

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH AND WELLNESS**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>CLOSING DATE</u></b>	:	27 March 2026, 17:00 PM
<b><u>NOTE</u></b>	:	It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. <b>ERRATUM:</b> Kindly note that the advert for the POST 08/533: Nursing Assistant Grade 1 To 3 Cape Winelands Health District, Salary: Grade 1: R174 261 per annum, Grade 2: R203 271 per annum, Grade 3: R239 559 per annum, Centre: Phola Park, advertised in the Public Service Vacancy 08 dated 06 March 2026, with Ref No: 08/533 Post has been cancelled.

**OTHER POSTS**

<b><u>POST 09/287</u></b>	:	<b><u>MEDICAL OFFICER GRADE 1 TO 3 (OBSTETRICS) (X2 POSTS)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum A portion of the package can be structured according to the individual's personal needs.
<b><u>CENTRE</u></b>	:	Mowbray Maternity Hospital (X1 post) New Somerset Hospital (X1 post)
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: <b>Grade 1:</b> None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. <b>Grade 3:</b> A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job: Valid South African (Code B/EB) driver's licence. Must participate in after hour duties including weekends and public holidays. Competencies (knowledge/skills): Appropriate experience and skills in obstetrics and gynaecology care. Ability to work in a team and with all levels of staff. Computer literacy in MS Office. Appropriate experience to perform a Caesarean section safely and without supervision; with proof of a minimum of 50 Caesarean Sections done independently. Appropriate experience in managing emergency Gynaecological procedures.
<b><u>DUTIES</u></b>	:	Clinical triage and management of all non-acute and emergency O&G presentation to the Labour and Ward and Emergency Centre. Managing critically ill patients including resuscitation. Supervision and teaching of

students, interns and midwives. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Provide guidance and leadership towards the realization of strategic goals and objectives of the department. Ensure a cost-efficient service at clinical level with regards to laboratory services, blood, medicine, consumables and equipment. To perform audit, including preparation for and presentation at perinatal morbidity and mortality meetings.

**ENQUIRIES** : Dr TA Horak Tel No: (021 659-5579 (for Mowbray Maternity Hospital)  
Dr D Richards Tel No: (021) 402-6522 (for New Somerset Hospital).

**NOTE** : No payment of any kind is required when applying for this post. Candidates that meet these criteria will be invited to perform an online clinical MCQ examination. These candidates will be required to submit a logbook outlining their surgical experience in Obstetrics and Gynaecology. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

**POST 09/288** : **REGISTRAR (NUCLEAR MEDICINE)**  
(4 Year Contract)

**SALARY** : R1 001 349 per annum, A portion of the package can be structured according to the individual's personal needs.

**CENTRE** : Groote Schuur Hospital, Observatory, Observatory  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner (Independent Practice). Inherent requirement of the job: Commuted overtime is compulsory. Emergency and after-hours call cover. Willingness and ability to travel. Competencies (knowledge/skills): Effective leadership & interpersonal skills. Appropriate and sufficient clinical experience since obtaining the MBChB degree. Knowledge and practical skills in Nuclear Medicine. Appropriate general medical experience. Computer skills including typing, managing spreadsheets and using databases. Good communication skills (written and verbal).

**DUTIES** : Provision of safe, comprehensive 24-hour tertiary level diagnostic and therapeutic service to patients at Groote Schuur Hospital, Observatory. Produce timeous and accurate nuclear medicine reports and assist in optimal workflow through imaging domains. Perform after-hours duties as per call roster. Attend teaching program activities, tutorials and assessments as part of the registrar training program. Assist with the training medical students, nursing staff and radiographers and related referral disciplines. Learn critical skills required of a Nuclear Medicine Physician. Involvement in research/audits relating to Nuclear Medicine.

**ENQUIRIES** : Prof S More Tel No: (021) 404 4169

**NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, Observatory, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Groote Schuur Hospital, Observatory has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for

registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum contract period of 4 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. Please ensure that you attach an updated CV. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of the Western Cape according to the yearbook and guidelines.

<b><u>POST 09/289</u></b>	:	<b><u>MEDICAL OFFICER GRADE 1 TO 3 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum A portion of the package can be structured according to the individual's personal needs.
<b><u>CENTRE</u></b>	:	Bothasig (X1 Post) Delft CHC (X1 Post)
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Experience: <b>Grade 1:</b> None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. <b>Grade 3:</b> A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: A Valid driver's licence. Willingness to travel and perform relief duties when required. A Valid Basic Life Support certificate and Advance Cardiac Life Support certificate. Willingness to perform Commuted Overtime as per operational needs. Competencies (knowledge/skills): Experience in general medical and surgical conditions on PHC level. Experience of South African TB and HIV care guidelines (including drug resistant TB and HIV in children). Computer literacy (MS Excel, Word, Outlook etc.) and good interpersonal, organizational and teamwork skills. Ability and willingness to do outreach services to clinics throughout the Northern/Tygerberg Sub-District, guiding health care colleagues in managing difficult PHC cases.
<b><u>DUTIES</u></b>	:	Practicing cost-effective holistic patient care. Forensic and social service provision. Effective management and utilization of physical and financial

<b><u>ENQUIRIES NOTE</u></b>	: resources and Clinical governance. Training and development. Effective data management. Quality of Care and Code of Conduct. : Dr. C Richards Tel No: (021) 954 2237 Dr. L Snyders Tel No: (021) 204 9400 : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". "The pool of applications will be considered for vacancies within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Shortlisted candidates will be subjected to a written/practical and oral assessment.
<b><u>POST 09/290</u></b>	: <b><u>MEDICAL OFFICER: GRADE 1 TO 3 GENERAL INTERNAL MEDICINE</u></b> (1-Year Contract)
<b><u>SALARY</u></b>	: Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum A portion of the package can be structured according to the individual's personal needs.
<b><u>CENTRE REQUIREMENTS</u></b>	: Groote Schuur Hospital, Observatory : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professional Council Registration with the HPCSA as a Medical Practitioner. Experience: <b>Grade 1:</b> None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA- qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. <b>Grade 3:</b> A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job: Commuted overtime is compulsory. Emergency and after hour call cover. Valid ACLS Certificate. Competencies (knowledge/skills): Communication including clinical summary/report generation, consultation as well as patient counselling. Knowledge and clinical skills required of a Medical Officer (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and acute medical/emergency contexts). Practical clinical skills appropriate for diagnostic investigations and those required for resuscitation and stabilisation of acutely unwell patients according to ACLS principles. Effective leadership & interpersonal skills. Effective and efficient administration. Completion of FCP Part 1.
<b><u>DUTIES</u></b>	: Provision of safe medical care to patients in the Acute Medical Admissions and Emergency Unit, High Care Unit, Inpatient medical wards and Medical Outpatients department at Groote Schuur Hospital, Observatory and satellite hospitals. Involvement in research/audits relating to Internal Medicine. Perform onsite after-hours duties as per call roster. Supervise and support medical students, interns and community service medical officers providing medical care.
<b><u>ENQUIRIES NOTE</u></b>	: Dr D Maughan Tel No: (021) 406 6422 or deborah.maughan@uct.ac.za : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical test. Candidates who are not in possession of the

stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Please ensure that you attached an updated CV. Groote Schuur Hospital, Observatory has adopted the department's ecosystem framing of its training platform. Accordingly, all Medical Officer appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, Observatory, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

- POST 09/291** : **DEPUTY DIRECTOR: ADMINISTRATION (PROJECTS)**  
Directorate: Health Technology
- SALARY** : R896 436 per annum, A portion of the package can be structured according to the individual's personal needs.
- CENTRE** : Goodwood, Western Cape
- REQUIREMENTS** : Minimum educational qualification: An appropriate National Diploma or Degree in Engineering (Mechanical/Mechatronics /Electrical) or equivalent relevant qualification. Experience: At least 3 – 5years appropriate/recognisable experience in health care engineering and maintenance after obtaining the relevant qualification e.g., National Diploma in Engineering. Appropriate experience in design, specification, and maintenance of hospital infrastructure. Appropriate experience in the compilation of specifications and procurement documentation. Inherent requirement of the job: Willing to work overtime and travel throughout the Cape Metro and -Rural as part of the Western Cape Province, often at short notice. Willing to assist in other institutions and directorates. Physically fit and able to inspect buildings and related engineering infrastructure and machinery. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge in the compilation of specifications and tender documentation. Contracts and quality management skills. Knowledge of risk analysis, risk mitigation strategies, and prioritization. Conversant with Occupational Health and Safety Act (OHSA) and regulations pertaining to Electrical and Electronic installations. Conversant with New Engineering Contract (NEC) especially the Short-, Term service- and Framework agreement forms of contracts. Computer literate (MS Office. Auto CAD, etc.) Budgeting and planning workshop activities to support the province with maintenance activities. Sound interpersonal and good verbal and written communication skills.
- DUTIES** : Management and provision of effective, efficient, and affordable hospital engineering services. Monitor and evaluate maintenance projects according to the strategy and plans and provide feedback to all stakeholders. Perform inspections and provide transversal technical guidance and advice to Health Facilities within the Province. Planning and implementation of Health Technology projects aligned to infrastructure and direct technical support to facilities. Finance and Supply Chain Management. People Management.
- ENQUIRIES** : Ms Z Ziyayi at Ziyanda.Ziyayi@westerncape.gov.za
- NOTE** : No payment of any kind is required when applying for this post.
- POST 09/292** : **PHARMACIST GRADE: 1 TO 3**  
West Coast District
- SALARY** : Grade 1: R848 862 per annum  
Grade 2: R917 634 per annum  
Grade 3: R1 001 349 per annum  
A portion of the package can be structured according to the individual's personal needs.
- CENTRE** : Diazville CDC, Saldanha Bay Sub-district

<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a professional council: Registration with the SAPC as a pharmacist. Experience: <b>Grade 1:</b> None after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as a pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. <b>Grade 2:</b> A minimum of 5 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 6-years' relevant experience after registration as a pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. <b>Grade 3:</b> A minimum of 13 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as a pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's license. Willingness to work as a pharmacist within a multi-disciplinary team within the sub-district. Competencies (knowledge/skills): Knowledge of institutional pharmacy practices and procedures, Good numeric skills/computer literate, Knowledge of Drug Supply Management Principles, Standard Treatment Guidelines and Provincial Code List. Experience with JAC/WellSky dispensing system. Meticulous and attention to detail. Good communication skills. Time management, strategic planning, prioritizing of tasks. Financial management and reporting. Good People Management and interpersonal skills, team orientated. Client orientated and Customer focused. Problem solving and analysis. Mentoring and Tutoring skills. Computer literacy (MS Word, Excel and Outlook).
<b><u>DUTIES</u></b>	:	Drug supply management within the Saldanha Bay Sub-District. Governance of dispensing practices within sub-district. Ensuring improved access to medication through strengthening of the CDU and/or DMOC. Finance and Supply Chain Management. People Management (in capacity of Delegated Supervisory Pharmacist). Quality assurance through adherence to Ideal Clinic and National audits and data collection.
<b><u>ENQUIRIES</u></b>	:	Ms. E Julius Tel No: (022) 709 7237
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test and/or competency test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<b><u>POST 09/293</u></b>	:	<b><u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) (X2 POSTS)</u></b> Overberg District
<b><u>SALARY CENTRE</u></b>	:	R693 096 per annum Genadendaal Clinic (X1 Post) Bredasdorp Clinic (X1 Post)
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic qualification with duration of at least one-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the one-year post-basic qualification as mentioned above. Inherent requirement of the job: Valid code B/EB/C1 driver's

- license. Willingness to assist within the Sub-district and work overtime. Competencies (knowledge/skills): Demonstrate an in-depth knowledge of nursing and public service legislation. Knowledge of Human Resource and Financial policies. Computer literacy (MS Word and Excel).
- DUTIES** : Responsible for the management and coordination of PHC services and delivery of person-centered quality nursing care in accordance with the scope of practice and nursing standards at the Primary Health Care Facility, inclusive of COVID – 19 screening, testing and management. Plan to practice a holistic health service on a short-/medium-/long term basis including the provision of effective mobile Primary Health Care services attached to the fixed facility. Manage Personnel matters including supervision and performance management, the utilisation and supervision of staff, finances and procuring as well as implementing of policies, prescripts and protocols regarding the mentioned facets. -Manage Health Programmes (CBS, COPC, Comprehensive Health HAST School Health) and Quality assurance program of the facility. Manage control and act in facet of Health, Support, Data collection and timeous submission of accurate PHC, CBS and HAST data, including Security, Cleaning, Infection control and Ground services reports monthly. Organise a cost-effective service daily and participate in community involvement including attending community engagements as required.
- ENQUIRIES** : Ms H Human Tel No: (028) 212-1070; Ms G Van der Westhuizen Tel No: (028) 514-8400
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/294** : **OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL: GYNAECOLOGY)**
- SALARY** : R549 192 per annum
- CENTRE** : Tygerberg Hospital, Parow Valley
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e degree/ diploma in Nursing) or equivalent that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of of 7 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Ability and willingness to assist with shifts and after-hours hospital cover including weekends, public holidays, night duty relief and overtime as the need arises. Competencies (knowledge/skills): Knowledge or experience in Manual Vacuum Aspiration (MVA). Ability to function independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision-making and conflict resolution skills. Good organisational skills and the ability to function under pressure. Basic computer literacy. Knowledge and insight of relevant legislation and policy related to nursing within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards.
- DUTIES** : The candidate will be responsible for planning, managing, co-ordinating and maintaining an optimal quality Nursing Service as an Operational Manager. Participative management and utilisation of Human Resources to fulfil operational and developmental functions in the area. Manage and monitor the Financial Resources of the clinical area. Initiate and participate in training, development and research within the nursing department. Deliver a support service to the Nursing Service and the institution. To maintain ethical standards and promote professional growth and development.
- ENQUIRIES** : Mrs V Dubase Tel No: (021) 938-4000
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/ competency assessment.
- POST 09/295** : **OPERATIONAL MANAGER NURSING: GENERAL (POST-NATAL WARD)**  
Chief Directorate: Metro Health Services
- SALARY** : R549 192 per annum

<b><u>CENTRE REQUIREMENTS</u></b>	:	Khayelitsha District Hospital
	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree) in Nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) in Professional Nurse and Midwife/Accoucheur. Registration with a professional council: Registration with the South African Nursing Council as a Professional Nurse and Midwife/Accoucheur (annual licensing receipt of 2026). Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Willingness to work overtime, after hours hospital cover, weekends and public holidays as required. Competencies (knowledge/skills): Good Managerial, supervisory and decision-making skills. Computer literate (Word, Outlook, Excel and PowerPoint). Knowledge and insight of legislation and policies, relevant to the current nursing practice within the Public Service. Disciplinary and conflict management skills. Ability to function independently as well as part of a multi-disciplinary team. Good organizational skills and ability to work under pressure.
<b><u>DUTIES</u></b>	:	Provide management support, guidance and direction to personnel under your supervision towards the realisation of strategic goals and objectives of the nursing division. Co-ordinate the proper utilization of physical, human and financial resources in accordance with the legislation policies. Participate in health promotion, illness prevention initiatives and contribute to their evaluation. Maintain constructive working relationships with nursing personnel and other stakeholders (multi-disciplinary teamwork). Function as a health care professional according to the applicable norms and standards.
<b><u>ENQUIRIES NOTE</u></b>	:	Ms E Brock Tel No: (021) 360-4370
	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<b><u>POST 09/296</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PHC)</u></b> Cape Winelands Health District
<b><u>SALARY</u></b>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	TC Newman CDC
	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Inherent requirement of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). A valid driver's license. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Ability to effectively communicate (written and verbal). Computer literacy (MS Word and Excel).
<b><u>DUTIES</u></b>	:	Assist with the management of the burden of disease in accordance with the guidelines and protocols of the western cape. Provide and maintain quality of care to all patients and health services. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff. Maintain professional growth/ethical standards and self-development.
<b><u>ENQUIRIES NOTE</u></b>	:	Drakenstein Sub District – Ms J Bosch Tel No: (021) 862 4520
	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also

apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of interview. The concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care. The pool of applications will be considered for vacancies within (Drakenstein Sub District), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.

<b><u>POST 09/297</u></b>	<b><u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: MATERNITY)</u></b>
<b><u>SALARY</u></b>	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	Tygerberg Hospital, Parow Valley Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and Midwife. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the relevant speciality after obtaining the 1-year post-basic qualification in the relevant speciality. Inherent requirement of the job: Willingness to work shifts, day & night duty, weekends and public holidays to meet the operational requirements. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the Department of Health Western Cape. Plan, Organize, & Coordinate the service by analysing, problem solving, and decision making. Leadership towards the realization of strategic goals and objective of the speciality clinical department. Display core values of the Department of Health and Wellness (WCG) on the execution of duties while practicing within the legislation, regulations and protocols applicable to the public service.
<b><u>DUTIES</u></b>	Ensure quality patient care regarding the identification of nursing care needs, the planning and implementation of nursing care plans and the education of the nursing personnel as a Professional Nurse in the specific speciality clinical area. Render and supervise specialised clinical nursing care and support clinical staff with procedures within the specific clinical speciality unit. Utilize human, material and physical resources and development of self and others.
<b><u>ENQUIRIES NOTE</u></b>	Ms V Dubase Tel No: (021) 938-4000 No payment of any kind is required when applying for this post. Candidates who are not in possession of stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Advanced Midwifery and Neonatal Nursing Science.
<b><u>POST 09/298</u></b>	<b><u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	Mitchells Plain District Hospital Minimum educational qualification: Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Medical and Surgical Nursing Science: Operating theatre. Registration with a professional council: Registration with SANC as a Professional Nurse.

Experience: **Grade 1:** Minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional nurse in general nursing. **Grade 2:** Minimum of 14 years appropriate / recognizable experience in nursing after registration as Professional nurse in general nursing. At least 10 years of the above periods must be appropriate / recognizable experience in Operating Theatre after obtaining the 1-year post basic qualification in relevant specialty. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Ability to work under pressure and in a multi-disciplinary team context. Competencies (knowledge/skills): Ability to function/make decisions independently as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills. Knowledge of major incident disaster plan. Computer skills (Ms Office).

**DUTIES** : Provide safe and comprehensive care delivered to patients in theatre. Provision of optimal, holistic specialized care with set standards within professional/legal framework. Ensure adherence to the principles of IPC practices in the theatre. Ensure accurate record keeping for statistical and legal purposes. Support and supervise students and subordinates in theatre. Effective utilization of human, material and physical resources.

**ENQUIRIES** : Mr R Geswindt Tel No: (021) 377-4410  
**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within the predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointed on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in Medical and Surgical Nursing Science- Operating Theatre Nursing.

**POST 09/299** : **INDUSTRIAL TECHNICIAN (HEAD OF UNIT: LIFE SUPPORT) (CLINICAL ENGINEERING)**

**SALARY** : R468 459 per annum  
**CENTRE** : Red Cross War Memorial Children's Hospital  
**REQUIREMENTS** : Minimum educational qualification: National Diploma in Electronics and / or National Diploma Mechanical Engineering (T; S or N Streams). Experience: Appropriate experience in the Life Support field, general repairs on Life support equipment, such as Blenders, Ventilators and Anesthetic machines. Inherent requirement of the job: A Valid (Code B/EB) driver's licence and own reliable transport. Promptness and reliability. Ability to complete tasks and work without supervision Willingness to work on equipment related to other Clinical Engineering disciplines in the Hospital Willingness to work overtime and do standby duties. Shall be able to use the relevant test equipment to calibrate and maintain Life Support equipment Must be physically fit and healthy. Must be able to cope under pressure. Competencies (knowledge/skills): Ability to work independently and under pressure. Ability to plan (pro-active) and comply with in-house systems and procedures. Strict adherence to the Occupational Health and Safety Act.

**DUTIES** : Management and supervision of Staff Repair and service all life support equipment. Work independently and as part of a team in the Clinical Engineering Department. Assist when needed in other departments within the CED. Compile and manage contracts in the Life Support Department. Ensure that the allocated Life Support area is kept clean and adheres to all OHS regulations. Complete all requisitioned tasks and the accompanied admin. Commission all new Life support assets. Complete all relevant documentation in the in-house database. Ability to work with outside Suppliers/Contractors. Ability to liaise with Supply Chain management. Ability to liaise with Internal Customers.

**ENQUIRIES** : Mr D.Stockwell Tel No: (021) 658-5011  
**NOTE** : No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test.

**POST 09/300** : **ASSISTANT DIRECTOR: HUMAN RESOURCE ADMINISTRATION (EMPLOYEE SOURCING)**  
Chief Directorate: Metro Health Services

**SALARY** : R468 459 per annum  
**CENTRE** : Khayelitsha Eastern Sub-structure office  
**REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year Diploma/Degree. Experience: Appropriate experience in the KRA's of this post. Appropriate previous experience in a supervisory or managerial position. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel. Competencies (knowledge/skills): Excellent verbal and written communication in at least two of the three official languages of the Western Cape. Extensive knowledge of PERSAL. Extensive knowledge and skills of HR policies, procedures and practice, pertaining to Establishment management, Recruitment and Selection. Excellent interpersonal, time management and organisational skills. Ability to work in a team, meet deadlines and targets and problem-solving abilities. Computer skills – intermediate to advance (MS Office).

**DUTIES** : Establish, monitor and compile submissions for creation/abolishment of posts and manage the Approved Post List/HF2 process. Co-ordinate Organisational Design interventions, implementation, monitor incumbent/post placement appropriateness. Manage and render recruitment and selection function, including advertising, requests for transfers and payment of MIE accounts. Compile monthly reports on status of posts, maintenance of a database of applications and tracking process of posts advertised. Investigate grievances/disputes linked to recruitment and selection. Assist with the authorisation of appointments on PERSAL as required. Conduct training. Manage the Talent Sourcing Section and assist staff, supervisor and management with recruitment and selection policies.

**ENQUIRIES** : Mr B Hendricks Tel No: (021) 360-4513  
**NOTE** : No payment of any kind is required when applying for this post. A practical/competency test will form part of the selection process.

**POST 09/301** : **ORAL HYGIENIST GRADE 1 TO 3 (ORAL HEALTH CENTRE)**  
Chief Directorate: Metro Health Centres

**SALARY** : Grade 1: R397 233 per annum  
Grade 2: R463 941 per annum  
Grade 3: R543 099 per annum

**CENTRE** : Oral Health Centre, Tygerberg/Mitchell's Plain  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Oral Hygienist. Registration with a professional council: Registration with the HPCSA as an Oral Hygienist. Experience: **Grade 1:** None after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. 1-year relevant experience after registration with the HPCSA as Oral Hygienist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA as Oral Hygienists in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA as Oral Hygienists in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Valid (Code E/EB) driver's licence. Willingness to travel and provide a service across the Oral Health platform. Competencies (knowledge/skills): Good Computer literacy (MS Word, Excel and Outlook). Good interpersonal skills and perform effectively as part of a multidisciplinary team. Professional ethics. Ability to work independently. Ability to work under pressure. Appropriate experience in treating special needs patients.

**DUTIES** : Engage in service provision to support the Dept of Health and Wellness and University of the Western Cape public mission. Deliver oral health care through clinical, preventive, and health-promotion services. Collaborating with health professionals and communities and building professional networks. Provide

expert support, assistance/training to colleagues, community and patients. Provide oral health care to vulnerable patient groups, ie. Special needs patients. Administration duties relating to facility/patient admin within scope of Oral Hygienist. Engage in individual and collaborative research across areas such as clinical practice, and oral public health.

**ENQUIRIES  
NOTE**

: Dr CCA Cloete Tel No: (021) 937 3092  
: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary levels are the same as those of the advertised post.

**POST 09/302**

: **SYSTEM CONTROLLER (X4 POSTS)**  
Directorate: Information Technology – Application Support Centre, Tygerberg Hospital / Metro Institutions / Rural Institutions

**SALARY  
CENTRE  
REQUIREMENTS**

: R397 116 per annum  
: Head Office, Cape Town  
: Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate working experience in Health Information Technology and Health IT Systems. Appropriate experience in training end-users and core trainers on system functionality. Appropriate experience in report writing and the use of tools such as Microsoft Excel, Power BI, and helpdesk systems (e.g., BMC). Appropriate experience in a Health environment will be to your advantage. Inherent requirements of the job A valid (Code B/EB) driver's license. Willingness to travel to Department of Health and Wellness facilities and services across the Western Cape. Willingness to work overtime, with flexibility and adaptability in a changing Health IT environment. Willingness to work in a team. Competencies (knowledge/skills): Suitable skills in IT service management, system administration, data quality assurance, and end-user support. Broad knowledge of health service business processes. Appropriate experience in system support for the Integrated Health Solution (IHS), including modules such as Clinicom, AR Billing, Pharmacy Applications, PHCIS, Clinical Documentation, HECTIS, CAReS and ECM. Strong communication skills to manage change processes and engage constructively with colleagues, managers, and stakeholders. Knowledge of system administration, user access management, and master file maintenance. Training and facilitation skills for both end-users and core trainers. Problem-solving skills and business process re-engineering capabilities. High computer literacy (MS Word, Excel, PowerPoint, Teams, OneDrive, SharePoint). Ability to produce accurate system reports and conduct quality control testing of new releases. Competency in health facility systems and processes, supported by relevant knowledge, skills, or work experience within a healthcare facility.

**DUTIES**

: Provide end user support across all health facilities and services in the Western Cape. Respond to and resolve helpdesk calls, investigate problems, and escalate where required. Maintain and update master files, manage change control processes, control system access and print management, and ensure effective system operation. Identify training needs, coordinate and deliver training to users and core trainers, and ensure knowledge transfer of new system changes. Contribute to business process re engineering across IHS modules, ensuring the solution is optimised for efficiency and effectiveness. Conduct quality control testing on new releases, generate reports, encourage correct system usage, and ensure dissemination of accurate information. Assist with development, testing, and implementation of new or enhanced IHS modules and functionality. Update and maintain system user manuals, guidelines, and procedures. Provide additional support to the supervisor and system managers as required.

**ENQUIRIES**

: Mr J Maharaj Tel No: (021) 938-6513

- NOTE** : No payment of any kind is required when applying for this post.
- POST 09/303** : **SENIOR PERSONNEL PRACTITIONER: PEOPLE DEVELOPMENT**  
Chief Directorate: Emergency and Clinical Services Support
- SALARY CENTRE REQUIREMENTS** : R397 116 per annum  
: People Management, Emergency and Clinical Services Support  
: Minimum educational qualification: Appropriate Three-year National Diploma or Degree. Experience: Appropriate experience in People Development. Appropriate experience in Training. Inherent requirement of the job: Valid driver's license. Willingness to travel. Competencies (knowledge/skills): Good planning, people management and organisational skills. Sound problem analysis. Computer literacy (MS Word, advanced Excel, PowerPoint and Outlook). Ability to function as a team player and independently with or without supervision. Ability to function under stressful environment and cope with a heavy workload. Project management knowledge and capabilities. Appropriate planning and administration skills. In depth understanding, knowledge and extensive appropriate experience within People Development and Training. Appropriate knowledge of the policies, guidelines and legal framework that regulates People Development and Training practices.
- DUTIES** : Manage and co-ordinate the work and responsibilities of the People Development & Training component. Develop and implement policy frameworks and operational plans to guide implementation strategies for the Skills Development within CD: ECSS. Develop and implement a quality assurance system guided by appropriate benchmarks. Responsible for budget administration for the People Development and Training component. Ensure compliance with relevant skills development and related legislation and policies and implement projects and programmes. Management and co-ordination of the Internships, Bursaries, and Workplace Skills Plan administration processes.
- ENQUIRIES NOTE** : Mr X Xontana Tel No: (021) 815 8784  
: No payment of any kind is required when applying for this post. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine the candidate's suitability based on the post's technical and generic requirements, and the other will be an integrity (ethical conduct) assessment. The pool of applicants may be considered for other vacant Senior Personnel Practitioner: People Development posts within the Chief Director Emergency & Clinical Services Support, for a period of three months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
- POST 09/304** : **SENIOR STATE ACCOUNTANT: FINANCE**  
Directorate: Financial Accounting
- SALARY CENTRE REQUIREMENTS** : R397 116 per annum  
: Head Office, Cape Town  
: Minimum educational qualification: An appropriate 3-year National Diploma or Degree in Accounting or equivalent with extensive experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in BAS and PERSAL. Competencies (knowledge/skills): Ability to work accurately with figures. Must be able to work under pressure. Good communication skills (Written and Verbal). Public Finance Management Act (PFMA), National Treasury Regulations, Provincial Treasury Instructions and the departmental delegations and procedures. Advanced computer literacy in Microsoft Office applications (Word, Excel, PowerPoint). Strong leadership, managerial, organisational, strategic, operational and contingency planning skills. Independent decision-making, problem-solving and interpersonal skills. Knowledge of asset and liability suspense accounts. Extensive knowledge of debt management and book closure procedures. Knowledge of BAS (Basic Accounting System), LOGIS and PERSAL. Extensive knowledge of departmental debt policies. Excellent project management skills. Presentation skills.
- DUTIES** : Manage and administrate the Department's Asset and Liability suspense accounts. Analyse and manage the Departmental debt account, the reporting thereof and compilation of write-off submissions. Consolidate and provide inputs with regard to the Interim and Annual Financial Statements. Control of

- monthly IYM departmental reporting. Overall Human Resource Management of staff. Effective control to audit queries.
- ENQUIRIES** : Mr. DA Hendricks Tel No: (021) 483-4398
- NOTE** : No payment of any kind is required when applying for this post.
- POST 09/305** : **SENIOR ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT**  
Central Karoo District
- SALARY** : R397 116 per annum
- CENTRE** : Beaufort West Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate three-year National Diploma /Degree in Human Resource related field. Experience: Appropriate experience in Human Resources (i.e. Salary Administration, Service Conditions, Personnel Management, PERSAL and Recruitment and Selection, Labour relations and training). Appropriate experience in Supervision. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, Power Point, Teams and Outlook). Ability to function as a team player, with or without supervision. Ability to function in a stressful environment and cope with a heavy workload. Leadership capabilities managerial and organisation skills. Appropriate planning and administration skills. Ability to analyse, interpret and apply legislation, policies and prescripts. Appropriate knowledge of PERSAL.
- DUTIES** : Monitoring control measures for all allowances. Ensure Audit Compliance (CMI and HRAAP). Appropriate utilization of overtime budget. Management of service benefits. Ensure efficient personnel administration and leave management. Effective Management of incapacity, Pilir applications and WCA. Ensure pension administration. Effective management of paysheets and Commuted overtime. Provide training, support and guidance to staff and line managers within the scope of profile. Effective management and development of subordinates. Facilitate sub-district Training Committee meetings, assist with compiling of WSP and report training stats to District Office. Compile Misconduct and Grievance register. Administer the recruitment and selection. Oversee and administer performance management process.
- ENQUIRIES** : Ms A Zenzile Tel No: (023) 414- 8200
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. The pool of applicants will be considered for similar vacant posts within Central Karoo District for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/306** : **ADMINISTRATIVE OFFICER: SUPPORT SERVICES**  
Chief Directorate: Metro Health Services
- SALARY** : R325 101 per annum
- CENTRE** : Wesfleur Hospital
- REQUIREMENTS** : Minimum educational qualification: Senior Certificate or equivalent. Experience: Appropriate experience within a support services environment and contract management. Inherent requirement of the job: Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Knowledge of Human Resource, Fleet Management, SCM procedures, Labour Relations policies and prescripts and Service Level Agreements in respect of Outsourced Services. Good communication skills, both verbal and written and computer skills (MS Office, Excel and Word). Ability to draft and implement standard operating procedures as well as the ability to draft service level agreements and contracts. Knowledge of the Treasury Regulations and Contract Management, PFMA, OHS and Public Service Acts as well as knowledge of Western Cape Government maintenance protocols.
- DUTIES** : Effective and efficient supervision of the Support Services Sections (Drivers, Porters, transport, telecommunication, linen and laundry, catering, workshop, grounds and security services). Responsible for Contract Management (Infection control, Grounds, Security Services). Responsible for administrative duties and render assistance to the supervisor and the facility Ensure relevant policy implementation and compliance (Occupational Health & Safety, Ideal Hospital Framework, regulated norms & standards, etc.) at the Hospital. Support to the Assistant-Director: Support Services, Heads of Departments
- ENQUIRIES** : Ms. CB Matthews Tel No: (021) 5718040

- NOTE** : No payment of any kind is required when applying for this post.
- POST 09/307** : **PERSONAL ASSISTANT**  
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R325 101 per annum  
**CENTRE** : Directorate: Medicine Management, Laboratory and Blood Services Support  
**REQUIREMENTS** : Minimum educational qualification: An accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 (a certificate of completion should be provided). Experience: Appropriate experience in rendering secretarial/administrative support services to management. Inherent requirement of the job: Valid Driver's license. Willingness to travel. Computer literate in MS office, i.e MS Office, Advanced Excel, Outlook and PowerPoint. Competencies (knowledge/skills): Good telephone etiquette. Sound organizational skills. Good people skills. Written communication skills. High level of reliability. Ability to multi-task. Ability to act with tact and discretion. Information gathering and analysis of information. Self-management and motivation. Basic knowledge Office management and financial administration. Knowledge of the relevant legislation/policies/prescripts and procedures. Basic knowledge of financial administration. Basic Knowledge of AI tools for administrative work.
- DUTIES** : Provide a secretarial/receptionist support service to the Director. Renders administrative support services. Provides support to the Manager regarding meetings. Supports the Manager with the administration of the Manager's compliance requirements of audits, staff reporting to her etc. Study the relevant Public Service and departmental prescripts/policies and other documents and ensure that the application thereof is understood properly.
- ENQUIRIES** : Ms K Lowenherz Tel No: (021) 483 - 4293  
**NOTE** : No payment of any kind is required when applying for this post. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine the candidate's suitability based on the post's technical and generic requirements, and the other will be an integrity (ethical conduct) assessment. The pool of applicants may be considered for other vacant Personal Assistant posts within the Chief Director Emergency & Clinical Services Support, for a period of three months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
- POST 09/308** : **PROFESSIONAL NURSE GRADE 1 TO 3: GENERAL (X2 POSTS)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R324 384 per annum  
Grade 2: R396 132 per annum  
Grade 3: R 476 367 per annum
- CENTRE** : New Somerset Hospital  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to rotate and assist in all departments according to operational requirements. Competencies (knowledge/skills): Ability to function and make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills. Knowledge of grievance procedure and disciplinary legislation. Knowledge and understanding of nursing Code of Ethics and Professional Practice of the SANC of nursing Standard of Practice and scope of practice. Computer literate in MS Office (Excel, Word and Power point) and MS Outlook.
- DUTIES** : Provide optimal, holistic nursing care with set standards within professional/legal framework. Provision of effective control and management of equipment

and stock. Administrative responsibilities and information management. Accurate record keeping for statistical and legal purposes. Effective utilization of human, material and physical resources. Participate in training and research. Provide support to Nursing Services. Assist with coordination and implementation of the Ideal Hospital Programme in the institution for better quality patient care. Maintain professional growth/ethical standards and self-development.

- ENQUIRIES** : Ms S Basardien Tel No: (021) 402 6485
- NOTE** : No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/309** : **PROFESSIONAL NURSE: GENERAL GRADE 1 TO 3 (CLINICAL NURSE TRAINING)**  
Chief Directorate: Rural Health Services
- SALARY** : Grade 1: R324 384 per annum  
Grade 2: R396 132 per annum  
Grade 3: R476 367 per annum
- CENTRE** : Paarl Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with a professional council: Registration with SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** None after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Valid Code (B/EB) driver's license. Travel to attend formal and informal training courses to be trained as a trainer in e.g. BLS, MBFI Willingness to assist with accredited HEI's with practical examination assessments of students as required Deputising for the Clinical Programme Coordinator: Nurse Training. Willingness to work overtime and perform relief duties. Competencies (knowledge/skills): Basic computer literacy and presentation skills. Knowledge and insight related to training and development of nurses and students. Knowledge of relevant legislation and policy related to Nursing training and development. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpersonal, leadership, decision making, and conflict resolution skills.
- DUTIES** : Facilitate the in-service training/updating of skills and competencies as well as the orientation programme for nurses. Assist with effective management and utilisation of physical, material and financial resources within the nurse training department. Maintain ethical standards and promote professional growth and self – development. Participate in personal development, research and quality initiatives. Implement assessment strategies to determine staff and learners' competencies.
- ENQUIRIES** : Ms MW Holtman Tel No: (021) 860 2589
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Shortlisted candidates may be subjected to a compulsory competency test. The pool of applications will be considered for vacancies within (Paarl Hospital), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/310** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL: PRIMARY HEALTH CARE)**  
Garden Route District

**SALARY** : Grade 1: R324 384 per annum  
Grade 2: R396 132 per annum  
Grade 3: R476 367 per annum

**CENTRE REQUIREMENTS** : Grootbrak Clinic, Mossel Bay Sub-district  
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Willing to work in all Primary Health Care facilities e.g. Community Day Centers, Clinics, Satellite clinics and on Mobile Clinics. Valid driver's license. Willingness to work overtime when needed. Competencies (knowledge/skills): Planning and organisational Skills. Self-discipline and motivation. The ability to function independently under pressure. Good communication skills.

**DUTIES** : Provide direction and supervision for the implementation of quality comprehensive nursing care within the Primary Health Care context. Maintain ethical practise within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders of the Primary Health Care Team. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.

**ENQUIRIES NOTE** : Ms A Lamprecht Tel No: (044) 604-6106  
No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Garden Route District for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/311** : **PHARMACIST ASSISTANT (POST- BASIC) GRADE 1 TO 3**

**SALARY** : Grade 1: R264 750 per annum  
Grade 2: R306 411 per annum  
Grade 3: R330 540 per annum

**CENTRE REQUIREMENTS** : Red Cross War Memorial Children's Hospital  
Minimum educational qualification: Appropriate qualification that allows registration with the South African Pharmacy Council (SAPC) as Pharmacist Assistant (Post Basic) Institutional or Pharmacist's Assistant (Post Basic). Registration with a professional council: Registration with the SAPC as Pharmacist's Assistant (Post -Basic) or Pharmacist's Assistant (Post-Basic) (Institutional). Experience: **Grade 1:** None after registration with the SAPC as Pharmacist's Assistant (Post-Basic). **Grade 2:** A minimum of 5 years' appropriate experience as Pharmacist's Assistant after registration as a Pharmacist's Assistant (Post Basic) with the SAPC. **Grade 3:** A minimum of 13

years' appropriate experience as Pharmacist's Assistant after registration as a Pharmacist's Assistant (Post Basic) with the SAPC. Inherent requirement of the job: Willingness to work overtime, after-hours, weekends, and public holidays. Ability to function effectively within rotating rosters and multidisciplinary teams. Competencies (knowledge/skills): Computer literacy (MS Office and pharmacy systems; WellSky/JAC advantageous). Sound knowledge of institutional pharmacy practice, medicine supply management, and Good Pharmacy Practice. Working knowledge of relevant health legislation and public-sector policies. Strong attention to detail, professionalism, and ability to work under pressure. Excellent interpersonal, communication, and teamwork skills. Physical ability to manage pharmaceutical stock and storeroom activities.

**DUTIES** : Provide pharmaceutical support services under the supervision of a pharmacist. Manage medicine supply processes, including ordering support, receipt, storage, rotation, cold-chain management, and disposal. Dispense inpatient and outpatient prescriptions according to Standard Treatment Guidelines and institutional protocols. Participate in quality assurance activities and multidisciplinary forums. Support pharmacy management in delivering high-quality, patient-centred pharmaceutical services.

**ENQUIRIES** : Mr E Williams Tel No: (021) 658 5031

**NOTE** : No payment of any kind is required when applying for this post.

**POST 09/312** : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (TRANSIT)**  
Garden Route District

**SALARY** : R228 321 per annum  
**CENTRE** : Harry Comay Hospital, George Sub-district  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Supply Chain Management. Appropriate experience in Warehouse Process. Inherent requirement of the job: Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Appropriate knowledge and practical experience of the LOGIS System. Ability to capture data accurately and good record keeping. Computer literacy (MS Office: Word, Excel, Outlook). Knowledge of Accounting Officers System and SCM delegations of the department.

**DUTIES** : Perform tasks related to procurement such as goods and services, supply chain stock and to maintain a database of contracts. Deliver stock to clinics within the George Sub-District. Maintain 0-9 files and follow-up with suppliers on outstanding store stock and buy-outs. Capture requisitions/issues and receipt vouchers documentation on the LOGIS system. Prepare order batches for payments. Filing and recordkeeping of receipt and issues vouchers. Monthly SCM reporting to supervisor. Provide support to the supervisor and assist within the Supply Chain Component. Ensure compliance with all relevant laws and prescripts in the Supply Chain Management. Maintain open communication channels with suppliers. Ensure that all purchases are made according to existing state contracts and delegations.

**ENQUIRIES** : Ms I Slabbert Tel No: (044) 814 1112

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/313** : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (LOSS CONTROL AND ASSET MANAGEMENT)**  
Chief Directorate: Metro Health Services

**SALARY** : R228 321 per annum  
**CENTRE** : Office of the Chief Directorate: Metro Health Services  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in

Supply Chain Management and/or Asset Management. Inherent requirement of the job: Valid code (B/EB) driver's licence. Willingness to lift heavy boxes and equipment. Competencies (knowledge/skills): Knowledge of the PFMA, Treasury Directives and Legislation pertaining to a Financial, Supply Chain Management and Procurement work environment. Knowledge of LOGIS, asset management procedures, Computer literacy (MS Word, Excel and PowerPoint).

**DUTIES** : Ensure that all transactions comply with legislative requirements Control and management of all assets. Perform LOGIS functions and ensure that all transactions comply with legislative requirements (Audit compliance). Maintaining and updating of asset register. Procurement of assets and services; ensure all transactions comply with the legislative framework. -Asset movement, and barcoding of assets. Undertake interim and annual financial stocktakes, reporting of losses, theft, shortages and surpluses. Ensure disposals of all assets. Assist with monthly reporting, IFS and AFS. Assist and liaise with institutions within the Chief Directorate regarding all Asset Management processes and related queries, provide guidance and identify shortcomings within institutions and provide the necessary support to ensure compliance.

**ENQUIRIES** : Mr J Sickle Tel No: (021) 815-8757

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/314** : **ADMINISTRATION CLERK: FINANCE/ADMIN (FEES)**  
Garden Route District

**SALARY** : R228 321 per annum  
**CENTRE** : Harry Comay Hospital  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in a hospital and/or patient fees environment. Appropriate experience in BAS, Clinicom and Accounts Receivable system experience. Inherent requirement of the job: Valid (Code B/EB) drivers' licence. Willingness to work at Reception/Admissions when needed. Competencies (knowledge/skills): Ability to perform Medical Aid/EDI (Electronic Data Interchange) related transactions in the billing systems and billing related transactions for state departments. Appropriate knowledge of patient billing and ICD 10 coding. Appropriate knowledge of systems i.e. Clinicom or other similar hospital admission system, Accounts Receivable (AR) and BAS. Appropriate knowledge of applicable policies - Hospital Fees memorandum Chapter 18 and the Uniform Patient Fee Schedule (UPFS). Computer Literacy (MS Word and Excel). Good communication skills (verbal and written).

**DUTIES** : Liaise with debtors and private companies (i.e. Medical Aids, State departments, etc) and others telephonically, in person and in writing. Clinicom, Billing and other PGWC system computer duties, Hospital Fees policies and procedures including attending to patient queries (verbal and written). Debit charge entries to invoices as per UPFS and PGWC billing procedures, including ICD10 coding capturing. Handle and receive public money, cash collection and banking of State Money. Process Journals and capture BAS payments.

**ENQUIRIES** : Ms I Slabbert Tel No: (044) 814 - 1112

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subject to competency testing. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

- POST 09/315** : **ADMINISTRATION CLERK: FINANCE/ADMIN**  
Central Karoo District
- SALARY** : R228 321 per annum  
**CENTRE** : Laingsburg Hospital  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in a financial/administration environment. Competencies (knowledge/skills): Appropriate knowledge of BAS, LOGIS, Clinicom and Accounts Receivable. Good organising, numerical and analytical skills. Good communication skills (verbal and written).
- DUTIES** : Patient fees billing administration. Patient fees account administration. LOGIS payment administration and supply chain management requests. Finance Administration. Ad hoc duties, such as relieving at switchboard and admissions.
- ENQUIRIES** : C Bothma Tel No: (023) 814-2015/24  
**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subject to competency testing. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/316** : **ADMINISTRATION CLERK: SUPPORT**  
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R228 321 per annum  
**CENTRE** : Forensic Pathology Laboratory; Forensic Pathology Service, Vredendal  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Administration experience. Inherent requirement of the job: A valid (code B/EB) driver's licence. Ability to work in a mortuary environment. Competencies (knowledge/skills): Computer literacy in MS Office Ability to achieve and maintain good interpersonal and working relations with staff and clients. Ability to communicate clearly and discreetly in person and in writing. Good interpersonal and organisational skills and the ability to function under pressure under pressure, interpret and apply policies. Knowledge of SCM and Finance Documentation (SCOA codes and PMFA). Knowledge of LOGIS. Administrative duties, including switchboard, front desk and deductive bundles and labour reporting. Ability to collate and verify data accurately Knowledge of Petty cash and EPS (Electronic Purchasing system). Knowledge of Electronic Content Management software (ECM). Knowledge of Contract Management.
- DUTIES** : Efficient and effective processing and filing of documentation. Effective control of reports and statements, during and after the Forensic Mortuary process. Effective Management of stores, assets, and infrastructure. Administering documentation in relation to Forensic Pathology Laboratory functional activities. Effective support to the Facility Manager.
- ENQUIRIES** : Mr C King, email: Curnell.King@westerncape.gov.za  
**NOTE** : No payment of any kind is required when applying for this post. The candidate will be subjected to an interview and competency test. Candidates will be subjected to security clearance prior to appointment. Shortlisted candidates may be subjected to a psychometric evaluation. "The pool of applications will be considered for vacancies within (Forensic Pathology Service, Vredendal Facility), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
- POST 09/317** : **ADMINISTRATION CLERK: SUPPORT SERVICES**
- SALARY** : R228 321 per annum  
**CENTRE** : Western Cape College of Nursing (Metro Campus, Athlone)  
**REQUIREMENTS** : Minimum educational qualification: Grade 12/Senior Certificate. Experience: Appropriate experience in support services/assistance. Inherent requirement of the job: Valid (code B/EB) driver's license. Willingness to travel and work overtime if required. Competencies (knowledge/skills): Computer literacy in

		Microsoft Word and Excel. Good interpersonal and communication skills. Good numerical skills. Good communication skills. Ability to accept accountability and responsibility and to work independently and unsupervised.
<b><u>DUTIES</u></b>	:	Performs advanced clerical tasks and assists with all OHS compliance outputs. Performs field inventory by physically locating, identifying, and counting assets. Ordering and control of stock and key control. Responsible for assisting Head of Campus with contract management functions. Identify, report and follow up on maintenance defaults.
<b><u>ENQUIRIES</u></b>	:	Dr Y Magerman Tel No: (021) 684-1202
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.
<b><u>POST 09/318</u></b>	:	<b><u>STAFF NURSE GRADE 1 TO 3 (HIGH CARE, PAEDIATRIC AND D WARD) (X3 POSTS)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<b><u>CENTRE</u></b>	:	Helderberg Hospital
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Qualification that allows registration with the SANC as Staff Nurse. Registration with a professional council: Registration with SANC as Staff Nurse. Experience: <b>Grade 1:</b> None. <b>Grade 2:</b> A minimum of 10 years appropriate/recognizable experience in nursing after registration as Staff Nurse with the SANC. <b>Grade 3:</b> A minimum of 20 years appropriate/recognizable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirement of the job: Will be required to work shifts, night duty, weekends, public holidays as well as overtime. Willingness to rotate between departments. Competencies (knowledge/skills): Ability to interpret basic clinical signs and symptoms. Knowledge of Nursing Practices and IPC, control measures and practices. Ability to lift and turn patients, stand long hours and lift heavy equipment. Good communication skills. Basic computer literacy. Self-discipline.
<b><u>DUTIES</u></b>	:	Provide basic clinical nursing care. Development and implementation of basic patient care plan. Reporting on patient safety and adverse incidents Actively participating in in-service training interventions. Effective utilization of resources. Maintain professional growth/ethical standards and self-development.
<b><u>ENQUIRIES</u></b>	:	Ms T Khumalo Tel No: (021) (021) 850-4752
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration with the SANC (including individuals who must apply for change of registration status). The pool of applications will be considered for vacancies within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<b><u>POST 09/319</u></b>	:	<b><u>STAFF NURSE GRADE 1 TO 3</u></b> Overberg District
<b><u>SALARY</u></b>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<b><u>CENTRE</u></b>	:	Otto du Plessis Hospital
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Qualification that allows you registration with the South African Nursing Council (SANC) as Staff Nurse. Registration with a professional council: Registration with the SANC as Staff Nurse. Experience: <b>Grade 1:</b> None. <b>Grade 2:</b> A minimum of 10 years of appropriate/recognizable experience in nursing after registration with SANC as an Staff Nurse. <b>Grade 3:</b> A minimum of 20 years of appropriate/recognizable experience in nursing after registration with SANC as Staff Nurse. Inherent requirement of the job: Willingness to work overtime. Willingness to work

- nightshift, shifts, weekends and public holidays. Relieve and rotate in all areas. Competencies (knowledge/skills): Basic Computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Ability to communicate effectively.
- DUTIES** : Provide basic clinical nursing care. Development and implementation of basic patient care plans. Effective utilization of resources. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Ms N Kula Tel No: (021) (028) 424-1167
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be required to undergo a practical assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/320** : **FOOD SERVICE SUPERVISOR (X2 POSTS)**
- SALARY** : R193 359 per annum
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: General education and Training Certificate (GETC) Grade 9 (Std 7). Experience: Appropriate experience in a Large-Scale Industrial Food Service Unit. Inherent requirement of the job: Straight shift but required to work late call and weekends 1 in 6. Required to work night shifts (24/7) services. Competencies (knowledge/skills): Ability to handle industrial equipment. Dress according to Departmental specifications. Good leadership, interpersonal skills and ability to work under pressure. Knowledge and understanding of the basic food groups, normal and therapeutic diets, cooking methods, Hygiene and Safety standards.
- DUTIES** : Assist the Manager with Human and Financial Resource Management (Responsible for subordinates quarterly SPMS reporting, training allocation, leave, discipline and stock control of the Recon Kitchen). Communicate with patients and ward staff to provide feedback of any problems and recommendations to the food service manager. Supervise FSA's in the running of a reconstitution/kitchen and the night duty food service aid's in the Main Kitchen from 18h30-06h30. Supervising and assisting with service of 3 meals and 4 beverages daily to the Patients, along with the cleaning and maintenance of the kitchen area and equipment and adhere to hygiene and safety standards. Supervising service of the 20h00 tea and snack and the 05h00 coffee to the Patients on the wards, collect and cleaning of cups afterwards and supervise the cooking of the porridge for breakfast. Supervise FSA's in the unloading and cleaning of supper trolleys and the washing of the crockery, lids, trays etc.
- ENQUIRIES** : Ms K Mapekula Tel No: (021) (021) 404 4002
- NOTE** : No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, Observatory, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
- POST 09/321** : **ARTISAN ASSISTANT**  
Garden Route District
- SALARY** : R193 359 per annum
- CENTRE** : Harry Comay Hospital, George Sub-district
- REQUIREMENTS** : Minimum educational qualification: NQF 3 (Grade 10 or equivalent). Experience: Appropriate handyman experience within a Health environment. Inherent requirement of the job: Valid (Code B/EB) driver's license and willingness to travel in the sub district. Willingness to work overtime and do standby duties. Ability to do strenuous physical labour. Competencies

- (knowledge/skills): Ability to function independently and in a team environment. Ability to plan own work activities (pro-active). Ability to adhere to safety standards. Ability to handle conflict and problem-solving situations.
- DUTIES** : Assist with repairs and installation of objects, emergency breakdowns, supervise and in- service training of co-workers. Maintain and repair equipment, repair of plant equipment, furniture, fixtures and mechanical fittings. Assist in preventive maintenance procedures, including autoclave, steam generators, water tanks, and clarifiers. Basic welding repairs and installations. Obtain quotations, order and control of materials as needed to complete requisitions. Strict adherence to the Occupational Health and Safety Act.
- ENQUIRIES** : Mr E Thom Tel No: (021) (044) 814 - 1099
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/322** : **NURSING ASSISTANT GRADE 1 TO 3**  
Cape Winelands Health District
- SALARY** : Grade 1: R174 261 per annum  
Grade 2: R203 271 per annum  
Grade 3: R 239 559 per annum
- CENTRE** : Phola Park Clinic, Drakenstein Subdistrict
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing assistant. Registration with a professional council: Registration with the SANC as a Nurse Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as a Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable nursing experience after registration with SANC as a Nurse Assistant. Inherent requirement of the job: Willingness to work overtime when necessary. Ability to work under pressure. Competencies (knowledge/skills): Good communication, planning and interpersonal skills. Ability to work in the multidisciplinary team. Enhance patient care through the implementation of SOP's, policies, and guidelines.
- DUTIES** : Assists patients with activities of daily living (physical care). To provide elementary clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Mrs EJ Williams Tel No: (021) (021) 877 -6400
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). "The pool of applications will be considered for vacancies within Drakenstein Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
- POST 09/323** : **NURSING ASSISTANT GRADE 1 TO 3**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R174 261 per annum  
Grade 2: R203 271 per annum  
Grade 3: R239 559 per annum
- CENTRE** : Helderberg Hospital
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' appropriate/recognisable experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20

years' appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Inherent requirement of the job: Must be prepared to work shifts, weekends and public holidays. Willingness to work overtime when necessary and to work all departments at Helderberg Hospital. Competencies (knowledge/skills): Good communication skills (written and verbal) Basic Computer skills in MS Word and Outlook. Knowledge of relevant nursing legislation, policies and protocols of the Department of Health and Wellness, Western Cape.

**DUTIES** : Maintain professional growth/ethical standards and self-development. Effective functioning within multidisciplinary team. Effective utilization of resources. Assist patients with activities of daily living. Provide elementary clinical nursing care.

**ENQUIRIES NOTE** : Ms T Khumalo Tel No: (021) (021) 850-4752  
 : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other vacant Nursing Assistant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

**POST 09/324** : **PRINCIPAL PORTER**

**SALARY CENTRE REQUIREMENTS** : R163 680 per annum  
 : Groote Schuur Hospital, Observatory, Observatory  
 : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate porter experience within a hospital environment and experience in checking and handling of oxygen cylinders. Inherent requirement of the job: Work shifts, night shift, weekends, and on public holidays. Physically fit and able to perform tasks such as lifting patients from/onto beds, trolleys, and wheelchairs, and lifting oxygen cylinders. Perform relief work in other sections within the Porter Department. Competencies (knowledge/skills): Knowledge of the Infection Prevention and Control Standards. Knowledge of the disciplinary code and procedure as well as the Health and Safety Regulations. Knowledge of basic Contract Management. Good interpersonal skills. Good communication skills (written and verbal).

**DUTIES** : Responsible for control, organizing, performing, and coordinating tasks related to porters, oxygen cylinders, blood specimens, infection prevention and control, removal of bodies, and folder management. Responsible for the monitoring of the Agency Staff and ensuring compliance with the SLA. Ensure safe transit of patients, collection and delivery of folders, blood, and blood specimens, and the maintenance of patient trolleys and wheelchairs. Responsible for the identification of training needs about porter development and functions, patient-centered approach, and the lifting and handling of patients. Provide an effective and efficient support to the Chief Porter with regard to Personnel Administration (i.e., SPMS, Labour Related Issues, etc.), and the selection and recruitment processes.

**ENQUIRIES NOTE** : Mr E Cassiem Tel No: (021) 404 3237  
 : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, Observatory, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/325** : **PORTER (X2 POSTS)**

**SALARY CENTRE REQUIREMENTS** : R138 486 per annum  
 : Groote Schuur Hospital, Observatory  
 : Minimum educational qualification: Basic reading and writing skills. Experience: Appropriate porter experience within a hospital environment.

Inherent requirement of the job: The ability to do physical tasks such as lifting of patients from/onto beds, trolleys and wheelchairs. Render a shift duty and rotate in different departments. Competencies (knowledge/skills): Basic knowledge of Infection Prevention Control procedures. Appropriate knowledge of porter service delivery within a hospital. Good communication skills (written and verbal).

**DUTIES** : Safe transport of patients on trolleys and wheelchairs, within various areas in the hospital. Check and replace gas cylinders in wards and assist with shifting of medical equipment. Ensure a safe and hygienic work environment and apply basic Infection prevention control measures as well as collecting and cleaning of equipment. Assist with the removal of bodies from wards and perform relevant duties. Collecting and delivery of blood specimens, blood hampers and patient folders. Assist with ambulatory patients as well as greeting and directing patients to various areas in the hospital.

**ENQUIRIES** : Mr E Cassiem Tel No: (021) 404 3237

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, Observatory, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**POST 09/326** : **DRIVER (LIGHT DUTY VEHICLE) (TRANSPORT SERVICES)**  
Chief Directorate: Metro Health Services

**SALARY** : R138 486 per annum  
**CENTRE** : Stikland Hospital

**REQUIREMENTS** : Minimum educational qualification: Basic literacy and numeracy skills. Experience: Appropriate experience as a driver. Appropriate experience in patient transportation. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Valid Public Driving Permit (PDP). Ability to perform physical duties, including lifting heavy objects daily. Willingness to work overtime when required. Competencies (knowledge/skills): Knowledge of Transport Circular no 4 of 2000 and U2 33-2009. Ability to accept accountability and responsibility and to work independently.

**DUTIES** : Ensure accurate and detailed completion of logbooks & all vehicles are kept clean and tidy. Conduct routine maintenance, inspecting vehicles and timely reporting of defects. Transport official passengers, patients, and equipment. Collect, deliver, post and parcels daily in a hospital capacity. Perform administrative and relief duties when required or necessary.

**ENQUIRIES** : Mr N De Wet Tel No: (021) 940 4415

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary levels are the same as those of the advertised post.

**POST 09/327** : **LINEN STORES ASSISTANT (X2 POSTS)**  
Chief Directorate: Metro Health Services

**SALARY** : R138 486 per annum  
**CENTRE** : Eerste River Hospital

**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a linen bank in a hospital environment. Inherent requirement of the job: Prepared to work weekends and public holidays. Ability to work shifts and to work overtime when operationally required. Physically able to hear and speak clearly. Ability to lift heavy objects and stand for long hours. Competencies (knowledge/skills): Ability to sort and count linen and to sluice the linen. Ability to operate equipment and machinery.

**DUTIES** : Ensure effective, safe hygiene and cleaning practices. Support the supervisor in daily operations. Collect dirty linen from wards/departments and return clean linen from the linen bank. Sort, count, sluice, and prepare dirty linen for laundry. Perform routine tasks in the linen bank, including packing shelves and preparing linen for dispatch. Handle heavy physical tasks such as loading, offloading, and pushing linen trolleys. Empty soiled linen bags and maintain a clean work area.

**ENQUIRIES** : Sr J Anand Tel No: (021) 902-8081  
**NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

**POST 09/328** : **HOUSEHOLD AID**  
 Chief Directorate: Metro Health Services

**SALARY** : R138 486 per annum  
**CENTRE** : Helderberg Hospital  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy numeracy. Experience: Appropriate experience as a household aid/cleaner in a hospital environment. Inherent requirement of the job: Ability to operate machinery and equipment. Ability to lift/move heavy equipment and supplies. Must be willing to render a shift service on weekends, public holidays, day and night duties and rotate in different departments according to operational needs and requirements. Competencies (knowledge/skills): Ability to work effectively in a team, independently and unsupervised, to accept accountability and responsibility. Able to handle conflict and the ability to work under pressure.

**DUTIES** : General cleaning and maintenance (dusting, sweeping, polishing, scrubbing and mopping, cleaning windows and walls. Ensure that cleaning equipment e.g. Polisher and scrubbing machines, mops, brooms and buckets are clean after usage and securely stored. Effective use of cleaning agents and stock as well as elementary stock control. Provide clean linen for hospital and manage clean and soiled linen. Responsible for general hygienic and safe environment in terms of standards and procedures to prevent injuries and the spread of infection. Attend training courses where applicable.

**ENQUIRIES** : Mr D Brecht Tel No: (021) 850-4750  
**NOTE** : No payment of any kind is required when applying for this post.

**POST 09/329** : **PHARMACIST GRADE 1 TO 3 (20 SESSIONS PER WEEK)**  
 Garden Route District  
 (Until 31 March 2027)

**SALARY** : Grade 1: R409 per hour  
 Grade 2: R442 per hour  
 Grade 3: R482 per hour

**CENTRE** : Knysna CDC, Knysna/Bitou Sub-district  
**REQUIREMENTS** : Minimum educational qualification: A qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a professional council: Registration with the SAPC as Pharmacist. Experience: **Grade 1:** None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 6-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 3:** A minimum of 13 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 14-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Ability to work with and within a diverse multi-disciplinary team. Appropriate knowledge of National and Provincial Health Policies and Pharmaceutical acts and laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Sound Management and conflict handling skills. Computer literacy including Pharmacy Dispensing and Stock Systems, Microsoft Excel, Microsoft Word, Microsoft PowerPoint (To be specified in application/CV). Good communication skills (written and verbal).

- DUTIES** : Maintaining a value driven culture in line with national and provincial treatment guidelines and the Western Cape Code List of approved medicines. Effective monitoring of pharmaceutical expenditure, implementation, and evaluation of budgetary control measures. Ensure accessibility to medication and pharmaceutical care for patients. Maintain and improve the quality of patient care as a member of the multi-disciplinary team within the primary health care setting, which includes but is not limited to Antimicrobial Stewardship and rational medicine use prescription reviews. -Effective Dispensing, compounding, and mixing of pharmaceuticals in line with statutory requirements. Ordering and maintaining stock levels. Assist supervisor with placing of orders from depot and ensuring stock levels is maintained. Ensure sufficient stock without overstocking to prevent the expiration of medicine. Record keeping for statistical feedback. Ensure that all operations adhere to Pharmacy Act.
- ENQUIRIES** : Ms GA Turner Tel No: (044) 302-8400
- NOTE** : No payment of any kind is required when applying for this post. Candidates may be requested to perform a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- POST 09/330** : **SESSIONAL ORAL HYGIENIST GRADE 1 TO 3 (DENTAL PERIODONTICS & ORAL HYGIENE) MAXIMUM 20 HRS PER WEEK**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R262 per hour  
Grade 2: R306 per hour  
Grade 3: R358 per hour
- CENTRE** : Oral Health Centre, Tygerberg/Mitchells Plain, Satellite Clinics, Groote Schuur Hospital, Observatory, Red Cross Hospital and Mitchell Plain Day Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Oral Hygienist. Registration with a professional council: Registration with the HPCSA as an Oral Hygienist. Experience: **Grade 1:** None after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. 1-year relevant experience after registration with the HPCSA as Oral Hygienist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA as Oral Hygienists in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA as Oral Hygienists in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel and provide a service across the Oral Health platform. Competencies (knowledge/skills): Good Computer literacy (MS Word, Excel and Outlook). Good interpersonal skills and perform effectively as part of a multidisciplinary team. Professional ethics. Ability to work independently. Ability to work under pressure. Appropriate experience in treating special needs patients.
- DUTIES** : Engage in service provision to support the Dept of Health and Wellness and University of the Western Cape public mission. Deliver oral health care through clinical, preventive, and health-promotion services. Collaborating with health professionals and communities and building professional networks. Provide expert support, assistance/training to colleagues, community and patients. Provide oral health care to vulnerable patient groups, ie. Special needs

**ENQUIRIES**  
**NOTE**

patients. Administration duties relating to facility/patient admin within scope of Oral Hygienist. Effective stock management.

: Dr CCA Cloete Tel No: (021) 937 3092

: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary levels are the same as those of the advertised post.