

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF EDUCATION**



APPLICATIONS

: Quoting the relevant references `applications should be forwarded to the relevant Center:

Capricorn North: The District Director Capricorn North Education District, Private Bag X9711, Polokwane, 0700. Cnr Blaauwberg & Yster Street Ladanna, Polokwane.

Capricorn South: The District Director Capricorn South Education District, Private Bag X03c, Chueniespoort, 0745. Old Parliament Complex Lebowakgomo.

Sekhukhune South Education District: The District Director, Private Bag X70, Lebowakgomo, 0737. Old Parliament Complex, Lebowakgomo.

Mogalakwena Education District: The District Director, Private Bag X601, Mahwelereng, 0626. 805 Rufus Seakamela Street, Mahwelereng, 0626.

Mopani East: Education District, Private Bag X578, Giyani, 0826. Old Parliament Building, Giyani.

Mopani West: The District Director Mopani West Education District, Private Bag X4032, Tzaneen, 0850. 27 Peace Street, Prosperitas Building, Tzaneen, 0850.

Sekhukhune East: The Acting District Director Sekhukhune East Education District, Private Bag X9041, Burgersfort. 115083 Aloe Street, Stand No 2314, Ext 4 Aloeridge Wes, Burgersfort, 1150.

Sekhukhune South Education District the District Director, Private Bag X70, Lebowakgomo, 0737. Old Parliament Complex Lebowakgomo

Vhembe East: The Acting District Director Vhembe East Education District, Private Bag X2250, Sibasa, 0970. Makwarela, Old Parliament Building.

Vhembe West The District Director Vhembe West Education District Private Bag X2250, Sibasa, 0970. Block D, Old Parliament Building Thohoyandou.

Waterberg: The Acting District Director Waterberg Education District, Private Bag X1040, Modimolle, 051084, Limpopo. Street NTK Building, Modimolle, 0510.

Head Office: The Head of Department, Private Bag X9489, Polokwane, 0700. Street Cnr 113 Biccard & 24 Excelsior Street, Polokwane, 0700, Applications submitted via e-Recruitment system through the link a <https://erecruitment.limpopo.gov.za>

CLOSING DATE

: 06 March 2026: 14 H00 (Applications received after the closing date and faxed copies will not be considered).

NOTE

: Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e. effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>). Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. If an applicant wishes to withdraw an application, it must be done in writing. Under no circumstances will Photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. The contents of the advertised post will also be posted on the following websites www.limpopo.gov.za/ www.edu.gov.za/ www.dpsa.gov.za. The Department

reserves the right not to make any appointment to the posts advertised. The employment decision shall be informed by the Employment Equity Plan of the Department. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

MANAGEMENT ECHELON

POST 06/117

CHIEF DIRECTOR: CONTINUOUS PROFESSIONAL AND TEACHER DEVELOPMENT REF NO: LDOE 01/01/2026

Branch: Curriculum Management & Delivery

SALARY CENTRE REQUIREMENTS

: R1 494 900 per annum, (all-inclusive package)

Head Office (Polokwane)

: An NQF level 7 qualification in Education as recognized by SAQA. A postgraduate qualification in Education/Management and/or experience in skills development will be an added advantage. Minimum of five (5) years' experience at a senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication Knowledge & Skills Ability to work under pressure. Computer Literacy. Proven management skills in education management. Advanced analytical skills and extensive knowledge of the prescripts of the Public Service, Education Policies and Strategies.

DUTIES

: Lead and manage the development and implementation of strategies to utilize a network of educator development institutions to massify quality educator recruitment and development. Manage the induction of newly appointed educators into the world of work. Lead and manage Conduct research to inform targeted educators training and development programmes. Manage continuous professional development of all teachers. Manage and coordinate the continuous professional and teacher development point system. Manage and coordinate the provision of QMS (Quality Management System) in the schooling system.

ENQUIRIES

: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/118

CHIEF DIRECTOR: LEARNER SOCIAL SUPPORT PROGRAMMES REF NO: LDOE 02/01/2026 (X1 POST)

Branch: Curriculum Management & Delivery

SALARY CENTRE REQUIREMENTS

: R1 494 900 per annum, (all-inclusive package)

Head Office (Polokwane)

: An NQF level 7 qualification as recognized by SAQA. A relevant postgraduate qualification and experience in management of special programmes will be an added advantage. Minimum of five (5) years' experience at a senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication Knowledge & Skills Ability to work under pressure. Computer Literacy. Proven management skills in education management. Advanced analytical skills and extensive knowledge of the prescripts of the Public Service, Education Policies and Strategies.

DUTIES

: Ensure the development and implementation of learner social support services, policies, guidelines, strategies and procedure manuals. Oversee the management and provision of in-school sports, arts and culture. Oversee the management and coordination of education psychological and learner guidance services. Oversee the management and coordination of special projects which includes National School Nutrition Programme (NSNP), Scholar transport services and Expanded Public Works Programme (EPWP).Control

	and oversee the management resources (financial, human and physical) in the sub – branch. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/119</u>	<p><u>DIRECTOR: LEARNING AND TEACHING SUPPORT MATERIALS (LTSM) & LIBRARY SERVICES REF NO: LDOE 03/01/2026</u></p> <p>Branch: District Management & Institutional Governance</p>
<u>SALARY CENTRE REQUIREMENTS</u>	<p>R1 266 714 per annum, (all-inclusive package)</p> <p>Head Office (Polokwane)</p> <p>An NQF Level 7 qualification in education/management as recognized by SAQA. Minimum of five (5) years' experience at a middle/senior managerial level. A relevant postgraduate qualification in Library Services or Inventory and related fields and/or experience in managing LTSM will be an added advantage. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Knowledge and Skills In-depth knowledge of the PFMA, Treasury Regulations, Public Service Regulations and SCM processes. Strong communication skills, planning and organizing. Computer literacy skills.</p>
<u>DUTIES</u>	Developing and implementing policies for the effective provision and management of Learning and Teaching Support Materials (LTSM), including textbooks and library materials. Manage the development of library materials and provision, and utilization of school libraries. Monitor and support library services across all levels of the department. Acquisition of textbooks and stationery for schools. Manage LTSM/textbooks inventory, including co-ordination of retention and retrieval by schools. Monitoring and evaluating the delivery of LTSM to schools. Managing the budget, procurement, and contract management for service providers. Providing support and guidance to schools on establishing and managing functional school libraries and resource centers. Promoting reading for providers. Providing skills development among learners. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/120</u>	<p><u>DIRECTOR: ORGANIZATIONAL DEVELOPMENT, HR PLANNING & HR SYSTEMS REF NO: LDOE 04/01/2026</u></p> <p>Branch: Corporate Management</p>
<u>SALARY CENTRE REQUIREMENTS</u>	<p>R1 266 714 per annum, (all-inclusive package)</p> <p>Head Office (Polokwane)</p> <p>An NQF Level 7 qualification in HR Management Services (Human Resource Management / Public Management / or (Administration) / Business Management or (Administration) as recognized by SAQA. A postgraduate degree in HR Management, Planning, or Organizational Development and experience in HR Planning or OD will be an added advantage. Minimum of five (5) years' experience at a middle/senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Knowledge and Skills Knowledge of regulations, policies, procedures and applicable legislative frameworks. Technical knowledge of Work Study techniques methods. Organisational design, processes and techniques. Job Evaluation processes and techniques White paper on transformation. Presentation, Planning and Organizing Communication Skills. Report Writing skills.</p>
<u>DUTIES</u>	Conduct organizational structure/redesign and review. Coordinate Organizational Functionality Assessment (OFA) and review internal systems and processes. Facilitate the alignment of business processes to support

	improvement in organizational efficiency and effectiveness. Coordinate and facilitate the development and implementation of Human Resource Strategy and Plan. Coordinate and facilitate the development and implementation of Employment Equity Plan. Coordinate the administration and control of the establishment for both Employment of Educators Act and Public Service Act staff. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/121</u>	: <u>DIRECTOR: EARLY CHILDHOOD DEVELOPMENT (ECD) SYSTEMS REF NO: LDOE 05/01/2026 (X1 POST)</u> Branch: Curriculum Management & Delivery
<u>SALARY CENTRE REQUIREMENTS</u>	<p>: R1 266 714 per annum, (all-inclusive package)</p> <p>: Head Office (Polokwane)</p> <p>: An NQF Level 7 qualification or equivalent field as recognized by SAQA. A management and research background and experience in the Curriculum Management and Delivery field, particularly policy directives in ECD/GET will be an added advantage. Minimum of five (5) years' experience at a middle/senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Knowledge & Skills Ability to work under pressure. Computer Literacy. Proven management skills in education management. Extensive knowledge of the prescripts of the Public Service, Education Policies and Strategies. Knowledge of the key challenges in ECD and how these can be mediated to improve the quality of learning outcomes in schools and contribute to success in the learner's schooling careers and quality life thereafter. In depth knowledge of National Curriculum frameworks and the implementation in Pre-Grade R and Foundation Phase. Knowledge and ability to work with relevant stakeholders within the sector to facilitate implementation of programmes in ECD and curriculum delivery in general. Ability to ensure that norms and standards contemplated by Section 3 and 8 of National Education policy Act are developed and implemented.</p>
<u>DUTIES</u>	: Provide special interventions and support programmes to Districts, Circuits, Schools and Centres. Ensuring the implementation of curriculum monitoring and support in Pre-Grade R and Foundation Phases. Developing, implementing, and monitoring all relevant strategies to advance foundations of learning. Strengthening intra-inter sectoral collaboration with stakeholders. Managing and monitoring capacity building for practitioners/teachers and provide professional support to districts/ECD centres regarding Curriculum implementation. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/122</u>	: <u>DIRECTOR: POLICY IMPLEMENTATION, MONITORING SUPPORT & EVALUATION (EXAMINATIONS AND ASSESSMENT REF NO: LDOE 06/01/2026 (X1 POST)</u> Branch: Curriculum Management & Delivery
<u>SALARY CENTRE REQUIREMENTS</u>	<p>: R1 266 714 per annum, (all-inclusive package)</p> <p>: Head Office (Polokwane)</p> <p>: A relevant NQF Level 7 qualification as recognized by SAQA. A postgraduate degree in education management will be an added advantage. Minimum of five (5) years' experience at a middle/senior managerial level. Experience in monitoring, evaluation, planning, research, or policy formulation will be an added advantage. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication.</p>

<u>DUTIES</u>	:	Promote examination and assessment integrity, credibility and provide assessment feedback. Monitor examination and assessment policy implementation. Manage, monitor and moderate School Based Assessment (SBA). Manage and ensure compliance with center and learner registration requirements and concessions. Manage continual research projects and provide assessment feedback. Quality assure and verify learning schedules and report cards in GET and FET Phases. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/123</u>	:	DIRECTOR: SEKHUKHUNE SOUTH DISTRICT REF NO: LDOE 07/01/2026 (X1 POST) Branch: District Management & Institutional Governance
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 266 714 per annum, (all-inclusive package) Head Office (Polokwane)
	:	An NQF level 7 qualification as recognized by SAQA. A relevant postgraduate qualification in education/management will be an advantage. Minimum of five (5) years' experience at a middle/senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Knowledge & Skills Public Sector and its regulatory and legislative framework. Education and school management regulatory and legislative framework. Education management principles, methodologies and procedures. The Public Sector management reporting requirements.
<u>DUTIES</u>	:	Manage and coordinate the provision of integrated Basic Education services in the district. Facilitate and coordinate the provision of curriculum management and delivery services, and learner support. Facilitate and coordinate the provision of examination and assessment in all school phases. Facilitate and coordinate the provision of institutional management governance and support services. Manage and facilitate the provision of corporate and financial management services to the District and Circuits. Facilitate effective and efficient interface between the District and Circuits. Ensure that District, Circuits, schools improvement plans and subject improvement plans are linked and coherent to the National and Provincial departmental plans. Ensure stakeholder management and cooperation in the district. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/124</u>	:	DIRECTOR: WATERBERG DISTRICT REF NO: LDOE 08/01/2026 (X1 POST) Branch: District Management & Institutional Governance
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 266 714 per annum, (all-inclusive package) Head Office (Polokwane)
	:	An NQF level 7 qualification as recognized by SAQA. A relevant postgraduate qualification in education/management will be an advantage. Minimum of five (5) years' experience at a middle/senior managerial level. SMS Pre-Entry (Nyukela) Certificate upon appointment. Valid driver's license (except for people with disability). Competencies Strategic Capability and Leadership. People Management and Empowerment. Programme and Project Management. Financial Management. Change Management. Knowledge Management, Service Delivery Innovation. Problem Solving and Analysis. Client Orientation and Customer Focus. Communication. Knowledge & Skills Public Sector and its regulatory and legislative framework. Education and school management regulatory and legislative framework. Education management principles, methodologies and procedures. The Public Sector management reporting requirements.
<u>DUTIES</u>	:	Manage and coordinate the provision of integrated Basic Education services in the district. Facilitate and coordinate the provision of curriculum management and delivery services, and learner support. Facilitate and coordinate the

provision of examination and assessment in all school phases. Facilitate and coordinate the provision of institutional management governance and support services. Manage and facilitate the provision of corporate and financial management services to the District and Circuits. Facilitate effective and efficient interface between the District and Circuits. Ensure that District, Circuits, schools improvement plans and subject improvement plans are linked and coherent to the National and Provincial departmental plans. Ensure stakeholder management and cooperation in the district.schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

OTHER POSTS

POST 06/125 : **DEPUTY DIRECTOR (COST PLANNER) REF NO: LDOE 10/01/2026 (X1 POST)**

Branch: Physical Resources Management

SALARY CENTRE REQUIREMENTS : R896 436 per annum, (all-inclusive package)
: Head Office (Polokwane)
: An NQF level 6 or higher qualification in Quantity Surveying and/or equivalent qualification as recognized by SAQA. A postgraduate qualification of the above-mentioned discipline would be an added advantage. Registered as Professional Quantity Surveyor with SACQSP. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director or equivalent within related field. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge & Skills Knowledge and application of the following prescripts: South African Schools Act of 1996, Regulations and Guidelines, Construction Industry Development Board Act of 2000 and Regulations, National Building Standards Act of 1977 and Regulations, Quantity Surveying Professions Act 2000, PFMA, Treasury Regulations, Treasury Practice Notes and Circulars, Government Immovable Asset Management Act of 2007, Occupational Health and Safety Act of 1993 and Regulations.

DUTIES : Develop planning and cost norms and standards issued in terms of the Provincial Education Facilities Guidelines and National Education norms & standards. Maintain planning and cost norms & standards library. Monitor that Infrastructure projects implemented by Implementing Agents comply with approved planning and cost norms and standards. Update planning and cost norms & standards based on learning generated through post project evaluations and post occupancy evaluations through the provision of quantity surveying inputs. Promote the adoption of technical and quality strategies. Review cost determinations of projects and estimates submitted. Provide inputs from a quantity surveyor perspective to infrastructure policies, procedures, methods and criteria for Capex [capital], Minor capital and maintenance projects. Prepare from a Quantity Surveyor perspective inputs Project Briefing documents. Preparation of quantity surveyor inputs to the preparation of the User Asset Management Plan, the final project list, the budgets and Infrastructure Programme Management Plan. Provide inputs to the procurement strategy from a Quantity Surveyor perspective. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department includes interaction with relevant professional development boards/councils. schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/126 : **DEPUTY DIRECTOR: LEARNING AND TEACHING SUPPORT MATERIALS (LTSM) REF NO: LDOE 13/01/2026**

Branch: Institutional Governance

SALARY CENTRE : R896 436 per annum, (all-inclusive package)
: Head Office (Polokwane)

<u>REQUIREMENT</u>	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge and skills In-depth knowledge of the PFMA, Treasury Regulations, Public Service Regulations, SCM processes and inventory management, Interpersonal and Communication skills, Analytical, Planning, Organizing, Problem-solving, and Computer literacy skills are essential.
<u>DUTIES</u>	:	Manage acquisition of textbooks and stationery for the department. Manage textbooks inventory for the department. Coordinate and manage the distribution of LTSI to districts and schools. Coordinate the management of retention and retrieval of textbooks and LTSI by schools through the districts. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/127</u>	:	<u>DEPUTY DIRECTOR: BUSINESS PROCESS MANAGEMENT REF NO: LDOE 14/01/2026</u> Branch: Business Process Management
<u>SALARY CENTRE REQUIREMENT</u>	:	R896 436 per annum, (all-inclusive package)
	:	Head Office (Polokwane)
	:	A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge and skills Functional computer literacy Document and facilitate the alignment of business processes to support improvement in organizational efficiency and effectiveness. Facilitate and guide the development and review of Standard Operating Procedures (SoPs) Facilitate the implementation and review of productivity enhancement techniques. Facilitate the development and review of the Service Delivery Model for the department. schooling system.
<u>DUTIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/128</u>	:	<u>DEPUTY DIRECTOR: HR PROVISIONING REF NO: LDOE 15/01/2026</u> Branch: HR Administration Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive package)
	:	Head Office (Polokwane)
	:	A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Certificate in PERSAL is compulsory. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge and Skills Extensive knowledge of HR policy frameworks, education legislation and policies and public service legislation and policies pertain to HR Provisioning. Knowledge and experience related to the costing and preparation of inputs for Compensation budgeting processes. Functional computer literacy.
<u>DUTIES</u>	:	Manage provisioning of Employment of Educators Act and Public Service Act staff. Provide support to the Post Provisioning of educator process. Manage the recruitment and selection process. Maintain personnel statistics. Manage transfers and secondments. Provide costing and inputs for Compensation budgeting processes. Co-ordinate, monitor and advise on all HR provisioning related matters (procedural and policy). Ensure compliance, implementation and maintenance of national and provincial policy frameworks in the field of HR schooling system.

<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/129</u>	:	<u>DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: LDOE 16/01/2026</u> Branch: Corporate Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive package) Vhembe West District
	:	A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Certificate in PERSAL will be an added advantage. Valid driver's license (except for people with disability). Competencies Knowledge Management. Problem Solving and analysis, Programme & Project Management. Change Management. Financial Management. Client orientation & Customer focus. Communication. Functional computer literacy. Knowledge & Skills Knowledge and application of the legal frameworks in the Public Service, Job-related skills: Computer skills, Report writing skills, Communication skills and Interpersonal skills.
<u>DUTIES</u>	:	Manage and facilitate provision of corporate services in the district. Manage and facilitate provision of ICT management services. Manage and facilitate provision of Human Resources Management and Development Manage and facilitate provision of Labour Relations. Provide record management and auxiliary services. Coordinate and facilitate provision of security services in the district. Ensure compliance, implementation and maintenance of national and provincial policy frameworks in the field. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/130</u>	:	<u>DEPUTY DIRECTOR: FACILITATION ASSURANCE SERVICES REF NO: LDOE 17/01/2026</u> Branch: Internal Control
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive package) Head Office, Polokwane
	:	A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Valid driver's license (except for people with disability). Competencies Knowledge Management, Problem Solving and analysis, Programme & Project Management, Change Management, Financial Management, Client orientation & Customer focus, Communication, Functional computer literacy. Knowledge & Skills Knowledge and application of the legal frameworks in the Public Service, Job-related skills: Computer skills, Report writing skills, Communication skills and Interpersonal skills.
<u>DUTIES</u>	:	Facilitation of assurance services on internal and external (AGSA) audit. Facilitation of assurance services on audit of management requests and audit action plans. Facilitation of assurance services on Provincial Treasury and other oversight structures. Facilitation of assurance services on controls self-assessment. Facilitation of assurance services on compliance with laws and regulations. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/131</u>	:	<u>DEPUTY DIRECTOR: PLANNING REF NO: LDOE 18/01/2026</u> Branch: Integrated Planning, Research & Reporting
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive package) Head Office, Polokwane
	:	A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Valid driver's license (except for people with disability). Competencies Knowledge Management. Problem Solving and analysis. Programme & Project Management. Change Management. Financial Management. Diversity management. Client orientation & Customer focus. Communication. Knowledge and Skills Ability to use the electronic Quarterly

<p>Performance Reporting System (eQPR). Generic Competencies: Planning and organizing. Knowledge and understanding of: Legislation governing planning and reporting. Analysis and report writing. Research methodology. Functional computer literacy.</p>	
<u>DUTIES</u>	: Develop and maintain strategic planning guidelines. Coordinate and facilitate strategic and operational planning processes. Coordinate and facilitate the development, submission and analysis of departmental Strategic plans, quarterly reports, operational and annual reports and budget vote documents. Update and monitor the implementation of departmental Strategic plans, quarterly reports, operational and annual reports including audit and risk action plans. Monitor and facilitate reporting on departmental programmes and activities against government's Programme of Action and cluster projects and intergovernmental working groups. Analyse organizational performance and provide strategic inputs. Update MTDP reports, prepare Annual Reports, Handover Reports, Mid-Term Assessment Reports, and End-Term Assessment Reports. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/132</u>	: <u>DEPUTY DIRECTOR: REPORTING REF NO: LDOE 19/01/2026</u> Branch: Integrated Planning, Research & Reporting
<u>SALARY CENTRE REQUIREMENTS</u>	: R896 436 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. Valid driver's license (except for people with disability). Competencies Knowledge Management. Problem Solving and analysis. Programme & Project Management. Change Management. Financial Management. Diversity management. Client orientation & Customer focus. Communication. Knowledge and Skills Ability to use the electronic Quarterly Performance Reporting System (eQPR). Planning and Organizing. Knowledge and understanding of legislation governing planning and reporting. Analysis and report writing. Research methodology. Functional computer literacy.
<u>DUTIES</u>	: Manage Departmental Performance Information. Compile quarterly performance reports and Annual reports. Update the quarterly performance reporting system and prepare quarterly performance reports presentations. Review Business Units' monthly and quarterly performance reports and performance evidence against the department's approved annual performance plan and technical indicator descriptions and produce evidence based quarterly performance information reports. Update and upload quarterly performance report on the EQPRS system. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/133</u>	: <u>DEPUTY DIRECTOR: RESEARCH REF NO: LDOE 20/01/2026</u> Branch: Integrated Planning, Research & Reporting
<u>SALARY CENTRE REQUIREMENTS</u>	: R896 436 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF Level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director within related field. A postgraduate qualification at master's level will be an added advantage. valid driver's license (except for people with disability). Competencies Knowledge Management. Problem Solving and analysis. Programme & Project Management. Change Management. Financial Management. Diversity management. Client orientation & Customer focus. Communication.
<u>DUTIES</u>	: Develop and maintain protocols for external and internal research. Plan, facilitate, and integrate research activities in the department. Initiate and develop research projects and their implementation thereof. Compile Research Reports Establish and strengthen research partnerships. Participate in quarterly provincial research forum meetings and annual conferences. Maintain a repository of research products and facilitate the dissemination of

<u>ENQUIRIES</u>	research results. Ability to use the electronic Quarterly Performance Reporting System (EQPR). schooling system. Mr Lukheli TV at 081 535 3675, Mr. Ramaru Tel No: at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/134</u>	<u>DEPUTY DIRECTOR: INFRASTRUCTURE (CIVIL/MECHANICAL) REF NO: LDOE 09/01/2026 (X1 POST)</u> Branch: Physical Resources Management
<u>SALARY CENTRE REQUIREMENTS</u>	R879 342 per annum, (all-inclusive package) Head Office (Polokwane) An NQF level 6 or higher qualification in Engineering and/or equivalent qualification as recognized by SAQA. A postgraduate qualification in the above-mentioned discipline would be an added advantage. Registered as a Professional Engineer with ECSA. Minimum of five (5) years' experience of which three (3) years must be as Assistant Director or equivalent within related field. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge & Skills Knowledge and application of the following prescripts: Construction Industry Development Board Act of 2000 and Regulations, PFMA / Division of Revenue Act / Treasury Regulations / Practice Notes / Instructions / Circulars/Construction Procurement System, Provincial/ Departmental Supply Chain Management Policies, Promotion of Access to Information Act of 2000, Promotion of Administrative Justice Act of 2000, Expanded Public Works Programme, Broad Based Black Empowerment Act of 2003, Preferential Procurement Act of 2000 and Regulations, Engineering Profession Act of 2000, National Building Standards Act of 1977 and Regulations, Government Immovable Asset Management Act of 2007, Occupational Health and Safety Act and Regulations of 1993, Project and Construction Management Professions Act of 2000, South African Schools Act of 1996, Regulations and Guidelines, National Environmental Management Act of 1998, ISO standards and all different types and forms of construction contracts.
<u>DUTIES</u>	Manage and coordinate all aspects of facility projects and facility maintenance. Be responsible for project and maintenance planning, implementation monitoring, reporting and evaluation in line with project management methodology. Prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating the plan. Monitor the implementation of Programmes and Projects by the Implementing Agents (IA) and the adherence to the Service Delivery Agreements. Manage project implementation of projects that are not allocated to an Implementing Agent (IA). Review and sign-off on the Infrastructure Programme Implementation Plan (IPIP) as prepared by the Implementing Agent (IA). Assess departmental projects that qualify for departmental funding assessed. Review infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Manage the preparation of the project by closing out reports. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils etc. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/135</u>	<u>ELECTRICAL ENGINEER GRADE A REF NO: LDOE 12/01/2026 (X1 POST)</u> Branch: Physical Resources Management
<u>SALARY CENTRE REQUIREMENTS</u>	R879 342 per annum, (all-inclusive package) Head Office (Polokwane) (NQF level 6) or higher qualification in Engineering and/or equivalent qualification as recognized by SAQA. A post-graduate qualification of the above-mentioned discipline would be an added advantage. Registered as Professional Engineer with ECSA. Minimum of 3 years' experience in the field. Valid driver's license (except for people with disability). Competencies People

	Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge & Skills PFMA/Treasury Regulations/Practice Notes/ Instructions/Circulars. Provincial/Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. South African Schools Act of 1996, Regulations and Guidelines.
<u>DUTIES</u>	Provide inputs to technical and functional norms and standards from an engineering perspective to be issued in terms of the Provincial Education Facilities Guidelines and National Education norms & standards. Monitor that infrastructure projects implemented by Implementing Agent(s) comply with approved engineering functional and technical norms and standards and that the planning and design are according to sound engineering principles and code of practice. Prepare reports stating the advisability, desirability, impact and legality of proposals for innovative service delivery mechanisms. Compile briefing documentation and specifications from an engineering perspective. Investigate electrical engineering installations and equipment, undertake design work and implement corrective measures, where necessary. Provide electrical engineering inputs to implement projects successfully. Provide electrical engineering professional and technical advice in the form of verbal and written advice, reports, calculations, specifications and drawings. Provide inputs to infrastructure assessments from an electrical engineering perspective. Provide engineering inputs to maintenance projects from an electrical engineering perspective. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department includes interaction with relevant professional development boards/councils. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/136</u>	<u>TOWN AND REGIONAL PLANNER REF NO: LDOE 11/01/2026 (X1 POST)</u> Branch: Physical Resources Management
<u>SALARY CENTRE REQUIREMENTS</u>	R761 157 per annum, (all-inclusive package) Head Office (Polokwane) An NQF level 6 or higher qualification in Urban and Regional Planning and/or equivalent qualification as recognized by SAQA. A relevant post-graduate qualification will be an added advantage Registered as Professional Town and Regional Planner with SACPLAN. Minimum of three (3) years' experience in Town or Regional planning. Valid driver's license (except for people with disability). Competencies People Management and Empowerment, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Client orientation & Customer focus, Problem Solving & Analysis, Communication. Knowledge & Skills Knowledge and application of the following prescripts :South African Schools Act of 1996, Regulations and Proclamations, Guidelines issued by DBE in terms of functional and technical Norms and Standards, Construction Industry Development Board Act of 2000 and Regulations, Spatial planning systems and norms of Government, National Building Standards Act of 1977 and Regulations, Town and Regional Planner Act of 1994, PFMA, Treasury Regulations, Treasury Practice Notes and Circulars, Government Immovable Asset Management Act of 2007, Occupational Health and Safety Act of 1993 and Regulations, National Environmental Management Act of 1998 and Relevant Provincial Land Administration Legislation.
<u>DUTIES</u>	Assist in aligning town planning infrastructure modelling to the Departmental Service Plan Assist in preparing inputs to the Directorate Infrastructure Delivery Management in terms of the implementation of Project Briefs and related requests on town planning specific information. Assist in preparing inputs to the Directorate Infrastructure Delivery Management for the procurement strategy and the Infrastructure Programme Management Plan (IPMP). Assist in preparing inputs to Directorate Infrastructure Delivery Management for the Medium, Annual and Adjustment Budgets. Develop a ranking list/criteria starting with the neediest as part of the process to eliminate backlogs aligned to the spatial plan for infrastructure delivery aligned to Integrated Development

Plans (IDPs) of Local Government. Determine town planning service level infrastructure standards, spatial norms, service level norms and undertake comprehensive spatial planning for education infrastructure planning. Validate land suitability and where Public Works do not fulfill its obligations as Custodian, validate the availability of land. Review the utilization of Schools, undertake cost benefit analysis, and plan for land/leases/accommodation schedules as inputs towards the drafting of the User Asset Management Plan (U-AMP). Development, interpretation and customize the functional and technical norms and standards schooling system.

<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/137</u>	:	<u>SENIOR LEGAL ADMINISTRATION OFFICER REF NO: LDOE 21/01/2026 (X1 POST)</u> Branch: Legal Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R586 956 per annum
	:	Head Office, Polokwane
	:	A relevant NQF Level 7 qualification in Law as recognized by SAQA. Five (5) years' experience of which three (3) years must be as Assistant Director or equivalent within related field. A relevant postgraduate qualification will be an added advantage. Valid driver's license (except for people with disability). Competencies Knowledge Management. Problem Solving and analysis. Programme & Project Management. Change Management. Financial Management. Diversity management. Client orientation & Customer focus. Communication. Knowledge & Skills Knowledge of legislation, policies and procedures. Knowledge of Civil Procedure - High court and magistrate court rules. Knowledge of Contracts. Good verbal and communication skills. Functional computer literacy.
<u>DUTIES</u>	:	Conducting research on applicable policy, legislation and legal principles with legal opinions and formulating questions to be answered on legal opinions. Studying and citing relevant cases on aspects related to legal opinions. Providing recommendations and conclusions within permissible legal prescripts. Ascertaining whether legislation is in accordance with principle of drafting and interpretation of statute. Ascertaining that the intentions of the department and its entities are reflected in proposed or amended bills. Consulting with relevant line functions. Providing evidence regarding possible settlement and negotiating settlements with opponents. Preparing instructions for State Attorneys and making recommendations for appointment of suitable Advocates where necessary. Monitoring court cases from inception to finalization. Exploring alternative dispute resolution options for each court case. Ensuring that briefings are prepared and court orders are implemented effectively. Drafting, verifying, certifying and ensuring compliance with contracts. Conducting research on applicable policy, legislation or regulations to be followed. Liaising with all stakeholders involved in the contract and negotiating on final control measures. Compilation and submission of monthly and quarterly reports.schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/138</u>	:	<u>ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: LDOE 134/01/2026 (X1 POST)</u> Branch: Finance
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum, (all-inclusive package)
	:	Capricorn South
	:	A relevant NQF level 6 qualification as recognized by SAQA. Qualification/s in Supply Chain Management/ Assets Management and Financial Management will be an added advantage Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead

<p>and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.</p>	
<u>DUTIES</u>	: Ensure effective and compliant supply chain management processes in line with PFMA and other regulations. Implement and monitor supply chain policies and procedures. Manage procurement, contract management, asset management, and inventory control functions. Ensure proper record-keeping and reporting as required by the PFMA. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/139</u>	: <u>ASSISTANT DIRECTOR: FINANCIAL MANAGEMENT & ACCOUNTING SERVICES (X3 POSTS)</u> Branch: Finance
<u>SALARY CENTRE</u>	: R468 459 per annum, (all-inclusive package) Sekhukhune East Ref No: LDOE 135/01/2026 Capricorn South Ref No: LDoE 136/01/202 Sekhukhune South Ref No: LDoE 137/01/2026
<u>REQUIREMENTS</u>	: A relevant NQF level 6 qualification as recognized by SAQA. Qualification/s in Financial Management / Financial Accounting/ Accounting / Commerce / Cost Management & Accounting / Auditing will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Ensure compliance with the Public Finance Management Act (PFMA), Treasury Regulations, and related financial policies and procedures. Implement financial administration and accounting policies and processes. Manage financial information and accounting services. Verify documents and process documents. Manage financial deductions schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/140</u>	: <u>ASSISTANT DIRECTOR: FINANCIAL MANAGEMENT & REPORTING SERVICES REF NO: LDOE 138/01/2026 (X1 POST)</u> Branch: Finance
<u>SALARY CENTRE</u>	: R468 459 per annum, (all-inclusive package)
<u>REQUIREMENTS</u>	: Mopani West A relevant NQF level 6 qualification as recognised by SAQA. Qualification/s in Financial Management / Financial Accounting/ Accounting / Commerce / Cost Management & Accounting / Auditing will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organisational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

<u>DUTIES</u>	:	Coordinate financial planning and budgeting processes. Provide medium-long-term financial planning in line with MTEF processes. Compile budget estimates focuses and project planning. Monitor and reports on expenditure trends. Coordinate and provide input for financial reporting. Monthly reconciliation of Bank accounts, ledger accounts, revenue for the compilation of certificate. Attend and answer audit queries and ensure submission of information on request. Assist in analyzing and interpreting monthly management reports schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/141</u>	:	<u>ASSISTANT DIRECTOR: EDUCATION MANAGEMENT INFORMATION SYSTEM (EMIS) (X5 POSTS)</u> Branch: Institutional Management, Governance & Support
<u>SALARY CENTRE</u>	:	R468 459 per annum, (all-inclusive package) Capricorn South Ref No: LDoE 139/01/2026 Mopani West Ref No: LDoE 140/01/2026 Sekhukhune South Ref No: LDoE 141/01/2026 Vhembe East Ref No: LDoE 142/01/2026 Vhembe West Ref No: LDoE 143/01/2026
<u>REQUIREMENTS</u>	:	A relevant NQF Level 6 or higher qualification in Information Management / Information Systems/ Computer Science/ Data Management/ Statistics as recognised by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Coordinate and facilitate the Education Management Information System services. Coordinate the provision of data to management for decision – making. Ensuring the accuracy of data in SA-SAMS (South African School Administration and Management System). Acting as an information node for schools on education law, policy, and administration. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/142</u>	:	<u>ASSISTANT DIRECTOR: NATIONAL SCHOOL NUTRITION PROGRAMMES (NSNP) (X7 POSTS)</u> Branch: Learner Social Support Programmes: Special Projects
<u>SALARY CENTRE</u>	:	R468 459 per annum, (all-inclusive package) Capricorn South Ref No: LDoE 144/01/2026 Sekhukhune East Ref No: LDoE 145/01/2026 Sekhukhune South Ref No: LDoE 146/01/2026 Waterberg Ref No: LDoE 147/01/2026 Mopani East Ref No: LDoE 148/01/2026 Mopani West Ref No: LDoE 149/01/2026 Mogalakwena Ref No: LDoE150/01/2026
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team

management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

DUTIES : Coordinate and facilitate the provision of NSNP. Coordinate and facilitate the provision of scholar transport. Coordinate and facilitate the provision of Expanded Public Works Programmes schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/143 : **ASSISTANT DIRECTOR: LEARNING & TEACHING SUPPORT MATERIAL (LTSM) & LIBRARY SERVICES (X6 POSTS)**

Branch: Institutional Management, Governance & Support
Division: Learning & Teaching Support Materials

SALARY CENTRE : R468 459 per annum, (all-inclusive package)
Capricorn South Ref No: LDoE 151/01/2026
Mopani West Ref No: LDoE 152/01/2026
Sekhukhune South Ref No: LDoE 153/01/2026
Vhembe East Ref No: LDoE 154/01/2026
Mogalakwena Ref No: LDoE 155/01/2026
Head Office, Polokwane Ref No: LDoE 156/01/2026

REQUIREMENT : A relevant NQF level 6 qualification as recognized by SAQA. Minimum of Five (5) years' experience of which three (3) years must be at low management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability) Knowledge and skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

DUTIES : Manage and quality assure requisitions of LTSM from schools. Manage the capturing of requisitions for LTSM from schools. Coordinate the retrieval and retention of LTSM by schools. Coordinate and monitor the delivery and inventory processes of textbooks and learning materials. Coordinate and facilitate the provision of education library services Manage financial accounting processes to ensure strict compliance with relevant financial prescripts, including the Public Finance Management Act (PFMA) and National Treasury Regulations. schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru Tel No: at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/144 : **ASSISTANT DIRECTOR: EXAMINATION AND ASSESSMENT (X11 POSTS)**

Branch: District Examination and Assessment

SALARY CENTRE : R468 459 per annum, (all-inclusive package)
Capricorn South Ref No: LDoE 157/01/2026
Mopani East Ref No: LDoE 158/01/2026
Sekhukhune East: Ref No: LDoE 159/01/2026
Sekhukhune South Ref No: LDoE 160/01/2026
Vhembe East Ref No: LDoE 161/01/2026
Vhembe West Ref No: LDoE 162/01/2026
Waterberg Ref No: LDoE 163/01/2026
Mopani West Ref No: LDoE 164/01/2026
Capricorn North Ref No: LDoE 165/01/2026
Mogalakwena Ref No: LDoE 166/01/2026
Head Office Ref No: LDoE 167/01/2026

REQUIREMENTS : A relevant NQF level 6 qualification as recognised by SAQA. Minimum of Five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and skills Knowledge and

<p>understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.</p>	
<u>DUTIES</u>	Coordinate and facilitate provision of examinations and assessment services for GETC and FETC. Coordinate and facilitate provision of examinations information and certification services for FETC. Coordinate the provision of examination administration support services. Coordinate the implementation of assessment policies and services. Coordinate and facilitate provision of Annual National Assessments (ANA). schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/145</u>	<p><u>ASSISTANT DIRECTOR HUMAN RESOURCE DEVELOPMENT (HRD) AND PERFORMANCE MANAGEMENT SYSTEM (PMS) (X3 POSTS)</u></p> <p>Branch: Corporate Management</p>
<u>SALARY CENTRE</u>	R468 459 per annum, (all-inclusive package) Mopani East Ref No: LDOE 168/01/2026 Mogalakwena Ref No: LDOE 169/01/2026 Sekhukhune East Ref No: LDoE 170/01/2026
<u>REQUIREMENTS</u>	A relevant NQF level 6 qualification as recognized by SAQA. Qualification/s in Human Resources Management/ Development will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organisational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	Coordinate and monitor the provision of implementation of Performance Management System (PMS). Manage the performance assessment and payment of incentives. Coordinate and facilitate the implementation of Skills Development. Coordinate and facilitate provision of training development processes and programmers. Coordinate the provision of learnership and internship programmers. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/146</u>	<p><u>ASSISTANT DIRECTOR: LABOUR RELATIONS & WELLNESS SERVICES (X2 POSTS)</u></p> <p>Branch: Corporate Management</p>
<u>SALARY CENTRE</u>	R468 459 per annum, (all-inclusive package) Mopani West Ref No: LDOE 171/01/2026 Vhembe East Ref No: LDOE 172/01/2026
<u>REQUIREMENTS</u>	A relevant NQF level 6 qualification as recognized by SAQA. Qualifications in EAP/ Labour Relations will be added as an advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams

	effectively. Functional Computer Literacy. Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	Conduct investigations on grievances and disputes. Compile investigation reports and make recommendations to the Deputy Director for further processing. Represent the employer during grievance hearings. Facilitate grievance resolution during grievance meetings. Conduct training on grievances and disputes. Responsible for developing and implement EAP programmes. Manage all resources of the section (physical, human and financial). Develop partnership and network with stakeholders. Manage and analyse data and other wellness information for reporting purposes and produce reports thereof. Co-ordinates events related to EAP in line with the departmental strategic objectives. schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/147</u>	<u>ASSISTANT DIRECTOR: HUMAN RESOURCES, PROVISIONING REF NO: LDOE 173/01/2026 (X1 POST)</u> Branch: District Corporate Management
<u>SALARY CENTRE REQUIREMENTS</u>	R468 459 per annum, (all-inclusive package) Sekhukhune South A relevant NQF level 6 qualification as recognised by SAQA. Qualifications in Human Resource Management or Public Administration/ Public Management will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Results/Certificate/Proof for introductory PERSAL is compulsory. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organisational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	Manage provisioning of Employment of Educators Act and Public Service Act staff. Coordinate and manage recruitment of staff. Facilitate the maintenance of statistical information. Supervise the transfers of Public Service and Employment of Educators' Acts staff. Supervise the secondment of Public Service and Employment of Educators' Acts staff. Ensure the successful implementation of the Departmental/Public Service policies on matters related to HRM to ensure compliance to prescripts/legislation. Inform, guide and advice line managers or employees on HR policies, legislative frameworks and directives. Approve/Authorize transactions on PERSAL according to delegations schooling system.
<u>ENQUIRIES</u>	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/148</u>	<u>ASSISTANT DIRECTOR: SCHOLAR TRANSPORT REF NO: LDOE 174/01/2026 (X1 POST)</u> Branch: Special Projects Sub – Directorate: Scholar Transport
<u>SALARY CENTRE REQUIREMENTS</u>	R468 459 per annum, (all-inclusive package) Head Office, Polokwane A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies,

regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

DUTIES : Manage and coordinate scholar transport Coordinate the implementation and review of scholar transport policy in line with policy. Coordinate and manage the budgetary process for scholar transport. Monitor and support Districts, Circuits and Schools to comply with policy on scholar transport. schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/149 : **ASSISTANT DIRECTOR: BUSINESS PROCESS MANAGEMENT REF NO: LDOE 175/01/2026**
Branch: OD, HRP & HR Systems
Sub – Directorate: Business Process Management

SALARY CENTRE REQUIREMENTS : R468 459 per annum, (all-inclusive package)
: Head Office, Polokwane
: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

DUTIES : Analyzing and improving business processes. Developing Standard Operating Procedures (SOPs). Implementing quality management strategies. Coordinate the implementation of productivity enhancement techniques. Developing service delivery models. schooling system.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

POST 06/150 : **ASSISTANT DIRECTOR: ORGANIZATIONAL DESIGN AND JOB EVALUATION REF NO: LDOE 176/01/2026 (X2 POSTS)**
Branch: OD, HRP & HR Systems
Sub – Directorate: Organizational Design and Job Evaluation

SALARY CENTRE REQUIREMENTS : R468 459 per annum, (all-inclusive package)
: Head Office, Polokwane
: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

DUTIES : Design and maintain the organizational structures and facilitate their reviews. Facilitate and coordinate the development and redesign of job

	descriptions/profile. Facilitate job analysis and job evaluation. Coordinate workload analysis and determine Post Provisioning Norms. Coordinate the alignment of office accommodation with the organizational structure. Coordinate Organizational Functionality Assessments (OFA) schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/151</u>	: <u>ASSISTANT DIRECTOR: SCHOLAR TRANSPORT REF NO: LDOE 177/01/2026</u> Branch: OD, HRP & HR Systems Sub – Directorate: Human Resource Planning
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Coordinate and monitor the implementation of workforce plans (HR and EE Plans). Facilitate HR forecasting in line with organizational strategy. Develop and maintain HR data bank for analysis, standard and ad-hoc statistical reports. Render workforce planning advisory and support services. Conduct research and provide recommendations to inform organizational capacity requirements. Liaise with various internal and external stakeholders. Meet the reporting requirements in respect of workforce planning. Prepare reports, minutes, agenda items and documentation for meetings. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/152</u>	: <u>ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT, CONDITIONS OF SERVICE REF NO: LDOE 178/01/2026 (X1 POST)</u> Branch: Human Resource Administration Sub - Directorate: Conditions of Service
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognized by SAQA. Qualifications in Human Resource Management or Public Administration/ Public Management will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Results/Certificate/Proof for introductory PERSAL is compulsory. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy. Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Coordinate and facilitate the conditions of service for Employment of Educators Act and Public Service Act staff. Supervise and management of leave of absence (annual/Vacation, sick, special, PILIR, etc.). Supervise and manage

	termination of service. Supervise and manage allowances in line with national policies and directives. Provide guidance and advice to line managers or employees on HR policies and directives. Authorize /Approve transactions on PERSAL according to departmental delegations. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/153</u>	: <u>ASSISTANT DIRECTOR: CONDUCT MANAGEMENT REF NO: LDOE 179/01/2026 (X1 POST)</u> Branch: Labour Relations Sub - Directorate: Conduct Management
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Coordinate and facilitate sound conduct management in compliance with disciplinary codes and procedures. Facilitate the implementation of misconduct and disciplinary processes in the province. Coordinate and facilitate the convening of disciplinary hearings. Provide expert advice on disciplinary and misconduct matters. Establish, build and maintain partnerships and constantly liaise with internal and external stakeholders on labour related matters on recognized Labour unions. Provide guidance with all regulatory requirements. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/154</u>	: <u>ASSISTANT DIRECTOR: KNOWLEDGE MANAGEMENT REF NO: LDOE 180/01/2026 (X1 POST)</u> Branch: Knowledge Management and Information Sub - Directorate: Information Management
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Coordinate the development, review, and implementation Knowledge Management strategies, frameworks, and policies. Coordinate the establishment and maintenance of knowledge databases, repositories, and information systems (Knowledge Management Portal) to store and enhance sharing. Facilitate Knowledge Management Maturity Assessments and audits to identify gaps in knowledge capture and dissemination. Coordinate with internal and external stakeholders to promote knowledge sharing, communities

	of practice, and user needs assessments. Monitor, evaluate, and produce quarterly reports on Knowledge Management performance and compliance for management or governing bodies. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/155</u>	: <u>ASSISTANT DIRECTOR: HUMAN RESOURCE RECORDS REF NO: LDOE 181/01/2026 (X1 POST)</u> Branch: Records Management Sub - Directorate: HR Records
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognised by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Coordinate and facilitate the creation of records. Coordinate and facilitate the maintenance of records. Coordinate and facilitate the usage and disposal of records. Provide registry services. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/156</u>	: <u>ASSISTANT DIRECTOR: GENDER EQUALITY AND SPECIAL PROJECTS REF NO: LDOE 182/01/2026 (X1 POST)</u> Branch: Service Delivery and Organizational Transformation Sub - Directorate: Organizational Transformation & Special Programmes
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	: A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disabilities) Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Develop and implement policies, strategies, and guidelines to promote the empowerment of women, youth, and people with disabilities. Coordinate and implement Gender Equality and Women Empowerment programs. Drive disability and youth mainstreaming initiatives Monitor the implementation of gender, disability, and youth issues within the organization Liaise with internal and external stakeholders to improve integration of projects focusing on Gender, Disability, and Youth (GDY) Oversee and execute specific, time-bound projects or campaigns, such as environmental awareness, green car campaigns, or women in specific sectors. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

<u>POST 06/157</u>	:	<u>ASSISTANT DIRECTOR REF NO: LDOE 183/01/2026</u> Branch: Security and facilities Management Services Sub – Directorate: Vetting, Physical and Information Security
<u>SALARY CENTRE</u>	:	R468 459 per annum, (all-inclusive package) Head Office, Polokwane Information Security (X1 Post) Projects (X1 Post)
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy. Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Monitor communication and information security. Monitor document security. Coordinate information security awareness. Coordinate the implementation of information technology policies. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/158</u>	:	<u>ASSISTANT DIRECTOR: FACILITIES MANAGEMENT REF NO: LDOE 184/01/2026 (X1 POST)</u> Branch: Security and facilities Management Services Sub – Directorate: Facilities Management
<u>SALARY CENTRE</u>	:	R468 459 per annum, (all-inclusive package)
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Manage maintenance services. Coordinate and manage cleaning services in the department. Oversee daily facility operations, including building maintenance, cleaning services, and space management. Facilitate the utilization of facilities and to do accommodation planning for staff. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/159</u>	:	<u>ASSISTANT DIRECTOR RESEARCH REF NO: LDOE 185/01/2026 (X1 POST)</u> Branch Research and Policy Coordination
<u>SALARY CENTRE</u>	:	R468 459 per annum, (all-inclusive package)
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and

		understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Plan, facilitate and integrate research activities in the department Develop research questions. Collect research data Manage implementation of research project schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/160</u>	:	<u>ASSISTANT DIRECTOR EMPLOYEE ASSISTANCE PROGRAMMES REF NO: LDOE 186/01/2026 (X1 POST)</u> Branch: Wellness Programmes Sub – Directorate: Employee Assistance Programmes
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum, (all-inclusive package)
	:	Head Office, Polokwane
	:	A relevant NQF Level 6 of higher qualification in Social Work or Psychology as recognized by SAQA. Registration with the South African Council for Social Service Professions (SACSSP) as a Social Worker or the Health Professions Council of South Africa (HPCSA) as a Psychologist. Minimum of five (5) years' experience in Employee Health & Wellness, of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Coordinate the provision of employee assistance programme, health and productivity management. Facilitate the offering of professional guidance to deal with work stress and pressure. Facilitate the offering of support and counselling to employees on various work-related matters. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/161</u>	:	<u>ASSISTANT DIRECTOR: SYSTEMS CONTROL REF NO: LDOE 187/01/2026 (X1 POST)</u> Branch: Finance Administration & Accounting Sub – Directorate: Systems Control
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum, (all-inclusive package)
	:	Head Office, Polokwane
	:	A relevant NQF level 6 qualification as recognized by SAQA. Qualification/s in Cost & Management Accounting/Financial Accounting will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	:	Provide support for LOGIS users. Manage training for LOGIS/BAS users Manage internal systems Audit schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.

<u>POST 06/162</u>	: <u>ASSISTANT DIRECTOR: SALARIES & WAGES REF NO: LDOE 188/01/2026 (X2 POSTS)</u> Branch: Directorate: Salaries & Wages
<u>SALARY CENTRE REQUIREMENTS</u>	: <p>R468 459 per annum, (all-inclusive package) Head Office, Polokwane</p>
	: <p>A relevant NQF level 6 qualification as recognized by SAQA. Qualifications in Cost & Management Accounting/Financial Accounting will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.</p>
<u>DUTIES</u>	: <p>Supervise and perform salary administration support services: Allocation of salary advice, Monitor processing of salary advice, Monitor capturing of salaries, bonuses, salary adjustments and deductions, Authorise all salary related payments. Supervise the filing of all documents. Administer effective salary administration services: Compile a risk management profile for the section, develop salary administration control system, Report findings of the internal audit unit and recommend remedial actions. Monitor clearance of salary accounts. Ensure all salary related suspense accounts are cleared and reconciled on monthly basis, ensure all PERSAL exceptions are cleared on monthly basis before BAS system closure and that PERSAL & BAS expenditure is reconciled and submitted, ensure that all overpayments are reversed and recovered. Monitor rendering of general administration support services. Draw and analyze PERSAL management reports, Monitor and report on salary related processes, Compile monthly, quarterly and annual reports. Supervise the allocated resources: Maintain high standards by ensuring that the team / section produces excellent work in terms of quality / quantity and timeliness, Resolve problems of motivation and control with minimum guidance from manager Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities, Ensure timeously development of job description and implementation of Work Plans and Personal Development Plans (PDP's) for all employees in the sub-directorate, Manage daily employee performance and ensure timely Performance Assessments of all subordinates. schooling system. schooling system.</p>
<u>ENQUIRIES</u>	: <p>Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.</p>
<u>POST 06/163</u>	: <u>ASSISTANT DIRECTOR: EXPENDITURE REF NO: LDOE 189/01/2026 (X1 POST)</u> Branch: Expenditure Management
<u>SALARY CENTRE REQUIREMENTS</u>	: <p>R468 459 per annum, (all-inclusive package) Head Office, Polokwane</p>
	: <p>A relevant NQF level 6 qualification as recognized by SAQA. Qualification/s in Internal Auditing/Cost & Management Accounting/ Financial Accounting/Financial Management/Taxation/B. Com in Finance or Accounting will be an added advantage. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions, PFMA, Treasury Regulations etc. Knowledge of BAS and LOGIS, Financial Administration and SCOA. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams</p>

	<p>effectively. Functional Computer Literacy. Competencies: Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.</p>
<u>DUTIES</u>	<p>: Provide assistance in the coordination and the revision of policies, internal controls, and improved processes. Review efficiency and effectiveness of internal controls at Head office and at the district offices to improve the integrity of financial information. Monitor compliance with financial prescripts (Head office and district offices). Settle all payments due to creditors within 30 days from receipt of valid invoice in the case of civil claims, from the date of court judgment. Prepare a creditors reconciliation. Check adjustment for misallocation identified on the financial system. Check documentation for sundry and order payments. Provide support and guidance to clients. Assist in the preparation of the disbursement run for submission to Treasury for the release of the payments captured. Prepare credit transfers for the transactions above a million. Analyse and investigate long outstanding invoices and do follow-up. Provide inputs on the preparation of the financial statements. Provide creditor's month-end reports (30 days reports, payables, accruals, fruitless and wasteful expenditure). Maintain and safeguarding of batch payments. Validate that all invoices are stamped paid. Help in the preparation of monthly and quarterly reports for submission to Provincial Treasury. Manage performance and development of subordinates. Schooling system.</p>
<u>ENQUIRIES</u>	<p>: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.</p>
<u>POST 06/164</u>	<p>: <u>ASSISTANT DIRECTOR: SYSTEM AUDIT REF NO: LDOE 190/01/2026 (X1 POST)</u> Branch: Internal Control & Compliance Sub – Directorate: System Audit</p>
<u>SALARY CENTRE REQUIREMENTS</u>	<p>: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.</p>
<u>DUTIES</u>	<p>: Coordinate and facilitate control over departmental systems. Coordinate and facilitate IT audit for AGSA and Internal audits. Coordinate Audit action plans. Coordinate and facilitate controls over authorization of system transactions/activities. Coordinate and support the department on compliance of legislative frameworks. schooling system.</p>
<u>ENQUIRIES</u>	<p>: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.</p>
<u>POST 06/165</u>	<p>: <u>ASSISTANT DIRECTOR: FACILITATION OF ASSURANCE SERVICES REF NO: LDOE 191/01/2026 (X1 POST)</u> Branch: Internal Control & Compliance Sub – Directorate: Facilitation of Assurance</p>
<u>SALARY CENTRE REQUIREMENTS</u>	<p>: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Knowledge and Skills Knowledge and</p>

understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.

<u>DUTIES</u>	: Facilitate and monitor the provision of facilitation services for both internal and external audits, Provincial Treasury and any other oversight bodies. Facilitate and monitor the provision of facilitation services of audits of management requests. Facilitate and monitor the provision of facilitation services for Control Self -Assessment (CSA). Facilitate and monitor the provision of facilitation services of the Audit Action Plans. Coordinate compliance with laws and regulations on audits. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/166</u>	: <u>ASSISTANT DIRECTOR: GOVERNANCE REF NO: LDOE 192/01/2026 (X1 POST)</u> Branch: Internal Control & Compliance Sub – Directorate: Governance
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disabilities) Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively.
<u>DUTIES</u>	: Facilitate and monitor the provision of integrated internal control systems. Monitor the implementation of delegation on payments procedure manuals, etc. Manage departmental loss control system. schooling system.
<u>ENQUIRIES</u>	: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/167</u>	: <u>ASSISTANT DIRECTOR: FLEET MANAGEMENT SERVICES REF NO: LDOE 193/01/2026 (X1 POST)</u> Branch: Fleet and Assets Management Services Sub – Directorate: Fleet Management Services
<u>SALARY CENTRE REQUIREMENTS</u>	: R468 459 per annum, (all-inclusive package) : Head Office, Polokwane : A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability) Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively. Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy.

<u>DUTIES</u>	:	Facilitate the management of government fleet. Facilitate the management of subsidized vehicles. schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/168</u>	:	<u>ASSISTANT DIRECTOR: ASSETS MANAGEMENT SERVICES REF NO: LDOE 194/01/2026 (X2 POSTS)</u> Branch: Fleet and Assets Management Services Sub – Directorate: Assets Management Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively. Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies regulations, frameworks and Instructions. Human and Financial Management skills Excellent communication and interpersonal skills. Analytical, planning, and organizational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy.
<u>DUTIES</u>	:	Facilitate and monitor the implementation of moveable asset management strategy and maintenance plan. Facilitate and monitor physical verification of assets. Facilitate and monitor the assets register. Monitor the disposal of assets. Schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.
<u>POST 06/169</u>	:	<u>ASSISTANT DIRECTOR: INTEGRITY MANAGEMENT REF NO: LDOE 195/01/2026 (X1 POST)</u> Branch: Risk and Integrity Management Sub – Directorate: Integrity Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum, (all-inclusive package) Head Office, Polokwane
	:	A relevant NQF level 6 qualification as recognized by SAQA. Minimum of five (5) years' experience of which three (3) years must be at lower management or supervisory level of 7/8 within the related field. Valid vehicle driver's license (except for people with disability). Competencies Leadership and team management abilities. Excellent communication and interpersonal skills, with the ability to collaborate across departments. High attention to detail and organizational skills. Problem-solving and decision-making aptitude. Ability to manage multiple projects and deadlines effectively. Knowledge and Skills Knowledge and understanding of the Public Service legislative environment, policies, regulations, frameworks and Instructions. Human and Financial management skills. Excellent communication and interpersonal skills. Analytical, planning, and organisational skills. Presentation skills. Ability to lead and manage teams effectively. Functional Computer Literacy. Monitor the implementation of anti – corruption strategies and programmes.
<u>DUTIES</u>	:	Facilitate the provision of a link between the department and external security agencies. Monitor the financial and gift disclosures of departmental staff, Monitor the implementation of the Remunerative Work Outside the Public Service (RWOPS). Schooling system.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Matupi MJ at 081 530 8921.