

**PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF HEALTH**

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>CLOSING DATE</u>	:	31 July 2026
<u>NOTE</u>	:	N.B. Applicants are advised to apply as early as possible to avoid disappointments. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts health/engineering posts that are advertised within the Department professional registration will be required from various statutory council for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short listed candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za only online applications will be accepted. NB: Candidates who are not contacted within 90 DAYS after the closing date must consider their applications as having been unsuccessful. please note The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
		ERRATUM: Kindly note that the posts were posted in the Public Service Vacancy Circular 17 dated 22 May 2026, the posts of Clinical Nurse Practitioner (Warburton CHC and Emthonjeni Clinic, Gert Sibande District) with Ref No: MPDoH/May/26/766, Chief Personnel Officer (Amajuba Memorial Hospital (X2 Posts), Gert Sibande District) with Ref No: MPDoH/Mar/26/775, and its closing date of 29 May 2026, the posts were posted in the Public Service Vacancy Circular 19 dated 05 June 2026, the posts of Medical Physicist Grade 1: Oncology (Rob Ferreira Hospital, Ehlanzeni District) with Ref No: MPDoH/Jun/26/933, Dental Laboratory Technician Grade 1: Dentistry (6 Posts) (Witbank Hospital, Nkangala District) with Ref No: MPDoH/Jun/26/949 and Dental Laboratory Technician Assistant Grade 1: Dentistry (X2 Posts) (Witbank Hospital, Nkangala District) with Ref No: MPDoH/Jun/26/979 and its closing date of 23 June 2026, the posts has been withdrawn.

OTHER POSTS

<u>POST 25/485</u>	:	<u>HEAD: CLINICAL UNIT (MEDICAL) GRADE 1: (DCST)</u> <u>ANAESTHESIOLOGY REF NO: MPDOH/JULY/26/1026 (X3 POSTS)</u>
<u>SALARY</u>	:	R2 168 145 - R2 301 186 per annum
<u>CENTRE</u>	:	Ehlanzeni District

		Gert Sibande District Nkangala District
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Anaesthesiology (2026). A minimum of five (5) years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Anaesthesiology. Valid driver's licence. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	General: Represent own specialist discipline as a member of District Clinical Specialist Team responsible for the delivery of quality health care for mothers, new-borns, and children at all levels within the health district. Supervising the management of and managing Anaesthesiology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/486</u>	:	<u>HEAD: CLINICAL UNIT (MEDICAL) GRADE 1: (DCST) OBSTETRICS & GYNAECOLOGY REF NO: MPDOH/JULY/26/1027</u>
<u>SALARY</u>	:	R2 168 145 - R2 301 186 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics and Gynaecology (2026). A minimum of five (5) years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. Valid driver's licence. Be a South African citizen or a permanent residence of South Africa. Knowledge and Skills: Knowledge of Public Service legislation, policies and procedures. Medical management, written and verbal communication skills and report writing skills. Ensure effective delivery of Obstetrics and Gynaecology services according to current guidelines. Lead clinical governance activities, including audits, M&M reviews and quality improvement initiatives.
<u>DUTIES</u>	:	General: Represent own specialist discipline as a member of District Clinical Specialist Team responsible for the delivery of quality health care for mothers, new-borns, and children at all levels within the health district. Manage patient flow and optimize theatre, ward, and outpatient services for safe, efficient care. Oversee clinical outcomes and ensure safe, evidence-based care. Strengthen medico-legal risk reduction, patient-safety measures and National Core Standards compliance within Obstetrics and Gynaecology Department. Manage patients in both inpatient and outpatient settings. Represent province at provincial/ national meetings/ forums. Ensure active CPD program is run in the Department. Supervise junior medical officers, registrars and interns in training. Ensure optimal training of registrars as per HPCSA guidelines. Provide clinical supervision and mentorship to registrars. Coordinate and deliver formal teaching activities, skills training and assessment preparation. Participate in

assessments, monitor registrar progress, and contribute to curriculum development in collaboration with the academic division. Advice and guide students, teach under-and post graduate students. Maintain open communication channels with student. Check/moderate test and exam papers. Assist in updating curricula, courses and programs. Provide advice to other healthcare professionals and run Skills Development Programmes to share expertise. Participate in after-hours consultant call roster to ensure continuous availability of expert Obstetrics and Gynaecology support. Provide direct clinical care, supervision and management of high-risk cases. Ensure appropriate documentation, handover processes and continuity of care for weekend and after-hours services. Support budget planning and ensure efficient resource use. Maintain discipline and promote a professional work culture. Conduct performance appraisals.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/487 : **MEDICAL SPECIALIST GRADE 1: FORENSIC PATHOLOGY SERVICES**
REF. NO.: MPDOH/JULY/26/1028

SALARY : R1 395 528 - R1 479 723 per annum
CENTRE : Nkangala District
REQUIREMENTS : Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology (2026). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Forensic Pathology) for foreign qualified employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : Supervising the management of and managing Forensic Pathology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/488 : **PRINCIPAL CLINICAL PSYCHOLOGIST GRADE 1: MENTAL HEALTH & SUSTANCE ABUSE REF NO: MPDOH/JULY/26/1029**

SALARY : R1 295 388 – R1 436 913 per annum
CENTRE : Rob Ferreira Hospital (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Master's Degree in Clinical Psychology. Current registration with the Health Professional Council of South Africa

		(HCPSA) as a Clinical Psychologist (2026). A minimum of three (03) years' appropriate experience as Psychologist after registration with the Health Professional Council of South Africa (HCPSA) as a Clinical Psychologist.
<u>DUTIES</u>	:	General Management of the clinical psychology department. Support mental health department. Provide professional and management support for the provision of quality patient care. Ensure psychological services are provided according to professional standards and ethical principles. Develop client systems and programs that guarantee prompt service to patients according to the delivery objectives laid down by the National department of health. Provide guidance and leadership towards the realization of the strategic plans and operational plans of mental health services. Promote and support forensic psychological services. Manage and utilize resources in accordance with relevant directives and legislation and complying with all legal prescripts Acts, Legislatives, Policies, Circulars, Procedures and guidelines. To organize, establish and implement the internship programme for Clinical Psychologists in Mpumalanga province.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/489</u>	:	<u>MANAGER NURSING (PN-A9): CHILD HEALTH REF NO: MPDOH/JULY/26/1030</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 201 302 – R1 373 562 per annum Provincial Office, Mbombela (Nelspruit) Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2026). A tertiary qualification in Health Sciences, preferably in Public Health. A minimum of ten (10) years of appropriate / recognizable experience in nursing after registration as a Professional Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience in management level of Child Health Care. Post basic qualifications in Child health, Diploma/Degree in Nursing Education and Administration will be an advantage. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work. Be able to work under pressure. Valid driver's licence.
<u>DUTIES</u>	:	Coordinate Child Health programme in the province and liaise with National Sub-Directorate, Districts and other sectors on issues related to Child Health. Develop strategic plans, policies and protocols on implementation of Child Health programme. Support districts with the implementation of national and provincial policies. Render technical support, advice, and capacity building of personnel. Manage the rendering of Adolescent, Youth and Integrated School Health Programme in the province. Support the implementation of norms and standard for Child health programme. Manage the programme's finances and budget, Conduct research on Child Health related issues. Monitor and evaluate the impact of the programme.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/490</u>	:	<u>DEPUTY MANAGER NURSING (PN-A8): MENTAL HEALTH & SUBSTANCE ABUSE REF NO: MPDOH/JULY/26/1032 (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 069 215 – R1 219 323 per annum Provincial Office, Mbombela (Nelspruit) Senior Certificate / Grade 12 plus (NQF Level 7) in Health Sciences that allows registration with health regulatory body of South Africa. A minimum of nine (09) years appropriate / recognisable experience as health professionals. At least four (4) years of the period referred to above must be appropriate / recognisable experience at management level in Mental Health Services Coordination. Core competencies: Knowledge of mental health services, communication skills, financial management, planning and organisation, monitoring and evaluation. Project management. Registration with relevant

	health regulatory body of South Africa. Basic computer literacy. Valid driver's licence.
<u>DUTIES</u>	: Coordinate and support the implementation of Mental Health Act 17 of 2002, National mental health policy framework and strategic plan 2023-2030 and Health sector drug master plan in the province. Develop a provincial comprehensive strategy to combat substance abuse, Coordinate and support the provision of the forensic mental health services, Coordinate the establishment of the mental health community-based services in the province. Develop a strategy to manage child and adolescence in the province. Ensure effective communication and collaboration with all stakeholders to maintain existing mental health services. Provide technical support to districts on matters relating to mental health. Monitor program performance using available tool and innovative method to strengthen the program. Develop monitoring framework that will provide for participation of all stakeholders. Develop and implement the strategies in line with provincial policies, guidelines and ensure integration into primary health care. Assist in the coordination of services including training and capacity building for health care workers. Support and facilitate the licensing of NPOs and NGOs involved in the management of persons with mental illness and/or severe or profound intellectual disability. Facilitate stakeholder engagement and inter-sectoral collaboration on mental health and substance abuse management. Compile and submit reports and progress update.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/491</u>	: <u>MEDICAL OFFICER GRADE 1 REF NO: MPDOH/JULY/26/1033</u>
<u>SALARY</u>	: R1 041 402 - R1 121 241 per annum
<u>CENTRE</u>	: Verena CHC (Nkangala District)
<u>REQUIREMENTS</u>	: MBChB degree (qualification) that allows registration with the HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner (2026) (Independent Practice). NB: The appointed Medical Officer must be able to work shifts. A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge, competency and skills in general clinical domains. The ability to work under supervision as an efficient team member. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice.
<u>DUTIES</u>	: To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi

Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/492 : **CLINICAL PSYCHOLOGIST GRADE 1: MENTAL HEALTH & SUSTANCE ABUSE REF NO: MPDOH/JULY/26/1036 (X3 POSTS)**

SALARY : R907 617 - R995 592 per annum
CENTRE : Rob Ferreira Hospital (Ehlanzeni District)
 Witbank Hospital (Nkangala District)
 Ermelo Hospital (Gert Sibande District)

REQUIREMENTS : Senior Certificate / Grade 12 plus Master's Degree in Clinical Psychology. Current registration with the Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist (2026). Grade 1: None after registration with the HPCSA as Clinical Psychologist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Clinical Psychologist for foreign qualified employees. Knowledge, Skills And Competencies: Sound clinical knowledge regarding Clinical Psychology diagnostic assessment and treatment procedures. Knowledge and the ability to administer and interpret psychological tests. Ability to function in a multi-disciplinary team. Excellent Communication and interpersonal relationship skills. Quality Assurance and Improvement. Problem solving skills. Competency in psychological assessment and report writing within the context of forensic Mental Health Care services. Ability to develop and implement psychological rehabilitation programmes. Teaching and training ability. Administration skills. Knowledge of all applicable legislation pertaining to Mental Health Care and forensic Mental Health. Computer Literacy in Microsoft Word, Excel, Outlook, PowerPoint, etc. Valid Driver's licence.

DUTIES : Development and implementation of Clinical Psychology services within the district. Provision of effective psycho-diagnostic and psycho-therapeutic services to both general and forensic mental health services. Perform all the statutory functions applicable to the relevant function, compile court reports and attend to court enquiries and the other task emanating from the courts. Develop and render psychotherapeutic programmes for acute and sub-acute MHCUs. Attend to relevant administrative matters. Provide teaching and training to Junior Clinical Psychologists and other clinical staff and participate in district outreach programmes. Undertake mental health research when required. Actively involved in the management of state patients that are on LOA and conditional discharge. Ability to conduct individual, group, family psychotherapy and forensic observation. Maintain accurate records and statistics. Offer outreach services to outlying institutions within the district.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/493 : **PHARMACIST GRADE 1 REF NO: MPDOH/JULY/26/1038 (X2 POSTS)**

SALARY : R882 816 – R936 987 per annum
CENTRE : Rob Ferreira Hospital (Ehlanzeni District)
 Amajuba Memorial Hospital (Gert Sibande District)

REQUIREMENTS : Senior Certificate / Grade 12 plus Pharmacy Degree or equivalent qualification. Current registration with South African Pharmacy Council (SAPC) (2026). Core competencies recommended. Commitment to quality development of self and others. Computer literacy, good interpersonal skills. Good written and verbal communication skills. Strong leadership and managerial skills.

DUTIES : Ensure proper selection and procurement of drugs and surgical items for the hospital. Ensure rational use of drugs. Develop a hospital medicine formulary. Monitor expenditure on pharmaceutical and surgical items. Perform stock control functions. Ensure proper reconciliation of pharmaceutical accounts. Supervise and train Pharmacy Support Staff, Interns, Community Servers and Junior Pharmacist.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 25/494</u>	:	<u>MEDICAL PHYSICIST GRADE 1: RADIATION ONCOLOGY REF NO: MPDOH/JULY26/1039</u>
<u>SALARY</u>	:	R844 128 – R935 049 per annum
<u>CENTRE</u>	:	Rob Ferreira Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	An appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Physicist. Current registration with a Health Professions Council of South Africa (HPCSA) as a Medical Physicist 2026). Experience: Grade 1: None after registration with the HPCSA as a Medical Physicist. Inherent requirements of the Job: Willingness to work after hours. Competencies (knowledge/skills): Skills pertaining to the scope of the profession of Medical Physicist. Must be able to work independently and have the skills to complete projects on time. Good communication and interpersonal relationship skills.
<u>DUTIES</u>	:	Provide Medical Physics support to Radiation Oncology Department. Responsible for radiotherapy quality assurance programmes and radiation dosimetry. Ensure that equipment is safe, effective and working properly. Environmental monitoring to determine dose equivalent levels as required. Give scientific and technical advice about radiation doses, designing treatment plans and radiation protection. Acquisition of new radiotherapy equipment and maintenance of equipment. Provide radiation protection services and ensure regulatory compliance for the institution.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/495</u>	:	<u>REGISTERED COUNCILLOR GRADE 1: MENTAL HEALTH & SUBSTANCE ABUSE REF NO: MPDOH/JULY26/1042 (X3 POSTS)</u> On Three (3) Year Contract
<u>SALARY</u>	:	R741 102 – R821 070 per annum
<u>CENTRE</u>	:	Bushbuckridge Sub-district (X2 Posts) (Ehlanzeni District) Mkhondo Sub-district (X1 Post) Gert Sibande District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an appropriate qualification that allow for the registration with the Health Professional Council of South Africa (HPCSA) as a Registered Counsellor (2026). Knowledge with development of programmes and policies, experience with Trauma and Suicide interventions and experience with Psychometric Assessments will be an advantage. Work within your professional scope of practice and refer for more specialized mental health intervention. Good presentation skills and ability to conduct meeting and training. Willing to travel in the sub-district to consult clients, attend, conduct meeting and respond to district disasters. Ability to work in a diverse, multi-cultural and inclusive environment. Computer Literacy in Microsoft Word, Excel, Outlook, PowerPoint, etc. Valid driver's licence. Willingness to travel. Willingness to work long hours.
<u>DUTIES</u>	:	Rendering of psychologically-related interventions: (e.g. Counselling, Crisis Intervention, Debriefing, Problem Oriented Intervention, Trauma & Suicide). Ensure the rendering of a professional, integrated service by Employee Health and Wellness to employees. Improve the mental well-being of members by providing psychological, emotional, and personal and work- interventions. Work in a multi-disciplinary Employee Health and Wellness Team, Assist in Psychometric testing. Assist in conducting Organizational Mental health screening and team building initiatives. Offer supervisory services to other psychology professionals. Management of projects and mental health related initiatives. Psychoeducation and mental health promotion. Assist with the facilitation of Assessment Centres. Conducting mental health campaigns as per the departmental calendar. Management of human, physical and financial resources. Assist in the development of Organizational Norms, Standards and Procedures.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 25/496</u>	:	<u>OPERATIONAL MANAGER NURSING (PN-B3): MATERNIYY REF NO: MPDOH/JUL/26/1043</u>
<u>SALARY</u>	:	R720 819 – R821 454 per annum
<u>CENTRE</u>	:	Ermelo Hospital Gert Sibande District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2026). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Advanced Maternity Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Advanced Maternity Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.
<u>DUTIES</u>	:	Provide effective management and professional leadership in the specialized units of Maternity. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students. Monitor implementation Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery. Support Nursing Services Management by working weekend and night duty when required.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/497</u>	:	<u>ASSISTANT DIRECTOR ENVIRONMENTAL HEALTH SERVICES GRADE 1 (HEALTH CARE RISK WASTE MANAGEMENT) REF NO: MPDOH/JULY/26/1045 (X2 POSTS)</u>
<u>SALARY</u>	:	R664 410 – R735 930 per annum
<u>CENTRE</u>	:	Provincial Office, Mbombela (Nelspruit)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus appropriate qualification in Environmental Health / Public Health as recognized by SAQA that allows for the required registration with the Health Professional Council of South Africa (HPCSA) as an Environmental Health Practitioner. A minimum of three (3) years appropriate experience in the relevant profession after registration with the Health Professional Council of South Africa (HPCSA) as independent practice (where applicable) of which five (5) years must be appropriate experience in

	management. Must have an experience in managing Health Care Risk Waste in the health facilities and Public Old Age Homes would be an added advantage. At least 5 years' experience as an environmental health and independent practitioner. Extensive knowledge on Health Care Risk Waste management and other hazardous substance and related activities. Good leadership qualities, with a clear demonstration of monitoring and evaluation of the programme. Good leadership qualities, with a clear demonstration of management abilities. The ability to coordinate multi-disciplinary and sectoral activities. Good communication skills. Computer literacy. A valid driver's license. Must be registered with the Health Professions Council of South Africa (HPCSA) as an independent environmental health practitioner. Strategic capability and leadership. Programme and project management skills. Must have computer skills (MS Office package and Power Point Presentation) Financial management skills. Change and knowledge management skills. Problem-solving and analysis skills. People management and empowerment. Contract management skills. Able to work independent, under pressure, willing to work overtime and travel extensively. Understanding legislative frameworks and related policies in the health public sector and other prescripts.
<u>DUTIES</u>	: Develop, implement, monitor and evaluate policy guidelines for management. Monitor and evaluate Health Care Risk Waste contract management. Develop turnaround strategy to improve Health Care Risk Waste management in the province. Develop and revise Health Care Risk Waste and Environmental Health related policies, legislation, strategies and relevant norms and standards. Able to manage and provide accurate information to the Supervisor and other stakeholders for evidence –based decision- making and programme planning and evaluation. Able to analyse Health Care Risk Waste finance and data for decision making. Able to manage hazardous substances. Capacity building of health care workers to manage Health Care Risk Waste in the facilities. Able to conduct research to inform policies. Provide technical support to facilities and other stakeholders. Represent the department on Health Care Risk Waste management forums. Develop strategic and operational plan for the programme. Develop quality improvement plan. Able to monitor Health Care Risk Waste management in the facilities.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/498</u>	: <u>CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 (PN-A5): MENTAL HEALTH & SUBSTANCE ABUSE REF NO: MPDOH/JULY/26/1050 (X5 POSTS)</u>
<u>SALARY CENTRE</u>	: R571 161 - R654 285 per annum : Emalahleni Sub-district (X1 Post), Victor Khanye Sub-district (X1 Post) (Nkangala District) Mkhondo Sub-district (X1 Post) and Lekwa Sub-district (X1 Post) (Gert Sibande District) Nkomazi Sub-district (X1 Post) (Ehlanzeni District)
<u>REQUIREMENTS</u>	: Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse in Psychiatry. A minimum of seven (7) years of appropriate/recognizable experience in Mental Health Environment after registration as a Professional Nurse with the SANC in General Nursing (2026). A Diploma / Degree in Nursing Administration and Management will be an added advantage. Good leadership and coordination qualities. Good interpersonal communication skills. Good organizing and planning skills. Report writing skills, ability to work under pressure. Valid driver's licence and computer literacy.
<u>DUTIES</u>	: Coordinate and manage mental health and substance abuse programme at the sub-district level. Ensure the implementation of the mental health care act (Act no 17 2002), national mental health policy framework and strategic plan 2023-2030 and Health sector drug master plan at the sub-district level. Provide support visits in health facilities that provides 72-hrs assessment. Assist in the management of state patients on leaves of absence and conditional discharge and mental health care users in chronical care facilities. Conduct home visit to support families and help to prevent relapse and treatment defaults. Facilitates in the establishment of community based mental health services. Ensure

community involvement and participation in forming support group and working with stakeholders. Advocacy for mental health promotion and prevention of mental illness and substance abuse: competencies: plan and organise own work and support personnel to ensure proper nursing care. Do awareness campaign on mental health and substance abuse? Assist in preparation of strategic plans and operational plans for the programme, liaise with other department and ability to work with NGOs.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/499 : **PROFESSIONAL NURSE GRADE 1 (PN-B1): CHILD HEALTH CARE REF NO: MPDOH/JULY/26/1051**

SALARY : R495 423 – R581 931 per annum
CENTRE : Witbank Hospital (Nkangala District)
REQUIREMENTS : Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2026), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Critical Care Nursing Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills.

DUTIES : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Child Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/500 : **PROFESSIONAL NURSE GRADE 1 (PN-B1): PAEDIATRIC REF NO: MPDOH/JUL/26/1052**

SALARY : R495 423 – R581 931 per annum
CENTRE : Ermelo Hospital (Gert Sibande District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2026). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Paediatric / Child Health Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.

<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Paediatric Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/501</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): ADVANCED MIDWIFERY REF NO: MPDOH/JUL/26/1059</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R495 423 – R581 931 per annum Ermelo Hospital (Gert Sibande District) Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2026). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Advanced Midwifery Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Advanced Midwifery Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/502</u>	:	<u>DENTAL LABORATORY TECHNICIAN GRADE 1: DENTISTRY REF NO: MPDOH/JULY/26/1058 (X6 POSTS)</u> Re-Advertisement
<u>SALARY CENTRE</u>	:	R413 121 – R472 359 per annum Witbank Hospital (Nkangala District)

<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an appropriate qualification that allows registration with the South African Dental Technician Council (SADTC) as Dental Technician (2026). Grade 1: SA qualified employees: none experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service as required in SA. Foreign qualified employees: one (1) year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service as required in SA. Experience in Dental Laboratory Assistant will be an added advantage. Knowledge: All dental technology disciplines. Oral anatomy and Tooth Morphology. Dental technology equipment and materials. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements.
<u>DUTIES</u>	:	Fabricate clinically acceptable dental prosthesis using appropriate materials and procedures. Carry out infection control procedures. Supervise a dental laboratory assistant. Maintain daily production registers and submit monthly production statistics. Comply with Continuous Professional Development (CPD) requirements. Comply with Occupational Health and Safety standards.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/503</u>	:	<u>SPEECH THERAPIST & AUDIOLOGIT GRADE 1 REF NO: MPDOH/JULY/26/1060</u>
<u>SALARY</u>	:	R413 121 – R472 359 per annum
<u>CENTRE</u>	:	Ermelo Hospital (Gert Sibande District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) Speech Therapist and Audiology. Current registration with the HPCSA as Speech Therapist and Audiology. Grade 1 (2026): SA qualified employees: none experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service as required in SA. Foreign qualified employees: one (1) year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service as required in SA. Knowledge, Skills Training and Competencies Required: Good verbal and written communication skills. Good interpersonal relations. Problem solving skills. Knowledge of relevant Health and Safety Act. Ability to perform basic quality assurance tests. Computer literacy. Valid driver's licence.
<u>DUTIES</u>	:	Render effective patient centered speech therapy and audiology service for in and out- Patients in adherence to the scope of practice and health protocols. To with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties to participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets managements. Contribute and participate in professional development of self-colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/504</u>	:	<u>CHIEF PERSONNEL OFFICER REF NO: MPDOH/JULY/26/1061</u> Re-advertisement.
<u>SALARY</u>	:	R413 001 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Amajuba Memorial Hospital (Gert Sibande District)

<u>REQUIREMENTS</u>	:	Senior Certificate/ Grade 12 plus six (6) years' relevant experience in Human Resource Management or Diploma / Degree (NQF Level 6/7) in Human Resource Management, Public Administration / Public Management as recognized by SAQA plus three (3) years' relevant experience in Human Resource Development. At least three (3) years' experience in the post of Personnel Practitioner / Principal Personnel Officer / Administrative Officer (Level 7). A least a minimum of three (3) PERSAL courses is inherent requirement. Extensive knowledge of PERSAL including interpreting PERSAL reports. Skills and competencies: In-depth knowledge of policies, systems, processes, procedures and best practices pertaining to Recruitment and Selection, Condition of Services, Employees Benefits, Administration, Performance Management, Human Resource Development and Skills development. A good understanding and knowledge of the PFMA, Public Service Regulations, Basic Conditions of Employment and Employment Equity Act. Promotion of Access to Information Act (PAIA), Public Service Act, Public Service Regulations and 245 Treasury Regulations. Computer literacy particularly MS, Excel, Outlook & Word. Good interpersonal relationship, networking, written and verbal communication skills at levels. Logical and innovative thinking abilities and leadership skills. Valid driver's license.
<u>DUTIES</u>	:	Co-ordination and compilation of reports regarding the filing of posts. Monitor the development and review of the system of administering processes in the area of HR strategy and the management of demand and supply of human resources. Monitor and advise the process of recruitment and selection within the Department. Development of service in the standards in the area of responsibility. Monitor the implementation of Operational Plan of the unit. Manage staff in terms of the approved Performance Management and Development system: Conduct performance midterm reviews and annual performance assessment of staff. Ensure compliance and effective implementation of employment equity and skill development. Facilitate processing of pension benefits and leave payouts. Create and maintain the complete and accurate Human Resource records. Approve PERSAL Transactions captured. Utilize resources effectively, adhere to Batho Pele Principle and service standard.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/505</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SALARY ADMINISTRATION REF NO: MPDOH/JUL/26/1062</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R413 001 per annum (Level 08), (plus service benefits) Matikwana Hospital (Ehlanzeni District)
	:	Senior Certificate / Grade 12 plus six (6) years relevant experience in Humana Resource Management / Salary Administration or Diploma / Degree (NQF Level 6/7) in Finance / Public Administration / Public Management as recognized by SAQA plus three (3) years relevant experience in Human Resource Management / Salary Administration. At least three (3) years' experience in the post of Chief Administration Clerk / Administrative Officer / Personnel Practitioner / Principal Personnel Officer (Level 7). Extensive knowledge of PERSAL System. At least three (3) PERSAL courses as minimum requirement. Knowledge and understanding of the PFMA and Treasury Regulations; knowledge and understanding of the Basic Accounting System (BAS); good communication (verbal and written) skills; computer literacy; problem-solving skills; planning and organizing skills; analytical skills; liaison skills; client orientation skills; financial management skills; presentation skills; customer care skills. Ability to work in a team and independently. Assertiveness; and self-starter. Ability to work under pressure and good computer literacy skills (MS Excel and MS Word). Valid driver's licence.
<u>DUTIES</u>	:	The successful candidate will be expected to handle documents and information With strict confidentiality. Duties include: Check and authorize salary related transactions claims such as overtime, sessional allowances and advances, control the instating of garnishee orders, Control the cancellation of deductions such as insurance policies, check and authorize Local and Foreign travel and subsistence claims, Control payments of salary claims, Control the correctness of the distribution of PERSAL Item Analysis reports to Financial Institutions and the filing of these reports on a monthly basis, Control the

		clearing, reconciling and reporting on the state of salary related ledger accounts, control leave and lump sum payments, Control the compilation of the Monthly BAS / PERSAL interface reconciliations, Follow up and resubmit PERSAL exceptions on BAS, Debtor control: Check and approve salary related debt calculations and transactions to be effected on the BAS and control debt documentation, Control the PAYE for the Department, recalculation of Income Tax, monthly income tax reconciliation EMP201 to be submitted via SARS eFiling and the annual tax reconciliation EMP501 to SARS to be submitted via SARS e@syFile, Control SARS tax directives for assessment, Check issue / reissue of IRP5 Certificates, Manage and respond to enquiries related to this function, Supervise the work performance of subordinates by inter alia, allocating and controlling work and maintaining office discipline. Requesting of BAS reports when required and Filing of claim related documents.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/506</u>	:	<u>SENIOR PERSONNEL PRACTITIONER: HRD REF NO: MPDOH/JULY/26/1063</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R413 001 per annum (Level 08), (plus service benefits) Rob Ferreira Hospital (Ehlanzeni District) Senior Certificate / Grade 12 plus six (6) years relevant experience in Human Resource Development or Diploma / Degree (NQF Level 6/7) in Human Resource Development / Human Resource Management / Public Administration / Public Management as recognized by SAQA plus three (3) relevant experience Human Resource Development. At least three (3) years' experience in the post of Chief Administration Clerk / Administrative Officer / Personnel Practitioner / Principal Personnel Officer (Level 7). Knowledge of Government policies and all skills development related legislation. Employment Equity Act, SAQA, SETA, understanding of the National Skills Development Act and understanding of Learnership. Computer literacy, MS Excel, MS Project and Power Point. Skills: Presentation and report writing, Organizational and Administration, Numeracy, interpersonal and communication, Communication: verbal and written, creativity and innovative. Valid driver's licence.
<u>DUTIES</u>	:	Presentation of the orientation and induction program. Compile of relevant documentation pertaining to learnership program, Update learner database. Learnership Administration. Monitoring and evaluation of programmes, attend to all HRD administrative duties. Monitoring ABET Programme. Administer part time and full time bursary programmes. Manage and monitor the implementation of EPMDS for all in the hospital, clinics and proper maintenance of EPMDS records. Coordinate and monitor the implementation of human resource strategies and projects in the hospital internship, bursaries, and workplace integrated learning, learnership. Develop and maintain database for grade progression. Develop and maintain database for HRD training program. Compile in-service training plan for the entire hospital, clinics and monitor the implementation. Coordinate and facilitate training e.g. induction and training, and update records for all training. Compiling of monthly, quarterly and annually reports.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/507</u>	:	<u>SOCIAL WORKER GRADE 1: MENTAL HEALTH & SUBSTANCE ABUSE REF NO: MPDOH/JULY/26/1066 (X3 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 208 – R397 668 per annum Themba Hospital (Ehlanzeni District) Witbank Hospital (Nkangala District) Ermelo Hospital (Gert Sibande District) Senior Certificate / Grade 12 plus Degree in Social Work / Social Science. Current registration with the South Africa Council for Social Service Professions as Social Worker (SACSSP) (2026). Knowledge, Skills, Training And Competencies Required: Sound knowledge and understanding of mental

		health care act 17 of 2002. Time management policy development, counselling, Tact and Diplomacy, Planning and Organizing Skills. Good interpersonal relations, communication, facilitation presentation and report writing, innovation skills. Sound professional and ethical behaviour including professionalism, team orientation, reliability, integrity, confidentiality, etc. Ability to work under pressure with good tact and diplomacy. Advisory, monitoring and evaluation interpretation, policy analysis and research.
<u>DUTIES</u>	:	Assist in the implementation of the mental health care act 17 2002, National Health Policy Framework and Strategic Plan 2023-2030 and Health sector drug master plan. Act as case manager for state patients on leave of absence, conditional discharge and participate in the multi-disciplinary team meeting. Evaluate information and compile forensic court report and make recommendation in the best interest of the mental health care user. Travel to conduct inquiry and interview parties, Case management of matters allocated and achieve target set. Counselling of the mental health care users. Perform all the statutory functions applicable to the relevant function, compile court reports and attend to court enquiries and the other task emanating from the courts. Produce and maintain records of social work interventions and process and outcomes. Liaise or attend meetings with other departments and non-governmental institutions to take cognizance of the latest developments in the relevant fields.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/508</u>	:	<u>PRINCIPAL PERSONNEL OFFICER: PMDS REF NO: MPDOH/JULY/26/1067</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Provincial Office, Mbombela (Nelspruit)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 or equivalent plus three (3) years' experience in Performance Management and Development System or Diploma / Degree (NQF Level 6/7) in Human Resource Management, Public Administration / Public Management as recognized by SAQA. Good understanding and Functional knowledge of the Public Service Act, Public Service regulations, Basic condition of employment Act, Employment Equity Act, Computer literacy, Good interpersonal skills, Good written and verbal communication skills. Ability to work under pressure. Sound communication and interpersonal skills. Analytical skills on problem solving, decision making and organizational skills. Computer literacy particularly MS, Excel, outlook & Word. A valid driver's licence will serve as an added advantage.
<u>DUTIES</u>	:	To render Performance Management and Development Services. The administration of performance rewards and expenditure. The coordination of probationary records. The maintenance of a performance management database. The provision of technical advice and management issues. Render the implementation of Performance Management and Development Services. Assist with the facilitation of Performance Management and Development Services. Render the implementation of performance rewards on PERSAL System. Render administrative support services for the unit.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/509</u>	:	<u>STATE ACCOUNTANT: MOVABLE AND IMMOVABLE ASSETS REF NO: MPDOH/JULY/26/1068</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Provincial Office, Mbombela (Nelspruit)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus three (3) years relevant experience in Assets Management, Supply Chain Management / Risk Management or Diploma / Degree (NQF Level 6/7) in Public Administration Public Management / Finance as recognized by SAQA. Knowledge of Public Finance Management Act (PFMA); Knowledge of Financial Management (Vote and Trust); Knowledge of BAS, LOGIS Pages. Skills and Competencies: People management; Computer literacy (Microsoft Packages); Good communication Skills (written

		and verbal); Organising and Problem-solving skills; Sound leadership and management skills; Good interpersonal relations.
<u>DUTIES</u>	:	Compile, update, and maintain the moveable asset register in line with National Treasury guidelines. Perform routine physical asset verifications across departments to ensure assets are accounted for and match the asset register. Monitor the asset disposal process, including write-offs, transfers, and donations of redundant or obsolete assets. Monitor asset movements and ensure proper safeguarding to prevent loss, theft, or wasteful expenditure. Prepare detailed asset schedules and reports for inclusion in the Annual Financial Statements (AFS) Process capital additions, reconcile asset accounts, and clear suspense accounts before month-end and year-end closures. Ensure internal controls are in place and respond to internal and external audit queries regarding government property.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/510</u>	:	<u>FOOD SERVICE MANAGER REF NO: MPDOH/JULY/26/1069</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (plus service benefits) Bongani TB Specialized Hospital (Ehlanzeni District)
	:	Senior Certificate/Grade 12 plus six (6) years in food services experience with a minimum of three (3) years as a supervisor or Diploma/ Degree (NQF Level 6/7) in Food & Beverage Management / Food Technology / Hospitality Management / Food Science. Food services experience in hospital environment will be an added advantage Knowledge of food service management. Excellent communication (written and verbal) skills. Prior knowledge of stock and key control is required. Strong interpersonal, analytical, and problem-solving skills. Ability to work as a team member and independently under pressure. Should have effective leadership skills and computer literacy. A driver's license will be an added advantage.
<u>DUTIES</u>	:	Manage material resources, stock, equipment, and the preparation and serving of food and refreshment. Conduct stock taking. Ensuring cleanliness in the unit. Compile performance packs as well as performance reviews of staff. Ensure compliance to occupational health and safety. Exercise over control in the section. Apply hygiene in all service units. Planning and coordinating venues, meetings, schedules, and services. Developing and implementing policies in the section, compiling reports and submit on monthly basis. Supervision in the section.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/511</u>	:	<u>ADMINISTRATIVE OFFICER: MENTAL HEALTH & SUBSTANCE ABUSE REF NO: MPDOH/JULY/26/1070</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (plus service benefits)
	:	Provincial Office, Mbombela (Nelspruit)
	:	Senior Certificate/Grade 12 plus three (3) years relevant experience or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA. Computer literacy skills in excel, word and power point and data capturing skills. Good communication skill and ability to function independent. Strong administrative skill, innovative thinking, sound interpersonal relationship. A pleasant telephone personality, good planning, decision making, problem solving, planning and organizational skills. Writing and issuing of notices and commitment to meeting deadlines. Distributes documents to various stakeholders as required. Keep and maintain the incoming and outgoing register of the unit. Ability to work in a multidisciplinary team (MDT). Valid driver's licence.
<u>DUTIES</u>	:	Render administrative and logistic support services for Mental Health and substance abuse program. Ensure acquisition of goods and services as per operational plan. Receive and prepare invoices for payment. Assist with the management of invoices for all service providers. Receive handle and process all documents from mental health review board (MHRB). Request bas report. Monitor expenditure and consolidate report. Assist the program in preparing

		and costing of operation plans, budget projections, budget adjustment and budget pressure. Enter information in a record system and produce report as required. Be responsible and assist in the management of all allocated resources. Supervise subordinates and learners allocated in the program. Effective report writing, record keeping and data collection skill is needed. Working well within the MDT set up.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/512</u>	:	<u>ADMINISTRATIVE OFFICER: FORENSIC PATHOLOGY SERVICES REF NO: MPDOH/JULY/26/1071</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	KwaMhlanga Mortuary (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12 plus three (3) years relevant experience or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA. Computer literacy skills in excel, word and power point and data capturing skills. Good communication skill and ability to function independent. Strong administrative skill, innovative thinking, sound interpersonal relationship. A pleasant telephone personality, good planning, decision making, problem solving, planning and organizational skills. Writing and issuing of notices and commitment to meeting deadlines. Distributes documents to various stakeholders as required. Keep and maintain the incoming and outgoing register of the unit. Valid driver's licence.
<u>DUTIES</u>	:	Render administrative and logistic support services for Forensic Pathology Services. Management of case records and documentation. Coordination of mortuary administration processes. Support to Forensic Pathology Services Officers. Liaison with stakeholders, including South African Police Services (SAPS) and bereaved families. Compliance with reporting and regulatory requirements.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/513</u>	:	<u>PRINCIPAL PERSONNEL OFFICER REF NO: MPDOH/JULY/26/1072</u>
<u>SALARY</u>	:	R338 106 per annum. (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 or equivalent plus three (3) years' experience in Human Resource unit or Diploma / Degree (NQF Level 6/7) in Human Resource Management, Public Administration / Public Management as recognized by SAQA. At least a minimum of three (3) PERSAL courses is an inherent requirement. Extensive knowledge of PERSAL includes interpreting PERSAL reports. A Good understanding and Functional knowledge of the Public Service Act, Public Service regulations, Basic condition of employment Act, Employment Equity Act, Computer literacy, Good interpersonal skills, Good written and verbal communication skills. Ability to work under pressure. Sound communication and interpersonal skills. Analytical skills on problem solving, decision making and organizational skills. Computer literacy particularly MS, Excel, outlook & Word. A valid driver's licence will serve as an added advantage.
<u>DUTIES</u>	:	Implement and maintain human resource administration practices. Render administrative functions including the following: recruitment and selection of staff. HR provisioning (recruitment and selection, appointments, transfers, verification of qualifications, vetting of candidates, secretarial functions for interviews, absorptions of staff, probationary periods, etc. and also responsible for conditions of service and benefits: leave salaries, leave graduates, pensions, termination of services, procedure on Incapacity leave and ill-health, housing allowance, overtime, translations and writing reports etc.). Coordinate the Performance management system, address human resource administration enquiries to ensure the correct implementation of human resource management practices, inform, guide and advise the staff on human resource administration matters to enhance the correct implementation of human resource administration practices/policies. Assist with preparation of

		reports on human resource administration issues and statistics. Coordinate the implementation of recruitment and selection process. Provide support to Sub-district Manager.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/514</u>	:	<u>STATE ACCOUNTANT: LOGISTICS REF NO: MPDOH/JULY/26/ 1073</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (plus service benefits) Ermelo Hospital (Gert Sibande District) Senior Certificate / Grade 12 or equivalent qualification plus three (3) years relevant experience in Supply Chain Management or Diploma / Degree (NQF Level 6/7) in Finance / Logistics / Procurement / Supply Chain Management / Financial / Accounting Management as recognized by SAQA. Knowledge and experience of provisioning administration, main focus in the following areas: LOGIS, Preferential Procurement Policy Framework (PPPFA), Public Finance Management Act (PFMA) and Treasury Regulations and general knowledge of Basic accounting system (BAS). Computer literacy. Sound interpersonal and communication skills (written and verbal). Good management and supervisory skills. Ability to work independently and tight deadlines. Valid driver's licence will be an added advantage.
<u>DUTIES</u>	:	Supervise and render demand and acquisition services. Supervise and undertake logistical services. Supervise and control the work of sub-ordinate (including training) in the supply chain management unit. Deal with more advanced and complicated matters pertaining to provisioning administration. Manage all aspects of orders such as quotations, purchase and processing of requisitions, authorization of procurement advice and guidance to all clients, chief user clerks and responsibility managers. Ensure compliance with departmental and Treasury Regulations. Evaluate and test compliance of all purchasing transactions. Manage all open orders. Deal with Human resources matters such as leave and perform development system of quarterly evaluation reports. Adhere to regulations and legislation pertaining supply chain management unit. Facilitate and administer requisitions for good and services. Implement internal procurement policies, regulations systems and procedures. Maintain procurement and provisioning systems and processes. Administer payment processes. Knowledge of BAS and LOGIS financial systems. Ability to work under pressure. Supervision of the subordinates. Attend and respond to audit queries.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 25/515</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-A2): WITH MIDWIFERY REF NO: MPDOH/JULY/26/1080 (X3 POSTS)</u>
<u>SALARY CENTRE</u>	:	R337 359 – R397 392 per annum Matibidi Hospital (Ehlanzeni District) Witbank Hospital (Nkangala District) Amajuba Memorial Hospital (Gert Sibande District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council (SANC) (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse (2026). Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize

own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho- Pele). Effectively manage resources allocated in your unit.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/516 : **PROFESSIONAL NURSE GRADE 1 (PN-A2): SCHOOL HEALTH SERVICES REF NO: MPDOH/JULY/26/1105 (X25 POSTS)**

SALARY CENTRE : R337 359 – R397 392 per annum
: Ehlanzeni District (X9 Posts)
: Nkangala District (X8 Posts)
: (Gert Sibande District (X8 Posts)

REQUIREMENTS : Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council (SANC) (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse (2026). At least two (2) years post-Community Service experience. A valid driver's licence. Extensive knowledge of prevention and promotion of health care services, Community based Health Care services and Primary Health Care. Good knowledge of policies on the provision of School Health Services. Proven experience in the provision and health care services especially at Primary Health Care setting. Knowledge and understanding of the Department of Health Mpumalanga Comprehensive service Plan.

DUTIES : Visiting of all schools in the area of jurisdiction. Learner assessment, screening and health education for the Foundation and Senior phases according to School Health Policy. Provision of on-site services according to the policy. Referral of learners with challenges for further management and intervention. Follow up of referred learners. Conduct home visits where there is a need for intervention. Work in partnership with schools and social workers for the benefits of the learners. Attend parent's meetings to raise awareness about Health Promotion in Schools.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/517 : **DENTAL LABORATORY ASSISTANT GRADE 1: DENTISTRY REF NO: MPDOH/JULY/26/1107 (X2 POSTS)**
(Re-advertisement)

SALARY CENTRE : R225 777 – R258 156 per annum
: Witbank Hospital (Nkangala District)

REQUIREMENTS : Senior Certificate / Grade 12. Experience in Dental Laboratory Assistant will be an added advantage. Good organizational skill and ability to function under pressure. Must be prepared to work shifts, weekends and public holidays.

DUTIES : All plaster work in connection with dental prosthesis. Flasking and de-flasking of a dental prosthesis. Manufacturing of record blocks and special impression trays. Carry out infection control procedures with dental impressions and the dental laboratory. Accurately record production outputs and submit monthly statistics. Comply with departmental policies, procedures, and statutory requirements.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 25/518 : **DENTAL CHAIR ASSISTANT GRADE 1 REF NO: MPDOH/JULY/26/1108**

SALARY CENTRE : R225 777 - R258 156 per annum
: Amajuba Memorial Hospital (Gert Sibande District)

REQUIREMENTS : Senior Certificate / Grade 12 plus appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a

	Dental Assistant (2025). Ability to work under pressure, organizational skills, good communication skills, self-motivated and goal orientated.
<u>DUTIES</u>	: The incumbent should have knowledge of dental assisting including infection prevention and control, chair side assisting, maintaining of equipment, stock control, knowledge of dental materials and instruments and conducting inventory. The person will work in the dental surgery in the hospital and perform administrative duties including compiling statistics, registering patients, answering of the telephone, filing of patient cards, ordering of materials, giving appointments to patients. Assist Clinicians with the oral health procedures. Preparation of instruments and dental material for the dental procedures. Cleaning and sterilization of instruments. Ordering of consumables as needed. Do inventory of dental instruments. Perform administrative duties. Adhere to the Health Care Waste Management Legislation and principle. The person should have good communication skills and good interpersonal relations.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

PROVINCIAL TREASURY

The Mpumalanga Provincial Treasury is an equal opportunity, affirmative action Employer. The Provincial Treasury intends to promote representation in terms of (race, gender, and disability) through the filling of these posts. All appointments will be made in accordance with the Employment Equity targets of the Provincial Treasury. Suitably qualified women and persons with disabilities remain the targeted group and are encouraged to apply.

<u>APPLICATIONS</u>	: Directions for Applications: All applications must be submitted through the provincial e-recruitment portal at https://erecruitment.mpg.gov.za Applicants are required to register/create a profile and upload all mandatory documents on the portal to apply for these opportunities.
<u>CLOSING DATE</u>	: 31 July 2026
<u>NOTE</u>	: Please note the following: Only shortlisted candidates will be requested to submit certified copies of qualifications, a valid driver's licence, and ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates. All appointments will be subjected to a personnel suitability check process, not limited to the following: (criminal record, credit record, qualification verification, citizenship, employment reference, and social media). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. All Middle Management Services (MMS) and SMS positions will be subjected to a compulsory competency-based assessment. Successful candidates will be required to enter into a performance contract within three (03) months of employment. Applications received after the closing date or those that do not comply with the requirements indicated above will not be considered. No facsimile, post, or hand-delivered applications will be accepted. Only applications submitted via the e-recruitment system will be accepted. The Provincial Treasury reserves the right not to make any appointment(s) to the advertised posts. If you have not been contacted within three (03) months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, seek reasons for the above administrative action in terms of section 5 of the Promotion of Administrative Justice, 2000 (Act No. 3 of 2000).

OTHER POSTS

<u>POST 25/519</u>	: <u>CHIEF ENGINEER: INFRASTRUCTURE COORDINATION REF NO: MPT/IC/01/2026</u> Directorate: Infrastructure Coordination
<u>SALARY</u>	: Grade A: R1 317 108 - R1 504 797 per annum (all-inclusive remuneration package), OSD
<u>CENTRE</u>	: Head Office, Mbombela

<u>REQUIREMENTS</u>	:	Minimum three (03) years of Bachelor's Degree / BTech / B. Eng/BSc Engineering in Civil Engineering NQF Level 07. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer / Technologist. Proven minimum six (06) years of Civil Engineering experience in Roads, Building Construction, Supervision, and Maintenance. A valid driver's license. Skills and Competencies: Excellent technical, report writing, and presentation skills. Innovative problem-solving ability. The ability to work independently at strategic, production, and execution levels. Applied knowledge of all relevant built environment legislative/regulatory requirements of national and international standards (CIDB/ISO/SANS). Ability and willingness to travel.
<u>DUTIES</u>	:	Support and monitor the province's infrastructure Departments and Municipalities. Review, evaluate, and analyze infrastructure reports and details against industry best-practice norms as applicable to strategic infrastructure planning, new, upgrading, and maintenance contracts. Provide technical, hands-on, specialized support and technical reports in the evaluation of the effectiveness and efficiency of proposed infrastructure projects. Undertake regular inspections and evaluation of infrastructure Projects within the Province. Undertake ad hoc auditing of Civil Engineering professional account/s and Civil Engineering contract final accounts. Provide mentorship to candidate engineers and technicians, and other employees within the infrastructure value chain. Manage human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/520</u>	:	<u>DEPUTY DIRECTOR: PROVINCIAL SUPPLY CHAIN MANAGEMENT REF NO: MPT/PSCM/02/2026</u> Directorate: Provincial Supply Chain Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 101 468 per annum (Level 12), (all-inclusive remuneration package) Head Office, Mbombela
	:	Minimum three (03) years' Bachelor's Degree / Advanced Diploma / BTech in Financial Management / BCom Accounting / Supply Chain Management / Logistics Management / Business Administration / Public Administration / Public Affairs / Public Management NQF Level 07. A Minimum of three (3) years' work experience in Supply Chain Management environment at a junior management level. A valid driver's license. Skills and Competencies: Knowledge of the Public Service Act, Public Service Regulations, Public Finance Management Act, Treasury Regulations, Supply Chain Management, Regulatory Frameworks, and relevant prescripts governing procurement in public service. Competency in Microsoft Office Suite (Excel, Word, and PowerPoint). Must have good communication (verbal and written), interpersonal, project management, report writing, innovative thinking, analytical, planning, and coordination skills.
<u>DUTIES</u>	:	Oversee the implementation of tender administration processes. Monitor compliance with bid administration processes in accordance with supply chain management guidelines and prescripts. Monitor advisory services on public procurement and support provided on Central Suppliers Database (CSD) registration. Manage and coordinate departmental programmes, plans, and activities in the region. Management of human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/521</u>	:	<u>DEPUTY DIRECTOR: NORMS AND STANDARDS REF NO: MPT/NS/03/2026</u> Directorate: Norms and Standards
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 101 468 per annum (Level 12), (all-inclusive remuneration package) Mbombela Square
	:	Minimum three (03) years' Bachelor of Commerce degree/Advanced Diploma/BTech in Accounting/Internal Auditing/Financial Management/Public Finance Management /Public Administration/Corporate Governance NQF Level 7. A minimum of three (3) years' work experience in an internal control/auditing or compliance environment at a junior management level. A valid driver's license. Skills and Competencies: Good Communication skills (verbal and written), conflict management, project management, leadership, coordinating, risk assessment, negotiation skills, presentation skills, problem-

		solving, planning and organizing, competency in Microsoft Office Suite (Excel, Word, and PowerPoint), Report writing, and Analytical skills. Good management and supervisory skills. Sound knowledge of internal controls.
<u>DUTIES</u>	:	Assess and monitor compliance with financial management prescripts. Assess and monitor compliance with financial delegations' prescripts. Analyse, review, and issue analysis reports on the content and completeness of audit action plans for Departments and Public Entities. Review completed FMCMM modules for Municipalities. Review feedback reports on compliance with information management prescripts. Review feedback reports on compliance with reporting requirements for Public Entities. Manage human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/522</u>	:	<u>DEPUTY DIRECTOR: BANKING, CASH AND DEBTORS MANAGEMENT</u> <u>REF NO: MPT/FPFAM/04/2026</u> Directorate: Fiscal Policy and Financial Assets Management
<u>SALARY</u>	:	R1 101 468 per annum, (all-inclusive remuneration package)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' Bachelor's degree/Advanced Diploma/BTech NQF Level 7 in Finance/Financial Management/Accounting/Banking and Financial Risk Management. A minimum of three (03) years' experience in the field of banking, cash and debtors' management environment at a junior management level. A valid driver's license. Skills and Competencies: Competency in Microsoft Office Suite (Excel, Word, and PowerPoint). Strong analytical capabilities and sound report writing skills. Better understanding of the transversal systems of BAS and LOGIS. Knowledge and experience of relevant financial systems. Knowledge of government policies, practices, and related Acts and regulations such as PFMA, DORA, and Treasury Regulations. Excellent technical writing and presentation skills. Innovative problem-solving ability. The ability to work independently. Applied knowledge of all relevant PFMA and Treasury Regulations.
<u>DUTIES</u>	:	Monitor the implementation of the service level agreement with the Provincial Banker (contract management). Provide technical assistance to the departments on banking-related matters. Monitor the release of payments online and the processing of bank credit transfers. Manage the transfer of funds to PMGs and ensure that the transfers align with the schedule and budget allocation. Oversee the procurement and appointment process of the provincial banker. Manage the Province's investment portfolio by investing surplus funds and monitoring cash availability. Advise Departments on managing outstanding debts and guide them in developing recovery plans and strategies to improve debt collection. Manage human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/523</u>	:	<u>DEPUTY DIRECTOR: REVENUE MANAGEMENT REF NO:</u> <u>MPT/FPFAM/05/2026</u> Directorate: Fiscal Policy and Financial Assets Management
<u>SALARY</u>	:	R1 101 468 per annum (Level 12), (all-inclusive remuneration package)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' Bachelor's degree/Advanced Diploma/BTech NQF Level 7 in Finance/Financial Management/Accounting. A minimum of three (03) years' experience in financial management at a junior management level. A valid driver's license Skills and Competencies: Competency in Microsoft Office Suite (Excel, Word, and PowerPoint). Strong analytical capabilities and sound report writing skills. Better understanding of the transversal systems of BAS and LOGIS. Knowledge and experience of relevant financial systems. Knowledge of government policies, practices, and related Acts and regulations such as PFMA, DORA, and Treasury Regulations. Excellent technical writing and presentation skills. Innovative problem-solving ability. The ability to work independently. Applied knowledge of all relevant PFMA and Treasury Regulations.
<u>DUTIES</u>	:	Analyse own revenue trends and compile a monthly consolidated report for the Departments. Support Departments and Entities in the maximisation of revenue and monitoring performance of provincial own revenue collection and

		compile quarterly feedback letters for feedback on revenue performance. Analyze own revenue projections for departments. Review revenue tariffs for Departments and recommend for approval. Conduct quarterly training for revenue and cashiers in revenue management. Conduct quarterly revenue forums for own revenue management. Manage human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/524</u>	:	<u>ASSISTANT DIRECTOR: TRANSVERSAL SYSTEMS TRAINING REF NO: MPT/IFS/06/2026</u> Directorate: Interlinked Financial Systems
<u>SALARY CENTRE REQUIREMENTS</u>	:	R605 742 per annum (Level 10)
	:	Head Office, Mbombela
	:	Minimum three (3) years National Diploma NQF Level 6 in Financial Management / Supply Chain Management / Public Administration / Public Affairs / Public Management / Information Systems / Information Technology / Human Resource Management. A minimum of three (3) years' work experience in Transversal systems (PERSAL/LOGIS/BAS/Vulindlela, and/or Business Process Automations). A valid driver's license. Facilitator, Moderator, and an Assessor certificate are an added advantage. Skills and Competencies: Sound knowledge of PFMA, Public Service Act, Public Service Regulations, National Treasury Regulations, National Treasury Circulars, and Supply Chain Management prescripts. Knowledge of Transversal Systems. Compilation of management reports. Must have good communication (verbal and written), interpersonal, project management, innovative thinking, report writing, analytical, presentation, planning, and coordination skills. Competency in Microsoft Office Suite (Excel, Word, and PowerPoint). Knowledge of assessment of assignments/tests and moderation of assessments. Designing training programmes/intervention.
<u>DUTIES</u>	:	Render support services to all provincial Transversal Systems users. Facilitate and coordinate Transversal Systems training. Assess and moderate assignments/tests for all trainees/users on Transversal Systems. Monitor compliance with prescribed legislation, policies, and guidelines relating to all applicable procedures. Provide support to Provincial Departments by assisting them in obtaining management information using systems. Compiling standard policies and procedure manuals for internal security profiles and control deviations.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/525</u>	:	<u>SENIOR SYSTEM ADMINISTRATOR: CYBERSECURITY AND CLOUD SERVICES REF NO: MPT/ICT/07/2026</u> Directorate: Information and Communication Technology Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R605 742 per annum (Level 10)
	:	Head Office, Mbombela
	:	Minimum three (3) years of Bachelor's Degree / Advanced Diploma / BTech NQF Level 7 in Information Technology / Computer Science. Minimum three (03) years of experience in Cybersecurity or Cloud Services Administration. A valid driver's license. Microsoft Certified: Identity and Access Administrator Associate certification, Cybersecurity Architect Expert, or Microsoft Certified: Azure Administrator Associate certification will be an added advantage. Skills and Competencies: Good communication, analytical, and interpersonal skills. Good client relations. Advanced experience in Active Directory Architecture. Advanced experience in Active Directory Infrastructure. Experience with the development and implementation of Active Directory security concepts and IT Security Solutions in Azure. Advanced Network Knowledge. Expert experience in Azure automation.
<u>DUTIES</u>	:	Adoption and Implementation of the Cyber Security Strategy and Frameworks. Cybersecurity Administration. Conduct audits, create and enforce security policies, and ensure the province is compliant with all cybersecurity regulations. Implementation of IT Architectures in Azure. Support of IT Architectures in Azure, cloud operations analysis, Identity and Access Management, and Administration. Assist Departments in the execution of security log management, monitoring, security analysis, event correlation, vulnerability management, impact analysis, incident and problem

		management. Threat hunting, threat and baseline detection analysis, and root cause analysis. Manage human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/526</u>	:	<u>ASSISTANT DIRECTOR: INTERNAL AUDIT REF NO: MPT/IA/08/2026</u> Directorate: Internal Audit
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' Bachelor's degree/Advanced Diploma/BTech NQF Level 07 in Internal Audit/Accounting. A minimum of three (03) years' work experience in an Internal Auditing environment. A valid driver's license. Registration as a Certified Internal Auditor (CIA), Certification in Control Self-Assessment (CCSA), Professional Internal Auditor (PIA), and Certified Government Auditing Professional (CGAP) will be an added advantage. Skills and Competencies: Good Communication skills (verbal and written), conflict management, project management, leadership, coordinating, Teammate or other Audit Software, risk assessment, Negotiation skills, Presentation skills, problem-solving, Planning and Organizing, Competency in Microsoft Office Suite (Excel, Word, and PowerPoint), Report writing, and Analytical skills. Sound knowledge of Internal Audit Methodology, Information Technology Frameworks (CoBiT, ITIL, ISO), Public Finance Management Act (PFMA), Promotion of Access to Information Act (PAIA), Treasury Regulations, Public Service Regulations, Public Service Act, National Treasury Internal Audit Frameworks, Public Sector Risk Management Framework, King (IV and V) Report on Corporate Governance, Internal audit frameworks and methodologies, Global Internal Audit Standards (GIAS). Framework for Managing Performance Information. International Financial Reporting Standards and Generally Recognized Accounting Practice (GRAP).
<u>DUTIES</u>	:	Develop the Internal Audit three-year rolling plan for the Provincial Treasury and ensure the maintenance of efficient and effective controls. Evaluate the department's controls/objectives to determine their effectiveness and efficiency through internal audits. Implement the three (3 year) and annual Internal Audit Plans. Coordinate work with key stakeholders and monitor the implementation of the Internal Audit methodologies. Communicate the results of internal audit engagements. Review, collect information, and compile internal audit reports to the accounting officer and audit committee. Compile progress reports against the audit plan, Quarterly reports, and annual reports. Provide advice and guidance to role players on the requirements and implementation of internal audit methodologies, policies, and procedures, and management of human and financial resources.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/527</u>	:	<u>SENIOR DATA TECHNOLOGIST: DATABASE ADMINISTRATOR REF NO: MPT/ICT/09/2026</u> Directorate: Information and Communication Technology Management
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Minimum three (03) years' Bachelor's degree/Advanced Diploma/BTech NQF Level 7 in Information Technology / Computer Science in Software Development. A minimum of three (03) years in an information technology environment. A valid driver's license. A certificate in Database Administration (Oracle, SQL Server, PostgreSQL, MySQL, Azure SQL) will be an added advantage. Skills and Competencies: Knowledge and Comprehensive understanding of Database Administration. Good communication skills. Strong technical knowledge of database platforms (e.g., Oracle, SQL Server, PostgreSQL, MySQL, Azure SQL). SQL scripting, backups and recovery, and performance monitoring of the SQL environment. Database security principles and data protection; good troubleshooting skills. Business process analysis and improvement, innovative, problem-solving; good interpersonal, conflict management, and report writing skills. Project management. People management and customer relations.
<u>DUTIES</u>	:	Conduct Database architectural designs and contribute to enterprise architecture; administer enterprise database systems across production, test,

		and development environments; perform routine database maintenance, performance monitoring, tuning, and optimization. Execute database backups, restorations, and recovery processes in line with approved procedures. Provide database support during system changes, upgrades, and deployments. Apply database security measures and audit controls to protect sensitive and personal information. Liaise with developers, infrastructure teams, and vendors to resolve system issues and produce technical reports related to database performance, incidents, and risks. Maintain database documentation, configuration records, and operational procedures.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/528</u>	:	<u>DATA TECHNOLOGIST: ICT SUPPORT REF NO: MPT/ICT/10/2026 (X2 POSTS)</u> Directorate: Information and Communication Technology Management
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma NQF Level 06 in Information Technology. A minimum of 2 years of end-user experience in an information technology environment. A valid driver's license. Certificate in A+, N+, knowledge of ITIL V3/V4 Foundation will be an added advantage. Skills and Competencies: Good communication and Interpersonal skills. Good customer relations. System development skills. Time management skills. Analytical skills. Knowledge of IT support services, desktop/hardware platforms, Windows OS, M365, Microsoft Office 365, and Apple iOS. Must be knowledgeable in the functions of a service/helpdesk environment.
<u>DUTIES</u>	:	Provide end-user support for online services, PC hardware, and software, including diagnostics and repairs. Log and attend to calls. System development and process modernization. Participate in the implementation and report on IT-related projects. Provide dedicated IT support services in online, desktop, mobile, and virtual environments. Ensure monitoring of service SLA's and MoUs for the desktop, mobile, and video solutions in the IT environment.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/529</u>	:	<u>DATA TECHNOLOGIST: ICT SUPPORT REF NO: MPT/ICT/11/2026</u> Directorate: Information and Communication Technology Management
<u>SALARY</u>	:	R413 001 per annum (Level 08)
<u>CENTRE</u>	:	Nkangala Region (Kwa-Mhlanga)
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma NQF Level 06 in Information Technology. A minimum of two (02) years of end-user experience in an information technology environment. A valid driver's license. Certificate in A+, N+, knowledge of ITIL V3/V4 Foundation will be an added advantage. Skills and Competencies: Good communication and Interpersonal skills. Good customer relations. System development skills. Time management skills. Analytical skills. Knowledge of IT support services, desktop/hardware platforms, Windows OS, M365, Microsoft Office 365, and Apple iOS. Must be knowledgeable in the functions of a service/helpdesk environment.
<u>DUTIES</u>	:	Provide end-user support for online services, PC hardware, and software, including diagnostics and repairs. Log and attend to calls. System development and process modernization. Participate in the implementation and report on IT-related projects. Provide dedicated IT support services in online, desktop, mobile, and virtual environments. Ensure monitoring of service SLA's and MoUs for the desktop, mobile, and video solutions in the IT environment.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/530</u>	:	<u>STATE ACCOUNTANT: SALARIES REF NO: MPT/MFA/12/2026</u> Directorate: Management and Financial Accounting
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma NQF Level 06 in Accounting/ Finance/ Cost and Management Accounting / Financial Management. A minimum of two (02) years' experience in a financial management

		environment. A valid driver's license. Skills and Competencies: Knowledge of Public Finance Management Act, 1999 (Act No. 1 of 1999) and Treasury Regulations and related prescripts. Computer literacy. Good communication (verbal and written) and interpersonal skills. Planning and organizing skills. Knowledge of PERSAL and BAS systems will be an added advantage. Ability to apply policies and legislation; to work under pressure; to work individually and in a team.
<u>DUTIES</u>	:	Responsibilities: Provide the administration of salaries. Capturing supplementary payments, allowances, and deductions on PERSAL. Updating the file of faulty and rejected transactions. Issue payroll reports and ensure return in real-time reconciliation of tax, clearing of suspense accounts. Clearing of PERSAL exceptions on BAS. Authorizing salary-related enquiries. pressure.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/531</u>	:	<u>HUMAN RESOURCE PRACTITIONER REF NO: MPT/HRAD/13/2026</u> Directorate: Human Resource Management and Development
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma NQF Level 06 in Human Resource Management/Human Resource Development. A minimum of two (02) years' experience in a Human Resources Management and Development environment. A valid driver's license. Skills and Competencies: Computer literacy. Good people management and problem-solving skills. Good communication (verbal and written) and interpersonal skills. Knowledge of PERSAL and the e-Leave management system. Knowledge of Public Services Prescripts, Laws, and all other relevant Human Resource policies and prescripts.
<u>DUTIES</u>	:	Implement human resource provisioning, i.e. recruitment and selection, appointments, transfer, termination of service, verification of qualifications, probationary periods, etc. Implement conditions of service and service benefits, i.e., leave management, housing, medical, injury on duty, long service recognition, overtime, relocation, pension, allowances, etc. Capture, recommend, and approve transactions on the PERSAL system according to delegations. Facilitate the implementation of the performance management and development system. Facilitate the implementation of human resource development. Implement human resource plans, employment equity, and policy development. Prepare reports on human resource matters and statistics.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138
<u>POST 25/532</u>	:	<u>PROCUREMENT OFFICER REF NO: MPT/PSCM/14/2026</u> Directorate: Provincial Supply Chain Management
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma NQF Level 06 in Supply Chain Management / Logistics Management / Financial Management / Public Administration / Public Affairs / Public Management/Business Administration. A minimum of two (02) years' experience in a Supply Chain Management environment. A valid driver's license. Skills and Competencies: Knowledge of the Public Finance Management Act, 1999 (Act No. 1 of 1999) and Treasury Regulations and related prescripts. Competency in Microsoft Office Suite (Excel and Word). Good communication (verbal and written) and interpersonal skills. Planning and organizing skills.
<u>DUTIES</u>	:	Render advisory services to prospective bidders. Issuing tender documents/bulletins. Closing of tender documents. Stamping, registering, and sorting of received tender documents. Ensure the availability of tender documents and bulletins. Ensure transportation of closed tender documents to and from the Head Office/Regional Office and Satellite Offices. Registering suppliers on the Central Suppliers Database.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiyi Tel No: (013) 766 4386/4138

<u>POST 25/533</u>	:	<u>ADMINISTRATION OFFICER: AUXILIARY SERVICES REF NO: MPT/RAS/15/2026</u> Sub Directorate: Records Management and Auxiliary Services
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Bushbuckridge Regional Office
<u>REQUIREMENTS</u>	:	Minimum three (03) years' National Diploma (NQF Level 06) in Public Administration / Public Affairs / Public Management / Information Science / Information Management and Technology / Archives and Records Management / Management Assistant / Office Administration. A minimum of two (02) years' experience in records management, auxiliary services, or administration. A valid driver's license. A certificate in Archives and Records Management will be an added advantage. Skills and Competencies: Knowledge of legislative frameworks governing records management. Knowledge of registry operations. Must have good verbal and written communication skills, problem-solving skills, interpersonal relations, computer literacy, report writing, planning, and organizing skills.
<u>DUTIES</u>	:	Supervise and provide registry counter services. Supervise the handling of incoming and outgoing correspondence. Render effective filing and records management services. Supervise the operations and operate office machines in relation to the registry function. Supervise the processing of documents for archiving and disposal. Supervise staff.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138
<u>POST 25/534</u>	:	<u>CLEANER REF NO: MPT/RAS/16/2026</u> Sub Directorate: Records Management and Auxiliary Services
<u>SALARY</u>	:	R144 024 per annum (Level 02)
<u>CENTRE</u>	:	Gert Sibande Region (Secunda)
<u>REQUIREMENTS</u>	:	A minimum of Grade Ten (10) or National Certificate (Vocational) Level 2. Skills and Competencies: Basic literacy, numeracy, and communication skills. Ability to read and write. Ability to operate elementary machines and equipment.
<u>DUTIES</u>	:	Maintain a high level of hygiene in the workplace. Perform tasks of a routine nature such as dusting the working environment, polishing furniture, vacuuming carpets, mopping the floors, removing waste and preventing littering, and cleaning bathrooms, kitchens, boardrooms, and passages. Serve refreshments in boardrooms as and when requested. Keep and maintain cleaning materials and equipment.
<u>ENQUIRIES</u>	:	Mr PM Nkambule Tel No: (013) 766 4435/4374/4478, Mr DJ Sibiya Tel No: (013) 766 4386/4138