

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

- APPLICATIONS** : To apply for the above position, please apply online at <https://jobs.gauteng.gov.za> or Hand Deliver: Ground floor 56 Eloff Street, Umnotho House, Johannesburg
- FOR ATTENTION** : Ms. Gugu Nevondo at 072 904 1694 – Recruitment
- CLOSING DATE** : 22 June 2026, 16h00. No late applications will be considered.
- NOTE** : Applications quoting the relevant reference number must be submitted on the New Z83 form obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents). Applications with the Old Z83 form will not be considered. A New Z83 form must be fully completed, duly signed and initialled by the applicant. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates must accompany the application form. Applications are not required to submit copies of qualifications and other relevant documents on application. Communication regarding certified documents will be limited only to the shortlisted candidates. Successful completion of the Senior Management Pre-Entry Programme (Nyukela certificate) is required before the appointment can be made. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme>. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification. Note: It is the Department intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan (Coloureds and Indians are encouraged apply). To facilitate this process successfully, an indication of race, gender and disability status is required. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). General information. The Department will not accept posted and emailed applications. The Gauteng Department of Environment reserves the right to fill or not fill the advertised posts. If you do not receive any response from us within 3 months, please accept that your application was unsuccessful.

**MANAGEMENT ECHELON**

- POST 19/59** : **DIRECTOR: LEGAL ADVISORY SERVICES REF NO: REFS/049855**  
Directorate: Corporate Management Services
- SALARY** : R1 317 384 per annum, (all-inclusive salary package)
- CENTRE** : Johannesburg (Head Office)
- REQUIREMENTS** : Matric certificate plus (NQF Level 7) qualification in Legal/ Law (LLB) or relevant qualifications as recognised by SAQA. A minimum of 5 years of experience at middle/senior managerial level in Legal Services environment. Valid Driver's license. Nyukela SMS pre-entry certificate. Competencies: GPG and GDARD policies and procedures, relevant legislation and Public Service Regulations, understanding of expectations of customers, Knowledge of Contracts and Legal Prescripts, Management information knowledge, Project management methodologies, Policy development, change management, Financial Management, presentation Skills, Report Writing, Communication and Negotiation Skills, Planning and Organising, Analytical skills and Leadership Skills. Expert knowledge of the Constitution of the Republic of South Africa and all relevant legislation, including the Public Service Act and Public Service Regulations. In-depth knowledge of the Public Finance Management Act (PFMA) and Treasury Regulations. Thorough knowledge of the Promotion of Administrative Justice Act (PAJA), the Promotion of Access to

Information Act (PAIA), and the Protection of Personal Information Act (POPIA). Expert knowledge of Agricultural legislation. Expert knowledge of the law of contract, supply chain management processes, and litigation management. Strong leadership, strategic planning, and organisational skills. Excellent report writing, facilitation, and legal drafting skills. Service delivery innovation and change management capability.

**DUTIES**

: Provide strategic legal leadership and direction to the Directorate: Legal Services, ensuring alignment with the Department's strategic objectives and legislative mandates. Manage, develop, and mentor a multidisciplinary legal team, ensuring optimal capacity utilisation and performance in line with the Department's human resources policies. Develop, implement, and review the legal services operational plan, service delivery model, and annual performance targets. Report to the Head of Department and senior management on all legal matters affecting the Department. Oversee and ensure the effective management of the legal services budget, resources, and assets in accordance with the PFMA and applicable prescripts. Legal Advisory Services. Oversee and provide authoritative legal opinions and advice to the Department, including the MEC, Head of Department, and senior management on all matters pertaining to the Department's functions. Ensure the provision of expert legal research and professional legal opinions on complex constitutional, administrative, and environmental law matters. Provide strategic legal guidance to management on compliance with applicable legislation, regulations, and policies. Oversee the drafting, vetting, and review of all forms of agreements, including contracts, memoranda of understanding, service level agreements, and contractual documents arising during the Department's procurement and operational processes. Ensure legal compliance in all supply chain management processes, including participation in bid evaluation and adjudication committees. Manage contractual disputes and provide strategic guidance on remedies available to the Department. Oversee and manage all litigation matters involving the Department, including coordination with the State Attorney, Senior Counsel, and external legal representatives. Maintain and ensure the accuracy of the Departmental litigation register and provide GRAP 19 provisional assessments for financial reporting purposes. Ensure timely and effective responses to all court processes, legal proceedings, and litigation threats. Brief and debrief Senior Counsel and provide strategic litigation guidance to management. Oversee the drafting, reviewing, and amendment of legislation, regulations, and policies relevant to the Department's mandate. Provide statutory support services in respect of PAJA, PAIA, POPIA, and other applicable legislation. Ensure compliance with all legislative and regulatory requirements applicable to the Department. Monitor legislative developments and advise management on the implications for the Department's operations. Facilitate and promote effective working relationships with all internal and external stakeholders, including other government departments, organs of state, entities, and the public. Represent the Department in intergovernmental forums, committees, and consultative processes on legal matters. Support governance structures including the Business Continuity Management Committee and Risk Management Committee on legal and compliance matters.

**ENQUIRIES**

: Ms. Gugu Nevondo at 072 904 1694

**POST 19/60**

: **DIRECTOR: VETERINARY PUBLIC HEALTH AND EXPORT FACILITATION**  
**REF NO: REFS/049856**  
Chief Directorate: Veterinary Services

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R1 317 384 per annum, (all-inclusive salary package)  
: Johannesburg (Head Office)  
: Matric certificate plus (NQF Level 7) qualification in Bachelor of Veterinary Science or Veterinary Medicine (BVSC/BVMCH) as recognised by SAQA. Registration with South African Veterinary Council (SAVC). 5 years of experience at middle/senior managerial level in veterinary services environment. Valid Driver's license. Nyukela SMS pre-entry certificate. Competencies: GPG and GDARD policies and procedures, relevant legislation and Public Service Regulations, understanding of expectations of customers, Knowledge of Contracts and Legal Prescripts, Management information knowledge, Project management methodologies, Policy development, change management, Financial Management, risk management, presentation Skills,

- Report Writing, Communication and Negotiation Skills, Planning and Organising, Analytical skills and Leadership Skills.
- DUTIES** : Provide veterinary public health and veterinary export facilitation services. Promote safe production of meat and products of animal origin. Ensure the monitoring and inspection of abattoirs/slaughter and export facilities. Ensure community empowerment regarding veterinary public health issues [food safety awareness programmes]. Monitor and provide inspection services for the export and import of animals and products of animal origin. Manage the facilitation of certification of animals and products of animal origin for export. Manage the facilitation of registration of export and import facilities for animals and products of animal origin. Monitor compliance in adaptation of import and export standards for animals and products of animal origin. Ensure regulatory compliance with international standards of meat produce. Ensure permits, import/export certificate and licenses are obtained for movement of animals across borders, free and contaminated zones. Ensure document checks and assessment of conformity with the requirements of applicable technical regulations and standards. Ensure physical inspections prior to shipment. Manage the implementation of National, Provincial and Departmental Frameworks. Manage the implementation of the veterinary norms and standards. Monitor and evaluate compliance with the implemented trade policies. Management and implementation of a quality management system. Report any discrepancies regarding compliance. Manage human resources. Manage financial resources. Manage assets.
- ENQUIRIES** : Ms. Gugu Nevondo; at 072 904 1694

#### **DEPARTMENT OF e-GOVERNMENT**

- APPLICATIONS** : Applications must be submitted as follows, (email) [ChairsRecruit@gauteng.gov.za](mailto:ChairsRecruit@gauteng.gov.za), (website) [www.Jobs.gauteng.gov.za](http://www.Jobs.gauteng.gov.za) or be delivered to: Imbumba House, 75 Fox Street, Marshalltown.
- CLOSING DATE** : 22 June 2026
- NOTE** : Applications should consist of a comprehensive CV (specifying all expertise, qualifications, experience, and references with full contact details). The Department of e-Government is committed to transformation and diversity. Women and persons with disabilities are encouraged to apply. The objective of the Independent Risk Management Committee chairperson is to assist the Accounting Officer in the effective execution of his responsibilities regarding oversight on governance, risk management, internal control, legal and internal/external auditing.

#### **OTHER POST**

- POST 19/61** : **CALL FOR NOMINATIONS/APPLICATIONS: INDEPENDENT CHAIRPERSON – RISK MANAGEMENT COMMITTEE REF NO: REFS/049790**
- SALARY** : Compensation will be in accordance with rates as determined by National Treasury
- CENTRE** : Johannesburg
- REQUIREMENTS** : A minimum of a Bachelor's degree and a Post-Graduate Degree in Auditing, Risk Management or Business Administration. The ideal candidate should have 5 to 10 years management experience in Risk Management, Auditing, Corporate Governance, Anti-Fraud and Corruption environments preferably in the public service. The ideal candidate must have extensive knowledge and experience in the relevant regulations and prescripts, including the Public Finance Management Act, Treasury Regulations, and ISO3100, King IV Report on Corporate Governance, the COSO and Public Sector Risk Management Framework. Previous experience of serving in the Risk Management Committee and/or Audit Committee will be advantageous including having knowledge Information Technology. Appointment will be made for a period of twelve (12) months, subject to renewal at the discretion of the Head of Department. The Chairperson may not serve more than two terms. The Risk management Committee will have at least four meetings per annum.
- DUTIES** : Regulate and discharge all the responsibilities as contained in the Risk Management Committee Charter. Provide oversight on the review and monitoring of the implementation of the risk management framework, policy, charter, and strategy within the Department. Provide guidance on the

integration of risk management into planning, monitoring, and reporting process. Provide guidance on setting and reviewing the risk appetite, tolerance statements and anti-fraud measures. Provide proper and timely reports to the Head of Department on the state of risk management, together with aspects requiring improvement accompanied by the committee's recommendations to address such issues. Perform any other duties of the Risk Management Committee as specified in the Risk Management Committee Charter.

**ENQUIRIES** : Mr. Oscar Baloyi at 066 486 5508 or Ms Portia Makotwane at 066 297 1488

#### **PROVINCIAL TREASURY**

***It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.***



**APPLICATIONS** : Applications should be submitted online at: <https://jobs.gauteng.gov.za/>. Z83 and updated CV must be attached.

**CLOSING DATE** : 22 June 2026 @00:00 midnight

**NOTE** : Applications must be submitted on a duly New signed Z83 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV only specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification, and employment verification). Confirmation of final appointment will be subject to a positive security clearance. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One will be a practical exercise, and the other will be an Integrity (Ethical Conduct) Assessment. Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises / tests for non-SMS positions and during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective applicants must please use the new Z83 which is effective as of 01 January 2021. Pre-entry SMS certificate is compulsory for SMS appointments. To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za)

#### **OTHER POSTS**

**POST 19/62** : **DEPUTY DIRECTOR: BUDGET MANAGEMENT REF NO: REFS/049886**  
Directorate: Sustainable Fiscal Resource Management

**SALARY** : R932 292 per annum, (all-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

**CENTRE** : Johannesburg

**REQUIREMENTS** : A three-year tertiary qualification Degree (NQF level 7) as recognised by SAQA in Financial Management/ Financial Accounting/ Management Accounting/ Economics/ Finance. 3-5 years' experience at junior management level (ASD) in budget management environment.

**DUTIES** : To manage the implementation of the provincial planning and budgeting process by providing advice, guidance and training to client departments on the provincial budget process, budget formats and budget reforms. To manage the implementation of the provincial reporting process by providing advice, guidance and training to client departments on the reporting requirements and formats in line with applicable prescripts. To provide technical assistance to the provincial treasury and client departments throughout the budgeting cycle, which entails formulation of departments' proposals of MTEF and adjustments budgets; treasury's review of budget proposals (budget database, and Estimates of Provincial Revenue and Expenditure); evaluation of departments' budget proposals in or for planning and budgeting structures such as Medium-Term Expenditure Committee, MEC's bilateral meetings, Extended Premier's Budget Committee, and National benchmarking meetings; and contribute to the compilation of documentation required for the tabling of provincial appropriation bills in provincial legislature. To provide guidance on the implementation of the Public Finance Management Act, Treasury Regulations and the Division of Revenue Act. To manage the component by performing strategic and operational planning, managing stakeholder relationships, overseeing the administrative support functions and performing people management functions.

**ENQUIRIES** : Mr. Tebogo Thobejane – email: [tebogo.thobejane@gauteng.gov.za](mailto:tebogo.thobejane@gauteng.gov.za)

**POST 19/63** : **ASSISTANT DIRECTOR: BUDGET MANAGEMENT REF NO: REFS/049887**  
Directorate: Sustainable Fiscal Resource Management

**SALARY CENTRE REQUIREMENTS** : R487 197 per annum, (plus benefits)  
: Johannesburg  
: A three-year tertiary qualification at NQF level 7 in Financial Management/ Financial Accounting / Management Accounting / Economics / Finance. 3 years' functional experience in budget management.

**DUTIES** : To provide support during the implementation of the provincial planning and budgeting process by providing advice, guidance and training to client departments on the provincial budget process, budget formats and budget reforms. To support the implementation of the provincial reporting process by providing advice, guidance and training to client departments on the reporting requirements and formats in line with applicable prescripts. To support the provision of technical assistance to the provincial treasury and client departments throughout the budgeting cycle, which entails formulation of departments' proposals of MTEF and adjustments budgets; treasury's review of budget proposals (budget database, and Estimates of Provincial Revenue and Expenditure); evaluation of departments' budget proposals in or for planning and budgeting structures such as Medium-Term Expenditure Committee, MEC's bilateral meetings, Extended Premier's Budget Committee, and National benchmarking meetings; and contribute to the compilation of documentation required for tabling of provincial appropriation bills in provincial legislature. To support the provision of guidance on the implementation of the Public Finance Management Act, Treasury Regulations and the Division of Revenue Act.

**ENQUIRIES** : Mr. Tebogo Thobejane – email: [tebogo.thobejane@gauteng.gov.za](mailto:tebogo.thobejane@gauteng.gov.za)

**POST 19/64** : **ASSISTANT DIRECTOR: ACCOUNTING AND REPORTING REF NO: REFS/049888**  
Directorate: Financial Governance

**SALARY CENTRE REQUIREMENTS** : R487 197 per annum, (plus benefits)  
: Johannesburg  
: A three-year tertiary qualification at NQF level 7 majoring in Accounting. 3 - 5 years' experience at junior level in an Accounting/Auditing environment.

**DUTIES** : To assist with the preparation of the Consolidation of Gauteng Provincial Government (GPG) financial statements; Monitor and review department's monthly Section 40 PFMA disclosure reports. Review of the Interim and Annual Financial Statements of GPG departments and entities in line with the PFMA, Treasury Regulations and the applicable GRAP and Modified Cash Standards. Track the implementation of the GPG departments and entities AGSA audit action plans. Management of the unit.

**ENQUIRIES** : Ms. Baleseng Sedibe email: [baleseng.sedibe@gauteng.gov.za](mailto:baleseng.sedibe@gauteng.gov.za)

**POST 19/65** : **ASSISTANT DIRECTOR: TRANSVERSAL RISK MANAGEMENT REF NO: REFS/049889 (X2 POSTS)**  
Directorate: Financial Governance

**SALARY** : R487 197 per annum, (plus benefits)  
**CENTRE** : Johannesburg  
**REQUIREMENTS** : A three-year tertiary qualification Degree (NQF level 7) as recognised by SAQA in Risk Management/Accounting/Finance/Auditing. 3-5 years of experience in the Risk Management/Risk-based Auditing field as an administrator. A driver's licence is a must. Membership of the Institute of Risk Management of South Africa (IRMSA) added advantage.

**DUTIES** : Provide inputs in the development/ review of the Risk Management Framework, guidelines and operational standards/procedures. Provide support on the rollout of Combined Assurance. Conduct research and benchmark best practices. Monitor & assess risk management implementation in departments & municipalities. Compile risk maturity assessment & risk management implementation oversight reports for presentation at risk committees/any other relevant structures. Support the development/review of risk governance documents of departments & municipalities and support their implementation. Facilitate/co-facilitate risk assessments. Support the development of departmental, municipal & provincial risk profiles. Analyse internal & external environment for emerging risks & conduct trend analysis. Participate in capacity building initiatives of departments & municipalities. Provide hands-on support, as and when required. Ensure submission of accurate and timeous management reports. Perform any other delegated responsibilities that support the effective functioning of the directorate.

**ENQUIRIES** : Ms. Baleseng Sedibe email: [baleseng.sedibe@gauteng.gov.za](mailto:baleseng.sedibe@gauteng.gov.za)

**POST 19/66** : **ASSISTANT DIRECTOR: MUNICIPAL ACCOUNTING AUDITING AND REPORTING REF NO: REFS/049890**  
Directorate: Municipal Finance Management

**SALARY** : R487 197 per annum, (plus benefits)  
**CENTRE** : Johannesburg  
**REQUIREMENTS** : A three-year tertiary qualification (NQF level 7) as recognised by SAQA in Financial Management/ Accounting/ Auditing/ Internal Auditing/ Cost Management or Cost Accounting. Membership of the Institute of Internal Auditors South Africa (IIA SA). 3 – 5 years of working experience in Financial Management/ Accounting/ Auditing/ Internal Auditing/ Cost Management or Cost Accounting. At least 2 years working experience in local government or Provincial Treasuries in a similar role. Value. Accountability, assertiveness, willingness, confidentiality, fairness, trustworthy, discretion and honesty.

**DUTIES** : Provision of required inputs to departmental, branch or chief directorate reports or processes. (BMT, ESMT, EMT, GPTMFMA Coordinators and NT MFMA Joint or PTs Forum meetings, CoGTA, OPCA PCC, etc. Provide inputs into the development and review of Internal Audit and Audit Committee framework. Analyse the substantive effects of internal audit on business and advice on remedial action for implementation. Conduct of a needs analysis to roll out support to municipalities. Monitoring of related audit findings and the implementation of remedial action plans and prepare report. Assist the deputy director with financial management, including contributions to the unit budget management.

**ENQUIRIES** : Mr. Teneko Bangelo email: [teneko.bangelo@gauteng.gov.za](mailto:teneko.bangelo@gauteng.gov.za)

#### **DEPARTMENT OF SOCIAL DEVELOPMENT**

***It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan.***

**APPLICATIONS** : To apply for the below positions, please apply online at <https://jobs.gauteng.gov.za>

**CLOSING DATE** : 22 June 2026

**NOTE** : To facilitate this process successfully, an indication of race, gender and disability status is required. The Department also urges all designated groups applying for positions to please to indicate their race and disability for purposes of Employment Equity Office for attention Ms M Mzamela. All applicants are also encouraged to number the pages of their CV and the attached certified documents. Note: Applicants with disabilities are encouraged to apply. If you

have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment (where applicable). The department reserves the right to fill or not to fill the vacant post. The successful candidates will enter into an employment contract with the GDSD that will be reviewed based on performance expiration. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

#### **MANAGEMENT ECHELON**

**POST 19/67** : **DEPUTY DIRECTOR-GENERAL: SOCIAL WELFARE SERVICES REF NO: REFS/049763**

**SALARY** : R1 885 710 per annum, (all-inclusive remuneration package, the package can, with applicable rules, be structured according to the individual's needs.)

**CENTRE** : Johannesburg Head Office

**REQUIREMENTS** : An undergraduate qualification and a post graduate qualification (NQF level 8) in Social work/Community Development. Extensive proven social welfare and community development managerial experience. A minimum of 8 years of experience at a senior managerial level in Social Welfare Services environment. Code B driver's licence. Nyukela SMS Certificate for entry into SMS (Senior Management Service) from the National School of Government prior to appointment. Knowledge of the Public Management framework, public policy development, implementation, monitoring, evaluation and improvement practices and public 40 financial management. Proven strategic leadership and business partnering, general Management, problem-solving and decision-making, communication, analytical and advanced programme/project/resource management skills. Knowledge of the Department's constitutional mandate and it's relationship with National and other stakeholders. Proven track record of leading change management initiatives and applying innovative thinking. In-depth knowledge of social welfare and community development models, systems and structures applicable in the sector. Sound interpersonal relations. Computer literacy.

**DUTIES** : Responsible for overall management and provision of developmental social services and statutory social services. Manage sustainable social development and research programmes. Oversee the management of regional offices and institutions. Promote the development, implementation, monitoring, evaluation, improvement and marketing of need-based, sustainable social development programmes and oversee the funding of such programmes in accordance with all relevant legislation. Consult role-players and stakeholders likely to be affected by strategic initiatives, resource management and service delivery decisions taken by the Department. Build sound and sustainable relationships/partnerships with all business sectors towards the upliftment of communities, especially those marginalised in the past. Oversee the collation and analysis of data on interventions, and preparation for reporting purposes. Responsible for Branch resource management and delivery against Strategic and Annual Performance Plans.

**ENQUIRIES** : Ms M Skosana Tel No:( 011) 227 0069

**FOR ATTENTION** : Ms M Skosana Tel No: (011) 227 0069

**NOTE** : NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures.

**POST 19/68** : **CHIEF FINANCIAL OFFICER REF NO: REFS/049765**

**SALARY** : R1 554 696 per annum, (all-inclusive package which includes basic salary of 70% of the package) and a flexible portion that may be structured in terms of the package and a flexible portion that may be structured in terms of the applicable SMS guidelines per annum.

**CENTRE** : Head Office (Office of the Chief Financial Officer)

**REQUIREMENTS** : An undergraduate qualification NQF level 7 in financial management/ internal Audit/Accounting management/ Supply Chain Management. Minimum 5 years

of experience at a senior managerial level in Financial Management field. Nyukela SMS certificate for entry into Senior Management Service from the National School of Government prior to appointment. A valid driver's licence. Knowledge and understanding of legislative and policy framework governing financial accounting, Management Accounting, Supply Chain Management and Risk Management. Knowledge and understanding of financial accounting, Management Accounting, Supply Chain Management and Risk Management processes, systems and procedures in the public service. Knowledge and understanding of Departmental policy mandates, priorities, objectives and Service Delivery Model and integrity. Skills And Competencies: Strategic management, project and programme management, financial management, service delivery innovation and strategic reporting skills. Strategic capability and leadership, programme and project management, financial management, change management, service delivery innovation, problem solving and analysis, communication, honesty and integrity. The ability to meet strict deadlines and work under pressure. Knowledge of the Department's constitutional mandate and its relationship with National and other stakeholders.

**DUTIES** : Oversee the establishment and implementation of sound, effective and efficient tender, contract, procurement and asset management systems and processes in line with PFMA: treasury regulations and other regulatory other frameworks. Oversee the establishment and implementation of sound, effective and efficient management accounting systems in line with PFMA, treasury regulations and other regulatory frameworks. Oversee the management of cash flows and budget forecasting based on Departmental programmes: goals and objectives. Oversee the preparation, analysis and submission of Departmental monthly and quarterly expenditure reports and annual financial statements. Manage accurate compilation of departmental annual budget, MTEF budget and maintaining effective standard chart of accounts for the department. Manage records of the financial affairs of the department are kept in accordance with any prescribed norms and standards. Oversee financial reporting and revenue management. Audit current systems, policies, procedures, gaps to evaluate appropriateness and impact on delivery of GSDS's strategic objectives as well as compliance.

**ENQUIRIES** : Ms S Moloi Tel No: (011) 227 0062  
**NOTE** : NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures. The Department reserves the right to fill or not to fill this position(s).

**POST 19/69** : **DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: REFS/049744**

**SALARY** : R1 317 384 per annum, (all-inclusive package which includes basic salary of 70% of the package and a flexible portion that may be structured in terms of the applicable SMS guidelines per annum).

**CENTRE** : Head Office (Human Resource Management)  
**REQUIREMENTS** : A degree/ (NQF Level 7) in Human Resource Management. A minimum of 5 years' relevant experience at middle/senior managerial level. Excellent knowledge of the Public Service Act (PSA), Public Service Regulations (PSR), Employment Equity Act (EEA), white paper on Transformation and Batho Pele, Basic Condition of Employment Act (BCEA), Labour Relations Act (LRA), Public Finance Management Act (PFMA), Human Resource Systems. Nyukela SMS Certificate for entry into SMS (Senior Management Service) from the National School of Government prior to appointment. Code B driver's licence. Human Resource Management in the Public Service will be an added advantage. Excellent communication (verbal and written), analytical and problem solving, sound project and financial management, strategic capability and leadership, excellent planning and organising, good negotiation and conflict management, excellent managerial and change management and computer literacy skills.

**DUTIES** : Manage the effective implementation of Human Resource Management, including Human Resource Development, Human Resource Administration, Labour Relations, Organisational Development and Recruitment. Oversee the management and promotion of fair and sound Labour Relations. Strategically manage special programmes, including Employee Health and Wellness (EHWP). Manage resources (Human, Finance, Equipment, Assets) in the Directorate. Oversee and provide support to the designated operational and delegated management responsibilities of the HRM Directorate. Ensure the

realisation of performance outcomes and MPAT. Optimise the achievement of service delivery and unqualified clean audit opinion. Serve as member of the Senior Management Team.

**ENQUIRIES**  
**NOTE**

: Ms T Mbense Tel No: (011) 355 7703  
: NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures. The Department reserves the right to fill or not to fill this position(s).

**POST 19/70**

: **DIRECTOR: LEGAL SERVICES REF NO: REFS/049745**

**SALARY**

: R1 317 384 per annum, (all-inclusive package which includes basic salary of 70% of the package and a flexible portion that may be structured in terms of the applicable MMS guidelines per annum).

**CENTRE**  
**REQUIREMENTS**

: Head Office  
: An undergraduate qualification (NQF Level 7) in Legal Studies, plus minimum of 5 years' relevant experience at middle/senior managerial level in Legal Services environment in the Public Service. Five (5) years post admission experience as an Advocate or Attorney with the right to appear in the High Court. A valid driver's license. Nyukela SMS Certificate for entry into SMS (Senior Management Service) from the National School of Government prior to appointment prior to appointment. Competencies: Knowledge and understanding of the legislative and Policy framework governing Legal Services processes, systems, and procedures in the Public Service, Knowledge and understanding of Department's legal requirements, obligations and commitments, Knowledge and understanding of Departmental policy mandates, priorities, objectives and Service Delivery Model. Skills and Competencies: Strategic Management skills, Service Delivery Innovation skills strategic reporting skills, Performance and Self Driven, Facilitation, Leadership, Problem Solving, People management and Empowerment skills.

**DUTIES**

: Provision of strategic leadership in the management of Legal Services, Provision of legal advice on the Departmental Contracts, Provision of legal representation of the department in Litigation cases. Manage litigation and proactive legal services, Coordinate and manage litigation, Manage consultations and court documents, Liaise with state attorney and other organs of state in continuation of litigation: Provide contract management services, Negotiate and draft legally binding contracts for and on behalf of the Department, Provide legal advice on contracts. Provide legal advisory services, conduct research and consult with various stakeholders on the legal advice: Provide legislative drafting and review and compliance management, Conduct legislative audits and legislative awareness, Vet and draft policies relevant to the Department. Management of the Directorate, Manage Directorate's budget and expenditure, Manage the Directorate's performance, manage staff performance and development, leave and discipline.

**ENQUIRIES**  
**NOTE**

: Mr C Maabane Tel No: (011) 227 0060  
: NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures. The Department reserves the right to fill or not to fill this position(s).

**POST 19/71**

: **DIRECTOR: NPO PARTNERSHIP AND FINANCING REF NO: REFS/049764**

**SALARY**

: R1 317 384 per annum, (all-inclusive package which includes basic salary of 70% of the package and a flexible portion that may be structured in terms of the applicable SMS guidelines per annum).

**CENTRE**  
**REQUIREMENTS**

: Johannesburg (Head Office)  
: An undergraduate qualification (NQF level 7) in Financial Management, Cost Accounting and Auditing. A minimum 5 years of experience at a middle/senior managerial level, in the financial management environment. Nyukela SMS Certificate for entry into SMS (Senior Management Service) from the National School of Government prior to appointment. Valid driver's license. Knowledge and understanding of legislatives, Policy and Institutional frameworks governing NPO and Community Partnership and Development Programmes in the Public Service. Knowledge of the Department's Strategic priorities and Service Delivery model. A valid driver's license. Excellent Communication (verbal and written), Analytical and Problem solving, analysis, Financial Management, Strategic capability and leadership, Monitoring and Evaluation skills.

**DUTIES** : Management of NPO budget approval and payment system process for service providers as part of Departmental Annual Performance Plan. Provide institutional capacity building on all compliance related matters VI. Establish and maintain a sound internal control system on SAP System in line with relevant legislation such as PFMA, and Treasury Regulations. Manage the compilation of provincial proposed budget for Management Authority. Manage and monitor Expenditure and Financial analysis and consolidate monthly reports for subsequent subsidy payments II. Conduct risk assessment through analysis of audited financial statement of all funded NGOs. Conduct risk assessment through analysis of audited financial statement of all funded NGOs. Manage policy formulation and provide support to stakeholders. Develop relevant and cost-efficient costing models for all funded programmes delivered by NPOs. Manage and monitor the compliance of funded NPO in Social Service Sector and participate in the corridors Task Teams. Management of Directorate's budget and expenditure, performance reporting development, leave and discipline.

**ENQUIRIES** : Ms E Motloutsi Tel No: (011) 355 7700

**NOTE** : NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures. The Department reserves the right to fill or not to fill this position(s).

**POST 19/72** : **DIRECTOR-SUPPLY CHAIN MANAGEMENT REF NO: REFS/049766**

**SALARY** : R1 317 384 per annum, (all-inclusive package which includes basic salary of 70% of the package and a flexible portion that may be structured in terms of the applicable SMS guidelines per annum).

**CENTRE** : Johannesburg (Head Office)

**REQUIREMENTS** : Applicants must have an undergraduate qualification (NQF level 7) in Supply Chain Management/Logistics/Purchasing Administration/ Management. A valid Code B driver's licence. A minimum 5 years of experience at middle/senior managerial level within the Supply Chain Environment. Nyukela SMS Certificate for entry into SMS (Senior Management Service) from the National School of Government prior to appointment. Knowledge of the Constitution of the RSA, Department's Constitutional mandate, experience and working knowledge of The Public Service Act, Public Service Regulations, Public Finance Management Act, Treasury Regulations, Preferential Procurement Act and Regulations, and other SCM related legislative frameworks. Knowledge, skills and experience in Demand Management and Customer Care, tender and contract management, logistics and disposal services, asset management, risk management related to SCM functions and financial management. Skills And Competency: Knowledge and understanding of legislative framework governing the Public Service, Knowledge and understanding of PFMA, Knowledge of the Department's Constitutional mandate, financial management and Procedures, policies, procedures and legislations, Problem Solving and Analysis. Budgeting Process, Business Insight, Analytic Skills, Communication skills, Project Management Skills, Planning and Co-Ordinating, Facilitation skills, Conflict management skills and Staff Development.

**DUTIES** : Manage the provision of tender and contract management, manage SCM demand planning services, Plan and coordinate forecasted demand plans of all business units, Perform resources planning, supply sourcing, negotiation, order placement, Manage the provision of Procurement, Link the departmental procurement needs to the strategic plan, manage the establishment and maintenance of the supplier database, manage the distribution of goods and services ,Monitor and ensure that vendors deliver in accordance with orders, Guide Markert analysis and research to establish availability of suppliers for specific commodities in the market and distribution of services. Manage the provision of Asset Management Services, manage loss control services, manage the issuing of Purchase Orders, manage the maintenance of assets register, manage the compilation and submission of asset, disposal and loss control reports to relevant approval authority for actioning. Manage the development and review of SCM Policies, develop and implement SCM monitoring and evaluation systems, ensure compliance to SCM processes and regulations, develop SMME Supplier Development Programme and monitor, manage and report on SMME supplier performance. Manage Resources, perform strategic and operational planning, oversee the administrative support functions, perform people, financial and asset management functions.

**ENQUIRIES** : Ms M Skosana Tel No: (011) 227 0069

**FOR ATTENTION**  
**NOTE**

- : Ms M Skosana Tel No: (011) 227 0069
- : NB: The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures.