

DEPARTMENT OF TRANSPORT

Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department's Employment Equity Plan, therefore White male / female, Coloured male/ female, Indian male / female and people with disabilities are encouraged to apply.

- APPLICATIONS** : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria for attention Recruitment Unit. Room 4034 or email to: Recruitment@dot.gov.za or at e-recruitment system: erecruit.transport.gov.za. Note: email applications must be sent as one attachment to avoid non-delivery of the email and only quotes the name of the post you are applying for on the Subject Line as directed on the post note.
- CLOSING DATE** : 07 August 2026
- NOTE** : Applications must be accompanied by a completed new Z83 form, obtainable from any Public Service Department, (or obtainable at). Applicants must fill in full new Z83 form part A, B, C, and D. A recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates). Applicants will submit certified copies of all qualifications and ID document on the day of the interviews. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process; the logistics will be communicated to candidates prior to the interviews. Recommended candidates will also be required to attend a Psychometric Assessments as part of the recruitment process. Recommended candidates will also be required to generic managerial competency assessment after the interviews also take a note that National School of Governance (NSG) has introduced compulsory SMS pre-entry certificate with effect from 01 April 2020 as Minimum Entry Requirements for Senior Management Services (submitted prior to appointment) and can be accessed through the following link: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate must disclose to the Director-General particulars of all registrable financial interests, sign a performance agreement and employment contract with the Director-General within three months from the date of assumption of duty. The successful candidate must be willing to sign an oath of secrecy with the Department. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. An offer letter will only be issued to the successful candidate once the following has been verified educational qualifications, previous experience, citizenship, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates.

OTHER POSTS

- POST 25/152** : **DEPUTY DIRECTOR: RAIL INFRASTRUCTURE REF NO: DOT/HRM/2026/29**
Branch: Rail Transport
Chief Directorate: Rail Infrastructure and Industry Development
Directorate: Rail Infrastructure
- SALARY** : R1 101 468 per annum (Level 12), all-inclusive
- CENTRE** : Pretoria
- REQUIREMENTS** : A minimum qualification of NQF 7 as recognised by SAQA in Mechanical or Civil Engineering with 3 years' experience at a management or Assistant Director level in the rail or transport environment. Knowledge And Skills: An understanding of the transport sector and rail industry, A sound knowledge of the rail infrastructure, policies and prescripts, A sound knowledge of freight network planning, maintenance plans and monitoring, Transport planning and

	or development planning/economics background, The project management skills are essential, Knowledge of the Public Finance Management Act (PFMA) AND Treasury Regulations, An understanding of intergovernmental relations, Compliance of management reports. Communication. Verbal & Written communication – English – above average, Computer literacy.
<u>DUTIES</u>	: Manage rail planning in the context of institutional arrangements and governance structures. Coordinate the information and data pertaining to rail planning and infrastructure. Integrate transport planning, land use and urban planning. Promote the development of rail infrastructure in relation to government priorities and objectives. Manage the resources of the Sub-directorate.
<u>ENQUIRIES</u>	: MR Jan David De Villiers Tel No: (012) 309 3642
<u>POST 25/153</u>	: <u>PROVISIONING ADMINISTRATIVE OFFICER: TRAVEL SERVICES AND RECONCILIATION REF NO: DOT/ HRM/2026/30</u> Branch: Corporate Services Chief Directorate: Corporate Management Directorate: Travel and Facilities Management
<u>SALARY CENTRE REQUIREMENTS</u>	: R338 106 per annum (Level 07), all-inclusive : Pretoria : An appropriate NQF Level 6 in Public Management / Administration / Procurement / Finance / Transport and Logistics Management with 1 year relevant experience in travel procurement, finance or payment and reconciliation environment. Knowledge And Skills: Communication /written (minute taking, correspondence, reports), Computer literacy, (Microsoft, Internet, Email), Financial management, PFMA and Treasury Regulation, Travel Policy for Department, thorough understanding of prescripts within government. Communication. Good written and verbal abilities, Ability to communicate with all officials at all levels, Have a positive, open, friendly disposition in all communications, Confident.
<u>DUTIES</u>	: Reconcile travel account (Air Transport, Accommodation, CarRental, and Shuttle); Perform payment of accounts; Attend to and resolve queries on Payments; Identify irregular, fruitless and wasteful expenditure. batches.
<u>ENQUIRIES</u>	: MR Gregory Sekgabi Tel No: (012) 309 3443