

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity & affirmative action employer. It is the DSBD's intention to promote representativity (race, gender, youth & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference

- APPLICATIONS** : Applications can be submitted by email to the relevant email and by quoting the relevant reference number provided on the subject line. Acceptable formats for submission of documents are limited to MS Word, PDF. Candidates must submit applications to recruitment8@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line (email) when applying i.e., "REF NO: CD – FS&C"
- CLOSING DATE** : 15 May 2026 at 16:00. Applications received after the closing date will not be considered.
- NOTE** : Applications must quote the relevant reference number and consist of: A fully completed and signed Z83 form and a recent comprehensive CV. Submission of copies of qualifications, Identity document, and any other relevant documents will be limited to shortlisted candidates only. All non-SA citizens will be required to submit proof of permanent residence in South Africa when shortlisted. Personnel suitability checks will be done during the selection process. Applicants could be required to provide consent for access to their social media accounts. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 1 month of the closing date of this advertisement, please accept that your application was unsuccessful. In the pursuit of diversity and redress, appointments will be made in line with the DSBD EE Plan. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The successful candidate will be required to sign a performance agreement within three months of appointment, as well as complete a financial interest declaration form within one month of appointment and annually thereafter. The Department reserves the right not to fill or withdraw any advertised post. Note: a new application for employment (Z83) form is applicable from 01 January 2021. The new form can be downloaded online at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>

MANAGEMENT ECHELON

- POST 14/65** : **CHIEF DIRECTOR: FUNDING SUPPORT AND COORDINATION REF NO: CD – FS&C**
- SALARY** : R1 494 900 per annum (Level 14)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Senior Certificate, undergraduate qualification on NQF level 7 as recognised by SAQA in Development Finance / Economics / Financial Accounting / Corporate Finance / Business Leadership / Business Administration / Public Administration or equivalent/related. An Honours qualification in addition to the above will be an added advantage. Possess a minimum of 5 years of experience at a senior managerial level with some in Development Finance or Funding Support and Coordination environment. Experience of having worked in the environment that is audited annually (External Auditors and Internal Auditors) and demonstrate a level of compliance with set rules. Demonstrate knowledge of the Constitution, Public Service Act, 1994, Public Administration Management Act, 2014, Public Finance Management Act, 1999, Treasury Regulations and the National Development Plan. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty (<https://thensg.gov.za/training-course/sms-pre-entry-programme>). Display competencies in contracting and management of service level agreements, negotiate and communicate with stakeholders and clients (service providers and beneficiaries) from diverse backgrounds, sound decision-making that provides for integration during stressful situations and Analyse information on a multi-dimensional level (lateral and out-of-the-box).
- DUTIES** : Lead and assume responsibility for the coordination of funding opportunities for MSMEs and Cooperatives. Negotiate and mobilise public and private sector funding for MSMEs and Co-operatives and coordinate implementation thereof. Oversee the development of funding policy, supporting norms and standards

(standardized requirements) and implementation thereof, inclusive of a payment tracking platform for MSMEs and Co-operatives. Oversee the design of blended financial support initiatives that supports business growth for MSMEs and Co-operatives. Champion advancement of competitiveness for informal businesses, Co-operatives and MSMEs through an integrated approach across the provincial and local government structures. Communicate with internal and external stakeholders, drive the mandate of the department and lead complex discussions without compromising the integrity of the Department. Lead and manage operations, financial, human and physical resources of the chief directorate

ENQUIRIES

: Enquiries for all advertised posts should be directed to the recruitment office at Mr. Maanda Ndou at 072 242 6245 and Ms. Nthabiseng Mahlangu at 072 197 7511