

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL**  
**DEPARTMENT OF HEALTH**

*(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)*

<b><u>APPLICATIONS</u></b>	: All applications should be forwarded to: Mrs. T.N.B. Dube: KZN Department of Health, Amajuba Health District Office, Private Bag X6661, Newcastle, 2940 OR Hand delivered to: 50 Harding Street Nedbank Centre First Floor, Newcastle, 2940. Email to: <a href="mailto:Phila.sangweni@kznhealth.gov.za">Phila.sangweni@kznhealth.gov.za</a>
<b><u>FOR ATTENTION</u></b>	: Mrs. T.N.B. Dube
<b><u>CLOSING DATE</u></b>	: 13 February 2026
<b><u>NOTE</u></b>	: Applications must be submitted on the prescribed Application for Employment form (Z83) This is obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Application form (Z83) must be accompanied by detailed Curriculum Vitae. Applicants are not required to submit copies of qualifications and other documents on application but must submit the Z83 and a detailed Curriculum, Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from the shortlisted candidates only which may be submitted to HR on or before the day of the interview. Applicants are only submitting Z83 and CV, all other documents are submitted by shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note due to financial constraints, there will be no payment for S&T claims. African Males are encouraged to apply and people with disability also should feel free to apply. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

**OTHER POST**

<b><u>POST 03/86</u></b>	: <b><u>FACILITY INFORMATION OFFICER REF NO: AMAJ02/2026 (X1 POST)</u></b> Component: District Data Management
<b><u>SALARY</u></b>	: R325 101 - R345 054 per annum. Other Benefits: 13th Cheque Plus Medical Aid and Housing Allowance (Optional and Provided the Member meets the requirements)
<b><u>CENTRE REQUIREMENTS</u></b>	: Amajuba Health District Office Senior Certificate (Grade 12) or equivalent, National diploma / Degree in information Technology / Management Information Systems / Statistics / Computer Science. Valid Driver's License (Minimum code EB) Valid computer literacy in MS Word, Ms Excel, Ms Power Point and Ms Outlook. A minimum of 1year experience in Routine Health Information System (Anti-Retroviral Therapy – (ART) TIER .NET/ District Health Information System (DHIS) / Electronic TB Register (ETR. HPRS) would be an added advantage. Knowledge, Skills, Training and Competencies Required: Strong communication skills, In Depth Knowledge and skills in Information System s and Data Management. The ability to compile meaningful presentations and / or graphic presentation of statistics and to compare to strategic objectives with reported results, High level of accuracy, Technical knowledge in the Information technology Environment, Ability to work under pressure and meet tight deadlines.
<b><u>DUITES</u></b>	: Roll out (install) TB/HIV Information System & HPRS (ART, TIER.NET) in health facilities within the district. Conduct training on routine Health Information System (ART, TIER.NET / EDR Web. DHIS and HPRS). Maintain and provide technical support to all routine Health Information System (ART,

TIER.NET / ETR.NET, District Information System (DHIS) / Electronic Drug Resistant (EDR Web). Ensure accurate, consistent and timeous reporting of Health Programmes data from all facilities within the district. Co-ordinate the collection of routine and non-routine data inclusive of surveys. Populate template for programmes reporting.

**ENQUIRIES**  
**NOTE**

- : Ms. B.F. Khanyi Tel No: (034) 312 1174
- : Employment Equity Target for this post is African Male, and peoples with disability may feel free to apply.