

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HUMAN SETTLEMENTS**

Free State Provincial Government is an equal opportunity affirmative action employer. We intend to promote representatively (race, gender and disability) in the Province through the filling of these posts, and candidates whose appointment/promotion/transfer will promote representatively will receive preference.

APPLICATIONS

: Addressed to Head: Human Resource Management Directorate, Human Settlements. P.O. Box 247, Bloemfontein 9300. Physical applications must be hand-delivered as follows:

Bloemfontein – Submit at the foyer of OR Tambo House, St. Andrews Street, Bloemfontein.

Centre: Qwaqwa – Submit at Human Settlements Offices, Mampoi Street, Phuthaditjhaba, Qwaqwa.

Sasolburg – Submit at Mora Investments House, Erf 15, Fichard Street, Sasolburg.

Welkom – Submit at Human Settlements Offices, Kopano Complex, 312 Long Road, Welkom.

Applications must be placed in the appropriately marked box at Security of the respective buildings. No applications will be accepted by staff in the offices in the building. Candidates may also apply via email at recruit@fshs.gov.za (please specify the post name and reference number in the subject line). Candidates who applied in the previous advert that was withdrawn are encouraged to apply again.

CLOSING DATE

: 21 August 2026, Time: 16H00

NOTE

: Directions to applicants: All applications must be submitted on a NEW Z83 form, which can be downloaded from the internet at www.dpsa.gov.za/dpsa/vacancies.asp or obtained from any Public Service Department, and should be accompanied by a recent comprehensive CV only; contactable referees (telephone numbers and email addresses must be indicated). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview, following communication from Human Resources Management. Each application form must be fully completed, duly signed and initialed by the Applicant. The application must indicate the correct Job title, the office where the position is advertised, and the Reference number as stated in the advert. Failure by the applicant to fully complete, sign, and initial the application form will result in the disqualification of the application during the selection process. Applications on the old Z83 will, unfortunately, not be considered. Should you be in possession of foreign qualification/s, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Applications that do not comply with the above-mentioned requirements will not be considered. Suitable candidates will be subjected to a personnel suitability check (criminal record, financial checks, qualification verification, reference checks and employment verification). Correspondence will be limited to short-listed candidates only. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make any appointment(s) to the advertised post(s). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax. Failure to submit all the requested documents will result in the Application not being considered during the selection process. All successful candidates will be expected to enter into an employment contract of 24 months and a performance agreement within 3 months of appointment, as well as be required to undergo a security clearance three (3) months after appointment. NB: Applicants must be South African citizens originating and residing in the Free State, must be unemployed, and must have never participated in a Public Service Internship programme previously.

OTHER POSTS

<u>POST 27/159</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: INFORMATION TECHNOLOGY DISTRICT SERVICES REF NO: HS 001/2026 (X2 POSTS)</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6 in Information Technology / Computer Systems and Networks, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Ms. M. Rapulungoane at 060 960 0020
<u>POST 27/160</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: PROJECT MANAGEMENT UNIT DISTRICT SERVICES (X15 POSTS)</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Thabo Mofutsanyana District (Qwaqwa) Ref No: HS 002/2026 (X3 Posts) Fezile Dabi District (Sasolburg) Ref No: HS 003/2026 (X3 Posts) Lejweleputswa District (Welkom) Ref No: HS 004/2026 (X3 Posts) Mangaung District (Bloemfontein) Ref No: HS 005/2026 (X3 Posts) Xhariep District (Bloemfontein) Ref No: HS 006/2026 (X3 Posts)
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6/7 in Civil Engineering / Construction Management / Technical Related, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. M. Mohloki at 066 477 4675 (Thabo Mofutsanyana District) Mr. D. Maduna at 079 188 8446 (Fezile Dabi District) Mr. Mofutsanyana at 063 695 3165 (Lejweleputswa) Mr. Mokoena at 066 476 2730 (Mangaung) Ms. Ngwenya at 072 779 9599 (Xhariep)
<u>POST 27/161</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: OFFICE ADMINISTRATION DISTRICT SERVICES (X10 POSTS)</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Thabo Mofutsanyana District (Qwaqwa) Ref No: HS 007/2026 (X2 Posts) Fezile Dabi District (Sasolburg) Ref No: HS 008/2026 (X2 Posts) Lejweleputswa District (Welkom) Ref No: HS 009/2026 (X2 Posts) Mangaung District (Bloemfontein) Ref No: HS 010/2026 (X2 Posts) Xhariep District (Bloemfontein) Ref No: HS 011/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6 in Office Administration / Management, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. M. Mohloki at 066 477 4675 (Thabo Mofutsanyana District) Mr. D. Maduna at 079 188 8446 (Fezile Dabi District) Mr. Mofutsanyana at 063 695 3165 (Lejweleputswa) Mr. Mokoena at 066 476 2730 (Mangaung) Ms. Ngwenya at 072 779 9599 (Xhariep)
<u>POST 27/162</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: ADMINISTRATORS - AFFORDABLE HOUSING REF NO: HS 012/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12; a minimum qualification at NQF Level 6 in Public Administration/Office Administration or equivalent; basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Ms. L. Sefuli at 063 684 0482
<u>POST 27/163</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: RENTAL TRIBUNAL REF NO: HS 013/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein

<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 7 in Law / LLB or equivalent, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Ms. O. Seate at 060 991 9099
<u>POST 27/164</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: HOUSING DEVELOPMENT & PLANNING REF NO: HS 014/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 7 in Urban/Town and Regional Planning / Development Studies, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. T.J. Kumalo at 066 486 5393
<u>POST 27/165</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: SUPPLY CHAIN MANAGEMENT – BID ADMINISTRATION AND LOGISTICS MANAGEMENT REF NO: HS 015/2026 (X2 POSTS)</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12; a minimum qualification at NQF Level 6 in Public Administration / Supply Chain Management / Financial Management; basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Ms. K. Mthembu at 062 024 3858
<u>POST 27/166</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: FINANCIAL & BUDGET MANAGEMENT – SALARIES AND TAX REF NO: HS 016/2026 (X2 POSTS)</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6 in Accounting / Financial Management, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. F. Labuschagne at 066 486 5361
<u>POST 27/167</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: INTERNAL AUDIT REF NO: HS 017/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6 in Internal Auditing / Financial Information Systems, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. M. Rathebe at 082 815 6626
<u>POST 27/168</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: HUMAN RESOURCES MANAGEMENT REF NO: HS 018/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	Grade 12, A minimum qualification at NQF Level 6 in Human Resources Management / Public Admin / Management, Basic knowledge of government prescripts and principles.
<u>ENQUIRIES</u>	:	Mr. P. Soke at 066 477 4508
<u>POST 27/169</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: CORPORATE COMMUNICATION REF NO: HS 019/2026</u> (24-month contract)
<u>STIPEND</u>	:	R8 174.75 per month
<u>CENTRE</u>	:	Bloemfontein

REQUIREMENTS : Grade 12, A minimum qualification at NQF Level 6 in Corporate Communication / Media Studies, Basic knowledge of government prescripts and principles.

ENQUIRIES : Ms. Z. Mbewu at 060 976 8683

POST 27/170 : **GRADUATE INTERNSHIP PROGRAMME: LABOUR RELATIONS REF NO: HS 020/2026**
(24-month contract)

STIPEND : R8 174.75 per month

CENTRE : Bloemfontein

REQUIREMENTS : Grade 12, A minimum qualification at NQF Level 6 in Labour Relations / Human Resources Management, Basic knowledge of government prescripts and principles.

ENQUIRIES : Ms. N. Leoela at 079 332 7771