

ANNEXURE B

GOVERNMENT COMMUNICATION AND INFORMATION SYSTEM (GCIS)

The GCIS is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa of 1996, the Employment Equity (EE) imperatives as defined by the EE Act of 1998 (Act 55 of 1998) and relevant Human Resource policies of the department will be taken into consideration. People with disabilities will be accommodated within reasonable limits. Therefore, preference will be given to candidates whose appointment will assist the department in achieving its EE targets in terms of the department's EE Plan. People with disabilities will be given preference regardless of race or gender.

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| <u>APPLICATIONS</u> | : | The Director-General (DG) of GCIS, Private Bag X745, Pretoria 0001, hand deliver to Tshedimosetso House, 1035 cnr Francis Baard and Festival streets, Hatfield, Pretoria or email to recruitment@gcis.gov.za |
| <u>FOR ATTENTION</u> <u>CLOSING DATE</u> | : | Ms P. Kgopyane 20 March 2026 |

OTHER POSTS

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| <u>POST 06/05</u> | : | <u>ENTERPRISE RISK MANAGEMENT COMMITTEE CHAIRPERSON (X1 POST)</u> |
| <u>SALARY</u> | : | Terms of Office and Remuneration: The term of office of appointed candidates will be 3 years and may be renewed for another 3 years subject to satisfactory performance. Approximate number of meetings is five per annum (four ordinary and one special meetings). The successful candidate appointed will be remunerated according to the rates prescribed by National Treasury. |
| <u>CENTRE REQUIREMENTS</u> | : | Pretoria A relevant degree in Risk Management or Internal Audit or related degree with a minimum of 10 years' management experience. Must be an independent external person, with extensive knowledge and experience in the relevant regulations and prescripts, including the Public Finance Management Act, Treasury Regulations, and ISO3100, King IV Report on Corporate Governance, the COSO and Public Sector Risk Management Framework. Must have previously served as Chairperson or a member of the Risk Management Committee or Audit Committee or any oversight Committee. Experience in Enterprise Risk Management, Auditing, Financial Management, Information Technology, Legal, Corporate Governance, Performance Management, Project Management, Compliance, Ethic and Integrity and Business Continuity Management in the Public or Private Sector. Experience in a communications environment would be advantageous. |
| <u>DUTIES</u> | : | The successful candidate will be required to ensure that Enterprise Risk Management Committee (ERMC) functions properly and operates in accordance with an approved ERMC Charter. Advise the Accounting Officer and Management on risk management, governance matters at an organizational level. Represent the Department in respect of all Enterprise Risk Management –related matters as delegated by the accounting officer. Provide oversight into the implementation of the Enterprise Risk Management Framework, Policies and Strategy within the Department. Ensure that the department's risk identification and assessment methodologies are reviewed to provide reasonable assurance of completeness and accuracy of the risk register. Advise on integration of enterprise risk management into planning, monitoring and reporting processes. Ensure effective and efficient implementation of BCM Policy and Plan. Ensure that there is proper co-ordination of the functions for all information involved in risk management mitigating strategies (e.g. Audit Committee). Advice on Ethics and Integrity, fraud processes including Information Technology and other key business processes within the department. Provide advice/guidance on setting risk appetite and tolerance levels. Provide progress reports to the Accounting Officer on a biannual basis and to the Audit Committee on a quarterly basis. Take all reasonable steps to ensure the Committee fulfills its obligation and responsibilities. Act as liaison between the Accounting Officer and Audit Committee. Maintain ethical and reasonable decision-making framework at Committee level. Provide overall leadership to the committee without limiting the principles of collective responsibilities of committee decision. |
| <u>ENQUIRIES</u> | : | Ms Sizakele Sibya Tel No: (012) 473 0123 |

NOTE : In terms of section 38 of the Public Finance Management Act of 1999 (PFMA), the Department of Government Communication and Information System requires the services of a qualified and interested person to serve as the Chairperson of the Department's Enterprise Risk Management Committee. The incumbent will advise the Accounting Officer on Enterprise Risk Management to fulfill his/her mandate as required by the Public Finance Management Act.

POST 06/06 : **ENTERPRISE RISK MANAGEMENT COMMITTEE ORDINARY MEMBER**
(specializing in Risk Management & Compliance)

SALARY : Terms of Office and Remuneration: The term of office of appointed candidates will be 3 years and may be renewed for another 3 years subject to satisfactory performance. Approximate number of meetings is five per annum (four ordinary and one special meetings). The successful candidate appointed will be remunerated according to the rates prescribed by National Treasury.

CENTRE REQUIREMENTS : Pretoria
A minimum of a Degree in Risk Management or Internal Audit or related degree with a minimum of 10 years' management experience. Must be an independent external person, with extensive knowledge and experience in the relevant regulations and prescripts, including the Public Finance Management Act, Treasury Regulations, and ISO3100, King IV Report on Corporate Governance, the COSO and Public Sector Risk Management Framework. Must have previously served in Risk Management/Audit Committee and with experience in Enterprise Risk Management, Auditing, Financial Management, Legal, Corporate Governance, Performance Management, Project Management, Compliance, Ethic and Integrity and Business Continuity Management in the Public or Private Sector. Experience in a communications environment would be advantageous.

DUTIES : The successful candidate will operate in accordance with the approved ERMC Charter and required to advise the Accounting Officer and management on risk management and governance matters at an organizational level. Review and monitor implementation of the Enterprise Risk Management Framework, Policies and Strategy within the Department. Providing guidance and advice on the department's risk identification and assessment methodologies for reasonable assurance of completeness and accuracy of the risk register. Advise on integration of enterprise risk management into planning, monitoring and reporting processes. Provide oversight in the implementation of BCM Policy and Plan. Advice on Ethics and Integrity, fraud processes and other key governance business processes. Provide advice/guidance on setting risk appetite and review risk appetite and tolerance levels.

ENQUIRIES : Ms Sizakele Sibiya Tel No: (012) 473 0123

NOTE : In terms of section 38 of the Public Finance Management Act of 1999 (PFMA), the Department of Government Communication and Information System requires the services of a qualified and interested person to serve as the ordinary member of the Department's Enterprise Risk Management Committee. The incumbent will advise the Management on Enterprise Risk Management in fulfilling his/her mandate as required by the Public Finance Management Act.

POST 06/07 : **ENTERPRISE RISK MANAGEMENT COMMITTEE ORDINARY MEMBER**
(Specializing in Information Communication Technology (ICT))

SALARY : Terms of Office and Remuneration: The term of office of appointed candidates will be 3 years and may be renewed for another 3 years subject to satisfactory performance. Approximate number of meetings is five per annum (four ordinary and one special meetings). The successful candidate appointed will be remunerated according to the rates prescribed by National Treasury.

CENTRE REQUIREMENTS : Pretoria
A minimum of a Degree in Information Communication Technology (ICT) or related degree specializing in ICT or Digital with a minimum of 10 years' management experience. Must be an independent external person, with extensive knowledge and experience in the relevant regulations and prescripts, including the Public Finance Management Act, Treasury Regulations, and ISO3100, King IV Report on Corporate Governance, the COSO and Public Sector Risk Management Framework. Must have previously served in Risk Management/Audit Committee and with experience in ICT governance, ICT

risk & Audit related. Experience in a communications environment would be advantageous.

DUTIES

: The successful candidate will operate in accordance with the approved ERMC Charter and required to advise the Accounting Officer and management on risk management including ICT governance matters at an organizational level. Review and monitor implementation of the Enterprise Risk Management Framework, Policies and Strategy within the Department. Providing guidance and advice on the department's risk identification and assessment methodologies for reasonable assurance of completeness and accuracy of the risk register. Advise on integration of enterprise risk management into planning, monitoring and reporting processes. Provide oversight in the implementation on ICT compliance business processes and governance including other key governance business processes.

ENQUIRIES
NOTE

: Ms Sizakele Sibiya Tel No: (012) 473 0123

: In terms of section 38 of the Public Finance Management Act of 1999 (PFMA), the Department of Government Communication and Information System requires the services of a qualified and interested person to serve as the ordinary member of the Department's Enterprise Risk Management Committee. The incumbent will advise the Management on Enterprise Risk Management in fulfilling his/her mandate as required by the Public Finance Management Act.