

DEPARTMENT OF MINERAL AND PETROLEUM RESOURCES

The Department of Mineral and Petroleum Resources (DMPR) is an equal opportunity; affirmative action employer and it is its intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity are encouraged to apply, particularly persons with disabilities and women interested in senior management positions. An indication of such, in this regard will be vital in the processing of applications.

- APPLICATIONS** : Applicants must be submitted via DMPR E-Recruitment System accessible using the following link <https://erecruitment.dmpr.gov.za>. Applications must create a user profile by completing all required personal information and setting up your login credential on DMPR E-Recruitment System. Once registration is complete and logged in to the system, you may browse all vacant positions. Another option is to submit application by post or courier, quoting relevant reference, addressed to: The Director-General, Department of Mineral and Petroleum Resources, Private Bag X59, Pretoria, 0001. Alternatively, applications may also be hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. General enquiries may be brought to the attention of Ms T Gumede Tel No: (012) 444- 3319.
- CLOSING DATE** : 29 June 2026
- NOTE** : Applications are strongly advised to complete and attach recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from www.dpsa.gov.za and detailed Curriculum Vitae when submitting applications on DMPR E-Recruitment System. Applications must be submitted on the recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from www.gov.za and www.dpsa.gov.za. All sections of the Z83 must be completed (In full, accurately, legibly, honestly, initialled, signed and dated), and accompanied by a comprehensive/ detailed Curriculum Vitae only. Applicants are not required to submit copies of qualifications and other relevant documents on application, but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be required from shortlisted candidates only on or before the day of the interview. The Curriculum Vitae must have at least three (3) reference persons and their contacts. Failure to provide accurate information on a job application as well as incomplete information will result in a disqualification. Job applicants in possession of a foreign qualification(s), must also provide an evaluation certificate obtainable from the South African Qualification Authority (SAQA). If an invitation for an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criteria for shortlisting will depend on the proficiency of the applications received. Shortlisted candidates will be assessed through practical exercise and an oral interview. Applicants must note that personnel suitability checks (PSC) will be conducted on the short-listed applicants, therefore will be required to give consent in terms of the POPI Act in order for the Department to conduct this exercise. PSC includes security screening and vetting, qualification verification, criminal records, financial records checks. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. It is also important to note that the Department reserves the right not to fill any advertised post at any stage of the recruitment process.

MANAGEMENT ECHELON

- POST 19/35** : **CHIEF DIRECTOR: STRATEGY, MONITORING AND EVALUATION REF NO: 075**
- SALARY CENTRE REQUIREMENTS** : R1 554 696 per annum (Level 14), (all-inclusive package)
: Head Office, Pretoria
: An appropriate Degree in Public Administration / Management/ Business Management or Advanced Diploma in Monitoring and Evaluation (NQF7),

- management skills, General management skills Thinking Demand: Rigorous non-corruption thinking relating in the development and implementation of plans and strategy, Managerial mindset relating to economics, Ability to source or identify sources of credible information from local and international sources.
- DUTIES** : Resolve disputes on findings of medical unfitness of mine employees through the appeals process as provided for in the MHS Act. Collect and analyse statistics gathered from Medical Reports. Co-ordinate and ensure quality assurance of the process to receive and archive mine closure employee medical records. Participate /make inputs in mine health and safety accidents/ accident investigations (occupational medicine). Liaise/collaborate with relevant compensation houses with aspects related to compensation. Provide specialist advice/ information regarding HIV/AIDS/TB in the mining industry and liaise with the Department of Health and other relevant organisations dealing with TB/HIV. Manage the Directorate.
- ENQUIRIES** : Dr. D Mokoboto Tel No: (012) 444 3373
- NOTE** : No appointment shall be affected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of Government, which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency, technical and integrity assessment. The Candidate will have to disclose her/ his financial Interests. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Indian /Coloured or white females are encouraged to apply.

OTHER POSTS

- POST 19/37** : **SENIOR INSPECTOR: OCCUPATIONAL HYGIENE REF NO: 077**
Re-advertisement, Candidates who applied previously need not to re-apply.
- SALARY** : R1 101 468 per annum (Level 12), (all-inclusive package)
- CENTRE** : North-West Region, Klerksdorp
- REQUIREMENTS** : A/An appropriate National Diploma in Occupational Hygiene/Environmental Health (NQF Level 6) Plus Certificate in Mine Environmental Control plus a valid driver's licence, with a minimum of 3-5 years experience in occupational hygiene, Knowledge of: Mine Health and Safety Act and Regulations & Legal. Hazard Identification and Risk Management. Public Service Staff Code. DMPR Policies. Skills: Ability to interpret and apply Mine Health and Safety Act; DMPR Policy and staff codes. Management skills- Planning, Leading, Organising and controlling. Report writing and formulation. Good interpersonal relations. Be able to recommend mining occupational hygiene solutions Negotiation skill. Language proficiency. Computer skills, Thinking Demand: Innovative thinker. Analyse situations carefully. Make fair and reasonable decisions. Receptive to suggestions and ideas. Be able to stay calm and collective during difficult situations. Dynamic personality.
- DUTIES** : Coordinate and conduct underground, shaft, and surface audits and inspections on matters relating to occupational hygiene exposures, stressors, and other matters relating to occupational hygiene. Coordinate, conduct and report on investigations into mine related accidents, contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Coordinate and serve on any necessary board of examiners. Coordinate the investigation, consultation and provision of input on mine closures, prospecting rights, mining rights and permits, EMP's, and township development. Provide Managerial activities.
- ENQUIRIES** : Mr. J Melembe Tel No: (018) 487 4300
- NOTE** : Candidates will undergo practical exercise and integrity assessment. Indian /Coloured or white female are encouraged to apply.
- POST 19/38** : **INSPECTOR: OCCUPATIONAL HYGIENE REF NO: 078**
- SALARY** : R932 292 per annum (Level 11), (all-inclusive package)
- CENTRE** : Free State Region, Welkom
- REQUIREMENTS** : National Diploma in Occupational Hygiene or Environmental Health (NQF6) plus Certificate in Mine Environmental Control with minimum 3 years'

experience in Occupational Hygiene and a driver's license, Knowledge of: Mine Health and Safety Act Regulations and Legal Hazard identification and risk management, Public Service Code, DMPR Policies, Skills: Ability to interpret and apply Mine Health and Safety Act, DMPR Policy and staff codes, management skills: Planning, Leading, Organising and controlling, report writing and formulation, good interpersonal relations, Be able to recommend mining occupational solutions, negotiation skills, language proficiency and computer skills, Thinking demand: Innovative thinker, Analyse situations carefully, make fair and reasonable.

DUTIES

: Conduct and report on underground, shaft and surface audits and inspection on matter relating to occupational hygiene exposures, stressors and other matter relating to mine occupational hygiene and take the necessary enforcement action where necessary. Investigate and report on mine related accident, contraventions, and complaints as well as the analyses of mine accidents and trends to determine high risk mining operations and take appropriate action. Serve on any necessary boards of examiners. Investigate, consult, and provide input on mine closure, prospecting rights, mining rights, permits, EMPs, and township development. Provide inputs to regional reports, revision of mining regulations, guideline and standard and application of exemptions, permissions and approvals related to occupational hygiene.

ENQUIRIES

: Mr P Nyaqcela Tel No: (057) 391 1373/71

NOTE

: Candidates will undergo practical exercise and integrity assessment. Indian /Coloured or white female are encouraged to apply.

POST 19/39

: **INSPECTOR: MINE HEALTH AND SAFETY REF NO: 079**

SALARY

: R932 292 per annum (Level 11), (all-inclusive package)

CENTRE

: Eastern Cape Region, Port Elizabeth

REQUIREMENTS

: Degree/ National Diploma in Mining Engineering (NQF6) Mine Manager's Certificate of Competency, plus a drivers license with minimum 3 years experience in mining, Knowledge of: Practical and theoretical knowledge of mining, Legal knowledge, Departmental Directives, Public Service Act and Regulations, Directives, Skills: Team work, Loyalty towards work, Innovative thinker, Dedication, Receptive to suggestions and ideas, Quality control, Compliance with rules and regulations, Discipline, work ethics, financial control, Self-confidence and acceptability, Tactfulness, Organisational ability, intolerance to waste-money, time, Thinking demand: Good interpersonal relations, communication verbal and oral, organizational ability control, interpretation and application of legal matters and policies, Team work, Training, Negotiating, Adaptability, Conflict handling, Training Computer literacy.

DUTIES

: Conduct and report on underground, shaft and surface audits and inspections on matters relating to ground stability, support, explosives, blasting operations and other matters relating to the Mine Safety and take the necessary enforcement action where necessary. Investigate and report on investigations into mine related accidents, contraventions and complaints as well as the analyse mine accidents and trends to determine high risk mining operations and take appropriate action. Serve on any necessary boards of examiners. Investigate, consult and provide input on mine closure, prospecting right EMP's, and township development. Provide inputs to regional reports, revision of mining regulations, guidelines and standard and applications of exemptions, permissions and approvals related to mining.

ENQUIRIES

: Mr. M Zondi Tel No: (012) 444 3668

NOTE

: Candidates will undergo practical exercise and integrity assessment. Indian /Coloured or white male are encouraged to apply.