

**JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES**

***The Judicial Inspectorate for Correctional Services (JICS) is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of JICS will be taken into consideration. Women and people with disabilities are encouraged to apply and preference will be given to the EE Target. JICS reserves the rights to fill these positions.***

**CLOSING DATE**

: 05 June at 16:00 (walk-in) and 20:00 (online)

**NOTE**

: All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment and saved with surname and initials. JPEG (picture/snapshot) applications will not be accepted. Failure to do so will result in your application being disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents). Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All applications must reach the Judicial Inspectorate for Correctional Services (JICS) on/or before the closing date and time. JICS cannot be held responsible for server delays. Applications submitted in any other way other than the published link or hand delivery will be treated as invalid. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83, it is acceptable for applicants to indicate "refer to CV" or "see attached". However, the question related to conditions that prevent re-appointment under Part "F" must be answered and the declaration signed. Only an updated comprehensive CV (with detailed previous experience, if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). Applicants who do not comply with the abovementioned instructions/requirements, as well as applications received late will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the posts' technical and generic requirements. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used for the sole purpose of this application and will not be shared with third parties without prior consent unless required by law. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The JICS reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be required to enter into an employment contract and a performance agreement. All costs associated with an application will be borne by the applicant. The appointment will be made according to the Public Service Act of 1994.

## OTHER POSTS

- POST 16/77** : **SENIOR CASE OFFICER: COMPLAINTS REF NO: JI 19/2026**  
Directorate: Legal Services – Complaints Unit
- SALARY CENTRE REQUIREMENTS** : R413 001 per annum  
: Centurion  
: Applicants must be in possession of a Grade 12/Senior Certificate, BProc/ LLB Degree or other relevant recognized legal qualification on NQF 7 as recognised by SAQA. 1–3-year relevant working experience of which 1 year must be in a supervisory capacity. Computer literate. Proven competency in constitutional law, human rights law, correctional law, criminal procedure, evidential law and administrative law. Proficiency in English and at least one other official language. Ability to write analytically. Valid driver's license is essential, willingness to travel.
- DUTIES** : The successful candidate will be responsible to receive and adjudicate inmate complaints and maintain proper records with a view to analysing systematic practices and reporting thereon. Provide reports to the Manager Complaints Unit. Liaison with Department of Correctional Services, Visitors Committees (VC) Independent Correctional Centre Visitors (ICCV) and stakeholders. Supervise administrative staff of the Complaints unit.
- ENQUIRIES APPLICATIONS** : Ms. S Wesson Tel No: (021) 421 1012  
: Applications to be submitted through following link: <https://forms.gle/jFWVCcr7zTLYRpZv8> or hand delivered to Block C3, Eco Origins Office Park, Witch-hazel Street, Centurion, 0046.
- FOR ATTENTION** : Human Resources
- POST 16/78** : **INDEPENDENT CORRECTIONAL CENTRE VISITOR**  
(36-month contract appointment)
- SALARY CENTRE** : R89 046 per annum (3/8th, Level 05), plus 37% in lieu of benefits.  
: **Kwa-Zulu Natal Management Region:**  
Umzinto Ref No: JI 20/2026  
**Eastern Cape Management Region:**  
Grahamstown Correctional Centre Ref No: JI 21/2026  
Port Elizabeth Correctional Centre Ref No: JI 22/2026  
Middelburg Correctional Centre Ref No: JI 23/2026  
**Central Management Region:**  
Goedemoed Correctional Centre Ref No: JI 24/2026  
Vereeniging Correctional Centre Ref No: JI 25/2026  
Regional Office: Bloemfontein Ref No: JI 26/2026  
**Northern Management Region:**  
Leeuwkop Med A Correctional Centre Ref No: JI 27/2026  
Leeuwkop Med B Correctional Centre Ref No: JI 28/2026  
Kgosi Mampuru Correctional Centre Ref No: JI 29/2026  
Devon Correctional Centre Ref No: JI 30/2026  
Thohoyandou Correctional Centre Ref No: JI 31/2026
- REQUIREMENTS** : Applicants must be in possession of a Grade 12/Senior certificate. Computer literate and accurate. A recommendation / nomination as an ICCV by a community organization (not older than six (6) months) must be attached to your application. Ability to work independently and as a team. Public spirited and sound knowledge of the Batho Pele principles. Assertiveness and ability to work under pressure. Ability to communicate (verbally and in writing). Driver's licence will be an added advantage. Preference will be given to qualifying applications received from individuals residing in communities which are in the vicinity of the correctional centre where the post needs to be filled.
- DUTIES** : The successful candidates will be responsible to visit the correctional facility daily and engage with inmates and DCS officials on complaints and other matters. Monitor the conditions of incarceration and report on findings. Monitor and report on all instances of deaths, segregation, use of mechanical restraints and use of force in the centre. Support officials from JICS during inspections and investigations. Handle administrative tasks which include dealing with and capturing of inmate complaints, mandatory matters and detailed report writing.
- ENQUIRIES** : Kwa-Zulu Natal Management Region: Ms. D Mocumi Tel No: (031) 366 1900  
Eastern Cape Management Region: Ms N Sifesane Tel No: (043) 722 2729  
Central Management Region: Ms Y Mdlalose Tel No: (051) 4301954  
Northern Management Region: Ms G Thabethe Tel No: (012) 663 7521

## **APPLICATIONS**

: **Kwa-Zulu Natal Management Region:** Submitted online through the links below or hand delivered to Aqua Sky Building, 275 Anton Lembede Street, 8th Floor, Durban 4001. Umzinto Correctional Centre: <https://forms.gle/tW69PZfaXU65w7UJ8>

**Eastern Cape Management Region:** Submitted online through the links below or hand delivered to East London Magistrates Court, 3rd floor, room 407, Buffalo Street, East London, 5200.  
Grahamstown: <https://forms.gle/pPr8QikPFXNbV4Pa8>  
Port Elizabeth: <https://forms.gle/hBLZz22yP67MzVtn9>  
Middelburg: <https://forms.gle/NjQxVT8UkwKPjFw9A>

**Central Management Region:**  
Submitted online through the links below or hand delivered to Fedsure House, 3rd Floor 62 St Andrews Street, Bloemfontein, 9300.  
Goedemoed Correctional Centre: <https://forms.gle/cYBNQWkgyzrG6zwa7>  
Vereeniging Centre: <https://forms.gle/4rmUHnRb8cF3z1NG7>  
Regional Office: Bloemfontein: <https://forms.gle/VZJhqGkAaxS28jdM8>

**Northern Management Region:**  
Submitted online through the links mentioned below or hand delivered to Block C 3, Eco Origins Office Park, Witch-hazel Street, Centurion, 0046.  
Leeuwkop Med A Correctional Centre: <https://forms.gle/vsptvhdkaxnag1R19>  
Leeuwkop Med B Correctional Centre: <https://forms.gle/D6XxmQZo8dhRxtvM8>  
Kgosi Mampuru Correctional Centre: <https://forms.gle/z4TYvVUhdjV7nifp9>  
Devon Correctional Centre: <https://forms.gle/EqBpFwzmK91FopZz7>  
Thohoyandou Correctional Centre: <https://forms.gle/G4Sgseb5NMx7Nyw9A>