

DEPARTMENT OF MINERAL AND PETROLEUM RESOURCES

The Department of Mineral and Petroleum Resources (DMPR) is an equal opportunity; affirmative action employer and it is its intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity are encouraged to apply, particularly persons with disabilities and women interested in senior management positions. An indication of such, in this regard will be vital in the processing of applications.

- APPLICATIONS** : NB: Kindly note that the Department provides for four methods of submitting a job application, namely: Post, courier, hand delivery and email. Applicants are urged to choose/ utilise one of the methods provided above. You may forward your application, quoting reference, addressed to: The Director-General, Department of Mineral and Petroleum Resources, Private Bag X59, Pretoria, 0001. Alternatively, applications may also be hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. Another option is to submit application through email as a single scanned document/ One PDF attachment to the email addresses specified for each position. (Kindly note that the emailed applications and attachments should not exceed 15mb). General enquiries may be brought to the attention of Ms T Gumede Tel No: (012) 444- 3319.
- CLOSING DATE** : 27 March 2026
- NOTE** : Applications must be submitted on the recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from www.gov.za and www.dpsa.gov.za. All sections of the Z83 must be completed (In full, accurately, legibly, honestly, initialled, signed and dated), and accompanied by a comprehensive/ detailed Curriculum Vitae only. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be required from shortlisted candidates only on or before the day of the interview. The Curriculum Vitae must have at least three (3) reference persons and their contacts. Failure to provide accurate information on a job application as well as incomplete information will result in a disqualification. Job applicants in possession of a foreign qualification(s), must also provide an evaluation certificate obtainable from the South African Qualification Authority (SAQA). If an invitation for an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criteria for shortlisting will depend on the proficiency of the applications received. Shortlisted candidates will be assessed through practical exercise and an oral interview. Applicants must note that personnel suitability checks (PSC) will be conducted on the short-listed applicants, therefore will be required to give consent in terms of the POPI Act in order for the Department to conduct this exercise. PSC includes security screening and vetting, qualification verification, criminal records, financial records checks. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. It is also important to note that the Department reserves the right not to fill any advertised post at any stage of the recruitment process.

MANAGEMENT ECHELON

- POST 09/95** : **PRINCIPAL INSPECTOR REF NO: 058**
- SALARY** : R1 266 714 per annum (Level 13), (all-inclusive package)
- CENTRE** : Mpumalanga Region, Witbank
- REQUIREMENTS** : Bachelor Degree in Mining Engineering, Electrical/ Mechanical Engineering (NQF 7) Plus Mine Manager's Certificate of Competency or Certificate of Competency for Mechanical or Electrical Engineering (Mines) with minimum of 5 years middle/senior management experience in mining and a valid driver's licence, Knowledge of: Practical and theoretical knowledge of mining. Legal knowledge. Departmental Directives. Public Service Act and Regulations. Personnel Code Directives. Skills: Good interpersonal relations.

- Communication verbal and oral. Organisational ability control, interpretation and application of legal matters and policies. Teamwork. Training. Negotiating. Adaptability. Conflict handling. Computer literacy. Loyalty towards work. Innovative thinker. Dedication, Thinking Demand: Receptive to suggestions and ideas. Quality control. Compliance with rules and regulations. Discipline, work ethics, financial control. Self-confidence and acceptability. Tactfulness. Organisational ability, intolerance to waste-money, time honesty.
- DUTIES** : Manage the Mine Health and Safety Directorate. Ensure the conducting of and reporting on all underground, shaft and surface audits and inspections on matters relating to mine safety, mine equipment, occupational hygiene and medicine. Ensuring the conducting of and reporting on of all investigations into mine related accidents and diseases, contraventions and complaints. Ensure the conducting, testing and licensing of equipment on mines i.e. winders lifts, chairlifts, boilers and conduct statutory inspections. Ensure holding of any necessary board of examiners.
- ENQUIRIES** : Mr. M Zondi Tel No: (012) 444 3663
APPLICATIONS : Email to Recruitment01@dmp.gov.za
NOTE : No appointment shall be affected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessment and technical assessment. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process The Candidate will have to disclose her/ his financial Interests. Indian /Coloured or white female are encouraged to apply.
- POST 09/96** : **PRINCIPAL INSPECTOR REF NO: 059**
- SALARY** : R1 266 714 per annum (Level 13), (all-inclusive package)
CENTRE : KwaZulu-Natal, Durban
REQUIREMENTS : Bachelor Degree in Mining Engineering, Electrical/ Mechanical Engineering (NQF 7) Plus Mine Manager's Certificate of Competency or Certificate of Competency for Mechanical or Electrical Engineering (Mines) with minimum of 5 years middle/senior management experience in mining and a valid driver's licence, Knowledge of: Practical and theoretical knowledge of mining. Legal knowledge. Departmental Directives. Public Service Act and Regulations. Personnel Code Directives. Skills: Good interpersonal relations. Communication verbal and oral. Organisational ability control, interpretation and application of legal matters and policies. Teamwork. Training. Negotiating. Adaptability. Conflict handling. Computer literacy. Loyalty towards work. Innovative thinker. Dedication, Thinking Demand: Receptive to suggestions and ideas. Quality control. Compliance with rules and regulations. Discipline, work ethics, financial control. Self-confidence and acceptability. Tactfulness. Organisational ability, intolerance to waste-money, time honesty.
- DUTIES** : Manage the Mine Health and Safety Directorate. Ensure the conducting of and reporting on all underground, shaft and surface audits and inspections on matters relating to mine safety, mine equipment, occupational hygiene and medicine. Ensuring the conducting of and reporting on of all investigations into mine related accidents and diseases, contraventions and complaints. Ensure the conducting, testing and licensing of equipment on mines i.e. winders lifts, chairlifts, boilers and conduct statutory inspections. Ensure holding of any necessary board of examiners.
- ENQUIRIES** : Mr. X Mbonambi Tel No: (012) 444 3675
APPLICATIONS : Email to Recruitment02@dmp.gov.za
NOTE : No appointment shall be affected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessment and technical assessment. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. The Candidate will have to

disclose her/ his financial Interests. Indian /Coloured or white female are encouraged to apply.

POST 09/97 : **PRINCIPAL INSPECTOR REF NO: 060**

SALARY : R1 266 714 per annum (Level 13), (all-inclusive package)
CENTRE : Eastern Cape Region, Port Elizabeth
REQUIREMENTS : Bachelor Degree in Mining Engineering, Electrical/ Mechanical Engineering (NQF 7) Plus Mine Manager's Certificate of Competency or Certificate of Competency for Mechanical or Electrical Engineering (Mines) with minimum of 5 years middle/senior management experience in mining and a valid driver's licence, Knowledge of: Practical and theoretical knowledge of mining. Legal knowledge. Departmental Directives. Public Service Act and Regulations. Personnel Code Directives. Skills: Good interpersonal relations. Communication verbal and oral. Organisational ability control, interpretation and application of legal matters and policies. Teamwork. Training. Negotiating. Adaptability. Conflict handling. Computer literacy. Loyalty towards work. Innovative thinker. Dedication Thinking Demand: Receptive to suggestions and ideas. Quality control. Compliance with rules and regulations. Discipline, work ethics, financial control. Self-confidence and acceptability. Tactfulness. Organisational ability, intolerance to waste-money, time honesty.

DUTIES : Manage the Mine Health and Safety Directorate. Ensure the conducting of and reporting on all underground, shaft and surface audits and inspections on matters relating to mine safety, mine equipment, occupational hygiene and medicine. Ensuring the conducting of and reporting on of all investigations into mine related accidents and diseases, contraventions and complaints. Ensure the conducting, testing and licensing of equipment on mines i.e. winders lifts, chairlifts, boilers and conduct statutory inspections. Ensure holding of any necessary board of examiners.

ENQUIRIES : Mr. M Zondi Tel No: (012) 444 3663
APPLICATIONS : Email to Recruitment03@dmp.gov.za
NOTE : No appointment shall be affected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessment and technical assessment. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. The Candidate will have to disclose her/ his financial Interests. Indian /Coloured or white female are encouraged to apply.

POST 09/98 : **MEDICAL INSPECTOR REF NO: 061**

SALARY : R1 266 714 per annum (Level 13), (all-inclusive package)
CENTRE : Pretoria/ Head Office
REQUIREMENTS : An appropriate MBCHB Degree and a post graduate qualification in Occupational Medicine (NQF 08). Registered with the HPCSA with a valid driver's license Plus minimum of 5 years middle/senior management level in Occupational Health/ Medicine, Knowledge of: Knowledge of Mine Health and Safety Act and other occupational health related prescripts, knowledge of the mining sector in South Africa and internationally, Knowledge of policy development techniques, Knowledge of policy analysis processes, Knowledge of international legislation and local legislation and interface with mines' health regulations, Knowledge of research processes, knowledge of the Occupational Health trends and challenges, Knowledge of the public service legislation Skills: Management of people and finances, Strategic development and implementation, Policy development, Networking skills, presentation and report writing skills, Stakeholder management, Communication skills, Project management skills, General management skills Thinking Demand: Rigorous non-corruption thinking relating in the development and implementation of plans and strategy, Managerial mindset relating to economics, Ability to source or identify sources of credible information from local and international sources.

DUTIES : Resolve disputes on findings of medical unfitness of mine employees through the appeals process as provided for in the MHS Act. Collect and analyse statistics gathered from Medical Reports\ Co-ordinate and ensure quality

assurance of the process to receive and archive mine closure employee medical records. Participate /make inputs in mine health and safety accidents/ accident investigations (occupational medicine). Liaise / collaborate with relevant compensation houses with aspects related to compensation. Provide specialist advice/ information regarding HIV/AIDS/TB in the mining industry and liaise with the Department of Health and other relevant organisations dealing with TB/HIV. Manage the Directorate.

ENQUIRIES : Dr. D Mokoboto Tel No: (012) 444 3613
APPLICATIONS : Email to Recruitment04@dmp.gov.za
NOTE : No appointment shall be affected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessment and technical assessment. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process The Candidate will have to disclose his/her financial Interests. Indian, Coloured or White female are encouraged to apply.

OTHER POSTS

POST 09/99 : **SENIOR INSPECTOR OF MINES: OCCUPATIONAL HYGIENE REF NO: 062**

SALARY : R1 059 105 per annum (Level 12), (all-inclusive package)
CENTRE : North-West Region, Klerksdorp
REQUIREMENTS : A/An appropriate National Diploma in Occupational Hygiene/Environmental Health (NQF Level 6) PLUS certificate in Mine Environmental Control plus a valid driver's licence, with a minimum of 3-5 years experience in occupational hygiene, Knowledge of: Mine Health and Safety Act and Regulations & Legal. Hazard Identification and Risk Management. Public Service Staff Code. DMPR Policies. Skills: Ability to interpret and apply Mine Health and Safety Act; DMPR Policy and staff codes. Management skills- Planning, Leading, Organising and controlling. Report writing and formulation. Good interpersonal relations. Be able to recommend mining occupational hygiene solutions Negotiation skill. Language proficiency. Computer skills Thinking Demand: Innovative thinker. Analyse situations carefully. Make fair and reasonable decisions. Receptive to suggestions and ideas. Be able to stay calm and collective during difficult situations. Dynamic personality.

DUTIES : Coordinate and conduct underground, shaft, and surface audits and inspections on matters relating to occupational hygiene exposures, stressors, and other matters relating to occupational hygiene. Coordinate, conduct and report on investigations into mine related accidents, contraventions and complaints as well as the analysis of mine accidents and trends to determine high risk mining operations and take appropriate action. Coordinate and serve on any necessary board of examiners. Coordinate the investigation, consultation and provision of input on mine closures, prospecting rights, mining rights and permits, EMP's, and township development. Provide Managerial activities.

ENQUIRIES : Mr. J Melembe Tel No: (018) 487 4300
APPLICATIONS : Email to Recruitment05@dmp.gov.za
NOTE : All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Indian /Coloured or white female are encouraged to apply.

POST 09/100 : **INSPECTOR: MINE EQUIPMENT REF NO: 063**

SALARY : R896 436 per annum (Level 11), (all-inclusive package)
CENTRE : North West Region, Klerksdorp
REQUIREMENTS : A National Diploma in Electrical or Mechanical Engineering (NQF 6) PLUS Certificate of Competency for Mechanical or Electrical Engineering (Mines) with minimum of 3 years experience in mining and a valid driver's licence, Knowledge of: Mine Health and Safety Act and Regulations and Legal Proceedings. Mining Engineering- Mine Equipment e.g. Winder, Boilers,

Plants. Hazard and risk management. Public Service Staff Code. DMPR Policies. Skills: Ability to interpret and apply Mine Health and Safety Act. DMPR Policies and staff codes. Management, Planning, Leading, Organisational and Controlling skills. Report writing and formulation. Good interpersonal relations. Be able to recommend mining engineering solutions. Negotiation skills. Language proficiency. Computer skills, Thinking Demand: innovative thinker. Analyse situations carefully, make fair and reasonable decision. Receptive to suggestion and ideas. Be able to stay calm and collective during difficult situations. Dynamic personality.

DUTIES : Conduct and report on underground, shaft and surface audits and inspection on plants, structure, track bound trackless mining equipment and electrical distribution systems and take the necessary enforcement action where necessary. Investigate and report on mine related accident, contraventions and complaints as well as the analyse mine accidents and trends to determine high risk mining operations and take appropriate action. Test and license and report thereon, of equipment on mines, winders lifts, chairlifts, boilers and conduct statutory inspections. Serve on any necessary boards of examiners. Investigate, consult and provide of input on mines closure, prospecting rights, mining rights and permit, EMP's and township development. Provide inputs to regional reports, revision of machinery regulations, guideline and standard; and applications of exemptions, permission and approvals.

ENQUIRIES : Mr. J Melembe Tel No: (018) 487 4300

APPLICATIONS : Email to Recruitment06@dmp.gov.za

NOTE : All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Indian, Coloured or White female are encouraged to apply.

POST 09/101 : **INSPECTOR: MINE HEALTH AND SAFETY REF NO: 064**

SALARY : R896 436 per annum (Level 11), (all-inclusive package)

CENTRE : North West Region, Rustenburg

REQUIREMENTS : A National Diploma in Mining Engineering NQF6 with a Mine Manager's Certificate of Competency with a minimum 3 years' experience in mining Plus a valid driver's licence Knowledge of: Practical and theoretical knowledge of mining. Legal knowledge. Departmental Directives. Public Service Act and Regulations. Personnel Code. Directives, Skills: Ability to interpret and apply Mine Health and Safety Act. Management skills, planning, leading, organising and controlling. Report writing and formulation. Good interpersonal relation. Be able to recommend mine engineering solutions. Negotiation skills. Conflict resolution. Computer literacy. Language proficiency Thinking Demands: Innovative thinker. Analyse situations carefully. Make fair and reasonable decisions. Receptive to suggestions and ideas. Dynamic personality.

DUTIES : Conduct and report on underground, shaft and surface audits and inspections on matters relating to ground stability, support, explosives, blasting operations, and other matters relating to mine safety and take the necessary enforcement action where necessary. Investigate and report on min related accidents, contraventions and complaints as well as analyse mine accidents and trends to determine high risk mining operations and take appropriate action. Serve on any necessary board of examiners. Investigate, consult and provide input on mine closure, prospecting rights, EMP's, and township development. Provide inputs to regional reports, revision of mining regulations, guidelines and standard, and applications of exemptions, permissions and approvals related to mining.

ENQUIRIES : Mr M Mothiba Tel No: (014) 594 9240

APPLICATIONS : Email to Recruitment07@dmp.gov.za

NOTE : All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Indian or White female are encouraged to apply

POST 09/102 : **INTERNAL AUDITOR: INFORMATION TECHNOLOGY REF NO: 065**

SALARY : R397 116 per annum (Level 08)

CENTRE : Head Office/Pretoria

REQUIREMENTS

: National Diploma in Internal Auditing, Accounting, Information Technology, Computer Science, Information Systems, Cybersecurity, Minimum of 2 years Information Technology Audit Experience, Valid driver's License. Knowledge of: Internal Auditing Standards (IPPF), ISACA Standards, Risk Management and Control Frameworks (e.g., COSO, COBIT, ITIL), Regulatory Compliance Requirements, Use of Audit Tools, Organizational Policies and Procedures, Performance Auditing Principles and Methodology, Annual Performance Plans (APPs) and Strategic Plans, Government-Wide Monitoring and Evaluation System (GWMES), National Evaluation Policy Framework (NEPF). Skills: Project Management, Technical Skills (understanding of system design, basic understanding of technical processes involved in mining environments). DPSA Corporate Governance of Information and Communication Technology Policy Framework (CGICTPF). Cybersecurity Awareness (Risks, Governance and Regulations) Business Continuity and Disaster Recovery. Awareness of Protection of Personal Information Act (POPIA). Use of Data Analytics. Basic Understanding Artificial Intelligence. Interviewing and investigation skills. Computer Literacy (Word, Excel, PowerPoint, Outlook). Communication (Verbal and Written) Thinking Demand: Analytical Thinking. Problem solving skills. Information evaluation.

DUTIES

: Conduct Audit Planning and prepare Audits by gathering preliminary information and supporting the development of risk-based audit programs. Perform audit execution by carrying out audit tests, documenting findings in line with IIA Standards, and evaluating internal controls, processes, and regulatory compliance. Ensure effective reporting and documentation by preparing clear draft Findings Worksheets and supporting findings with sufficient and appropriate evidence. Do follow-ups and monitoring by tracking the implementation of audit recommendations and reporting corrective action progress to the Assistant Director. Maintain compliance and continuous improvement by staying updated on auditing standards and contributing to process enhancement initiatives within the audit function.

ENQUIRIES

: Mr B Mahlangu Tel No: (012) 444 3076

APPLICATIONS

: Email to Recruitment08@dmpr.gov.za

NOTE

: All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Assisting with directorate and Audit Committee Preparation and Administration. Indian, Coloured or White male and persons with disabilities are encouraged to apply.