

DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT

CLOSING DATE
NOTE

- : 22 June 2026 at 16:00
- : To apply, submit a completed Z83 form and detailed Curriculum Vitae (PDF document to a maximum of 10 megabytes) via e-mail or hand delivery. The Department will not be held responsible for server delays. Late applications due to technical issues will not be considered. Shortlisted candidates must provide certified copies of required documents (Identity Document, qualifications, etc), where necessary and service certificates to support senior management experience to Human Resources before the interviews, including South African Qualifications Authority (SAQA) evaluation reports for foreign qualifications. Failure to comply will result in disqualification. To be appointed at Senior Management Service (SMS) level, you must complete the SMS Pre-entry programme offered by the National School of Government (NSG). Find course details here: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> appointment is subject to successful competition of the Nyukela Programme: Pre-entry Certificate to SMS and submission of proof. Shortlisted applicants for the advertised vacancies will undergo two pre-entry assessments: a practical assessment and an integrity assessment, both of which form part of the selection criteria after the interview, the selection committee will recommend candidates for a generic management competency assessment, as per the Department of Public Service and Administration (DPSA) directives. The assessment will evaluate candidates' managerial competencies using standardised tools. NB: Please note that false or fraudulent qualifications submitted by applicants will be reported to the South African Police Services (SAPS), and a criminal case shall be opened. Applications: Please submit your application before the closing date as late applications will not be considered. Do not submit duplicate applications. If applying for multiple posts, submit separate applications for each post. Due to high volumes, the Department will not acknowledge receipt of applications. If you have not heard from us within 3 months, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts, or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. Important: DLRRD is an equal opportunity employer committed to promoting representivity and affirmative action. We encourage applications from all qualified candidates. The Department reserves the right not to fill vacancies. By applying, you consent to the collection and processing of your personal information for recruitment purposes. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the Department. Shortlisted candidates will undergo personnel suitability checks, security vetting and reference checks (including social media profiles). Applications must declare any pending criminal, disciplinary or any other allegations or investigations. Successful candidates must pass security clearance, sign an employment contract, sign an annual performance agreement and disclose financial interests. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. Failure to disclose relevant information may result in disqualification or termination.
- ERRATUM:** The position of Control Survey Technician with Ref No: 3/1/1/1/2026/45 for the Directorate: Coordination of State and Land Reform Surveys: Gauteng (Pretoria) that was advertised in Public Service Vacancy Circular 18 dated 29 May 2026 has reference. The Reference number was incorrectly stated; the correct reference number is 3/1/1/1/2026/46. The Department apologies for any inconvenience caused.

MANAGEMENT ECHELON

- POST 19/27** : **CHIEF DIRECTOR: NARYSEC AND RURAL SKILLS DEVELOPMENT REF NO: 3/1/1/1/2026/56**
Chief Directorate: National Rural Youth Service Corps (NARYSEC) and Rural Skills Development
- SALARY** : R1 554 696 per annum (Level 14), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE REQUIREMENTS** : Gauteng (Pretoria)
Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree or Advanced Diploma in Education / Skills Development / Training and Development (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at senior managerial level in education and training environment. Job-related knowledge: Integrated Rural Development. Education, training and development. Project management and public administration. Programme planning, analysis, development, and evaluation. Considerable knowledge and understanding of the NARYSEC programme and operations, and the procurement and contracting requirements. Social development. Economic development. Institutional development. Rural development. Job-related skills: Communication (verbal and written). Presentation. Strategic planning and leadership. Presentation and facilitation. Report writing and presentation. People management. Financial management. Project planning, analysis and management. Monitoring and evaluation. Negotiation and conflict resolution. A valid driver's licence and willingness to travel extensively.
- DUTIES** : Lead and oversee training and skills development. Identify training and skills development opportunities for rural communities including vulnerable groups such as youth, women and people with disabilities (linked to socio-economic opportunities in area). Develop and implement a skills development strategies and programmes to improve human development capacity of rural communities. Quality assures skills development programmes. Identify and implement exit opportunities, job creation and enterprise development. Monitoring and evaluation of training development programmes. Oversee delivery of skills development institutions. Lead and oversee national exit opportunities project implementation. Identify and implement national exit opportunities and projects. Facilitate and coordinate the implementation of projects. Mobilise and manage skills development and exit opportunities stakeholders. Provide project management office services. Monitor and evaluate programmes including quality assurance. Report programme progress on a monthly basis, quarterly and annual basis as required. Lead youth development programmes in rural areas. Facilitate and manage youth development programmes aligned to priority areas. Ensure that programmes are implemented and coordinated working with provincial government, district municipalities and stakeholders. Lead NARYSEC support services. Manage NARYSEC and rural skills development policies and practices. Manage financial services to the NARYSEC rural skills development programme at national government level. Manage payroll and records management. Manage supply chain services at national level working with relevant units. Manage database and information service to NARYSEC participants.
- ENQUIRIES APPLICATIONS** : Ms N. Dlamini Tel No: (012) 312 9295
Applications can be submitted by hand delivery during office hours to: 600 Lilian Ngoyi Street (formerly known as Van der Walt Street), Berea Park, Pretoria, 0002 or by email to Post56@dlrrd.gov.za
- NOTE** : EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.
- POST 19/28** : **DIRECTOR: NARYSEC REF NO: 3/1/1/1/2026/51**
Directorate: National Rural Youth Service Corps (NARYSEC)
- SALARY** : R1 317 384 per annum (Level 13), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).

**CENTRE
REQUIREMENTS**

: Northern Cape: (Kimberley)
: Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree or Advanced Diploma in Public Administration / Education / Training / Skills Development / Human Resource Development / Development Studies / Social Science / Public Relations at (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at middle/senior managerial level in youth development programmes. Job-related knowledge: Good knowledge of relevant policies and legislation. Good knowledge of institutional governance systems and performance management. Knowledge of both theoretical and practical aspects of education and skills development. Knowledge of youth development. Knowledge of employment and business development. Knowledge and understanding of intergovernmental relations. Job-related skills: Critical thinking and problem-solving skills. Planning and organising. Decision making. Communication (verbal and written). Influencing and leading. Delegation. Teamwork. Negotiation. Conflict management. Public relations. Stakeholder management. Financial management. Willingness to travel. A valid driver's licence.

DUTIES

: Provide strategic leadership in the implementation of NARYSEC programme. Develop integrated operational plans in line with the departmental strategic plan and annual performance plan targets. Ensure that IOP reports are prepared and submitted timeously. Identify, secure and maintain partnerships to support NARYSEC programme. Implement a marketing strategy for NARYSEC programme. Provide strategic and management oversight for the skills development of the NARYSEC youth at provincial level. Identify appropriate skills development interventions for youth, aligned to the confirmed economic opportunities. Ensure the development of a provincial skills development plan. Ensure the preparation of training approval submissions and obtain approval for the planned skills development interventions. Ensure the services of accredited training providers are procured. Monitor the implementation of skills development interventions. Ensure the certification of the youth on completion of their training. Ensure skills development reporting. Provide strategic and management oversight for the administration and governance of NARYSEC programme at provincial level. Ensure quality assurance and payment of stipends to the NARYSEC participants. Ensure the quality assurance of training providers invoices and the payment thereof. Ensure adherence to NARYSEC policies and standard operating procedures. Manage the financial, human and other resources for the NARYSEC programme at the provincial level. Provide strategic management of information in the NARYSEC directorate. Ensure monthly and quarterly reporting. Oversee the implementation of operational risk and fraud registers. Ensure implementation of relevant management action plan on audit report findings. Ensure that all queries related to NARYSEC programme are responded to within the required timeframes. Provide strategic and management oversight for the recruitment of unemployed rural youth into the NARYSEC sub-programme at provincial level. Ensure implementation and compliance to NARYSEC recruitment strategy. Ensure involvement of relevant stakeholders for the planning and implementation of the recruitment. Ensure the development of provincial recruitment plans. Ensure the development NARYSEC recruitment adverts. Ensure the qualifying youth are recruited, contracted, and registered on PERSAL. Ensure the registration of the recruited youth onto the NARYSEC Information Management System (NIMS). Provide NARYSEC support services. Manage NARYSEC policies and practices. Provide financial services to the NARYSEC programme at provincial level. Conduct payroll and records management. Provide NARYSEC supply chain services at provincial level. Provide information service to NARYSEC participants.

**ENQUIRIES
APPLICATIONS**

: Ms N. Dlamini Tel No: (012) 312 9295
: Applications can be submitted by hand delivery during office hours to: Magistrate Court Building, 6th floor, Knight Street, Corner of Stead Street, Kimberley, 8300 or by email to Post51@dlrrd.gov.za

NOTE

: EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.

<u>POST 19/29</u>	:	<u>DIRECTOR: COMMUNITY MOBILISATION, INSTITUTION BUILDING AND POVERTY REDUCTION REF NO: 3/1/1/1/2026/52</u> Chief Directorate: Technology Research and Development
<u>SALARY</u>	:	R1 317 384 per annum (Level 13), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
<u>CENTRE REQUIREMENTS</u>	:	Gauteng (Pretoria) Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree in Social Science / Economics / Information Management and Technology / Statistics / Business Management (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at middle/senior managerial level in economic or technology research. Job-related knowledge: Research methodologies. Development Facilitation Act. Technology transfer issues. Social development issues. Economic development. Institutional development. Rural development issues. The Comprehensive Rural Development Programme (CRDP). The Integrated Rural Development Sector Strategy (IRDSS). Job related skills: Computer skills. Communication (verbal and written). Presentation. Facilitation. Negotiation. People management. Financial management. Report writing. Analytical. Monitoring and evaluation. A valid driver's licence.
<u>DUTIES</u>	:	Facilitate consultation with community stakeholders on initiatives and programmes required in rural areas. Enlist the participation of public representatives in rural anti-poverty activities. Define a referral dissemination process for services departments. Facilitate monthly National Task Team on anti-poverty activities. Provide recommendations on initiatives and programmes required to contribute towards inclusive economy. Provide recommendations on appropriate technologies, skills development, industrial development and infrastructure development programmes required to contribute towards inclusive economy. Manage the liaison, coordination and control of initiatives and implementation programmes. Provide household poverty and rural development profiling and produce management information and reports. Provide household poverty and rural development profiling and produce management information and reports. Facilitate community development initiatives for improving the social-economic status of underprivileged rural communities. Manage and lead community engagement programmes and projects to support rural development anti-poverty initiatives. Facilitate the stakeholder engagements between government, community organisations, research institutions, development institutions and private sector. Manage the liaison and coordination of stakeholder engagements. Manage the household poverty database and information pertaining to rural districts and provinces. Manage the information management system and its further development or maintenance.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms N. Dlamini Tel No: (012) 312 9295 Applications can be submitted by hand delivery during office hours to: 600 Lilian Ngoyi Street (formerly known as Van der Walt Street), Berea Park, Pretoria, 0002 or by email to Post52@dlrrd.gov.za
<u>NOTE</u>	:	EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.
<u>POST 19/30</u>	:	<u>DIRECTOR: RURAL INFRASTRUCTURE DEVELOPMENT REF NO: 3/1/1/1/2026/53</u> Directorate: Rural Infrastructure Development
<u>SALARY</u>	:	R1 317 384 per annum (Level 13), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
<u>CENTRE REQUIREMENTS</u>	:	Limpopo (Polokwane) Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree or Advanced Diploma in Built Environment Professions (Engineering / Town Planning / Quantity Surveyor / Construction Project Management and Architecture) (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at middle/senior managerial level. Job-related

knowledge: Knowledge of Project management. Construction Industry Development Board (CIDB) procurement policies. Monitoring and evaluation methodologies, Information Communication and Technology (ICT) Management, Public Finance Management Act (PFMA), Systems analysis and development. Stakeholder management. Conflict resolution. Job-related skills: Project planning and implementation. Coordination with other spheres of government. Managing infrastructure projects. Policy, analysis, and interpretation. Report writing. Service delivery innovation. Computer literacy. Interpersonal relations. Project and programme management. Presentation skills. Communication (verbal and written). A valid driver's licence and willingness to travel.

- DUTIES** : Deliver and coordinate provincial rural infrastructure development programmes. Initiate, facilitate and implement social and economic infrastructure development in rural areas in accordance with the Comprehensive Rural Development Programme (CRDP) and Integrated Rural Development Sector Strategy (IRDSS). Facilitate the provision of infrastructure and services to rural communities. Facilitate socio-economic infrastructure in support of revitalisation of rural towns and villages through the provision of basic services: rural roads and infrastructure that support poverty alleviation in rural areas. Facilitate job creation and skills development through rural infrastructure development initiatives with priority for youth, rural women and people living with disabilities. Facilitate and coordinate social infrastructure for rural communities in the province. Identify priority projects in line with the departmental priorities and budget allocation. Manage stakeholder consultation including provincial government, municipalities, traditional councils, private sector, civil society and sector specific stakeholder consultation. Monitor the appointment and project management of Professional Service Providers (PSP's) and contractors in compliance with Construction Industry Development Board (CIDB) requirements. Manage and provide strategic direction, project management and oversight for projects implementation. Provide monthly, quarterly and annual reports on project implementation in line with relevant regulations. Facilitate the process of resource planning and asset register management. Ensure that rural infrastructure immovable assets are verified and accurately reported. Track, monitor and report on assets of the Department aligned to the approved assets management policy and system. Prepare, verify, quality assure and approve payment certificates in line with approved project specifications and bill of quantities. Provide monthly, quarterly and annual reports on project implementation in line with relevant regulations. Provide professional advisory services with regards to infrastructure development in the Department. Provide advisory services on province and local rural infrastructure in line with the CRDP and Integrated Rural Development Sector Strategy Pillars. Provide monthly, quarterly and annual reports on professional advisory services on infrastructure projects. Support programmes and branches within the Department that require built environment technical oversight and advice. Intervene in projects through engagement with contractors, professional services providers, local community leadership and project steering committee stakeholders during projects oversight and monitoring. Provide required regular reports.
- ENQUIRIES** : Ms N. Dlamini Tel No: (012) 312 9295
- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to: 61 Biccard Street, Polokwane, 0700 or by email to Post53@dlrrd.gov.za
- NOTE** : EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.
- POST 19/31** : **DIRECTOR: RURAL INFRASTRUCTURE DEVELOPMENT REF NO: 3/1/1/1/2026/54**
Directorate: Rural Infrastructure Development
- SALARY** : R1 317 384 per annum (Level 13), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS).
- CENTRE** : KwaZulu-Natal (Pietermaritzburg)
- REQUIREMENTS** : Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree or Advanced Diploma in Built Environment Professions (Engineering / Town Planning / Quantity Surveyor / Construction

Project Management and Architecture) (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at middle/senior managerial level. Job-related knowledge: Knowledge of Project management. Construction Industry Development Board (CIDB) procurement policies. Monitoring and evaluation methodologies, Information Communication and Technology (ICT) Management, Public Finance Management Act (PFMA), Systems analysis and development. Stakeholder management. Conflict resolution. Job-related skills: Project planning and implementation. Coordination with other spheres of government. Managing infrastructure projects. Policy analysis and interpretation. Report writing. Service delivery innovation. Computer literacy. Interpersonal relations. Project and programme management. Presentation. Communication (verbal and written). A valid driver's licence and willingness to travel.

DUTIES : Deliver and coordinate provincial rural infrastructure development programmes. Initiate, facilitate and implement social and economic infrastructure development in rural areas in accordance with the Comprehensive Rural Development Programme (CRDP) and Integrated Rural Development Sector Strategy (IRDSS). Facilitate the provision of infrastructure and services to rural communities. Facilitate socio-economic infrastructure in support of revitalisation of rural towns and villages through the provision of basic services: rural roads and infrastructure that support poverty alleviation in rural areas. Facilitate job creation and skills development through rural infrastructure development initiatives with priority for youth, rural women and people living with disabilities. Facilitate and coordinate social infrastructure for rural communities in the province. Identify priority projects in line with the departmental priorities and budget allocation. Manage stakeholder consultation including provincial government, municipalities, traditional councils, private sector, civil society and sector specific stakeholder consultation. Monitor the appointment and project management of Professional Service Providers (PSP's) and contractors in compliance with Construction Industry Development Board (CIDB) requirements. Manage and provide strategic direction, project management and oversight for projects implementation. Provide monthly, quarterly and annual reports on project implementation in line with relevant regulations. Facilitate the process of resource planning and asset register management. Ensure that rural infrastructure immovable assets are verified and accurately reported. Track, monitor and report on assets of the Department aligned to the approved assets management policy and system. Prepare, verify, quality assure and approve payment certificates in line with approved project specifications and bill of quantities. Provide monthly, quarterly and annual reports on project implementation in line with relevant regulations. Provide professional advisory services with regards to infrastructure development in the Department. Provide advisory services on province and local rural infrastructure in line with the CRDP and Integrated Rural Development Sector Strategy Pillars. Provide monthly, quarterly and annual reports on professional advisory services on infrastructure projects. Support programmes and branches within the Department that require built environment technical oversight and advice. Intervene in projects through engagement with contractors, professional services providers, local community leadership and project steering committee stakeholders during projects oversight and monitoring. Provide required regular reports.

ENQUIRIES : Ms N. Dlamini Tel No: (012) 312 9295
APPLICATIONS : Applications can be submitted by hand delivery during office hours to: 1st Floor, 270 Jabu Ndlovu Street (formerly known as Loop Street), Pietermaritzburg, 3200 or by email to Post54@dlrrd.gov.za

NOTE : EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.

POST 19/32 : **DIRECTOR: PROJECTS REF NO: 3/1/1/1/2026/55**
 Directorate: Project Management Office

SALARY : R1 317 384 per annum (Level 13), (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion that may be structured in accordance with the rules for Senior Management Services (SMS)

CENTRE : Gauteng (Pretoria)

REQUIREMENTS : Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a Bachelor's Degree or Advanced Diploma in Statistics / Mathematics / Economics / Data Science (NQF Level 7) and a Nyukela certificate (Pre-entry Certificate to the SMS) submitted prior to appointment. Minimum of 5 years of experience at middle/senior managerial level in statistics or economics projects. Job-related knowledge: Knowledge of project management, budgetary planning and expenditure reporting. Project initiation, planning, execution, monitoring and evaluation. Knowledge and application of project management software and tools. Risk management. Plan the life cycle of the product and define the requirements. Assess the training needs and tools for certain team members. Job-related skills: Project management (develop project plans, coordinate projects, communicate change and progress, complete projects on time and budget, manage project team activities). Proficiency in statistical software, data management techniques, and experience with big data in development contexts. Change management (able to develop implementation plans, communicate change, monitor and evaluate results). Analytical (able to collect and research data, synthesise complex information, and design workflows and procedures). Planning and organising (prioritise and plan work activities, set goals and objectives, schedule people and their work, set realistic action plans). Communication (able to read, write and interpret complex written information). Presentation (Ability to effectively facilitate the discussion and manage audience). Proficiency in Microsoft Office products (Word, Projects, Excel, PowerPoint). A valid driver's licence.

DUTIES : Manage the economic research and statistical data projects across the Branch. Coordinate and support to develop and produce economic and statistical data, ensuring accurate data collection, analysis, and dissemination to support strategic planning and policymaking on rural development matters. Provide statistical expertise in rural development and rural economy. Ensure compliance with project management framework and associated templates. Maintain research and data statistical projects for the branch and provinces. Ensure compliance with governance frameworks. Monitor the implementation of project management principles. Provide strategic leadership and support to develop best practices and tools for economic research and statistical data. Develop, implement strategic and operational plans on economic research and statistical data on rural economics aligning departmental strategic direction. Oversee the entire statistical value chain, from data collection and procession to analysis and the publication of static releases. Develop system and processes to improve information management in the Branch. Maintain and populate data for a management dashboard and quality review research and data postmortems reports. Ensure the adherence to the virtuous cycle framework. Audit the quality of project management documentation and process compliance (Public Finance Management Act). Review the integrity and accuracy of the data supplied for the creation of dashboards. Investigate innovative ways of data collection and information management. Collaborate with other stakeholders to promote sound reporting relationships. Provide support to develop full-scale project plans, project teams and associated documents and reports. Monitor the allocation of resources. Provide assistance in allocation of resources. Management of project teams.

ENQUIRIES : Ms N. Dlamini Tel No: (012) 312 9295
APPLICATIONS : Applications can be submitted by hand delivery during office hours to: 600 Lilian Ngoyi Street (formerly known as Van der Walt Street), Berea Park, Pretoria, 0002 or by email to Post55@dlrrd.gov.za

NOTE : EE Targets: Coloured and White Males and African, Coloured and Indian Females and Persons with disabilities.

OTHER POSTS

POST 19/33 : **ASSISTANT DIRECTOR: INFORMATION COMMUNICATION TECHNOLOGY (ICT) REF NO: 3/1/1/1/2026/50**
Directorate: Corporate Services

SALARY : R487 197 per annum (Level 09)
CENTRE : North West (Mmabatho)
REQUIREMENTS : Minimum requirements: Applicants must be in possession of a Grade 12 Certificate and National Diploma (NQF level 6) / Degree qualification in Information Technology / Computer Science or related equivalent qualification. Minimum of 3 years' experience at junior management level in ICT environment

relating to Local Area Network (LAN) and Wide Area Network (WAN), ICT servers and applications, Network and Hardware support. Job-related knowledge: Government Systems Structure. A sound knowledge and understanding of the South African ICT landscape and operations. Technical expertise of ICT goods and services. ICT Acts and policies. Government decision-making processes. Internal control and risk management. Project management principles and tools. Understanding and management of information and formal reporting systems. Understanding and management of information and data security systems. Job-related skills: Planning and organising. Interpersonal relations. Communication (verbal and written). Analytical. Advanced computer literacy. Problem solving. Financial management. A valid driver's licence.

DUTIES : Provide Local Area Network (LAN) and Wide Area Network (WAN) support. Check connectivity on transversal and business application systems. Report on the functionality of the systems. Monitor systems reconnections. Manage, assess and resolve network infrastructure connectivity (Switches, Routers and Access Points (AP's)). Receive new user creation forms from users and submit for creation on departmental network. Provide feedback on new user creations. Process and submit user network terminations as received from Human Resource Management (HRM). Compile monthly Information Technology (IT) reports. Manage and maintain ICT servers and applications. Monitor and assess server environment and access control. Ensure server and connection issues are assessed and resolved satisfactorily. Report and manage escalation of server room issues for smooth resolutions. Facilitate, install and update of ICT Application, e.g., Antivirus, etc. Scan and clean computers for viruses. Scan and remove unwanted/unapproved applications. Setup, configure and connection of IT applications. Manage and monitor Network and Hardware support to business/users via ICT Call logging process. Attend and manage user workstation ICT logged calls (allocation, resolution, resolution update) in respect of hardware, software and network in context to the Service Level Agreement (SLA) timelines. Generate call management reports. Review and implement corrective actions on calls/processes. Participate in central ICT projects of rolling out new initiatives in departmental offices across the province. Conduct ICT business needs and equipment assessment report with related recommendations on resolutions/specification. Supervise and manage. Manage the day-to-day operations. Manage staff subordinates' work allocation and leave. Ensure that calls are resolved and closed within the stipulated SLA time frame. Manage National Office / Provincial ICT projects and provide project status updates.

ENQUIRIES : Ms N Duiker Tel No: (018) 388 7108
APPLICATIONS : Applications can be submitted by hand delivery during office hours to: Coner James Moroka and Sekame Drive, West Gallery, Megacity, Mmabatho, 2735 or by email to Post50@dlrrd.gov.za

NOTE : EE Targets: African, Coloured, Indian and White Males and Indian and White Females and Persons with disabilities.

POST 19/34 : **STATE ACCOUNTANT: PLAS MANAGEMENT SERVICES REF NO: 3/1/1/1/2026/49**
 Directorate: Pro-Active Land Acquisition Strategy (Plas) Trading Account Financial Management

SALARY : R338 106 per annum (Level 07)
CENTRE : Gauteng (Pretoria)
REQUIREMENTS : Minimum requirements: Applicants must be in a possession of a Grade 12 Certificate and a National Diploma in Accounting / Financial Management / Commerce or related equivalent qualification. Minimum of 1 year experience in financial management services. Job-related Knowledge: Understanding of National Treasury Regulations. Understanding of Public Finance Management Act (PFMA). Knowledge of A Complete and Comprehensive Program for Accounting Control (ACCPAC), Safety Web Systems. Job related skills: Computer literacy (Microsoft Word, Excel, PowerPoint, Project). Communication (verbal and written). Planning and organising. Time management. Work under pressure and meet deadlines. Use a computer for prolonged periods. A valid driver's licence.

DUTIES : Effect payment to service providers. Ensure all payments are recorded accurately on the incoming document register and supported by valid supporting documents. Pay the correct supplier with the correct banking details

and amount within the 30 days from date of receipt of invoice. Ensure compliance with the relevant PLAS payment checklist and process payments within 5 days of receipt of complete payment parcel. Compile reports for the section (age analysis, payment report and relevant registers). Compile payment reports on a regular basis after payments have been processed. Compile and submit payment reports accurately and completely to relevant users. Compile accounts payable reconciliations on a monthly, quarterly and yearly basis. Maintain complete and accurate vendor master file. Update electronic vendor register on a regular basis. Perform and sign-off vendor reconciliations on a weekly basis. File all vendor forms accurately. Ensure effective document control and safeguarding of the financial records and documents. Stamp and quality control all payment documents daily after payments. Review and sign-off batch listing report for payments and journals after the month-end closure. Ensure that all journals are captured on the system and comply with internal control processes. File all payments and journals sequentially in a lockable area.

ENQUIRIES
APPLICATIONS

- : Mr C Nyamandi Tel No: (012)312 9215
- : Applications can be submitted by hand delivery during office hours to: 600 Lilian Ngoyi Street (formerly known as Van der Walt Street), Berea Park, Pretoria, 0002 or by email to Post49@dlrrd.gov.za
- : EE Targets: Coloured, Indian and White Males and African, Coloured, Indian and White Females and Persons with Disabilities.

NOTE