

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

<u>APPLICATIONS</u>	:	To be posted to: The Chief Director, Human Resource Management & Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or Hand Delivered To: The Chief Registry Clerk, 2nd Floor, South Tower, Natalia, 330 Langalibalele Street, Pietermaritzburg. Applicants may also submit their Z83 and CV via the e-Recruitment System on www.eservices.gov.za
<u>FOR ATTENTION</u>	:	Ms E Perumal
<u>CLOSING DATE</u>	:	06 February 2026
<u>NOTE</u>	:	To Applicants: Applications must be submitted on the new Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV. The Department discourages applications sent by registered mail and will not be held responsible for applications sent via registered mail which are not collected from the post office. All shortlisted candidates will be subjected to a technical assessment and an ethics assessment. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment, the logistics of which will be communicated by the Department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The Department is an equal opportunity, affirmative action employer and is committed to empowering people with disability.

MANAGEMENT ECHELON

<u>POST 02/235</u>	:	<u>CHIEF FINANCIAL OFFICER REF NO: 01/2026 (FIN)</u> Chief Directorate: Financial Management
<u>SALARY</u>	:	R1 494 900 per annum (Level 14), (all-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a qualification at NQF level 7 as recognised by the South African Qualifications Authority (SAQA) in Financial Accounting/ Financial Management/ Financial Planning coupled with 5 years of experience at a senior managerial level in a financial management environment as well as an SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate must be submitted prior to appointment) and a valid Driver's Licence (Code B). Essential Knowledge, Skills and Competencies Required: The successful candidate must have:- Sound knowledge of the Constitution, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Employee Performance and Management System, Knowledge of Basic Conditions of Employment Act, Community Development, Public Participation, Community outreach, Project management principles, Millennium development goals, National and Provincial Practice Notes, SCM practices and procedures, Promotion. A of Access to Information Act, Service Delivery frameworks, Knowledge of Human Rights Act, Knowledge of Bill of Rights, Promotion of Administrative Justice Act, Skills Development Act, National Development Plan, Provincial Growth and Development Plan, Treasury Regulations, Intergovernmental matters, Ministerial Handbook, Protocol

		Manual of South Africa, Traditional Levies; Language and Listening skills; Presentation skills; Analytical thinking; Interpersonal relations; Strategic Planning skills; Organisational skills; Research skills; Leadership skills; Financial management skills; Time management; Report writing skills; Problem solving skills; Conflict management skills; Change management skills; Statistical skills; Leadership; Project management skills; People management skills; Relationship Management; Decision Making; Good communication skills (verbal & written) with Private Sector Organisations, Departmental staff, Service providers, Non-governmental Organisations, FBO's, General Public, Local Councillors, Amakhosi, Izinduna, Political Office bearers, Ministers, Mayors, Provincial, National and International Departments and Organisations; Good computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to manage the financial management and procurement function and support the Head: KZN COGTA (Accounting Officer) on strategic financial matters of the Department and its clients with the following responsibilities: Manage and co-ordinate the Department's budget, financial planning and reporting; Oversee an integrated financial accounting service; Manage an integrated supply chain management service; Manage internal control services; Provide CFO support service to departmental clients; Oversee the development and implementation of financial policies, procedures and toolkits to ensure the effective, efficient, economical and transparent use of the resources of the Department; Manage the resources of Financial Management.
<u>ENQUIRIES</u>	:	Ms B Mgutshini Tel No: (033) 2608043
<u>POST 02/236</u>	:	<u>CHIEF DIRECTOR: INFRASTRUCTURE DEVELOPMENT REF NO: 14/2026 (MID)</u> Branch: Development And Planning Chief Directorate: Municipal Infrastructure Directorate: Infrastructure Development
<u>SALARY</u>	:	R1 494 900 per annum (Level 14), (all-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a 4 year Bachelors Degree or (NQF level 7) qualification as recognised by SAQA in Civil or Electrical Engineering coupled with 5 years' experience at Senior Managerial level within the Infrastructure planning and development environment as well as a SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Drivers licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge and understanding of infrastructure development; Policy analysis; Knowledge of legislation (MPRA, MFMA, Municipal Systems Act); Programme management; Project Management; Strategic Planning; Financial management; Structure and functioning of government/ Infrastructure Development environment in South Africa; Operation and maintenance planning and implementation; Supply chain management; Knowledge of legal compliance; Engineering and professional judgement; Strategic capability and leadership skills; Problem solving; Planning and organising skills; Conflict resolution; Time management; Team leadership; Decision making; Problem Solving; Management of Finances; Good communication skills (verbal & written); Good computer literacy in MS Office and a valid drivers licence.
<u>DUTIES</u>	:	The successful candidate will be required to facilitate municipal infrastructure development with the following responsibilities: Manage and facilitate municipal infrastructure development; Manage and facilitate sustainable service delivery; Ensure the management of Infrastructure finance; Co-ordinate water, sanitation, and energy services planning; Manage the resources of the Directorate.
<u>ENQUIRIES</u>	:	Ms B Mgutshini Tel No: (033) 897 5656

<u>POST 02/237</u>	:	<u>CHIEF DIRECTOR: TRADITIONAL GOVERNANCE AND CONFLICT MANAGEMENT REF NO: 22/2026 (TGCM)</u> Branch: Traditional Affairs Chief Directorate: Traditional Governance and Conflict Management
<u>SALARY</u>	:	R1 494 900 per annum (Level 14) (All-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Service)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a bachelor's degree or NQF level 7 in Business Administration/ Management or Public Administration/ Management as recognised by SAQA coupled at least 5 years Senior Management experience in field of Traditional Affairs as well as an SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Driver's Licence (Code B). Essential Knowledge, Skills And Competencies Required: The successful candidate must have: - Knowledge of Financial Management; Relevant legislation and policies; Programme management; Integrated approach to service delivery; Knowledge of traditional protocol services; Financial management prescripts that guide Traditional Councils; Understanding and extensive knowledge of traditional institutions; Knowledge of legal prescripts guiding traditional institutions; Knowledge of public service prescripts; Understanding protocols of clients; Knowledge of working with different communities; traditional or rural planning skills; Team development; Decision making; Presentation skills; Leadership skills; Community Development; Networking; Organising; Research; Good communication skills (verbal & written); Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to oversee good governance and facilitate conflict management within the traditional sphere of governance with the following key responsibilities: - Manage and promote good governance in traditional institutions; Manage conflicts and resolve traditional leadership disputes; Manage administrative support services to the Chief Directorate; Manage the development and implementation of Traditional Governance and Conflict Management policies and regulations; Manage the resources of the Chief Directorate.
<u>ENQUIRIES</u>	:	Mr NB Biyela at 083 447 9440
<u>POST 02/238</u>	:	<u>DIRECTOR: MUNICIPAL FINANCIAL SUPPORT REF NO: 08/2026 (MF)</u> Branch: Local Government Chief Directorate: Municipal Finance Directorate: Municipal Financial Support
<u>SALARY</u>	:	R1 266 714 per annum (Level 13), (all-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelors degree/ NQF Level 7 qualification in Financial Management/ Financial Accounting as recognised by SAQA coupled with at least 5 years of experience at a middle/senior managerial level in a financial environment as well as a SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Drivers licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge and understanding of the Constitution; Public Service Act; Public Service Regulations; Public Finance Management Act; Labour Relations Act; Employee Performance and Management System; Knowledge of Basic Conditions of Employment Act; KZN Pounds Act; Public Participation; Project management principles; Local Government legislation; Municipal practices and procedures; Monitoring, reporting and evaluation; KZN Cemeteries and Crematoria Act; Language and Listening skills; Presentation skills; Interpersonal relations; Strategic Planning skills; Organisational skills; Management skills; Financial Management skills; Project Management skills; Decision Making; Good communication skills (verbal & written) Good computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to manage support on financial management in line with categorisation of municipalities with the following responsibilities: Manage support to municipalities on financial matters; ensure quality assurance on municipal valuation rolls in terms of legislation and applicable standards; Ensure specialist valuation and rating support to

		municipalities within the province; Ensure the development and implementation of municipal financial support programmes; Facilitate the development of policies, strategies, procedures and processes; Manage the resources of the Directorate.
<u>ENQUIRIES</u>	:	Dr HB Krishnan at 060 885 5271
<u>POST 02/239</u>	:	<u>DIRECTOR: PROJECTS IMPLEMENTATION AND INSTITUTIONAL SUPPORT (PIIS) REF NO: 15/2026 (MLED)</u> Chief Directorate: Municipal Local Economic Development Support Directorate: Projects Implementation and Institutional Support
<u>SALARY</u>	:	R1 266 714 per annum (Level 13), (all-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelor's degree or NQF level 7 qualification in Developmental Studies / Planning/ Local Economic Development as recognised by SAQA or equivalent coupled with at least 5 years of experience at a middle/senior managerial level in a Local Economic Development environment as well as a SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Drivers licence. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge and understanding of Local Government legislation; Local Government Strategic Agenda; Provincial Spatial Economic Development Strategy; Economic development; Financial Management; Research and policy development; Integrated Development Planning; Local Economic Development Policy Formulation; Implementation and Review; Coordination of economic development policy and strategies; across government; Local government linkages with PGDS and IDP; Programme and Project Management; Planning, team development, Decision making, Problem solving; Leadership, Financial Management, Change Management, Service Delivery Innovation, Problem solving and analysis, Client Orientation and Customer Focus; Relationship management; Good communication skills (verbal & written) with Management, Municipalities, Traditional Institutions, Private Sector Institutions, staff and other departments; Good computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to develop and manage the implementation of Local Economic Development programmes across spheres of government and in traditional communities with the following responsibilities: Manage the co-ordination and facilitate implementation of LED Projects; Manage the building of institutional capacity for LED; Manage the monitoring, assessment and reporting of LED programmes implemented; Manage Local Economic Development funding in-line with relevant legislation and contracts (MOUs); Manage the development and implementation of policies and strategies on Local Economic Development; Manage the resources of the Directorate.
<u>ENQUIRIES</u>	:	Mr K Walaza Tel No: (033) 8975698
<u>POST 02/240</u>	:	<u>DIRECTOR: TRADITIONAL INSTITUTIONAL SUPPORT REF NO: 23/2026 (TIS)</u> Chief Directorate: Traditional Resource Administration Directorate: Traditional Institutional Support
<u>SALARY</u>	:	R1 266 714 per annum (Level 13), (all-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelor's degree or NQF Level 7 as recognised by SAQA or relevant qualification coupled with at 5 years of experience at a middle/senior managerial level as well as a SMS Pre-entry (Nyukela) certificate as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Drivers licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge and understanding of financial management, relevant legislation and policies; Programme management; Integrated approach to service delivery; Understanding of Traditional Institutions; Financial management prescripts that guide Traditional Councils; Knowledge of prescripts that guide the public sector; Planning, Team

		development, Decision making, presentation, leadership, Community Development; Networking; Organising; Controlling; Research skills; Good communication skills (verbal & written) with Departmental employees, other Government departments, Municipalities, Traditional Institutions, NGOs and Private sector; Good computer literacy in MS Office; a valid Code B drivers licence.
<u>DUTIES</u>	:	The successful candidate will be required to manage activities of the Traditional Houses with the following responsibilities: Manage and co-ordinate the financial planning, control and budget of Traditional Councils and Local Houses; Ensure effective and efficient traditional systems for Local Houses; Ensure effective and efficient systems for Traditional Councils; Provide an integrated financial administration service to the traditional institutions; Manage the resources of the Directorate.
<u>ENQUIRIES</u>	:	Ms P Mtshali Tel No: (033) 8973830

OTHER POSTS

<u>POST 02/241</u>	:	<u>DEPUTY DIRECTOR: MUNICIPAL FINANCE COMPLIANCE AND MONITORING REF NO: 08/2026 (MF)</u> Chief Directorate: Municipal Finance Directorate: Municipal Finance Compliance and Monitoring
<u>SALARY</u>	:	R1 059 105 per annum (Level 12), (all-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Services)
<u>CENTRE REQUIREMENTS</u>	:	Pietermaritzburg
	:	The ideal candidate must be in possession of a Bachelors degree/ NQF level 7 qualification in financial Management/Financial Accounting as recognised by SAQA coupled with 3 years junior management experience in a financial environment and a valid driver's licence. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge of language and listening skills; Presentation skills; Good interpersonal relations; Strategic Planning skills; Organisational skills; Management skills; Financial management skills; Project management skills; Decision Making; Good communication skills (verbal & written) with Private Sector Organisations, Departmental staff, Service providers, Non-governmental Organisations, Local Councillors Political Office bearers, Ministers, Mayors, Provincial and National Departments and the General Public; and Good computer skills in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to ensure monitoring of compliance at municipalities on financial matter in-line with legislative prescripts (MFMA, Treasury Regulations) with the following responsibilities:- Ensure the validity and reliability of all datal information reported in the quarterly progress reports and build capacity; Ensure the monitoring of compliance and reporting of processes in municipalities and enable the co-ordination and alignment amongst all spheres of government; Ensure the submission of financial progress reports from the Districts, Local Municipalities and Metro to relevant stakeholders; Ensure monitoring and support of audit processes; Develop and provide input to national and provincial policy and legislative processes as well as structures regarding monitoring of municipal policies; programmes and projects; Manage the resources of the Directorate.
<u>ENQUIRIES</u>	:	Ms N Majola at 060 885 5268
<u>POST 02/242</u>	:	<u>PROJECT MANAGER: PROJECT MANAGEMENT REF NO: 17/2026 (MID) (X2 POSTS)</u> Chief Directorate: Municipal Infrastructure Directorate: Infrastructure Development
<u>SALARY</u>	:	R1 059 105 per annum (Level 12), (all-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Services)
<u>CENTRE REQUIREMENTS</u>	:	Pietermaritzburg
	:	The ideal candidate must be in possession of a Bachelor's degree or NQF level 7 qualification as recognised by SAQA in Project Management/ Built Environment coupled with a minimum of 3 years' junior management experience in project management/ built environment and a valid code 8 driver's license. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Knowledge of the Constitution; Public Service Act; Public Service Regulations; Public Finance Management Act;

		Labour Relations Act; Employee Performance Management and Development System; Project Management; the structure and functioning of government; Project life cycle costing and cash flow management; Relevant municipal grant and infrastructure development policies; Supply chain management; Labour intensive construction methodologies; Language Skills; Listening skills; Presentation skills; Analytical thinking skills; Interpersonal relations; Strategic Planning skills; Organisational skills; Research skills; Leadership Skills; Financial management skills; Time management; Report writing skills; Problem solving skills; Conflict Management; Change management; Leadership; Project management; People management; Relationship management and Decision making skills; Communication (verbal and written) with Management, Municipalities, Traditional Institutions, Private Sector Institutions, staff and other departments; Advanced computer literacy (MS Office suite, management information systems and project management).
<u>DUTIES</u>	:	The successful candidate will be required to provide engineering services within the Infrastructure Directorate supporting programme and project management with the following responsibilities:- Manage the support; co-ordination and implementation of project interventions at municipal level; Support infrastructure project business planning; Monitor, evaluate and report progress in implementation of interventions; Support financial management of infrastructure development programmes; Develop policies and strategies aimed at improving service delivery; Manage the resources of the sub-directorate.
<u>ENQUIRIES</u>	:	Mr S Mate at 060 881 9673
<u>POST 02/243</u>	:	<u>DEPUTY DIRECTOR: MUNICIPAL PERFORMANCE REF NO:09/2026 (MSDS)</u> Chief Directorate: Municipal Service Delivery Support Directorate: Municipal Performance
<u>SALARY</u>	:	R1 059 105 per annum (Level 12), (all-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a recognized National Diploma/Degree in Local Government/ Performance Management coupled with 3-5 years management experience, a minimum of 3 years junior management experience (as an Assistant Director) and a valid driver's licence. essential knowledge, skills and competencies required: The successful candidate must have knowledge of: the Constitution; Public Service Act; Public Service Regulations; Public Finance Management Act; Labour Relations Act; Employee Performance Management and Development System; Knowledge of Basic Conditions of Employment Act; Community development; Public Participation; Project management principles; Local Government legislation; Municipal Practices and procedures; The candidate must have:- Language skills; Listening skills; Presentation skills; Good interpersonal relations; Strategic Planning skills; Organisational skills; Management skills; Financial management skills; Project management skills; Decision making skills; Good communication skills (verbal and written) with Private Sector Organisations, Departmental staff, Service providers, Non-governmental Organisations, Local Councillors, Amakhosi; Izinduna, Political Office bearers, Ministers, Mayors, Provincial, National and International Departments and the General Public; and Computer literacy.
<u>DUTIES</u>	:	The successful candidate will be required to support municipal performance within the Province with the following key responsibilities:- Develop and implement policies, frameworks, guidelines and toolkits; Guide municipal performance management processes in the province and support municipalities in the development of their organisational performance management systems; Monitor and evaluate implementation of municipal performance management systems; Facilitate information management; reporting and monitoring processes in municipalities and facilitate and co-ordination the alignment between all spheres of government; Manage the resources of the sub-directorate.
<u>ENQUIRIES</u>	:	Ms N Mthembu at 060 882 5315

<u>POST 02/244</u>	:	<u>CHIEF TOWN AND REGIONAL PLANNER GRADE A REF NO: 16/2026 (MP)</u> Chief Directorate: Municipal Planning Directorate: Spatial Planning
<u>SALARY</u>	:	R1 099 488 per annum, (OSD)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a bachelor's degree or NQF level 7 qualification as recognised by SAQA in Urban/ Town/ City and Regional Planning, or a relevant qualification coupled with 6 years post qualification professional experience in the Town and Regional Planning environment and a valid code 8 driver's licence. Registration with SACPLAN as a professional Town and Regional Planner is compulsory on appointment. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of programme and project management; Town & Regional legal and operational compliance; Town & Regional systems and principles and Town & Regional planning processes and procedures; Knowledge of relevant legislation and policies; Process knowledge and skills; Knowledge of research and development; Knowledge of computer-aided applications; Knowledge of creating a high performance culture and technical consulting; Professional judgement and accountability; Strategic management and direction skills; Problem-solving and analysis, decision-making, team leadership and analytical skills; Creativity, self-management, customer focus and responsiveness skills; Delegation and development of others skills, Planning, organising and execution skills; Ability to manage conflict; Language proficiency skills; Knowledge management, negotiation, and change management skills; Land tenure and land use management system skills; Statistical and land information system analysis skills; Urban and rural economic development planning as well as management of staff and team skills; Good communication skills (verbal & written); Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to perform all aspects of varied innovative and complex Town and Regional Planning and facilitate municipal planning development programmes and projects with the following key responsibilities: Town and Regional Planning future forecasting; Strategic spatial planning at provincial level (inclusive of co-ordination of planning activities between the 3 spheres of government and other stakeholders); Statutory planning and land use management (including providing support, capacity building and monitoring to Local Government); Financial Management, Governance, Stakeholder Management, People Management; Manage the resources of the unit.
<u>ENQUIRIES</u>	:	Ms L Del Grande at 083 461 1426
<u>POST 02/245</u>	:	<u>DEPUTY DIRECTOR: BUDGET SUPPORT REF NO:02 /2026 (FM)</u> Chief Directorate: Financial Management Directorate: Budget Control and Planning
<u>SALARY</u>	:	R896 436 per annum (Level 11), (all-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Services)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a bachelor's degree/ NQF level 7 qualification in Finance as recognised by SAQA coupled with a minimum of 3 years management and administrative experience in a Financial Environment and a valid code B driver's licence. essential knowledge, skills and competencies required: The successful candidate must have: Policy analysis skills; Project management skills; Knowledge of Prescripts (PFMA, DoRA); Planning skills; Team development skills; Decision making skills; Problem solving skills; Financial management; Budget planning; Good communication skills (verbal and written) and computer literacy.
<u>DUTIES</u>	:	The successful candidate will be required to provide budget services within the Budget Control and Planning Directorate supporting the Department with the following key responsibilities:- Prepare departmental budget submission; Direct and control expenditure and revenue; Compile reports on actual expenditure; Provide budgetary support service to senior management and the Legislature; Prepare and make presentations on budget and expenditure matters; Ensure alignment of the budget to the strategic plan and performance plan; Management, training and development of staff.
<u>ENQUIRIES</u>	:	Ms S Khumalo Tel No: (033) 260 8242/ 8123

<u>POST 02/246</u>	:	<u>ASSISTANT DIRECTOR: MUNICIPAL FINANCE COMPLIANCE AND MONITORING REF NO: 10/2026 (MF)</u> Chief Directorate: Municipal Finance Directorate: Municipal Finance Compliance and Monitoring
<u>SALARY</u>	:	R582 444 per annum (Level 10)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelor's degree (NQF level 7 qualification) in Financial Management/ Financial Accounting coupled with three years' administrative experience in a financial environment and a valid driver's licence (Code 08). Essential Knowledge, Skills and Competencies Required: The successful candidate must have Knowledge of the: Constitution; Public Service Act; Public Service Regulations; Public Finance Management Act; Labour Relations Act; Employee Performance Management and Development System; Knowledge of Basic Conditions of Employment Act; KZN Pounds Act; Public Participation; Project management principles; Local Government legislation; Municipal practices and procedures; Monitoring, reporting and evaluation skills; KZN Cemeteries and Crematoria Act; Language skills ;Listening skills; Presentation skills; Interpersonal relations; Strategic Planning skills; Organisational skills; Management skills; Financial management skills; Project management skills; Decision making skills; Good communication skills (verbal & written) with Private sector Organisations, Departmental staff, Service providers, Non-Governmental Organisations, Local Councillors, Political Office Bearers, Ministers, Mayors, Provincial and National Departments, the General Public; and Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to monitor compliance at municipalities on financial matters in-line with legislative prescripts (MFMA, Treasury Regulations) with the following responsibilities: Validate the reliability of all data/information reported in the progress reports and build capacity; Coordinate the submission of financial progress reports from the districts, local municipalities, and the Metro to relevant stakeholders; Monitor compliance, evaluate and report on processes in municipalities; Monitor and support audit processes; Provide input in the development of policies, strategies, procedures, and processes.
<u>ENQUIRIES</u>	:	Ms N Majola at 060 885 5268
<u>POST 02/247</u>	:	<u>ASSISTANT DIRECTOR: MUNICIPAL FINANCE SUPPORT REF NO: 11/2026 (MF)</u> Chief Directorate: Municipal Finance Directorate: Municipal Finance Support
<u>SALARY</u>	:	R582 444 per annum (Level 10)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelor's degree/(NQF level 7) qualification in Financial Management/ Financial Accounting coupled with three years' experience in a financial environment and a valid driver's licence (Code B). Essential Knowledge, Skills and Competencies Required: The successful candidate must have Knowledge of the: Constitution; Public Service Act; Public Service Regulations; Public Finance Management Act; Labour Relations Act; Employee Performance and Management System; Knowledge of Basic Conditions of Employment Act; KZN Pounds Act; Public Participation; Project management principles; Local Government legislation; Municipal Practices and procedures; Monitoring, reporting and evaluation and KZN Cemeteries Act; Language skills; Listening skills; Presentation skills; Interpersonal relations; Strategic Planning skills; Organisational skills; Management skills; Financial management skills; Project management skills; Decision making skills; Good communication skills (verbal & written); Ability to communicate with Private sector Organizations, Departmental staff, Service providers, Non-governmental Organisations, Local Councillors, Political Office Bearers, Ministers, Mayors, Provincial and National Departments, the General Public; and Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to support municipalities on financial matters in-line with legislative prescripts (MFMA, Treasury Regulations) with the following responsibilities: - provide support on financial matters to municipalities, Co-ordinate, develop and implement municipal financial support programmes; Co-ordinate Auditor-General and Treasury Internal Audit

		processes and ensure annual reporting requirement are met on financial matters at municipalities; Provide input in the development of policies, strategies, procedures, and processes.
<u>ENQUIRIES</u>	:	MS N Majola at 060 885 5268
<u>POST 02/248</u>	:	<u>ASSISTANT DIRECTOR: DISASTER MANAGEMENT IMPLEMENTATION</u> <u>REF NO: 18/2026 (DM)</u> Chief Directorate: Disaster Management Directorate: Disaster Management Operations
<u>SALARY</u>	:	R468 459 per annum (Level 09)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a bachelor's degree /Diploma coupled with at least three years' experience and a valid driver's licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have knowledge of the: Structure & functioning of Government; Knowledge of relevant legislation & policies; Knowledge of Project Management; Knowledge of monitoring and evaluation; Knowledge of interpretation of relevant legislation and knowledge of related legislation; Team development skills; Decision making skills; Problem solving skills; Public participation skills; Organising and co-ordination skills; Strategic and analytical thinking skills; Computer literacy skills; Good communication skills (verbal & written) with other Government Departments, Municipalities, Traditional Institutions, NGO's, Private Sector Organisations and Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to facilitate the development of municipal disaster management policy frameworks, plans interventions and responses at departmental regional levels with the following key responsibilities: - Facilitate the development of municipal disaster management policy frameworks; Facilitate the development of municipal disaster management capacity; Support municipal community awareness and volunteer campaigns; Support municipal disaster management monitoring and evaluation; Support municipal disaster management preparedness and responses and Management of resources.
<u>ENQUIRIES</u>	:	Mr Mzwandile Hadebe at 082 848 2859
<u>POST 02/249</u>	:	<u>ASSISTANT DIRECTOR: TRADITIONAL GOVERNANCE REF NO: 24/2026 (TGCM) (X2 POSTS)</u> Chief Directorate: Traditional Governance and Conflict Management Directorate: Traditional Governance and Anthropology
<u>SALARY</u>	:	R468 459 per annum (Level 09)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a National Diploma (NQF level 6 qualification) in Public Administration/ Management coupled with three years' administrative experience and a valid driver's licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Understanding of relevant legislation; Understanding of Traditional Leadership and institutional matters; Sound working knowledge of the PFMA. Ability to analyse policies and apply correctly; Comprehensive report writing skills; Presentation skills; Financial management skills; Project management and control; Good communication skills (verbal & written) and Computer literacy in MS Office.
<u>DUTIES</u>	:	The successful candidate will be required to provide support in ensuring Traditional Institutional Governance Compliance with the following key responsibilities: Provide assistance in the establishment and maintenance of strategies of Traditional Institutions; Provide support in the establishment and recognition of traditional institutions; Facilitate Traditional Institutional compliance; Provide support in the implementation of the code of conduct of Traditional Institutions; Provide advice and guidance and input on policy; and Supervise staff.
<u>ENQUIRIES</u>	:	Ms B Ndlovu Tel No: (033) 897 5624

<u>POST 02/250</u>	:	<u>FORENSIC AUDITOR: MUNICIPAL INVESTIGATIONS REF NO: 13 /2026 (MAG) (X2 POSTS)</u> Chief Directorate: Municipal Administration & Governance Directorate: Municipal Investigations
<u>SALARY</u>	:	R397 116 per annum (Level 08)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a recognized NQF level 6 qualification/ National Diploma in Accounting, Internal Auditing, Law, Policing or Forensic Investigation coupled with a minimum of 1-2 years of experience in a Forensic Investigations or Auditing Risk or Commercial Crime environment and a valid driver's licence. Essential Knowledge, Skills And Competencies Required: The successful candidate must have knowledge of:- the Constitution; Public Financial Management Act, 1999; Local Government: Municipal Financial; Management Act, 2003; Local Government: Municipal Finance; Management Relations, 2003; Local Government: Municipal Systems Act, 2000; Local Government: Municipal Structures Act; 1998; Preferential Procurement Policy Framework Act, 2000; Public Audit Act, 2004; Prevention and Combating of Corrupt Activities Act, 2004; Criminal Procedure Act, 51 of 1977; Public Service Act and Regulations; The Financial Intelligence Centre Act No 38 of 2001; Prevention of Organised Crime Act No 121 of 1998; Time management skills; Office administration skills; Good report writing skills; Decision making skills; Change Management and Problem solving skills; Analytical and Numeracy skills; Verbal communication and presentation skills; Research and analysis skills; Good interpersonal relations; Project planning and management; Policy development; People management; Statistical and quantitative analysis; Excellent verbal and written communication abilities (Internal: Supervisor; Management Senior Management; Head of Department; MEC; Legal Services and Departmental Staff; External: Auditor General; Audit Committees; Legislature; SCOPA; Accounting Officer; Institutional Managers; Consulting Firms; Staff of Clients i.e. Municipalities; Municipal Entities; SAPS; NPA; HAWKS; Special Investigation Unit (SIU); Asset Forfeiture Unit; State Attorneys; Computer Skills (Microsoft: Word, Excel; PowerPoint, Internet and Intranet).
<u>DUTIE</u>	:	The successful candidate will be required to conduct forensic investigations within the municipalities with the following key responsibilities: Conduct initial planning of investigations; Coordinate activities on all investigations undertaken by the Unit; Coordinate the response and management of complaints / allegations received by the Unit; Coordinate the provision of monitoring and support on the implementation of the Local Government Anti-Corruption Strategy by all municipalities.
<u>ENQUIRIES</u>	:	Mr LMS Bebula Tel No: (033) 260 8243
<u>POST 02/251</u>	:	<u>PROJECT OFFICER: PROJECTS IMPLEMENTATION SUPPORT REF NO: 19/2026 (LED)</u> Chief Directorate: Municipal Local Economic Development Support Directorate: Project Implementation and Institutional Support
<u>SALARY</u>	:	R397 116 per annum (Level 08)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Bachelor's degree /NQF level 7 in Project Management/ Local Economic Development/ Built environment or related qualification coupled with a minimum of 3 years relevant experience in a Project Management environment and a valid driver's licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have knowledge of:- Public Finance Management Act; Public Service Act; Public Service Regulations; Treasury Regulations; Project Management; Report Writing; Development of business plans; The candidate must have:- Planning and organising skills; Conflict resolution skills; Time management skills; Decision making skills; Problem solving skills; Project management skills; Good communication skills (Verbal and written); Ability to communicate with Departmental management and staff; Verbal Communication with Councillors/ municipalities, private sector companies, the public and other Departments; Written communication to management/ MEC; written letters/ documents to private sector companies and other departments; and Computer literacy.

<u>DUTIES</u>	:	The successful candidate will be required to support Local Economic Development initiatives (projects) within the Department and municipalities with the following key responsibilities: - Package Local Economic Development (LED) projects for the Department; Provide project management functions during the implementation of LED projects; Monitor and evaluate the LED projects initiated by the Department and municipalities; Provide administrative support during projects.
<u>ENQUIRIES</u>	:	Ms ZS Mbambo Tel No: (033) 897 5891
<u>POST 02/252</u>	:	<u>SCM PRACTITIONER: ASSET MANAGEMENT REF NO: 03/2026 (SCM)</u> Chief Directorate: Financial Management Directorate: Supply Chain Management
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Senior Certificate coupled with 3 years' experience in an Asset Management environment and a valid code 8 driver's licence (must be prepared to drive official vehicles). Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge of the Hardcat system; Knowledge of asset management processes; Proven ability to deal with asset register challenges; Sound knowledge of PFMA and Treasury Regulations, SCM and other prescripts; Good planning, decision making and problem-solving skills; Ability to develop and lead component data centre; Good communication skills (verbal and written) and Computer literacy.
<u>DUTIES</u>	:	The successful candidate will be required to provide asset management services with the following responsibilities:- Maintain asset registers with acquisitions, movements, transfers, disposals etc; Maintain asset leases (financial); Oversee data centre in respect of the asset register (capture and quality control); Undertake financial reconciliations (including adjusting entries) of the asset register (CAPEX & CUREX) with the general ledger and financial statements; Ensure the co-ordination of loss control and Supervision of staff.
<u>ENQUIRIES</u>	:	Mr VH Parbhodeen Tel No: (033) 260 8023
<u>POST 02/253</u>	:	<u>SCM PRACTITIONER: ASSET LOGISTICS REF NO: 04/2026 (SCM)</u> Chief Directorate: Financial Management Directorate: Supply Chain Management
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Senior Certificate coupled with 3 years' experience in an Asset Logistics environment. essential knowledge, skills and competencies required: The successful candidate must have:- Sound knowledge of Supply Chain Management; Sound knowledge of the PFMA, Treasury Regulations, SCM and other prescripts; Sound knowledge of logistics; HR Management; MS Word; Knowledge of BAS; Excel; Knowledge of the Hardcat System; Good planning; Numeric and mathematical skills; Sound understanding of logistics and a basic understanding of accounting; Attention to detail; Ability to train, motivate and supervise; Good inter-personal relations; Ability to analyse reports/reconciliation; Good communication skills (verbal and written with other Government organisations, the private sector and NGO's and Computer literacy.
<u>DUTIES</u>	:	The successful candidate will be required to provide asset logistic services with the following responsibilities: Ensure the provision of asset verification services; Oversee the maintenance of custodian listing of assets; Administer inventory and stores management; Administer transit management; Ensure the provision of Disposal Management services and exercise control of Human Resources.
<u>ENQUIRIES</u>	:	Mr. VH Parbhodeen Tel No: (033) 260 8023
<u>POST 02/254</u>	:	<u>SCM PRACTITIONER: DEMAND MANAGEMENT REF NO: 05/2026 (SCM)</u> Chief Directorate: Financial Management Directorate: Supply Chain Management
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Pietermaritzburg

<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Senior Certificate coupled with 3 years' experience in a SCM/ Demand Management environment and a valid Driver's Licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge of procurement systems and demand management; Sound knowledge of the PFMA and Treasury Regulations, SCM and other prescripts; Functional knowledge of preferential procurement and demand management; Sound knowledge of Broad Based Black Economic Empowerment legislation and policies; Sound knowledge of markets/ suppliers/commodities; Good planning; Numeric and mathematical skills; Attention to detail; Ability to train, motivate and supervise; Good inter-personal relations; Good communication skills (verbal and written) with other government organisations, the Private Sector and educational institutions; and Computer literacy.
<u>DUTIES</u>	:	The successful candidate will be required to provide and administer demand management services with the following responsibilities:- Facilitate procurement planning processes including monitoring and reporting; Provide advice/guidance to Business Units pertaining to SCM Prescripts, policies and the acquisition of Emergency/Urgent Supply Services; Undertake market research including establishment and maintenance of suppliers' list; Establish, monitor and report on Preferential Procurement Objectives and exercise control of staff.
<u>ENQUIRIES</u>	:	Mr. VH Parbhoodeen Tel No: (033) 260 8023
<u>POST 02/255</u>	:	<u>ADMINISTRATIVE OFFICER REF NO: 20/2026 (LED)</u> Chief Directorate: Municipal Local Economic Development Support
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Pietermaritzburg
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a Senior Certificate and a National Diploma in Office Administration coupled with 3-5 years' experience in an Office Administration environment and a valid code B driver's licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have:- Sound knowledge of clerical/administration duties and practices; Ability to capture data and collecting statistics; Knowledge and understanding of the legislative framework governing the Public Service; Knowledge of working procedures in terms of the work; Planning and organisation; Filing processes; Language skills; Organisational skills including ability to prioritize work and handle multiple tasks simultaneously; Reasoning and problem solving skills; Analytical skills; and Good report writing skills; Good communication skills (verbal and written) communication with Government organisations, Private Sector and Educational Institutions and excellent computer knowledge. (Microsoft Office Package)
<u>DUTIES</u>	:	The successful candidate will be required to render administrative support and research functions to LED Institutional Development activities with the following responsibilities: Render general administration support services; Provide supply chain administrative support services within the component; Provide personnel administration support services within the component; Provide financial administration support services in the component; Render admin support for the coordination and integration of activities in the directorate.
<u>ENQUIRIES</u>	:	Mr K Walaza Tel No: (033) 897 5698
<u>POST 02/256</u>	:	<u>ADMINISTRATIVE OFFICER: PROVINCIAL HOUSE REF NO: 25/2026 (TRA)</u> Chief Directorate: Traditional Resource Administration Directorate: Traditional Institutional Support
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>REQUIREMENTS</u>	:	The ideal candidate must be in possession of a NQF level 6 qualification in an Administration environment coupled with 3 years' experience in an administrative environment and a valid driver's licence. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of interpretation of relevant legislation; Functionality of Provincial/ Local Houses; Traditional sphere of governance; Departmental Policies and guidelines; Public Service Legislation; The candidate must have: Planning skills; Problem solving skills; Decision making skills; Project planning; Financial management; Minutes taking and Communication skills (written and verbal).

DUTIES : The successful candidate will be required to provide operational support to the Office of the Chairperson of the Provincial House with the following responsibilities: Provide secretariat services at meetings; Provide administrative support to the office of the Provincial House Chairperson; Facilitate quality assurance and compliance to be relevant all the time; Provide supply chain management, Human Resource management and policy administrative services within the Office of the Chairperson.

ENQUIRIES : Ms Z Maphanga at 060 882 0969

POST 02/257 : **ADMINISTRATION CLERK REF NO: 21/2026 (LED)**
Chief Directorate: Municipal Local Economic Development Support

SALARY : R228 321 per annum (Level 05)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a Senior Certificate/ Grade 12 or equivalent. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: knowledge of clerical duties, practices as well as the ability to capture data, operate a computer and collect and collate statistics; Knowledge and understanding of the legislative framework governing the Public Service; Knowledge of working procedures in terms of the working environment; Good interpersonal relations skills; Planning and organisation skills; Good communication skills (verbal and written); and Computer literacy.

DUTIES : The successful candidate will be required to render administrative support services with the following responsibilities: Render general clerical support services; Provide Supply Chain clerical support services within the component; Provide personnel administration support services in the component; Provide financial administration support services in the component.

ENQUIRIES : Mr. K Walaza Tel No: (033) 897 5698

POST 02/258 : **FOOD SERVICES AID REF NO: 07/2026 (CS) (X2 POSTS)**
Chief Directorate: Corporate Services
Directorate: Auxiliary Services

SALARY : R138 486 per annum (Level 02)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of ABET as the minimum education and training requirement. Essential Knowledge, Skills and Competencies Required: The successful candidate must have good communication skills (verbal & written).

DUTIES : The successful candidate will be required to provide efficient and effective Food Services to the Department with the following key responsibilities: Provide refreshments and water to Boardrooms; Provide water to staff members; Keep kitchens in a clean and hygienic state and keep stock of kitchen utensils and equipment.

ENQUIRIES : Ms I Ndebele Tel No: (033) 260 8030

DEPARTMENT OF HEALTH

POST 02/259 : **HEAD CLINICAL UNIT GRADE 1 REF NO: NGWE 01/2026**
Department: Nephrology

SALARY : Grade 1: R2 084 754 – R2 212 680 per annum. Other Benefits: All-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted overtime which is determined by service delivery needs of the department.

CENTRE : Ngwelezana Tertiary Hospital
REQUIREMENTS : Senior Certificate / Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Appropriate tertiary qualification in the Health Science (MBChB). Additional sub-specialty qualification in nephrology. Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. A minimum of 5 years appropriate experience as a Medical Specialist in Internal Medicine after registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist. Valid driver's license Knowledge, Skills, Attributes and

Abilities Appropriate specialist procedures and protocols within field of expertise. Understanding of basic Human Resource matters including Labour Relations. control of budget, monitoring expenditure and project management. Assessment, diagnose and management of patients within the field of expertise. Managerial and financial management skills. Computer skills. Driving skills. Problem solving skills. Concern of excellence. Courtesy and interpersonal relation skills. Stress tolerance and innovation skills. Awareness of cross-cultural differences.

DUTIES

: Participate in the coordination of internal medicine unit services for the discipline within Region 4 (King Cetshwayo, Zululand and Umkhanyakude) to ensure equitable distribution of all resources to achieve optimal patient care within defined levels of institutional responsibility. Participate in the development of tertiary services in the entire Region 4 and also to provide clinicians with expert advice and opinion to aid diagnosis, management and treatment of patients. Participate in the provision of vision, strategic direction and inspire employees to deliver excellent, quality health services. Plan and partake in the planning of staff including registrars, medical officers, community services officers, interns and undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities. Render efficient and cost-effective critical care services to patients managed by Ngwelezana Hospital. Strengthen clinical governance. Participate in the formulation and management of protocols in accordance with departmental policies that will have a positive impact on staff and ensure that staff is aware and comply with guidelines and procedures. Provide measures and guidance on quality assurance to comply with set quality standards. Manage the performance of allocated human resources. Ensure that the environment complies with Health and Safety Act, staff adhere to the safety precautions and make sure that staff is maintained to attain optimal productivity. Ensure equipment is maintained and functional at all times. Render effective administrative support. Provide after hour coverage and ensure continuous clinical support to junior staff. Attend to meetings and workshops as directed. Comply with all legal prescripts, acts, legislative, policies, circulars, procedures, guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

ENQUIRIES APPLICATIONS

: Dr. RS Moeketsi Tel No: (035) 901 7260
: Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 OR Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880. Applicants are encouraged to apply for the posts through the online e-Recruitment system at www.kznonline.gov.za/jobs or submit their Z83 and CV directly to the following email address NgwelezaneHospital.HRJobApplication@kznhealth.gov.za

FOR ATTENTION NOTE

: Mr MP Zungu
: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Interested applicants can visit the following website at www.kznonline.gov.za/jobs for full posts details. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA,

verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

<u>CLOSING DATE</u>	:	06 February 2026
<u>POST 02/260</u>	:	<u>HEAD CLINICAL UNIT GRADE 1 REF NO: NGWE 02/2026</u> Department: ENT
<u>SALARY</u>	:	Grade 1: R2 084 754 – R2 212 680 per annum. Other benefits: all-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted overtime which is determined by service delivery needs of the department.
<u>CENTRE REQUIREMENTS</u>	:	Ngwelezana Tertiary Hospital Senior Certificate / Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Appropriate tertiary qualification in the Health Science (MBChB). Additional sub-specialty qualification in nephrology. Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. A minimum of 5 years appropriate experience as a Medical Specialist in Internal Medicine after registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist. Valid driver's license. Knowledge, Skills, Attributes and Abilities: Appropriate specialist procedures and protocols within field of expertise. Understanding of basic Human Resource matters including Labour Relations. control of budget, monitoring expenditure and project management. Assessment, diagnose and management of patients within the field of expertise. Managerial and financial management skills. Computer skills. Driving skills. Problem solving skills. Concern of excellence. Courtesy and interpersonal relation skills. Stress tolerance and innovation skills. Awareness of cross-cultural differences.
<u>DUTIES</u>	:	Participate in the coordination of ENT unit services for the discipline within Region 4 (King Cetshwayo, Zululand and Umkhanyakude) to ensure equitable distribution of all resources to achieve optimal patient care within defined levels of institutional responsibility. Participate in the development of tertiary services in the entire Region 4 and also to provide clinicians with expert advice and opinion to aid diagnosis, management and treatment of patients. Participate in the provision of vision, strategic direction and inspire employees to deliver excellent, quality health services. Plan and partake in the planning of staff including registrars, medical officers, community services officers, interns and undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities. Render efficient and cost-effective critical care services to patients managed by Ngwelezana Hospital. Strengthen clinical governance. Participate in the formulation and management of protocols in accordance with departmental policies that will have a positive impact on staff and ensure that staff is aware and comply with guidelines and procedures. Provide measures and guidance on quality assurance to comply with set quality standards. Manage the performance of allocated human resources. Ensure that the environment complies with Health and Safety Act, staff adhere to the safety precautions and make sure that staff is maintained to attain optimal productivity. Ensure equipment is maintained and functional at all times. Render effective administrative support. Provide after hour courage and ensure continuous clinical support to junior staff. Attend to meetings and workshops as directed. Comply with all legal prescripts, acts, legislative, policies, circulars, procedures, guidelines and code of conduct for public

**ENQUIRIES
APPLICATIONS**

service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

Dr. RS Moeketsi Tel No: (035) 901 7260

Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 OR Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880. Applicants are encouraged to apply for the posts through the online e-Recruitment system at www.kznonline.gov.za/jobs or submit their Z83 and CV directly to the following email address NgwelezaneHospital.HRJobApplication@kznhealth.gov.za

**FOR ATTENTION
NOTE**

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CLOSING DATE

06 February 2026

POST 02/261

MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 03/2026

SALARY

Grade 1: R1 341 855 – R1 422 810 per annum

Grade 2: R1 531 032 – R1 623 609 per annum

Grade 3: R1 773 222 – R2 212 680 per annum

Other Benefits: all-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted overtime which is determined by service delivery needs of the department.

**CENTRE
REQUIREMENTS**

Ngwelezana Tertiary Hospital

Senior Certificate / Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Appropriate tertiary qualification in the Health Science (MBChB). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. **Grade 1:** No experience required. **Grade 2:** A minimum of five (05) years relevant

experience after registration with Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. **Grade 3:** A minimum of ten (10) years relevant experience after registration with the Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Knowledge, Skills, Attributes and Abilities Sound clinical concept within the specific domain. Ability to work in multidisciplinary team. Teaching and supervisory skills. Assessment, diagnose and management of patients within the field of expertise. Good verbal and written communication skills and interpersonal skills. Knowledge of all Public Service Legislation, Policies and Procedures. Conflict management skills. Innovation, drive and stress tolerance. Concern of excellence.

DUTIES

: Provide specialist care to patients requiring services within your specific domain. Provide specialist care in the outpatient clinics. Provide after-hours coverage in Psychiatry unit and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials. Conduct specialist regular ward rounds and administer expert interventions that will expedite the management of patient care. Provide outreach to surrounding District Hospitals that refers patients to Ngwelezana Hospital. Active participation in quality improvement programs including clinical audits and continuous professional development activities in Ngwelezana Hospital and Region 4. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend to administrative matters as pertains to unit. Manage / supervise allocated human resources. Comply with all legal prescripts i.e. Acts, Legislative, Policies, Circulars, Procedures, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

ENQUIRIES

: Dr. RS Moeketsi Tel No: (035) 901 7260

APPLICATIONS

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: Mr MP Zungu

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shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due to departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

<u>CLOSING DATE</u>	:	06 February 2026
<u>POST 02/262</u>	:	<u>MEDICAL SPECIALIST ORTHOPAEDIC REF NO: LRH 01/2026 (X1 POST)</u> Department: Orthopaedics
<u>SALARY</u>	:	Grade 1: R1 341 855 - R1 422 810 per annum, all-inclusive package Grade 2: R1 531 032 – R1 623 609 per annum, all-inclusive package Grade 3: R1 773 222 – R2 2126 80 per annum, all-inclusive package (Consist of 70% basic salary and 30% flexible Portion that may be structured in terms of applicable rules). Other Benefits 13TH Cheque, (Medical Aid Optional) Plus 18% Inhospital Area All.
<u>CENTRE</u>	:	Ladysmith Regional Hospital
<u>REQUIREMENTS</u>	:	Experience: Medical Specialist Grade 1: Requires appropriate qualification plus registration with the Health Professions Council of South Africa. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Medical Specialist Grade 2: Requires appropriate qualification, registration certificate plus 5 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Orthopaedics. Medical Specialist Grade 3: Requires appropriate qualification, registration certificate plus 10 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Orthopaedics Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA, Plus. Appropriate qualification that allow registration with the Health Professional Council of South Africa (HPCSA) as Medical specialist Orthopaedic Surgeon. Current Registration with the Health Professions Council of South Africa as a "Specialist Orthopaedic Surgeon". Candidates who have completed their period of registrar training as registrars may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Additional experience in providing a specialist service as a senior Orthopaedic Surgeon in the sub-specialty areas of Orthopaedic will be considered an advantage. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Ortho, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.
<u>DUTIES</u>	:	Provide a specialist orthopaedic Surgeon service. Provide perioperative Orthopaedic care for a variety of specialised within Ladysmith Regional Hospital. Provide a consultative service and expert opinion on surgical related matters at Ladysmith Regional Hospital within the staffing norms. Assist with preoperative assessment of patients in the wards. Maintain clinical, professional and ethical standards related to these services. Comply with the guidelines, protocols and clinical audits, in the department as to optimise patient care in the theatres and wards with the resources available. Assist with auditing the activity and outcomes of service of the Surgical Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the Departmental undergraduate and post- graduate teaching programmes. Participate in both academic and clinical administrative activities.
<u>ENQUIRIES</u>	:	Dr M.E Pule (Senior Manager Medical Services) Tel No: (036) 637 2111
<u>APPLICATIONS</u>	:	All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za / nkosinathi.siyaya@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.
<u>FOR ATTENTION</u>	:	Mr S.L.Dlozi

NOTE

- : All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
- CLOSING DATE** : 06 February 2026.

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

Applications are invited from interested registered professionals in the built environment for appointment to vacant professional posts within the department

APPLICATIONS

- : applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV online. Applicants may also visit any one of our Designated Online Application Centre's (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centers (DOACS) at www.kznonline.gov.za/kznjobs." OR Direct your application quoting the reference number of the post you are applying for.
- Head Office Posts:** Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to Director: Human Resource Management Department of Public Works & Infrastructure, Private Bag X9142, Pietermaritzburg, 3200, for attention Mrs. ZJ Hlongwane. Alternatively, applications can be delivered to 191 Prince Alfred Street, Pietermaritzburg.
- Southern Region Posts:** Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to The Regional Director: Department of Public Works & Infrastructure, Private Bag X9041, Pietermaritzburg, 3200, for attention Ms. P Singh. Alternatively, applications can be delivered to 10-18 Prince Alfred Street (Ext), Pietermaritzburg.
- Ethekwini Region Posts:** Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to The Regional Director, Department of Public Works & Infrastructure, Private Bag X54336, Durban, 4000, for attention Ms NT Phewa or alternatively hand delivered to 455A Jan Smuts Highway, Mayville, Durban.
- North Coast Region Posts** Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to The Regional Director, Department of Public Works & Infrastructure, Private Bag X42, Ulundi, 3838, for attention Mr S Zulu, Alternatively, Applications can be delivered to King Dinuzulu Highway, LA Administrative Building, Ulundi

Midlands Region Posts: Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to The Regional Director, Department of Public Works & Infrastructure, and Private Bag X9963, Ladysmith, 3370, for attention Ms N Mabizela, Alternatively, Applications can be delivered to 40 Shephstone Road, Umkhamba Gardens Ladysmith 3370

CLOSING DATE
NOTE

: 06 February 2026
:
: Directions To Candidates: NB: Recommended candidates will be subjected to a security clearance, competency assessment and will also be required to disclose their financial interests. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Note to applicants: The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer and Women and people with disabilities are encouraged to apply. Applications must be submitted individually on the prescribed new approved Z83 form, the form is available from the website www.kznworks.gov.za or can be obtainable from any Public Service department, and must be accompanied by a comprehensive Curriculum Vitae (CV). Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted candidates only. Faxed or electronic copies will not be considered. Candidates are urged to view the guidelines available to all prospective candidates applying for vacant position on the departmental website before completing applications for posts. Candidates are also advised not to send their applications through registered mail, as the Department will not take responsibility for non-collection thereof. It is the applicants' responsibility to have foreign qualifications assessment for equivalent by the South African Qualifications Authority (SAQA). Applications that do not comply with the above-mentioned instructions will be disqualified. Please note that the Department reserves the right not to fill the post. Recommended candidate's personal information will be subject to vetting prior to an offer of appointment being made. Candidates are expected to be available on the date set for the interviews or they may be disqualified. Should you not have been contacted by this office within 3 months of the closing date of the advertisement, kindly consider your application being unsuccessful. Please note that further communication shall be restricted to those candidates who will have been shortlisted. The appointed candidate shall be required to sign a performance agreement. Please note that reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment to facilitate this. The filling of this post will be guided by the Department's Employment Equity targets Please note that requests for higher salaries will not be entertained for the advertised posts, however it may only be considered for posts falling within the Occupational Specific Dispensation (OSD) subject to the existing provisions. Candidates applying for advertised posts in the Department, will be deemed to have granted consent to their personal information being used to determine suitability in terms of the POPIA Act, 4 of 2013. Please note that employment verifications shall be undertaken for all experience which has been recognized for shortlisting purposes, experience in the public service will need to be supported with a signed job description and PERSAL service record history and experience from the private sector needs to be supported by a certificate of service confirming the name of company, position held, periods of employment and duties performed. Experience that cannot be verified will result in the applicant being disqualified.

OTHER POSTS

POST 02/263

: **ENGINEER (PRODUCTION) GRADE A (CIVIL/STRUCTURAL) REF NO: ENG/CS/HO/2026 (X1 POST)**

SALARY
CENTRE
REQUIREMENTS

: R879 342 per annum, (all-inclusive salary package)
: Head Office (Pietermaritzburg)
: An appropriate Bachelor's Degree, 3 years post-qualification engineering experience, compulsory registration with ECSA as a Professional Engineer and a valid driver's licence.

<u>DUTIES</u>	:	Commensurate with duties applicable to the abovementioned occupation as prescribed in the OSD.
<u>ENQUIRIES</u>	:	Mr TL Mchunu: Acting DDG: IMTS Tel No: (033) 260 3714
<u>NOTE</u>	:	NB: Preference may be given to candidates from the structural discipline.
<u>POST 02/264</u>	:	<u>ENGINEER (PRODUCTION) GRADE A (ELECTRICAL) REF NO: ENG/CS/HO/2026 (X1 POST)</u>
<u>SALARY</u>	:	R879 342 per annum, (all-inclusive salary package)
<u>CENTRE</u>	:	Head Office (Pietermaritzburg)
<u>REQUIREMENTS</u>	:	An appropriate Bachelor's Degree, 3 years post-qualification engineering experience, compulsory registration with ECSA as a Professional Engineer and a valid driver's licence.
<u>DUTIES</u>	:	Commensurate with duties applicable to the abovementioned occupation as prescribed in the OSD.
<u>ENQUIRIES</u>	:	Mr TL Mchunu: Acting DDG: IMTS Tel No: (033) 260 3714
<u>POST 02/265</u>	:	<u>CONSTRUCTION PROJECT MANAGER (PRODUCTION) GRADE A REF NO: PCPM/NCR/2026 (X2 POSTS)</u>
<u>SALARY</u>	:	R879 342 per annum, (all-inclusive salary package)
<u>CENTRE</u>	:	North Coast Region (Ulundi)
<u>REQUIREMENTS</u>	:	An appropriate NQF7 qualification in the built environment. A minimum of 3 years relevant project management experience in the built environment. Relevant experience will be determined based on the qualification of the applicant as per the OSD. A valid driver's licence and compulsory registration with the SACPCMP as a Professional Construction Project Manager.
<u>DUTIES</u>	:	Commensurate with duties applicable to the abovementioned occupation as prescribed in the OSD.
<u>ENQUIRIES</u>	:	Mr ZE Mahaye Tel No: (035) 874 2394
<u>POST 02/266</u>	:	<u>ASSISTANT DIRECTOR: DEMAND MANAGEMENT (SUPPLY CHAIN MANAGEMENT) REF NO: HO/AD/DM/2026</u>
<u>SALARY</u>	:	R468 459 per annum (Level 09)
<u>CENTRE</u>	:	Head Office: Pietermaritzburg
<u>REQUIREMENTS</u>	:	An appropriate and recognized NQF level 7 qualification . A minimum of 3 years supply chain management experience at a supervisory level. Computer Literacy. Possession of a valid driver's licence.
<u>DUTIES</u>	:	Coordinate (synergise), review, research, analyse and plan the procurement needs of the department. Coordinate review, collect and collate information for the annual procurement plan. Supervise and compile tender/quotation specifications as required. Develop, implement and maintain the supplier database. Supervise employees to ensure an effective demand management service and undertake all administrative functions required with regard to financial and HR administration.
<u>ENQUIRIES</u>	:	Ms N Zulu Tel No: (033) 355 5563
<u>POST 02/267</u>	:	<u>ARTISAN: FOREMAN (CARPENTRY & JOINERY) REF NO: ARTF/UMZ/2026</u>
<u>SALARY</u>	:	R382 047 per annum, (OSD)
<u>CENTRE</u>	:	Umzinyathi District Office (Dundee)
<u>REQUIREMENTS</u>	:	An appropriate trade test certificate plus 5 years post qualification experience as an Artisan. A Valid driver's licence.
<u>DUTIES</u>	:	Commensurate with duties applicable to the abovementioned occupation as prescribed in the OSD.
<u>ENQUIRIES</u>	:	Mr. CD Mqadi Tel No: (034) 299 8360
<u>POST 02/268</u>	:	<u>ARTISAN: PLUMBER (X4 POSTS)</u>
<u>SALARY</u>	:	R243 597 per annum, (OSD)
<u>CENTRE</u>	:	Harry Gwala District Office (IXOPO) Ref No: ART/HG/SR/2026 Umzinyathi District Office (Dundee) Ref No: ART/UMZ/2026 Zululand Sub-District (Vryheid: Ref No: ART/ZSD/2026 Ilembe District Office (Stanger) Ref No: ART/ILEMB/2026

<u>REQUIREMENTS</u>	:	An appropriate trade test certificate. A Valid driver's licence (Code B-Manual transmission).
<u>DUTIES</u>	:	Prepare and produce design. Produce objects according to client specification. Render maintenance services. Perform administrative and related functions. Maintain expertise. Supervise human resources/staff.
<u>ENQUIRIES</u>	:	Mr TW Nkomo: Harry Gwala District Office Tel No: (039) 834 0700 Mr. CD Mqadi: Umzinyathi District Office Tel No: (034) 299 8360 Mr TG Gwala: Zululand Sub-District Tel No: (035) 874 3349 Ms PT Khanyile: Ilembe District Office at (083) 341 7343
<u>POST 02/269</u>	:	<u>ARTISAN: CARPENTER (X3 POSTS)</u>
<u>SALARY CENTRE</u>	:	R243 597 per annum, (OSD) Harry Gwala District Office, Ixopo Ref No: ART/CARP/HG/SR/2026 uMkhanyakude District; Umkuze Ref No: UMK/AC/01/2026 Ilembe District Office (Stanger) Ref No: ART/ CARP/ILEMB/2026
<u>REQUIREMENTS</u>	:	An appropriate trade test. A valid Drivers Licence (Minimum Code B – Manual transmission). Computer Literacy.
<u>DUTIES</u>	:	Produce designs according to client specification and within limits of production capability. Produce objects with material and equipment according to job specification and recognized standards. Carry out Quality assurance of produced objects. Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Test repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Perform administrative and related functions; Compile and submit reports; Provide inputs to the operational plan; Keep and maintain job record/register; and Supervise and mentor staff Maintain expertise and ensure Continuous individual development to keep up with new technologies and procedures.
<u>ENQUIRIES</u>	:	Mr TW Nkomo: Harry Gwala District Office Tel No: (039) 834 0700 Ms PP Mbuyisa: uMkhanyakude District Tel No: (035) 573 7000 Ms PT Khanyile: Ilembe District Office at (083) 341 7343

DEPARTMENT OF TREASURY

The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.

<u>APPLICATIONS</u>	:	KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road Pietermaritzburg 3200. Applications can also be submitted via the e-services system, please assess this site (eservices.gov.za).
<u>FOR ATTENTION</u>	:	Ms N Cele
<u>CLOSING DATE</u>	:	06 February 2026
<u>NOTE</u>	:	The new Z83 form must be used effective 1st January 2021 and can be downloaded at www.dpsa.gov.za-vacancies . The Z83 must be accompanied by a comprehensive Curriculum Vitae. Only provisionally shortlisted applicants will be contacted and requested to submit their supporting documents. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates.

OTHER POST

<u>POST 02/270</u>	:	<u>DEPUTY DIRECTOR: EMPLOYEE RELATIONS REF NO: KZNPT 26/01</u>
<u>SALARY</u>	:	R896 436 per annum, all-inclusive package, (A remuneration package)
<u>CENTRE</u>	:	KZN Provincial Treasury, Pietermaritzburg
<u>REQUIREMENTS</u>	:	A NQF Level 6 qualification or higher in Human Resource Management, Public Management/Administration, Labour/Employee Relations and/or Labour Law. A minimum of 3 years' Junior Management experience in a Labour Relations environment. A valid driver's license. People with disabilities who are without a valid driver's license will be assisted by the department to meet work related travel commitments. Skills, Knowledge And Competencies: Public Service Act and Regulations. Labour Relations Act. Employment Equity Act. Basic Conditions of Employment Act. Criminal Law (Sexual Offences and related matters) Amendment Act, 2007. PSCBC Collective Agreements/ Resolutions. GPSSBC Collective Agreements/ Resolutions. White Paper of Transforming Public Services. Batho Pele principles. Guide on Human Resource Transformation on Restructuring. PERSAL system. Public Finance Management Act. Employee Performance and Management system. Promotion of access to information act. Service delivery framework. Human right act. Bill of rights. Promotion of administrative justice act. Skills development act. Human resource development strategy of south Africa. National development act. Treasury regulation. Criminal procedure act. KwaZulu -Natal citizen's charter. Intergovernmental matters. Protocol manual of south Africa. Promotion of equality and prevention of unfair discrimination act. and any other relevant acts/ legislative mandates. Computer literacy. Conflict management. Negotiation. Research. Report writing. Communication. Inter-personal relations. Problem solving. Presentation. Planning and organising. Policy analysis and development. Strategic planning. Management. Language skill. Listening skill. Analytical skill. Leadership skill. Financial management skill. Organisational skill. Time management skill. Change management skill. Self-discipline and able to work under pressure. Project management skill. People management skill. Decision making skill. Risk management skill.
<u>DUTIES</u>	:	Ensure the administration of collective bargaining, disciplines, grievances and disputes. Ensure the facilitation of Labour Relations awareness programmes within the Department. Develop, implement, and maintain Labour Relations policies, procedure manuals, strike management plan and labour relations strategies. Provide transversal advice and guidance on labour relations issues. Manage resources of the sub-directorate.
<u>ENQUIRIES</u>	:	Ms. K Chetty Tel No: (033) 897 4399
<u>NOTE</u>	:	Preferences: Females and people with disabilities who meet the requirements.