

## DEPARTMENT OF AGRICULTURE (DOA)

- APPLICATIONS** : Applications can be submitted by hand delivery during office hours to 20 Steve Biko Street, Agriculture Place, Arcadia, Pretoria, 0002 or by email Morecruit652025@nda.agric.za.
- CLOSING DATE** : 27 March 2026 at 16:00
- NOTE** : To apply, submit a completed Z83 form and detailed Curriculum Vitae (PDF document to a maximum of 10 megabytes) via e-mail or hand delivery. The Department will not be held responsible for server delays. Late applications due to technical issues will not be considered. Shortlisted candidates must provide certified copies of required documents (Identity Document, qualifications, etc) where necessary and service certificates to support senior management experience to Human Resources before the interviews, including South African Qualifications Authority (SAQA) evaluation reports for foreign qualifications. Failure to comply will result in disqualification. To be appointed at Senior Management Service (SMS) level, you must complete the SMS Pre-entry programme offered by the National School of Government (NSG). Find course details here: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> appointment is subject to successful competition of the Nyukela Programme: Pre-entry Certificate to SMS and submission of proof. Shortlisted applicants for the advertised vacancies will undergo two pre-entry assessments: a practical assessment and an integrity assessment, both of which form part of the selection criteria after the interview, the selection committee will recommend candidates for a generic management competency assessment, as per the Department of public Service and Administration (DPSA) directives. The assessment will evaluate candidates' managerial competencies using standardised tools. NB: Please note that false or fraudulent qualifications submitted by applicants will be reported to the South African Police Services (SAPS), and a criminal case shall be opened. Applications: Please submit your application before the closing date as late applications will not be considered. Do not submit duplicate applications. If applying for multiple posts, submit separate applications for each post. Due to high volumes, the Department will not acknowledge receipt of applications. Communication will be limited to shortlisted candidates only. If you have not heard from us within 3 months, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. Important: DOA is an equal opportunity employer committed to promoting representivity and affirmative action. We encourage applications from all qualified candidates. The Department reserves the right not to fill vacancies. By applying you consent to the collection and processing of your personal information for recruitment purposes. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the Department. Shortlisted candidates will undergo personnel suitability checks, security vetting and reference checks (including social media profiles). Applications must declare any pending criminal, disciplinary or any other allegations or investigations. Successful candidates must pass security clearance, sign an employment contract, sign an annual performance agreement and disclose financial interests. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. Failure to disclose relevant information may result in disqualification or termination.
- ERRATUM:** Kindly note that the following 2 posts were advertised in Public Service Vacancy Circular 08 dated 06 March 2026, Chief Monitoring Analyst with Ref No: 3/3/1/60/2025 and Monitoring Analyst with Ref No: 3/3/1/61/2026; the contact person for enquiries is amended as follows: Chief Monitoring Analyst; Enquiries: Mr Evans Kgasago Tel No: (012) 309 8783 and Monitoring Analyst Enquiries: Ms Olebogeng Masilo Sadiya Tel No: (012) 309 8801

**OTHER POST**

**POST 09/01** : **MARKETING OFFICER REF NO: 3/3/1/65/2025**  
Directorate: Marketing

**SALARY** : R397 116 per annum (Level 08)  
**CENTRE** : Gauteng: Pretoria  
**REQUIREMENTS** : Applicants must be in possession of a Grade 12 Certificate and a Bachelor's degree in Agricultural Economics (NQF7). A Minimum of 2-years relevant experience in Agricultural Economics environment. Job Related Knowledge: Understanding of the market linkage programme. Knowledge of international trade agreements. Knowledge and understanding of food safety standards. General knowledge of import and export procedures and applicable international trade agreements. Knowledge of customs and Excise Act, BBBEE Act, Marketing of Agricultural Products Act and Agri-BEE Sector Codes. Ability to interpret trade agreements and make recommendations. Ability to analyse and interpret the utilisation of import and export quotas. Job Related Skills: Planning and organising skills. Reporting procedures. Analytical and innovative thinking. Submission and report writing. (Develop memoranda, letters and submissions). Ability to work independently, with minimal supervision and under pressure. Extensive travelling. A Valid driver's license. Render Market linkage programme. Investigate market requirements and publish the information to facilitate access by historically disadvantaged individuals (HDIs). Promote compliance to food safety standards and requirements (South African Good Agricultural Practices, Global Good Agricultural Practice, Good Manufacturing practice, Good Hygiene Practice, and Hazard Analysis Critical Control Points) by producers and processors of agricultural products to enhance market access. Render preferential market access programme. Administration of market access import and export quotas in terms of applicable trade agreements by means of issuing rebate permits. Monitor the utilisation of permits and quotas. Ensure compliance to permit conditions. Administer, record and monitor payment fees for import and export permits. Enhance participation of new and Small & Medium Enterprise (SME) traders in the rebate schemes. Manage an awareness campaign on the compliance to the BEE sector codes by beneficiaries of the department's preferential market access programme. Render general administration services. Render a general office administrative service to management and clients. Undertake ad hoc activities.

**ENQUIRIES** : Ms K.T Badisa Tel No: (012) 319 8083  
**NOTE** : EE Target: African Males and Persons with disability.