

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity & affirmative action employer. It is the DSBD's intention to promote representativity (race, gender, youth & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

- APPLICATIONS** : Applications can be submitted by email to the relevant email and by quoting the relevant reference number provided on the subject line. Acceptable formats for submission of documents are limited to MS Word, PDF. The Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates must submit applications to recruitment5@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line (email) when applying, i.e. "REF NO: SIA"
- CLOSING DATE** : 07 August 2026 at 16h00. Applications received after the closing date will not be considered.
- NOTE** : Applications must quote the relevant reference number and consist of: A fully completed and signed Z83 form and a recent comprehensive CV. Submission of copies of qualifications, Identity document, and any other relevant documents will be limited to shortlisted candidates only. All non-SA citizens will be required to submit proof of permanent residence in South Africa when shortlisted. Personnel suitability checks will be done during the selection process. Applicants could be required to provide consent for access to their social media accounts. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 1 month of the closing date of this advertisement, please accept that your application was unsuccessful. In the pursuit of diversity and redress, appointments will be made in line with the DSBD EE Plan. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The successful candidate will be required to sign a performance agreement within three months of appointment, as well as complete a financial interest declaration form within one month of appointment and annually thereafter. The Department reserves the rights not to fill or withdraw any advertised post. Note: a new application for employment (Z83) form is applicable from 01 January 2021. The new form can be downloaded online at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>

OTHER POST

- POST 26/126** : **SENIOR INTERNAL AUDITOR "REF NO: SIA"**
- SALARY** : R413 001 per annum
- CENTRE** : Pretoria
- REQUIREMENTS** : Bachelor's Degree or BCom Degree (NQF7) in Auditing / Accounting / Information Systems / IT Auditing or equivalent / related as recognised by SAQA. A minimum of 2 years' experience in Internal Auditing/ Auditing financial statements and information systems auditing including IT controls, and data analytics and systems environments. Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, and Institute of Internal Auditors (IIA) standards and guidelines. Post Graduate qualification in Auditing, Accounting or IT Auditing, Professional certification in Certified Information Systems Auditor (CISA) or Certified Internal Auditor (CIA) and experience in Auditing Financial Systems and IT environments including conducting IT audits would be considered an added advantage. Ms Office packages. Have proven competencies: Communication (verbal and written), Customer / Client Focus, Service Delivery Systems, Analytical Thinking, Research Skills, Presentation Skills, Problem-solving, Planning and organising and Data analysis.
- DUTIES** : Plan internal audits inclusive of but not limited to conducting business understanding on the audit subject, risk analysis, identifying risk, considering applicable legislative frameworks on the subject, determining audit scope the focus areas etc. Execute internal audits by conducting control adequacy assessments, sampling procedures, developing audit programme to be signed off by the audit manager, executing audit procedures, communicate exceptions to management etc. Develop a draft audit report, convene exit meeting and present the findings of the draft report. Prepare an audit summary for the

various stakeholders, highlight risk areas and track process. Support audit committee processes, maintain audit working papers and records. Coordinate responses to internal and external stakeholders and participate in audit administration activities.

ENQUIRIES

: Enquiries for all advertised posts should be directed to the recruitment office
Tel No: (012) 394-5286/43097