

## DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

- APPLICATIONS** : can be submitted: Via e-mail to [applications@thedtic.gov.za](mailto:applications@thedtic.gov.za) (Ref no. must appear in subject-line – if no reference no. is provided the application may not be considered), by post to The Director: Human Resources Management, Private Bag X84, Pretoria, 0001; Hand-delivered to the dtic Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria.
- CLOSING DATE** : 06 May 2026
- NOTE** : The application must include a completed and signed new Z83 Form, obtainable from any Public Service Department, the dtic website or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Applications received that do not comply with this requirement will not be considered. Certified copies of qualifications and Identity Document or any other relevant documents are to be submitted by only shortlisted candidates to HR on or before the day of the interview date. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection panel for Senior Management Services (SMS) positions will further recommend candidates to attend a generic managerial competency-based assessment. The Senior Management Pre-Entry Programme (Nyukela Programme) as endorsed by the National School of Government (NSG) must be completed before an appointment on SMS level can be considered. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. No appointment on SMS level will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Background verification, social media checks and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after the closing date will not be considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The dtic reserves the right not to fill any advertised position(s). The dtic is an equal opportunity and affirmative action employer, and candidates whose appointment will promote representivity, will be given preference.

## MANAGEMENT ECHELON

- POST 13/182** : **CHIEF DIRECTOR: MARKETING, COMMUNICATION & MEDIA RELATIONS**  
**REF NO: ODG- MARK&COM 001**  
(12 months contract post)  
Overview: To provide strategic direction and expert advice in the development of multi-disciplinary marketing and communication programme, policies and strategies.
- SALARY** : R1 494 900 per annum (Level 14), (all-inclusive remuneration package)
- CENTRE** : Sunnyside, Pretoria
- REQUIREMENTS** : B degree (NQF 7) in Communications/Public Relations/Journalism or Marketing Management. 5 years of relevant experience at senior management level in communication / public relations. Key Requirements: Strategic capability and leadership in developing multi-disciplinary marketing and communication programmes. Experience in media relations, issues/crisis communications and reputation management. Experience designing and overseeing integrated multimedia campaigns including digital, broadcast and print. Stakeholder engagement and intergovernmental liaison experience. Financial and people management experience, including budgeting and managing large teams. Strong policy formulation, research and report-writing skills and knowledge of public service legislative/regulatory framework. Proven ability to advise executive leadership and manage high-level events and outreach programmes.

- DUTIES** : Public and Stakeholder Engagement: Develop and implement a comprehensive stakeholder engagement and public education framework for the dtic. Plan and host stakeholder engagement sessions and manage the dtic's events and outreach programme. Develop and oversee Customer Relationship Management (CRM) systems and support public appearances of political principals. Strategic Marketing Positioning: Lead integrated, multimedia marketing campaigns across digital, broadcast, print, outdoor and community media platforms. Drive the dtic's international marketing communication programme in alignment with government initiatives and in collaboration with GCIS, DIRCO and Brand South Africa. Manage creative work, media buying and digital communication programmes using clear performance metrics. Internal Communication: Develop and manage the implementation of the internal communication plan across the organization. Provide strategic communication counsel to the Ministry, Director-General and Executive Board on reputational risks. Oversee interactive sessions between leadership and employees. Media Relations & Public Relations: Develop and implement the dtic's media strategy, crisis communication protocols and issues management framework. Oversee media monitoring, rapid response and regular reporting on media coverage to top management. Manage the dtic's reputation and public confidence proactively. Corporate Communication: Oversee the development and production of all corporate communication and promotional material (audio-visual and print). Develop the dtic's publishing and production framework, ensuring all material aligns with the editorial policy, style guide and Corporate Identity manual. Management of the Chief Directorate: Provide strategic leadership in the development and execution of the Annual Performance Plan and Operational Plan. Manage the Chief Directorate's finances, including a budget of R50 million, procurement, expenditure and assets.
- ENQUIRIES** : Ms U Pitse Tel No: (012) 394 1563 / L Mdashe Tel No: (012) 394 3103 / V Mazibuko Tel No: (012) 394 5608
- NOTE** : In terms of the dtic's EE requirements, preference will be given to African males, Coloured females, White males and persons with disabilities.
- POST 13/183** : **DIRECTOR: INFRASTRUCTURE MANAGEMENT REF NO: CMSB-137**  
Re-advertised with the correct key requirements. Applicants who previously applied need not re-apply and will still be considered.  
Overview: To provide strategic leadership, tactical oversight, and operational management of the Department's ICT infrastructure environment that enables the dtic to fulfil its mandate.
- SALARY CENTRE REQUIREMENTS** : R1 266 714 per annum (Level 13), (all-inclusive remuneration package)  
: Sunnyside, Pretoria  
: Qualification at NQF level 7 in Computer Science, Informatics, Computer Engineering, or a relevant qualification. 5 years of relevant experience at a middle/senior managerial level in an ICT environment. Key Requirements: Senior managerial Experience leading ICT infrastructure, platforms, and operations. Proven experience managing enterprise servers, storage, networks (fixed & wireless), telephony, and end-user computing. Experience in capacity planning, performance optimisation, backup, disaster recovery, and business continuity. Experience managing SLAs, OLAs, and vendor/service provider relationships (including SITA/GITOC). Experience in infrastructure configuration, change, incident, and problem management. Experience preparing technical and strategic inputs for MTEF, business plans, and budget submissions. Experience managing large ICT programme budgets and assets. Strong stakeholder engagement with executives, campus tenants, SOEs, and other government entities. People management experience, including building technical capability and managing multidisciplinary teams. Knowledge of IT governance, security standards, Microsoft platform, operating systems, and system administration.
- DUTIES** : Strategic Planning & Alignment: Lead multi-year infrastructure strategy and roadmap; translate strategy into operational plans and KPIs. Provide inputs into business planning, MTEF and budget processes; monitor implementation. Infrastructure Platforms & Technology Management: Manage physical, virtual and cloud server platforms, storage and databases. Oversee networks, telephony, collaboration platforms and end-user device lifecycle management. Service Management, Configuration & Performance: Govern configuration management and infrastructure baselines; lead capacity planning and

performance optimisation. Manage incident, problem and change processes and ensure effective backup, DR and business continuity services. Vendor, SLA & Outsourcing Governance: Define and monitor SLAs/OLAs with external providers and internal units; manage vendor performance and escalations. Stakeholder Management: Engage executives, business units, SITA, GITOC, SSA and campus tenants; prepare infrastructure performance and governance reports. Directorate Management & Capability Development: Manage financial resources, assets and human resources of the directorate; promote innovation, accountability and service excellence.

**ENQUIRIES**

Ms U Pitse Tel No: (012) 394 1563 / L Mdashe Tel No: (012) 394 3103 / V Mazibuko Tel No: (012) 394 5608

**NOTE**

: In terms of the dtic's EE requirements, preference will be given to African males and persons with disabilities.

**OTHER POSTS**

**POST 13/184**

: **DEPUTY DIRECTOR: SIP AND FILM REF NO: IFB – 042**  
Overview: To manage and administer the SIP and FILM programme.

**SALARY  
CENTRE  
REQUIREMENTS**

: R1 059 105 per annum (Level 12), (all-inclusive remuneration package)  
: Sunnyside, Pretoria  
: A qualification at NQF level 7 in Economics/ Business Administration, Financial Administration or related qualification. A minimum of 3-5 years' managerial experience in Incentive Administration in both public or private sector environments. Key Requirements: Demonstrated experience in the evaluation of applications and claims within an incentive administration environment. Ability to manage human resources, budgets and assets within a sub-directorate. Experience in organisational strategic planning, performance and financial management, Experience in Strategic capability and leadership skills, communication skills (verbal and written), analytical skills, presentation skills, organisational planning and customer focus. Strategic Management Project Management, Financial Management and Computer Literacy (Microsoft Office Package). Knowledge and understanding of public Service Regulations, Public Service Act, Public Finance management Act and Treasury Regulations. Business knowledge of the dtic business. Travel as and when required, and work overtime as and when required.

**DUTIES**

: Manage the evaluation of applications for SIP and FILM against quality standard and turns around times. Manage, control and monitor the production, workflow business processes applications. Contribute effectively, design and implement internal work processes. Contribute effectively to review programme guidelines. Provide inputs with regard to business plans. Ensure compliance with the guidelines. Interaction with customers on their applications. Compare and verify accuracy of figures. Risk management to prevent fraudulent approvals/activities. Verify company information. Attend and resolve audit queries. Conduct business site visits. Manage the processing of Claims for SIP and FILM. Monitor and control the processing of Claims. Receive and assign Claims documentation received. Monitor the progress of Claims received. Assess and improve claims processes and procedures to ensure efficiency and effectiveness. Co-ordinate and ensure reports are completed post conducting site-inspections. Quality assurance of claims. Manage the Incentive Programme for SIP and FILM. Compile a report on programme operational plan, incentive reconciliations, risk registers and service delivery improvement plans. Assess the performance of the Directorate against business and project plans and take corrective actions. Compile regular expenditure reporting on the programme (Monthly reconciliations, quarterly reports). Monitor project implementation progress of all approved projects for the programme to minimize contingent liability. Compile claims/reports on request by management. Provide inputs to the review of the policy/guidelines of the SIP and FILM Programme. Stakeholder Management. Monitor and ensure implementation of proper customer care interventions. Provide reporting on status of Claims (pre and post) to applicants and payments of claim. Provide advice and support to the external stakeholders on the status of their applications (approvals/rejections). Interact, guide, assist and intervene to assist clients on their applications and claims queries. Sub directorate Management. Manage collation of inputs into the quarterly and annual reports, business plans and targets. Monitor financial resources and assets of the unit. Manage the human resources of the sub-directorate. Manage the process of

- reporting on financial and operational risk. Ensure that the performance management process are finalized within the prescribed time frames.
- ENQUIRIES** : Ms U Pitse Tel No: (012) 394 1563 / L Mdashe Tel No: (012) 394 3103 / V Mazibuko Tel No: (012) 394 5608
- NOTE** : In terms of the dtic's EE requirements, preference will be given to African Males, Coloured Females, Coloured Males, White Males and persons with disabilities.
- POST 13/185** : **DEPUTY DIRECTOR: INTERNATIONAL OPERATIONS REF NO: EDP&OIB – 054**  
 Overview: To manage EMIA Group Missions (Outward and Inward) in accordance with the approved EMIA guidelines and National Export Strategy.
- SALARY CENTRE REQUIREMENTS** : R1 059 105 per annum (Level 12), (all-inclusive remuneration package).  
 : Sunnyside, Pretoria  
 : A qualification at NQF level 7 as recognised by SAQA in Economics/ International Trade/ Business Management/ Public Administration/ Development Studies or a relevant qualification. Minimum: 3-5 years managerial experience in export promotion-related programmes or support services in private or public sector. Key Requirements: Managerial experience in export promotion or market access programmes. Experience managing outward and inward trade missions Experience in recruitment, application assessments, selection and recommendation of participants including adjudication processes. Customer service and client support experience. Stakeholder management with diplomatic missions, export councils and industry bodies. Monitoring and evaluation of market access initiatives. Data analysis for performance reporting. Report writing and presentation skills. Project management skills and training experience. Advanced Microsoft Office. Knowledge of PFMA, Supply Chain Managements policies and procedures including budget monitoring. Willingness to travel domestically and internationally.
- DUTIES** : Manage the EMIA Group Missions Calendar. Engage stakeholders, consolidate inputs and present the Group Missions Calendar for approval; manage calendar amendments and communications. Manage the EMIA Group Mission Programme. Manage end-to-end mission application, compliance verification, adjudication preparations and presentation to the Adjudication Committee. Manage Logistics & Operations for EMIA Group Mission. Oversee allocation of EMIA benefits, timely issuance of travel/accommodation and procurement processes for missions. Monitoring, Evaluation & Reporting. Develop M&E frameworks, compile evidence-based performance reports and recommend EMIA guideline amendments. Stakeholder Engagement. Build and maintain strategic relationships with clients, diplomatic missions and industry to enhance market access. Sub-Directorate Management. Manage human and financial resources, performance management and operational reporting for the sub-directorate.
- ENQUIRIES** : Ms U Pitse Tel No: (012) 394 1563 / L Mdashe Tel No: (012) 394 3103 / V Mazibuko Tel No: (012) 394 5608
- NOTE** : In terms of the dtic's EE requirements, preference will be given to African Males, Coloured Females and White Males and persons with disabilities.
- POST 13/186** : **BRANCH FINANCIAL ADVISOR REF NO: SID&ET-004**  
 Overview: To provide financial, procurement advisory support and reporting services to Management in Investment and Spatial Industrial Development (ISID) Branch.
- SALARY CENTRE REQUIREMENTS** : R896 436 per annum (Level 11), (all-inclusive remuneration package)  
 : Sunnyside, Pretoria  
 : B Degree (NQF 7) in Finance/ Business Administration / Supply Chain Management or equivalent qualification. 3-5 years' Managerial experience in Financial Management in the Public / Private Sector. Key Requirements: Proven experience in public sector financial management, including PFMA and Treasury Regulations compliance. Experience providing financial advisory services and financial reporting inputs to senior management. Experience in budgeting, cash flow projections and budget monitoring (including BAS/LOGIS/SCOA familiarity). Experience in supply chain management processes, procurement administration and tender/contract support. Experience in expenditure control, payments administration, S&T claims,

payroll certification and petty cash reconciliation. Experience preparing inputs for Annual Financial Statements and annual reports and responding to audit queries. Ability to prepare and analyse management accounts, explain variances and advise on contingent liabilities. Strong Excel skills (data analysis, pivot tables, financial modelling) and computer literacy. Experience managing donor-funded projects and tracking disbursements/MOUs a plus. Project management experience, including planning, monitoring and reporting on deliverables. Stakeholder management skills, including liaising with National Treasury, Auditor-General and internal branches. Supervisory experience and ability to manage, coach and develop a small team. Excellent report writing, verbal communication and presentation skills.

**DUTIES**

: PFMA & Treasury Compliance. Ensure adherence to delegations of power and Treasury/departmental policies on all payments and transactions. Verify supporting documentation, completeness of records and correctness of calculations for transactions. Advise management on PFMA/SCM compliance and facilitate training interventions for branch staff. Coordinate responses to audit queries and compile management comments and supporting documents. Financial Reporting & Analysis. Provide accurate inputs to management accounts and the Annual Financial Statements/Annual Report. Analyse branch performance, explain variances and advise on contingent liabilities. Prepare information and inputs for portfolio committee or senior management presentations as required. Budgeting & Cash Flow Management. Cost and verify budget requirements, prepare budget breakdowns and motivations. Project and verify cash flows, monitor spending against cash flows and report on cash flow status. Advise on budget reallocations and ensure spending aligns with approved cash flows and business plans. Budget Allocations & Control. Monitor expenditure according to projections and follow up on over/under spending areas. Prepare budget re-allocation requests and submit budget breakdown summaries per unit/directorate. Support accurate capturing of budget breakdowns on BAS and ensure SCOA compliance. Supply Chain Management & Procurement Support. Facilitate procurement processes, ensure correct procurement routes are followed and advise on tender specifications. Administer stores and orders, monitor committed funds and assist with asset verification and movement reporting. Provide SCM advisory support during supplier selection, adjudication and contract administration. Expenditure Control & Payments Administration. Confirm availability of funds, verify BAS reports and ensure correctness of expenditure and commitments. Administer payment processes, verify SCOA codes and initiate re-allocations where required. Manage S&T claims processing, payroll certification checks and petty cash reconciliations. Track and report on revenue collection and recovery of staff cellphone/private call costs. Donor Funding & Special Projects. Track donor-funded projects, disbursements as per MOUs and report on donor funding status. Provide financial oversight for project-specific allocations and ensure compliance with donor conditions. Stakeholder Engagement & Advisory. Liaise with Management Accounts, National Treasury, Auditor-General and other stakeholders on financial matters. Provide advisory services to branch officials and support responses to external stakeholders and audit bodies. Unit Management & Administration. Supervise staff, coordinate inputs for business plans, monitor performance and oversee unit administration. Manage financial resources and assets of the unit and contribute to operational planning and reporting.

**ENQUIRIES**

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**NOTE**

: In terms of the dtic's EE requirements, preference will be given to Coloured Females, Coloured Males, White Males and persons with disabilities.

**INTERNSHIP 2026/28**

**APPLICATIONS**

: For the Internship can be submitted: Via e-mail to [intern2026@thedtic.gov.za](mailto:intern2026@thedtic.gov.za) (Field of study below must be used as reference and must appear in subject-line – Eg. Intern2026 – Public Management.), by post to The Director: Human Resources Management, Private Bag X84, Pretoria, 0001; Hand-delivered to the dtic Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria.

**CLOSING DATE**

: 06 May 2026

**NOTE**

: Applications must include only the completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at

www.gov.za/documents and a detailed Curriculum Vitae which must contain details of the final year modules/subjects completed and passed. Applications that do not comply with the above specifications will not be considered and will be disqualified. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview. No late applications will be considered. It is the applicant's responsibility to have international qualifications evaluated by the South African Qualifications Authority (SAQA). All qualifications will be subjected to verification. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Trade, Industry and Competition is committed to the achievement of and maintenance of diversity and equity in employment, especially of race, gender and disability.

#### **OTHER POST**

- POST 13/187** : **INTERNSHIP PROGRAMME 2026/28**  
 Overview: The Department of Trade, Industry and Competition (the dtic) invites graduates to apply for internship opportunities for a period of 24 months commencing on 01 July 2026 to 30 June 2028. Through the Internship Programme, the Department of Trade, Industry and Competition (the dtic) is committed to providing opportunities for qualifying candidates to gain skills, knowledge and experience whilst at the same time, positioning themselves for active and meaningful participation in the labour market. Aspiring Public Servants, who share the vision of the dtic of a dynamic, industrial, globally competitive South African economy, characterised by inclusive growth and development, decent employment and equity and who value intellectual and operational excellence as well as quality relationships, are encouraged to apply for this exciting programme.
- STIPEND** : R7 860.50 per month, A monthly stipend starting in accordance with their highest qualification at the time of appointment.
- CENTRE** : Sunnyside, Pretoria
- REQUIREMENTS** : Applications are invited from unemployed South African graduates with a tertiary qualification (NQF level 6 and above) in one of the following fields of study: 1. Public Management / Public Administration 2. Business Management / Business Administration 3. Human Resource Management/Development 3. Communication / Public Relations 4. Law 5. Software Development 6. Economics 7. Statistics / Econometrics 8. Agricultural Economics / Forestry Science 9. Development Studies 10. Accounting / Financial Management / Cost and Management Accounting 11. Risk Management 12. Internal Auditing / Auditing 13. Natural Science (Major in Microbiology / Biochemistry / Biotechnology / Bioengineering) 14. Mining Engineering / Metallurgy Commerce 15. Occupational Health and Safety 16. Supply Chain Management / Procurement 17. International Politics. Key Requirements: Good interpersonal skills, professionalism and integrity, ability to work under pressure, deadline driven. The successful candidates must be analytical and have high attention to detail. They should have an understanding of government systems and processes. Ambitious and willingness to learn.
- ENQUIRIES** : Donald Mathavha Tel No: (012) 394 3864 / 064 850 9379, Teaman Nghunyule Tel No: (012) 394 1563 / 060 998 0775, Ursula Pitse Tel No: (012)394 1852, Vusi Mazibuko Tel No: (012) 394 5608
- NOTE** : In terms of the dtic's EE requirements, preference will be given to African males and persons with disabilities.