

PROVINCIAL ADMINISTRATION: GAUTENG PROVINCIAL TREASURY

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

- APPLICATIONS** : Applications must be submitted on a duly New signed Z83 form, comprehensive CV, only shortlisted candidates will submit certified documents. Applications should be submitted online at: <http://professionaljobcentre.gpg.gov.za> site or <https://jobs.gauteng.gov.za/>. Z83 and updated CV must be attached. Pre-entry SMS certificate is compulsory for SMS appointments. To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za
- CLOSING DATE** : 15 June 2026 @00:00 midnight
- NOTE** : Applications must be submitted on new z83 form, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV only specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification, and employment verification). Confirmation of final appointment will be subject to a positive security clearance. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One will be a practical exercise, and the other will be an Integrity (Ethical Conduct) Assessment. Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises / tests for non-SMS positions and during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective applicants must please use the new Z83 which is effective as of 01 January 2021.

OTHER POSTS

- POST 18/131** : **DEPUTY DIRECTOR: PUBLIC FINANCE REF NO: REFS/049843**
Directorate: Sustainable Fiscal Resource Management
- SALARY** : R932 292.per annum (All-inclusive package) consists of 70% Basic salary and 30% flexible portion that may be structured in terms of the applicable rules.
- CENTRE** : Johannesburg
- REQUIREMENTS** : NQF level 7 Qualification in Degree in Economics/Financial Economics or Statistics. A post graduate qualification will be an added advantage. Valid Driver's Licence. 3-5 years' experience in Junior Management level in the Economics /Financial or Statistics (Public Finance) management environment. Knowledge and understanding of the public sector budget and project cycles.
- DUTIES** : To manage the provision of public finance support services to provincial Departments. Provide guidance and inputs on the formulation and implementation of budget policy for the MTEF budget process. Monitoring, evaluation and analysing departments' spending of the approved budget (including spending conditional grants). Performance Management. Reviews of Goods and Services aimed towards outcomes, impact and value for money for money in terms of strategic resourcing. Provide guidance and inputs on the formulation and implementation of the adjustment budget. Strategic and technical support to sector departments.

- ENQUIRIES** : Mr. Tebogo Thobejane – email: tebogo.thobejane@gauteng.gov.za
- POST 18/132** : **ASSISTANT DIRECTOR: PUBLIC FINANCE REF NO: REFS/049844**
Directorate: Sustainable Fiscal Resource Management
- SALARY CENTRE REQUIREMENTS** : R487 197.per annum, (plus benefits)
: Johannesburg
: A relevant three-year Tertiary qualification (NQF level 7) as recognised by SAQA in Economics/ Financial Economics or Statistics. A post graduate qualification will be an added advantage. 3 – 5 years' experience at functional level in Financial/ Economics or Statistics. Valid driver's licence.
- DUTIES** : To provide public finance support services to provincial departments. Provide guidance and input on the formulation and implementation of budget policy for the MTEF budget process. Monitoring, evaluation and analysing departments spending of the approved budget. Performance Management Reviews of goods and services and Compensation of employees aimed towards outcomes, impact and value for money in terms of productivity gains. Provide guidance and inputs on the formulation and implementation of the adjustment budget. Strategic and technical support to sector departments services.
- ENQUIRIES** : Ms. Baleseng Sedibe Email: baleseng.sedibe@gauteng.gov.za
- POST 18/133** : **ASSISTANT DIRECTOR: INTERNAL RISK MANAGEMENT REF NO: REFS/049845 (2 POSTS)**
Directorate: Sustainable Fiscal Resource Management
- SALARY CENTRE REQUIREMENTS** : R487 197.per annum, (plus benefits)
: Johannesburg
: A three-year tertiary qualification (NQF level 6) as recognised by SAQA in Auditing/ Finance / Risk Management. 3 – 5 years' experience at functional administration level in Enterprise Risk Management. A valid driver's license.
- DUTIES** : Implement risk management in line with the Risk Management Framework: Policies and strategies: Conduct risk assessment and monitor the risk response activities: Participate in the development and implementation of the Departments combined assurance plan: Participate in the implementation of the Business Continuity Management Programme with the Department: Prepare a stakeholder reports for all the government structures.
- ENQUIRIES** : Mr. Teneko Bangelo email: teneko.bangelo@gauteng.gov.za
- POST 18/134** : **PERSONAL ASSISTANT**
- SALARY CENTRE** : R338 106.per annum, (plus benefits)
: Johannesburg
Chief Director: Municipal Accounting, Reporting & Asset Management and Local Government Financial Services Ref No: REFS/049846 (2 Posts)
Chief Director: Public Finance and Macro-Economic Analysis Ref No: REFS/049847 (2 Posts)
Director: Performance Audit Services Ref No: REFS/049848
- REQUIREMENTS** : Matric and a three-year tertiary qualification (NQF level 6) as recognised by SAQA in Secretarial Diploma or equivalent qualification. 3 – 5 years' experience in office management or similar role. Language skills and the ability to communicate well with people at different levels and from different backgrounds. Good telephone etiquette. Computer literacy.
- DUTIES** : Remains up to date with regards to the prescripts/policies and procedures applicable to his/her work terrain to ensure efficient and effective support to the manager. Compares the MTEF allocation with the requested budget and informs the manager of changes. Scrutinizes documents to determine actions/ information/other documents required for meetings. Handles the procurement of standard items like stationary, refreshments etc for the activities of the manager and the unit. Utilizes discretion to decide whether to accept/decline or refer to other employees' requests for meetings, based on the assessed importance and urgency of the matter.
- ENQUIRIES** : Mr. Teneko Bangelo email: teneko.bangelo@gauteng.gov.za