

**PROVINCIAL ADMINISTRATION: LIMPOPO  
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

*Limpopo Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for the filling of the vacant posts, which exist in the Limpopo Department of Agriculture and Rural Development. Women and people with disabilities are encouraged to apply.*

**APPLICATIONS**

: Applicants using electronic format must quote the relevant reference number on the application and apply on the following website: <https://erecruitment.limpopo.gov.za> and applicants submitting applications in a printed hard copy (manual or hand delivery) must quote the relevant reference number on the application and forward to the below addresses.

**For Head office: Polokwane, Tlokweng** Research Centre; Mara Research Centre and Tompi Seleka College and Madzivhandila College: The Head of Department, Limpopo Department of Agriculture and Rural Development, Private Bag X9487, Polokwane 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.

**Mopani District:** The Director Mopani District Limpopo Department of Agriculture and Rural Development, Private Bag X577, Giyani 0826 or hand delivered to: Old Parliamentary Building, Giyani 0826.

**Waterberg District:** The Director Waterberg District Limpopo Agriculture and Rural Development, Private Bag X1048, Modimolle 0510 or hand delivered to: NTK Building, Modimolle 0510.

**Capricorn District:** The Director: Capricorn District, Limpopo Department of Agriculture and Rural Development, Private Bag X28, Chuenespoort 0745 or hand delivered to: Block 28 Next to Traffic Government offices: Lebowakgomo.

**Sekhukhune District:** The Director: Sekhukhune District, Limpopo Department of Agriculture and Rural Development, Private Bag X01, Chuenespoort 0745 or hand delivered to: Block 27 Next to Traffic Government offices: Lebowakgomo.

**Vhembe District:** The Director: Vhembe District, Limpopo Department of Agriculture and Rural Development, Private Bag X2247, Sibasa 0970 or Physical address: Handed in at Makwarela Government offices.

**CLOSING DATE**

: 13 March 2026 at 16:00 (walk-in) and 00:00 (online)

**NOTE**

: It is compulsory for the applicant to complete all the mandatory fields of the E-recruitment System. Once all the fields in an E-recruitment System are completed, the applicant shall confirm that they understand that by applying electronically, they agree that all the information presented is true, correct, and legally binding. All applications submitted through an electronic format shall be accepted as the final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants submitting applications in a printed hard copy (manual or hand delivery) must utilize the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, as amended, failure to do so will result in disqualification. The Z83 form must be completed in a manner that provides sufficient information about the candidate and the post he or she applies for by completing all relevant fields. The declaration must be signed in order for an applicant to be considered. The following must be considered in relation to the completion of the new z83 form by the applicants: All the fields in Parts A, B, C, and D must be completed. In Part B, all fields must be completed in full except the following; South African applicants need not provide passport numbers, If an applicant responds "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?" then the answer to the next question "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" can be left blank or indicated as not applicable. A "not applicable" or blank response will be allowed on the question "if your profession or occupation requires official registration, provide date and particulars of registration", if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information required is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The question related to conditions that

prevent re-appointment under Part F must be answered (Applicants currently employed by the public service do not need to complete the section). The application must include only completed and signed Z83 form and a recently updated comprehensive CV (with detailed previous experience). Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the date of the interview date. The applicant may submit additional information separately where the space provided on z83 form is not sufficient. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. By virtue of applying, you are consenting that the department subject you to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial checks and security vetting. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. As per DPSA directive on human resources management and development for public service professionalization volume 1, "All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment". Successful incumbents will be expected to sign a performance agreement within three months of the assumption of duty and be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the above requirements will result in the disqualification of the application. The Department reserves the right not to make any appointment for the advertised posts. The employment decision shall be made by the Employment Equity Plan for the Department. Note: Due to austerity measures, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews. Note: The full contents of the advertised posts will be posted on the following websites: [www.ldard.gov.za](http://www.ldard.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) and Departmental social media.

#### OTHER POSTS

- POST 07/126** : **HUMAN RESOURCE CLERK: HR PROVISIONING AND UTILIZATION REF NO: LDARD 1/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 5)  
: Head Office: Polokwane  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in HRM and related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Report writing skills. Communication skills.
- DUTIES** : Render Human Resource Clerical Services. Handle advertisement of posts, Shortlisting and Interviews. Attend to Transfers, Translations, Secondments and Debt Recoveries. Handle Probationary Appointments of Employees.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/127** : **ADMINISTRATION CLERK: STORES (SUPPLY CHAIN AND ASSET MANAGEMENT) REF NO: LDARD 2/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 5)  
: Capricorn District

- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Supply Chain Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of Supply Chain Duties, Practices as well as the ability to capture data. Operate Computer and collect statistics. Basic Knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Job Knowledge. Computer skills. Communication skills. Planning and Organization. Interpersonal Relations skills. Flexibility Good verbal and written. Teamwork. Problem-solving skills. Customer service skills. Knowledge of the PFMA. Knowledge of Batho Pele Principles
- DUTIES** : Administer inventory database. Administer capturing of order on Logis System. Receive and issue inventory. Maintain inventory register. Render inventory management clerical services. Control stores and warehouse. Render stocktaking
- ENQUIRIES** : Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610
- POST 07/128** : **SUPPLY CHAIN CLERK: SUPPLY CHAIN AND ASSET MANAGEMENT (2 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 5)  
: Capricorn District (Ref No: LDARD 3/2/2026) (01 Post)  
: Vhembe District (Ref No: LDARD 4/2/2026) (01 Post)
- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Supply Chain Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of supply chain duties, practices as well as the ability to capture data, operate computer and collecting statistics. Basic knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Job Knowledge. Computer Skills. Communication Planning and organisation. Interpersonal relations Language. Flexibility Good verbal and written. Communication skills. Teamwork.
- DUTIES** : To render supply chain management (SCM) clerical services. Render asset management clerical support. Render demand and acquisition clerical support. Render logistical support services.
- ENQUIRIES** : Capricorn District: Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610  
Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
- POST 07/129** : **SUPPLY CHAIN CLERK: PURCHASING MANAGEMENT REF NO: LDARD 5/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 05)  
: Head Office: Polokwane
- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Purchasing Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of supply chain duties, practices as well as the ability to capture data, operate computer and collecting statistics. Basic knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Finest, Bas, PFMA, Dora, Treasury Regulation policies Job Knowledge. Communication Skills. Presentation Skills. Financial Management Skills. Time Management. Computer Skills.
- DUTIES** : Render supply chain management clerical support. Render purchasing clerical support. Render logistical support services.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

- POST 07/130** : **REGISTRY CLERK: GENERAL RECORDS REF NO: LDARD 6/2/2026 (02 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Head Office: Polokwane  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Record Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skill: Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Computer. Planning and organisation. Language. Good verbal and written communication skill.
- DUTIES** : Provide registry services. Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/131** : **ADMINISTRATIVE CLERK: ADMINISTRATIVE SUPPORT SERVICES (2 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Capricorn East (Ref No: LDARD 7/2/2026) (01 Post)  
: Vhembe Central (Ref No: LDARD 8/2/2026) (01 Post)  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in Administration / Public Management / Transport Management / Administration or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organization.
- DUTIES** : Render general clerical support services. Provide supply chain clerical support services. Provide personnel administration clerical support services. Provide financial administration support services. Provide transport support services.
- ENQUIRIES** : Capricorn District: Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610  
Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007
- POST 07/132** : **HR CLERK: HUMAN RESOURCE SERVICES (REF NO: LDARD 9/2/2026) (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Mopani District  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in HRM and related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of Human Resource policies and legislation. Report writing. Good communication skills (verbal and written). Computer literacy (MS Office). Good organizing skills. Accuracy and attention to details.
- DUTIES** : Provide human resources provisioning and utilization services. Recruit personnel and handle placements. Facilitate transfers and translations. Provide personnel

		administration clerical support services within the component. Implement conditions of services (Leave, Housing, Medical, Injury on Duty, Long Service Recognition, Overtime and Termination of service). Performance Management. Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
<b><u>ENQUIRIES</u></b>	:	
<b><u>POST 07/133</u></b>	:	<b><u>ADMINISTRATION CLERK (2 POSTS)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05) Sekhukhune East (Ref No: LDARD 10/2/2026) (01 Post) Waterberg North (Ref No: LDARD 11/2/2026) (01 Post)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification as recognised by SAQA. Certificate / Qualification in Administration / Public Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Job Knowledge Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organisation.
<b><u>DUTIES</u></b>	:	Render general clerical support services. Provide supply chain clerical support services. Provide personnel administration clerical support services. Provide financial administration support services. Provide transport support services.
<b><u>ENQUIRIES</u></b>	:	Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000 Waterberg North: Mr. Matjiu SK Tel No: (014) 717 4949 or Ms. Kekana RM Tel No: (014) 717 1324
<b><u>POST 07/134</u></b>	:	<b><u>FINANCE CLERK: FINANCIAL AND MANAGEMENT ACCOUNTING REF NO: LDARD 12/2/2026 (01 POST)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05)
<b><u>REQUIREMENTS</u></b>	:	Mopani District Grade 12 certificate or equivalent qualification as recognized by SAQA. No experience required. Certificate / Qualification Financial and Management Accounting or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies And Skills: Basic knowledge of financial functions, practices as well as the ability to capture data, operate computer and collate financial statistics. Basic knowledge and insight into the Public Service financial legislations, procedures and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS etc.) Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Accuracy. Aptitude of figures. Computer operating skills. Planning and organization. Language proficiency. Good verbal and written communication skills. Basic Numeracy skills. Ability to perform routine tasks. Ability to operate office equipment.
<b><u>DUTIES</u></b>	:	Render Financial Accounting Transactions. Perform Salary Administration Support Services. Perform Bookkeeping Support Services. Render Budget Support Services. Receiving of Payment Vouchers. Capturing of Payment Vouchers. Control of Payment Vouchers. Dispatch proof of Payment Vouchers. Verifications, collections and banking of state revenue. Processing receipts and clearing of bank exceptions. Recording, filling and safekeeping of face value books. Liaise with internal and external clients with matters concerning revenue and debt. Render Administrative Support Services.
<b><u>ENQUIRIES</u></b>	:	Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
<b><u>POST 07/135</u></b>	:	<b><u>ADMINISTRATION CLERK: CORPORATE MANAGEMENT REF NO: LDARD 13/2/2026 (1 POST)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05) Head Office: Polokwane

- REQUIREMENTS** : A grade 12 certificate or equivalent qualification as recognized by SAQA. Certification / Qualification in Management Assistant and Public Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of Clerical administrative work. Knowledge of clerical duties, practices as well as the ability to capture data, operate computers and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Job Knowledge Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organisation.
- DUTIES** : Render general clerical support services. Provide supply chain clerical support services within the component. Provide personnel administration clerical support services within the component. Provide financial administration support services in the component.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/136** : **DRIVER OPERATOR (4 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R163 680 per annum (Level 03)  
: Mopani District (Ref No: LDARD 14/2/2026) (01 Post)  
: Vhembe District (Ref No: LDARD 15/2/2026) (01 Post)  
: Sekhukhune District (Ref No: LDARD 16/2/2026) (01 Post)  
: Waterberg District (Ref No: LDARD 17/2/2026) (01 Post)
- REQUIREMENTS** : NQF level 3 (Grade 10 certificate) / ABET / AET or equivalent appropriate qualification as recognised by SAQA. A valid driver's license and an operating certificate (PDP). A minimum of Five (5) years' driving and operating specialized equipment experience. Knowledge, Competencies, And Skills: Knowledge of driving and operating specialized equipment. Communication Skills. Ability to operate the equipment. Ability to read and write. Good eyesight. Teamwork. Physical inspection of vehicles and interpret instructions for proper use of all controls for safe operation of vehicles. Interpret and follow operating manuals, maintenance manuals and service charts.
- DUTIES** : Operate specialized equipment. Load and offload goods/equipment. Inspection and maintenance of equipment and report defects. Keep log sheets of vehicles and machinery. Application of safety and precautionary measures. Cleaning and lubrication of machinery equipment. Grading of gravel roads and re-ravelling/shoulder maintenance. Render driving services. Transportation of work teams and materials/equipments. Detect and repair minor mechanical problems on the vehicles and take steps to have it repaired (check level and condition of oil, fuel, tyres and water). Inspection of the vehicles/equipment and report defects. Complete vehicle logbook, trip authorization for the vehicle.
- ENQUIRIES** : Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.  
: Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
: Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.  
: Waterberg District: Mr. Matjiu SK Tel No: (014) 717 4949 or Ms. Kekana RM Tel No: (014) 717 1324.
- POST 07/137** : **GENERAL WORKER (3 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R138 486 per annum (Level 02)  
: Vhembe East (Ref No: LDARD 18/2/2026) (01 Post)  
: Vhembe Central (Ref No: LDARD 19/2/2026) (01 Post)  
: Mopani District (Ref No: LDARD 20/2/2026) (01 Post)
- REQUIREMENTS** : ABET level 2 or equivalent appropriate qualification as recognised by SAQA. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Basic literacy and numeracy. Able to read and write. Knowledge of cleaning procedures and gardening principles. Ability to operate basic garden equipment and machinery. Knowledge of maintenance of relevant equipment. Good interpersonal relations Be able to work in a team. Be able to perform

- manual work. Show commitment and loyalty. Must be punctual, productive and show good behaviour towards customers Communication skills.
- DUTIES** : Perform general assistant work. Maintain premises and surroundings. Maintenance and safekeeping of gardening equipment. Moving furniture and equipment as required. Removing garbage and empty boxes. Assist in receiving stock and goods. Reporting losses/damage to equipment. Loading and offloading of goods.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
- POST 07/138** : **CLEANER (4 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R138 486 per annum (Level 02)  
Vhembe West (Ref No: LDARD 21/2/2026) (01 Post)  
Mopani District (Ref No: LDARD 22/2/2026) (02 Posts)  
Mopani East (Ref No: LDARD 23/2/2026) (01 Post)
- REQUIREMENTS** : Grade 10 or equivalent appropriate qualification as recognised by SAQA. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Basic literacy and numeracy. Able to read and write. Communication skills. Good interpersonal relations and knowledge of Batho Pele Principles. Knowledge of cleaning products/materials and equipment. Knowledge of operating cleaning equipment. Good interpersonal skills. Ability to work under pressure. Teamwork. Client focus and responsiveness. Be able to perform manual work. Show commitment and loyalty. Must be punctual, productive and show good behaviour towards customers. Knowledge of Batho Pele Principle. Health and safety measures. Working procedures in respect of working environment.
- DUTIES** : Cleaning of offices, storerooms, corridors, elevators, and boardrooms. Dust and take out waste and provide water during meetings. Refill aqua cooler/s washing walls and windows. Cleaning equipment and machinery. Cleaning windows and all general kitchen utensils. Scrubbing toilets and polishing office floors. Vacuum cleaning using vacuum machine. Provide toilet paper in the toilets. Keep and maintain cleaning materials and equipment.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.

#### **DEPARTMENT OF SOCIAL DEVELOPMENT**

***Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply.***

- APPLICATIONS** : Applications should be addressed to various institution as per the applicant's need, for Head Office, Seshego Treatment Centre, Mavambe Secure Care Centre and Polokwane Welfare Complex: Applications should be directed to Head of Department, Private Bag X 9710, POLOKWANE, 0700 or submitted at: 21 Biccard Street, Olympic Towers Building, Ground Floor, Office no 30.  
**Capricorn District/Sekutupu** Old Age Home: The District Director, Private Bag X 9709, POLOKWANE, 0700 or hand delivered at 34 Hans Van Rensburg POLOWANE.  
**Sekhukhune District:** The District Director, Private Bag X80, LEBOWAKGOMO, 0737 or hand delivered at Old Parliament Building LEBOWAKGOMO.  
**Vhembe District:** The District Director, Private Bag X5040, THOHoyANDOU, 0950 or hand delivered at Thohoyandou Child and Youth Care Centre, Thohoyandou Block F Punda Maria Road, THOHoyANDOU.  
**Waterberg District:** The District Director, Private Bag X1051, MODIMOLLE, 0510 or hand delivered at Cnr Elias Motswaledi & Thabo Mbeki Street, MODIMOLLE.  
**Mopani District:** The District Director, Private Bag X 9689, GIYANI, 0826 or should be hand delivered at Department of Social Development Unigaza Road GIYANI Section A, 0826.  
Applicants are hereby invited to apply for the funded vacant posts as advertised. Applicants who previously applied for the re-advertised posts they are

encouraged to re-apply if still interested. Applicants are encouraged to register and submit their applications through the e-Recruitment website at <https://erecruitment.limpopo.gov.za>, however, hand delivery applications are acceptable and must be submitted on the new Z83 application form obtained from all Government Departments or can be downloaded from [www.gov.za](http://www.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za) / [www.labour.gov.za](http://www.labour.gov.za). Applicants using e-recruitment must also complete the Z83 and upload together with their CV in addition to the online profile.

**CLOSING DATE**

: 13 March 2026

**NOTE**

: The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded “No” to the question “Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? Then it is acceptable for an applicant to indicate not applicable or leave blank to the question. If yes (provide detail), “In the event that you are employed in the Public Service, will you immediately relinquish such business interest?”. Applicants may leave the following question blank if they are not in possession of such: “If your profession or occupation requires official registration, provide date and particulars of registration”. Noting there is limited space provided for Part E, F & G, applicants often indicate “refer to Curriculum Vitae (CV) or see attached”, this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Applicants are not required to submit certified copies of educational qualifications, academic records, current registration with the relevant statutory body, Identity documents and a valid motor vehicle driver’s license (where required) but must submit a duly completed Z83 application for employment form, and a detailed CV. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body, copy of ID and a valid motor vehicle driver’s license (where required) must be submitted. All shortlisted candidates shall undertake two pre-entry assessments. One shall be a practical exercise and the other shall be an Integrity (Ethical Conduct), an Assessment as per Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. The successful candidate will be subjected to security clearance [Vetting] as per the Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. NB: Applicants are encouraged to comply with Practice note on the Z83 application for employment DPSA Circular 19 of 2022, Clarification regarding the completion of Z83 application DPSA circular 3 of 2025 and other related matters. The Department reserves the right NOT to make any appointment to the posts advertised. The employment decision shall among other determination be informed by the Employment Equity Plan of the Department. The closing date for applications is 13 March 2026. The Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply. Correspondence will be entered into with short-listed candidates only due to a large number of applications we envisage to receive, if you have not heard from the Department within ninety (90) day from the closing date, consider your application unsuccessful. However, Faxed applications will not be considered. Recognition of experience on appointment will be considered for Social Service Professions in line with Occupational Dispensation prescripts. The contents of this circular will also be posted on the following websites [www.dsd.limpopo.gov.za](http://www.dsd.limpopo.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za), Provincial Departments website and social media. Please note: Due to austerity measure, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews.

## OTHER POSTS

<b><u>POST 07/139</u></b>	:	<b><u>DEPUTY DIRECTOR: DEMOGRAPHY, RESEARCH AND STATISTICS REF NO: DSD/2026/01 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 059 105. per annum (Level 12) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Demography / Statistics / Social Science / Economics as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of person with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Statistical methodologies, quantitative and qualitative research methods, data collection, validation, and management processes, Social Development indicators and poverty measurement tools, Social policy development and implementation frameworks, Government-wide Monitoring and Evaluation Systems (GWMES), Knowledge of national data systems (e.g. STATS SA, NIDS, GHS, Community Surveys), Public Service Regulations, PFMA, and strategic planning frameworks. Data privacy and ethical considerations in research, Analytical and statistical analysis skills, Research design and project management, Report writing and presentation skills, Data visualization and GIS mapping, Proficiency in statistical software, Policy analysis and advisory skills, Leadership and team coordination and Stakeholder engagement and relationship building
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage the collection, processing, and management of demographic data for the province. Develop data collection frameworks and methodologies to ensure comprehensive coverage of demographic variables. Develop annual reports on demographic trends, focusing on population growth, age distribution, and migration. Conduct and oversee research on social development issues, utilizing demographic and statistical data to assess and predict trends. Develop research methodologies that integrate both qualitative and quantitative data analysis techniques. Coordinate the work of research teams, providing guidance and ensuring quality control. Support the development of social development policies based on demographic research and statistical analysis. Oversee the preparation and dissemination of statistical reports that inform decision-making in social development. Develop and implement a strategy for timely reporting and communication of demographic trends and social statistics. Build the capacity of staff and stakeholders in demographic data collection, analysis, and application. Collaborate with academic institutions to provide training and certification for social development practitioners in research and data analysis. Build and maintain collaborative relationships with provincial and national statistical bodies such as STATS SA.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/140</u></b>	:	<b><u>DEPUTY DIRECTOR: ORGANISATIONAL DEVELOPMENT REF NO: DSD/2026/02 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R896 436. per annum (Level 11) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent qualification in Management Services / Production Management / Operations Management / Industrial and Organisational Psychology as recognized by SAQA. JE Certificate as a Job analyst will serve as an added advantage. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's licence (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem solving and analysis. Client orientation and customer focus. good communication skills. Knowledge And Skills: Knowledge of public service governance frameworks, legislation, and regulations. Knowledge of

		change management processes, methodologies and principles. Knowledge of Org-Plus, Bizagi Modelling and Microsoft Visio. Knowledge of Work Study Techniques. Attention to detail. Ability to handle complex projects. Policy analysis and interpretation skills. Interpersonal skills. Facilitation skills. Report writing skills. Process management and improvement. Analytical skills. Computer literacy. Research processes and procedures. Organisational design skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Develop and maintain efficient and effective Organisational Structure. Coordinate the development of Standard Operating Procedures. Develop business process re-engineering strategies to enhance efficiency. Facilitate the development and review of job descriptions. Coordinate job evaluation processes. Conduct assessments to measure and improve organisational productivity across all levels of the department. Conduct Organisational Functionality Assessment. Facilitate change management initiatives. Compile comprehensive reports on the progress of organisational development initiatives and assess their impact on the department's goals.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/141</u></b>	:	<b><u>DEPUTY DIRECTOR: MONITORING &amp; EVALUATION REF NO: DSD/2026/03, (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum (Level 11) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent qualification in Social Sciences / Public Administration / Public Management as recognized by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior/Middle Management level (SR9-12). Valid motor vehicle driver's license (with exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysis and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage the development and implementation of monitoring and evaluation systems, frameworks, and policies. Promote a culture of evidence-based decision-making and accountability across the department. Oversee capacity building of staff on M&E processes and methodologies to enhance M&E skills at all levels. Ensure effective monitoring of programs and initiatives. Lead the evaluation of programs to assess their effectiveness, impact, and value for money. Build and maintain strong relationships with internal and external stakeholders to enhance M&E processes and outcomes. Ensure the accuracy, reliability, and timeliness of data collected for monitoring and evaluation purposes.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/142</u></b>	:	<b><u>DEPUTY DIRECTOR: INFRASTRUCTURE MANAGEMENT REF NO: DSD/2026/04 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum (Level 11) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent qualification in Built Environment /Project Management/ Infrastructure Planning/ Construction Management /Quantity Surveying / Architecture / Engineering / Facilities Management as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's licence (with the exception of persons with disabilities). core and process competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. knowledge and skills: Knowledge of

infrastructure delivery and project lifecycle management. Understanding of the Infrastructure Delivery Management System (IDMS) and GIAMA (Government Immovable Asset Management Act). Knowledge of PFMA, Treasury Regulations, Public Service Act and other relevant legislation. Financial and contract management skills. Excellent planning, organisational, and leadership capabilities. Strong analytical, communication and report writing skills. Computer literacy (MS Office, project management tools).

**DUTIES** : Key Performance Areas: Manage the implementation of facilities infrastructure management plan. Manage and coordinate the implementation of infrastructure contracts. Manage infrastructure policies and legislation. Manage the implementation of maintenance plan for state owned properties. Liaise with implementing agents (e.g. Department of Public Works, IDT) and ensure timely delivery of infrastructure projects. Monitor and report on the performance of infrastructure programmes, including budget and expenditure management. Ensure compliance with infrastructure and supply chain policies, project governance frameworks, OHS prescripts and service level agreements. Manage infrastructure condition assessments, user asset management plans (UAMPs), and maintenance schedules.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/143** : **DEPUTY DIRECTOR: HUMAN RESOURCE PLANNING AND INFORMATION REF NO: DSD/2026/05 (1 POST)**

**SALARY** : R896 436.per annum (Level 11) (All Inclusive Package)  
**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in HRM / HRD / Industrial Psychology / HR Information System and Technology / Information Management as recognised by SAQA. A minimum of 5 years' relevant experience, of which 3 years must be at Junior / Middle Management level (SR9-12). PERSAL Controllers Certificate will be an added advantage. Valid motor vehicle driver's license (with the exception of person with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Knowledge of policies and procedures, Knowledge of Public Finance Management Act (PFMA), Public Service Acts, Leadership & Management skills, Communications skill, Conflict management skill, Policy analyzing and interpretation skill, Report writing skills, Project Management, Problem analysis.

**DUTIES** : Key Performance Areas: Develop and implement a comprehensive HR plan that aligns with the strategic goals of the Department. Manage departmental establishment structure. Coordinate Intergration of HRM systems. Manage and ensure proper utilization of the HRM systems. Ensure the effective and efficient maintenance of the PERSAL database. Manage and Co-ordinate Human Resources Management Information. Manage the integrity of information, migration patterns and distribution. Conduct HRM systems audit.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/144** : **DEPUTY DIRECTOR: AUXILIARY SERVICES REF NO: DSD/2026/06 (1 POST)**  
 Re-Adverts

**SALARY** : R896 436.per annum (Level 11) (All Inclusive Package)  
**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Public Management / Administration/ Facilities Management/Logistics as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategies Capability and leadership, Programme and project management, change management, financial management, People management and empowerment, Knowledge management, Problem solving and

analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality customer care skills.

**DUTIES** : Key Performance Areas: Develop the operational plan in line with the strategic objective of the Department. Manage telecommunication services. Manage allocation of parking services. Manage helpdesk, cleaning services and landscaping. Manage administration of leases, state housing accommodation. Manage key accounts and budget for the section. Manage financial, administrative and related functions

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/145** : **DEPUTY DIRECTOR: HUMAN RESOURCE TRAINING AND DEVELOPMENT, REF NO: DSD/2026/07 (1 POST)**

**SALARY** : R896 436.per annum  
**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in HRM / Development / Training / Public Administration / Management as recognised by SAQA. A minimum of 5 years' experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategies Capability and leadership, Programme and project management, change management, financial management, People management and empowerment, Knowledge management, Problem solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality customer care skills.

**DUTIES** : Key Performance Areas: Manage induction and orientation program. Manage the development of Workplace Skills Plan. Manage the implementation of WSP. Manage Skills Development programmes. Manage and administer bursaries. Manage Developmental programmes (Internship, Learnership and AET Programmes)

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/146** : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF NO: DSD/2026/08 (1 POST)**

**SALARY** : R896 436 per annum, (Level 11)  
**CENTRE** : Capricorn District

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Financial Management as recognised by SAQA. A minimum of 5 years' relevant experience in financial management of which 3 years must be at Junior management / Middle management level Valid motor vehicle driver's licence (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Understanding of Public Service Regulations, Acts, policies and procedures. Public Finance Management Act (PFMA) and Treasury regulations. Knowledge NGO financial governance, funding cycles, and donor requirements. Department of Social Development (DSD) financial policies and procedures. Financial reporting standards (GRAP/IFRS). Financial analysis, reporting, and interpretation. Budgeting and expenditure control. Auditing and compliance verification. Capacity building and training facilitation for NGOs. Report writing and presentation. Use of accounting

- and financial systems/software (e.g., Excel, BAS) Stakeholder engagement and communication. Problem-solving and decision-making under pressure. Good understanding of BAS, PERSAL and LOGIS financial systems.
- DUTIES** : Key Performance Areas: Manage the provision of Supply Chain Management, Manage Demand and acquisition, Purchasing and inventory management. Manage and coordinate asset management services. Manage transportation Services. Manage the provision of financial Planning and Budgeting. Manage the provision of Financial Accounting Service. Manage the physical facility maintenance and repairs. Manage audit processes.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/147** : **ASSITANT DIRECTOR: GOVERNANCE SERVICES REF NO: DSD/2026/09 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R468 459 per annum (Level 09)  
: Head Office  
: An appropriate qualification at NQF level 6 or equivalent qualification in Financial Accounting / Internal Auditing / Cost and Management Accounting as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Sound and in-depth knowledge of Accounting and Auditing standards. Knowledge of governance frameworks, policies, and procedures. Knowledge of Public Finance Management Act (PFMA). Project Management. Relationship management. Leadership. Communication. Change Management. Performance Management. Accounting and auditing skills. Computer literacy. Policy analysis and interpretation. Budgeting. Ethical Integrity.
- DUTIES** : Key Performance Areas: Develop and implement strategic frameworks/systems for internal control and compliance management. Oversee and coordinate governance processes within the Department and ensure compliance with all relevant policies, laws, and regulations. Facilitate the identification, assessment, and mitigation of risks associated with governance, internal controls, and compliance. Coordinate and facilitate both internal and external audits. Design and facilitate capacity-building and training programs for staff on internal control, governance, and compliance matters.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/148** : **ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT (2 POSTS)**
- SALARY CENTRE REQUIREMENTS** : R468 459 per annum (Level 09)  
: Vhembe District Ref: DSD/2026/10 (1 Post)  
: Sekhukhune District Ref: DSD/2026/11 (1 Post)  
: An appropriate qualification at NQF level 6 or equivalent qualification in Human Resource Management / Development / Industrial Psychology Public Administration / Management as recognised by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Public Service Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysis and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills. Persal literacy. People Management
- DUTIES** : Key Performance Areas: Develop the business plan in line with the strategic objectives of the department. Facilitate Recruitment and Selection Processes, Facilitate and coordinate conditions of services and benefits, Develop and maintain establishment spreadsheet. Coordinate HR Planning and Reporting. Facilitate and monitor training and development programmes. Facilitate and monitor Performance Management and Development system.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/149** : **ASSISTANT DIRECTOR: EMPLOYEE RELATIONS AND PEOPLE MANAGEMENT REF NO: DSD/2026/12 (1 POST)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Labour Relations/Labour Law/LLB/Human Resource Management or equivalent qualification as recognised by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Labour Relations Act, Basic Conditions of Employment Act, Public Service Act, Employment Equity Act, Public Service Regulations, Human Resource Management policies, Collective bargaining agreements, Public Service Coordination and Bargaining Council's Resolution, PHSDSBC Resolutions Policy/guideline formulation, Public Finance Management Act. Management skills, Problem solving skills, Organizing, Leadership, Interpretation of legislation/policies. Budgeting /Financial, Negotiation, Verbal/Written communication. People Management

**DUTIES** : Key Performance Areas: Provide labour dispute resolutions. Provide remedial and preventative actions on labour unrest. Facilitate the investigation on misconduct cases. Facilitate collective bargaining in the department. Develop and manage information and records of all activities in the labour relations.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/150** : **ASSISTANT DIRECTOR: RISK AND SECURITY MANAGEMENT (2 POSTS)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : district Ref: DSD/2026/13 (1 Post)

waterberg district Ref: DSD/2026/14 (1 Post)

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Financial Management / Risk Management / Security Management as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies, and procedures. Knowledge of Public Finance Management Act (PFMA). Treasury Regulations, Public Services Act and Regulations. Knowledge of Risk and Security Management Frameworks. Computer Literacy (MS Word and Spreadsheets), Communication skills (verbal and written), Strong Analytical skills, Report Writing skills, Project Management skills, Good, Problem solving. People Management

**DUTIES** : Key Performance Areas: Support the implementation of risk management strategy. Provide and coordinate risk management support services. Facilitate risk and security management services. Implement the anti-fraud and anti-corruption norms and standards. Ensure that risk management strategies are effective in mitigating against the identified risks. Advise management on the amendments of security policy and the implication of management decisions on security matters. Conduct security awareness campaigns and training programmes. Ensure the availability of surveillance system, categorization of documents and computers. Monitor the security vetting function in terms of the Management Information System (MISS). Implement a security strategy regarding safety of personnel, information and assets and ensure implementation and compliance.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/151** : **ASSISTANT DIRECTOR: DEMAND AND ACQUISITION REF NO: DSD/2026/15 (2 POSTS)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Supply Chain Management / Logistics / Purchasing Management as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior

Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of PFMA, Treasury Regulations, PPPFA, BBBEE Act, SCM Instruction Notes, and other relevant legislation. Ability to manage procurement planning and acquisition processes effectively. Knowledge of LOGIS and/or similar systems. Facilitation and presentation skills. Planning and organising skills. Conflict Management skills. Financial Management. Good communication skills. Report writing. Analytical and problem-solving skills. Stakeholder engagement and relationship management skills. Ethical conduct and integrity. People Management

**DUTIES** : Key Performance Areas: Ensure effective procurement planning aligned with Departmental objectives. Manage acquisition processes. Promote effective supplier and stakeholder management.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/152** : **ASSISTANT DIRECTOR: SYSTEMS CONTROL REF NO: DSD/2026/16 (1 POST)**

**SALARY** : R468 459 per annum (Level 09)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent qualification in Financial Information system / Business informatics/ Business analysis/ System Development /Information Technology / System. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with exception of persons with disabilities).knowledge and skills: Knowledge of Public Finance Management Act (PFMA). Knowledge of Public Service Regulations, Policies and procedures. Knowledge of transversal systems specifically related to system controlling. Leadership & Management skills. Financial reporting skills. Communications skills. Conflict management skills. Project Management skills. Problem solving skills.

**DUTIES** : key performance areas: Ensure proper security control in all financial systems (Transversal systems). Implement and enforce segregation of duties in the financial systems. Reviews of user's access rights. Provide helpdesk facilities to all financial systems users. Develop and ensure implementation of procedure manuals or standard operating procedures (SOP's). Maintain departmental standard chart of accounts and security profile. Monitor the interface and transversal system on banks, LOGIS, PERSAL and BAS. Download and prepare payment within 30 days report from Vulindlela. facilitate closure of books and monitor clearance of suspense accounts. Ensure proper financial reporting of the department. Assist in the preparations of the annual financial statement of the department.

**ENQUIRIES** : eneral enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/153** : **ASSISTANT DIRECTOR: GENERAL RECORDS REF NO: DSD/2026/17 (1 POST)**

**SALARY** : R468 459 per annum (Level 09)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent qualification Records / Achieves / Information Science / Library and Information science / Public Management / Administration as recognized by SAQA. Completion of the National Achieves Records Management Courses will be added advantage. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge And Skills: Comprehensive prescripts, as well as understanding of the legislative framework governing the Public Service e.g. Archives and Records Service of South Africa Act, PFMA, Promotion to Access to Information, Protection of Personal Information Act, Limpopo Provincial Archives Act, Promotion of Administrative Justice Act, Public Service Regulations, Labour Relations Act, Negotiation skills, People Management, Financial Management, Problem Solving, Project Management, Planning & organizing, Time Management, Policy analysis and development ,Good Communication skills, Diversity management; Facilitation and coordination skills,

		Leadership skills, Change and knowledge management, Planning and organization skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate and coordination of management of archives and disposal. Conduct inspections on general and staff records management at institutions/district and offices. Oversee the rendering of messenger service duties. Maintain retrieval/safekeeping/filing of Departmental records. Facilitate and coordination of registry services.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/154</u></b>	:	<b><u>SOCIAL WORK SUPERVISOR GRADE 1: NPO GOVERNANCE AND COMPLIANCE SERVICE REF NO: DSD/2026/18, (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R477 564.per annum
<b><u>CENTRE</u></b>	:	Mopani District
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). A minimum experience of seven (07) years in social work after registration with the SACSSP. A valid motor vehicle driver's licence. (with exception of persons with disabilities). Knowledge And Skills: Computer Skills. Interpersonal Skills. Communication Skills. Report Writing Skills. Management and Evaluation Skills. Knowledge of supervision model within the sector. Knowledge of relevant programmes in Social Work. In-depth knowledge of social work service delivery model. People management and empowerment. Knowledge of NPO Governance.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate NPO's registration. Monitor compliance, accreditation and transformation of NGO's, CBO's and FBO's. Monitor and conduct quality assurance. Management of funding processes in line with policy on financial awards. Supervise and advise social workers and social auxiliary workers.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/155</u></b>	:	<b><u>SENIOR INFORMATION TECHNOLOGY TECHNICIAN, REF NO: DSD/2026/19 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 116.per annum, (Level 08)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Computer Science / Information Technology or equivalent qualification as recognised by SAQA. A minimum of 3 years' relevant experience. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of TCP/IP, routing protocols (BGP, OSPF), VLANs, VPNs, firewalls. Understanding of Windows Server, Linux, Active Directory, DNS, DHCP, Group Policy. Knowledge in virtualization platforms (VMware, Hyper-V). Knowledge of cloud computing platforms (AWS, Azure, Google Cloud). Comprehensive understanding of IT security principles, endpoint protection, vulnerability management, and incident response. Knowledge of network monitoring tools (e.g., SolarWinds, Nagios). Understanding of ITIL framework and best practices. Knowledge of hardware provisioning and resource allocation for physical and virtual environments. Communication and interpersonal skills. Network design and implementation. Server installation, configuration, and maintenance. Virtualization management and optimization. Cloud infrastructure administration. Security policy implementation and enforcement. Network troubleshooting and diagnostic skills. Data backup and recovery procedures. Technical support and user training.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate the management and maintenance of network infrastructure. Monitor and optimise network performance to support operational efficiency. Administer cloud services and server environment. Provide user support and training. Provide security compliance, documentation and reporting.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

<b><u>POST 07/156</u></b>	:	<b><u>COMMUNITY DEVELOPMENT SUPERVISOR GRADE 1, (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R453 201.per annum
<b><u>CENTRE</u></b>	:	Waterberg District: Modimolle: Ref: DSD/2026/20 (1 Post) Mopani: Maruleng: Ref: DSD/2026/21 (1 Post) Vhembe District: Musina One Stop Centre: Ref: DSD/2026/21A (1 Post)
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent in Development Studies as recognized by SAQA. A minimum of seven (07) years' appropriate experience in Community Development after obtaining the required qualification. Valid motor vehicle driver's license (with the exception of person with disabilities). Knowledge And Skills: Knowledge and understanding of individual and group behaviour, inter relations within community structures, dynamics of the community and current legislation to enable interventions. The ability and competence to manage community development structures and projects. The ability to influence individuals and groups to participate in their own self-empowerment ventures. Research and report writing skills. Problem solving and conflict resolution skills. Computer literacy. Financial management. Presentation skills. Project management. People Management. Knowledge of the Public Service Management Framework, e.g. PFMA, Labour Relations Act, etc.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage community development structures and projects. Supervise the identification, facilitation and implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Supervise and support community development practitioners to ensure that there are communication and coordination with all the relevant role players, internal and external. Perform administrative support on community development and related activities. Keep up to date with the new developments in the community development field to enhance service delivery.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/157</u></b>	:	<b><u>OCCUPATIONAL THERAPIST GRADE 1 REF NO: DSD/2026/22 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 233 per annum
<b><u>CENTRE</u></b>	:	Seshego Treatment Centre
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 7 or equivalent in Occupational Therapy as recognized by SAQA. Current registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Valid motor driver's license (with the exception of persons with disabilities). Knowledge And Skills: Sound knowledge of occupational therapy practice and ethos. Good clinical reasoning and decision-making skills. Knowledge on use and care of equipment. Knowledge on scope of practice, ethical codes and relevant legislation. Good organisation and time management skills. Excellent communication and interpersonal relations. People Management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Develop patients treatment plan. Render occupational therapy services in allocated areas of work that comply with the norms and standard as indicated by health policies. Provide optimal and evidence based occupational therapy in individual and group settings for in, out and clinics patients. Administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. Perform and complete administrative functions including record keeping, statistics. Participate in various meetings and awareness campaigns. Participate in internal and external audits. Participate in the performance management and training and development programs within the department.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/158</u></b>	:	<b><u>SENIOR ADMINISTRATIVE OFFICER: RECORDS MANAGEMENT REF NO: DSD/2026/23 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 116.per annum, (Level 8)
<b><u>CENTRE</u></b>	:	Capricorn District
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Records / Achieves / Information Science / Library and Information science / Public Management / Administration as recognised by SAQA. A minimum of 2–3 years

relevant experience. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge and application of relevant legislative frameworks applicable to Records management, i.e. Promotion of Access to Information Act, Promotion of Administrative Justice Act, Protection of Personal Information Act, National Archives and Records Services Act. Good Communication skills. Organizing and planning. Interpersonal. Creativity. Report writing skills. Networking Driving

**DUTIES** : Key Performance Areas: Coordinate the implementation of the approved records classification systems through awareness workshops. Develop implementation program for the approved Records Classification Systems. Implement the program through awareness workshops. Conduct audit on all files opened/closed to monitor compliance. Ensure that Registry maintains and updates registers of files opened/closed. Ensure that files are opened according to the File Plans and correlate with the provisions in the File Plans. Coordinate regular inspections of all records within the district and sub-districts to ensure compliance according to records guidelines. Provide continuous support on record keeping. Coordinate PAIA/POPIA activities and awareness workshops. Facilitate HR and general records, messenger and postal services. Coordinate the implementation of the disposal programs.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/159** : **SOCIAL WORKER GRADE 1 (11 POSTS)**

**SALARY CENTRE** : R325 200.per annum  
 : **Capricorn District (5 Posts)**  
 Mathabatha Clinic: Ref: DSD/2026/24 (1 Post)  
 All Days: Ref: DSD/2026/25 (1 Post)  
 Moletji-Moshate: Ref: DSD/2026/26 (1 Post)  
 Manamela Clinic: Ref: DSD/2026/27 (1 Post)  
 Senwabarwana: Ref: DSD/2026/28 (1 Post)  
**Vhembe District:**  
 Fondwe Clinic Ref: DSD/2026/29 (1 Post)  
**Mopani District:**  
 Kgapane Office Ref: DSD/2026/30 (2 Posts)  
 Rotterdam Ref:DSD/2026/30A (1 Post)  
 Giyani Ref: DSD/2026/30B (1 Post)  
 Namakgale Ref: DSD/2026/30C (1 Post)

**REQUIREMENTS** : An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge: Skills And Competencies: Knowledge and understanding of human behaviour, social system and skills to intervene at a point where people interact with their environmental environment in order to promote their well-being. Knowledge of programme and project management skills. Information and knowledge management skills. Communication and coordination skills. Computer literacy.

**DUTIES** : Key Performance Areas: Render an advanced and specialized social work services with regards to care, protection and development of children and youth in the centre. Provide individual and group counselling. Conduct advance and specialized assessment aimed at identifying condition and justify relevant intervention. Implement the recommendations on the appropriate intervention required to address the needs and provide continuous support. Produce and maintain records of social work interventions, processes and outcomes. Undertake social work research and development, contribute to and assist with the development of policies. Perform all the administrative functions required of the job. Management of child and youth care information management system (CYCA).

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/160** : **SOCIAL WORKER GRADE 1 REF NO: DSD/2026/31 (2 POSTS)**

**SALARY CENTRE** : R325 200.per annum  
 : Seshego Treatment Centre

- REQUIREMENTS** : An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge: Skills And Competencies: Knowledge and understanding of human behaviour, social system and skills to intervene at a point where people interact with their environmental environment in order to promote their well-being. Knowledge of programme and project management skills. Information and knowledge management skills. Communication and coordination skills. Computer literacy.
- DUTIES** : Key Performance Areas: Conduct intake, assessment, and development of individualised treatment plans for clients. Provide therapeutic interventions and rehabilitation. Provide aftercare, reintegration, and community linkages. Contribute to substance abuse prevention and strengthen collaboration with stakeholders. Ensure compliance with administrative requirements and promote ongoing professional growth.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/161** : **PERSONNEL PRACTITIONER: PERFORMANCE MANAGEMENT & DEVELOPMENT SYSTEM (PMDS) REF NO: DSD/2026/32 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R325 101.per annum, (Level 7)  
: Sekhukhune District  
: An appropriate recognized at NQF level 6 or equivalent qualification in HRM / HRD as recognised by SAQA. A minimum of 2 years' relevant experience. Valid motor vehicle driver's licence. (with the exception of persons with disabilities).Knowledge And Skills: PERSAL literacy. Knowledge and understanding of the legislative framework governing the Public Service. Coordination skills. Report writing skills. Presentation skills. Computer skills.
- DUTIES** : Key Performance Areas: Monitor compilation and submission of the performance agreements (PAs), Mid- term and Annual assessments reports. Conduct quality assurance of PMDS reports. Facilitation of moderation committees. Compile PMDS reports. Capture PMDS reports on PERSAL. Process PMDS incentives. Conduct PMDS workshops.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/162** : **PERSONAL ASSISTANT REF NO: DSD/2026/33 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R325 101.per annum, (Level 07)  
: Mopani District  
: An appropriate NQF 6 in Management Assistant / Secretarial / Office Management /Public Administration / Management or equivalent qualification as recognised by SAQA. A minimum of 1-2 years' experience in rendering support to senior management. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Sound and in-depth knowledge of relevant legislation/policies/prescripts and procedures governing the public service. Basic knowledge on financial administration. Excellent written and verbal skills. Good telephone etiquette. Computer literacy. Sound organisational skills. Interpersonal relations. High level of reliability. Ability to act with tact and discretion. Ability to conduct research, document analysis and situations. Self-management and motivation. Presentation skills.
- DUTIES** : Key Performance Areas: Provide a secretarial/receptionist support service to the manager. Render administrative support service. Provide support to manager regarding meetings. Support the manager with the administration of the manager's budget. Obtain inputs and compile reports. Respond to enquiries received from internal and external stakeholders. Keep abreast with the procedures and processes applicable in the office of the Manager.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/163** : **PROVISIONING ADMINISTRATIVE OFFICER: AUXILIARY SERVICES REF NO: DSD/2026/34 (1 POST)**

**SALARY** : R325 101 per annum, (Level 07)

**CENTRE** : Mopani District

**REQUIREMENTS** : An appropriate qualification at NQF 06 or equivalent qualification as recognised by SAQA. A minimum of 1-2 years relevant experience. Valid driver's licence (with exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, good interpersonal relationship, ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.

**DUTIES** : Key Performance Areas: Provide administration support services. Co-ordinate office and housing accommodation for staff. Maintenance and updating of accommodation and machinery lease / rental register. Provider support on cleaning services to the department. Manage help desk and switchboard operations.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/164** : **COMMUNITY DEVELOPMENT PRACTITIONER GRADE 1 (7 POSTS)**

**SALARY** : R278 169.per annum

**CENTRE** : **Capricorn District (3 Posts)**

Lepelle-Nkumpi Ref No: DSD/2026/35 (1 Post)

Blouberg Ref No: DSD/2026/36 (1 Post)

Dendron Ref No: DSD/2026/37 (1 Post)

**Waterberg District (3 Posts)**

Mokopane Ref No: DSD/2026/38 (1 Post)

Witpoort Ref No: DSD/2026/39 (1 Post)

Thabaleshoba Ref No: DSD/2026/40 (1 Post)

**Vhembe District:**

Shayandima Office Ref No: DSD/2026/41 (1 Post)

**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent in Development Studies as recognized by SAQA. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of community development work, skills, attitudes and values of communities. Knowledge and understanding of human behaviour, social systems and relevant legislations. The ability and competence to co-ordinate community development structures. The ability to influence individuals and group to participate in self-empowerment ventures. Understanding of social dynamics of communities. Knowledge and understanding of basic financial management. Presentation skills. Computer literacy. Written and verbal communication skills. Facilitation skills. Research skills. Project management.

**DUTIES** : Key Performance Areas: Identify and facilitate the implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Collaborate and liaise with pertinent role players and stakeholders to establish partnerships to ensure the sustainability of development actions within the community. Support communities and perform administrative support on community development and related activities. Keep abreast of new developments in the community development field to enhance service delivery.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/165** : **ADMINISTRATIVE CLERK: TRANSPORT MANAGEMENT REF NO: DSD/2026/42 (1 POST)**

**SALARY** : R228 321 per annum, (Level 05)

**CENTRE** : Vhembe District

**REQUIREMENTS** : An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Valid motor vehicle drivers' licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service

		Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Interpretation skills. Report writing skills. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/166</u></b>	:	<b><u>ADMINISTRATIVE CLERK, REF NO: DSD/2026/43 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R228 321 per annum, (Level 05)
<b><u>CENTRE</u></b>	:	Vhembe District: Thohoyandou office
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Valid motor vehicle drivers' licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Report writing skills. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Render general clerical support services. Provide SCM clerical services. Provide financial admin support. Assist in collecting statistics. Intake client information. Filling of records. Distribute food parcels. Updating client register. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/167</u></b>	:	<b><u>REGISTRY CLERK REF NO: DSD/2026/44</u></b>
<b><u>SALARY</u></b>	:	R228 321 per annum, (Level 5)
<b><u>CENTRE</u></b>	:	Sekhukhune District
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Knowledge And Skills: Knowledge of registry duties, practices as well as the ability to capture data. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures. Computer literacy skills. Planning and organisation skills. Good verbal and written communication skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/168</u></b>	:	<b><u>SOCIAL AUXILIARY WORKER (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R192 972 per annum
<b><u>CENTRE</u></b>	:	Capricorn District: Polokwane Ref: DSD/2026/45 (1 Post) Sekhukhune District: Elias Motswaledi Ref DSD/2026/46 (1 Post)
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognised NQF level 4 (Grade 12) or equivalent qualification and Social Auxiliary Certificate. Current registration with the South African Council for Social Service Professions (SACSSP) Knowledge And Skills: Demonstrate basic understanding of the South African social welfare context, the policy and practice of developmental social welfare services and the role of social auxiliary worker within this context. Consistently reflect the values and principles contained in the

- Bill of Rights and the social work profession's Code of Ethics in service delivery. Demonstrate a basic understanding of the South African judicial system and the legislation governing and impacting on social auxiliary work and social work. Demonstrate a basic understanding of human behaviour, relationship system and social issues. Implement appropriate social auxiliary work methods and techniques to address the social needs of client systems.
- DUTIES** : Key Performance Areas: Provide assistance and support to social workers with the rendering of a social work service with regard to the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant departmental programmes. Assist social workers to attend to any other matters that could result in, or stem from, social instability in any form. Keep abreast with new developments in the social work and social services field. Perform administrative support functions in support of social workers as required by the job. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/169** : **STAFF NURSE GRADE 1 REF NO: DSD/2026/47 (1 POST)**
- SALARY** : R220 614 per annum,  
**CENTRE** : Seshego Treatment Centre  
**REQUIREMENTS** : Qualification that allows registration with the South African Nursing Council ([SANC]) as Enrolled Nurse. Current registration with SANC. Knowledge And Skills: Computer Literacy. Report writing skill. Basic nursing skill. Knowledge of legal framework governing the public service. Knowledge of law governing the nursing profession. Client orientation and customer focus.
- DUTIES** : Key Performance Areas: Develop and implement basic patient care plans. Implement nursing care with the scope of practice for enrolled nurse. Report writing and updating client register. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Filling of record. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/170** : **CHILD AND YOUTH CARE WORKER GRADE 1 (3 POSTS)**
- SALARY** : R184 320. per annum  
**CENTRE** : Vhembe District:  
 Thohoyandou CYCC Ref: DSD/2026/48 (1 Post)  
 Polokwane Welfare Complex Ref: DSD/2026/49 (1 Post)  
 Mavambe Secure Care Centre: Ref: DSD/2026/50 (1 Post)
- REQUIREMENTS** : An appropriate NQF 4 (Grade 12) or equivalent qualification and an FET Certificate in Child and Youth Care at NQF 4 as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Knowledge And Skills: Knowledge and understanding of the legislative framework (Children's act, Child Care Act, Child Justice Act) governing the Secure Care Centres/Children's home. Good communication skills, Good interpersonal relationships, Ability to handle pressure. Honesty and confidentiality, customer care skills.
- DUTIES** : Key Performance Areas: Receive children and youth to the care facility after admission. Provide orientation of the child to the centre. Provide care and development of children and youth where their needs are protected. Ensure that children/ youth receive medical services. Facilitate the independent living and recreational programmes. Organise family visits and contacts. Escort children to external services. Assist with implementation of developmental and therapy programmes. Perform administration duties. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/171** : **LAUNDRY AID (2 POSTS)**

**SALARY CENTRE** : R138 486 per annum, (Level 2)  
: Vhembe District (2 Posts)  
: Thohoyandou Child & Youth Care Centre Ref: DSD/2026/51 (1 Post)  
: Mtsetweni Child & Youth Care Centre Ref: DSD/2026/52 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 08 / Grade 10 / AET / ABET or equivalent qualification. Knowledge And Skills: Communication skills. Interpersonal skills. Ability to read and write. Time management skills. Ability to identify and correct issues with laundry quality such s stains, damage or improper drying. Understanding of the entire laundry cycle, from sorting and washing to drying, folding and storage.

**DUTIES** : Key Performance Areas: Sort items based on fabric type, colour and washing instructions. Operate washing machines and dryers. Iron items, fold them neatly for storage and delivery. Ensure maintenance of laundry equipment. Notify management of low stock level. Keep laundry area organised and clean. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/172** : **CLEANER (4 POSTS)**

**SALARY CENTRE** : R138 486. per annum (Level 2)  
: Waterberg District:  
: Mokopane office Ref: DSD/2026/53 (1 Post)  
: Tshamahansi Ref: DSD/2026/54 (1 Post)  
: Mopani District:  
: DR CN Phatudi One Stop Centre Ref: DSD/2026/55 (1 Post)  
: Vhembe District Ref: DSD/2026/56 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 8/Grade 10/Aet/Abet, or equivalent qualification. Knowledge And Skills: Knowledge of Batho Pele Principles. Knowledge of basic safety and hygiene practices. Knowledge of infection control and hazard monitoring. Interpersonal skills. Communication skills. Time management.

**DUTIES** : Key Performance Areas: Provide cleaning services. Keep and maintain cleaning materials and equipment. Request and manage the supply of cleaning materials and equipment. Implement and maintain hygiene and infection prevention measures. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/173** : **GROUNDSMAN (2 POSTS)**

**SALARY CENTRE** : R138 486 per annum, (Level 2)  
: Vhembe District:  
: Makwarela Local Office Ref: DSD/2026/57 (1 Post)  
: Mopani District:  
: DR CN Phatudi Ref: DSD/2026/58 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 08/Grade 10/ AET / ABET or equivalent qualification. Knowledge And Skills: Knowledge of Batho Pele Principles. Infection control. Garden materials. Occupational health and safety act. White paper on transformation in the public services. Good communication skills. Interpersonal skills. Ability to read and write.

**DUTIES** : Key Performance Areas: Maintain premises and surrounding. Clean premises and surrounding. Empty dirty bins. Maintain the garden. Watering the garden. Prune and trim flowers and trees. Mow the grass. Remove weeds and garden refuse. Apply insecticides. Cultivate the soil for trees and flowers. Maintain gardening equipment's and tools. Detect and report malfunctioning of gardening equipments and tools. Repair minor defects of gardening equipment and tools.

Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES**

: General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**DEPARTMENT OF TRANSPORT AND COMMUNITY SAFETY**

***Limpopo Department of Transport and Community Safety is an equal opportunity, affirmative action employer with clear employment equity targets. ALL positions targets Women and Persons with Disabilities.***

**APPLICANTS**

: are encouraged to register and submit their applications through the e-recruitment link at <https://erecruitment.limpopo.gov.za>. However, hand delivered applications are accepted and must be submitted on the New Z83 application form obtainable from all Government Departments or can be downloaded from [www.gov.za](http://www.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za). No Email Or Fax Applications Will Be Accepted. Applications should be submitted to the centre (Head Office or districts) where the post is located as follows:

Head Office: The Acting Director: HRM, Department of Transport and Community Safety, Private Bag X 9491, Polokwane, 0700 or handed in at Phamoko Building, Second (2nd) Floor, Office No. 45 at 40 Church Street, Polokwane, 0699.

Capricorn District, 39 Church Street, Snabasa Building, Polokwane 0699, Tel. No. 073 170 6748. Sekhukhune District, Lebowakgomo Govt. Complex. The Director, Private Bag X 61, Lebowakgomo, 0737, Tel No 015 633 5150.

Waterberg District, NTK Building, Modimolle, Corner Limpopo Street & Thabo Mbeki. The Director, Private Bag X 1038, Modimolle, 0510, Tel No 014 718 2335/2317/2330. Mopani District, Giyani Govt Complex, The Director, Private Bag X 9679, Giyani, 0826, Tel No 015 811 7000/7022.

Vhembe District, Thohoyandou Govt Complex, The Director, Private Bag X 2145, Sibasa, 0790, Tel No 015 960 3000

**CLOSING DATE**

: 13 March 2026 @16h00. Late applications or faxed applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application.

**NOTE**

: Instructions from paragraph 3 to 7 applies to hand / mail delivered applications. The new Z83 applications form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 application form by applicants. All the fields in Part A, C and D should be completed. In Part B, all fields should be completed in full except the following South African applicants need not provide passport numbers. If an applicant responded "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State? Then it is acceptance for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?" if yes (provide detail)". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refers to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the Z83 application form for employment and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered with Yes or No as provided on the Z83 application form, however if it is not applicable to the applicant, it is acceptable to indicate N/A. A specific reference number indicated on the post applied for must be quoted in the Column "Reference Number" on Z83 application form. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA). Successful incumbents will be expected to sign a performance agreement within one month after assumption of duty. The successful candidate will also be required to disclose their financial interest in accordance with the prescribed regulations. Shortlisted candidates for the post of Senior Management Services (SMS) will be subjected to a technical exercise that is intended to test relevant technical elements of the job and competency-based assessment, the logistics of which will be communicated by the Department. A Pre-entry certificate

obtained from National School of Government (NSG) is required to all SMS applications. To access the pre-certificate course, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. As per Department of Public Service and Administration (DPSA) directive on Human Resource Management and Development for Public Service Professionalization Volume 1 number 1.32.1, "All shortlisted candidates, including SMS shall undertake two pre- entry assessments. One will be a practical exercise and other will be an Integrity (Ethical Conduct) Assessment. All shortlisted candidates will be subjected to a security clearance and verification of qualifications and will be subjected to Personnel Suitability Check for Security reasons. Certified copies of educational qualifications, academic records, identity documents and a valid driver's licence (where required) will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Kindly note that No payment of any kind is required when applying for posts advertised in this circular. The advert will also be accessible on the following websites [www.ldtcs.limpopo.gov.za](http://www.ldtcs.limpopo.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) and [www.dpsa.gov.za](http://www.dpsa.gov.za) / <https://erecruitment.limpopo.gov.za> / Provincial departments and social media platform. Communication will only be with shortlisted candidates and if you do not receive any response from us within 90 days /three (3) months after the closing date, you may regard your application as unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000). Due to austerity measures the department will not carry any related costs (transport, accommodation and meals) for candidates attending interviews. The Department reserves the right to fill or not to fill the advertised posts. The employment decision shall be informed by the Employment Equity Plan of the Department.

#### **MANAGEMENT ECHELON**

- POST 07/174** : **CHIEF DIRECTOR: PROVINCIAL SECRETARIAT FOR POLICE SERVICE REF NO: LDTCS H1/2026**  
(Five (5) years fixed contract)
- SALARY** : R1 494 900.per annum. (Level 14). (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 7 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Policing oversight or governance or related field will be an added advantage. Proof of completion of the SMS pre-entry programme (Nyukela) upon the appointment. 5 years' experience at senior management level. Valid driver's license (with the exception of persons with disabilities). No SAPS Membership: Must not be a current or former member of the South African Police Services (SAPS).Core And Process Competencies: Strategic Capability and Leadership; Knowledge of Change management principles; People Management and Empowerment, Programme and Project Management; Financial Management, Computer Literacy; Knowledge Management, Service Delivery Innovation; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication; Negotiation skills and understanding supply chain management principles, good governance and oversight capabilities. Knowledge And Skills Sound and in-depth knowledge and understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation, South African Police Services Act, Public service knowledge and negotiations, stakeholder engagement and community relation, change management and diversity.
- DUTIES** : Key Performance Areas: Monitor and evaluate the implementation of policing policy in the province. Evaluate and monitor police conduct in the province. Develop and evaluate safety models and monitoring tools to ensure alignment with the functions of the Civilian Secretariat. Assist the Civilian Secretariat with any monitoring and evaluation projects and Promote community police relations. Establish and promote partnerships. Manage the enhancement of community safety structures within the province.
- ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/175** : **DIRECTOR: PROVINCIAL POLICE OVERSIGHT, CONDUCT AND COMPLIANCE REF NO: LDTCS H2/2026**

**SALARY** : R1 266 714.per annum. (Level 13) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.

**CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 7 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Policing oversight or governance will be an added advantage. Proof of completion of the SMS pre-entry programme (Nyukela) upon the appointment.5 years' experience at a middle/senior management level in the Administration field. Valid driver's license (with the exception of persons with disabilities).Core And Process Competencies: Strategic Capability and Leadership; Knowledge of Change management principles; People Management and Empowerment, Programme and Project Management; Financial Management, Computer Literacy; Knowledge Management, Service Delivery Innovation; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication; Negotiation skills and understanding supply chain management principles. Knowledge And Skills: Constitution to the republic of South Africa, Good governance and Batho-Pele Principles, SAPS Act, Knowledge of Community structures, Public Service Act, Public-Service Transformation, Government systems, legislation, structure, Internal performance evaluation and reporting, Security Act, SMS Handbook, Diversity management, PFMA, Civilian secretariat for police Act, Performance Management and monitoring

**DUTIES** : Key Performance Area: To manage monitoring and evaluation of the conduct and function of South African Police Services (SAPS). To manage monitoring and evaluation of implantation of police policies and directives. To supervise compliance with the Domestic Violence Act (DVA) policies and guidelines. To manage complaints against police. To manage the implementation of IPID recommendations by the Police. To oversee the monitoring and evaluation of the service delivery of police units in the Provincial police commissioner and specialised units. To manage the monitoring of Districts courts through the Court Watching Briefs Programme.

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

#### **OTHER POSTS**

**POST 07/176** : **DEPUTY DIRECTOR: TRANSPORT PLANNING, POLICY AND RESEARCH REF NO: LDTCS H3/2026**

**SALARY** : R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.

**CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Computer literacy, Report writing, Good understanding of the PFMA, Operational and Strategic Planning, Leadership, Financial Management, Policy analysis and policy development skills, Transport Management, Thorough knowledge of Public Service policies and procedures, Project Management and Project planning.

<b><u>DUTIES</u></b>	:	Key Performance Area: Manage the development, maintenance and monitoring of Transport Plans i.e. Integrated Transport Plans (ITP's), Provincial Land Transport Framework (PLTF's) etc. Manage identification of transport research needs. Manage provincial transport forums. Manage the implementation of integrated public transport networks
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/177</u></b>	:	<b><u>DEPUTY DIRECTOR: HUMAN RESOURCE PLANNING REF NO: LDTCS H4/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11). (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Management/ Human Resource Management will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. PERSAL Certificate / Results (Attached). Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Knowledge of PERSAL system, HR Prescripts, Public Service Regulation, Employment Equity Act, Microsoft Excel, Planning and organizing, Communication skills, Policy analysis, Presentation skills, ability to communicate at all levels. Interpersonal, high-level report writing and computer skills.
<b><u>DUTIES</u></b>	:	Key Performance Area: Develop, review and monitor the implementation of Human Resource plan. Develop, review and monitor the implementation of Employment Equity plan. Manage Staff Establishment and Provide PERSAL technical support. Manage Human Resource Information.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/178</u></b>	:	<b><u>DEPUTY DIRECTOR: HUMAN RESOURCE DEVELOPMENT &amp; PERFORMANCE MANAGEMENT SYSTEMS REF NO: LDTCS H5/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration/ Public Management/ Human Resource Management Development will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act Experience of and insight into legislation which impacts on human resource development. Negotiation Skills, People Management, Financial Management, Planning & Organizing, Time Management, Strategic Planning. Policy Analysis and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills. Change and Knowledge Management, Knowledge of PERSAL system.

<b><u>DUTIES</u></b>	:	Key Performance Area: Manage skills development planning. Manage coordination of capacity building programmes. Manage coordination of learnerships, internships programmes and Workplace Integrated Learning Plan. Management of Bursaries. Ensure institutionalisation of the Performance Management Development System. Ensure planning and contracting towards development of performance contracts. Monitor progress reviews and evaluate performance.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/179</u></b>	:	<b><u>DEPUTY DIRECTOR: EVENTS MANAGEMENT REF NO: LDTCS H6/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Communication/Marketing will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and applications of communication services as well as understanding of the legislative framework governing the Public Service. People Management, Program and project Management skills, Financial Management skills, Change Management skills, Communication skills, Conflict Management skills, Policy analysing skills, Report writing skills.
<b><u>DUTIES</u></b>	:	Key Performance Area: Management of all departmental events. Management of internal and external marketing. Management of effective stakeholder, public participation, and media relations for the department. Management of promotional / marketing of external corporate image Manage and utilize resources (human and physical) in accordance with relevant directives and legislation.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/180</u></b>	:	<b><u>DEPUTY DIRECTOR: TRANSPORT OPERATIONS REF NO: LDTCS S1/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Sekhukhune District (Lebowakgomo) An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Computer Literacy, Knowledge of Public Transport products and programs, Public Transport history and current situation in SA, PFMA and Treasury Regulations, Knowledge of Public Service Policies and Procedures, Communication Skills, Conflict Management, Public relations, Analytical thinking and strategic management.
<b><u>DUTIES</u></b>	:	Key Performance Area: Manage the registration and licensing of public transport and transport operations. Manage transport operator conflicts. Monitor transport

- operator safety and compliance. Monitor implementation of rural transport strategy.
- ENQUIRIES** : Mr. Mabitsela M Tel No: 015 632 9529, Ms. Malope T: 015 632 9531
- POST 07/181** : **DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: LDTCS W1/2026**
- SALARY** : R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Waterberg (Modimolle)  
: An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Social Sciences will be an added advantage. Five (5) years' experience within Corporate Services of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Knowledge of PERSAL, Computer literacy, Financial Management, Management skills, Negotiation skills, Innovative thinking, Client Orientation and Customer Focus, Written and Verbal Communication Skills, Decision Making Skill, Strong Leadership and Team building Skills, Policy Development Skills, Planning and Organising skill, Conflict Management and Project Management. Knowledge And Skills: Sound and depth Knowledge and understanding of legislative framework governing public service i.e. Public Service Act, Public Service Regulation, Public Service knowledge.
- DUTIES** : Key Performance Area: Manage Human Resource Management and Development. Manage Employee Wellness services. Manage Information technology, Information management and communication services. Manage transformation and service delivery improvement services. Manage records, facilities and EPWP program.
- ENQUIRIES** : Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330.
- POST 07/182** : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF: LDTCS W2/2026**
- SALARY** : R896 436 per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Waterberg (Modimolle)  
: An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Advanced computer literacy, Knowledge of PFMA, BAS, PERSAL, LOGIS, Treasury regulations, Financial Management, Project Management, Programme Management, Risk identification and management, extensive knowledge and interpretation of accounting and reporting standards and good understanding of government Standard Chart of accounts.
- DUTIES** : Key Performance Area: Manage payment of salaries in the district. Prepare budget and monitor expenditure. Manage procurement services and district assets. Manage revenue and debt in the district. Ensure compliance to rules and regulations of financial policies
- ENQUIRIES** : Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330.
- POST 07/183** : **CONTROL PROVINCIAL INSPECTOR REF NO: LDTCS W3/2026**
- SALARY** : R896 436. per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE** : Waterberg District (Modimolle)

<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). Basic Diploma for Traffic Law Enforcement. A qualification in Road Traffic / Traffic Management will be an added advantage. 3 - 5 years' experience as Chief Provincial Inspector. 7-10 years working experience in the traffic law enforcement field. Five (5) years' experience of which three (3) years must be at Junior Management/Assistant Director level in the related field. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem solving and Analysis, Client Orientation People and Customer focus, Communication. Knowledge And Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, knowledge of criminal procedure Act, Road Safety history and current situation in SA, PFMA, Negotiation skills, Conflict resolution, Problem solving and presentation skills, Ability to communicate at all levels, Ability to analyse the findings and make recommendations, Understanding of legislatives governing the public service i.e. Public Service Act and Public Service Regulation. Public service knowledge, Negotiation, High level reporting skill.
<b><u>DUTIES</u></b>	:	Key Performance Area: Manage and enforce National Road Traffic Act 93/1996, National Land Transport Act 5/2009 and other related legislations. Manage implementation of operational law enforcement and road safety plans. Manage registration of operational law enforcement and road safety plans. Manage registration and licensing services. Manage provision of traffic operational resources. Manage the implementation of transport safety outreach programmes. Manage traffic information and management systems. Provide incident management systems
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.
<b><u>POST 07/184</u></b>	:	<b><u>CHIEF PROVINCIAL INSPECTOR (2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R582 444.per annum (Level 10) Waterberg (Modimolle Traffic Station- (Ref LDTC W4/2026) Mopani District (Maruleng Traffic Station – (Ref: LDTCS M1/2026)
<b><u>REQUIREMENTS</u></b>	:	An Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). Basic Diploma for Traffic Law Enforcement. A qualification in Road Traffic / Traffic Management will be an added advantage. 7-10 years' experience in the traffic law enforcement field. 3-5 years working experience at Principal Provincial Inspector. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Extensive knowledge of Traffic Management policies and regulations, relevant legislations and traffic management regulations, Communication skills, Problem solving and analysis skills, Knowledge management, Service delivery and innovation skill, Client Orientation and Customer Focus. Knowledge And Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, Knowledge of Criminal Procedure Act, Road Safety history and current situation in SA, PFMA, negotiation skills, Conflict resolution, problem solving and Presentation skills, ability to communicate at all levels. Ability to analyse the findings and make recommendations, understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation. Public service knowledge, negotiations, Public Service Knowledge, high level report writing skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage and enforce Road Traffic, Public passenger and Transport Legislation. Overall management of the traffic station. Manage joint law enforcement activities and projects. Manage the performance of all administrative activities and related duties.
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330 (Waterberg) / Ms. Baloyi C: T 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani)
<b><u>POST 07/185</u></b>	:	<b><u>CHIEF PROVINCIAL INSPECTOR: PUBLIC TRANSPORT UNIT (PTU-WATERBERG DISTRICT) (REF: LDTCS W5/2026)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R582 444.per annum (level 10) Waterberg District (Modimolle)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A recognised Traffic Diploma. A qualification in Road Traffic / Traffic Management will be an added

advantage.3 - 5 years' experience at Principal Provincial Inspector .7-10 years working experience in the traffic law enforcement field. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Extensive knowledge of Traffic management policies and regulations, Relevant Legislation and Traffic management regulations, Communication skills, Problem Solving and Analysis, Knowledge Management, Service Delivery and Innovation, Client Orientation and Customer Focus. Knowledge and Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, Knowledge of Criminal Procedure Act, Road Safety history and current situation in SA, Computer literacy, Strategic capability and Leadership, Programme and Project Management, Change Management, Problem solving and Analysis, Client orientation and customer focus, report writing skills.

**DUTIES** : Key Performance Areas: Manage the implementation of PTU. Manage stop and check. Manage and the assets and equipment of the unit. Management of office administration

**ENQUIRIES** : Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.

**POST 07/186** : **ASSISTANT DIRECTOR: BUS CONTRACT ADMIN & SCHOLAR TRANSPORT REF NO: LDTCS H7/2026**

**SALARY** : R468 459.per annum (Level 09)  
**CENTRE** : Head Office (Polokwane)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage.3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Extensive knowledge of Traffic management policies and regulations, Relevant Legislation and Traffic management regulations, Communication skills, Problem Solving and Analysis, Knowledge Management, Service Delivery and Innovation, Client Orientation and Customer Focus Knowledge And Skills: Sound and depth knowledge of and understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation, National Land Transport Act. Public service knowledge, negotiations, Public Service Knowledge, Facilitation skills, Computer literacy, Coordination and administration skills, Report writing skills, Quality management, Written and verbal communication skills.

**DUTIES** : Key Performance Area: Coordinate and control the implementation of Public and Scholar Transport Funding .Coordinate the implementation of Bus Subsidy and Scholar Transport Funding Policy .Coordinate the implementation of Bus and Scholar Transport Tender Contracts .Coordinate and monitor the implementation and creation of routes and other issues relating to the transportation of learners .Coordinate and Administer Database on schools and public Transport Operational Statistics.

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/187** : **ASSISTANT DIRECTOR: HUMAN RESOURCE DEVELOPMENT REF NO: LDTCS H8/2026**

**SALARY** : R468 459.per annum (Level 09)  
**CENTRE** : Head Office (Polokwane)

**REQUIREMENTS** : Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration/Human Resources Management /Development will be an added advantage.3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Experience of, and insight into legislation which impacts on human resource development. Negotiation Skills, People Management, Financial Solving, Planning & Organizing, Time Management, Strategic Planning, Policy Analysis

		and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills, Change and Knowledge Management and PERSAL.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Coordinate the implementation of skills programmes and bursaries. Coordinate implementation of internship, learnerships and will programmes. Coordinate skills development planning, reporting and facilitation of the workplace skills plan (WSP). Coordinate the implementation of inductions, career exhibitions and conferences.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/188</u></b>	:	<b><u>ASSISTANT DIRECTOR: TRANSFORMATION AND SERVICE DELIVERY (REF: LDTCS W6/2026)</u></b>
<b><u>SALARY</u></b>	:	R468 459.per annum (Level 09)
<b><u>CENTRE</u></b>	:	Waterberg District (Modimolle)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration will be an added advantage. 3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Public Service knowledge, Negotiation Skills, People Management, Financial Solving, Planning & Organizing, Time Management, Strategic Planning, Policy Analysis and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills, Change and Knowledge Management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Coordinate Transformation programmes. Coordinate service delivery improvement and customer care within the district. Coordinate Provincial and District Events. Coordinate District planning sessions, reporting, monitoring and evaluation.
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.
<b><u>POST 07/189</u></b>	:	<b><u>ADMINISTRATION OFFICER (STUDENT ADMINISTRATION): TRAFFIC TRAINING COLLEGE (REF: LDTCS H9/2026)</u></b>
<b><u>SALARY</u></b>	:	R325 101 per annum (Level 7)
<b><u>CENTRE</u></b>	:	Limpopo Traffic College (Vhembe-Mutale)
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration will be an added advantage. A minimum of two (2) years' experience in the same or related field. Valid driver's license (with exception of persons with disabilities). Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer Literacy, PFMA, Organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing, Record management, Negotiation, Supervisory, Problem solving, Analytical thinking.
<b><u>DUTIES</u></b>	:	Key Performance Area: Handling application for training. Provide student administrative services. Provide record keeping. Managing auxiliary services.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/190</u></b>	:	<b><u>ADMINISTRATION OFFICER: CONTRAVENTION AND GENERAL ADMIN (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R325 101.per annum (Level 7)
<b><u>CENTRE</u></b>	:	Capricorn District- (Ref: LDTCS C1/2026) Waterbrg District- (Ref: LDTCS W7/2026)
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration/Financial

Management will be an added advantage. A minimum of two (2) years' experience in clerical field. Valid driver's license (with exception of persons with disabilities). Core And Process Competencies: Computer literacy, probl). Coreving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer Literacy, PFMA, organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing. Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act.

**DUTIES** : Key Performance Area: Receiving and Registering of Summons. Collection of revenue and ensure daily banking. Registering summons in Court roll. Conduct follow-up on court results and weekly returns.

**ENQUIRIES** : Ms. Lepulana MM 073 170 6748 (Capricorn) / Mr. Motloutsi F: 014 718 2335, Ms. Monyai RE 015 718 2330

**POST 07/191** : **ADMINISTRATIVE OFFICER: PUBLIC TRANSPORT SERVICES (2 POSTS)**

**SALARY CENTRE** : R325 101.per annum. (Level 07)  
: Vhembe District (Ref: LDTCS V1/2026)  
: Waterberg District (Ref: LDTCS W8/2026)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, or Transport Operations, as recognized by South African Qualifications Authority (SAQA). A minimum of two (2) years' experience in the same or related field. Valid driver's license (except for persons with disabilities). Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer literacy, Interpersonal relations, Planning and Organizational Skills, Report Writing, report writing, conflict resolution and problem-solving skills.

**DUTIES** : Key Performance Area: Investigate matters related to illegal public transport operations. Inspect subsidized contract agreement and general permits. Monitor bus timetable and routes. Inspect bus and taxi routes. Monitor scholar transport and animal-drawn carts

**ENQUIRIES** : Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032 (Vhembe)/ Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)

**POST 07/192** : **ADMINISTRATIVE OFFICER: OPERATING LICENSES (2 POSTS)**

**SALARY CENTRE** : R325 101.per annum. (Level 07)  
: Mopani District (Ref: LDTCS M2/2026)  
: Sekhukhune District (Ref: LDTCS S2/2026) Sekhukhune (Fetakgomo Municipality)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, or Transport Operations, as recognized by South African Qualifications Authority (SAQA). A minimum of two (2) years' experience in the same or related field. Valid driver's license (except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations,

**DUTIES** : Key Performance Areas: Register Taxi Associations and non-members. Arrange operating licenses board meetings. Verify vehicles ownership. Issue permits and operating licenses

**ENQUIRIES** : Ms. Baloyi C Tel No: 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani) / Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune)

**POST 07/193** : **ADMINISTRATION OFFICER: SECURITY SERVICES REF NO: LDTCS H10/2026**

**SALARY** : R325 101.per annum (Level 7)  
**CENTRE** : Head Office (Polokwane)

**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration and Security Management will be an added advantage. A minimum of two (2) years to experience in the same or related field. Valid driver's license (with exception of persons with disabilities) Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills Computer Literacy, PFMA, Organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing.

**DUTIES** : Key Performance Area: To provide administrative and functional support to the functioning of security services. Monitor the performance of security officers in the access controls to the departmental premises, parking and district offices. Ensure compliance with implementing security measures. Ensure the effectiveness of electronic and physical surveillance system. Ensure proper records keeping of the security service limit

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/194** : **ADMINISTRATIVE OFFICER: DISABILITY ASSISTANT (SIGN LANGAUGE) REF NO: LDTCS V2/2026)**

**SALARY** : R325 101.per annum. (Level 07)  
**CENTRE** : Vhembe District (Thohoyandou)

**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA.A qualification in Public Administration will be an added advantage. A minimum of two years' experience in the same or related field. Valid driver's license (except for persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge of working with deaf people, Knowledge of disability services Problem Solving, Interpersonal Skills, Safe driving skills, Time Management, Good Communication Skills, Diversity Management, Computer Literacy, Orientation and Mobility Skills Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations.

**DUTIES** : Key Performance Areas: Provide disability support. Provide administration services. Provide sign languages services for the Department. Support disability awareness campaigns, commemorative days and training initiatives.

**ENQUIRIES** : Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032

**POST 07/195** : **ADMINISTRATIVE OFFICER: DISABILITY ASSISTANT (VISUALY IMPAIRED) REF NO: LDTCS V3/2026**

**SALARY** : R325 101 per annum. (Level 07)  
**CENTRE** : Vhembe District (Thohoyandou)

**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. A qualification in Public Administration will be an added advantage. A minimum of two years' experience in the same or related field. Valid driver's license (except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge of working with deaf people, Knowledge of disability services Problem Solving, Interpersonal Skills, Safe driving skills, Time Management, Good Communication Skills, Diversity Management, Computer Literacy. Orientation And Mobility Skills Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem

- solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations.
- DUTIES** : Key Performance Areas: Provide disability support. Provide administration services. Support disability awareness campaigns, commemorative days and training initiatives.
- ENQUIRIES** : Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032
- POST 07/196** : **STATE ACCOUNTANT: ACQUISITION REF NO: LDTCS H11/2026**
- SALARY** : R325 101 per annum. (Level 07)
- CENTRE** : Head Office (Polokwane)
- REQUIREMENTS** : Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Supply Chain Management/Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
- DUTIES** : Key Performance Areas: Co-ordinate and execute the bidding process. Co-ordinate and compile a list of prospective providers for quotations. Source quotations from database according to the threshold values as determined by National Treasury. Ensure an effective acquisition management service
- ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
- POST 07/197** : **STATE ACCOUNTANT: SUPPLY CHAIN MANAGEMENT REF NO: LDTCS C2/2026**
- SALARY** : R325 101.per annum. (Level 07)
- CENTRE** : Capricorn District (Polokwane)
- REQUIREMENTS** : Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Supply Chain Management/Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
- DUTIES** : Key Performance Areas: Monitor the implementation of the procurement plan. Draft specifications and terms of reference for required goods and services. Registration of suppliers into the Central Supplier Database (CSD). Conduct price analysis
- ENQUIRIES** : Ms. Lepulana MM Tel No: 073 170 6748 / Ms. Maphoto SM 071 946 8565
- POST 07/198** : **STATE ACCOUNTANT: ASSET AND INVENTORY MANAGEMENT (3 POSTS)**
- SALARY** : R325 101.per annum. (Level 07)
- CENTRE** : Mopani (Giyani) (Ref: LDTCS M2/2026) (2 Post)  
Sekhukhune District) (Ref: LDTCS S3/2026) (1 Post)
- REQUIREMENTS** : Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. A minimum of 2 years to experience in the same or related field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis,

		Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Registration of Departmental Assets. Maintenance of Asset register Updating of Inventory lists. Conduct disposal of obsolete and redundant assets.
<b><u>ENQUIRIES</u></b>	:	Ms. Baloyi C Tel No: 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani)/ Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune)
<b><u>POST 07/199</u></b>	:	<b><u>STATE ACCOUNTANT: REVENUE AND DEBT (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R325 101.per.annum. (Level 7)
<b><u>CENTRE</u></b>	:	Mopani (Giyani) And Waterberg District (Modimolle) Mopani (Giyani)(Ref: LDTCS M3/2026) Waterberg District (Modimolle)(Ref: LDTCS W9/2026)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate the creation and recovery of departmental debts. Reconciliation of revenue collected and debts. Monitoring and revenue collection and safekeeping of state funds. Ensure compliance to rules and regulations of revenue policies.
<b><u>ENQUIRIES</u></b>	:	Ms. Baloyi C (Mopani) Tel No: 015 811 7007022, Mr Banyini NG 015 811 7019 / Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)
<b><u>POST 07/200</u></b>	:	<b><u>ADMIN CLERK: HELP DESK SERVICES REF NO: LDTCS H12/2026</u></b>
<b><u>SALARY</u></b>	:	R228 321.per annum. (Level 05)
<b><u>CENTRE</u></b>	:	Head Office (Polokwane) Post targeting Persons with Disabilities
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Administration will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Registration and licensing of vehicles. Issue drivers and learner's licenses. Issue roadworthy certificates Issue special vehicles permits, motor trade numbers and allocate license numbers.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/201</u></b>	:	<b><u>ADMIN CLERK: NATIS CLERK (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R228 321.per annum. (Level 05)
<b><u>CENTRE</u></b>	:	Waterberg District (Ref: Lephallale TS) Sekhukhune District (Ref: LDTCS S4/2026) (Moutse TS) - Post targeting Persons with Disabilities. Waterberg District (Ref: LDTCS W10/2026)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Finance or Licensing will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and

- Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
- DUTIES** : Key Performance Areas: Registration and licensing of vehicles. Issue drivers and learner's licenses. Issue roadworthy certificates. Issue special vehicles permits, motor trade numbers and allocate license numbers.
- ENQUIRIES** : Mr. Mabitsela M Tel No: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune) / Enquiries: Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)
- POST 07/202** : **ADMIN CLERK: CONTRAVENTION AND GENERAL ADMIN (7 POSTS)**
- SALARY CENTRE** : R228 321.per annum. (Level 05)  
: Capricorn District (Ref: LDTCS C3/2026)  
Lebowakgomo TS - Post targeting Persons with Disabilities (1 Post)  
Sekgosesa TS (1 Post)  
Vhembe District (Ref: LDTCS V4/2026)  
Mutale TS - Post targeting Persons with Disabilities (1 Post)  
Waterberg District (Ref: LDTCS W11/2026)  
Mantsole TCC - Post targeting Persons with Disabilities (1 Post)  
Sekhukhune (Ref: LDTCS S5/2026)  
Dilokong Ts (X2 Posts)  
Moutse Ts (1 Post)
- REQUIREMENTS** : Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
- DUTIES** : Key Performance Areas: Render general administration support services. Render financial support services. Render contravention services. Handle transport services.
- ENQUIRIES** : Ms. Lepulana MM Tel No: 073 170 6748 (Capricorn), Ms. Maphoto SM 071 9468565 / Mr. Chabani T: 015 960 3094/ Ms. Masithi NH 015 960 3032(Vhembe)/ Enquiries: Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle) / Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531. (Sekhukhune)
- POST 07/203** : **FINANCIAL CLERK/ CASHIER MOPANI DISTRICT REF NO: LDTC M4/2026 (2 POSTS)**
- SALARY CENTRE** : R228 321 per annum. (Level 05)  
: Mopani District (Ba-Phalaborwa Ts And Giyani Ts - Post targeting Persons with Disabilities)
- REQUIREMENTS** : Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
- DUTIES** : Key Performance Areas: Perform cashier duties i.e. issuing of receipts, safekeeping and banking of state monies. Maintain and update relevant register. Provide a consolidated report. Capture revenue transactions in the financial systems. Prepare payment to Provincial and service provider for cash collection.
- ENQUIRIES** : Ms. Baloyi C (Mopani) Tel No: 015 811 7000/7022, Mr Banyini NG 015 811 7019.
- POST 07/204** : **ACCOUNTING CLERK: ASSET AND INVENTORY REF NO: LDTCS V5/2026)**
- SALARY CENTRE** : R228 321.per annum. (Level 05)  
: Vhembe District (Thohoyandou-District Office)
- REQUIREMENTS** : Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence

(Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge and Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.

**DUTIES**

: Key Performance Areas: Compile and maintain records (e.g. asset records/databases). Check and issue furniture, equipment and accessories to components and individuals. Identify redundant, non-serviceable and obsolete equipment for disposal. Verify asset register.

**ENQUIRIES**

: Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032