

THE DEPARTMENT OF ELECTRICITY AND ENERGY

The Department of Electricity and Energy (DEE) is an equal opportunity; affirmative action employer and it is its intention to promote representativity in the Public Sector through the filling of this post(s). Persons whose transfer/promotion/appointment will promote representativity are encouraged to apply, particularly persons with disabilities and women interested in senior management positions. An indication of such, in this regard will be vital in the processing of applications.

- APPLICATIONS** : Submit your completed application using one of the following methods, post: The Director-General, Department of Electricity and Energy, Private Bag X96, Pretoria, 0001, or hand deliver at Matimba House Building 192 Visagie Street (Corner Paul Kruger & Visagie Street), Pretoria, or email directly to the email address dedicated to a specific post. General enquiries may be brought to the attention of Ms M Palare 012 406 7426.
- CLOSING DATE** : 12 June 2026 at 16h00 (Walk-in) 23h59 (online). N.B: It is the sole responsibility of an applicant to ensure that their application reaches the Department on or before the set deadline.
- NOTE** : Applicants are informed to submit their application(s) by completing the 2021 version of the Z83 form quoting the relevant reference number and a comprehensive CV only. The CV must indicate qualifications, experience “if any” and the period thereof. The 2021 version of the Z83 form is obtainable at www.dpsa.gov.za or www.gov.za/documents. It is important to ensure that the Z83 is completed in full. This means that all fields of Section A, B, C and D of the Z83 must be completed in full. It is acceptable under section E, F, G, for applicants to indicate “refer to CV or see attached” due to the limited space provided on the Z83 form. However, the question relating to conditions that prevent re-appointment under Part “F” must be answered, but if you are already in Public Service just indicate “N/A”. Please initial the form and sign the declaration. Email application(s) must strictly be submitted as one (1) PDF document or attachment (i.e. Z83 and CV scanned as one PDF document). It is also important to indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Failure to do so, your application will be disqualified. Applications submitted using the incorrect application form (old Z83) will not be considered. Each advertised post must be accompanied by its own application for employment. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview. Applicants in possession of foreign qualifications must submit an evaluation report issued by the South African Qualification Authority (SAQA) if shortlisted. The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements and the other must be an integrity (ethical conduct) assessment. All applicants for SMS posts will be also subjected to a technical exercise and an interview. Following the interview and technical exercise, then the selection panel will recommend candidates to attend a generic managerial competency assessment using the mandated DPSA SMS competency assessment tools. No SMS post appointment shall be implemented without the relevant candidate producing the pre-entry certificate for SMS (Nyukela) obtainable from www.thensg.gov.za . Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the administration of the recruitment process or possible employment and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to make any appointment(s) to the below advertised post(s) at any stage of the recruitment process. The

successful candidate will be expected to enter into a performance agreement within three (3) months from the date of appointment.

OTHER POSTS

POST 18/22 : **INSPECTOR: NUCLEAR ENFORCEMENT & COMPLIANCE (REF: DEE2026/013)**

SALARY : R932 292.per annum (Level 11) (all-inclusive package)
CENTRE : Head Office, Pretoria
REQUIREMENTS : A/an appropriate Bachelor of Science/Honours Degree in Physics/Chemistry Chemical Engineering/ Nuclear Engineering NQF Level 7 recognised by the South African Qualification Authority (SAQA), PLUS 3 years minimum relevant experience at junior management/inspector in the nuclear industry or nuclear non-proliferation. Physical and environmental demand, frequent local travel and occasional international travel. Knowledge of: Knowledge of Nuclear policy and legislations, Nuclear Energy in general and Nuclear Non-Proliferation in particular. Government and Departmental process, procedures, protocol and international obligations. Skills: Computer literacy, Communication, Project Management, Interpersonal and Analytical skills, instruments calibration, information collection, good writing, organisation and coordination skills
Thinking Demands: Analytical thinking and information evaluation.

DUTIES : /KRA's: Develop and maintain guidelines/frameworks for compliance. Ensure/conduct pre-inspection prior the issued authorisations. Ensure/conduct inspection at nuclear or related facilities to monitor compliance with legislation and authorisation conditions. Monitor compliance regarding the issued authorisations. Participate in the International Atomic Energy Agency (IAEA) inspections. Monitor safeguards implementation by NECSA to ensure compliance to Nuclear Non-Proliferation obligations.

ENQUIRIES : Ms Lillian Shai Contact Number 012 406 7468
APPLICATIONS : Email to Vacancies3@dee.gov.za

POST 18/23 : **PERSONAL ASSISTANT: INTERNAL AUDIT (REF: DEE2026/014)**

SALARY : R338 106 per annum (Level 7)
CENTRE : Head Office, Pretoria
REQUIREMENTS : An appropriate Diploma in Office Administration/ Office Management and Technology or Public Administration at NQF level 6 recognised by South African Qualification Authority (SAQA) PLUS 1 year post qualification experience. Knowledge of relevant legislation/ policies/prescripts and procedures. Basic knowledge of financial administration Skills: Language skills and the ability to communicate well with people at different levels and from different backgrounds, Good telephone etiquette, Computer literacy, Sound organizational skills, Good people skills, High level of reliability, Ability to act with tact discretion, Self-management and motivation. Thinking Demand: Ability to do research and analyse documents and situations.

DUTIES : /KRA's: Provide secretariat/receptionist support service to the Director. Render administrative support services. Provides support to manager regarding meeting. Support the manager with the administration of the budget. Studies the relevant Public Service and departmental prescripts/policies and other documents and ensure that the application thereof is understood properly.

ENQUIRIES : Mr M Figaret Contact Number (012) 406 7766
APPLICATIONS : Email to Vacancies4@dee.gov.za