

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COMMUNITY SAFETY AND LIAISON**

APPLICATIONS

- : must be posted to: The Acting Director-General, KwaZulu-Natal Office of the Premier, Private Bag X9037, Pietermaritzburg, 3200 or hand delivered to: The Chief Director: Strategic Human Resource Management, Office of the Premier, 1st Floor, Invesco Centre, 16 Chatterton Road, Pietermaritzburg, 3201 and marked for the attention of Ms T.W. Zulu. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address recruitment@kznpremier.gov.za. The KwaZulu-Natal Provincial Government is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Department reserves the right not to make these appointments.

CLOSING DATE

- : 12 December 2025

NOTE

- : Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. The KwaZulu-Natal Provincial Government reserves the right not to make this appointment. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application. NB: All shortlisted candidates may be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical assessment, candidates recommended for appointment at the SMS level will be required to produce a Pre-entry certificate for the course offered by the National School of Government (NSG) prior to their appointment. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>. All SMS posts have been identified to target females and people with disabilities in order to achieve the 50% and 2% targets respectively, in line with National Cabinet Directive. The successful candidate will be required to undergo security clearance and to disclose financial interests in accordance with the regulations.

MANAGEMENT ECHELON**POST 44/144**

- : **HEAD OF DEPARTMENT REF NO: DCSL/HOD/11/2025**
5 Year Fixed-term contract

SALARY

- : R1 813 182 per annum (Level 15), Inclusive remuneration package, plus a 10% non-pensionable Head of Department allowance. The inclusive remuneration package includes a 30% portion which may be structured according to the individual's needs.

CENTRE
REQUIREMENTS

- : Head Office – Pietermaritzburg
- : Applicants must be in possession of a post graduate qualification at NQF level 8 in LLB/ Criminology/ Public Administration/ Social Sciences as recognized by SAQA. Minimum of 10 years relevant experience at a senior management level. Computer Literacy. Valid driver's license. Knowledge and Skills: Strong strategic capabilities as well as leadership Significant managerial capability and experience in providing strategic leadership and direction in the sector. Extensive knowledge and understanding of national and provincial legislation Sound knowledge and understanding of all policies affecting the Department of Community Safety and Liaison Ability to engage leaders in government, businesses and labour at high level Experience in working with organized labour and unions Facilitation and organizing skills Good negotiation skills Experience in running an organization as well as interacting with senior officials/human resources within and outside the Public Sector Extensive knowledge and understanding of the Constitution of South Africa, Public Service Act, Public Service Regulations, Labour Relations act, Public Finance Management Act, Treasury Regulations Knowledge, interpretation and

Application of all Legislative Framework/ Policies Project Management Skills Financial Management Skills Strategic Management Skills and Planning Skills People Management and empowerment skills Analytical, creative and innovative thinking skills.

DUTIES

: Provide strategic direction and perform all functions attached to the Head of Department of Community Safety and Liaison in terms of the Public Service Act, 1994 as amended and Public Service Regulations, 2016. Ensure the effectiveness and efficiency of line function components dealing with the monitoring of police service delivery, the evaluation of complaints received about the police, social crime prevention and research, community policing, and victim empowerment and special inter-sectoral projects Formulate and ensure the implementation of policies, procedures, strategies and projects, including the determination and provision of training and development programmes within and external to the Department which will enable the Department to successfully fulfil its role in providing an effective and efficient service at all times The management of all resources, including human resources under his/her supervision in order to deliver on core functions Exercising of control of the utilisation of the KZN Department of Community Safety and Liaison in terms of prescribed Acts and Regulations to ensure the efficient and effective delivery of services to the people of the Province Provide expert advice to the Premier as the Executive Authority on a regular basis regarding all matters pertaining to the Department and legal support and security services as stipulated in the SAPS Act and MISS document Provide effective and efficient administrative systems The overall management of the rendering of efficient and professional departmental services to functionaries within Department and the general public with particular emphasis on service delivery within the Province.

ENQUIRIES

: Mr. S.G. Ngubane at 087 743 8922

DEPARTMENT OF HEALTH

“(We strive to create an environment that brings the power of diversity to life and as such, this Department is an equal opportunity, affirmative action employer, whose aim is to promote inclusiveness in all occupational levels in the Department.)”

NOTE

: Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Persons with disabilities are encouraged to apply for the post. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants with foreign qualifications are requested to have their qualifications evaluated by SAQA and to provide proof of such evaluation when they shortlisted. Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for quoting the relevant reference number. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

OTHER POST

POST 44/145

: **ASSISTANT DIRECTOR FINANCE: EXPENDITURE MANAGEMENT REF NO: G29/2025**
Cluster Financial Management

SALARY CENTRE REQUIREMENTS

: R468 459 per annum (Level 09)
: Head Office
: A Senior Certificate (grade 12) or equivalent. 3 years National Diploma at NQF Level 6 or higher in Accounting or Financial Information Systems as recognised

DUTIES

: by SAQA. A minimum of 3 years' experience of financial systems or system administration and user support. Valid Driver's License (Minimum Code EB).
: Responsible for the facilitation, management and control of Official/Use profiles for the Treasury approved approved Financial Transversal System (BAS) within the Department. Includes access to the approved Human Resource System (PERSAL) for user verification/terminations. Responsible for the creation, facilitation, management and control of the various manually created interfaces for the approved Financial Transversal System (BAS) within the department. Includes the following interfaces: Telkom, Budget, Fleet, National Laboratory & HIV Grants. Responsible for the facilitation, management and control of the Treasury approved Financial Transversal System (BAS) in regard to software & hardware fault reporting, diagnose and solutions. Provide advice, guidance and input to policy. Consult with stakeholders and identify shortcomings in policies and legislation. Assist with the preparations of comments and recommendations. Dissemination of amendments, circulars, policies and legislation to relevant forums. Ensure the effective, efficient and economical management of allocated resources of the Division. Manage the human resources, Manage the allocated asserts, provide training, advice and guidance to staff Manage EPMDS Manage potential risks and mitigation strategies. Knowledge, Skills, Training And Competencies Required: South African Constitution, Bill of Rights, Human Rights Act, Labour Relations Act, Skills Development Act, Public Service Act Public Service Regulations, Knowledge on Security Management Act, Occupational Health and Safety Act. Basic Conditions of Employment Act, Public Finance Management Act, Treasury Regulations and Practice Notes, Division of Revenue Act, Batho Pele. Human Resource Management, Financial Management, Risk Management, Conflict Management Organizational, Analytical, Motivational, computer literacy e.g. MS Office suite Relationship Management, facilitation, Interpersonal relations, Time Management, Change Management.

**ENQUIRIES
APPLICATIONS**

: Mrs NP Nzuza Tel No: (033) 395 2966
: All Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 OR Hand Delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1: North Tower (Attention: Mr. S Gambu) Interested applicants can visit the following website at www.kznonline.gov.za/kznjobs for full posts details. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

CLOSING DATE

: 12 December 2025

DEPARTMENT OF SOCIAL DEVELOPMENT**APPLICATIONS**

: Direct or hand deliver applications for all advertised posts to the address as indicated below: -Head Office: Department of Social Development, Private Bag X9144, Pietermaritzburg, 3200 or hand deliver to 174 Mayors Walk Road, Pietermaritzburg 3200 For Attention: Mrs PN Mkhize OR apply online using <https://www.eservices.gov.za> (Stthesha Waya Waya).

**CLOSING DATE
NOTE**

: 12 December 2025

: Applications must be forwarded to the relevant address. Applications must indicate the correct reference number of the post applied for and the Centre using a new Z83 form (which must be completed in a manner that allows a selection committee to assess the quality of the candidate based on the information provided in the form. It is therefore prudent that fields be completed by applicants and the form must be signed noting the importance of the declaration) which is effective from 01 January 2021 obtainable from any Public Service Department and should be accompanied by a detailed/comprehensive Curriculum Vitae. NB: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the fully completed Z83 and a detailed curriculum Vitae. Only shortlisted candidates will be required to submit certified documents on or before the date of the interview following communication from Human Resources. The Department is an Equal Opportunity Affirmative Action employer and is committed to

empowering people with disabilities. Appointment is subject to a positive outcome obtained on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). The employment is subject to signing the employment contract, annual performance agreement and to disclose financial interests in accordance with relevant prescripts. Candidates will be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service. Failure to comply with any of the above instructions will result in immediate disqualification. If the applicant has not been contacted within three (3) months after the closing date must accept that his / her application was not successful. Unfortunately, due to excessive budget cuts the Department is not in a position to meet any travel and subsistence costs relating to the recruitment process for shortlisted candidates. It is regretted that because of large volumes of applications anticipated to be received, it is not possible for the Department to acknowledge receipt of the same and that only those applicants that participate in the final selection processes (interviews) will be notified of the outcome. The content of this circular must without delay be brought to the attention of all potential applicants.

OTHER POSTS

<u>POST 44/146</u>	:	<u>MANAGER: COMMUNITY DEVELOPMENT REF NO: DSD01/09/2025UGU</u>
<u>SALARY</u>	:	Grade 1: R970 686 per annum
<u>CENTRE</u>	:	UGU District
<u>REQUIREMENTS</u>	:	Qualifications: Bachelor's Degree in Community Development/ Development Studies/ Social Sciences. A minimum of 10 years recognizable experience in Community Development after obtaining the required qualification of which 5 years must be appropriate experience in community policy development. A valid driver's license. Knowledge: Constitution for the Republic of South Africa, Public Service Act, Public Service Regulations as amended as amended, Labour Relations Act, Research Methodology, Public Finance Management Act, Treasury Regulations, Employee Performance Management and Development System, National Development Plan, Provincial Growth and Development Plan, Knowledge of legislation for local government, Knowledge of Integrated Development Planning, Expert knowledge on theories and systems, skills, attitudes and values in community development to guide employees on its application, Expert knowledge and in depth understanding of individual and group behaviour, its inter-relations within community structures, dynamics of the community and current legislation to enable interventions, Ability and competence to develop community development policies and strategies. Ability to influence individuals and groups to participate in their own self-empowerment ventures, Ability to undertake complex research, Ability to compile complex reports, Skills/Core Competencies: Inter-sectoral collaboration and partnership, Intergovernmental relations, Planning and organizing, Networking, Communication (written and verbal), Professional counselling, Policy development and analysis, Financial management, Presentation, Facilitation, Problem solving, Project management, Staff management, Time management, Language, Computer literacy, Numeracy skills.
<u>DUTIES</u>	:	Manage the identification, facilitation and implementation of integrated development interventions in partnership with the community and other relevant stakeholders through the efficient, effective and economical utilization of resources by the unit/sub directorate; Monitor, interpret and review legislation and policies to determine whether the legislation and policies are still relevant and comply with current requirements; Develop proposals to amend/maintain the relevant acts and policies and develop new policies where required; Manage a community development unit/sub-directorate to ensure that an efficient and effective community development service is delivered through the proper utilization of human, financial and physical resources; Keep up to date with new developments in the community development and management fields to enhance service delivery; Plan and ensure that research on community development is undertaken.
<u>ENQUIRIES</u>	:	Ms TFP Khuzwayo Tel No: (039) 682 7562, Ugu District

POST 44/147 : **SOCIAL WORK POLICY DEVELOPER: PERSONS WITH DISABILITIES SERVICES REF NO: DSD02/09/2025 H/O**

SALARY : Grade 1: R453 201 per annum
CENTRE : Head Office, Pietermaritzburg
REQUIREMENTS : Qualifications: Bachelor's Degree in Social Work. Registration with the South African Council for Social Service Professions as a Social Worker. Only Shortlisted candidates will submit Proof of current registration with the South African Council for Social Services Profession as a Social Worker. A valid driver's license. A minimum of 8 years appropriate experiences in social work after registration as a Social Worker with the SACSSP. Knowledge: Constitution for the Republic of South Africa, Public Service Act, Public Service Regulations as amended as amended, Public Finance Management Act, Treasury Regulations, Policy analysis and development, Labour Relations Act, Research Methodology, Ability to compile complex reports. Skills/Core Competencies: Communication, Planning and organizing, Policy analysis and development, Financial management, Writing, Professional counselling, Presentation, Monitoring and evaluation, Project management, Facilitation, Computer, Numeracy, Driving skills.

DUTIES : Keep up to date with new developments in the persons with disabilities services; Conduct research and development; Develop, implement and maintain persons with disabilities policies; Perform all the administrative functions required in persons with disabilities services.

ENQUIRIES : Ms TN Nkosi Tel No: (033) 264 2008

POST 44/148 : **SOCIAL WORK (X100 POSTS)**

SALARY : Grade 1: R325 200 per annum
CENTRE : Durban Service Office Ref No: DSD04/09/2025DURBAN (X5 Posts)
 Inanda Service Office: Ref No: DSD05/09/2025INANDA (X2 Posts)
 Phoenix Service Office: Ref No: DSD06/09/2025PHOENIX (X2 Posts)
 KwaMashu Service Office: Ref No: DSD07/09/2025MASHU (X2 Posts)
 Chatsworth Service Office: Ref No: DSD08/09/2025 CHARTSWORTH (X3 Posts)
 uMlazi Service Office: Ref No: DSD09/09/2025UMLAZI (X8 Posts)
 uMlazi CYCC Ref No: DSD10/09/2025UMLAZI CYCC (X2 Posts)
 uMbumbulu Service Office: Ref No: DSD11/09/2025UMBUMBULU (X1 Post)
 Mpumalanga Service Office: Ref No: DSD12/09/2025MPUMALANGA (X1 Post)
 Bhamshela Service Office: Ref No: DSD13/09/2025BHAMSHELA (X1 Post)
 Mandeni Service Office: Ref No: DSD14/09/2025MANDENI (X1 Post)
 Pietermaritzburg Service Office: Ref No: DSD15/09/2025PIETERMARITZBURG (X2 Posts)
 Vulindlela Service Office: Ref No: DSD16/09/2025VULINDLELA (X1 Post)
 Impendle Service Office: Ref No: DSD17/09/2025IMPENDLE (X1 Post)
 UMshwathi Service Office: Ref No: DSD18/09/2025UMSHWATHI (X2 Posts)
 Mpofana Service Office: Ref No: DSD19/09/2025MPOFANA (X1 Post)
 Greater Kokstad Service Office: Ref No: DSD20/09/2025GREATER (X3 Posts)
 Ubuhlebezwe Service Office: Ref No: DSD21/09/2025UBUHLEBEZWE (X2 Posts)
 Ingwe Service Office: Ref No: DSD22/09/2025 INGWE (X2 Posts)
 Gamalakhe Service Office: Ref No: DSD23/09/2025GAMALAKHE (X2 Posts)
 Port Shepstone Service Office: Ref No: DSD24/09/2025PORT SHEPSTONE (X4 Posts)
 Phungashe Service Office: Ref No: DSD25/09/2025PHUNGASHE (X2 Posts)
 Umzumbe Service Office: Ref No: DSD26/09/2025UMZUMBE (X3 Posts)
 Mbabazane Service Office: Ref No: DSD27/09/2025MBABAZANE (X10 Posts)
 Mnambithi Service Office: Ref No: DSD28/09/2025MNAMBITHI (X2 Posts)
 Dukuza Service Office: Ref No: DSD29/09/2025DUKUZA (X2 Posts)
 Endumeni Service Office: Ref No: DSD30/09/2025ENDUMENI (X2 Posts)
 Greytown Service Office: Ref No: DSD31/09/2025GREYTOWN (X1 Post)
 Kranskop Service Office: Ref No: DSD32/09/2025KRANSKOP (X1 Post)
 Newcastle Service Office: Ref No: DSD33/09/2025NEWCASTLE (X1 Post)
 Madlangeni Service Office: Ref No: DSD34/09/2025MADLANGENI (X1 Post)
 Newcastle Child and Youth Care Centre: Ref No: DSD35/09/2025NEWCASTLE CYCC (X1 Post)
 Khanyani CYCC: Ref No: DSD36/09/2025KHANYANI (X1 Post)
 Edumbe Service Office: Ref No: DSD37/09/2025EDUMBE (X1 Post)

		Mahlabathini Service Office: Ref No: DSD38/09/2025MAHLABATHINI (X2 Posts)
		Ingwavuma Service Office: Ref No: DSD39/09/2025 INGWAVUMA (X4 Posts)
		Hlabisa Service Office: Ref No: DSD40/09/2025HLABISA (X2 Posts)
		Lower Umfolozi Service Office: Ref No: DSD41/09/2025LOWER (X1 Post)
		Melmoth Service Office: Ref No: DSD42/09/2025MELMOTH (X1 Post)
		Nkandla Service Office Ref No: DSD43/09/2025INKANDLA (X4 Posts)
		UMfolozi Service Office: Ref No: DSD44/09/2025UMFOLOZI (8 Posts)
		Ntambanana Service Office: Ref No: DSD45/09/2025NTAMBAXNANA (X2 Posts)
<u>REQUIREMENTS</u>	:	Qualifications: Bachelor's Degree in Social Work. Registration with the South African Council for Social Services as a Social Worker. Only Shortlisted candidates will submit Proof of Current Registration with the South African Council for Social Services as a Social Worker. A valid driver's license. Knowledge: Public Service Act, Public Service Regulations as amended, Batho-Pele Principles, Knowledge and understanding of human behaviour and social systems. The ability and competence to assist, develop, advocate for, and empower individuals, families, groups, organizations and communities to enhance their functioning and their problem solving capabilities, The ability to promote, restore, maintain, advocate for and enhance the functioning of individuals, families, groups, and communities by enabling them to accomplish tasks, prevent and alleviate distress and use resources effectively, The understanding and ability to provide social services towards protecting people who are vulnerable, at risk and unable to protect themselves, The ability to mentor and coach Social Auxiliary Workers Grade 1, to enable them to render an effective and efficient social work service, Employee Performance Management and Development System. Skills: Communication (verbal and written), Listening, Interpersonal, Computer Literacy, Research, Problem solving, Report writing, Time management, Presentation, Facilitation, Counselling, Numeracy, Language, Driving.
<u>DUTIES</u>	:	Render a social services with regard to the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant programmes. Support lower level employees such as Social Auxiliary Workers, and Student Social Workers. Keep up to date with new developments in the social work and social welfare fields. Perform all the administrative functions required of the job.
<u>ENQUIRIES</u>	:	Ms T Blose Tel No: (031) 336 8776 Durban; Inanda; KwaMashu; Phoenix Ms NC Gebashe Tel No: (031) 336 8787 Chartswoth; Umlazi Service Office; Umlazi CYCC; Mbumbulu; Mpumalanga Ms SH Mfeka Tel No: (031) 336 8727 Bhamshela; Mandeni Ms NR Nala Tel No: (033) 341 790) Pietermaritzburg; Vulindlela; Impendle; Mshwathi; Mpofana Ms NND Dlungwane Tel No: (039) 259 7027 Greater Kokstad; Ubuhlebezwe; Ingwe Ms TFP Khuzwayo Tel No: (039) 682 7506 Gamalakhe; Port Shepstone; Phungashe; Umzumbe Ms NP Mhlongo Tel No: (036) 634 6600 Mbabazane; Mnambithi; Dukuza Ms RZ Lushaba Tel No: (034) 299 7550 Endumeni; Greytown; Kranskop Ms ZB Mdalose Tel No: (034) 317 1254 Newcastle; Madlangeni; NewcastleSOI; Khanyani Ms NHP Khanyile Tel No: (035) 874 8506 Edumbe; Mahlabathini Ms DN Mbonambi Tel No: (035) 571 1000 Ingwavuma; Hlabisa Ms NW Dladla Tel No: (035) 794 5018 Lower Umfolozi; Melmoth; Nkandla; Ntambanana; Umfolozi Service Offices
<u>POST 44/149</u>	:	<u>PROFESSIONAL NURSE: AMAJUBA DISTRICT: KHANYANI TREATMENT CENTRE REF NO: DSD03/09/2025KHANYANI</u>
<u>SALARY</u>	:	Grade 1: R324 384 per annum
<u>CENTRE</u>	:	Khanyani Treatment Centre
<u>REQUIREMENTS</u>	:	Qualifications: National Diploma in Nursing. Registration with the South African Nursing Council (SANC) as a Professional Nurse. Only Shortlisted candidates will submit Proof of current registration with the South African Nursing Council (SANC) as a Professional Nurse. A valid Driver's license. Knowledge: Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations as amended, Public Finance Management Act, Treasury Regulations, Knowledge of nursing care processes and procedures, nursing

		statutes and other relevant legal frameworks, Nursing Act, Health Act, Occupational Health and Safety Act, Patients' rights Charter, Batho-Pele principles, Labour Relations Act, Employee Performance Management and Development System. Skills/Core Competencies: Communication, Interpersonal relations, Report writing, Facilitation, Presentation, Problem solving, Analytical thinking, Self- disciplined, Organizing, Computer literacy, Numeracy, Language skills.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical/quality patient care); Implement standards, practices, criteria and indicators for quality nursing (quality of practices); Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care; Maintain a constructive working relationship with nursing and other stakeholders; Manage resources of the Division.
<u>ENQUIRIES</u>	:	Ms ZB Mdlalose Tel No: (034) 317 1254
<u>POST 44/150</u>	:	<u>COMMUNITY DEVELOPMENT PRACTITIONER (X10 POSTS)</u>
<u>SALARY CENTRE</u>	:	Grade 1: R278 169 per annum
	:	Umfolozi Service Office; Ref No: DSD46/09/2025UMFOLOZI (X2 posts)
	:	Melmoth Service Office; Ref No: DSD47/09/2025MELMOTH (X2 posts)
	:	Inkanyezi Service Office; Ref No: DSD48/09/2025INKANYEZI
	:	Ingwe Service Office; Ref No: DSD49/09/2025INGWE
	:	Umuziwabantu Service Office; Ref No: DSD50/09/2025UMUZIWABANTU
	:	Mbabazane Service Office; Ref No: DSD51/09/2025MBABAZANE
	:	Edumbe Service Office; Ref No: DSD52/09/2025EDUMBE
	:	Msinga Service Office; Ref No: DSD 53/09/2025MSINGA
<u>REQUIREMENTS</u>	:	Qualifications: Bachelor's Degree in Community Development/ Development Studies. A Valid Driver's License. Knowledge: Constitution for the Republic of South Africa, Public Service Act, Public Service Regulations as amended, Public Finance Management Act (PFMA), Treasury Regulations, Batho-Pele principles, Knowledge and understanding of human behaviour and social system and legislation to assist with interventions at the point where people interact with their environments in order to promote self-empowerment, Knowledge of community development work, skills, attitudes and values of communities, Ability and competence to coordinate community development structures and ability to manage projects, Ability to influence individuals and group to participate in their own self- empowerment, Understanding of social dynamics of communities, Employee Performance Management and Development System. Skills/ Core Competencies: Computer literacy, Planning and organizing, Communication (verbal and written), Financial management, Interpersonal, Presentation and facilitation, Monitoring and evaluation, Project management, Research, Report writing, Problem solving, Numeracy, Language, Driving skills.
<u>DUTIES</u>	:	Identify and facilitate the implementation of integrated community development interventions in partnership with the community and other relevant stakeholders; Liaise and co-ordinate with all relevant role players, internal and external (e.g. in departments/provinces, NGOs, local community structures and faith based organizations) to facilitate collaboration and to establish partnerships to ensure the sustainability of development actions within the community; Support communities and perform administrative support on community development and related activities; Keep up to date with new developments in the community development field to enhance service delivery.
<u>ENQUIRIES</u>	:	Mrs. NW Dlodla Tel No: (035) 874 8602 UMfolozi, Melmoth, Inkanyezi Ms NND Dlungwane Tel No: (039) 259 7027 Ingwe Ms TFP Khuzwayo Tel No: (039) 682 7506 UMuziwabantu Ms NP Mhlongo Tel No: (036) 634 6600 (036) 636 1000 Mbabazane Ms NHP Khanyile Tel No: (035) 874 8506 Edumbe Ms RZ Lushaba Tel No: (034) 299 7550 Msinga
<u>POST 44/151</u>	:	<u>STAFF NURSE</u>
<u>SALARY CENTRE</u>	:	Grade 1: R220 614 per annum
	:	Khuseleka Ref No: DSD54/09/2025Khuseleka (X1 Post)
	:	kwaBadala Ref No: DSD55/09/2025kwaBadala (X2 Posts)
<u>REQUIREMENTS</u>	:	Qualifications: Grade 12 / Senior Certificate, Certificate in Nursing, Registration with the South African Nursing Council (SANC) as an Enrolled Nurse, Only Shortlisted candidates will submit proof of Current registration with the South

African Nursing Council (SANC) as an Enrolled Nurse. Knowledge: Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations as amended, Public Finance Management Act, Treasury Regulations, Knowledge of nursing care processes and procedures, nursing statuses, and other relevant legal frameworks; Nursing Act; Health Act; Occupational Health and Safety Act; Patient Rights Charter; Batho- Pele principles; Employment Performance Management and Development System. Skills/ Core Competencies: Communication (verbal and written), Report writing; Interpersonal relations, Presentation, Computer literacy, Numeracy, Language skills.

DUTIES : Implement basic residents care plans; Provide basic clinical nursing care; Maintain effective utilization of resources; Maintain professional growth / ethical standards and self-development.

ENQUIRIES : Ms NC Gebashe Tel No: (031) 336 8787 Khuseleka One Stop Centre
Ms NW Dludla Tel No: (035) 794 5018 kwaBadala Centre for the Residential Care of Old Persons

POST 44/152 : **FOOD SERVICE AID REF NO: DSD56/09/2025EXEC**

SALARY : R138 486 per annum (Level 02)
CENTER : Head office, Pietermaritzburg:
REQUIREMENTS : Qualifications: ABET Level 4 (Grade 9). Knowledge: Basic health and safety standards, Basic hygiene standards, Batho- Pele Principles, Code of Conduct, Ability to operate elementary machines and equipment. Skills/ Core Competencies: Communication (verbal and written), Interpersonal relations, Basic numeracy, Basic literacy.

DUTIES : Prepare food on a daily basis; Prepare tea, coffee and other drinks during scheduled hours; Wash all dirty dishes to keep the kitchen tidy and hygienic; Report faults and problems.

ENQUIRIES : Mr PM Mpanza Tel No: (033) 264 2096