

**GOVERNMENT COMMUNICATION AND INFORMATION SYSTEM (GCIS)**

*The GCIS is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa of 1996, the Employment Equity (EE) imperatives as defined by the EE Act of 1998 (Act 55 of 1998) and relevant Human Resource policies of the department will be taken into consideration. People with disabilities will be accommodated within reasonable limits. Therefore, preference will be given to candidates whose appointment will assist the department in achieving its EE targets in terms of the department's EE Plan. People with disabilities will be given preference regardless of race or gender.*

<b><u>APPLICATIONS</u></b>	:	The Director-General (DG) of GCIS, Private Bag X745, Pretoria, 0001. Applications may be hand delivered to Tshedimosetso House, 1035 Cnr Francis Baard & Festival streets, Hatfield, Pretoria or emailed to <a href="mailto:recruitment@gcis.gov.za">recruitment@gcis.gov.za</a>
<b><u>FOR ATTENTION</u></b>	:	Ms P. Kgopyane
<b><u>CLOSING DATE</u></b>	:	22 December 2025
<b><u>NOTE</u></b>	:	Applicants with disabilities are encouraged to apply. The old prescribed application or employment form Z83 was withdrawn with effect from 31 December 2020. As per the Government Gazette No: 43872, any applicant who submits an application on or after 1 January 2021 must do so on the new prescribed Z83 form, obtainable from any Public Service department or on the internet at <a href="http://www.gov.za/documents">www.gov.za/documents</a> . Failure to submit an application on the new prescribed Z83 form will lead to disqualification. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the fully completed and signed Z83 form and a detailed curriculum vitae only. Communication regarding submission of certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates will be required to submit certified documents on or before the day of the interview, following communication from the department. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Correspondence will be limited to shortlisted candidates. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate must disclose to the DG, particulars of all registrable financial interests, sign a performance agreement and employment contract with the DG within three months from the date of assumption of duty and obtain a Top Secret security clearance. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. The department reserves the right to fill or not to fill the vacant post. The successful candidates will sign an employment contract with the GCIS that will be reviewed based on performance expiration. By submitting the employment application form, you agree and consent in terms of Section 11(1) of the Protection of Personal Information Act (POPIA) of 2013 (Act 4 of 2013), for your personal information which you provide to the GCIS to being processed by the department and its employees, agents, Cabinet committees and subcontractors for recruitment purposes in accordance with POPIA.

**OTHER POST**

<b><u>POST 45/43</u></b>	:	<b><u>MEMBER OF THE AUDIT COMMITTEE REF NO: 3/1/5/1-MAC</u></b>
<b><u>SALARY</u></b>	:	In terms of section 38 of the Public Finance Management Act of 1999 (PFMA), the Department of Government Communication and Information System requires the services of a qualified person to serve as a member of the Department's Audit Committee. Successful candidates appointed will be remunerated according to the rates prescribed by National Treasury Regulations 20.2.2.
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	Applicants should be in possession of a Bachelor of Laws (LLB) Degree or equivalent related qualification as recognised by SAQA. Experience as a legal practitioner in legal and compliance at an executive level (as a Board of Directors, a Board Committee member, Audit Committee, particularly in the

public sector at a senior level, will be given preference. Interested candidates must be independent non-executives and may not have business interests or dealings with the GCIS. Preference will be given to candidates who demonstrate experience in participating in governance structures – especially the Audit and Risk Committee, ability to dedicate their resources to the work of the GCIS Audit Committee.

#### **DUTIES**

: The successful candidate will operate in accordance with an approved Audit Committee charter. The responsibilities include overseeing the system of governance, risk and control and making recommendations to the Accounting Officer on the adequacy and effectiveness of: Internal and External Audit, Internal Controls, Risk Management, Governance (including IT Governance), Financial Management, Financial and Non-Financial Reporting, and Compliance with Laws and Regulations. Additionally, helping the Accounting Officer in ensuring an effective combined assurance plan is developed and implemented.

#### **ENQUIRIES**

: Mr Sathasivan Vandayar Tel No: (012) 473 0304

#### **NOTE**

: The initial term of office for the appointed candidate will be 3 years. The term may be renewed for another 3 years subject to satisfactory performance, or at the discretion of GCIS. The successful candidate will be expected to participate in six Audit Committee (AC) meetings per annum (four ordinary and two special meetings).