

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.

- APPLICATIONS** : Independent Police Investigative Directorate, National Office Private Bag X941 Pretoria, 0002 or hand deliver to Benstra Building, 473 Stanza Bopape & Church Street, Arcadia, Pretoria, 0001 or Recruitment10@ipid.gov.za (Please indicate the post name and reference number on the subject line) when applying through e-mail
- CLOSING DATE** : 17 April 2026
- FOR ATTENTION** : Ms P Mereko Tel: (012) 399 0189
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents . Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialled new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event, that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan. The Independent Police Investigative Directorate reserves the right to fill or not fill the post.

OTHER POST

- POST 11/63** : **ASSISTANT DIRECTOR: ICT PROJECT MANAGEMENT REF NO: Q9/2026/26**
- SALARY** : R468 459. per annum (Level 09)
- CENTRE** : Pretoria (National Office)

REQUIREMENTS

: An undergraduate Degree / Higher National Diploma, on NQF Level 7 as recognized by SAQA, in Business Administration / Information Technology. Certificate Project Management (Prince 2). 2-3 years' experience as a business/ system analysis or related field. A valid driver's license. 6. Knowledge Requirements: In-depth knowledge and experience of the following ICT disciplines: Project Management, Enterprise Architecture, Business Analysis and the System Development Lifecycle. In-depth knowledge and experience Commercial of the Shelf (COTS) products Open-Source Software (OSS) product. In-depth understanding of system development life cycle. In-depth knowledge of project management methodologies. Competencies: Results-driven. Planning skills, Creativity. Leadership. Change management skills. Team Participation Concern for Quality and Order. Problem Solving and Analysis. Systems Thinking. Information Sharing. Integrity/ Honesty. Emotional Intelligence Effective Communication. Commitment to Learning Computer literacy. Client Service Orientation. Business IT system.

DUTIES

: Key performance areas: Develop detailed project plan: Define and review the project scope and objectives. Manage changes to the project scope, project schedule and project costs. Manage and coordinate project governance. Coordinate internal and external project resources. Ensure project documents are in order for execution. Manage project deliverables: Track and measure project performance using appropriate tools and techniques. Analyse and review project deliverable for confirmation, acceptance and sign-off. Report project progress and performance to management. Ensure that all projects are delivered on time, within scope and within budget. Ensure project is successfully implemented and closed. Manage stakeholders and service providers: Establish and maintain relationship with third parties I vendors. Manage contracts and SLA on behalf of IPID. Organise and lead project meetings with relevant stakeholders I vendors. Perform risk management; Ensure project risks and issues are managed. Ensure mitigation of risks are implemented and reported.

ENQUIRIES

: Mr T Moletsane Tel: (012) 399 0016