.E Mdlalose Tel No: (033) 355 8894

<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/195</u>	:	<u>ADMINISTRATIVE OFFICER: PROVINCIAL TRANSPORT MANAGEMENT REF NO: DOT 174/2026</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/National Certificate (Vocational) NQF Level 4; plus a minimum of 3 years fleet administrative experience; plus a valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: In depth knowledge of Fleet Management principles. Knowledge of procurement legislation. In depth knowledge of contract management. Above average knowledge of PFMA. General knowledge of labour legislation and agreements. General knowledge of human resource prescripts within the Public Service. In depth knowledge of Service providers databases. Ability to be analytical. Ability to apply Policy & Legislation. Ability to work accurately. Above average written and verbal communication skills. Computer literacy. Ability to compile meaningful reports and minutes. The ideal candidate should have an analytical and innovative approach to tasks, ability to work in teams and individually, assertiveness and self-confidence in dealing with peers, seniors and the public, must have conscientiousness to timeframes (deadlines), be decisive under pressure, have impeccable integrity and be committed to service delivery. He/she should also be accountable, have perseverance and have the ability to adapt to changed circumstances.
<u>DUTIES</u>	:	Identify possible generic risks to the Administration and officials in respect of finance, maintenance and insurance of subsidized vehicles. Preparation of complex correspondence and presentations in respect of fleet management. Co-ordinate the activities involved in the monitoring of non-compliance with policy (vehicle abuse) within the Provincial Fleet in conjunction with RTI. Co-ordinate meetings/workshops between MTS, User Departments and Service Providers.
<u>ENQUIRIES</u>	:	Ms N Manana Tel No: (033) 395 1840
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/196</u>	:	<u>ADMINISTRATIVE OFFICER: AGENCY SUPPORT SERVICES REF NO: DOT 175/2026</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus a minimum of 3 years experience in an administrative environment. Knowledge of the National Road Traffic Act (Act No 93 of 1996) and its relevant regulations and all amended regulations. Knowledge of NATIS. Knowledge and the ability to apply the new Public Services Regulations Labour Relations Act. Knowledge on Employment Act, Employment Equity Act, Development Act, Public Service Act and Financial Management Act. Knowledge of Public Service reporting procedures. Knowledge of relevant policies and procedures. Computer skills. Problem solving skills. Decision making skills. Planning and organizing skills. Teamwork skills. Interpersonal skills. Leadership skills. Motivation skills. Written and verbal communication skills. The ideal candidate must be accurate, produce quality, be people orientated, be a team player, be reliable, honest, deliver punctuality and be self-motivated. He/she must have the ability to interpret and policy and have the ability to assess quality of services delivered.
<u>DUTIES</u>	:	Provide training to NaTIS users throughout KwaZulu-Natal to ensure the integrity, accuracy and effective utilisation of the NaTIS. Provide administration, control, reconciliation of motor vehicle registration and licensing forms and face-value documents. Provide effective dissemination and implementation of road traffic legislation, policies, procedures and NaTIS updates. Provide relief support and perform auxiliary services. Supervise human resources/ staff.
<u>ENQUIRIES</u>	:	Mr SM Mdlalose Tel No: (033) 395 1985
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.

<u>POST 29/197</u>	:	<u>ADMINISTRATIVE OFFICER: REVENUE EXPENDITURE CONTROL AND PROCUREMENT REF NO: DOT 232/2026</u> PRE-Regulation and Support Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus A minimum of 3 years' experience in a Finance environment. Knowledge, Skills and Competencies Required: Basic knowledge of financial functions, practices as well as the ability to capture data, operate a computer and collate financial statistics. Basic knowledge and insight of the public service financial legislations, procedures and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). Basic Knowledge of financial operating systems (PERSAL, BAS, LOGIS etc). Knowledge of legislative framework. Basic Knowledge of Work Procedures. Job knowledge. Good verbal and written communication skills. Interpersonal relations skills. Flexibility skills. Teamwork. Computer Literacy. Planning and organisation skills. Language skills. The ideal candidate must be innovative, independent, time frame driven, meticulous, have the ability to maintain confidentiality and be proactive. He/she must be honest, have integrity, be reliable, patient, committed, professional, have perseverance and be punctual.
<u>DUTIES</u>	:	Render financial accounting transactions. Facilitate procurement of goods and services for the Chief Directorate. Render budget support service. Perform bookkeeping support services and preparations of reports and submissions. Supervise human resources/staff.
<u>ENQUIRIES</u>	:	Ms S Makhathini Tel No: (033) 355 0471
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/198</u>	:	<u>ADMINISTRATIVE CLERK (SUPERVISOR): INFORMATION TECHNOLOGY SYSTEMS REF NO: DOT 233/2026</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4 plus a minimum of three (3) years' experience in Information Technology Systems. Knowledge, Skills and Competencies Required: of Knowledge Public Service Regulations. Knowledge of Labor Relations Act. Knowledge of NaTIS. Knowledge of Human Resource Management and Labour Relations. Knowledge of Training Developments. Knowledge of Road Traffic Legislation. Knowledge of Traffic Management System. Knowledge of delegation of Authority pertaining to the Directorate. Knowledge of Skills Development Act. Knowledge of Provincial Growth and Development Plan. Knowledge of the Public Service Act. Knowledge of Batho Pele Principles. Facilitation Skills. Decision-making Skills. Computer Skills. Analytical Skills. Time Management Skills. Teamwork Skills. Problem Solving skills. Leadership Skills. Communication Skills. The ideal candidate must be proactive, innovative, honest, have integrity, be reliable, committed, professional and punctual. He/she must be an innovative thinker and have the ability to negotiate and interpret and apply policy and legislation.
<u>DUTIES</u>	:	Ensure that calls are logged for NaTIS and eye test system calls for the province. Maintain NaTIS templates for users in the province. Update user records and maintain a filing system. Provide consistent provision of high-quality service, maintaining effective and efficient service delivery. Render supervision services to staff.
<u>ENQUIRIES</u>	:	Ms C Reddy Tel No: (033) 395 1800
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/199</u>	:	<u>DESKTOP PUBLISHER REF NO: DOT 176/2026</u> Communications Support Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	NQF Level 6 in Graphic Design/Art and Design; plus 1 year experience in a Graphic Design environment or related field; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required:

		Knowledge of Apple Mac computers and software. Knowledge of Desktop Publishing and Graphic Design. Knowledge of Microsoft package. Knowledge of Protection of Personal Information Act. Knowledge of Corporate Identity and Branding Guidelines. Knowledge of Advanced printing and publishing. Knowledge of Public Finance Management Act and Treasury Regulations. Knowledge of layout and typography. Knowledge of Digital Marketing, social media, intranet and internet. Knowledge of Communication Policy and internet communication. Knowledge of Branding guidelines/manual. Ability to conceptualize from brief to final artwork. Communication skills (verbal and written). Organising skills. Interpersonal relations skills. Report writing skills. Problem solving skills. Computer literacy. Project management skills. Inspection and analytical skills. Adobe creative suite skills (inDesign, Photoshop, Illustrator, Microsoft word, etc.). The ideal candidate must be honest, have integrity, commitment, and be professional. He/she should have the ability to maintain confidentiality, be creative and innovative and be a team player.
<u>DUTIES</u>	:	Plan and design exhibitions for all Departmental and interdepartmental events and functions. Prepare and develop graphic design items for the Department. Develop and maintain the department's brand identity. Provide advice and technical support to regional offices and other departmental offices/facilities. Conduct research on the latest developments in relation to graphic design and branding.
<u>ENQUIRIES</u>	:	Mr H. Gunpath Tel No: (033) 355 0628
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/200</u>	:	<u>COMPLIANCE OFFICER: MONITORING & EVALUATION REF NO: DOT 177/2026 (X4 POSTS)</u> Monitoring & Evaluation Directorate
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A National Diploma (NQF Level 6) in Public/ Business Administration, Public/ Business Management/ Monitoring & Evaluation; plus, A minimum of 1 year experience in Monitoring & Evaluation/ Strategic Planning Environment; plus, A valid driver's licence (Code B or higher). Knowledge, Skills and Competencies Required: Knowledge of medium-term strategic framework. Knowledge of medium-term development plan. Department of Planning Monitoring and Evaluation (DPME) guidelines knowledge. Knowledge of National Policy Evaluation Framework. Knowledge of the constitution for the Republic of South Africa. Knowledge of Public Service Act. Knowledge of Government-Wide monitoring and evaluation system. Knowledge of Framework for strategic planning and annual performance plan. Knowledge of policy analysis and development. Knowledge of Public Service Regulation. Knowledge of Employee Performance Management and Development System. Knowledge of Labour Act and relevant regulations. Knowledge of Public Finance Management Act. Knowledge of Organizational Behaviour Analysis. Knowledge of Strategic business management. Research skills. Report writing skills. Analytical thinking skills. Facilitation skills. Communication skills. Communication skills (Written and verbal). Computer literacy. Change management skills. Strategic planning skills. Team building skills. Presentation skills. Policy analysis and development skills. Project management skills. The ideal candidate should be reliable, honest, innovative, decisive, culturally sensitive, should have integrity and maintain confidentiality.
<u>DUTIES</u>	:	Conduct compliance as per approved business plan. Undertake monitoring and reporting on performance in relation to the departmental service deliverables. Examine compliance with standards and the relevance of such to the operations of the Department. Facilitate the Development of monitoring tools to ensure compliance. Ensure compliance and provide effective support services.
<u>ENQUIRIES</u>	:	Ms Tharuna Pillay Tel No: (033) 355 8685
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/201</u>	:	<u>PERSONAL ASSISTANT (X2 POSTS)</u>
<u>SALARY</u>	:	R338 106 per annum (level 07)

<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg: Personal Assistant (to the Director: Empowerment Programmes) Ref No: DOT 178/2026 Ladysmith Region: Personal Assistant (to the Chief Director: Ladysmith Region) Ref No: DOT 179/2026
<u>REQUIREMENTS</u>	:	A Secretarial Diploma or equivalent qualification related to secretarial; plus a minimum of 3 years' experience in rendering a support service to senior management. Knowledge, Skills and Competencies Required: Knowledge of the relevant legislation/policies/prescripts and procedures. Basic knowledge of financial administration. Language skills and the ability to communicate well with people at different levels and from different backgrounds. Good telephone etiquette. Computer Literacy. Sound organizational skills. Good management skills. High level of reliability. Written communication skills. Ability to act with tact and discretion. Ability to do research and analyze documents and situations. Good grooming and presentation skills. Self-management and motivation skills. Able to work under pressure.
<u>DUTIES</u>	:	Provide a secretarial/receptionist support service to the Director/Chief Director. Render administrative support services. Provide support to the Director/ Chief Director regarding meetings. Support the Director/Chief Director with the administration of the budget. Study the relevant Public Service and Departmental prescripts/policies and other documents and ensure that the application thereof is understood properly. Proofread and analyse submissions/ documents and advise the Director/Chief Director accordingly.
<u>ENQUIRIES</u>	:	Ms T Nkosi (Ladysmith) Tel No: (036) 638 4400 Ms VL Mdletshe (PMB) Tel No: (033) 355 8707
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/202</u>	:	<u>PROVINCIAL INSPECTOR (X6 POSTS)</u> These posts are for qualified Traffic Officers
<u>SALARY CENTRE</u>	:	R280 278 per annum (Level 06)
	:	Durban Region (X4 Posts): Road Traffic Inspectorate, Pinetown Ref No: DOT 166/2026 (X3 Posts) Road Traffic Inspectorate, Port Shepstone Ref No: DOT 167/2026 (X1 Post)
	:	Pietermaritzburg Region (X2 Posts): Road Traffic Inspectorate, Ixopo Ref No: DOT 168/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	A Senior Certificate; plus A valid Driving Licence (minimum Code B); plus Basic Traffic Officers Diploma; plus One year practical experience in law enforcement; plus Applicants must possess no criminal record. Knowledge, Skills and Competencies Required: Knowledge and understanding of Road Traffic and Public Transport legislation, policies and regulations. Knowledge of vehicle inspections and vehicle impoundment. Knowledge of completion of Law Enforcement documents. Knowledge of Firearm and Ammunition Act 60/2000. Knowledge of code of conduct. Knowledge of dangerous goods. Knowledge of Departmental policies. Knowledge of guidelines from Director of Public Prosecutions. Knowledge of Departmental guidelines on overload control and escort duties Transport Handbook (TRH) 11. Knowledge of operational guidelines on law enforcement equipment. Records and resource management skills. Customer relationship management skills. Literacy skills (Written and verbal communication skills in at least two of the provincial languages). Negotiation and conflict resolution skills. Driving skills. Interpretation skills. Legal evidential skills. Observation skills (moving violations / defects). Ability to work under pressure.
<u>DUTIES</u>	:	Enforce Road Traffic, Public Passenger and Transport Legislation. Examine Drivers' Licences and Motor Vehicles and monitor compliance at Driver Licence Testing Centres (DLTC) and Vehicle Testing Stations (VTS). Provide visible Traffic Control/Policing and promote/ensure crime prevention activities. Perform all administrative activities and related duties.
<u>ENQUIRIES</u>	:	Mr V Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. Kindly note that the 24/7 Shift System will be applicable.
<u>POST 29/203</u>	:	<u>ARTISAN PRODUCTION GRADE A-C (MECHANICAL) (X5 POSTS)</u>
<u>SALARY</u>	:	Grade A: R253 341 per annum, (dependent on experience), (OSD) Grade B: R297 249 per annum, (dependent on experience), (OSD)

		Grade C: R345 342 per annum, (dependent on experience), (OSD) (Salary will be determined according to post registration experience as per OSD prescripts)
<u>CENTRE</u>	:	Ladysmith Region: Mechanical, Dundee Ref No: DOT 180/2026 (X1 Post) Pietermaritzburg Region: Mechanical (Mountain Rise) Ref No: DOT 181/2026 (X1 Post) Empangeni Region: Mechanical (Vryheid) Ref No: DOT 182/2026 (X2 Posts) Mechanical (Empangeni) Ref No: DOT 183/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade A: No experience required Grade B: At least 18 years' experience Grade C: At least 34 years' experience An appropriate Trade Test Certificate in Earth moving equipment mechanic/Construction plant mechanic/ Tractor Mechanic/Diesel mechanic; plus A valid driver's licence (minimum code C1). Knowledge, Skills and Competencies Required: Technical analysis knowledge. Technical Report writing knowledge. Knowledge of Computer Aided technical applications. Knowledge of legal compliance. Knowledge of production process and skills. Knowledge of technical consulting. Problem solving and analysis skills. Decision making skills. Teamwork skills. Creativity skills. Self – management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. Planning and organising skills. The ideal candidate must be analytical, reliable, accurate, open, transparent, innovative and have integrity.
<u>DUTIES</u>	:	Design: Produce designs according to client specifications and within limits of production capability. Production: Produce objects with material and equipment according to job specifications and recognised standards. Quality assurance of produced objects. Maintenance: Inspect equipment and plant for technical faults. Repair equipment and facilities according to standards. Test repaired equipment and plant against specifications. Service equipment and plant according to schedule. Quality assure serviced and maintained equipment and/or facilities. Perform administrative and related functions: Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register, and supervise and mentor staff. Maintain and advance expertise: Continuous individual development to keep up with new technologies and procedures. Research/literature studies on technical /engineering technology to improve expertise.
<u>ENQUIRIES</u>	:	Ms T Nkosi (Ladysmith) Tel No: (036) 638 4400 Ms G Hlabisa (Pietermaritzburg) Tel No: (033) 392 6600 Ms S Hlela (Empangeni) Tel No: (035) 787 1442
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/204</u>	:	<u>ARTISAN PRODUCTION GRADE A-C (MECHANICAL) REF NO: DOT 184/2026</u> Mechanical, Structure Shop Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
<u>SALARY</u>	:	Grade A: R253 341 per annum, (dependent on experience), (OSD) Grade B: R297 249 per annum, (dependent on experience), (OSD) Grade C: R345 342 per annum, (dependent on experience), (OSD) (Salary will be determined according to post registration experience as per OSD prescripts)
<u>CENTRE</u>	:	Pietermaritzburg Region
<u>REQUIREMENTS</u>	:	Grade A: No experience required Grade B: At least 18 years' experience Grade C: At least 34 years' experience. An appropriate Trade Test Certificate in a Building Related Field; plus A valid driver's licence (minimum code C1). Knowledge, Skills and Competencies Required: Technical analysis knowledge. Technical Report writing knowledge. Knowledge of Computer Aided technical applications. Knowledge of legal compliance. Knowledge of production process and skills. Knowledge of technical consulting. Problem solving and analysis skills. Decision making skills. Teamwork skills. Creativity skills. Self – management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. Planning and organizing skills. The ideal candidate must be analytical, reliable, accurate, open, transparent, innovative and have integrity.

<u>DUTIES</u>	:	Design: Produce designs according to client specifications and within limits of production capability. Production: Produce objects with material and equipment according to job specifications and recognised standards. Quality assurance of produced objects. Maintenance: Inspect equipment and plant for technical faults. Repair equipment and facilities according to standards. Test repaired equipment and plant against specifications. Service equipment and plant according to schedule. Quality assure serviced and maintained equipment and/or facilities. Perform administrative and related functions: Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register, and supervise and mentor staff. Maintain and advance expertise: Continuous individual development to keep up with new technologies and procedures. Research/literature studies on technical /engineering technology to improve expertise.
<u>ENQUIRIES</u>	:	Mr L Songca Tel No: (033) 392 6600
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/205</u>	:	<u>SUPPLY CHAIN CLERK (PRODUCTION): PROCUREMENT & PROVISIONING REF NO: DOT 185/2026</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Cost Centre, Ulundi: Empangeni Region
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Knowledge of legislation, policies, procedures pertaining to the public sector. Knowledge of service delivery programmes. Computer Literacy. Knowledge of departmental reporting structures. Knowledge of procurement procedures and processes. Knowledge of Delegation of Authority. Knowledge of the Public Finance Management Act and Financial regulations. Knowledge of BAS. Knowledge of practice notes. Knowledge of voucher control procedures. Knowledge of general admin procedures. Knowledge of Asset Management. Knowledge of Losses/ theft procedures. Knowledge of HARDCAT system. Basic knowledge of supply chain duties, practices as well as the ability to capture data and collect statistics. Basic knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Ability to interpret and apply legislation and policy. Good communication skills (verbal and written). Innovation and creativity skills. Problem solving skills. Negotiation skills. Numeracy skills. Literacy skills. Planning, organising, and coordinating skills. The ideal candidate should have good interpersonal relations, be honest and have integrity, be reliable, open and transparent. He/she should be respective to ideas and suggestions.
<u>DUTIES</u>	:	Render asset management clerical support. Render demand and acquisition clerical support. Render logistical support services.
<u>ENQUIRIES</u>	:	Mrs ZJN Nene Tel No: (035) 879 8109
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/206</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): SOCIAL DEVELOPMENT REF NO: DOT 186/2026</u> Development Directorate
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Knowledge of Clerical duties and practices. Ability to capture data. Knowledge of collecting statistics. Understanding of customer care basis. Understanding of administrative office practices. Computer literacy (Microsoft Word, Excel, PowerPoint). Planning skills. Communication skills (verbal and written). Organisational skills. Interpretation skills. Time management skills. The ideal candidate should be able to work in a team, be diplomatic, innovative, creative, resilient and reliable.
<u>DUTIES</u>	:	Render general clerical support services. Provide supply chain clerical support services within the component. Provide personnel administration clerical support services within the component. Provide financial administration support services in the component.
<u>ENQUIRIES</u>	:	Ms T Ncayiyane Tel No: (033) 355 8082

<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/207</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): PUBLIC COUNTER REF NO: DOT 187/2026</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4: Knowledge, Skills and Competencies Required: Thorough knowledge of all relevant Road Traffic legislation and all relevant regulations. Knowledge of the National Road Traffic Act 93 of 1966. Knowledge of Public Finance Management Act 1999, Provincial Practice Notes and Treasury Instructions. Knowledge of Public Service Act and Regulations 1999, Labour Relations Act 1995, Employment Equity Act 1998, Basic Conditions of Employment Act 1997 and Skills Development Act 1997. Knowledge of Human Resource Management and its principles, Good Governance principles, Service Delivery, Batho Pele principles and code of remuneration (CORE). Knowledge of the National Road Traffic Information System (NaTIS) and its applications. Knowledge of delegations of authority and Financial Audit procedures. Understanding of departmental vision, objectives, structures, communication channels and reporting procedures. Procedural knowledge relating to general office administration. Knowledge of reporting procedures and work environment. Labour Relations/grievance procedure knowledge. Knowledge of code of conduct. Computer literary. Financial and related matters skills. Administrative systems and procedures skills. Any relevant and applicable legislation skills. Basic accounting skills. Communication skills. Report writing skills. Problem solving, analytical and interpretive skills. Sound Human relations skills. Planning, co-ordination and organizing skills. The ideal candidate should be committed to organizational goals, comply with performance agreement, service delivery and value for money, must be an innovative thinker, teamwork oriented and able to work independently, must have an interest in development, be professional, accurate, maintain confidentiality, must be punctual, courteous and have tact. He/she must be responsible, self-motivated, reliable, honest, loyal, trustworthy, diplomatic and have integrity.
<u>DUTIES</u>	:	Render motor vehicle registration and licensing cash office services in accordance with National Road traffic Act. Perform daily banking and financial related transactions and balancing of revenue collected in terms of PFMA and Treasury Regulations. Perform all eNatis/cashier functions relating to Taxi Recap and Verify documentation and applications received and capture transactions. Attend to general public enquiries in relation to motor vehicle registration and licensing. Provide Supply Chain clerical support service within the component.
<u>ENQUIRIES</u>	:	Ms T Ximba Tel No: (033) 395 1800
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/208</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION) REF NO: DOT 188/2026</u>
<u>SALARY</u>	:	R237 453 annum (Level 05)
<u>CENTRE</u>	:	Road Traffic Inspectorate, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Knowledge of eNaTIS. Knowledge of Road Traffic Act 93 of 1996. Knowledge of Public Finance Management Act. Knowledge of Provincial Treasury Practice Notes. Knowledge of Public Service Act. Knowledge of Public Service Code of Conduct. Knowledge of Departmental vision, objectives, commitment charters. Knowledge of good governance principles, service delivery, Batho Pele principles. Knowledge of policies and procedures. Knowledge of administrative office practices. Good communication skills (verbal and written). Computer literacy. Ability to comprehend. Good human relations skills. Skills in eNaTIS procedures. Ability to accurately handle cash and other methods of payment. Basic accounting skills. The ideal candidate should be committed to organizational goals, comply with performance agreement, believe in service delivery, be an innovative thinker, teamwork-orientated and able to work independently. He/she should show interest in development, be accurate, confident, punctual, courteous, have tact, be responsible, self-motivated, reliable, honest, loyal, trustworthy,

		diplomatic, have integrity, adhere to rules and regulations and have the ability to comprehend.
<u>DUTIES</u>	:	Provide an effective and efficient customer service to the public. Ensure correct monies in keeping with PFMA Regulations. Provide accurate information at all times to the public. Timeous delivery to the public.
<u>ENQUIRIES</u>	:	Mr VK Chetty Tel No: (033) 355 8880
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/209</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): RECORD VERIFICATION SECTION REF NO: DOT 189/2026</u>
<u>SALARY</u>	:	R237 453 annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Knowledge of National Road Traffic Act and its relevant regulation. Knowledge of the Public Financial Management Act. Knowledge of Treasury Regulations. Extensive knowledge of eNaTIS and its applications in terms of the Road Traffic Acts. Knowledge of the Public service reporting procedures. Knowledge of Batho Pele principles. Ability to interpret and apply policy. Problem solving and decision-making skills. Report writing skills. Good interpersonal relations skills. Ability to deal with a variation of functions at any given time without losing control. Ability to motivate and inspire colleagues, the public and agents. Analytical thinker and spontaneity skills. Good communication skills. Ability to competently utilize the eNaTIS system. Computer Literacy. The ideal candidate must be able to work independently, must be loyal and reliable, be conscientious, friendly, trustworthy, innovative and pragmatic disposition, He/she should also be able to work under pressure, have the ability to motivate, must be accurate and responsible, committed to promoting service delivery and be team orientated.
<u>DUTIES</u>	:	Process high-risk transactions on eNaTIS and Task Management System. Communicate with all role players in order to finalize applications. Process duplicated/cloned motor vehicles and ownership disputes. Undertake sound record keeping for the Records Verification Section.
<u>ENQUIRIES</u>	:	Ms S Mteshane Tel No: (033) 395 1828
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/210</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): POLICY AND LEGISLATION: VEHICLE REGISTRATION AND LICENSING REF NO: DOT 190/2026</u>
<u>SALARY</u>	:	R237 453 annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Knowledge of the National Traffic Information System (NaTIS). Knowledge of Batho Pele Principles. Knowledge of Road Traffic Act 1996 (Act no. 93 of 1996). Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of Public Service Regulations. Knowledge of working with NaTIS and NRTA. Knowledge of clerical duties, practices as well as the ability to capture data and collect statistics. Knowledge of working procedures in terms of the working environment. Computer literacy. Good verbal and written communication skills. Ability to work as part of a team as well as independently. Flexible and interpersonal skills. The ideal candidate must be committed to organisational objectives/projects and programmes, be responsible, punctual, conscientious and receptive to suggestions and ideas. He/she should also be loyal and honest, accurate, comply with code of conduct and must be neat and tidy.
<u>DUTIES</u>	:	Render clerical support services. Process applications for registration of Manufacturers, Importers and Builders, the Number Plate and Microdot Industries and Weighbridge Facilities, in terms of Road Traffic Legislation. Provide personnel administrative support services. Maintain an accurate filing system for the Policy and Legislation component.
<u>ENQUIRIES</u>	:	Ms S van Wyk Tel No: (033) 395 1808
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.

<u>POST 29/211</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): ADMINISTRATIVE SUPPORT SERVICES REF NO: DOT 191/2026</u>
<u>SALARY</u>	:	R237 453 annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Knowledge of clerical duties, practices as well as the ability to capture data, operate a computer and collect statistics. Knowledge and understanding of the legislative framework governing the public service. Knowledge of working procedures in terms of the working environment. Job Knowledge. Computer Literacy. Planning and organisation skills. Language skills. Good verbal and written communication skills. Interpersonal relations skills. The ideal candidate must be honest, have integrity, be reliable, accurate, responsible, accountable, innovative/ creative, trustworthy, flexible, loyal, professional and have a friendly disposition. He/she must have the ability to work individually and as part of a team and have the ability to maintain confidentiality.
<u>DUTIES</u>	:	Provide general administrative support services. Co-ordinate travel arrangements including flight arrangements, accommodation and hire of vehicles. Provide personnel administration support services within the component. Maintain an effective filing system for MTS.
<u>ENQUIRIES</u>	:	Mr M Lutchman Tel No: (033) 395 1800
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/212</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): VEHICLE INSPECTORATE SUPPORT SERVICES REF NO: DOT 192/2026</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Basic understanding of NaTIS transaction environments. Basic understanding of the National Road Traffic Act (NRTA) and its regulations. Knowledge of clerical duties, practices as well as the ability to capture data and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Knowledge of Labour Relations. Computer Literacy (Excel, Word and Outlook). Planning and organisation skills. Good verbal and written communication skills. Language skills. Interpersonal relations skills. Flexibility skills. Teamwork skills. The ideal candidate must be honest, reliable, trustworthy and loyal. He/she must have the ability to accept responsibility, have the ability to work under pressure, produce quality work, have the ability to maintain confidentiality and have job knowledge.
<u>DUTIES</u>	:	Provide general administrative support. Maintain task management system in respect of the applications received. Process high sensitivity NaTIS 121 transactions in compliance with regulatory and system requirements. Co-ordinate travel arrangements including flight arrangements, accommodation and hire of vehicles.
<u>ENQUIRIES</u>	:	Ms SI Khumalo Tel No: (033) 395 1954
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/213</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): ADMINISTRATIVE COMPLIANCE REF NO: DOT 193/2026</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Knowledge of clerical duties, practices as well as the ability to capture data and collect statistics. Knowledge and understanding of legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Computer Literacy (Excel, Word and PowerPoint). Planning and organisation skills. Good verbal and written communication skills. Language skills. Interpersonal relations skills. Flexibility skills. Teamwork skills. The ideal candidate must be honest, reliable, trustworthy and loyal. He/she must have

		the ability to accept responsibility, have the ability to work under pressure, produce quality work, have the ability to maintain confidentiality and have Job Knowledge.
<u>DUTIES</u>	:	Provide general administrative support services. Provide supply chain clerical services within the component. Provide personnel administration support services within the component. Provide financial administration clerical support services within the component. Perform eNaTIS administration and maintain accurate record-keeping systems, including workflow registers and all related documentation.
<u>ENQUIRIES</u>	:	Ms S Mteshane Tel No: (033) 395 1828
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/214</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): AGENCY SUPPORT SERVICES REF NO: DOT 194/2026</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Motor Transport Services, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge of the National Road Traffic Act (Act No 93 of 1996) and its relevant regulations and all amended regulations. Knowledge and the ability to apply the new Public Services Regulations and Labour Relations Act. Extensive knowledge of the eNaTIS and its application in terms of the National Road Traffic Act. Knowledge of internal and external codes of conduct. Knowledge of Public Service reporting procedures. Knowledge of internal procedures (Circulars). Problem solving skills. Interpersonal skills. Time management skills. Good written and verbal communication skills. Computer literacy. NaTIS skills. Communication skills in both IsiZulu and English. Organising and planning skills. The ideal candidate must be reliable, honest, innovative, decisive, culturally sensitive and have Integrity. He/ she must have the ability to work independently, maintain confidentiality, be conscientious, innovative, committed in promoting service delivery, team orientated and accurate. He/she must have the ability to interpret and apply legislation and policy, be analytical and innovative thinker and have the ability to deal with a variation of functions at any given time without losing control.
<u>DUTIES</u>	:	Provide extensive and in-depth telephonic guidance to provide office assistance to Provincial offices, Agencies/Post Offices throughout KZN in respect of legislation, procedures, eNaTIS, new software releases etc. Perform Auxiliary duties in respect of preparing and typing of official correspondence. Distribution of Circulars and Maintenance of Filing System. Perform general admin duties e.g. Stationery requisition and submit S&T and sub vehicle claims. Keep record & open files for each individual at Agencies throughout KZN.
<u>ENQUIRIES</u>	:	Mr SM Mdlalose Tel No: (033) 395 1985
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/215</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION) REF NO: DOT 195/2026 (X2 POSTS)</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Road Traffic Inspectorate, Park Rynie
<u>REQUIREMENTS</u>	:	A Senior Certificate / National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Knowledge of clerical duties, practices as well as the ability to capture data, operate a computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Computer skills. Planning and organization skills. Language skills. Good verbal and written communication skills. The ideal candidate should be honest, trustworthy, reliable, innovative, creative, self-disciplined, hardworking, friendly, courteous and have the ability to work as part of a team.
<u>DUTIES</u>	:	Render general clerical support services. Provide supply chain clerical support services within the component. Provide personnel administration clerical support services within the component. Provide financial administration support services in the component.
<u>ENQUIRIES</u>	:	Ms PR Shangase Tel No: (031) 682 4293

<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/216</u>	:	<u>SENIOR PERSONNEL OFFICER: ESTABLISHMENT CONTROL REF NO: DOT 196/2026</u> Human Resource Administration Directorate
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05) Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Broad knowledge of Human Resource Management legislation, policies and procedures, specifically those relating to establishment control. Knowledge of Public Services reporting procedures and work environment. Knowledge of computer-based information system (eg. PERSAL, MS Office etc). Knowledge of Research, information gathering and co-ordination. Well-developed verbal and written communication skills. Computer literacy. The ideal candidate must be analytical, logical and observant, attentive, reliable, dedicated, accessible, customer friendly and responsible. He/she must have the ability to learn, interpret and apply policy, have a demonstrated interest in Human Resource Management and related fields and the ability to work as an individual or part of the team.
<u>DUTIES</u>	:	Analyse, implement and record post establishment variations. Creation and maintenance of manual records database. Attend to additional functions relevant to post establishment matters. Audit and reconcile establishment records. Provide advice, guidance, information and statistics relevant to post establishment matters.
<u>ENQUIRIES NOTE</u>	:	Mr M Nxumalo Tel No: (033) 355 8738 It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/217</u>	:	<u>ADMINISTRATIVE CLERK (PRODUCTION): INFORMATION TECHNOLOGY SYSTEMS REF NO: DOT 234/2026</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05) Motor Transport Services, Pietermaritzburg A Senior Certificate/ National Certificate (Vocational) NQF level 4. Knowledge, Skills and Competencies Required: Knowledge of Public Service Regulations. Knowledge of Labor Relations Act. Knowledge of Human Resource Management and Labour Relations. Knowledge of Training Developments. Knowledge of Road Traffic Legislation. Knowledge of Electronic National Administration Traffic Information System. Knowledge of Traffic Management System. Knowledge of delegation of Authority pertaining to the Directorate. Knowledge of Skills Development Act. Knowledge of Provincial Growth and Development Plan. Knowledge of the Public Service Act. Knowledge of Batho Pele Principles. Knowledge of legislative framework governing the Public Service. Knowledge of working procedures. Knowledge on capturing data., collecting statistics and operating a computer. Facilitation Skills. Decision-making Skills. Computer Literacy. Analytical Skills. Time Management Skills. Teamwork Skills. Problem Solving skills. Leadership Skills. Communication Skills. The ideal candidate must be proactive, innovative, honest, have integrity, be reliable, committed, professional and punctual. He/she must be an innovative thinker and have the ability to negotiate and interpret and apply policy and legislation.
<u>DUTIES</u>	:	Log NaTIS and eye test system calls for the province. Maintain NaTIS templates for users in the province. Update user records and maintain a filing system. Provide general administration support services within the component.
<u>ENQUIRIES NOTE</u>	:	Ms C Reddy Tel No: (033) 395 1800 It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/218</u>	:	<u>ROAD WORK FOREMAN (X8 POSTS)</u>
<u>SALARY CENTRE</u>	:	R237 453 per annum (Level 05) Pietermaritzburg Region: Cost Centre, Ixopo: KZ5a1/5a2 Team 5 Ref No: DOT 197/2026) (X1 Post) Ladysmith Region:

	Cost Centre, Newcastle Ref No: DOT 198/2026 (X3 Posts)
	Cost Centre, Estcourt Ref No: DOT 199/2026 (X4 Posts)
<u>REQUIREMENTS</u>	: NQF Level 3 (Grade 11) / A National Certificate in Construction; plus A minimum of 3 years road work maintenance experience, plus A valid driver's licence (Minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of maintenance manuals, safety regulations and the costing system. Knowledge of general procedures. Knowledge of weekly work and plant returns. Knowledge of the service delivery programme. Knowledge of departmental reporting structure including transportation committees. Knowledge of legislation/policies and procedures pertaining to Public Sector. Knowledge of disciplinary procedures. Knowledge of EPMDS. Planning and organisational skills. Ability to learn, understand and apply. Problem solving skills. Supervisory skills. Communication skills. Numeracy skills. Computer literacy. The ideal candidate should be responsible, punctual, conscientious and receptive to suggestions and ideas. He/she should be efficient have empathy, cultural awareness and also be able to comply to code of conduct and to work as part of a team.
<u>DUTIES</u>	: Support road construction and/or maintenance work through, inter alia, the following: Construction of culvert and side drains. Erect and maintain steel guardrails and gabions. Construction of road earth and layer works. Clean and maintain roads, sidewalks and resting areas (verge maintenance). Surfacing and pothole patching. Road fencing and pipe laying. Setting of road markings/signs. Install roads signs and barricade the work area. Supervise activities in respect of road construction and/or maintenance work through inter alia the following: Application of safety and precautionary measures. Conduct Inspections. Exercise control over tools, supplies and other equipment. Allocate tasks and oversee work performance. Maintenance of equipment. Co-ordinate the blading program. Exercise control over traffic accommodation.
<u>ENQUIRIES</u>	: Ms G Hlabisa (Pietermaritzburg) Tel No: (033) 392 6600 Ms TP Nkosi (Ladysmith) Tel No: (036) 638 4400
<u>NOTE</u>	: It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/219</u>	: <u>DATA CAPTURER: SOCIAL DEVELOPMENT REF NO: DOT 200/2026</u> (Development Directorate)
<u>SALARY CENTRE REQUIREMENTS</u>	: R201 093 per annum (Level 04) : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg : A Senior Certificate / National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Ability to capture data. Knowledge of collecting statistics. Understanding of customer care basis. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Understanding of administrative office practices. Knowledge of clerical duties and practices. Computer literacy (Microsoft Word, Excel, PowerPoint). Planning skills. Communication skills (verbal and written). Organizational skills. Interpretation skills. Time management skills. The ideal candidate should be able to work in a team, be diplomatic, innovative, creative, resilient and reliable.
<u>DUTIES</u>	: Render data capturing services to the Development Directorate. Update registers and statistics. Keep and maintain records and files. Provide information to components.
<u>ENQUIRIES</u>	: Ms T Ncayiyane Tel No: (033) 355 8082
<u>NOTE</u>	: It is the intention of this Department to consider equity targets when filling this position.
<u>POST 29/220</u>	: <u>TRADESMAN AID REF NO: DOT 201/2026</u>
<u>SALARY CENTRE</u>	: R170 226 per annum (Level 03) : Durban Region: Regional Office, Durban Ground Survey, Durban
<u>REQUIREMENTS</u>	: Grade 10 / Junior Certificate; plus A minimum of 6 months trade related experience. Knowledge, Skills and Competencies Required: Ability to use electrical and hand tools. Good interpersonal, communication and organizational skills. Ability to work independently.
<u>DUTIES</u>	: Provide assistance in the maintenance of facilities, grounds, vehicles and equipment. Repair, clean, service and safe keeping of equipment and tools according to standards.

<u>ENQUIRIES</u>	:	Ms S Mthethwa Tel No: (031) 700 2222
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/221</u>	:	<u>HANDYMAN REF. NO. DOT 202/2026 (X5 POSTS)</u>
<u>SALARY</u>	:	R170 226 per annum (Level 03)
<u>CENTRE</u>	:	Ladysmith Region: Cost Centre, Estcourt
<u>REQUIREMENTS</u>	:	ABET; plus, A valid driver's licence (Minimum code B). Knowledge, Skills and Competencies Required: Knowledge of clerical duties, switchboard duties, registry duties, practices as well as the ability to capture data, operate computer and collecting statistics, Knowledge and understanding of the legislative framework governing the Public Service, Knowledge of working, storage and retrieval procedures in terms of the working environment, Understanding of work in registry, Ability to interpret legislation / policies, Computer skills, Interpersonal skills, Ability to work in a team, Ability to learn and apply, Planning and organisational skills, Analytical and innovative thinking skills, Problem solving skills, Verbal and written communication skills, The ideal candidate should be responsible, punctual, honest, accurate, reliable, loyal, innovative, be neat and tidy, adhere to Batho Pele principles and comply with code of conduct.
<u>DUTIES</u>	:	Building maintenance. Administrative processors. Operation of tools and equipment. Safety and training.
<u>ENQUIRIES</u>	:	Ms T Nkosi Tel No: (036) 638 4400
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling this position.
<u>POST 29/222</u>	:	<u>DRIVER OPERATOR (EARTHMOVING AND NON-EARTHMOVING EQUIPMENT) (X35 POSTS)</u>
<u>SALARY</u>	:	R170 226 per annum (Level 03)
<u>CENTRE</u>	:	Pietermaritzburg Region: Cost Centre: Ixopo: Blacktop Team (Underberg) Ref No: DOT 203/2026 (X1 Post) Betterment Team (Umzimkhulu) Ref No: DOT 204/2026 (X1 Post) Maintenance Team (Matatiele) Ref No: DOT 205/2026 (X1 Post) Grader Team (Umzimkhulu) Ref No: DOT 206/2026 (X1 Post) Cost Centre, Pietermaritzburg: Drainage/betterment Team (Cedara) Ref No: DOT 207/2026 (X1 Post) Betterment Team (New Hanover)) Ref No: DOT 208/2026 (X1 Post) Durban Region: Cost Centre, Metro: Grader Team (Inanda) Ref No: DOT 209/2026 (X1 Post) Grader Team (Mount Edgecombe) Ref No: DOT 210/2026 (X1 Post) Ladysmith Region: Cost Centre, Estcourt Ref No: DOT 211/2026 (X14 Posts) Cost Centre, Dundee Ref No: DOT 212/2026 (X11 Posts) Cost Centre, Newcastle Ref No: DOT 213/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	Grade 10 certificate (NQF level 2); plus a valid Driver's Licence Code EC with PrDP and Operating Certificate / Departmental Competency Pink card for specialised equipment; plus Five (5) years' driving and operating specialized equipment experience. Knowledge, Skills and Competencies Required: Communication skills. Ability to read and write. Good eyesight. Teamwork. Skills in the operation of the equipment. Physical inspection of vehicles and the ability to interpret instructions for proper use of all controls for safe operation of vehicles. Interpret and follow operating manuals, maintenance manuals and service charts.
<u>DUTIES</u>	:	Perform activities in respect of operation through inter alia the following: Operating specialized equipment; Load and offload goods/ equipment; Inspection and maintenance of equipment and report defects; Keep log sheets of vehicles and machineries; Application of safety and precautionary measures; Cleaning and lubrication of machinery equipment; Grading of gravel roads and re-ravelling/ shoulder maintenance. Render driving services, perform activities in respect of operation through inter alia the following: Transportation of work teams and materials / equipment; Detect and repair minor mechanical problems on the vehicles and take steps to have it repaired (check level and condition of oil, fuel, tyres and water); Inspection of the

		vehicle/ equipment and report defects; Complete vehicle logbook, trip authorization for the vehicle.
<u>ENQUIRIES</u>	:	Ms T Nkosi (Ladysmith) Tel No: (036) 638 4400 Ms G Hlabisa (Pietermaritzburg) Tel No: (033) 392 6600 Ms S Mthethwa (Durban) Tel No: (031) 700 2222
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions. Candidates will be subjected to practical assessment.
<u>POST 29/223</u>	:	<u>ROAD WORKER (X99 POSTS)</u>
<u>SALARY CENTRE</u>	:	R170 226 per annum (Level 03) Durban Region:
		Cost Centre, Metro: Blacktop Team (St Helier) Ref No: DOT 214/2026 (X1 Post) Drainage Team (Northdene) Ref No: DOT 215/2026 (X1 Post) Periodical Maintenance Gravel Team (Northdene) Ref No: DOT 216/2026 (X1 Post)
		Cost Centre, Port Shepstone: Grader Team (Port Shepstone South) Ref No: DOT 217/2026 (X1 Post) Pietermaritzburg Region:
		Cost Centre, Ixopo: Grader Team 2 (Ixopo) Ref No: DOT 218/2026 (X1 Post) Signs Team (Umzimkhulu) Ref No: DOT 219/2026 (X1 Post) Maintenance Team (Matatiele) Ref No: DOT 220/2026 (X1 Post)
		Ladysmith Region: Regional Office, Ladysmith Ref No: DOT 221/2026 (X1 Post) Cost Centre, Estcourt Ref No: DOT 222/2026 (X70 Posts) Cost Centre, Dundee Ref No: DOT 223/2026 (X19 Posts) Cost Centre, Newcastle Ref No: DOT 224/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	NQF Level 1 or 2 (Abet level 2 certificate or equivalent). Knowledge, Skills and Competencies Required: Job knowledge. Communication skills. Interpersonal relation skills. Flexibility. Teamwork. Accuracy. Skills in the aptitude of figures. Computer literacy. Planning and organising skills. Good verbal and written communication skills.
<u>DUTIES</u>	:	Perform routine activities in respect of road maintenance and/or construction through inter alia the following: Construction of culvert and side drains. Erect and maintain steel guardrails and gabions. Construction of road earth and layer works. Clean and maintain roads, sidewalks and resting areas. Surfacing and pothole patching. Road fencing and pipe laying. Setting of road markings and studs. Install road signs, distance markers, and barricade the work area. Crushing of road material. Brush clearing and grass cutting.
<u>ENQUIRIES</u>	:	Ms T Nkosi (Ladysmith) Tel No: (036) 638 4400 Ms G Hlabisa (Pietermaritzburg) Tel No: (033) 392 6600 Ms S Mthethwa (Durban) Tel No: (031) 700 2222
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/224</u>	:	<u>CLEANER (X11 POSTS)</u>
<u>SALARY CENTRE</u>	:	R144 024 per annum (Level 02) Ladysmith Region:
		Cost Centre, Newcastle Ref No: DOT 225/2026 (X1 Post) Cost Centre, Estcourt Ref No: DOT 226/2026 (X8 Posts) Cost Centre, Dundee Ref No: DOT 227/2026 (X1 Post)
		Durban Region: Depot Team (Mount Edgecombe) Ref No: DOT 228/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	AET Level 4 / Grade 9. Knowledge, Skills and Competencies Required: Knowledge of cleaning procedures. Knowledge of refreshment provision. Knowledge of safety requirements attached to the duties of the post. Knowledge of service delivery programs. Knowledge of operating appliances. Ability to interpret and act on instructions. Ability to perform routine tasks. Ability to operate domestic appliances. Basic literacy and numeracy skills. The ideal candidate should be reliable, responsible, receptive to suggestions and ideas, polite and believe in honesty and integrity.
<u>DUTIES</u>	:	Preparing, serving tea & washing up after tea breaks. Vacuum/ sweep offices, empty and clean appliances. Clean toilets, lecture room block, windows and

		glass door. Mopping floors, wipe /dust walls & surfaces, empty rubbish bins. Polish floor.
<u>ENQUIRIES</u>	:	Ms XG Nxumalo (Ladysmith) Tel No: (036) 638 4400
		Ms S Mthethwa (Durban) Tel No: (031) 700 2222
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.
<u>POST 29/225</u>	:	<u>GROUNDSMAN (X8 POSTS)</u>
<u>SALARY</u>	:	R144 024 per annum (Level 02)
<u>CENTRE</u>	:	Ladysmith Region:
		Cost Centre, Newcastle Ref No: DOT 229/2026 (X1 Post)
		Ladysmith Regional Office Ref No: DOT 230/2026 (X1 Post)
		Cost Centre, Estcourt Ref No: DOT 231/2026 (X6 Posts)
<u>REQUIREMENTS</u>	:	AET Level 4 / Grade 9. Knowledge, Skills and Competencies Required: Knowledge of plants and gardening techniques. Knowledge of health and safety rules and regulations. Ability to handle a range of horticultural machinery, powered hand tools and appliances. Good communication skills, both written and verbal. Basic literacy and numeracy skills. Friendly personality with excellent interpersonal skills. The ideal candidate should be punctual, reliable, responsible, teamwork orientated, honest and have integrity.
<u>DUTIES</u>	:	Maintain premises and surroundings: Clean premises and surroundings. Empty dirt bins. Maintain the garden: Watering the garden. Prune and trim flowers and trees. Mow the grass. Remove weeds and garden refuse. Apply insecticides. Cultivate the soil for trees and flowers. Maintain gardening equipment and tools: Detect and report malfunctioning of garden equipment and tools. Repair minor defects of gardening equipment and tools.
<u>ENQUIRIES</u>	:	Ms XG Nxumalo Tel No: (036) 638 4400
<u>NOTE</u>	:	It is the intention of this Department to consider equity targets when filling these positions.