

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

The Department of Public Works and Infrastructure is a merit based and equal opportunity employer. The intention is to embed excellence and diversity in the Public Service through the filling of these posts and with persons whose appointment will drive the vision of the department to turn South Africa into a construction site, and to use public assets for public good. Women and People with disabilities are encouraged to apply.

**CLOSING DATE**

: 11 September 2026 at 16H00

NOTE

: Applications must be submitted on the prescribed Z83 application form (obtainable from any Public Service Department or on the DPSA website link: <https://www.dpsa.gov.za/newsroom/psvc/>, which must be signed, initialled and dated by the applicant, and must be accompanied by a detailed curriculum vitae (CV) only. Candidates are not required to submit certified copies of qualifications and related documents on application. Only shortlisted candidates will be required to submit certified copies of qualification and other related documents on or before the date of interview, which should not be older than six months. Should an application be submitted using incorrect/old Z83 application form, such an application will be disqualified. Further take note of the following on completion of Z83 application form: PART A and PART B must be fully completed. PART C - PART G: Noting that there is a limited space provided applicants may refer to CV or indicate. This will be acceptable as long as the CV has been attached and provides the required information. Page 1 of the Z83 application form must be initialled and page 2 signed and dated by the applicant. Failure to comply with the above instructions may result in an application being disqualified. Applicants applying for more than one advertised post must submit separate Z83 application forms and CVs in respect to each post being applied for. Should an application be received where an applicant has applied for more than one posts on the same Z83 application form, the applicant will be considered for the first post indicated on the Z83 application form only. Applications will be received via post/courier services, hand deliveries or email. Late applications will not be considered. Regulation 57 (c) and 67 (9) of the Public Service Regulations 2016, as amended, requires the executive authority to ensure that he or she is fully satisfied of the claims being made and the finalisation of Personnel Suitability Checks in order to verify claims and check the candidate for purpose of being fit and proper for employment, respectively. Shortlisted candidates must be willing to undergo normal vetting and verification processes. Note: It is the responsibility of all applicants to ensure that foreign qualifications are evaluated by SAQA. Due to large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to shortlisted candidates only. Should you not have heard from us within three months from the closing date, please regard your application as unsuccessful. Entry level requirements for SMS posts: in terms of the Directive on Human Resource Management and Development on Public Service Professionalisation Volume 1 a requirement for appointment into SMS posts is the successful completion of the Senior Management Pre-Entry programme as endorsed by the National School of Governance (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Note: For emailed applications, please submit a single PDF document or one attachment per application to the email address designated on the specific position. Kindly note that the emailed applications and attachments should not exceed 15MB. It remains the candidate's responsibility to ensure that their application is successfully submitted using the required single pdf

document. Encrypted document will not be accepted. All though an email application option is available, applicants are encouraged to hand deliver their application. IMPORTANT: Applicants must submit a separate application for each post applied for, clearly indicating the correct reference number and post title on each application. Applicants who apply for more than one post must submit a separate application for each post. Failure to comply with this requirement may result in the application not being considered.

MANAGEMENT ECHELON

<u>POST 29/107</u>	:	<u>CHIEF DIRECTOR: CONSTRUCTION MANAGEMENT REF NO: 2026/304 (X2 POSTS)</u>
<u>SALARY</u>	:	R1 554 696 per annum, (Total package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Head Office (Pretoria)
<u>REQUIREMENTS</u>	:	A minimum of NQF 7 in Engineering/ Built Environment or related field of study as recognised by the SAQA. A minimum of 5 years' experience at a senior managerial level in built environment and or construction management. Registration as a Professional Construction Project Management with the SACPCMP. Knowledge: Construction best practice, Project Management, Extensive knowledge of all engineering aspects of the building and construction environment, Public Finance Management Act, Occupational Health and Safety Act, Supply Chain Management, Contract Management. Skills: Decision making, Team leadership, Analytical skills, Creativity, Self-management, financial management, Customer focus and responsiveness, Communication, Computer literacy, Planning and organising, Conflict management, People management, Negotiation skills, Problem solving and analysis, Change management, Innovation, Strategic capability and leadership. Personal Attributes: Project management skills, principles and methodologies, Project and professional judgement, Computer-aided engineering and project applications, Project design and analysis knowledge, Project operational communication, Process knowledge and skills, Maintenance skills and knowledge, Mobile equipment operating skills, Legal and operational compliance, Research and development, Creating high-performance culture, technical consulting. Willing to adapt work schedule in accordance with professional requirement.
<u>DUTIES</u>	:	Oversee the management of construction or refurbishment projects Construction Management Methodology: Oversee final review and approvals or audits on project designs according to design principles or theory. Ensure effective design efforts and integration across disciplines to ensure seamless integration with current technology. Manage the execution of project management strategy through the provision of appropriate structures, systems and resources. Ensure that project standards, specifications and service levels according are set to departmental objectives to ensure optimum operational availability. Monitor project management efficiencies according to organisational goals to direct or redirect project services for the attainment of organisational objectives. Manage and control project budget and expenditure. Oversee the management of construction management guidelines, processes, standards and strategies: Identify construction management trends and opportunities for businesses processes improvement. Approves recommendations for changes and improvements to existing construction management guidelines, standards, policies and procedures. Oversee the implementation of guidelines, standards, policies, procedures and strategies and related prescripts. Ensure the development and implementation of support tools. Monitor the implementation and ensure compliance with applicable policies and legislation. Ensure the implementation of sound effective and efficient internal control system. Ensure structuring of the project's delivery model along IDIP & IDMS methodologies: Business model definition and documentation. Develop new business process, standard operating procedures, new service level standards, and system automation. Re-arranging the resources to service the new processes adequately. Structuring of current professional teams into portfolio arrangements. Re-engineering of business processes and delegations and implementation of insourcing strategies. Develop sustainable design guidelines to form the basis for future design solutions and construction technology as informed by DPW Green Building Policy. Manage the Chief Directorate: Establish and maintain

		appropriate internal controls and reporting systems in order to meet performance expectations. Develop and manage the operational plan of the Chief Directorate and report on progress as required. Manage performance and development of employees. Establish, implement and maintain efficient and effective communication arrangements. Compile and submit all required administrative reports. Quality control of work delivered by employees. Monitor the budget and expenditures for the Chief Directorate.
<u>ENQUIRIES</u>	:	Mr S Mdakane at (082) 929 9885
<u>APPLICATIONS</u>	:	Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment26-65@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms NP Mudau
<u>POST 29/108</u>	:	<u>DIRECTOR: MECHANICAL ENGINEERING REF NO: 2026/305</u>
<u>SALARY</u>	:	R1 317 384 per annum, (Total package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Head Office (Pretoria)
<u>REQUIREMENTS</u>	:	A minimum of NQF 7 in Mechanical Engineering as recognised by the SAQA. A minimum of 5 years' experience at a middle or Senior managerial level in mechanical engineering field. Registration as a Professional Engineer (Mechanical) with the Engineering Council of South Africa. Knowledge: Mechanical Engineering best practice. Extensive knowledge of all mechanical engineering aspects of the building and construction environment, Public Finance Management Act, Occupational Health and Safety Act, Supply Chain Management, Contract Management. Skills: Ability to undertake critical review/analysis and provide technical advice, Ability to maintain integrity of confidential information, financial administration, Effective verbal communication, Advanced technical report writing, Numeracy, Computer literacy, Organisation and planning, Relationship management, Programme and project management, Problem solving skills, Decision making skills, Motivational skills, Negotiation skills. Personal Attributes: Analytical thinking, Innovative, Creative, Solution orientated – ability to design ideas without direction, Ability to work under stressful situations, Ability to communicate at all levels, People orientated, Reliable, highly motivated. Willing to adapt work schedule in accordance with professional requirement.
<u>DUTIES</u>	:	Manage the development, implementation and maintenance of mechanical engineering related policies, guideline and professional standards: Develop evaluation criteria that will serve to measure progress and effectiveness of departmental mechanical engineering operations. Develop and maintain professional best practice parameters and quality standards and manuals and guideline on professional standards. Monitor and ensure the implementation and continuous adherence to policies and procedures, as well as professional and industry-specific standards and regulations. Provide technical consulting services for the operation on engineering related matters to minimize possible engineering risks. Manage the design, planning and implementation of engineering projects: Perform audits on engineering designs and approve according to design principles or theory. Manage design efforts and integration across disciplines to ensure seamless integration with current technology. Analyse technology, resources and market demand, to plan and assess the feasibility of projects. Oversee production, quality assurance, quality control, testing and maintenance as required. Verify compliance with plans, industry and project standards, building codes, legal requirements and more. Monitor progress against project schedules and budgets and recommend allocation of resources as required to accomplish goals. Manage the maintenance of engineering operational effectiveness: Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels to ensure optimum operational availability. Monitor maintenance efficiencies according to departmental goals to direct or redirect engineering services. Manage mechanical engineering operations budget: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Manage the commercial value add of the discipline-related programmes and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organizational principles. Allocate, control

and monitor expenditure according to budget to ensure efficient cash flow management. Manage the Directorate: Establish and maintain appropriate internal controls and reporting systems in order to meet performance expectations. Develop and manage the operational plan of the Directorate and report on progress as required. Manage performance and development of employees. Establish, implement and maintain efficient and effective communication arrangements. Compile and submit all required administrative reports. Quality control of work delivered by employees. Monitor the budget and expenditures for the Directorate.

<u>ENQUIRIES</u>	:	Mr S Mdakane at (082) 929 9885
<u>APPLICATIONS</u>	:	Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment26-66@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms NP Mudau
<u>POST 29/109</u>	:	<u>DIRECTOR: MARKETING AND PUBLIC RELATIONS REF NO: 2026/306</u>
<u>SALARY</u>	:	R1 317 384 per annum, (all-inclusive package), (total package to be structured in accordance with the rules of the Senior Management Services).
<u>CENTRE</u>	:	Head Office: Pretoria
<u>REQUIREMENTS</u>	:	A minimum of NQF 7 in Journalism, Public Relations, Marketing or related field of study as recognised by the SAQA. A minimum of 5 years' experience at a middle or Senior managerial level in the relevant field. Knowledge: Marketing and communications, Extensive knowledge of department strategic objective, In-depth knowledge of Government Communication processes, Extensive knowledge of Departments Communication processes and policies, Extensive knowledge about the dynamics of South African media, In-depth knowledge of government protocol processes, Development and implementation of strategies, Public Finance Management Act, Supply Chain Management, Office Management, Structure and functioning of the Department. Skills: Advanced marketing skills, Language proficiency, Advanced report writing, Organising and planning, Computer utilisation, Policy formulation, Planning and organising, Negotiation skills, Advanced communication (verbal and written), Advanced interpersonal and diplomacy skills, Time management, Decision making skills, Conflict management, Motivational skills, Influencing skills, Programme and management skills. Personal Attributes: Team player, Innovative, Creative, Resourceful, Energetic, Ability to meet tight deadlines whilst delivering excellent results, Ability to communicate at all levels, particularly at an executive level, Able to establish and maintain personal networks, Trustworthy, Assertive, Hardworking, highly motivated, Ability to work independently. Willing to adapt work schedule in accordance with professional requirement; Willing to travel.
<u>DUTIES</u>	:	Manage the development and implementation of marketing and public relations policies and strategies: Undertake research on the latest developments in professional guidelines, legislations and standards. Manage benchmarks with various institutions for marketing and public relations best practices. Lead the development and execution of comprehensive marketing and public relations strategies. Ensure that all marketing and public relations policies, guidelines and standards are developed in line with applicable prescripts and are aligned to the Department's strategic objective. Monitor the implementation and ensure compliance with applicable policies and Directives. Evaluate marketing and public relations strategies and processes in order to continually improve them. Oversee the coordination of the departments marketing to enhance awareness and public relations: Oversee the planning of marketing and public relations campaigns. Manage the coordination of marketing and public relations surveys and analysis of the department's public image and reputation. Manage the use of corporate advertising to establish maintain departments' corporate identity in the public domain. Oversee the production of marketing and public relations written and visual communication material. Ensure documents and marketing materials are current, accurate and properly reflect the department's brand and desired message. Manage the coordination of all departmental and Ministers Public Participation Programmes (MPPP). Manage the building of the department's corporate identity and work on maintaining a positive image: Establish and maintain sound stakeholder relations. Respond to requests for information release with regard to marketing and public relations. Oversee the promotion the department's image through public participation at special publicity events and exhibitions. Manage the development of programs to

maintain positive public and stockholder views of the department's agenda and accomplishments. Ensure brand compliance as per the corporate identity guidelines. Manage the corporate identity promotional materials. Provide advice to stakeholders on corporate identity guidelines. Manage the Directorate: Establish and maintain appropriate internal controls and reporting systems in order to meet performance expectations. Management of performance and development. Establish, implement and maintain efficient and effective communication arrangements. Develop and manage the operational plan of the directorate and report on progress as required. Compile and submit all required administrative reports. Serve on transverse task teams as required. Quality control of work delivered by employees. Manage and monitor the budget and expenditure for the directorate. Quality control of work delivered by employees.

<u>ENQUIRIES</u>	:	Mr S Mdakane at (082) 929 9885
<u>APPLICATIONS</u>	:	Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment26-67@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms NP Mudau
<u>POST 29/110</u>	:	<u>DIRECTOR: REAL ESTATE MANAGEMENT SERVICES REF NO: 2026/307</u>
<u>SALARY</u>	:	R1 317 384 per annum, (all-inclusive package), (total package to be structured in accordance with the rules of the Senior Management Services).
<u>CENTRE</u>	:	Kimberly Regional Office
<u>REQUIREMENTS</u>	:	A Minimum of NQF 7 degree in Real Estate/Property Studies, Immovable Asset Management or Built Environment (e.g., Urban/Town Planning, Quantity Surveying, Construction Management) as recognised by SAQA. A minimum of 5 years' experience at a middle or Senior managerial level in Real Estate Management. (An NQF 8 qualification or higher in the above fields will serve as an added advantage). Knowledge: Knowledge of Public Finance Management Act, Government Budget systems and procedures, Government Financial Systems, Financial administration; Procurement directives and procedures; Programme and project planning; Real Estate Management; State Land Disposal Act; Market research; Property economics; Reporting procedures. Skills: Planning and organizing; Problem solving; Interpersonal and diplomacy; Ability to conduct research and gathering of information; Ability to work on specific timeframes; Report writing; Management skills; Numeric skills; Decision making; Project management skills; Effective communication. Personal Attributes: Creative; Dedicated; Approachable; Hard-working; Trustworthy; Ability to communicate at all levels. Analytical thinking. Willing to adapt work schedule in accordance with professional requirements and compelling circumstances.
<u>DUTIES</u>	:	Manage the implementation and monitoring of real estate management guidelines, processes, standards and strategies:- Undertake research on the latest developments in professional guidelines, legislations and standards. Identify real estate management trends and opportunities for businesses processes improvement. Make recommendations for changes and improvements to existing immovable asset management guidelines, standards, policies and procedures. Manage the implementation of guidelines, standards, policies, procedures and strategies and related prescripts. Ensure the development and implementation of support tools. Monitor the implementation and ensure compliance with applicable policies and legislation. Ensure the implementation of sound effective and efficient internal control system. Manage and ensure administration of leased property:- Manage the maintenance process and function ability of leased properties. Ensure effective administration and performance of buildings for client satisfaction. Manage property portfolios. Ensure that buildings are user-friendly and accessible. Establish and maintain sound client relationships. Manage acquisition and the disposal of states' fixed assets:- Establish availability of funds for client departments. Ensure optimal procurement practices for all properties Make findings regarding offices and procured accommodation. Manage and facilitate the process of identifying superfluous properties to be disposed. Manage the prioritisation of assets to be disposed. Develop and implement strategies to guide the disposal of state immovable properties. Establish the ownership of properties to be disposed. Ensure that all property disposals do not infringe with the National Land Reform Programme. Manage the transfer of ownership of immovable assets disposed. Ensure compliance to departmental policies on

disposal. Manage state properties (Including vacant land)-: Ensure effective and efficient utilisation of State property. Ensure proper maintenance of State property. Direct preparation of financial reports on status of property (e.g. occupancy rates). Monitor maintenance of vacant and unimproved state property. Ensure security for vacant properties. Supervise property maintenance operations. Ensure the implementation of reconditioning of unimproved properties. Manage the periodic inventory of building contents and property condition. Ensure completeness of contractual documentation for contractors. Monitor and ensure property compliance with local regulations and laws. Management of private tenants-: Manage private tenants occupying State-owned property. Supervise preparation processes of rental agreements. Ensure timeous collection of rates. Manage grievances related to rentals. Management of the Directorate-: Establish and maintain appropriate internal controls and reporting systems in order to meet performance expectations. Maintenance of discipline. Management of performance and development. Establish implement and maintain efficient and effective communication arrangements. Develop and manage the operational plan of the directorate and report on progress as required. Compile and submit all required administrative reports. Serve on transverse task teams as required. Quality control of work delivered by employees. Monitor the budget and expenditures on financial accounting directorate.

<u>ENQUIRIES</u>	:	Mr S Mdakane at (082) 929 9885
<u>APPLICATIONS</u>	:	Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment26-68@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms NP Mudau
<u>POST 29/111</u>	:	<u>DIRECTOR: USER DEMAND MANAGEMENT (X2 POSTS)</u>
<u>SALARY</u>	:	R1 317 384 per annum, (all-inclusive package), (total package to be structured in accordance with the rules of the Senior Management Services).
<u>CENTRE</u>	:	Head Office (Pretoria): Defence And Military Veterans Ref No: 2026/308A (X1 Post) Defence Ref No: 2026/308B (X1 Post)
<u>REQUIREMENTS</u>	:	A minimum of NQF 7 in Public Administration/Management, Business Administration, Law, Real Estate Management and Town and Regional Planning) as recognised by SAQA. A minimum of 5 years' experience at a middle or Senior managerial level in the relevant field. Committed to designated tasks. Knowledge: DPWI Asset Management Policies, Government Immovable Asset Management Act (GIAMA), Program and Project Management, Property Charter, Expropriation Bill, Land Development Act, Supply Chain Management Framework, Circulars, and Directives, Public Finance Management Act (PFMA), Treasury Regulations, referential Procurement Policy Framework Act, Broad-Based Black Economic Empowerment Act (B-BBEE), Occupational Health and Safety Act (OHSA), Public Service Act and Public Service Regulations and other relevant legislation, Real Estate Management. Skills: Strategic capability and leadership, People management and empowerment, Program and project management, Financial management, Change management, Client Orientation and Customer focus, Advanced interpersonal and diplomacy skills, Advanced report writing, Advanced communication, Language proficiency, Advanced Computer skills, Analytical thinking, Strategic planning, Conflict management, Problem identification and solving ability, Organising and planning, Decision making abilities, Motivational skills, Policy formulation. Personal Attributes: Ability to interact with clients and stakeholders in professional and knowledgeable manner, High ethical standards, Able to conduct operations with integrity and in a fair and reasonable manner, Ability to promote mutual trust and respect, Innovative and creative, Solution orientated – ability to design ideas without direction, People orientated, Hard-working and highly motivated, Ability to work effectively and efficiently under sustained pressure, Ability to meet tight deadlines whilst delivering excellent results. Willing to adapt work schedule in accordance with office requirements.
<u>DUTIES</u>	:	Manage the development, review and maintenance of User Demand Management policies, strategies and procedures: Manage the development, review, and maintenance of User Demand Management policies, strategies, and procedures, ensuring alignment with legislative prescripts and departmental strategic objectives. Contribute to the review and development

of policies, procedures, and governance frameworks, where necessary. Lead strategic interventions to address challenges in uniform policy implementation. Ensure that the Users Asset Management Plans (UAMPs) are developed in line with GIAMA and other relevant prescripts: Supervise the development, review, and submission of User Asset Management Plans (UAMPs) by User Departments to ensure compliance, while delivering ongoing support and technical guidance. Facilitate UAMP training, compilation of portfolio report to inform feasibility studies, property trend research, and risk mitigation measures. Escalate non-compliance in UAMP submission through formal executive channels. Manage the oversight of infrastructure planning and budgeting: Oversee user engagement in infrastructure budget meetings, re-allocations and allocation processes for current and upcoming financial years. Align infrastructure initiatives with client needs and departmental priorities through coordinated feasibility studies, trend research and risk mitigation plans. Ensure the timely processing and recommendation of Procurement Instructions (PIs) and Pre-Design Information Requests (PDIRs) based on Demand Management Plans, to support project feasibility and implementation. Analyse and resolve user demand issues promptly while monitoring and implementing measures to ensure efficient and effective service delivery. Manage client relationships and integrated planning and co-ordination: Lead the development and finalisation of service delivery standards and Service Level Agreements (SLAs) with client departments to formalize service commitments. Manage client engagement through portfolio reporting, bilateral forums, task teams, and oversight meetings, fostering strong collaborative relationships. Facilitate and direct accommodation needs assessments and feasibility studies, promoting alignment with government precinct development and Smart City principles to enhance client satisfaction and operational efficiencies. Manage the Directorate: Manage the Directorate's business plan deliverables, administrative budget monitoring, performance management of officials and quality assurance to ensure compliance with departmental and legislative requirements. Address audit and parliamentary queries, maintain risk registers, certify payments, and ensure timely submission of administrative documentation. Establish and maintain robust internal controls, reporting, and communication systems to meet performance expectations. Lead staff development and serve on transversal task teams.

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<u>APPLICATIONS</u>	:	Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or mail to: Recruitment26-69@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms NP Mudau
<u>POST 29/112</u>	:	<u>DIRECTOR: CONSTRUCTION PROJECT MANAGEMENT (REGIONS) REF NO: 2026/309</u>
<u>SALARY</u>	:	R1 317 384 per annum, (all-inclusive package), (total package to be structured in accordance with the rules of the Senior Management Services).
<u>CENTRE</u>	:	Pretoria Regional Office
<u>REQUIREMENTS</u>	:	A minimum of NQF Level 7 qualification in Built Environment or related field of study as recognised by SAQA. A minimum of 5 years' experience at a middle or Senior managerial level in built environment. Registration as a Professional Construction Project Management with the SACPCMP. Knowledge: Financial management, Contract management, Programme and project management, Information management, Public Finance Management Act, Technical knowledge of the built environment, Construction regulations, Political Environment, Procurement processes and systems, Occupational health and safety, financial administration processes and systems (WCS), PMBOK Guidelines. Skills: Management skills, Advanced report writing, Advanced communication, Analytical thinking, Strategic planning, influencing skills, Time management, Negotiation skills, Programme and project management skills, Organising and planning, Policy formulation, Decision making skills, Motivational skills, Advanced interpersonal and diplomacy skills. Personal Attributes: Ability to work effectively and efficiently under pressure, Ability to meet tight deadline whilst delivering excellent results, Ability to communicate at all levels, participate at an executive level, Able to establish and maintain personal networks, Ability to work independently. Willing to adapt work schedule in accordance with professional requirement.

DUTIES

: Manage the implementation and monitoring of construction management guidelines, processes, standards and strategies: Identify construction management trends and opportunities for businesses processes improvement. Make recommendations for changes and improvements to existing construction management guidelines, standards, policies and procedures. Ensure compliance with project progresses approved programs and relevant framework. Ensure the development and implementation of support tools. Ensure the implementation of sound effective and efficient internal control system. Design and ensure implementation of project management methodologies for the projects` life cycle. Manage the implementation and compliance of projects-Provide inputs to client departments on conceptualisation of special major projects. Manage the project change management process. Manage service level agreements. Ensure the final design conforms to the departmental quality standards and client requirements. Provide technical advice on special projects and other related matters and maintain relations with stakeholders. Manage the process of appointment of service providers/contractors. Oversee the contract management services for construction projects. Manage the implementation and coordination of RAMP projects-Manage the design, planning, documentation processes and milestones of the projects. Provide strategic and technical support to RAMP activities. Ensure the implementation of RAMP in Regional Offices. Manage the co-ordination of special projects in Regional Offices. Develop a holistic maintenance on RAMP programmes. Manage construction projects operations budget: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Manage the commercial value add of the discipline-related programmes and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organizational principles. Allocate, control and monitor expenditure according to budget to ensure efficient cash flow management. Manage the Directorate: Establish and maintain appropriate internal controls and reporting systems in order to meet performance expectations; Develop and manage the operational plan of the Directorate and report on progress as required; Manage performance and development of employees; Establish, implement and maintain efficient and effective communication arrangements; Compile and submit all required administrative reports; Quality control of work delivered by employees; Monitor the budget and expenditures for the Directorate.

**ENQUIRIES
APPLICATIONS**

: Mr S Mdakane at (082) 929 9885
: Head Office Applications: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment26-70@dpw.gov.za
: Ms NP Mudau

FOR ATTENTION**OTHER POSTS****POST 29/113**

: **DEPUTY DIRECTOR: REAL ESTATE MANAGEMENT SERVICES REF NO: 2026/310**

SALARY

: R1 101 468 per annum, (all-inclusive salary package to be structured in accordance with the rules of the middle management service)

**CENTRE
REQUIREMENTS**

: Polokwane Regional Office
: A minimum of three-year tertiary qualification (NQF Level 06) / National Diploma in Property Valuations, Property Management, Real Estate, LLB, Town & Regional Planning. Appropriate experience in property industry at a Junior Management /Assistant Director equivalent level in Real Estate Management. Knowledge and understanding of PFMA, Property related Acts and other property laws and local regulations. Town planning experience or knowledge. Good financial skills, proven budgeting ability. Knowledge of building inspections and valuation methods and the real estate market and its trends. Analytical ability. Strong written and verbal communication skills and good interpersonal skills. Computer literacy. Valid driver's licence.

DUTIES

: Implement and maintain acquisitions and leasing; utilisation and contract and property disposals policies, procedures, frameworks, delegations and ensure compliance thereof. Coordinate the property acquisition process in line with the approved acquisition framework. Facilitate and manage the lease administration process for private and leasehold portfolios. Ensure the optimal

		utilisation of state properties. Manage the release process of surplus land parcels to achieve Government Land Reform objectives. Ensure effective and efficient state property information management. Management of the component-: Establish and maintain appropriate internal controls and reporting systems in order to meet performance expectations; Maintenance of discipline; Management of performance and development; Establish and maintain stakeholder relations. Develop and manage the operational plan of the directorate and report on progress as required; Compile and submit all required administrative reports; Serve on transverse task teams as required; Quality control on reports submitted by other sub-directorates; Provide financial management support. Participate and co-ordinate financial inputs to the departmental Annual Financial Statements.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. Tlou Manamela Tel No: (015) 293 8024
	:	Polokwane Regional Office: Polokwane Regional Office Applications: The Regional Manager, Department of Public Works Private Bag X9469, Polokwane, 0700 or Hand deliver at 78 Hans van Rensburg Street, Old Mutual Building, 1st Floor, Polokwane or email to: RecruitPLK26-24@dpw.gov.za
<u>FOR ATTENTION</u>	:	Mr. NJ Khotso
<u>POST 29/114</u>	:	<u>JUNIOR DEVELOPER ICT REF NO: 2026/311</u>
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Head Office (Pretoria)
<u>REQUIREMENTS</u>	:	A minimum of three-year tertiary qualification (NQF Level 06) / National Diploma in Information Technology or equivalent qualifications. Relevant years of experience in systems analysis, software development, and software testing. Database knowledge of Oracle, MS SQL, MySQL and Spring boot Java framework. Desirable knowledge and understanding of two or more of the following programming languages are required: C/C++, Visual Basic, C#, Java, XML, Angular and any BI reporting tool. Computer literate. Ability to think innovatively and adapt to different approaches to systems/applications. Ability to work under pressure. Analytical and problem-solving skills. Good verbal and written communication. Interpersonal, Planning and organizational skills. Integrity and honesty.
<u>DUTIES</u>	:	Analyse and implement new requirements. Develop future application systems. Ensuring quality of delivered solution. Troubleshooting, debugging, maintain and customize existing application systems. Provide technical support. Compiling and assessing user feedback to improve software performance. Developing technical documentation to guide future software development projects. Participate in ICT projects, system upgrades, and digital transformation initiatives. Apply the legislative requirement of the directorate on updating the applications as per required guidelines.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. K Nekhumbe Tel No: (012) 406 1738
	:	Head Office: The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria or email to: Recruitment26-71@dpw.gov.za
<u>FOR ATTENTION</u>	:	Ms N.P Mudau
<u>POST 29/115</u>	:	<u>ADMIN OFFICER: NATIONAL YOUTH SERVICE (EPWP) REF NO: 2026/312</u>
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Durban Regional Office
<u>REQUIREMENTS</u>	:	A minimum of three-year tertiary qualification (NQF Level 06) / National Diploma in Public Administration or related qualification. Appropriate years of working experience in the administration field. Valid driver's license. Knowledge: labour Intensive Construction Methods. Labour-intensive construction methods. National Youth Service. Skills: Analytical thinking. Computer literacy. Effective communication (verbal and written). Project Administration. Programme & Programme Management skills. Problem solving skills. People Management. Personal Attributes: Resourceful. Creative. People orientated. Trustworthy. Assertive. Hard-working. Self-motivated. Ability to work independently.
<u>DUTIES</u>	:	Provide Administrative support system for internal and external stakeholder management in the Unit. Participate in regional bid specification and evaluation committees to provide guidance and ensure adherence to EPWP compliance requirements. Prepare logistics for the recruitment and exit of NYS learners.

		Compile and communicate training needs identified for NYS learners. Develop and maintain accurate database of beneficiaries' records. Prepare status reports on project information received. Prepare minutes of meetings held with internal and external stakeholders. Conduct project site visits for monitoring and data collection. Prepare logistics for EPWP workshops and graduation ceremonies. Participate in capacity building workshops to ensure compliance to EPWP requirements. Manage and continuously improve EPWP reporting and data integrity. Compile project data according to reporting standards for capturing on the EPWP Reporting System. Submit monthly progress reports. Maintain Files records for audit purposes. Provide financial administration support services. General supervision of employees.
<u>ENQUIRIES</u>	:	Mr S Simelane Tel No: (031) 3147357
<u>APPLICATIONS</u>	:	Durban Regional Office: Durban Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X54315, Durban, 4000. Hand Deliver at Corner Dr Pixley Kasem and Samora Machel Streets Durban or email to: RecruitDBN26-12@dpw.gov.za
<u>FOR ATTENTION</u>	:	Mrs NS Nxumalo
<u>POST 29/116</u>	:	<u>CLEANER REF NO: 2026/313</u>
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Bloemfontein Regional Office (Brandfort Magistrate Court)
<u>REQUIREMENTS</u>	:	A minimum of ABET level 4. No experience required. Ability to read and write. Good interpersonal skills. Basic communication and literacy skills. Ability to perform routine cleaning tasks. Knowledge of cleaning materials and equipment will be an advantage. Previous practical cleaning services activities knowledge will be an added advantage.
<u>DUTIES</u>	:	Clean toilets, basins, and wall tiles. Empty and wash dustbins. Sweep passages, offices, and floors. Scrub, mop, and polish floors. Dust and polish furniture. Clean windows, doors, and walls. Vacuum and wash carpets. Keep storerooms clean and tidy.
<u>ENQUIRIES</u>	:	Ms. L. Molelekoa Tel No: (051) 408 7314 / Ms. N Nkonyana Tel No: (051) 408 7353
<u>APPLICATIONS</u>	:	Bloemfontein Regional Office: The Regional Manager: Department of Public Works, P/Bag X20605, Bloemfontein, 9300 or Hand delivered 18 President Brand Street, Bloemfontein 9300 or email to: RecruitBLOEM26-30@dpw.gov.za
<u>FOR ATTENTION</u>	:	Mr T Mosia or Mr. T Mofokeng