

## DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

- APPLICATIONS** : Applications can be submitted: Via e-mail to [applications@thedtic.gov.za](mailto:applications@thedtic.gov.za) (Ref no. must appear in subject-line – if no reference no. is provided the application may not be considered), by post to The Director: Human Resources Management, Private Bag X84, Pretoria, 0001; Hand-delivered to the dtic Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria.
- CLOSING DATE** : 13 May 2026
- NOTE** : The application must include a completed and signed new Z83 Form, obtainable from any Public Service Department, the dtic website or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Applications received that do not comply with this requirement will not be considered. Certified copies of qualifications and Identity Document or any other relevant documents are to be submitted by only shortlisted candidates to HR on or before the day of the interview date. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection panel for Senior Management Services (SMS) positions will further recommend candidates to attend a generic managerial competency-based assessment. The Senior Management Pre-Entry Programme (Nyukela Programme) as endorsed by the National School of Government (NSG) must be completed before an appointment on SMS level can be considered. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link:<https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. No appointment on SMS level will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Background verification, social media checks and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after the closing date will not be considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The dtic reserves the right not to fill any advertised position(s). The dtic is an equal opportunity and affirmative action employer, and candidates whose appointment will promote representivity, will be given preference.
- ERRATUM:** Kindly note that the EE requirements for the Internship Programme, advertised in Public Service Vacancy Circular 13 dated 17 April 2026, should read: In terms of the dtic's EE requirements, preference will be given to candidates whose appointments will promote representivity"

## MANAGEMENT ECHELON

- POST 14/66** : **DIRECTOR: AGRO-PROCESSING 2 REF NO: IC&G-102**  
Overview: To lead and manage the development and growth of the Agro-processing sectors
- SALARY CENTRE REQUIREMENTS** : R1 266 714 per annum, (all-inclusive remuneration package)  
: Sunnyside, Pretoria  
: A qualification at NQF level 7 as recognised by the SAQA in Agriculture or Agro-processing studies/ Economics / Commerce. 5 years' experience at a middle / senior managerial level in the Agriculture or Agro-processing environment in both public or private sector. Key Requirements: Development of Agro-processing sector strategy. Development and Promotion of Priority Niche Agro-Sectors (Cannabis, Rooibos, Beverages, Wine, Horticulture, Red Meat and Piggery). Increase value added processing by small business. Stakeholder management. Research and analysis. Direct and Manage the Directorate. Monitoring and Evaluation.
- DUTIES** : Provide leadership in the development of the Agro-processing sector strategy. Develop the furniture industry strategy, organic produce industry strategy and Rooibos and Honey bush products strategy. Provide leadership in the development of Agro-processing sector policies. Manage and direct the Agro-processing Industrial Policy Planning process. Engage in continual policy

advocacy and co-ordination in the Agro-processing sector. Development and Review of National Agro-processing framework and technical support to Agriculture & Agro-processing Master Plan. To establish a coordinated, cross-sectoral framework that strengthens South Africa's Agro-processing value chains, enhances competitiveness, promotes transformation, and drives export growth. Development and implementation of Hemp and Cannabis Master Plan. Present the framework to the relevant departments. Facilitate the access of the dtic support programmes by small scale food processor. Identify potential small enterprise to be targeted for support. Build and maintain strong relationships with the stakeholders. Establish contact and set up information sharing session with other units in the dtic Liaising, consulting and networking with appropriate and relevant stakeholders for developing joint programs. Represent the department in all forums and focus addressing Agro-processing challenges. Provide analysis of the value chain in the Agro processing sector. Consolidate all research findings to formulate Agro processing sector procedure and strategy in line with Industrial Policy. Manage strategic planning for the directorate. Develop the strategic focus and policy direction for the directorate. Ensure the maintenance of effective internal administration of the directorate, e.g. the filing of all documents, the maintenance of records, approval of procurement and expenditure and all reporting requirements. Continuously review policies and methodologies and benchmark against international best practice. Manage consultants appointed to conduct studies Provide support with the implementation of programmes.

**ENQUIRIES** : Ms U Pitse Tel No: (012) 394 1563 / L Mdashe Tel No: (012) 394 3103 / V Mazibuko Tel No: (012) 394 5608

**NOTE** : In terms of the dtic's EE requirements, preference will be given to African males, African Females and persons with disabilities.

**POST 14/67** : **DIRECTOR: INFRASTRUCTURE MANAGEMENT REF NO: CMSB-137**  
 Overview: To provide strategic leadership, tactical oversight, and operational management of the Department's ICT infrastructure environment that enables the dtic to fulfil its mandate.  
 Re-advertised with the correct key requirements. Applicants who previously applied need not re-apply and will still be considered.

**SALARY CENTRE REQUIREMENTS** : R1 266 714 per annum (Level 13), (all-inclusive remuneration package)  
 : Sunnyside, Pretoria  
 : Qualification at NQF level 7 in Computer Science, Informatics, Computer Engineering, or a relevant qualification. 5 years of relevant experience at a middle/senior managerial level in an ICT environment. Key Requirements: Experience leading ICT infrastructure, platforms, and operations. Proven experience managing enterprise servers, storage, networks (fixed & wireless), telephony, and end-user computing. Experience in capacity planning, performance optimisation, backup, disaster recovery, and business continuity. Experience managing SLAs, OLAs, and vendor/service provider relationships (including SITA/GITOC). Experience in infrastructure configuration, change, incident, and problem management. Experience preparing technical and strategic inputs for MTEF, business plans, and budget submissions. Experience managing large ICT programme budgets and assets. Strong stakeholder engagement with executives, campus tenants, SOEs, and other government entities. People management experience, including building technical capability and managing multidisciplinary teams. Knowledge of IT governance, security standards, Microsoft platform, operating systems, and system administration.

**DUTIES** : Strategic Planning & Alignment: Lead multi-year infrastructure strategy and roadmap; translate strategy into operational plans and KPIs. Provide inputs into business planning, MTEF and budget processes, monitor implementation. Infrastructure Platforms & Technology Management: Manage physical, virtual and cloud server platforms, storage and databases. Oversee networks, telephony, collaboration platforms and end-user device lifecycle management. Service Management, Configuration & Performance: Govern configuration management and infrastructure baselines; lead capacity planning and performance optimisation. Manage incident, problem and change processes and ensure effective backup, DR and business continuity services. Vendor, SLA & Outsourcing Governance: Define and monitor SLAs/OLAs with external providers and internal units; manage vendor performance and escalations. Stakeholder Management: Engage executives, business units, SITA, GITOC, SSA and campus tenants; prepare infrastructure performance and governance reports. Directorate Management & Capability Development: Manage financial

- resources, assets and human resources of the directorate; promote innovation, accountability and service excellence
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#### **OTHER POSTS**

- POST 14/68** : **ASSISTANT DIRECTOR: RESOURCE BASED INDUSTRIES REF NO: IIAF & A-031**  
 Overview: To provide an investment promotion service in the Resource Based Industries (Agro-Processing, Aquaculture, Mining & Downstream Mineral Beneficiation)

- SALARY CENTRE REQUIREMENTS** :
- : R605 742 per annum (Level 10), (Commencing salary)
  - : Sunnyside, Pretoria
  - : A qualification at NQF level 7 in Business Management /Investment /Finance /Economics/Marketing or relevant qualification. 3-5 years' experience in Industry/Marketing / Finance in both private or public sector or relevant Environment. Key Requirements: Experience in investment promotion or sector development. Understanding of agro-processing, aquaculture, mining or mineral beneficiation value chains. Experience in lead identification, preliminary project packaging and investor engagement. Stakeholder management with provinces, industry and export councils. Research and analytic skills for initial project assessment and sector trend analysis. Familiarity with CRM and project tracking systems for investor pipelines. Project coordination skills and basic financial monitoring experience. Good written and verbal communication skills and ability to travel as required.

- DUTIES** :
- : Attraction, retention and expansion of investment: Provide inputs into recruitment strategies; support implementation of promotion programmes and investor targeting. Lead generation and project marketing. Identify and authenticate leads; prepare initial investment project lists and support packaging for conferences. Stakeholder management: Engage and maintain relations with public and private stakeholders and build partnerships. Customer relations management: Support CRM quality assurance and follow up on investment enquiries and leads. Sub-directorate support: Assist with reporting, monitoring operational risks and administrative management.

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- POST 14/69** : **ASSISTANT DIRECTOR: LIQUOR LAW & POLICY REF NO: CCRB-049**  
 Overview: To provide technical support in the development of policies, legislation, regulations and review of the Liquor law environment

- SALARY CENTRE REQUIREMENTS** :
- : R605 742 per annum (Level 10), (Commencing salary)
  - : Sunnyside, Pretoria
  - : Qualifications: Minimum: A qualification at NQF level 7 in Law / Politics / Economics or relevant qualification. Experience: Minimum: 3-5 years' experience in Law, Politics, Economics in public or private environment. Training: Minimum: Computer Literacy (MS Office packages) Project Management Legislative and regulatory framework. Key Requirements: Knowledge and understanding of Public Service Regulations, Public Service Act, PFMA and Treasury Regulations and Liquor Act 59 of 2003.

- DUTIES** :
- : Provide support in the development of policies and legislations related to Liquor law regulations. Provide inputs into the development of policies and legislation or other legal prescripts related to Liquor law and regulations. Provide inputs on draft policy document based on research material and consultations conducted. Facilitate stakeholder consultations by inviting, confirming attendance, attending and taking minutes in stakeholders' consultations. Produce all recorded material from consultations and guiding on principles agreed upon in the consultations. Provide administrative support in the facilitation of the Cluster and Parliamentary process for introducing the policy or bill into Cluster, Cabinet and Parliament, and for gazetting. Facilitate the coordinating of legislative drafting process and participate in various legislative development processes. Conduct desktop research for domestic and international policies processes on Liquor law and Policy. Collate research

material, case law, articles in relation to Liquor Law and Policy. Compile report based on research material in the preparation of inputs into the position papers for domestic and international policy processes. Facilitate the preparation, compilation and consolidation of the dtic' positions on policies and legislation of other government departments. Provide inputs in the compilation of the presentations for intergovernmental fora, workgroups and public events. Organise and participate in domestic liquor related engagements and participate in international engagements. Provide inputs into research conducted on policies, bills, amendments and regulation on Liquor law and policy. Stakeholder Management. Compile and update stakeholder database. Submit documents meant for public consultations to key stakeholders. Liaise with stakeholders on the provision of inputs timeously. Conduct education and awareness campaign. Compile a draft response to queries from the public and key stakeholders on liquor related matters. Provide support to the directorate in conducting education and awareness workshops on Liquor legislation. Provide secretariat to the National Liquor meetings. Organise engagements with National and Provincial departments, Provincial Boards and industry on liquor matters. Prepare agenda for the meetings. Prepare briefing packs for the meetings. Capture meetings' deliberations and resolutions and follow up on the activities and resolution adopted.

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**POST 14/70** : **PERSONAL ASSISTANT REF NO: ODG-018**  
 Overview: To provide a secretarial and administrative function to the Chief-Director and facilitate the smooth administrative operation within the Chief Directorate: Chief Risk Officer.

**SALARY CENTRE REQUIREMENTS** : R338 106 per annum (Level 07), (Commencing salary)  
 : Sunnyside, Pretoria

: Senior Certificate with a Secretarial Certificate or Diploma. 1-2 years' Experience in a Secretarial or Office Management Environment. Key Requirements: Experience performing advanced typing, minute-taking and record-keeping. Experience managing diaries, scheduling appointments and coordinating meetings. Experience drafting routine correspondence, briefings and reports. Experience in managing travel arrangements, accommodation and claims processing. Experience handling procurement of office requirements and monitoring office expenditure. Experience providing high-level reception and telephone management with discretion. Ability to collate and scrutinise submissions and prepare briefing notes and agendas. Good organisational, communication and interpersonal skills; attention to detail.

**DUTIES** : Receive calls, perform advanced typing and operate office equipment; finalise enquiries and manage telephone discretion. Compile realistic schedules of appointments and coordinate engagements. Ensure flow and safekeeping of documents; collate progress, monthly and management reports; draft routine documents. Prepare meeting packs, record minutes/decisions, follow-up on actions and prepare briefing notes for the manager. Collect and coordinate documents related to the manager's budget; monitor expenditure and assist with MTEF inputs. Arrange travel, accommodation and meeting logistics; procure stationery and ensure the office is properly furnished. Maintain filing systems, manage document safekeeping and retrieve documentation for audits.

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