

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE : 03 July 2026

NOTE : Applications must be submitted on the new prescribed application form Z83 obtainable from any Public Service Department or any Public Service Administration website. The fully completed and signed Z83 should be accompanied by a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only short-listed candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representivity in line with the numerical targets as contained in our Employment Equity Plan. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Where applicable, candidates will be subjected to a skills/knowledge test. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The request for certified documents will be limited to shortlisted candidates. The Human Resource Administration of the Department will inform shortlisted candidate for a post to submit certified documents on or before the day of the interview. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts

OTHER POSTS

POST 21/204 : **SUPERVISORY LEVEL CLERK: SUPPLY CHAIN MANAGEMENT REF NO: NCDOH 65/2026 (X1 POST)**
Job Purpose. To supervise and render the supply chain management services

SALARY : R338 106 per annum (Level 07)

CENTRE : Robert Mangaliso Sobukwe Hospital

REQUIREMENTS : National Diploma (NQF 6) or any relevant qualification. Experience: Experience in LOGIS system and Supply Chain Management. Appropriate experience in Supervisory. Appropriate experience in Contract Management. Inherent requirement for job: A valid (Code B/EB drivers licence. Competencies (knowledge/skills): Knowledge of Logis and BAS system. Knowledge and exposure to the Public Financial Management (PFMA), National Treasury Regulations and SCM Instructions. Computer Literacy (MS Office: Word, Excell, Outlook).

DUTIES : The successful candidate will be responsible for sourcing quotations for goods and services from suppliers listed on the National Treasury's Central Supplier Database (CSD). Ensuring that the quotation processes are compliant, standard bidding documents are compiled in accordance with the department policies, procedures and all applicable legislative requirements. Rendering guidance in writing of specification. Rendering secretariat support services to Bid Specification Committee (BSC) and Quotation Evaluation Committee. Compiling submissions for deviations requests and compile reports. Managing LOGIS transactions such as processing of requisition, authorisation and procurement advice and authorise payments. Providing supervision and

		guidance to subordinates. Monitoring and evaluating performance of subordinates and performing other duties a delegated by managers.
<u>ENQUIRIES</u>	:	Mr. GV Tsholo Tel No: (053) 802 2551
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmsshr@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.
<u>POST 21/205</u>	:	<u>SUPERVISORY LEVEL CLERK: HRM REGISTRY REF NO: NCDOH 66/2026 (X1 POST)</u>
		Job Purpose: To provide effective and well maintained registry unit.
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Robert Mangaliso Sobukwe Hospital
<u>REQUIREMENTS</u>	:	National Diploma (NQF 6) in Public Management/ Human Resource Management. Between 0 and 2 years experience in the relevant field. Knowledge on the design of the filing plan, working knowledge and understanding of the legislative framework governing the Public Service, knowledge of storage and retrieval procedures in terms of the working environment, National Archives and Record Management Act, Protection of Personal Information Act (POPIA), and the Minimum Information Security Standard (MISS). Knowledge of registry duties, practices as well as the ability to capture data. Skills needed: Computer literacy in MS Office Package, communication skills (written and verbal), planning and organisation, report writing, ability to work independently and as part of a team; Supervisory and Leadership Skills, Records Management Expertise, Communication and Interpersonal Skills, Administrative accuracy. Valid Code B/EB drivers licence will serve as an added advantage.
<u>DUTIES</u>	:	Supervise the handling of incoming and outgoing correspondence. Supervise the sorting, registering and dispatching of correspondence. Supervisor the distribution of notices. Ensure the provision of efficient filing services. Maintain good labelling of files. Monitor compliance with the National Archive guidelines. Ensure placing of correspondence in the correct files. Monitor and track the movement of files. Maintain files by replacing worn out files. Supervise in the process documents for disposal. Supervise the electronic scanning of files and ensure that files are stored safely. Resolve client complaints. Ensure that there is no unauthorised access to the registry. Assist in responding to audit enquiries. Providing supervision and guidance to subordinates. Monitoring and evaluating performance of subordinates and performing other duties a delegated by managers.
<u>ENQUIRIES</u>	:	Ms. M Visser Tel No: (053) 802 2261
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmsshr@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.
<u>POST 21/206</u>	:	<u>FINANCE CLERK REF NO: NCDOH 67/2026 (X2 POSTS)</u>
		Job Purpose: To provide effective financial administration and accounting services
<u>SALARY</u>	:	R237 453 per annum (level 05)
<u>CENTRE</u>	:	Robert Mangaliso Sobukwe Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Senior Certificate (or equivalent) with Mathematics or Accountancy as passed subject or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Three (03) year relevant qualification will serve as an added advantage. Experience: Appropriate experience in Creditor and Asset Management and Liability Accounting. Competencies (knowledge and skills): Knowledge of the Basic Accounting System (BAS), LOGIS, Public Finance Management Act and Treasury Regulations and Instructions. Computer literacy. Valid Code B/EB driver's licence will serve as an added advantage.
<u>DUTIES</u>	:	Compile and capture payments within the agreed timeframe. Ensure completeness of compiled payment batch. Investigate duplicate invoices and report accordingly. Ensure all payment details are correctly captured on the system. Ensure banking details of the supplier correspond with supporting documentation. Compile and capture journals. Assist in the handling of supplier queries and ensure queries are responded to within the agreed timeframe. Provide disbursement reports or proof of payment reports. Safe guarding of

payment batches. Maintain a payment register for inflow payment. Maintain a payment transfer register of outflow payments. Reconcile payments received against payment captured on the system. Sign control list that is accompanied with batches received. Submit weekly activity report to supervisors. Assist in providing of reliable financial information.

**ENQUIRIES
APPLICATIONS**

: Mr. A Tsholo Tel No: (053) 802 2551
: Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

POST 21/207

: **SUPPLY CHAIN MANAGEMENT CLERK REF NO: NCDOH 68/2026 (X2 POSTS)**

Job Purpose. To provide support in supply chain management function.

**SALARY
CENTRE
REQUIREMENTS**

: R237 453 per annum (Level 05)
: Robert Mangaliso Sobukwe Hospital
: Minimum educational qualification: Senior Certificate/Grade 12 (or equivalent) with Mathematics or Accountancy as passed subject and/or Senior Certificate (or equivalent) with experience /competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Supply Chain Management, Assets and Liabilities Suspense Accounts and Finance Administrative processes. Willingness to travel and work overtime when required. Valid Code B/EB driver's licence will serve as an added advantage.

DUTIES

: Render Logistics and inventory management support. Render demand and acquisition clerical support. Render logistical support services. Provide effective administration of purchase orders. Administer the goods receipt process for goods and services acquired. Receive and verify goods from suppliers. Capture goods and services receipt vouchers. Check and issue receivables to responsible components. Stocktaking. Receiving and issuing stock from the warehouse. Manage 0-9 file, expediting open purchase orders. Managing and reporting on open purchase orders (commitments). Compile disclosure of commitment. Perform any other administrative duties as may be requested by supervisor.

**ENQUIRIES
APPLICATIONS**

: Ms. M Visser Tel No: (053) 802 2261
: Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

POST 21/208

: **REGISTRY CLERK: HRM REF NO: NCDOH 69/2026 (X1 POST)**

Job Purpose. To provide effective and well maintain registry unit.

**SALARY
CENTRE
REQUIREMENTS**

: R237 453 per annum (Level 05)
: Robert Mangaliso Sobukwe Hospital
: Minimum education qualifications: National Senior Certificate/Grade 12 (or equivalent). Experience: Appropriate experience in Admin Registry Department, appropriate office administration experience, appropriate experience in client care. Competencies (knowledge / skills): Knowledge of the Departmental Records Procedural Manual (RPM). Good planning skills, organisational, interpersonal and communication skills. Ability to meet deadlines. Ability to compile stats and draft reports. Computer literacy in (MS Word, Excell and Outlook) Must be willing to undergo development courses. Valid Code B/EB driver's licence will serve as an added advantage.

DUTIES

: Control access to information in the Registry. Maintain systematic filling of documents as per the National Archive and registry service operating procedure. Maintain strict confidentiality of all information in the registry. Control movement of files effectively, circulate and search for files. Receiving and opening of files, ensure proper retrieval of files and safe guarding of personnel files. Control mail and manage all registers kept in the Registry. Replacing of worn and damaged files covers and close full volume files. Ensure proper disposal of old personnel information. Assist institution to attend to all auditing enquiries. Provide administrative assistance to conditions of service as and when requested.

**ENQUIRIES
APPLICATIONS**

: Ms. M Visser Tel No: (053) 802 2261
: Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

<u>POST 21/209</u>	:	<u>PRODUCTION LEVEL CLERK REF NO: NCDOH 70/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05) Human Resource Development, Provincial Office, Kimberley Grade 12 (Senior Certificate) or equivalent qualification (NQF Level 4). A National Diploma (NQF Level 6) in Human Resource Management / Human Resource Development / Public Administration will serve as an added advantage. No experience required; relevant clerical/administrative experience in a training environment will be an added advantage. Competencies: Basic knowledge and understanding of the legislative framework governing the Public Service. Computer literacy (MS Office package). Good verbal and written communication skills. Good interpersonal, organisational, and administrative skills. Basic knowledge of clerical duties, practices as well as the ability to capture data, operate a computer, and collect statistics. Ability to maintain confidentiality. Ability to work under pressure and meet deadlines.
<u>DUTIES</u>	:	Provide general clerical support services, including the implementation and monitoring of the Workplace Skills Plan (WSP). Coordinate training logistics, including booking venues, preparing training materials, circulating invitations, and maintaining attendance registers. Capture and update HRD information on PERSAL and relevant internal systems. Receive, register, and route correspondence accordingly. Maintain HRD databases, filing, and record management systems. Assist with the administration of bursaries, internships, and learnership programmes—Liaise with internal stakeholders regarding training arrangements. Compile basic training reports and statistics as required. Provide general administrative support to the HRD unit.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms O. Lesejane Tel No: (053) 830 2106 Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed at nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 21/210</u>	:	<u>DRIVER REF NO: NCDOH 71/2026 (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum (Level 04) Provincial Office (Kimberley) (X1 Post) Dr Arthur Letele Medical Depot (X1 Post)
<u>DUTIES</u>	:	Grade 10 certificate/standard 8 qualification, Code 08/10 driver's licence, valid Professional Drivers Permit will be an added advantage. Driver motor vehicle to transport passengers and deliver mail/correspondence. Ensure the allocated motor vehicle is maintained and defects are reported. Render clerical support and messenger services in the Department.
<u>ENQUIRIES</u>	:	Ms L. Fritz Tel No: (053) 830 0601 (Provincial Office) Mr GM Mentoor, Ms HM Bothma Tel No: (053) 830 2700 (Dr Arthur Letele Medical Depot)
<u>APPLICATIONS</u>	:	For Provincial Office: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered. For Dr Arthur Letele Medical Depot: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed at nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 21/211</u>	:	<u>MORTUARY ATTENDANT REF NO: NCDOH 72/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R144 024 per annum (Level 02) Connie Vorster Hospital Abet (Grade 1-9). No working experience required. Knowledge requirements – Batho Pele Principles, Public Service act, Customer care, Code of Conduct, medico legal policies, Patient's rights.
<u>DUTIES</u>	:	Receiving of corpses within the institution – record received corpses, registering of corpses, transportation of corpses to and from hospitals, ensure that the name tags correspond with the records and register. Storage of

corpses – check the temperature of the fridge daily, place the corpse in the cold fridge shelves, ensure that the box number corresponds with the shelves in which the corpse has been stored, completion of the TPH Registers, provide support with the conducting of/and audit of the corpse's length of stay in the mortuary, report challenges to supervisor timely. Assist in the identification and preparation of corpses – identify and prepare the corpse for viewing, prepare the corpse for post-mortem and identification, prepare the body for pauper's burial, sign off the corpse from the TPH and removal form. Report mortuary equipment that require maintenance – ensure cleanliness of the mortuary fridge and shelves, ensure effective utilization of the chemical in line with the infection control measures. Removal of the corpse – assist government officials and undertakers during the removal of the corpse, release of corpse to family or funeral directors.

ENQUIRIES : Mr MC Joka or Mr ND Mohamad Tel No: (053) 861 4770
APPLICATIONS : Please post or courier your application to: The Department of Health: Frances Baard Health District; 119 Green Street; Riviera, Kimberley, 8301 or hand deliver at the Registry Office at the Frances Baard Health District Office, Green street, Old West End Hospital or emailed to: ncHealthHR-FBD@ncpg.gov.za
 Applicants must complete an application register when an application is hand delivered.

POST 21/212 : **CLEANER REF NO: NCDOH 73/2026 (X21 POSTS)**

SALARY : R144 204 per annum (Level 02)
CENTRE : Robert Mangaliso Sobukwe Hospital (X3 Posts)
 Kuruman Hospital (X2 Posts)
 Tshwaragno Hospital (X2 Posts)
 Dr Harry Surtie Hospital (X3 Posts)
 Postmasburg Hospital (X3 Posts)
 Connie Vorster Hospital (X3 Posts)
 Springbok Hospital (X1 Post)
 Provincial Office (X4 Posts)

REQUIREMENTS : Abet (Grade 1-9), no experience required.
DUTIES : To render general work/cleaning services. Provision of cleaning services – collect and removing of waste papers, freshen office areas, emptying and cleaning dirt bins, cleaning walls, windows and doors, dusting, and waxing office furniture, sweeping, scrubbing and waxing of floors, vacuuming and shampooing floors, Clean general kitchens - refilling hand wash liquid soap, replace toilet papers, hand towels and refreshners, empty and wash waste bins, Keep and maintain cleaning materials and equipment – report broken cleaning machines and equipment, cleaning of machines (microwaves, vacuum cleaners etc.) and equipment after use, request cleaning material.

ENQUIRIES : Ms. M Visser / Dr E. Olivier Tel No: (053) 802 2911 (For Robert Mangaliso Sobukwe Hospital)
 Mr LI Moemedi Tel No: (053) 775 1149, for Kuruman and Tshwaragano Hospital (John Taolo Gaetsewe District)
 Mr JP Berend Tel No: (054) 332 9094 (Dr Harry Surtie Hospital)
 Mr. F. van Neel Tel No: (054) 337 0600 (Postmasburg Hospital)
 Mr N. Mohammad Tel No: (053) 861 4770 (Connie Vorster Hospital)
 Mr D. Grootboom/Ms E. Cloete Tel No: (027) 712 1601 (Springbok Hospital)
 Ms L. Fritz Tel No: (053) 8300 601 (Provincial Office)

APPLICATIONS : **For Robert Mangaliso Sobukwe Hospital:** Please note applications can be hand delivered to HRM 3rd Floor Admin Building at Robert Mangaliso Sobukwe Hospital, couriered via postal services to 144 Du Toitspan Road, at Robert Mangaliso Sobukwe Hospital or E-Mailed at rmshhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

For Kuruman and Tshwaragano Hospital (John Taolo Gaetsewe District): Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or E-Mailed at nchealthhr-itq@ncpg.gov. All applicants must complete an application register when an application is hand delivered.

For Dr Harry Surtie Hospital: Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or E-Mailed at vacancies.dhsh@ncdoh.gov.za. All applicants must complete an application register when an application is hand delivered.

For Postmasburg Hospital: Applications must be e-mailed to nhealthhr-zfm@ncpg.gov.za or be hand delivered to 110 Schroder Street, ZF Mgcawu District Office (Old Gordonia Hospital), Upington or couriered via postal services to 110 Schroder Street (Old Gordonia Hospital) Private Bag X5900, Upington, 8801. All applicants must complete an application register when an application is hand delivered.

For Connie Vorster Hospital: Application must be e-mailed to nhealthhr-fbd@ncpg.gov.za, hand delivered or couriered via postal services to 119 Green Street, Riveria, Kimberley. All applicants must complete an application register when an application is hand delivered.

For Springbok Hospital: Application must be e-mailed to eaclote@ncpg.gov.za and hand delivered or couriered via postal services to 7 River Street, Springbok, Postal address: Private Bag X10, Springbok, 8240.

For Provincial Office: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nhealthhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

<u>POST 21/213</u>	:	<u>LAUNDRY AID REF NO: NCDOH 74/2026 (X6 POSTS)</u>
<u>SALARY CENTRE</u>	:	R144 204 per annum (Level 02)
	:	Robert Mangaliso Sobukwe Hospital (X1 Post)
	:	Postmasburg Hospital (X1 Post)
	:	Connie Vorster Hospital (X2 Posts)
	:	Prieska Hospital (X1 Post)
	:	Kuruman Hospital (X1 Post)
<u>REQUIREMENTS</u>	:	Abet (Grade 1-9). No experience is required. Competencies: Possess strong attention to detail and a desire to work efficiently. The employees must also have a drive to work thoroughly without cutting corners, in order to properly care for each article.
<u>DUTIES</u>	:	Clean the laundry area and operate various machines in the laundry (i.e., washing, drying, and pressing). Iron, fold, and pack laundered items, then seal the linen or clothes bags. Collect and deliver / linen / cloths. Sort, count, and record dirty linen / clothes. Report any machine defaults to the supervisor.
<u>ENQUIRIES</u>	:	Ms. M Visser Tel No: (053) 802 2911 (Robert Mangaliso Sobukwe Hospital) Mr. F. van Neel Tel No: (054) 337 0600 (Postmasburg Hospital) Mr ND Mohamad Tel No: (053) 861 4770 (Connie Vorster Hospital) Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000 (Prieska Hospital) Mr LI Moemedi Tel No: (053) 775 1149 (Kuruman Hospital)
<u>APPLICATIONS</u>	:	For Robert Mangaliso Sobukwe Hospital: Please note applications can be hand delivered to the HRM 3rd Floor Admin Building or E-Mailed at rmsshr@ncpg.gov.za All applicants must complete an application register when an application is hand delivered. For Postmasburg Hospital: Applications must be e-mailed to nhealthhr-zfm@ncpg.gov.za or be hand delivered to 110 Schroder Street, ZF Mgcawu District Office (Old Gordonia Hospital), Upington or couriered via postal services to 110 Schroder Street (Old Gordonia Hospital) Private Bag X5900, Upington, 8801. All applicants must complete an application register when an application is hand delivered. For Connie Vorster Hospital: Please post or courier your application to: The Department of Health: Frances Baard Health District; 119 Green Street; Riviera, Kimberley, 8301 or hand deliver at the Registry Office at the Frances Baard Health District Office, Green street, Old West End Hospital or emailed to: ncHealthHR-FBD@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered For Prieska Hospital: Applications must be emailed to nhealthhr-Pixley@ncpg.gov.za or hand delivered or couriered via postal to Van der Merwe Street, De Aar,7000. All applicants must complete an application register when an application is hand delivered For Kuruman Hospital: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or E-Mailed at nhealthhr-itg@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered

POST 21/214 : **FOOD SERVICE AID REF NO: NCDOH 75/2026 (X6 POSTS)**

SALARY CENTRE : R144 204 per annum (Level 02)
: Dr Harry Surtie Hospital (X1 Post)
: Postmasburg Hospital (X1 Post)
: Connie Vorster Hospital (Frances Baard District) (X2 Posts)
: Priekska Hospital (Pixley Ka Seme District) (X1 Post)
: Kuruman Hospital (John Taolo Gaetsewe District) (X1 Post)

REQUIREMENTS : Abet (Grade 1-9). No experience is required.

DUTIES : Clean kitchen utensils and equipment. Provide catering support services. Keep stock of kitchen utensils and equipment. Apply hygiene and safety measures. Maintain quality control measures of all food provided. Removal of garbage disposal. Prepare food, snack, and beverages (water, tea, coffee, milk, sugar and cold drinks). Setup and convey crockery, cutlery and equipment to dining areas. Serve food and beverages. Responsible for.

ENQUIRIES : Mr JP Berend Tel No: (054) 332 9094 (Dr Harry Surtie Hospital)
: Mr. F. van Neel Tel No: (054) 337 0600 (Postmasburg Hospital)
: Mr ND Mohamad Tel No: (053) 861 4770 (Connie Vorster Hospital)
: Ms B. Jack Tel No: (053) 632 400/406 (Prieska Hospital, Pixley Ka Seme District)
: Mr LI Moemedi Tel No: (053) 775 1149 (Kuruman Hospital)

APPLICATIONS : **For Dr Harry Surtie Hospital:** Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or E-Mailed at vacancies.dhsh@ncdoh.gov.za. All applicants must complete an application register when an application is hand delivered.
For Postmasburg Hospital: Applications must be e-mailed to nhealthhr-zfm@ncpg.gov.za or be hand delivered to 110 Schroder Street, ZF Mgcawu District Office (Old Gordonia Hospital), Upington or couriered via postal services to 110 Schroder Street (Old Gordonia Hospital) Private Bag X5900, Upington, 8801. Applicants must complete an application register when an application is hand delivered
For Connie Vorster Hospital: Please post or courier your application to: The Department of Health: Frances Baard Health District; 119 Green Street; Riviera, Kimberley, 8301 or hand deliver at the Registry Office at the Frances Baard Health District Office, Green street, Old West End Hospital or emailed to: ncHealthHR-FBD@ncpg.gov.za. Applicants must complete an application register when an application is hand delivered.
For Prieska Hospital, Pixley Ka Seme District: Application must be e-mailed to nhealthhr-Pixley@ncpg.gov.za or hand delivered or couriered via postal services to Van der Merwe Street, De Aar, 7000. Applicants must complete an application register when an application is hand delivered.
For Kuruman Hospital: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or E-Mailed at nhealthhr-jtg@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.

POST 21/215 : **GROUNDSMAN REF NO: NCDOH 76/2026 (X1 POST)**

SALARY CENTRE : R144 204 per annum (Level 02)
: Dr Harry Surtie Hospital

REQUIREMENTS : Abet (Grade 1-9). No experience required.

DUTIES : Maintenance of premises and surroundings. Clean premises and surroundings. Empty dirt bins. Maintain the garden. Watering the garden. Prune and trim flowers and trees. Mow the grass. Remove weeds and garden refuse. Apply insecticides. Cultivate the soil for trees and flowers. Maintain gardening equipment's and tools. Detect and report malfunctioning of gardening equipment and tools. Repair minor defects of gardening equipment and tools.

ENQUIRIES : Mr JP Berend Tel No: (054) 332 9094

APPLICATIONS : **For Dr Harry Surtie Hospital:** Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or E-Mailed at vacancies.dhsh@ncdoh.gov.za. All applicants must complete an application register when an application is hand delivered.

POST 21/216 : **PORTER REF NO: NCDOH 77/2026 (X3 POSTS)**

SALARY : R144 204 per annum (Level 02)

CENTRE : Robert Mangaliso Sobukwe Hospital (X2 Posts)
Kuruman Hospital (X1 Post)

REQUIREMENTS : Abet (Grade 1-9). No experience required.

DUTIES : To render porter services to the institution – transport patients from registration points to different clinical areas within the hospital, transport corpses from wards to mortuary, where applicable, assist to transport patients to ambulances and vehicles, clean stretchers and wheel chairs after usage.

ENQUIRIES : Ms. M Visser Tel No: (053) 802 2911 (Robert Mangaliso Sobukwe Hospital)
Mr LI Moemedi Tel No: (053) 775 1149 (Kuruman Hospital)

APPLICATIONS : **For Robert Mangaliso Sobukwe Hospital:** Please note applications can be hand delivered to HRM 3rd Floor Admin Building at Robert Mangaliso Sobukwe Hospital, couriered via postal services to 144 Du Toitspan Road, at Robert Mangaliso Sobukwe Hospital or E-Mailed at rmshhr@ncpg.gov.za
For Kuruman Hospital Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or E-Mailed at nhealthhr-jtg@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.