

ANNEXURE D

DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT

The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer.

<u>APPLICATIONS</u>	: Must be submitted to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X4390, Cape Town, 8000 or hand-deliver to 3 Martin Hammerschlag Way, Fore trust Building, Foreshore, Cape Town or can be emailed to the respective email address quoting the reference number on the subject email.
<u>CLOSING DATE</u>	: 30 January 2026, 16:00
<u>FOR ATTENTION</u>	: Human Resource Management
<u>NOTE</u>	: must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. All attachments for online application must include an application form Z83 and CV only, in PDF and as one (1) document or attachment, indicate the correct job title and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot) application will not be accepted. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG) prior to appointment. The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/ . Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The Department reserves the right not to make an appointment. By submitting the employment application form, you agree and consent in terms of Section 11(1) of the Protection of Personal Information Act (POPIA), 2013 (Act 4 of 2013), for your personal information which you provide to the DFFE to be processed by the department and its employees, agents, Cabinet committees, and subcontractors for recruitment purposes, in accordance with the POPIA of 2013. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

OTHER POSTS

<u>POST 01/26</u>	: <u>SCIENTIST PRODUCTION GRADE A: STOCK ASSESSMENT REF NO: FIM12/2025</u>
<u>SALARY CENTRE</u>	: R761 157 per annum, (OSD) : Cape Town (Foretrust Building)

<u>REQUIREMENTS</u>	:	BSC (Hons) in Science /Natural or relevant qualification (NQF Level 8), 3 years post qualification experience in natural science or relevant field and Compulsory registration with SACNASP as a Professional Natural Scientist. Knowledge: Practical knowledge of Modeling and stock assessment techniques; Application of relevant software, including statistical and modeling software (e.g., R, ADMB). Programming skills relevant to building, improving, and running fisheries stock assessment models and related Statistical and Mathematical. Skills: Data analysis and statistics; Computer-aided scientific applications. Strong quantitative focus; programme and project management. Ability to gather and analyse information. Ability to work individually and in a team. Ability and willingness to work at sea.
<u>DUTIES</u>	:	Perform scientific analysis and regulatory functions: Conduct analysis of scientific data (statistical analysis and modelling) fisheries stock assessment on a broad range of fisheries resources; Apply Operational Management Procedures to generate information and scientific advice for sustainable fisheries management. Develop and implement methodologies, policies, systems and procedures: Identify gaps and develop appropriate interventions; Develop working relations with fisheries industry, small scale fisheries, all fisheries right holders. Research and development: Conduct basic and applied research on fisheries stock assessment and management procedures; Perform research/literature studies to improve expertise; Publish and present research findings. Provide scientific support and advice: Provide scientific data, information and advice when required; Develop scientific advice and documentation for sustainable fisheries management. Human capital development: Train, mentor and develop junior personnel on data-analysis related queries; Supervise scientific work and processes. Supervise scientific data archiving and retrieval as appropriate.
<u>ENQUIRIES</u>	:	Ms Z Jika at 082 332 7943
<u>APPLICATIONS</u>	:	FIM12-2025@dfpe.gov.za or eRecruitment@environment.gov.za
<u>POST 01/27</u>	:	<u>CHIEF ACCOUNTING CLERK REF NO: FIM13/2025</u>
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Cape Town (Foretrust Building)
<u>REQUIREMENTS</u>	:	National Diploma (NQF 6) or higher in Accounting/Financial Management or relevant equivalent qualification. Experience of 1 year in revenue management or relevant field. Experience in ORACLE and MAST financial systems. Knowledge of Revenue management processes, strategic planning, accounting and business practices. Sufficient knowledge of specific computer software packages. Knowledge of the relevant legislations (PFMA, Treasury Regulations, Departmental Financial Instructions, GRAP, GAAP and Accrual Accounting). Excellent communication skills and the ability to work under pressure.
<u>DUTIES</u>	:	Ensure bank deposit payments are captured accurately and timeously on financial system, continuous monitoring of unreconciled bank statement lines and unreconciled receipt, perform daily receipt reconciliation, review and submit all reconciliation relate to bank deposits. Processing of debit and credit memo and/or journals, monitor incomplete invoices, monitor and maintain the unapplied and unresolved receipts register. Verify levy compliant of fishing rights holders, manage and distribution of incoming levies, ensure levies are captured accurately, conduct levy verification and issuing of levy clearance letter. Perform levies and landing reconciliation at the end of the fishing season. Supervise the debt collection: issuing of letter of demands and handing over the non-responsive debtors to the state attorney. Assist with the compilation of revenue month-end reports. Assist with preparation of year-end processes and compilation of lead schedules for Annual Financial Statements (AFS). Attend to general enquiries relate to revenue management of MLRF.
<u>ENQUIRIES</u>	:	Mr Zamuxolo Qhanqisa Tel No: (021) 402 3554 / 082 782 7173
<u>APPLICATIONS</u>	:	FIM13-2025@dfpe.gov.za
<u>POST 01/28</u>	:	<u>SENIOR PROVISIONING ADMINISTRATIVE OFFICER REF NO: FIM14/2025</u>
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Cape Town (Foretrust Building)
<u>REQUIREMENTS</u>	:	National Diploma (NQF 6) or higher in Supply Chain Management/ Inventory Management or relevant equivalent qualification. 2 years' experience in Supply Chain Management or Inventory Management or relevant. Knowledge of

Marine Living Resources Act, GRAP, PFMA, Treasury Regulations, Public Service Act and Supply Chain Management Procedures. Leadership skills, Peoples management skills, Analytical thinking, Innovative and creativity, Communication (verbal, writing and other), Computer literacy and the ability to work under pressure.

DUTIES : Ensure bank deposit payments are captured accurately and timeously on financial system, continuous monitoring of unreconciled bank statement lines and unreconciled receipt, perform daily receipt reconciliation, review and submit all reconciliation relate to bank deposits. Processing of debit and credit memo and/or journals, monitor incomplete invoices, monitor and maintain the unapplied and unresolved receipts register. Verify levy compliant of fishing rights holders, manage and distribution of incoming levies, ensure levies are captured accurately, conduct levy verification and issuing of levy clearance letter. Perform levies and landing reconciliation at the end of the fishing season. Supervise the debt collection: issuing of letter of demands and handing over the non-responsive debtors to the state attorney. Assist with the compilation of revenue month-end reports. Assist with preparation of year-end processes and compilation of lead schedules for Annual Financial Statements (AFS). Attend to general enquiries relate to revenue management of MLRF.

ENQUIRIES : Ms Leticia Nel Tel No: (021) 402 3432 / 066 471 1287

APPLICATIONS : FIM14-2025@dfpe.gov.za