

PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

<u>NOTE</u>	: It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
OTHER POSTS	
<u>POST 05/415</u>	: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (INTERNAL MEDICINE)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	: Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 1: R1 773 222 per annum
<u>CENTRE REQUIREMENTS</u>	: Paarl Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Internal Medicine. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Internal Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Internal Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Inherent requirements of the job: Valid (Code B/EB) driver's licence, willingness and ability to travel. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime. Competencies (knowledge/skills): Ability to work as a specialist physician at a Large Regional Hospital attached to a teaching institution. Ability to work and make clinical decisions independently. Ability to manage a broad spectrum of medical cases competently. Proven leadership abilities and experience in supervision of staff and resources and proven experience in principles of planning, organizing and implementation. Ability to provide leadership and management within the Department of Medicine. Excellent individual coping and interpersonal skills and ability to perform well within a multidisciplinary team context. Enthusiasm to attend and present training and educational courses to broaden clinical and managerial skills and knowledge. Ability to communicate effectively. Knowledge and understanding of relevant legislation, hospital procedures and policies.
<u>DUTIES</u>	: (key result areas/outputs): Provide specialist clinical services and comprehensive medical care to in-patients and out-patients. Financial management by effective and efficient use of resources. Adhere to requirements for all people management matters. Create a learning environment for junior staff and students, both under-and postgraduate. Provide outreach and support services at primary care and district level. Coordination of relevant clinical governance and administrative requirements. Complete and submit required medical reports and documentation for legal and administrative purposes. Complete the required CPD activities to maintain registration with the HPCSA.
<u>ENQUIRIES</u> <u>APPLICATIONS</u>	: Dr E Marcos, email at Emmanuel.Marcos@westerncape.gov.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u> <u>NOTE</u>	: 27 February 2026, 17:00PM No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the relevant council and proof of

payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applications will be considered for vacancies within the Chief Directorate: Rural Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>POST 05/416</u>	:	<u>ASSISTANT MANAGER: PHARMACEUTICAL SERVICES</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R1 093 611 per annum A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Worcester Regional Hospital Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a professional council: Current registration with the South African Pharmacy Council (SAPC) as a Pharmacist. Experience: A minimum of 3 years' appropriate experience after registration as a Pharmacist with the SAPC. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to perform regular after-hours duties, including 24-hour standby and response, weekends and public holidays. Ability and willingness to register as the Responsible Pharmacist for Worcester Regional Hospital. Willingness to travel within the Rural Central Ecosystem to support service delivery, clinical governance and collaboration across sites. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook). Strong leadership skills in management, organisation and strategic planning; project management skills. Knowledge of legislation and policies applicable to pharmacy practice. Excellent interpersonal, organisational and communication skills.
<u>DUTIES</u>	:	(key result areas/outputs): Provide strategic and operational leadership for pharmaceutical services across Worcester Regional Hospital and the Rural Central Ecosystem, ensuring governance alignment and service transformation. Drive clinical governance and quality assurance by managing PTC activities, formulary oversight, rational medicine use, AMS, pharmacovigilance and GPP/SOP compliance. Steward pharmacy finances, supply chain and assets, ensuring PFMA-compliance, stock control, cold-chain integrity and minimisation of stock-outs and expiries. Comprehensive people management and development, including recruitment, performance management, mentoring, CPD, SAPC accreditation duties and readiness to serve as Responsible Pharmacist. Strengthen information management and digital systems through reliable data processes, monitoring and evaluation and support for automation and digital enhancements. Advance Values-Based leadership and stakeholder engagement by promoting collaboration across the Rural Central Ecosystem, supporting public health initiatives and maintaining effective communication.
<u>ENQUIRIES</u>	:	Ms S Jaftha, tel. no. (023) 348-1113
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/417</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3</u> Cape Winelands District
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs). (plus, a non-pensionable rural allowance of 18% of basic annual salary)
<u>CENTRE REQUIREMENTS</u>	:	Ceres Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with

the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: A Code (B/EB) valid driver's licence and willingness to work after hours. Competencies (knowledge/skills): Ability to communicate (verbal and written). Good management, supervisory and decision-making skills. Knowledge and insight of legislation and policies, relevant to current medical practice within the Public Service, experience in working in a district level hospital and Primary Health Care (PHC) setting.

<u>DUTIES</u>	:	(key result areas/outputs): Provide effective and efficient patient management in Ceres Hospital & Witzenberg Sub-district Primary Healthcare facilities. Provide an Outreach and Support service to Ceres hospital and PHC facilities in the Witzenberg Sub-district. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of hospital and Witzenberg Sub-district facilities as required. Acute care and emergencies, including theatre work.
<u>ENQUIRIES</u>	:	Dr. K Doubell, tel. no. (023) 316-9600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). "The pool of applications will be considered for vacancies within Witzenberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>POST 05/418</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (2 POSTS)</u> Overberg District
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Caledon Hospital, Theewaterskloof Sub-district Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical

Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid (code B/EB/C1) driver's license. Compulsory Commuted Overtime (COT) duties. Ability and willingness to do outreach services to clinics throughout the Theewaterskloof sub-district. Competencies (knowledge/skills): Sound knowledge of general medical and surgical conditions at district hospital and Primary Health Care level and knowledge applicable to the South African TB and HIV care guidelines. Comprehensive evidence-based, direct patient-centered. Clinical service provision in the sub-district Health Service. Computer literacy (MS Excel, Word, Outlook etc.) and good interpersonal, organizational and teamwork skills. Competent in performing district level procedures including performance of caesarian sections, administration of spinal and general anesthesia, management of chronic conditions and HIV/TB care, maternal and child health as well as emergency medical care including adult and neonatal resuscitations. Ability to guide health care colleagues in managing difficult district-level cases.

<u>DUTIES</u>	:	(key result areas/outputs): Provide quality care to patients in the Theewaterskloof sub-district including Caledon Hospital and surrounding clinics and healthcare facilities. Provide Outreach and Support service to PHC facilities in the Theewaterskloof sub-district. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Theewaterskloof sub-district facilities as required.
<u>ENQUIRIES</u>	:	Dr RJ Liebenberg, tel. no. (028) 212-1070
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/419</u>	:	<u>DEPUTY DIRECTOR: FINANCE MANAGER</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R896 436 per annum (A portion of the package can be structured according to the individual's personal needs)
<u>CENTRE REQUIREMENTS</u>	:	New Somerset Hospital Minimum educational qualification: An appropriate 3-year National Diploma or Bachelor's degree in Finance, Accounting, Public Financial Management, Commerce or Supply Chain Management. Experience: Extensive experience (6-10 years) in Financial Management and Supply Chain Management, of which a minimum of three (3-5) years must be at a supervisory or managerial level. Appropriate financial management and expenditure control in terms of the PFMA and Treasury Instructions. Appropriate experience in Supply Chain Management, including demand, acquisition, contract management, asset management and stock management. Appropriate experience in End-to-end contract management, including drafting, monitoring, performance management and compliance. Appropriate experience in Patient administration, revenue management and medical records. Appropriate experience in Information management and the use of health information systems for reporting and decision-making. Appropriate supervisory and managerial experience with responsibility for multi-disciplinary teams. Appropriate experience in implementation and monitoring of financial systems, internal controls and compliance framework. Inherent requirement of the job: A

valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Demonstrated knowledge and competence in: Public Finance Management Act, Treasury Regulations and financial prescripts. Supply Chain Management prescripts and governance requirements. UPFS and patient administration or billing systems. BAS and LOGIS or equivalent financial and SCM systems. Development, monitoring and analysis of institutional budgets and FBUs. Revenue generation and management of irregular, fruitless and wasteful expenditure. Information management, statutory reporting and audit requirements. Additional skills required: Strong analytical and problem-solving ability Proven leadership and people-management ability Clear and confident written and verbal communication Ability to function in a high-pressure environment and meet strict deadlines Computer literacy in MS Office applications.

<u>DUTIES</u>	:	(key result areas/outputs): Overall leadership and management of the Finance Component. Management of Supply Chain Management, including demand, acquisition, contract and asset management. Budget planning, allocation, monitoring and expenditure control. Implementation and support of Functional Business Units (FBUs). Oversight of patient administration, billing, revenue management and medical records governance. Institutional information management, data quality and statutory reporting. Ensuring compliance with PFMA, Treasury Instructions and all applicable prescripts. Performance management, development and discipline of staff within the Finance Component. Serving as a member of the hospital management team and advising management on all finance and SCM matters.
<u>ENQUIRIES</u>	:	Mr DM Matthew, tel. no. (021) 402 6408
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/420</u>	:	<u>DEPUTY DIRECTOR: PEOPLE MANAGEMENT (COMPLIANCE AND TRAINING)</u> Directorate: People Strategy
<u>SALARY</u>	:	R896 436 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bellville Minimum educational qualification: Appropriate National Diploma or Degree in Human Resources/ People Management field. Experience: 3 -5 years middle management experience (supervisory and management functions at an ASD level). Extensive work experience (6-10 years) in people administration and people practices in the public sector. Experience working in audit and compliance work environment would be advantageous. Inherent requirements of the job: A valid Code B/EB driver's licence. Training and proficiency in PERSAL. Competencies (knowledge/skills): Behavioural: Analysing; Leading and Supervising; Persuading and Influencing; Planning and Organising; Deciding and Initiating Action; Working with People Delivery Results and Meeting Customer Expectations; Relating and Networking. Values: Integrity; Making a Difference; Appreciation of Diverse People; Continuous Growth Mindset; Caring; Respect Accountability; Person-Centred; Authenticity; Being of Service; Teamwork; Recognition; Collaboration. Skills: Analytical Thinking; Auditing Skills; Critical Reasoning; Attention to Detail; Excellent Written and Verbal Skills; Proficient in Report Writing; Numeracy; Literacy; Driving; Computer Literacy; Project Management; Interpersonal Skills and Conflict Management; Expert Consulting and Advisory Skills. Knowledge: Public Service Act; Public Service Regulations (as amended); PERSAL functions and training; DPSA and NDOH policies, prescripts and directives linked to all PM administration and practices (such as recruitment and selection, transfers, promotions, leave, pension, overtime, retirement benefits, appointments, pay progression, salary gratuities, death benefits, working hours, RWOEE); Employment Equity Act, 1998; Codes of Good Practice Guides linked to EEA; Labour Relations Act, 1995; Protection of Personal Information Act, 2021; Procedural Administration and Justice Act, 2000; Promotion of Access to Information Act, 2000.

<u>DUTIES</u>	: (key result areas/outputs): Ensure compliance of practices and processes with respect to People Management prescripts. Develop audit framework of key indicators for various PM practices areas. Provide tools, mechanisms and systems for reporting on areas of non-compliance. Provide quarterly PM compliance reports for Western Cape Audit Committee (e.g. HRAAP and CMI). Provide input to departmental reporting. Render PERSAL Helpdesk functions. Co-ordinate and oversee PM audit investigations conducted on identified risk areas in PM processes. Prepare an programme of audit investigations to be conducted in the Department of identified risk areas. Oversee and guide the implementation of PM audits investigations. Quality assure the PM audit reports and provide such to clients. Manage ad-hoc PM audit investigations. Compile trend analysis from PM audits completed to inform training, upskilling initiatives and ensure recommendations in internal audit reports are addressed. Provide functional training and tools on PM processes to line managers and PM components in the Department. Oversee the training and upskilling programme to address key PM risk areas. Ensure the delivery of effective training programme and monitor it for impact. Facilitate the development of user-friendly PM procedure manuals, guidelines and toolkits to improve PM compliance. Create and maintain a repository of standard operating procedures, policies, directives and guidelines for all PM practice areas. People Management. Financial Management.
<u>ENQUIRIES</u>	: Ms R Shade, tel. no. (021) 483-3717
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	: 27 February 2026, 17:00 PM
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Short-listed candidates will be required to complete a practical test and competency assessment, as part of the selection process.
<u>POST 05/421</u>	: PHARMACIST GRADE 1 TO 3 Garden Route District
<u>SALARY</u>	: Grade 1: R848 862 per annum Grade 2: R917 634 per annum Grade 3: R1 001 349 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	: Mossel Bay Sub-district Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a professional council: Registration with the South African Pharmacy Council (SAPC) as a Pharmacist. Experience: Grade 1 : None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Grade 2 : A minimum of 5 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 6-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Grade 3 : A minimum of 13 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 14-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to perform regular after-hours duties. Willingness to travel between facilities and provide relief as pharmacist in all facilities in Mossel Bay Sub-District as well as in Mossel Bay Hospital. Willingness to perform standby duties and call-out duties when required to do so. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook). Ability to work accurately under pressure and maintain a high standard of professionalism. Ability to work in a multi-disciplinary team with excellent interpersonal and communication skills. Appropriate knowledge of National and Provincial Health Policies, Medicines Act 101 of 1965, the Pharmacy Act 53 of 1974 and Public Finance Management Act. Appropriate clinical and pharmaceutical knowledge. Innovative analytical thinking and the ability to initiate, co-ordinate, manage and sustain programs. (key result areas/outputs): Pharmaceutical service delivery including improving continuity of care within the Rural East Ecosystem. Effective medicine supply
<u>DUTIES</u>	: (key result areas/outputs): Pharmaceutical service delivery including improving continuity of care within the Rural East Ecosystem. Effective medicine supply

management (Procurement, storage, control and distribution of pharmaceuticals) including cold chain management in all areas where medications are kept. Quality assurance and clinical governance including rational medicine use. Assist with corporate governance functions including financial control, implementation and evaluation of budgetary control measures, human resource management and development and information management. Ensure compliance with policy and legislative requirements and Good Pharmacy Practice Guidelines. Assist with the management of the Chronic Dispensing Unit (CDU) and Private Provider processes. Ability to manage and supervise staff in the absence of the manager and to conduct all administrative functions required.

<u>ENQUIRIES</u>	:	Mr H Jacobs, tel. no. (044) 604-6132
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be requested to perform a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/422</u>	:	<u>ASSISTANT MANAGER NURSING: (SPECIALTY AREAS: THEATRE)</u>
<u>SALARY</u>	:	R755 355 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e Diploma / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Registered Professional Nurse. A post basic nursing qualification in Medical and Surgical Nursing Science: Operating Thea-tre Nursing with a duration of at least 1 year, accredited with the SANC. Registration with a professional council: Registration with the South African Nursing Council as Professional Nurse. Experience: A minimum of 10 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific- specialty after obtaining the 1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate recognisable experience at management level. Inherent requirements of the job: Will be required to perform after-hour duties including weekends, and public holidays. Competencies (knowledge/skills): Computer literacy in Word, and Excel. Excellent communication skills. Knowledge of quality assurance and National Core Standards. Knowledge of relevant legislation and policy related to this nursing specialty. Nursing Management qualification / skills. Strong leadership and good interpersonal communication skills. Good organisational skills and the ability to function in a team and under pressure.
<u>DUTIES</u>	:	(key result areas/outputs): The candidate will be responsible for management and co-ordination of clinical nursing care in a theatre setting. Effective management and utilization of Human and Financial Resources to ensure optimal clinical and operational function in the area. Manage training, orientation, learning, professional growth & development, and participation in research within the clinical theatre environment. Support/ deputise for the Head of Nursing and support the Nursing department and the institution.
<u>ENQUIRIES</u>	:	Mr V Dubase, tel. no. (021) 938-4000
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical/ competency assessment.

<u>POST 05/423</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT: ORTHOPAEDICS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R693 096 per annum
	:	Tygerberg Hospital, Parow Valley
	:	Minimum educational qualification: Basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year, accredited with the SANC in Medical and Surgical Nursing Science: Orthopaedic Nursing. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 9 years appropriate/ recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Inherent requirements of the job: Ability and willingness to assist with shifts and after-hours hospital cover including weekends, public holidays, night duty relief and overtime as the need arises. Competencies (knowledge/skills): Basic computer literacy. Ability to function independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision-making and conflict resolution skills. Good organisational skills and the ability to function under pressure. Knowledge and insight of relevant legislation and policy related to this nursing speciality within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards.
<u>DUTIES</u>	:	(key result areas/outputs): The candidate will be responsible for planning, managing, co-ordinating and maintaining an optimal, specialized Nursing service as an Operational Manager in an Orthopaedics setting. Effective management and utilization of Human and Financial Resources to ensure optimal operational function in the area. Initiate and participate in training, development and research within the nursing department. Deliver a support service to the nursing service and the institution. To maintain ethical standards and promote professional growth and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms V Dubase, tel. no. (021) 938-4000
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE NOTE</u>	:	27 February 2026, 17:00 PM
	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ competency assessment.
<u>POST 05/424</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT: THEATRE AND CSSD)</u>
		Garden Route District
<u>SALARY CENTRE REQUIREMENTS</u>	:	R693 096 per annum
	:	Mossel Bay Hospital
	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic Nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years of appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to travel. Computer literacy (MS Word, Excel, PowerPoint and Outlook) Willingness to perform after-hour and weekend standby duties for the hospital. Willingness to relieve the Deputy Manager Nursing and Operational Managers. Competencies (knowledge/skills): Knowledge of appropriate legislation, regulations and Departmental Policies. The ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpretation, leadership, execute discipline, decision-making and conflict resolution skills.
<u>DUTIES</u>	:	(key result areas/outputs): Responsible for the coordination and delivery of quality nursing care within the Operating Theatre and Central Sterilization Unit. Participate in formulating, monitoring and implementation of policies,

guidelines, standards, procedures and regulations within the relevant department. Manage human resources, including staff performance, people development and disciplinary processes. Manage material and financial resources. Provide effective support and management of functional business unit management principles. Effective management of information to enhance service delivery.

ENQUIRIES
APPLICATIONS

CLOSING DATE
NOTE

: Ms JA Mahlangu, tel. no. (044) 604-6104
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

: 27 February 2026, 17:00PM
: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Garden Route District Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

POST 05/425

CHIEF DIETICIAN GRADE 1

Chief Directorate: Rural Health Services

SALARY
CENTRE
REQUIREMENTS

: R575 250 per annum
: George Regional Hospital
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dietician. Registration with a professional council: Registration with Health Professions Council of South Africa (HPCSA) as a Dietician. Experience: A minimum of 3 years' appropriate experience as a Dietician after registration with the HPCSA. Inherent requirements of the job: A valid driver's licence (Code B/EB) and willing to assist with outreach and support in Rural East Ecosystem as the need arise. Willingness to work overtime if necessary. Willingness to work flexible hours if necessary. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, Outlook). Ability to prioritize and work under pressure and to function independently. Possess strong clinical knowledge and skills, particularly in TPN and managing disease-specific nutrition support for conditions like burns, prematurity in NICU, HIV/AIDS, TB, malnutrition, and maternal-child health. Work as part of the multi-disciplinary team in managing patients in a regional hospital environment. -Be proficient in therapeutic dietary interventions and nutrition counseling while effectively communicating with patients, families, and healthcare teams. Organizational competence is essential, as the role involves managing clinical, outreach, and administrative tasks, as well as training and mentoring junior and non- dietetic colleagues as the need may be. Adaptability, prioritization, and problem-solving skills are key to navigating resource-limited environments. Leadership abilities, especially in managing the clinical need in a regional hospital combined with a commitment to continuous professional development, round out the essential competencies for this role. Good verbal and written communication skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape.

DUTIES

: (key result areas/outputs): Provide therapeutic nutrition treatment plans and counseling for various medical conditions presenting and admitted to a regional hospital as part of the specific package of care. Promote breastfeeding, ensure compliance with MBFI/IYCF protocols. The role will involve coordinating all aspects of dietetic services within the regional hospital, collaborating with specialists and colleagues in the Rural East Ecosystem, and leading nutrition education and health promotion campaigns where applicable. You will ensure compliance with OHSC standards and support quality assurance where applicable. Additionally, you will support food service management, document patient care, complete administrative tasks, and actively participate in professional development. Assist the hospital management team in maintaining smooth operations including stock control and management, data collection, and patient redress.

ENQUIRIES
APPLICATIONS

: Dr T Koen, tel.no. (044) 802-4528
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE
NOTE

: 27 February 2026, 17:00PM
: No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core

functions, inherent requirements and salary level are the same as those of the advertised post.

<u>POST 05/426</u>	<u>CLINICAL PROGRAMME COORDINATOR GRADE 1 FBS, CBS & HAST (COMPREHENSIVE HEALTH)</u> Garden Route District
<u>SALARY</u>	Grade 1: R549 192 per annum
<u>CENTRE</u>	PHC Support & Outreach, Mossel Bay Sub-district
<u>REQUIREMENTS</u>	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a professional council: Registration with SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to drive government vehicles and mobile clinic (for outreach purposes) and travel. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written). Computer literacy (MS Word, Excel and PowerPoint). Effective leadership, supervisory, planning, coordination, organising, facilitation, mentoring, problem solving, decision-making, as well as conflict resolution skills. Ability to interact, network and liaise with diverse stakeholders and health care users and providers and to function independently as well as part of a multi-disciplinary team in a pressured environment. Extensive knowledge of nursing care practice and procedures, nursing statutes and ethical standards, and other relevant legal frameworks such as: Nursing Act, SANC Education and Training Regulations and Qualifications Framework, Skills Development Act, Department of Health Training and Development Policies and Procedures.
<u>DUTIES</u>	(key result areas/outputs): Provide comprehensive support (CBS, FBS, HAST) for the Mossel Bay Sub-district Primary Health Care management teams to enable implementation and realization of Western Cape and Garden Route District Health plans. Support the implementation and integration of Community Orientated Primary Care (COPC). Link, monitor, evaluate and coordinate COPC partners including but not limited to, funded Non-Profit Organisations (NPOs) and Private Provider Partners Support Mossel Bay Sub-District to achieve programmatic deliverables including Maternal and Child-Women-Health, First 1000 days strategies, HIV/AIDS/STI/TB, Mental Health, Chronic Disease Management, and realisation of ideal clinic status. Monitor and evaluate programme goals and targets including the collection, validation, interpretation and analysis of statistical data.
<u>ENQUIRIES</u>	Ms A Lamprecht, tel. no. (044) 604-6106
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00PM
<u>NOTE</u>	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/427</u>	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: PSYCHIATRY) (THERAPEUTIC LEARNING CENTRE)</u>
<u>SALARY</u>	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year, accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with a professional council: Registration with SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable

experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the one-year post-basic/ advanced qualification in the relevant specialty as mentioned above. Inherent requirement of the job: Willingness to work shifts, public holidays, after-hours, night duty, and weekend cover for nursing. Deputising for the Operational Manager: Nursing. Competencies (knowledge/skills): Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact on service delivery. Ensure that clinical nursing practice rendered by the nursing team and promote quality of nursing care as directed by the professional scope of practice and standards. Effective interpersonal, leadership, organisational, decision-making and conflict resolution skills. Demonstrate a good understanding of People Management (Human Resources) and financial policies and practices. Computer literacy (i.e. MS Word, Excel, PowerPoint and Outlook). Knowledge of FBU functions and management (ability to work collaboratively within FBUs).

<u>DUTIES</u>	:	(key result areas/outputs): Provide comprehensive specialized nursing care provided within a professional / legal framework. Participate with the multi-disciplinary team to provide holistic health care, provide good documentation, care, planning and health education. To support and participate in clinical practice development initiatives, educational activities, and research. Effective utilization of human and financial resources. Provide support services to Supervisor and Nursing division.
<u>ENQUIRIES</u>	:	Ms M Franken, tel. no. (021) 658-5187
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Advanced Psychiatric Nursing Science.
<u>POST 05/428</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: ONCOLOGY) (ONCOLOGY WARD (2 POSTS) AND PAEDIATRIC ONCOLOGY (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Oncology. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: Grade 1 : A Minimum of 4 years appropriate/recognisable nursing experience after registration with the SANC as a Professional Nurse in General Nursing. Grade 2 : A minimum of 14 years appropriate/ recognisable nursing experience after registration with the SANC as a Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the one-year post-basic qualification year in Medical & Surgical Nursing Science: Oncology. Inherent requirements of the job: Will be required to work shifts, weekends and public holidays. Willingness to rotate between Oncology departments. Competencies (knowledge/skills): Basic computer literacy. Good written and verbal communication skills. Knowledge of relevant legislation and policy related to the nursing specialty. Strong leadership and interpersonal skills. Good organisational skills and the ability to function under pressure.
<u>DUTIES</u>	:	(key result areas/outputs): Ensure quality patient care regarding the identification of nursing care needs, the planning and implementation of nursing care plans and the education of the nursing personnel as a Professional Nurse in the specific speciality clinical area. Render and supervise specialised clinical nursing care and support clinical staff with procedures

	within the specific clinical speciality unit. Utilize human, material and physical resources and development of self and others. Display core values of the Department of Health and Wellness (WCG) on the execution of duties while practicing within the legislation, regulations and protocols applicable to the public service.
<u>ENQUIRIES</u>	
<u>APPLICATIONS</u>	: Mrs V Dubase, tel. no. (021) 938-4000
<u>CLOSING DATE</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: 27 February 2026, 17:00PM
	No payment of any kind is required when applying for this post. Candidates who are not in possession of stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical & Surgical Nursing Science: Oncology.
<u>POST 05/429</u>	: <u>ASSISTANT DIRECTOR FINANCE (DEBT MANAGEMENT)</u> Directorate: Management Accounting
<u>SALARY</u>	: R468 459 per annum
<u>CENTRE</u>	: Head Office, Cape Town
<u>REQUIREMENTS</u>	: Minimum educational qualification: An appropriate 3-year Diploma or Degree in Finance or related qualification. Experience: Appropriate experience in a hospital fees/finance environment. Appropriate experience with the compilation of AFS and application of General Recognised Accounting Practices. Appropriate working experience in debt write offs. Appropriate working experience on the HIS Accounts Receivable System. Appropriate working experience on the application of Microsoft Word and Excel. Appropriate working experience in the compilation of formal submissions. Appropriate supervisory experience in a financial environment. Inherent requirement of the job: Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and experience of the Hospital Fees policies and procedures. Knowledge and experience of UPFS tariff structures. Knowledge and experience of the HIS, Accounts Receivable System. Knowledge and experience in debt write off procedures and write off delegations. Knowledge and experience in claims administration-submission to third party funders. Knowledge and experience of the Western Cape Health Facility Board and Committees Act. Excellent verbal and written communication, people and interpersonal relationship skills. Analytical thinking abilities with mathematical and accounting literacy. Good organisational, planning and time management skills. Computer literacy in Microsoft Office applications (Word and Excel). Preparedness to work overtime, travel and overnight away when required.
<u>DUTIES</u>	: (key result areas/outputs): Debt management and implement debt recovery strategies. Manage, monitor performance and meeting with external services providers and other funders. Annual revision of UPFS/Sundry tariffs and updating of the procedure manuals and UPFS user guide. Manage the process of submitting claims to the RAF and COID, Oversee the payment of accounts and the allocation income received. Administration of Health Facility Boards financial matters, including the Annual Financial Statements and training. Supervision and development of staff.
<u>ENQUIRIES</u>	
<u>APPLICATIONS</u>	: Mr. AE van Driel, tel. no. (021) 483 3297
<u>CLOSING DATE</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: 27 February 2026, 17:00 PM
	No payment of any kind is required when applying for this post. Shortlisted candidates would be expected to complete a competency test as part of the evaluation process.
<u>POST 05/430</u>	: <u>CASE MANAGER</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: R397 116 per annum
<u>CENTRE</u>	: Brackengate Transitional Care Facility
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate three-year health related National Diploma/Degree or equivalent registrable with the Health Professions Council of South Africa (HPCSA) or South African Nursing Council (SANC). Experience: Appropriate experience in a Case Management/Medical Aid environment. Appropriate experience in ICD-10 Code assignment and the

	ability to link patient diagnosis with procedural codes. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability to work with Excel spread sheets, Microsoft Word and web-based programs (medical aids). Good knowledge of the Uniform Patient Fees Schedule (UPFS), Managed Health Care or Hospital Information Systems and EDI (Electronic Data Interchange). Knowledge of the Medical Schemes Act 131 of 1998 and the application of Prescribed Minimum Benefit (PMB) legislation i.e. the Chronic Disease List (CDL) and Diagnostic Treatment Pairs (DTP).
<u>DUTIES</u>	: (key result areas/outputs): Responsible for the management and implementation of Case Management policies, protocol and procedures in the hospital. Perform operational Case Management functions inclusive of pre-authorisation and clinical review to ensure compliance with Case Management policies and procedures. Conduct clinical audits of patient accounts to ensure accuracy of invoices for submission to medical aids and state departments. Provide support to the hospital Fees Department in terms of follow-up of outstanding medical scheme and state department balances and account queries. Assist with EDI rejections to ensure timeous submission of medical scheme invoices. Provide quotations to H1, H2, H3 and Foreign patients.
<u>ENQUIRIES</u>	: Mr A Kannemeyer, tel. no. (021) 370-2318
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	: 27 February 2026, 17:00 PM
<u>NOTE</u>	: No payment of any kind is required when applying for this post. This post will not be linked to any of the Occupational Specific Dispensations. Short listed candidates will be subjected to a written and oral assessment. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/431</u>	: <u>SENIOR ADMINISTRATIVE OFFICER: SCM (ASSET & INVENTORY MANAGEMENT CONTROLLER)</u> Directorate: SCM: Governance
<u>SALARY</u>	: R397 116 per annum
<u>CENTRE</u>	: Head Office, Bellville
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate three-year National Diploma/Degree. Experience: Appropriate experience in supply chain management environment. Appropriate experience in asset and inventory management. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel (overnight). Competencies (knowledge/skills): High level of computer literacy, including advanced application on Logis, MS Word, MS Excel, PowerPoint and Outlook. Extensive knowledge of Asset & Inventory Management. Knowledge of and exposure to the PFMA, Treasury Regulations and relevant Instructions. Good interpersonal and communication (verbal and written) skills, including numeracy and accuracy skills. Ability to train people in asset and inventory management.
<u>DUTIES</u>	: (key result areas/outputs): Ensure asset and inventory management policies and procedures compliance at District/Institutional level. Provide on and off site support to end users. Identify and provide training needs to districts/institutions. Assist with financial procedures and reporting for Monthly, Annual and Interim Financial Statements. Handle Audit queries regarding assets & inventory management. Manage the implementation of SCM systems and ad-hoc asset & inventory management projects at districts/institutions. Maintenance of the departmental asset & inventory register. Report on Bas/Logis reconciliation on monthly basis. Ensure departmental asset & inventory counts.
<u>ENQUIRIES</u>	: Mr L Quluba, tel. no. (021) 483-3460
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	: 27 February 2026, 17:00 PM
<u>POST 05/432</u>	: <u>SENIOR ADMINISTRATIVE OFFICER: SUPPORT SERVICES (MENTAL HEALTH REVIEW BOARD)</u> Directorate: Assurance
<u>SALARY</u>	: R397 116 per annum
<u>CENTRE</u>	: Head Office, Cape Town (Specialised Hospital)
<u>REQUIREMENTS</u>	: Minimum educational qualifications: Appropriate three-year National Diploma/Degree in administration/ procurement/ business/ health field (or

equivalent). Experience: Appropriate experience in general office administration or business management environment. Appropriate experience in health administration. Inherent requirements of the job: A valid unendorsed (Code B/EB) driver's licence. Willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Client and task orientated. Good team building skills within and outside the Mental Health Review Board. A sound knowledge of the functions and duties of Provincial Government Western Cape. A sound knowledge of the Mental Health Care Act 17 of 2002 and its Regulations. A sound knowledge of related prescripts and guiding documents, for example, PFMA, PAIA, POPIA, Public Service Act and Regulations, National Archives Act, Batho Pele Principles, Patients' Rights Charter. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, PowerPoint and Office365. Creating and maintaining databases.

<u>DUTIES</u>	:	(key result areas/outputs): Provide technical and logistical support to MHRB by effective co-ordination of functions and services. Provide technical and logistical support to MHRB by effective co-ordination of functions and services. Effective communication, liaison and training to mental health care professionals, mental health care document coordinators and other organizations. Implementation, development and maintenance of effective information management systems for accurate data-capturing and reports. Management of allocated resources.
<u>ENQUIRIES</u>	:	Mr L Nabe, tel. no. (021) 483-9259 / 081 0411 063
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post
<u>POST 05/433</u>	:	SENIOR ADMINISTRATIVE OFFICER: FINANCE (FINANCIAL ADMINISTRATION) Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Alexandra Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in Financial and Expenditure management. Appropriate experience in Patient Administration and Medical Records Management. Appropriate experience in Revenue Management. Appropriate working experience on BAS, LOGIS, CLINICOM, AR. Appropriate supervisory experience. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Appropriate knowledge of the BAS, LOGIS, CLINICOM, AR system. Appropriate knowledge, skills and experience in financial management, processes, procedures, prescripts and legislative framework (PFMA, AO System, NTR's and HRM). Computer Literacy in MS Office. Good managerial, reporting and report writing skills. Sound knowledge of BAS, LOGIS, CLINICOM, AR. Knowledge of SCOA codes. Ability to work independently in a high-pressured environment, managing multiple projects while complying to due dates.
<u>DUTIES</u>	:	(key result areas/outputs): Render an effective and efficient Sundry Creditors Service. Compliance monitoring including adherence to policies and feedback to departmental internal control unit on findings. Management of Asset and Liability accounts and processing of journals and Debt Management. Management of Patient Administration, Revenue, Petty Cash and Medical Records. Compilation of reporting including Annual Financial Statements, IYM, RAP, UPFS, Hospital Fees Memorandum Chapter 18, Leases and 30-Day payment reporting. Supervise sub-ordinates and management of all Human Resource related functions within the component including training and guidance to staff on Finance functions.
<u>ENQUIRIES</u>	:	Ms EE Cupido, tel. no. (021) 503- 5005
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>POST 05/434</u>	<u>ADMINISTRATIVE OFFICER: FINANCE (REVENUE)</u>
<u>SALARY</u>	R325 101 per annum
<u>CENTRE</u>	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Debt and Revenue Management/Hospital accounting environment. Appropriate experience in AR and Clinicom. Inherent requirements of the job: Willingness to rotate within Finance Section and relieve colleagues. Willingness to work overtime when required. Competencies (knowledge/skills): Good communication skills (written and verbal). Ability to plan, organize and prioritize responsibilities. Ability to work under pressure, independently and meet timeframes. Good management skills with analytical abilities. Good interpersonal and labour relations abilities. Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, BAS, HIS, Clinicom, Accounts Receivable (AR) System, JAC and Finance instructions. Computer literacy (Microsoft Office). Strong sense of confidentiality and trustworthiness. Knowledge of Budgeting, PFMA, Treasury and Finance Instructions.
<u>DUTIES</u>	(key result areas/outputs): Manage the operational duties of the Hospital Fees Department (General, Medical Aid and Case Management). Manage the financial transactions (HIS, BAS, Cash Management, Credit Balance and JAC). Debt Manage Patient Fees (Irrecoverable Debt Relief Delegations). Revenue Manage Patient Fees (EDI, Follow-up medical aid and non-medical aid invoices, RAF, Foreign Patients, Research Patients and State Departments) in line with Hospital Fees Manual Chapter 18 and related Finance Instructions. Human Resource management. Client Liaison and Information Management: Interpretation, communication and implementation of Finance Instructions. File Management and destruction of State records. Attending meetings/forums.
<u>ENQUIRIES</u>	Mr AJR Mitchell, tel. no. (021) 658-5068
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>NOTE</u>	No payment of any kind is required when applying for this post.
<u>POST 05/435</u>	<u>ADMINISTRATIVE OFFICER: FINANCE ADMIN (EXPENDITURE)</u>
	Chief Directorate: Metro Health Services
<u>SALARY</u>	R325 101 per annum
<u>CENTRE</u>	Western Cape Rehabilitation Centre
<u>REQUIREMENTS</u>	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Revenue (Patient Administration and medical records). Appropriate experience in a hospital administration environment. Inherent requirement of the job: Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Computer literacy in Microsoft Office (MS Word, Excel, Outlook, Access). Workable knowledge of AR System, Clinicom, BAS as well as knowledge of UPFS, Chapter 18, PFMA, handling of state money, patient records management and all circulars, instructions and policies related to the above. Good supervisory, interpersonal, leadership and communication skills and a strong sense of responsibility and willingness to travel and work after hours when required. Good organizational and administrative skills and the ability to function in a team and under pressure.
<u>DUTIES</u>	(key result areas/outputs): Manage Patient Administration Services and Medical Records with the aim of enhancing data quality and patient information and records according to Finance instruction, circulars, and policies. Manage the fees department and ensure implementation and compliance with relevant Finance Instructions, Revenue notices, SOP's and PFMA as well as conducting and attending meetings and forums. Effective management of Revenue debt and budget control. Ensure completion and submission of monthly reports and provide feedback to management. Ensure effective Human Resources Management, which includes the management of disciplinary procedures as well as supervision and evaluation of staff under your control. Support with security contract and telecommunication service request and repairs. Provide support to management and staff as service delivery needs arise.
<u>ENQUIRIES</u>	Mr BJ Mlambo, tel. no. (021) 531-5300

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/436</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u> Cape Winelands Health District
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Brewelskloof Hospital, Breede Valley Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Matric / Senior Certificate (Grade 12). Experience: Appropriate supervisory experience. Appropriate experience in healthcare support services. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to work overtime if needed. Competencies (knowledge/skills): In depth knowledge of contract management Computer literacy in MS Package. Knowledge of departmental policies related to GG transport, waste management and mortuary management. The ability to interpret and analyse management reports as well as excellent report writing skills.
<u>DUTIES</u>	:	(key result areas/outputs): Supervise and maintain acceptable standards of quality of services delivered by the Support Services components (GG Transport, Porters, Residence, Mortuary). Efficient and cost-effective monitoring, evaluation and reporting of monthly expenditures against allocated budget. Effective and efficient contract management of security, gardening, cleaning and waste management. Supervise support staff, manage leave and performance, and ensure compliance with HR policies and disciplinary procedures. Effective and efficient support within Support Services Ensure relevant policy implementation and compliance.
<u>ENQUIRIES</u>	:	Dr D Theron, tel. no. (023) 348-1305
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical test. “The pool of applications will be considered for vacancies within Breede Valley Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.”
<u>POST 05/437</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (2 POSTS)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Emergency Medical Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate with experience/competencies that focus on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain. Inherent requirements of the job: A valid (code B/EB) driver's licence. Willingness to travel. Competencies (knowledge/skills): Knowledge of LOGIS and/or SYSPRO, ESL and EPS system. Knowledge of and exposure to the Public Finance Management Act (PFMA) National Treasury Regulations and SCM instructions. Computer literacy (MS Office): Word, Excel, Outlook.
<u>DUTIES</u>	:	(key result areas/outputs): Ensure adequate demand planning. Responsible for relevant monthly and quarterly reporting. Maintaining procurement plan and issuance registers. Acquisition management of goods and service through EPS, transversal contracts, and other means as prescribed in the AOS and SCM delegations. Responsible for system approvals as per delegations. Manage the effective implementation of processes to prevent late payments. Effective and efficient record keeping pertaining to SCM activities and processes. Regular and credible feedback to management. Responsible for the management of staff in the relevant SCM component/s. Assist in other components within Supply Chain Management as and when required.
<u>ENQUIRIES</u>	:	Ms S Overmeyer, tel. no. (021) 830-1160

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>POST 05/438</u>	:	<u>INDUSTRIAL TECHNICIAN PRODUCTION (ANESTHETICS AND RESPIRATORY UNIT)</u>
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: B-Tech or National Diploma or equivalent (T- or N- or S- Stream) in Mechanical/ Mechatronic Engineering. Experience: Appropriate practical experience with the repair and maintenance of anaesthetic and respiratory life support equipment (preferred) or proven experience in medical equipment maintenance. Inherent requirements of the job: Valid driver's licence (Code B) and own reliable transport in order to handle call-out duty. Willing to work overtime. Willing to work within any Clinical Engineering discipline should it be necessary. Do standby duties and handle after hour calls. Competencies (knowledge/skills): Knowledge of medical equipment maintenance is essential. Ability to read circuit diagrams, fault-find and repair electronic medical equipment. Practical experience with the repair and maintenance of anaesthetic and respiratory life support medical equipment or have an interest in the maintenance of mentioned equipment. Good written and verbal communication skills. Ability to manage, plan and organize maintenance schedules. Good inter-personal relations. Possess accurate technical ability and insight in order to solve problems. Computer literacy. Understand the functions of Clinical engineering. Active interest in life support equipment in a hospital environment.
<u>DUTIES</u>	:	(key result areas/outputs): Carry out maintenance, repairs, calibrations, routine inspections and evaluation of anaesthetic and respiratory life support equipment and all equipment maintained by the Clinical Engineering Department and allocated to the workshop. General administrative duties as required by Clinical Engineering i.e. Write reports, specifications and record keeping of equipment and departmental activities. Liaise with hospital staff and private sector employees. Train various staff and hospital personnel. Ensure compliance with the Occupational Health and Safety Act. Adhere to all legal requirements, protocols and procedures.
<u>ENQUIRIES</u>	:	Ms M Rossouw, tel. no. (021) 938-4634
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency test on day of interview.
<u>POST 05/439</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: PHC)</u>
		Cape Winelands District
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE</u>	:	Klapmuts CC, Stellenbosch Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Ability to effectively communicate (verbal and written). Knowledge and insight of relevant legislation and policy related to nursing within the public sector and basic computer literacy (MS Word, Excel and Outlook) to be able to communicate, capture patient information, check results, capture data and do and track referrals on the different electronic systems. Ability to promote quality

<u>DUTIES</u>	patient care through the implementation of protocols, guidelines, and standards. (key result areas/outputs): Provision of Primary Health Care in accordance with the guidelines and protocols of the Western Cape. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff and improving quality of health services. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	Ms MM Muller, tel. no (021) 808-6109
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>NOTE</u>	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Stellenbosch Sub District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>POST 05/440</u>	<p><u>EMERGENCY CALL CENTRE AGENT (12 POSTS)</u></p> <p>Chief Directorate: Emergency and Clinical Support Services</p>
<u>SALARY</u>	R228 321 per annum
<u>CENTRE</u>	EMS, Cape Town Communication Centre (CTCC)
<u>REQUIREMENTS</u>	Minimum educational qualification: Matric (Grade 12). Experience: Appropriate Call Center experience. Inherent requirement of the job: Ability to work shifts and overtime, as needed. Competencies (knowledge/skills): Good communication skills. Ability to work well under pressure. Good typing skills. Good listening skills. Computer Literacy with MS Word.
<u>DUTIES</u>	(key result areas/outputs): Receiving and capturing incoming emergency calls on the CAD data system. Manage caller anxiety and stress. Interrogate the caller and assess the nature and priority of the case. Maintain order and hygiene in the control room.
<u>ENQUIRIES</u>	Ms. P Masitho tel. no. (021) 932-1966
<u>APPLICATIONS</u>	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>NOTE</u>	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>POST 05/441</u>	<p><u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSETS)</u></p> <p>Chief Directorate: Metro Health Services</p>
<u>SALARY</u>	R228 321 per annum
<u>CENTRE</u>	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Knowledge and appropriate experience in Supply Chain Management and Asset Management. Competencies (knowledge/skills): Computer literacy essential (Ms Word, Excel and Outlook) organisational, planning and interpersonal skills. Sound knowledge of an Asset Management environment and financial systems of the Government. Knowledge on matters related to Financial Administration (including legislation and policy documents, i.e PFMA, National Treasury Regulations, and Provincial Instructions). Appropriate knowledge of relevant financial prescripts, departmental policies, delegations and procedures. Good communications and writing skills. Appropriate knowledge and practical experience in ESL and Electronic Procurement Solutions (EPS).
<u>DUTIES</u>	(key result areas/outputs): Prepare and capture documentation for Asset Management team. Effective control over all assets. Responsible for asset counts of various facilities within the drainage area. Assist in the preparations

<u>ENQUIRIES</u>	of the interim and Annual Financial Statements reconciliations with regards to assets and reporting files and follow up deliveries with regards to assets. Ensure that all transactions comply with legislative requirements and SCM prescripts.
<u>APPLICATIONS</u>	Ms Engelbrecht, tel. no. (021) 360-4273 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00PM
<u>NOTE</u>	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>POST 05/442</u>	<u>ADMINISTRATION CLERK: HRM (HUMAN RESOURCE ADMINISTRATION) (2 POSTS)</u>
<u>SALARY</u>	R228 321 per annum
<u>CENTRE</u>	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Human Resources (i.e., Salary Administration, Service Conditions, Personnel Management, Exit Management and Recruitment and Selection). Appropriate PERSAL experience. Competencies (knowledge/skills): Knowledge of Human Resource legislation and policies. Ability to function effectively within a team environment with or without supervision. Ability to function effectively in a stressful environment with a heavy workload. Computer skills (i.e., MS Outlook, MS Excel, MS Word, MS PowerPoint and PERSAL). Aptitude for working with figures.
<u>DUTIES</u>	(key result areas/outputs): Perform all Human Resource related functions within the PM unit in conjunction with the AO: PM. Processing of appointments, service terminations, PILIR, RWOEE, WCA and general service conditions, auditing of leave and personnel files, debt management, management of pay sheets and commuted overtime. Salary administration (i.e. salary determination, overtime, periodical and sessional payments) Assist with all telephonic and written queries related to People Management. Assist with Recruitment and Selection. Grading, OSD and non-OSD.
<u>ENQUIRIES</u>	Ms. S Share, tel. no. (021) 658-5476
<u>APPLICATIONS</u>	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>CLOSING DATE</u>	27 February 2026, 17:00PM
<u>NOTE</u>	No payment of any kind if required when applying for this post.
<u>POST 05/443</u>	<u>ADMINISTRATION CLERK: FINANCE (REVENUE)</u>
<u>SALARY</u>	R228 321 per annum
<u>CENTRE</u>	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Fees-related environment. Inherent requirements of the job: Willingness to rotate within Finance Section and relieve colleagues. Willingness to work overtime when required. Competencies (knowledge/skills): Computer literacy (Microsoft Office). Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, BAS, HIS, CLINICOM, Accounts Receivable (AR) System, JAC and Finance instructions. Good communication skills (written and verbal). Strong sense of confidentiality and trustworthiness.
<u>DUTIES</u>	(key result areas/outputs): Follow up on medical aid and non-medical aid outstanding invoices in line with Hospital Fees Manual Chapter 18 and related Finance Instructions. General fees, administration and account-related duties/enquiries, including filing. Manage foreign patients. Check, debit/credit invoices as per UPFS and billing requirements. Cashier duties. Control the JAC Information and JAC Error Report. Complete all BAS transactions, including deposits, day ends, journals and special journals. Complete the balancing and reconciliation process between BAS and the AR System. Finalise all EDI processes. Allocation of medical aid and debtor payments. Relief for colleagues and undertake various other clerical duties as and when required.
<u>ENQUIRIES</u>	Mr A Mitchell, tel. no. (021) 658-5086

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>POST 05/444</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject. Experience: Appropriate experience in Finance Department. Appropriate working experience in LOGIS and BAS. Inherent requirements of the job: Willingness to rotate with the Finance Section and relieve colleagues. Willingness to work overtime when required. Strong sense of confidentiality and trustworthiness. Competencies (knowledge/skills): Knowledge of procedures, prescripts and legislative framework, PFMA, NTTR and PTI, and the Accounting Officer’s System of the Department of Health, including delegations. In-depth knowledge of SCOA codes and reports on LOGIS and BAS. Ability to analyse and provide solutions to problems. Good interpersonal and organisational skills.
<u>DUTIES</u>	:	(key result areas/outputs): Provide a financial administrative service& overall management of activities within the office. Render an effective and efficient Sundry Creditors and Logis payment function. Ensure that invoices are paid within 30 days. Effective reconciliation of monthly supplier statements. Rendering an effective and efficient verifying and pre-authorisation function. Maintain and clear Assets and Liabilities accounts. Manage and maintain debtor accounts. Effective handling of computer systems such as Logis and/or Bas. Capturing and Approving of Log 1’s. Filing and safekeeping of documents. Working knowledge of ledger accounts and debt.
<u>ENQUIRIES</u>	:	Ms A Delcarme, tel. no. (021) 799-1289 /email: Andrea.Delcarme@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. The pool of applicants will be considered for similar vacant posts within Metro Health Services for a period of 3 months from date of advert provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/445</u>	:	<u>ECM SCANNER OPERATOR</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in the scan centre environment/medical records. Appropriate scanner operator experience. Inherent requirements of the job: Ability to work under pressure. Prepared to work overtime when required. Ability to function in a multi-disciplinary team. Competencies (knowledge/skills): Knowledge of data capturing, preparation, scanning, indexing, filing and quality assurance of files. Good (written and verbal) communication skills. Computer literacy essential (MS Word, PowerPoint, Excel and Outlook). Knowledge of Electronic Records Management (ECM). Knowledge of the Western Cape Archive Act.
<u>DUTIES</u>	:	(key result areas/outputs): Ensure that folders returned are processed into batches and tracked on ECM tracking tool. Deal with emergency requests for finalising of Quality Assurance Process. Ensure that electronic folder is created on ECM for each patient. Ensure that content is electronically available under the correct folder adhering to the defined file plan on ECM. Perform quality checks of the scanned documentation to ensure that the standards are adhered to. Collecting of daily patient folders in various departments and returned to Medical Records.
<u>ENQUIRIES</u>	:	Ms S. Fiekies, tel. no. (021) 360-4291
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>CLOSING DATE</u>	:	27 February 2026, 17:00PM

<u>NOTE</u>	: No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>POST 05/446</u>	: <u>NURSING ASSISTANT GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	: Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	: Albertinia Clinic, Hessequa Sub-district Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as a Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Inherent requirements of the job: Willingness to work extended hours, after hours, outreaches on projects. Willingness to rotate to other clinics in the Sub-district when needed. Driver's license (Code EB/C). Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
<u>DUTIES</u>	: (key result areas/outputs): Assist patients with activities of daily living which include patient hygiene, nutritional status, mobility and elimination needs. Provide elementary clinical nursing care. Effective utilization of resources. Maintain professional growth, ethical standards and self-development. Record keeping.
<u>ENQUIRIES APPLICATIONS</u>	: Ms E. Braaf, tel. no. (028) 713-8644 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE NOTE</u>	: 27 February 2026, 17:00PM : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). -The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/447</u>	: <u>NURSING ASSISTANT GRADE 1 TO 3 (TRAUMA)</u> Garden Route District
<u>SALARY</u>	: Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	: Mossel Bay Hospital Minimum educational qualification: Appropriate qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as a Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Inherent requirements of the job: Willing to work shifts, day and night duty and overtime. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
<u>DUTIES</u>	: (key result areas/outputs): Assist patients with activities of daily living which include patient hygiene, nutritional status, mobility and elimination needs. Provide elementary clinical nursing care. Effective utilization of resources.

<u>ENQUIRIES</u>	Maintain professional growth, ethical standards and self-development. Record keeping.
<u>APPLICATIONS</u>	Ms JA Mahlangu, tel. no. (044) 604-6104
<u>CLOSING DATE</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	27 February 2026, 17:00PM
	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within the Garden Route District Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/448</u>	
	<u>NURSING ASSISTANT GRADE 1 TO 3 (6 POSTS)</u>
	Chief Directorate: Metro Health Services
<u>SALARY</u>	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	Lentegeur Hospital Minimum educational qualification: Appropriate qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a professional council: Registration with the SANC as a Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years' appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Grade 3: A minimum of 20 years' appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to assist in all departments according to operational requirements. Competencies (knowledge/skills): Effective communication skills and interpersonal skills. Knowledge of nursing processes & procedures as outlined in Nursing, Health related & Public service legislation, regulations & policies. Function within the team and facilitate on the level of the post.
<u>DUTIES</u>	(key result areas/outputs): Assist patients with activities of daily living which includes patient hygiene, provide nutrition, assist with mobility, and elimination processes. Provide elementary clinical nursing care. Maintain documentation and communication. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Actively participating in in-service training interventions.
<u>ENQUIRIES</u>	Sr J King, tel. no. (021) 370-1230
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>NOTE</u>	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".-The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/449</u>	
	<u>NURSING ASSISTANT GRADE 1 TO 3 (FEMALE AND CHILDREN WARD)</u>
	Cape Winelands Health District
<u>SALARY</u>	Grade 1: R174 261 per annum

<u>CENTRE REQUIREMENTS</u>	Grade 2: R203 271 per annum Grade 3: R239 559 per annum Stellenbosch Hospital :
	Minimum educational qualification: Qualification that allows for registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as a Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as a Nursing Assistant. Inherent requirements of the job: Willingness to work shifts, night duty, public holidays, after-hours, and weekend cover for nursing. Must be prepared to assist in all departments according to operational needs. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written). Good communication, planning and interpersonal skills. Ability to work in a multidisciplinary team-context. Enhance patient care through the implementation of SOP's, policies and guidelines. Ability to work under pressure.
<u>DUTIES</u>	:
	(key result areas/outputs): Assist patients with activities of daily living (physical care). To provide elementary clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:
	Ms. RZ De Silva, tel. no. (021) 808-6153
	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:
	27 February 2026, 17:00 PM
<u>NOTE</u>	:
	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). "The pool of applications will be considered for vacancies within Stellenbosch Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>POST 05/450</u>	:
	<u>NURSING ASSISTANT GRADE 1 TO 3 (TRAUMA & OPD)</u> Garden Route District
<u>SALARY</u>	:
	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	:
	Knysna Hospital :
	Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as a Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Nursing Assistant with the SANC. Inherent requirements of the job: Willing to work shifts, day and night duty and overtime. Willingness to rotate to other wards in the facility and to work at the clinic in the Sub-district when needed. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
<u>DUTIES</u>	:
	(key result areas/outputs): Assist patients with activities of daily living which include patient hygiene, nutritional status, mobility and elimination needs. Provide elementary clinical nursing care. Effective utilization of resources. Maintain professional growth, ethical standards and self-development. Record keeping.
<u>ENQUIRIES APPLICATIONS</u>	:
	Ms CG Wagener, tel. no. (044) 302-8400
	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:
	27 February 2026, 17:00 PM
<u>NOTE</u>	:
	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition

that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within the Garden Route District Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>POST 05/451</u>	:	<u>STERILIZATION OPERATOR: PRODUCTION (CSSD)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	New Somerset Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in the Central Processing Department (CPD) Sterilization and Decontamination services in a hospital environment. Inherent requirements of the job: Willingness to work shifts, day duty, weekends, and public holidays to meet the operational requirements. Willingness to work in any department within Central Processing Department (CSSD & Gas). Competencies (knowledge/skills): Effective communication skills. Ability to work in a co-operative way within a team context and willingness to be rotated within the CPD department. Good interpersonal relations skills. Basic understanding of disinfection, decontamination and sterilization.
<u>DUTIES</u>	:	(key result areas/outputs): Monitor, control and maintain adequate stock levels, report, and assist with investigation of lost instruments/equipment. Effective application of sterilization processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontaminate, pack and sterilize instruments linen and supplies. Assist with cleaning and testing of sterilization equipment, washing machine and autoclaves, lift-up and pushing heavy equipment. Maintain equipment in an optimum working condition and utilization of resources. Use autoclaves, washing machines and equipment/consumables in a cost-effective manner. Maintaining professional growth, Ethical standards, and Self – Development. Record Keeping.
<u>ENQUIRIES</u>	:	Ms S Basardien, tel. no. (021) 402-6485
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>POST 05/452</u>	:	<u>PRINCIPAL PORTER</u>
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 (equivalent). Experience: Appropriate experience in porter services in a hospital/health environment. Inherent requirement of the job: Must be prepared to work shifts, night shift, weekends, on public holidays and be able to report for duty at 06:30 (weekends and public holidays). Competencies (knowledge/skills): Good interpersonal and communication skills and have strong leadership skills as well as innovative and problem-solving abilities. Ability to work independently and in a team context. Thorough knowledge of the Dead-on Arrival protocol, the removal of corpses protocol Knowledge of the grievance and disciplinary procedures and Staff Performance Management System. Knowledge of the Infection Prevention and Control Standards Computer Literacy (MS Word and Outlook). The ability to perform tasks such as lifting patient's from/onto beds, trolleys, and wheelchairs.
<u>DUTIES</u>	:	(key result areas/outputs): Responsible for the Porter service at the Hospital. To ensure safe transit of patients. Ensure that disciplinary procedures are effectively enforced. Ensure that personnel collect, clean wheelchairs and trolleys and collect Blood hampers. Supervise, organise, and control duties of personnel effectively in order to deliver an optimal porter service. Attend

<u>ENQUIRIES</u>	various operational meetings. Provide effective support to the support supervisor and colleagues. Responsible for the internal mortuary service. Relief and assist Porters when needed.
<u>APPLICATIONS</u>	Mr F Snyders, tel. no. (021) 658-5457
<u>CLOSING DATE</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	27 February 2026, 17:00 PM
	No payment of any kind is required when applying for this post.
<u>POST 05/453</u>	
<u>DRIVER (GOVERNANCE-TRANSPORT)</u>	
	Directorate: Supply Chain Management
<u>SALARY</u>	R138 486 per annum
<u>CENTRE</u>	Head Office, Bellville
<u>REQUIREMENTS</u>	minimum educational qualification: Basic literacy and numeracy. Experience: Appropriate experience as a driver. Appropriate experience handling confidential documentation with a high-level discretion. Inherent requirement of the job: Valid (Code B/EB) drivers' license. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, Outlook). Ability to accept accountability and responsibility and to work independently and unsupervised. Knowledge of routine maintenance inspections for defects on vehicles and safe driving skills. Must be of sober habits. Applied knowledge of the Transport Handbook 1 of 2019. Knowledge of Road Traffic Act 29 of 1986/Road Traffic Regulations of 1996/National Road Traffic Act 93 of 1999/National Road Traffic Amendment Act 21, 1999/National Road Traffic Regulations of 2000.
<u>NOTE</u>	No payment of any kind is required when applying for this post.
<u>DUTIES</u>	(key result areas/outputs): Effective transport of official passengers, documents, packages and equipment. Driving duties such as taking government motor vehicles for scheduled maintenance and repairs. Assisting with vehicle deliveries and collections as required on time. Collecting vehicle license discs and driver tags from Department of Mobility monthly. Deliver urgent documentation to and from management or other departments within required timelines. Support to transport section and other components.
<u>ENQUIRIES</u>	Ms L Adonis, tel. no. (021) 834-9029, E-mail address Lauren.Leigh.Adonis@westerncape.gov.za
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>POST 05/454</u>	
<u>FOOD SERVICES AID</u>	
<u>SALARY</u>	R138 486 per annum
<u>CENTRE</u>	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a large-scale Industrial Food Service Unit. Inherent requirements of the job: Willingness to work shifts, weekends and public holidays. Ability to work in large scale freezers and cold rooms. Physically strong to lift heavy objects and be on their feet the entire day. Competencies (knowledge/skills): Ability to function in a group and to work under pressure. Ability to prepare food according to standardised recipes. Knowledge of National Food Service Guidelines. Knowledge of basic cleaning and maintenance of equipment. Good communication skills.
<u>NOTE</u>	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>DUTIES</u>	(key result areas/outputs): Prepare, dish up and serve food for normal and special diets. Assist with the receipt, storage and stock control of food supplies. Follow and maintain hygiene and safety directives including the use of apparatus and equipment, washing of crockery and cooking utensils. Assist with the informal in-service training of new employees. Attend prescribed training courses.
<u>ENQUIRIES</u>	Ms R Keyser, tel. no. (021) 938-4135
<u>APPLICATIONS</u>	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	27 February 2026, 17:00 PM
<u>POST 05/455</u>	
<u>PORTER</u>	
<u>SALARY</u>	R138 486 per annum
<u>CENTRE</u>	Tygerberg Hospital, Parow Valley

<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a healthcare environment. Inherent requirements of the job: Willingness to work shifts and ability to report for duty at 6:30 (weekends included). Willingness to handle bodies (corpses). Ability to handle heavy objects. Willingness to work irregular hours as required. Competencies (knowledge/skills): Good communicate skills. Ability to adhere to safety standards, infection control, and prevention of cross contamination. Ability to plan and organise work functions for Porter schedules.
<u>DUTIES</u>	:	(key result areas/outputs): Transport patients and corpses. Transport blood specimens from various wards to various laboratories and vice versa. Assist with loading of patients in and out of ambulances, vehicles, to & from, beds, trolleys, or wheelchairs and vice versa. Responsible for collecting and cleaning of wheelchairs, trolleys and blood hampers.
<u>ENQUIRIES</u>	:	Ms CB Johnson, tel. no. (021) 938-5327
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>POST 05/456</u>	:	<u>HOUSEHOLD AID (8 POSTS)</u>
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a healthcare environment. Inherent requirements of the job: Ability to perform physical tasks, including lifting and moving equipment. Willingness to work shifts, weekends, and public holidays. Competencies (knowledge/skills): Good verbal communication skills. Ability to adhere to safety standards, infection prevention and control practices, and prevention of cross-contamination. Ability to plan and organise cleaning tasks according to work schedules. Knowledge of hospital hygiene standards and ability to participate in hygiene audits. Understanding of and compliance with cleaning management, hospital waste management, and linen management protocols.
<u>NOTE</u>	:	No payment of any kind is required when applying for this posts. Shortlisted candidates will be subjected to a practical assessment.
<u>DUTIES</u>	:	(key result areas/outputs): Perform cleaning duties in clinical and non-clinical areas, including mopping, sweeping, dusting, scrubbing, polishing, and maintaining general neatness. Conduct deep cleaning as required. Execute terminal cleaning in isolation and high-risk areas in accordance with infection control protocols. Support the Housekeeping Supervisor by ensuring instructions are carried out timeously and accurately. Ensure cleaning equipment is used correctly, cleaned after use, and stored securely. Maintain proper stock control and responsible use of cleaning materials and supplies.
<u>ENQUIRIES</u>	:	Ms CB Johnson, tel. no. (021) 938-5327
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	27 February 2026, 17:00 PM
<u>POST 05/457</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (16 SESSIONS P/WEEK)</u> (Contract Until 31 March 2027) Cape Winelands District
<u>SALARY</u>	:	Grade 1: R482 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	:	Langeberg PHC, Stellenbosch Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1 : None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2 : A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of

foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge of general medical and surgical conditions on hospital and PHC level and Knowledge applicable to South African TB and HIV care guidelines and including paediatrics HIV and Drug-resistant TB. Comprehensive evidence-based, direct patient-centred Clinical Service Provision in the District Health Service and computer literacy (MS Excel, Word, Outlook, CAReS, VULA, HECTIS, SPV etc.) and good interpersonal, organizational and teamwork skills. Primary healthcare experience. Skills in doing outpatient procedures (Core needle biopsy, Fine needle aspiration, Endometrial Pipelles, removal of lesions under local anaesthesia) as well as basic antenatal ultrasounds. Ability and willingness to do outreach services to clinics and training in PHC throughout the Stellenbosch Sub-district, guiding health care colleagues in managing difficult PHC cases. Ability to take ownership of the OPD bookings at Stellenbosch and manage referrals on electronic platforms from the hospital, referring facilities and private providers.

DUTIES : :key result areas/outputs): Provide quality outpatient care to patients in Stellenbosch Hospital. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Stellenbosch Sub-district facilities as required.

ENQUIRIES : Dr L B Eksteen, tel. no. (021) 808-6135

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 27 February 2026, 17:00 PM

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test as part of the interview process. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Stellenbosch Sub District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."