

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
WESTERN CAPE EDUCATION DEPARTMENT (WCED)**

- APPLICATIONS** : Applications must be submitted by using the following URL <https://wcedonline.westerncape.gov.za/home/>, via Google Chrome or Mozilla Firefox.
- CLOSING DATE** : 12 December 2025
- NOTE** : The applicants are advised to read the foreword available on the WCED website before applying for the post/s. Applications must be made via the department's on-line E-Recruitment system. The on-line system will automatically generate a Curriculum Vitae, applicants are therefore required to ensure that their profiles are fully completed. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

OTHER POSTS

- POST 43/207** : **CHIEF ENGINEER: CIVIL REF NO: 313**
Directorate: Physical Resource Planning & Property Management
- SALARY** : R1 266 450 per annum. Salary depending on years of experience after registration as a professional with the professional body.
- CENTRE** : Cape Town
- REQUIREMENTS** : Degree in Engineering; Registered as a Professional Engineer with ECSA (Civil engineer); Six years' experience post qualification; Valid Drivers' Licence; Computer literate. Job Summary: To provide civil engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards aligned to the Provincial Infrastructure Delivery Management (IDMS). Knowledge: Relevant Experience: Six years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Understanding of the IDMS would be advantageous. Skills: Candidates must have the ability to prepare reports and draft submissions. Develop strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects. Project management skills, critical thinking, cost benefit analysis and stakeholder engagement skills would be beneficial.
- DUTIES** : Customise architectural functional and technical norms and standards for all schools. Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes. Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives. Prepare and/or approve Packages / Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Plan and monitor the implementation of Programme / Project and budget. Manage the interface between end-user / community structures and implementing agent(s). Make inputs to the User Asset Management Plans and Project Lists Undertake research. Experience

		at managing projects from inception, planning, implementation to close out would be beneficial.
<u>ENQUIRIES</u>	:	Mr. G Coetzee Tel No: (021) 467 9261
<u>POST 43/208</u>	:	<u>ARCHITECT CHIEF GRADE A REF NO: 306 (X2 POSTS)</u> Chief Directorate: Physical Resource Management
<u>SALARY</u>	:	R1 099 488 per annum. Salary depending on years of experience after registration as a professional with SACAP as professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	Bachelor of Architecture degree. Registration with the SACAP as a Professional Architect. Six years of relevant experience post qualification. Valid Driver's License. Computer literate. Additional Requirements: Relevant experience: Six years post qualification and relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. Needs a good understanding of- and in project management. Needs a good understanding of infrastructure planning and contribute towards timeous development of education infrastructure. Experience with institutional systems / processes. Candidate must be able to operate independently and as part of a team. To manage the delivery of the infrastructure-built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS). Skills: Planning and organizing, research and technical report-writing and programme / project management skills.
<u>DUTIES</u>	:	Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan (IPIP). Monitor the implementation of Programmes/Projects. Approve Project Stage reports and designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.
<u>ENQUIRIES</u>	:	Ms L McGlenatendolf Tel No: (021) 467 2021
<u>POST 43/209</u>	:	<u>QUANTITY SURVEYOR CHIEF GRADE A REF NO: 308</u> Directorate: Infrastructure Delivery Management
<u>SALARY</u>	:	R1 099 488 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	B Degree in Quantity Surveying. Be registered as a Professional Quantity Surveyor with SACQSP (South African Council for the Quantity Surveying Profession). Have six years relevant experience post qualification. Have a current / valid Drivers License and be computer literate. Job Summary: To assist in the management of the delivery of the education infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS). Knowledge: Relevant experience: Six years post qualification and relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. Needs a good understanding of- and in project management. Needs a good understanding of infrastructure planning and contribute towards timeous development of education infrastructure. Experience with institutional systems / processes. Candidate must be able to operate independently and as part of a team. Skills: Planning and organizing, research and technical report-writing and Programme / project management skills. Experience in all financial aspects of a projects from inception to close-out is required.
<u>DUTIES</u>	:	Coordinate and / or contribute to the preparation of the Construction Procurement Strategy (CPS) and the Infrastructure Programme Management Plan (IPMP). Coordinate and / or contribute to the preparation and / or approve Packages / Individual Project Briefs inclusive of the determination of the Control Budget. Participate in the preparation and / or assessment of the procurement process related to Professional Service Providers (PS) and / or contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan (IPIP). Management and / or monitoring of the implementation of Programmes. Approve Project Stage reports & designs. Manage the interface between the end-user / community structures and Implementing Agent[s]. Manage people and budgets.

<u>ENQUIRIES</u>	:	Mr GP Niewoudt Tel No: (021) 467 2021
<u>POST 43/210</u>	:	<u>ENGINEER: CIVIL REF NO: 310</u> Directorate: Physical Resource Planning & Property Management
<u>SALARY</u>	:	R761 157 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Job Summary: Assist with the provision of civil engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). Knowledge: Relevant experience: Three years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.
<u>DUTIES</u>	:	Assist to develop and maintain functional and technical norms and standards from an engineering perspective. Perform condition assessments and credibility of technical information. Adhere to environmental and occupational health & safety aspects. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Assist to prepare the User Asset Management Plan. Make inputs to the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Conduct post project and post occupancy evaluations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.
<u>ENQUIRIES</u>	:	Mr. G Coetzee Tel No: (021) 467 9261
<u>POST 43/211</u>	:	<u>ENGINEER: ELECTRICAL REF NO: 312</u> Directorate: Physical Resource Planning & Property Management
<u>SALARY</u>	:	R761 157 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Job Summary: Assist with the provision of electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on electrical installations. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.
<u>DUTIES</u>	:	Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile electrical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate electrical engineering installations and oversee commissioning of electrical engineering installations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.
<u>ENQUIRIES</u>	:	Mr. G Coetzee Tel No: (021) 467 9261

<u>POST 43/212</u>	:	<u>ARCHITECT PRODUCTION GRADE A REF NO: 307</u> Chief Directorate: Physical Resource Management
<u>SALARY</u>	:	R660 612 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	Bachelor of Architecture degree. Registration with the SACAP as a Professional Architect. Three years of relevant experience post qualification. Valid Driver's License. Computer literate. Three years post qualification and relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. To manage the planning of the education infrastructure-built environment and projects. Review of designs for school building purposes, planning of infrastructure in a client department, approve guidelines and technical specification, organizing, research and report writing. Need understanding of- and experience in project management and contracts. Project management skills and understanding of the IDMS would be advantageous. Critical thinking, cost-benefits analysis and stakeholder engagement skills would be beneficial.
<u>DUTIES</u>	:	Customise architectural functional and technical norms and standards for all schools. Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes. Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives. Prepare and/or approve Packages / Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Plan and monitor the implementation of Programme / Project and budget. Manage the interface between end-user / community structures and implementing agent(s). Make inputs to the User Asset Management Plans and Project Lists Undertake research. Experience at managing projects from inception, planning, implementation to close out would be beneficial.
<u>ENQUIRIES</u>	:	Mr. GP Nieuwoudt Tel No: (021) 467 2052
<u>POST 43/213</u>	:	<u>QUANTITY SURVEYOR PRODUCTION GRADE A REF NO: 309 (X2 POSTS)</u> Directorate: Physical Resource Planning & Property Management
<u>SALARY</u>	:	R660 612 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	B Degree in Quantity Surveying. Registered as a Professional Quantity Surveyor with SACQSP. 3 (three) years' experience post qualification or registered as a Candidate Quantity Surveyor with SACQSP and is willing to be part of a developmental programme with condition that the Candidate must register as a Professional within 3 (three) years. Valid Driver's License. Computer literacy. 3 (three) years' post qualification relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. A good understanding of- and in project management. A good understanding of infrastructure planning and its contribution to the timeous development of education infrastructure. Experience in institutional systems / processes. Candidate must be able to operate both independently and as part of a team. Job Summary: To assist in the management of the delivery of education infrastructure-built environment programmes and projects in line with the Western Cape Infrastructure Delivery Management System (WC-IDMS). Skills: Planning and organizing, research and technical report-writing and programme/ project management skills. The ability to interpret and apply approved design guidelines and technical specification to design solutions.
<u>DUTIES</u>	:	Contribute to the preparation of the Construction Procurement Strategy (CPS) and the Infrastructure Programme Management Plan (IPMP); Contribute to the Preparation and/or approve Packages/ individual Project Briefs inclusive of the determination of the Control Budget; Participate in the preparation and/or assessment of the procurement process related to the appointment of Professional Service Providers (PSPs) and/or contractors; Contribute to the review and/or acceptance of the Infrastructure Programme Implementation Plan (IPIP); Management and/or monitoring of the implementation of Programmes and/or projects; Approval of Project Stage Reports (deliverables) and designs; Manage the interface between the end-user and or community

and the Implementing Agent (IA). Experience in all financial aspects of a project from inception to close-out is required.

<u>ENQUIRIES</u>	:	Mr. GP Nieuwoudt Tel No: (021) 467 2052
<u>POST 43/214</u>	:	<u>GISC TECHNICIAN PRODUCTION GRADE A REF NO: 311</u> Directorate: Physical Resource Planning & Property Management
<u>SALARY</u>	:	R660 612 per annum. Salary depending on years of experience after registration as a professional with the professional body.
<u>CENTRE</u>	:	Cape Town
<u>REQUIREMENTS</u>	:	National Diploma in GIS or equivalent qualification; Registered as a Professional GIS Technician with PLATO; Three years' experience post qualification; Valid Drivers' Licence; Computer literate. Additional Requirements: Preferable experience: Similar GIS work and responsibilities within government; Candidate must be able to work independently and within a team. Need good understanding of planning how GIS and data management supports and contributes to good planning. Knowledge: Relevant experience: Similar GIS work and responsibilities within government; Candidate must be able to work independently and within a team. Need good understanding of planning how GIS and data management supports and contributes to good planning. Skills: Candidates must have the ability to: Prepare reports and draft submissions; Compile and edit presentations and documents; Present presentations and conduct training; Manage specific projects related to both GIS and infrastructure planning; Candidates must have advance computer skills, be able to manage large data sets, conduct data analysis and write-up conclusions.
<u>DUTIES</u>	:	Candidates must perform technical GIS activities for infrastructure planning through the utilisation of education information systems and the analysis of spatial plans. Candidates must contribute to the design and management of appropriate spatial databases for infrastructure planning in line with existing education information systems. Candidates must assist with general data management and be able to use GIS equipment, software, data and products to develop maps and other end user products that can be used in reports and presentations. Successful candidates must be able to provide GIS and data management training to end users to support and improve Education Infrastructure Planning. Candidates must be able to participate in regular systems audits and the implementation of GIS standards. Candidates must undertake research in various fields to assist with the planning and implementation of education infrastructure projects. Candidates must be able to plan and manage the implementation of infrastructure projects.
<u>ENQUIRIES</u>	:	Mr. GP Nieuwoudt Tel No: (021) 467 2052

DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

<u>NOTE</u>	:	It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.
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OTHER POSTS

<u>POST 43/215</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (PAEDIATRICS)</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. Registration with the Professional Council: Registration with the HPCSA as Medical Specialist in Paediatrics. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Paediatrics. Grade 2: A minimum of 5 years' appropriate experience as

	Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Paediatrics. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as a Medical Specialist in Paediatrics. Inherent requirement of the job: Willingness to travel within the District and Metro Region. Competencies (knowledge/skills): Ability to comprehensively manage all paediatric cases including child protection cases and intensive management of tertiary level patients. Proven leadership abilities. Experience in supervision of staff and students. Experience and effectively management of allocated resources. Proven experience in teamwork. Proven knowledge/skills and experience in principles of service planning, organizing, implementation, monitoring and evaluation. Proven ability to adhere to all departmental requirements and protocols. Proven knowledge of public health and public health policies, guidelines and related prescript to manage resources effectively. Research experience as a primary investigator. Computer literacy.
<u>DUTIES</u>	: Provide comprehensive, high-quality ambulatory, emergency, child protection and general paediatrics clinical services. Clinical leadership and governance of daily clinical operations of a multidisciplinary child protection team and a general paediatrics team in a tertiary setting. Provide outreach and support to referrers and referring institutions, as required. Conduct ward rounds/multidisciplinary clinical meetings. Manage and effectively/efficiently use allocated resources. Effective and efficient administration of clinical services. Teaching (formal and informal) of undergraduate & post graduate students. Create a learning environment for students and junior colleagues both under- and postgraduate as required. Clinical & Corporate Governance of General Paediatrics both inpatients and outpatients Administration of HECTIS patient management system and other WCG health applications. Supervision of junior medical staff to ensure quality of care and good clinical outcomes. Do appropriate clinical audits and research within the department to stay abreast of clinical developments. Participation in existing and conducting new research projects within the department and stay abreast of clinical developments.
<u>ENQUIRIES</u>	: Prof H Buys Tel No: (021) 685-5169/ or Email: Heloise.Buys@uct.ac.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates may be required to complete a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Red Cross Hospital for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 05 December 2025
<u>POST 43/216</u>	: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (ORTHOPAEDICS)</u>
<u>SALARY</u>	: Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedics. Registration with the professional council: Registration with the Health Professions Council of South Africa as Medical Specialist in Orthopaedics. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Orthopaedics. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the

HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. Inherent requirements of the job: Valid driver's license. Commuted overtime is compulsory. Competencies (knowledge/skills): Ability to render high quality surgery for Tertiary Trauma and Emergency Orthopaedics. Ability to initiate own research projects and supervise research projects. Ability to render high quality teaching and training in general orthopaedics to registrars, medical officers, interns and medical students. Ability to run multiple portfolios as an effective "Business Unit Model". Strong ethical principles and relevant clinical and counselling skills. Computer literacy. Leadership-, interpersonal- and organisational skills to run a very busy trauma firm. High level of competencies in the field of Tertiary trauma and emergency Orthopaedics.

DUTIES : Provision of clinical service delivery at specialist level across the full spectrum of trauma and emergency orthopaedic surgery. The specialist will spend daytime working hours at Tygerberg Hospital with outreach responsibilities at Karl Bremer Hospital and will be running one of the TBH orthopaedic trauma firms. Provision of clinical service delivery at specialist level across the full spectrum of fracture arthroplasty surgery and after hour on call duties for trauma and emergency orthopaedics. Supervision of clinical and operative activities of orthopaedic surgeons- in- training. Active participation in the postgraduate and undergraduate teaching programmes of the Department at Tygerberg Hospital and Karl Bremer Hospital. Effective management and administration of a wide range of "Portfolios", example the emergency unit. Develop, conduct and supervise research projects pertinent to tertiary and secondary orthopaedic surgery and health lines.

ENQUIRIES : Prof. J du Toit Tel No: (021) 938-9266
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Medical Specialist in Orthopaedics with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 05 December 2025

POST 43/217 : **MEDICAL SPECIALIST GRADE 1 TO 3 (SURGERY)**
 Chief Directorate: Rural Health Services

SALARY : Grade 1: R1 341 855 per annum
 Grade 2: R1 531 032 per annum
 Grade 3: R1 773 222 per annum
 (A portion of the package can be structured according to the individual's personal needs).

CENTRE : George Regional Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in General Surgery. Registration with the professional council: Registration with the HPCSA as a Medical Specialist in General Surgery. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in General Surgery. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in General Surgery. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in General Surgery. Inherent requirements of the job: Commuted overtime contract is compulsory, as well as ability to work flexible and after-hours. Valid (Code B/EB) driver's license, as well as willingness and ability to travel. Competencies

(knowledge/skills): Expertise in evidence-based surgical practice and patient safety principles despite the ever-changing healthcare landscape and its impact on a limited resource environment. Strong clinical decision-making, leadership and teaching abilities. Commitment to teamwork, ethical practice, and continuous professional development. Competence in clinical governance, audit, and quality improvement processes – proof of at least a local publication strongly encouraged. Effective interpersonal, organizational, and problem-solving skills. Computer Skills: Proficiency in MS Office and clinical platforms (ECM, NHLS, HECTIS, PACS). Communication: Excellent writing and verbal skills with ability to prepare and interpret complex reports.

DUTIES : Deliver comprehensive, high-quality surgical care at George Hospital and outreach facilities across Eden and Central Karoo. Perform and supervise surgical procedures within the wide scope of practice inherent to a General Surgeon working in the public sector. Support teaching and mentoring of medical officers, registrars, and students. Ensure accurate clinical documentation, patient referrals, and discharge planning. Participate in clinical governance, audits, M&M meetings, and patient safety initiatives. Complete medico-legal documentation accurately and on time. Contribute to responsible HR and financial management, ensuring prudent use of resources. Promote patient education, counselling, and community engagement.

ENQUIRIES : Dr T Koen Tel No: (044) 802-4535
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 05 December 2025

POST 43/218 : **MEDICAL OFFICER GRADE 1 TO 3 (EMERGENCY MEDICINE)**
 Chief Directorate: Metro Health Services

SALARY : Grade 1: R1 001 349 per annum
 Grade 2: R1 142 553 per annum
 Grade 3: R1 322 352 per annum
 (A portion of the package can be structured according to the individual's personal needs).

CENTRE : Karl Bremer Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Professions Council: Registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community

	Service as required in South Africa. Inherent requirement of the job: A valid (Code B/EB) driver's licence. Participation in a rotational shift-based roster that requires work on weekends, nights and public holidays. Perform commuted overtime and work after hours as required by operational needs. Competencies (knowledge/skills): Competencies (knowledge/skills): Appropriate experience in an Emergency Centre. Knowledge of the South African Triage Scale & Emergency Medicine in Primary Emergency Care. Competency in resuscitation (participate/lead) & basic and advanced emergency procedures. Computer literacy Skills.
<u>DUTIES</u>	: Provision of Emergency Care using Evidence Based Medicine. Clinical management of adults, children and neonates. Rational use of scarce resources and medical record keeping. Clinical governance including medicolegal documentation and administrative self-management. Effective communication and professional conduct. Supervision and teaching of medical students and junior doctors.
<u>ENQUIRIES</u>	: Dr M Abrams Tel No: (021) 918-1904
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	: 05 December 2025
<u>POST 43/219</u>	: <u>REGISTRAR (MEDICAL) (OBSTETRICS AND GYNAECOLOGY)</u> Chief Directorate: Metro Health Services (5-Year Contract Post)
<u>SALARY</u>	: R 1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
<u>CENTRE</u>	: New Somerset Hospital
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner: Independent Practice. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner: (Independent Practice). Inherent requirements of the job: Participation in the commuted overtime system is compulsory. Willingness to work after hours and shifts. Valid Driver's licence. Competencies (knowledge/ skills): Successfully completed Primary (Part 1) Fellow of the College of Obstetricians and Gynaecologist (FCOG). Appropriate experience in labour ward management, including operative and assisted deliveries. Appropriate experience in Obstetrics and Gynaecology with minimum of 12 months as Medical Officer: Independent Practice (post community service) under supervision. Completion of ATLS/ACLS. Ability to communicate effectively (verbal and written). Ability to work in integrated multi-disciplinary teams across platforms. Computer literacy in MS Office.
<u>DUTIES</u>	: In hospital and after hour care to women accessing obstetric and gynaecological health services on the service platform. Participation in the academic activities of with Department.
<u>ENQUIRIES</u>	: Prof. G Petro Tel No: (021) 402-6324
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum

contract period of 5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. All applicants must be South African citizens or permanent resident with a valid identity document. Applicants who only have a temporary residence status will not be considered. Registrars will be required to register as post-graduates with the University of Cape Town according to the yearbook and guidelines. Please ensure that you attach an updated CV. The institution Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West. This includes, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital.

<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/220</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Mfuleni CDC, Khayelitsha Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the professional council: Registration with the HPCSA as Medical Practitioner. Experience: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid Code B/EB driver's license. Willingness to do outreach services to clinics throughout the Khayelitsha/Eastern Sub-structure. Competencies (knowledge/skills): Knowledge of South African TB and HIV care guidelines (including drug resistant TB and HIV in children). Computer literacy (MS Excel, Word, Outlook etc.) and good communication, good interpersonal, organizational and teamwork skills. Ability and willingness to do outreach services to clinics throughout the Khayelitsha/Eastern Sub-structure, guiding health care colleagues in managing difficult PHC cases.
<u>DUTIES</u>	:	Provide quality outpatient care to patients in Khayelitsha/Eastern Sub-structure Primary Health Care facilities. Provide an outreach and support service to PHC facilities in the Khayelitsha/Eastern Sub-structure. Provide an efficient

		administration service regarding clinical and non-clinical matters. Relevant administration as required for Medical Legal purposes. Ensure a cost-effective service at clinical level with regards to laboratory services, blood, medicine, consumables and equipment. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Khayelitsha/Eastern Sub-structure facilities as required.
<u>ENQUIRIES</u>	:	Ms T Matlali Tel No: (021) 810-8101
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/221</u>	:	<u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)</u> West Coast District
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Graafwater Clinic, Cederberg Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with the Professional Council: Registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic Diploma qualification in Clinical Nursing Science: Health Assessment, Treatment and Care (R48). Inherent requirements of the job: Computer literacy (MS Word and Excel). Valid (Code B/EB) driver's license. Good interpersonal and communication skills. Good organizing skills. Competencies (knowledge/skills): Information Management regarding PHC indicators. Quality Assurance knowledge. COPC Principles and implementation. Legislation of Ideal clinic and Office of Health standards and compliance.
<u>DUTIES</u>	:	Effective management and execution of relevant Curative Programmes on PHC level. Effective management and execution of integrated child and youth health services. Effective management and execution of the integrated maternal and woman's health services. Effective management and execution of the HAST program. Provide holistic management and leadership in delivering quality services in the PHC facility and coordinate the mobile services.
<u>ENQUIRIES</u>	:	Sr M Sandt Tel No: (027) 482-1484
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test and a competency assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/222</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY: OPD & EMERGENCY OPERATING THEATRE AND CSSD)</u> Overberg District
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Hermanus Hospital, Overstand Sub-district

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year, accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency or General or in Medical and Surgical Nursing Science: Operating Theatre. Registration with the professional council: Registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in the specific speciality after obtaining the 1-year post basic qualification as mentioned above. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends and relieve duties. Standby duties. A valid (B/EC/C1) driver's licence. Competencies (knowledge/skills): Basic Computer literacy (MS Office Word, Excel, PowerPoint, Outlook). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Ability to communicate effectively. Knowledge of appropriate legislation, regulations and Departmental Policies. Knowledge of Hospital Centre Triage, Information Systems (HECTIS) AND South African Triage System. Effective interpretation, leadership, execute discipline, decision-making and resolution skills. Knowledge of Operating theatre.
<u>DUTIES</u>	:	Strategic leadership: Provide supervision and direction for the implementation of holistic nursing care in EC and Operating theatre. Clinical patients care according to professional practices, procedures and standards. Effective quality assurance management. Effective information management. Effective management of human and financial resources.
<u>ENQUIRIES</u>	:	Ms AE Klaasen Tel No: (028) 312-1166
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to competency assessment. The pool of applications will be considered for vacancies within Overberg District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/223</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY: THEATRE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic qualification with a duration of at least 1 year accredited with the South African Nursing Council (SANC) in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with the professional council: Registration with the South African Nursing Council as a Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in the specific speciality after obtaining the 1-year post basic qualification as mentioned above. Inherent requirements of the job: The ability to work under pressure, be self-motivated, possess excellent interpersonal skills, leadership skills and the ability to work as part of a team and independently. Work night duty on a planned schedule to relief the night manager. Willingness to work overtime, after hours hospital cover, weekends and Public Holidays as required. Competencies (knowledge/skills): Knowledge of legal framework and regulations regarding nursing practice. Good leadership and people management skills maintain constructive relationships with members of the multi-disciplinary team. Computer literacy and basic financial management skills. Good verbal and written communication skills.
<u>DUTIES</u>	:	Co-ordinate and render holistic comprehensive specialised nursing care provided within a professional / legal framework. Manage and monitor the

		effective utilization of human, financial and physical resources as per departmental policies. Provide effective support, development, education and research activities. Provide effective support service to the Nursing Division. Effectively maintained professional growth and ethical standards in the Theatre department.
<u>ENQUIRIES</u>	:	Ms D Anthony Tel No: (021) 360-4408
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/224</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT: TRAUMA AND OPD)</u> West Coast District
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Swartland Hospital, Swartland Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. Diploma/Degree) in Nursing or equivalent qualification that allows for registration with SANC as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. Registration with the Professional Council: Registration with (SANC) as the Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to work after hours (weekends, public holidays and night duty). Competencies (knowledge/skills): Knowledge of appropriate legislation, regulations and Departmental Policies. Knowledge of Hospital and Emergency Centre Triage Information System (HECTIS) and South African Triage System (Basic knowledge and experience in human resource management, labour relations, financial and supply chain procurement processes. Experience in the use of clinical equipment and control of budget levels. The ability to promote quality patient care through the setting, implementation, and monitoring of standards. Effective communication, interpretation, leadership, execute discipline, decision-making and conflict resolution skills. Computer literacy (MS Word, Excel, PowerPoint, and Outlook).
<u>DUTIES</u>	:	Coordination of optimal, holistic specialised nursing care within set standards and within a professional /legal framework. Manage effectively the utilisation and supervision of resources. Coordination of the provision of effective training and research. Provision of effective Support to Nursing Services. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms PE Robyn Tel No: (022) 487-9204
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates may be subjected to a competency-based assessment. The pool of applications will be considered for vacancies within Swartland Sub-District within the period of three months from the date of advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/225</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: OCCUPATIONAL HEALTH AND SAFETY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Victoria Hospital

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Occupational Health Nursing Science. Registration with the Professional Council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional nurse with the SANC in General nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional with the SANC in General nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work after hours and clinical duties to meet the operational requirements. Competencies (knowledge/skills): Good verbal and communication and computer literacy (Ms Word, Excel, Power point) skills. Practical knowledge of Occupational Health and Risk Management. Practical knowledge of research methodology and Quality Management. Ability to work independently and as part of the multi-disciplinary team.
<u>DUTIES</u>	:	Provide Occupational Health clinical services as required (promoting Health, Safety and Wellness in the workplace) and manage IOD and occupational diseases processes at facility level. Render an effective and efficient Administrative System and Control for the Occupational Health and Safety Service. Conduct Risk assessment audits and manage medical surveillance programme Participate in training programmes in conjunction with People Management and Training Departments as required. Provide supervision and advisory services on all Occupational Health and Safety matters for the hospital.
<u>ENQUIRIES</u>	:	Ms M Dubru-Shunmugam Tel No: (021) 799-1125/ or e-mail address: Mary.Dubru@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Occupational Health Nursing Science. The pool of applicants will be considered for similar posts within Victoria Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/226</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: PSYCHIATRY (NEURO CLINIC))</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Stikland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse with Psychiatry. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Psychiatry Nursing Science. Registration with the Professional Council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 2: A minimum of 14 years appropriate/ recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements

	of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet operational requirements. It will be required of the incumbent to rotate within the hospital.
<u>DUTIES</u>	: Provide optimal, holistic specialized psychiatric nursing care within set standards and professional/legal framework. Effective utilization of human, financial and physical resources (equipment and consumables). Participation in appropriate personal /professional development activities: Self, students, other categories of staff. Ensure efficient and accurate documentation, statistical data collection capturing and participation in research activities. Assist with the development and the implementation of nursing quality improvement plans, policies and standard operating procedures.
<u>ENQUIRIES</u>	: Ms S Fredericks Tel No: (021) 940-4416
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in Advanced Psychiatric Nursing Science with the South African Nursing Council. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 05 December 2025
<u>POST 43/227</u>	: <u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: MATERNITY, MOU)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	: Bishop Lavis CHC – extended hours
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Midwife and Neonatal Nursing Science. Registration with the professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing and Midwife. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work in the geographical PHC facilities within the Northern Tygerberg substructure, when operationally required. Willingness to work after hours as well as working overtime and shifts. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Good interpersonal, leadership and management skills. Ability to direct the team to ensure quality holistic health care and to function independently in a multi-disciplinary team. Computer literacy (MS Word and Excel). Demonstrate an in-depth knowledge of nursing and public service legislation. Knowledge of Human resource, financial and supply chain policies, and guidelines.
<u>DUTIES</u>	: Responsible for the provision and implementation of comprehensive holistic nursing care and treatment to all pregnant clients. Assist with management of people management services with the Department. Effective utilisation of financial resources with the department. Ensure the promotion of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety with the department. Deliver a support service to the Operational Manager and ensure effective coordination of the nursing division after hours.
<u>ENQUIRIES</u>	: Ms P Ngcaba Tel No: (021) 508-4611

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the required qualification will be appointed in the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." -This concession is only applicable to health professionals who apply for the first time for registration in a post-basic qualification with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Sciences. "The pool of applications will be considered for vacancies within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Candidates will be subjected to a practical/oral assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/228</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: PSYCHIATRY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Delft CHC (24 Hours)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i. e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with Psychiatry. A post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Psychiatry Nursing Science. Registration with the Professional Council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: Grade 1: A Minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A Minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatry, after obtaining the 1year post-basic qualification in Advanced Psychiatric Nursing Science. Competencies (knowledge/skills): Good interpersonal, planning, and organisational skills. Computer literacy (MS Office). Knowledge of the Mental Health Care Act, Child Care Act, Nursing Act and other relevant legislation.
<u>DUTIES</u>	:	Render and effective and comprehensive nursing treatment and care to patients. Provide continuous and comprehensive nursing care, Effective utilization of human, material and physical resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the health facility.
<u>ENQUIRIES</u>	:	Ms. I Van Heerden Tel No: (021) 812-1890
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Psychiatric Nursing Science with the South

African Nursing Council. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates will be subjected to a written/practical and oral assessment.

<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/229</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Leeu-Gamka Clinic, Beaufort West Sub District
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care (R 48) accredited with the SANC. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification in the specific specialty. Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to travel. Willingness to work overtime when necessary and to work at other clinics in the Sub-district. Willingness to drive a mobile clinic vehicle. Competencies (knowledge/skills): NIMART training or experience. Problem-solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook. Good communication skills Verbal and written).
<u>DUTIES</u>	:	Assist with the management of the Burden of disease according to the comprehensive health programmes. Quality of service Plan and implement Health Promotion and Prevention activities in facility and Community. Link to the community structures and NPO's. Collect data and submit reports. Provide PHC services to the surrounding communities. Assist with the management of Human Resources, Finance, SCM, Strategy and Health support and infrastructure and equipment management under supervision.
<u>ENQUIRIES</u>	:	Ms J Nel Tel No: (023) 414-8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/230</u>	:	<u>RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Registration with the professional council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: Grade 1: None after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Render an after-hour service as part of your 40- hour work week as determined by the department. Competencies (knowledge/skills): Knowledge of protocols, radiation protection, quality assurance and equipment safety. Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient Archiving and Communication Systems and Radiology Information Systems. Good communication skills.
<u>DUTIES</u>	:	Provide a Radiographic service. Produce diagnostic images of high quality. Optimal patient care. Safe use and care of equipment. Accurate record keeping. Assist with training of community service Radiographers and students. Participate in continuing professional development activities.
<u>ENQUIRIES</u>	:	Ms B Dreyer Tel No: (021) 938-5918
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Diagnostic Radiographer with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/231</u>	:	<u>CLINICAL TECHNOLOGIST GRADE 1 TO 3 (NEUROPHYSIOLOGY)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist in Neurophysiology. Registration with the professional council: Registration with the HPCSA as Clinical Technologist: Neurophysiologist. Experience: Grade 1: None after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of SA qualified employees. A

	minimum of 21 years' relevant experience after registration with the HPCSA as a Clinical Technologist: Neurophysiology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: After-hours' service is compulsory. Competencies (knowledge/skills): Advanced knowledge of clinical neurology and the skill to work with paediatric, adult and geriatric patients. Relevant experience in all aspects of clinical Neurophysiology.
<u>DUTIES</u>	: Perform electroencephalographs on patients in a laboratory, ward and intensive care unit setting. Perform nerve conduction studies on patients in a laboratory, ward and intensive care unit setting. Perform evoked potentials on patients in a laboratory, ward and intensive care unit setting. Perform overnight polysomnography, multiple sleep latency test and multiple wakefulness test. Perform Intraoperative Monitoring for patients in Theatre. Participate in Research projects. Participate in on-going quality control and infection control. Participate in training of Clinical Technology students. Perform assigned administrative duties.
<u>ENQUIRIES</u>	: Ms. E Mollentze Tel No: (021) 938-5500 or email: emmerentia.mollentze@westerncape.gov.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Clinical Technologist: Neurophysiology with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	: 05 December 2025
<u>POST 43/232</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (CHILD AND ADOLESCENT) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	: Lentegour Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with the professional council: Registration with the HPCSA as an Occupational Therapist. Experience: Grade 1: None after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. One-year relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 11 years relevant experience after registration with the Health Professions Council of South Africa as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 3: A Minimum of 20 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform community service, as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge of applicable health legislation, relevant acts and public service policies and procedures. Appropriate Mental Health experience. Understanding of evidence-based practice and knowledge of PSR model in a Mental health environment. Good communication, organizational and planning abilities. Computer literacy.
<u>DUTIES</u>	: Conducting assessment of patients; planning, implementation & evaluation of treatment. Attending of ward rounds, team meetings & team assessments. Intersectoral liaison with Western Cape Education Department & Department

of Social Development. Conducting Outreach. Support & strengthening of infant mental health & family care. Capacity building of OT's at Primary Health Care levels. Delivering vocational rehabilitation interventions within a long-term service. Liaising with the multidisciplinary team, sending referrals to various stakeholders and following up with these persons/organizations. Report writing, file entries and capturing daily stats. Management of material and equipment and ordering of stock. Participate in academics and departmental training.

ENQUIRIES : Ms C Matthee Tel No: (021) 370-1402
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 05 December 2025

POST 43/233 : **CASE MANAGER**

SALARY : R397 116 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate three-year health related National Diploma/Degree registrable with the Health Professions Council of South Africa (HPCSA) or South African Nursing Council (SANC). Experience: Appropriate experience in Case Management/Medical Aid Environment. Appropriate experience in ICD 10 codes assigned. Appropriate experience in liaison with medical aid (funders) and managed care organisations with regards to MHC policies, protocols, optimal fund utilisation and updated clinical information. Competencies (knowledge/ skills): Knowledge of the Uniform Patient Fees Schedule, Hospital Information Systems and EDI (Electronic Data Interchange). Knowledge of Medical Aid Act 131 of 1998 and the application of Prescribed Minimum Benefit (PMB) legislation i.e. the Chronic Disease List (CDL) and the Diagnostic Treatment Pairs (DTP). Ability to work with MS Excel and Web-based Programmes (medical aids). Ability to link patient diagnosis with procedure codes. Good communication skills (verbal and written).

DUTIES : Perform hospital Case Management functions wrt authorisation, benefit management, and review of clinical information for externally funded clients. Co-ordinate the workflow process between clinical and admin personnel supporting various role players within the hospital wrt ICD-10 codes, prescribed minimum benefits and account queries. Conduct clinical audits of Medical Aids and State Department, eg. RAF and COIDA to ensure accuracy of invoices. Implement Case Management policies, protocols and procedures within the hospital. Relief colleagues. Provide quotations to privately funded and foreign patients and compile statistical reports. Supervision of staff and liaison with relevant role players in matters relating to Case Management.

ENQUIRIES : Mr TJ Langenhoven Tel No: (021) 404-2358
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for these posts. Candidates will be subjected to a competency test. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 05 December 2025

<u>POST 43/234</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: PEOPLE MANAGEMENT (RECRUITMENT AND SELECTION)</u>
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Appropriate 3-year National Diploma or Degree. Experience: Appropriate Human Resource Management: Recruitment and Selection experience. Appropriate supervisory experience. Competencies (knowledge/skills): Extensive knowledge of HR Policies, procedures, practices relevant to Recruitment and Selection and various OSD's implementation. Communication, interpersonal and problem-solving skills. Computer literacy with proficiency in MS Word and Excel.
<u>DUTIES</u>	:	Ensure an effective and efficient management of the Recruitment and Selection section and the correct implementation of HR policies and circulars relevant to the section. Investigate and respond to queries as well as assist and advise in respect of grievances with regards to Recruitment and Selection. Ensure proper safekeeping of all documents. Supervision and development of subordinate. Render support to supervisor and colleagues when needed.
<u>ENQUIRIES</u>	:	Ms B Alexander Tel No: (021) 404-2271
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may have to undergo a practical test.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/235</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Office of the Chief Director: Metro Health Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in Transport, Registry, procurement, systems and contract management. Inherent requirements of the job: Valid driver's licence. Competencies (knowledge/skills): In-depth knowledge of public sector administrative procedures and protocols. Understanding government supply chain management and procurement processes. Strong knowledge of facilities and building maintenance coordination. Familiarity with contract management and service provider liaison (e.g., hostesses and cleaning services). Knowledge of transport scheduling, vehicle management, and logbook control. Registry and records management expertise (electronic and manual systems). Computer proficiency in MS Office Suite (Word, Excel, Outlook, PowerPoint). Excellent communication and interpersonal skills. Strong organizational, time management, and coordination skills. Attention to detail and ability to work with confidential information. Financial administration knowledge, including requisitions, purchase orders, and budget monitoring. Problem-solving ability and ability to work independently and under pressure. Customer service orientation and ability to liaise effectively with internal and external stakeholders.
<u>DUTIES</u>	:	Coordinate and oversee maintenance and upkeep of the BHP building, including reporting faults and ensuring timely repairs. Manage and monitor the hostess services to ensure compliance with service standards. Management of the cleaning, gardening and pest control contracts of BHP to ensure compliance with contract specifications. Manage and monitor the security services to ensure compliance with service standards. Oversee the registry function to ensure effective records management, filing, archiving, and retrieval of documents. Coordinate transport operations, including vehicle scheduling, logbook maintenance, fuel management, and driver supervision. Prepare and process procurement documentation, purchase orders, and payment requisitions in line with departmental procedures. Facilitate internal and external meetings, workshops, and events, including logistics and catering arrangements. Ensure adherence to health, safety, and facility management standards within the BHP building. Compile administrative reports, monitor expenditure, and assist with budget control. Liaise with maintenance teams, and departmental stakeholders to ensure smooth operations. Support the implementation of continuous improvement initiatives in administrative and operational processes. Perform any other duties delegated by management in

		support of departmental objectives. Supervision and development of Support Services personnel. Provide comprehensive administrative and operational support to Supervisor and management team.
<u>ENQUIRIES</u>	:	Ms T Hendricks Tel No: (021) 815-8718 or (073) 247-0881
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/236</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE (X2 POSTS)</u> West Coast District
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Swartland Hospital, Malmesbury (X1 Post) Radie Kotze Hospital, Piketberg (X1 Post)
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Appropriate 3-year National Diploma or Degree. Experience: Appropriate Human Resource Management: Recruitment and Selection experience. Appropriate supervisory experience. Competencies (knowledge/skills): Extensive knowledge of HR Policies, procedures, practices relevant to Recruitment and Selection and various OSD's implementation. Communication, interpersonal and problem-solving skills. Computer literacy with proficiency in MS Word and Excel.
<u>DUTIES</u>	:	Ensure an effective and efficient management of the Recruitment and Selection section and the correct implementation of HR policies and circulars relevant to the section. Investigate and respond to queries as well as assist and advise in respect of grievances with regards to Recruitment and Selection. Ensure proper safekeeping of all documents. Supervision and development of subordinate. Render support to supervisor and colleagues when needed.
<u>ENQUIRIES</u>	:	Ms B Alexander Tel No: (021) 404-2271
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may have to undergo a practical test.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/237</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Western Cape Rehabilitation Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in Recruitment and Selection, Establishment Administration & Staff Performance management. Appropriate supervisory experience in HRM Appropriate PERSAL experience. Inherent requirements of the job: Valid driver's licence. Competencies (knowledge/skills): Extensive knowledge of PERSAL. Extensive knowledge of HR Policies, procedures and practices relevant to Establishment Administration and Recruitment and Selection. Extensive knowledge of the Staff Performance Management process. Computer literacy – intermediate to advance (MS Word, Excel and PowerPoint).
<u>DUTIES</u>	:	Maintenance and monitoring of the Establishment and compiling submissions for the creation and abolishment (HF2 process) of posts. Co-ordinate and manage all advertising of posts within Hospital, including the advertising of post and drafting submission for filling of posts. Maintenance of monthly reports on status of posts, compiling a database of applications and tracking progress of posts advertised. Facilitate and support formal pre-mod committees and grievances facilitation with regards to SPMS. Provide training and the optimal management of SPMS process within the hospital. Effective management and supervision of Recruitment and Selection function. Monitor of performance of staff and oversee development and training.
<u>ENQUIRIES</u>	:	Mr. JW Fortuin Tel No: (021) 370-2319

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/238</u>	:	<u>PRIMARY HEALTH CARE ADMINISTRATIVE SUPPORT OFFICER</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Mitchells Plain Community Health Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate plus an appropriate National Certificate (NQF 5). Experience: Extensive experience in a Primary Health Care environment. Inherent requirements of the job: A Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good interpersonal and communication skills. Good multi-tasking skills. Good decision-making and conflict management skills. Extensive computer literacy with experience in the Microsoft Office package and other systems, including Permis, Logis and PHCIS.
<u>DUTIES</u>	:	Assist the Facility Manager as Head of Administration. Management of Support Services in the unit. Oversee facility Finance, Supply Chain Management, Asset Management, Contract Management and related to Support Services that includes security services, waste management, grounds management and others. Provide support as Labour Relations Liaison to facility manager, unit managers and staff. Represent the facility as liaison on various forums such as safety and security, QA-, OHS/IPC-, waste committees, community health committee meetings and support service-related meetings at institutional and provincial level.
<u>ENQUIRIES</u>	:	Ms Y Samuels Tel No: (021) 684-1400
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/239</u>	:	<u>ARTISAN FOREMAN GRADE A (ELECTRICAL) (DENTAL TECHNICAL SERVICES)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R382 047 per annum
<u>CENTRE</u>	:	Oral Health Centre (Metro Health Services) including satellite clinics, Red Cross Hospital, Groote Schuur Hospital, Mitchells Plain Day Clinic and Gugulethu Day Clinic
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate. Experience: 5 years' experience as an Artisan after obtaining the trade test certificate. Inherent requirements of the job: A valid wireman's licence. Valid driver's licence. Physically fit for perform duties. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Act. (Act 85). Ability to fault-find and repair down to component level. Competent with hand-on practical work. Computer literacy in Microsoft Excel, Word and Power Point. Ability to work under pressure and independently with good report-writing skills, conflict management and interpersonal skills, as well as excellent verbal and written communication skills. Sound knowledge of managing a workshop and staff members including maintenance facets. Appropriate experience of managing a workshop and staff members.
<u>DUTIES</u>	:	Supervising and mentoring the Artisan Assistants. Performing complex technical tasks beyond the capabilities of Artisan Assistants. Managing the on-site workshop operations. Compiling technical specifications for replacement

		parts and new equipment. Conducting technical assessments and preparing reports. Monitoring and managing infrastructure such as compressors, air dryers, air conditioning systems, cooling towers, packaged units, autoclaves and water distillers. Assist in departmental budgeting and expenditure control. Performing maintenance at Satellite Clinics. Support to the Maintenance Manager on the Joint platform of UWC and DOHW.
<u>ENQUIRIES</u>	:	Mr Z Karoodien Tel No: (021) 937-3015
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/240</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Crossroads Community Day Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience in support services. Inherent requirements of the job: Valid driver's licence (Code B/EB). Competencies (knowledge/skills): Knowledge and understanding and experience in LOGIS as well as knowledge and experience of budgetary aspects. Knowledge of Supply Chain Management, Procurement policy of the Department and personnel procedures. Computer literacy (MS Word and Excel).
<u>DUTIES</u>	:	Manage the allocated budget, assist with expenditure, administration and revenue management. Manage the Supply Chain section and the assets of the facility including contract management and fleet management. Personnel and Labour relations management. Manage the support to Facility Manager and Community Day Centre. Render assistance to Facility Management. Human Resources control and management.
<u>ENQUIRIES</u>	:	Mr C Malgas Tel No: (021) 370-0232
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/241</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (NURSE RELIEF TEAM AND WARD 11) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE</u>	:	Lentegeur Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse with Psychiatry. Registration with a professional council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: Grade1: None. Grade 2: A minimum of 10 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Grade 3: A minimum of 20 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends and public holidays. Expected to rotate within the facility. Willingness to assist at other facilities

		within in the ecosystem related to Psychiatric services. Competencies (knowledge/ skills): Knowledge and understanding of nursing care processes, procedures, statuses, and other relevant legal and ethical practices. Computer literacy: MS Office, MS Outlook. Good Communication Skills. Report Writing. Appropriate experience working with Mental Health Care users in a Psychiatric Ward.
<u>DUTIES</u>	:	Provide optimal, holistic specialized psychiatric nursing care within set standards and professional/legal and ecosystem framework. Effective utilisation of resources. Maintain professional growth/ethical standards and self-development. Provision of Support to Nursing Services. Participation in training and research.
<u>ENQUIRIES</u>	:	Ms J Vlotman Tel No: (021) 370-1456
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/242</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)</u> <u>(GENERAL INPATIENTS)</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum (Plus non pensionable rural allowance of 12% of your annual basic salary).
<u>CENTRE</u>	:	Beaufort West Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, including weekends, public holidays, night shifts and overtime. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): Self- discipline and motivation. The ability to function independently under pressure. Knowledge of Nursing Practice, Infection Prevention Control, control measures and practices. Basic Computer skills. Excellent communication skills (both written and verbal).
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice or patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Mr TW Ntombana Tel No: (023) 414 - 8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also

apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/243</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (NURSE RELIEF TEAM AND WARD 11) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	Lentegeur Hospital Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse with Psychiatry. Registration with a professional council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: Grade1: None. Grade2: A minimum of 10 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Grade 3: A minimum of 20 years recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends and public holidays. Expected to rotate within the facility. Willingness to assist at other facilities within in the ecosystem related to Psychiatric services. Competencies (knowledge/ skills): Knowledge and understanding of nursing care processes, procedures, statuses, and other relevant legal and ethical practices. Computer literacy: MS Office, MS Outlook. Good Communication Skills. Report Writing. Appropriate experience working with Mental Health Care users in a Psychiatric Ward.
<u>DUTIES</u>	:	Provide optimal, holistic specialized psychiatric nursing care within set standards and professional/legal and ecosystem framework. Effective utilisation of resources. Maintain professional growth/ethical standards and self-development. Provision of Support to Nursing Services. Participation in training and research.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms J Vlotman Tel No: (021) 370-1456 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/244</u>	:	<u>ADMINISTRATION CLERK: HRM (PEOPLE MANAGEMENT)</u> Chief Directorate Rural Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Paarl Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior certificate (or equivalent). Experience: Appropriate experience in Personnel administration.

		Competencies (knowledge/skills): Good computer (MS Word and Excel), numeracy and mathematical skills. Good interpersonal skills and the ability to work in a team context. Knowledge of Human Resource prescripts in Public Service. Ability to function under pressure and meet deadlines.
<u>DUTIES</u>	:	Effectively handle all personnel matters, such as salaries, pension, appointments, resignations, transfers, leave and other allowances on PERSAL. Assist staff, colleagues, supervisors, management and members of the public with regards to all Human Resources and Personnel matters including Recruitment and Selection processes. Assist with all other administrative functions in the personnel component. Handle a variety of personnel, written and telephonic enquiries. Audit personnel, pension and leave files. Variety of clerical duties including filing. Responsible for capturing transaction on PERSAL.
<u>ENQUIRIES</u>	:	Mr CL Appollis Tel No: (021) 860-2845
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/245</u>	:	<u>ADMINISTRATION CLERK: INFORMATION MANAGEMENT (ORAL HEALTH CENTRE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Oral Health Centres, (Tygerberg/Mitchell's Plain)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Information Management. Appropriate experience in departmental systems (Sinjani, Clinicom and Business intelligence). Competencies (knowledge/skills): Advanced Computer literacy (MS Office 365 package). Knowledge of business process analysis, mapping, modelling and automation of Systems to improve data flow processes. Compilation of reports for meetings and decision making – using various BI platforms (Power BI). Maintain and improve information quality standards.
<u>DUTIES</u>	:	Collect, collate and analyse data. Compilation of daily, weekly and monthly statistics. Verify data from Clinicom to registers. Co-ordinate Ditcom application process. Check faults and report to helpdesk. Assist staff with basic computer and Clinicom training. Circulate information to Management and staff.
<u>ENQUIRIES</u>	:	Ms. L Cooper Tel No: (021) 937-3141
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/246</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u> West Coast District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Lapa Munnik Hospital, Bergriver Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in medical records and patient administration, including the Clinicom System. Inherent requirements of the job: Physically fit and able to perform the tasks (must be able to lift heavy boxes). Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Good verbal and written communication skills. Good interpersonal and numerical skills and ability to accept accountability, responsibility and work independently. Knowledge of the guidelines for filing, archiving and disposal of patient records.
<u>DUTIES</u>	:	Responsible for effective admission of patients. Responsible for revenue control which includes receipt of money, issue of accounts, Cash up and safekeeping of patient's valuables. Maintain an effective registry administration function including the repair of patient files. Responsible for archiving patient

		folders/ documentation according to regulations and policies. Ensure the availability of adequate stock (consumables) in the nursing wards. Data collection.
<u>ENQUIRIES</u>	:	Mr. M Julius Tel No: (022) 913-1337
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/247</u>	:	<u>ADMINISTRATION CLERK: SUPPORT (PAEDIATRICS AND CHILD HEALTH)</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience in a large clinical (medical) department. Competencies (knowledge/skills): Computer literacy (at least intermediate or advanced level) in MS Word, MS PowerPoint, MS Excel; MS Teams, and MS Outlook (email as well as calendars) and the ability to use Internet forms (e.g. JotForm, RedCap) and computer databases e.g. the PPIP program. Knowledge of Human Resources including leave policies. Good communication, interpersonal and organising skills, ability to work well in teams and to work under pressure. Professional telephone and email etiquette. The ability to adapt to a changing environment and cope with a high volume of work and be able to follow instructions and procedures. Good interpersonal relations, organisational skills, and the ability to deal with information in a confidential manner as part of a team and independently. Adhering to legislation ensuring protection of personal and patient data.
<u>DUTIES</u>	:	Administration and effective management of the office of a large medical department, such as compiling and maintaining monthly duty rosters for all clinical personnel; administration and effective leave management- planning, rostering, and appropriate documentation of leave (vacation, special, official, sabbatical, LWOP, sick leave etc) for the medical personnel, monthly verification of commuted overtime work, orientation of new staff and clerical duties related to the office. Compile and maintain databases e.g. maternal deaths, ward statistics and perinatal deaths. Be responsible for all aspects of roster and duty planning. Maintain effective and efficient general office administration and ad-hoc duties.
<u>ENQUIRIES</u>	:	Dr M Hunter Tel No: (021) 938-6470
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/248</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	George Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Clinicom. Appropriate experience in ECM. Inherent requirements of the job: Willingness to work shifts, weekends, public holidays and night shift. Willingness to work overtime on short notice. Willingness to rotate in the facility and/or relief personnel. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, Outlook) Good communication and writing skills. Appropriate knowledge of Hospital Fees Memorandum 18.
<u>DUTIES</u>	:	Admit, register, assess patients, open folders and raise invoices. Ensure audit compliance, and accurate data recording within Admissions. Receive money, issue receipts, safe keeping of state money, and perform relief cashier duties. Safe custody of patient's belongings. Prepare, scan, index and QA patient folders. Support to supervisor, colleagues and other departments.
<u>ENQUIRIES</u>	:	Mr. JJ Malgas Tel No: (044) 802 - 4422
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/249</u>	:	<u>ADMINISTRATION CLERK: HRM (PEOPLE MANAGEMENT)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in People Management. Appropriate knowledge of PERSAL. Inherent requirements of the job: Ability to work under pressure. Prepared to work overtime when required. Ability to function in a multi-disciplinary team. Competencies (knowledge/skills): Good (written and verbal) communication skills. Computer literacy essential (MS Word, PowerPoint, Excel and Outlook). Ability to work under pressure and meet deadlines.
<u>DUTIES</u>	:	Perform all administrative duties pertaining to the Personnel Administration section (e.g. appointments, service terminations, transfers, pension administration, PILIR, salary administration, leave, housing, WCA administration, injury on duty, distribution of monthly payslips, verify documents and qualifications). Ensure correct implementation of policies. Responsible for capturing transactions on PERSAL. Handle all personnel enquiries and correspondence (written and verbal). Assist with recruitment and selection process and SPMS. Auditing of personnel and leave records. Assist staff with regards to People Management and Personnel matters.
<u>ENQUIRIES</u>	:	Mr P Petersen Tel No: (021) 360-4439
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/250</u>	:	<u>STERILIZATION OPERATOR PRODUCTION (CSSD)</u>
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC)/ Grade 9 (Std 7). Experience: Appropriate experience in a Central Sterilization Service Department. Inherent requirements of the job: Willingness to work shifts including weekends, public holidays, night duty and be rotated. Willingness to rotate within the CSSD department. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to work in a co-operative way within a team context. Basic understanding of disinfection, decontamination and sterilization.
<u>DUTIES</u>	:	Effective application of sterilisation processes and techniques. Promote/adhere to infection control, as well as health and safety regulations. Check, decontaminate, pack and sterilise instruments, linen and supplies. Assist with cleaning and testing of sterilisation equipment, disinfectant washers and autoclaves, lift and pushing heavy equipment. Maintain equipment in an optimum working condition and utilise resources. Use autoclaves, disinfectant washers and equipment/consumables in a cost-effective manner. Ensure surgical instrument trays is packed and marked correctly. Monitor, control and maintain adequate stock levels, report and assist with the investigation of lost instruments/ equipment.
<u>ENQUIRIES</u>	:	Ms V Dubase Tel No: (021) 938-4000
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/251</u>	:	<u>TRADESMAN AID (X2 POSTS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	George Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: NQF 3 (Grade 10) or equivalent. Experience: Appropriate experience as a maintenance assistant / aid. Inherent requirements of the job: Willingness to work overtime when needed and perform relief duties. Capability to do strenuous physical labour. A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability to optimally utilise allocated resources such as materials, tools and equipment. Appropriate knowledge of the application of the requirements of the Machinery and Occupational Health and Safety Act.
<u>DUTIES</u>	:	Complete and efficient execution of instructions which include, amongst other, general maintenance. Assist with engineering projects, maintenance and repairs, installations and alterations. Strict adherence to the Occupational Health and Safety Act. Assist Assistant to Artisans and Artisans in the performance of their duties. Exercise control over tools, equipment and materials. Cleaning of Workshop and Plantrooms.
<u>ENQUIRIES</u>	:	Mr. L Du Plessis Tel No: (044) 802-4488
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subject to a practical test. The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/252</u>	:	<u>HOUSEHOLD AID</u> Cape Winelands Health District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Stellenbosch Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic literacy and numeracy. Experience: Appropriate health facility cleaning experience. Inherent requirements of the job: Ability to lift/move heavy objects and working at heights requiring the use of a stepladder. Willingness to work shifts, public holidays, weekends, overtime and night duty. Relief in other departments when necessary. Competencies (knowledge/skills): Good communication and interpersonal skills).
<u>DUTIES</u>	:	Maintenance of general cleanliness of clinical and non-clinical areas and hygiene in line with OSH and IPC policies. Handling of general refuse and medical waste in line with policies and procedures. Serve patient meals and cleaning of crockery and cutlery in line with HACCP principles and food service unit policies. Effective use, maintenance and safekeeping of supplies and equipment. Attend in-service training and render support to the supervisor. Handling of hospital linen i.e. soiled lined, dirty lined, clean linen, counting of linen, packing linen room, etc.
<u>ENQUIRIES</u>	:	Ms RZ De Silva Tel No: (021) 808-6153
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test. "The pool of applications will be considered for vacancies within Stellenbosch Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	05 December 2025

<u>POST 43/253</u>	:	<u>GROUNDSMAN</u> Garden Route District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Knysna CDC, Knysna/Bitou Sub-district
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in cleaning and gardening of large institutions. Inherent requirements of the job: Valid Code B/EB driver's licence. Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to effectively multi-task, function independently and under pressure.
<u>DUTIES</u>	:	Maintaining the Hospital grounds and gardens. Removal of all types of rubble, medical waste and general waste. Cleaning of work areas. Assistance to supervisor. Handling and maintaining of gardening and cleaning equipment.
<u>ENQUIRIES</u>	:	Ms PM Peters Tel No: (044) 302 - 8400
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/254</u>	:	<u>DENTIST GRADE 1 TO 3 (SESSIONAL) (SERVICE RENDERING-SPECIAL NEEDS) (14 HOURS P/WEEK)</u> Chief Directorate: Metro Health Services (Until 31 March 2028)
<u>SALARY</u>	:	Grade 1: R468 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	:	Oral Health Centres (Tygerberg/Mitchell's Plain)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with the Professional Council: Registration with the HPCSA as Dentist. Experience: Grade 1: None after registration as Dentist with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 2: Minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 8 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 3: Minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 13 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Inherent requirements of the job: Valid driver's licence and willingness to travel to Tygerberg and Mitchell's Plain Oral Health Centre. Competencies (knowledge/skills): Special interest in special needs patients and elderly patients. Adhere to all departmental requirements and protocols. Excellent report writing, clinical documentation, recording keeping and referral writing skills. Sound verbal and written communication skills. Good computer skills (MS Word, Excel and PowerPoint) Comply with National Core Standards and or ideal facility/clinic requirements as applicable and good time management. Clinical therapeutic skills including assessment techniques, treatment, discharge planning and follow up as needed. Ability to be flexible and innovative in response to differing client needs.
<u>DUTIES</u>	:	Screening of patients on arrival and those referred to the Academic Oral Health Centre. Record patient details. Liaising with the multidisciplinary team when required. Assess, diagnose and treat patients in a holistic manner. Treating patients under general anaesthetic and being familiar with general anaesthetic protocols. Record keeping Responsible for compiling stats.

<u>ENQUIRIES</u>	:	Dr. CCA. Cloete Tel No: (021) 937-3092
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Short listed candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/255</u>	:	<u>DENTIST GRADE 1 TO 3 (SESSIONAL) (PAEDIATRIC DENTISTRY) (X10 POSTS) (20 SESSIONS)</u> Chief Directorate: Metro Health Services (3-Year Contract)
<u>SALARY</u>	:	Grade 1: R468 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	:	Oral Health Centre, Tygerberg/Mitchell's Plain Platform (Maximum sessional hours per week will not exceed 20 hours per appointee. Sessional allocation will be discussed with candidates)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with the Professions Council: Registration with the HPCSA as Dentist. Experience: Grade 1: None after registration as Dentist with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 2: Minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 8 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 3: Minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 13 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Inherent requirement of the job: Valid Driver's licence. Competencies (knowledge/skills): Appropriate experience in Paediatric Dentistry. Postgraduate qualification in Dentistry (i.e. Diploma or Masters) Experience in teaching and training of undergraduate students in a clinical environment at an Academic Institution. Ability to treat paediatric patients under general anaesthesia and/or sedation.
<u>DUTIES</u>	:	Manage and treat paediatric patients' dental needs in the clinic. Assess students' preparedness (theory and clinical). Ensure optimal and safe patient care. Dental treatment under theatre/ sedation. Assist with paediatric extractions at service rendering when required. Refer all patients appropriately when required. Record keeping.
<u>ENQUIRIES</u>	:	Dr CW Peck Tel No: (021) 937-3076
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and

proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/256</u>	:	<u>DENTIST GRADE 1 TO 3 (MAXILLOFACIAL RADIOLOGY) (SESSIONAL) (16 & 14 HOURS PER WEEK) (X2 POSTS)</u> Chief Directorate: Metro Health Services (Contract until 30 November 2028)
<u>SALARY</u>	:	Grade 1: R468 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	:	Oral Health Centre, Tygerberg/Mitchell's Plain Platform
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with the Professions Council: Registration with the HPCSA as Dentist. Experience: Grade 1: None after registration as Dentist with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 2: Minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 8 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Grade 3: Minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA-qualified employees. Minimum of 13 years' relevant experience after registration as Dentist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as necessary in South Africa. Inherent requirements of the job: Valid Driver's licence. Postgraduate qualification in Maxillofacial Radiology (i.e. Diploma or Masters). Competencies (knowledge/skills): Appropriate experience in a Maxillofacial Radiology Department. Appropriate experience in teaching and training of undergraduate students in a clinical environment at an Academic Institution. Ability to apply advanced radiological knowledge and interpretation skills to support diagnosis and patient management.
<u>DUTIES</u>	:	Interpret radiographs and Cone Beam Computed Tomography. Prepare written diagnostic reports, consult with Clinicians. Conduct tutorials, case-based learning. Supervise clinical sessions. Support student research. Ensure accurate records, contribute to departmental stats.
<u>ENQUIRIES</u>	:	Dr S Indermun Tel No: (021) 937-3161/3112
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025

<u>POST 43/257</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (PAEDIATRICS) (SESSIONAL) (3 HOURS PER WEEK)</u> Chief Directorate: Metro Health Services (3 Year Contract)
<u>SALARY</u>	:	Grade 1: R646 per hour Grade 2: R737 per hour Grade 3: R853 per hour
<u>CENTRE REQUIREMENTS</u>	:	Mowbray Maternity Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Paediatrics. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist in Paediatrics. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Paediatrics. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Paediatrics. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as a Medical Specialist in Paediatrics. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability to manage all neonatal cases comprehensively including ventilation of tertiary level patients. Appropriate experience in bereavement and palliative care counselling. Proven leadership abilities and experience in supervision of staff and resources and proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively and research experience as a primary investigator or research supervisor. Computer literacy.
<u>DUTIES</u>	:	Assistance in and management of neonatal services at MMH, including perinatal audit meetings, management decisions, patient counselling and management referrals from the drainage area. Conduct ward rounds and oversee the daily operations of the neonatal department. Clinical supervision of doctors in training/direct staff supervision: especially NICU acute neonatal emergencies and training on complex patients. Training of junior staff, and under- and postgraduate students. Liaise with the community neonatal care services rendered by the community-based health workers and department of social development. Adhere to requirements for all people management and financial matters.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr A Daniels Tel No: (021) 659-5562 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/258</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (ORTHOPAEDICS) (15 SESSIONS) (3 Year Contract)</u>
<u>SALARY</u>	:	Grade 1: R646 per hour Grade 2: R737 per hour Grade 3: R853 per hour
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedics. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist in Orthopaedics. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Orthopaedics. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. Competencies (knowledge/skills): SAOA Endorsed Limb Reconstruction Fellowship (Minimum 1 Year). Tertiary Hospital experience in musculoskeletal oncology surgery. Proven research experience. Appropriate experience in the management of complex limb reconstruction and musculoskeletal tumour surgery for example: Fracture Related Infection, Bone defect management, Musculoskeletal tumour surgery, Deformity correction and limb lengthening surgery, Megaprosthesis reconstruction and Complex tertiary trauma reconstruction. Evidence of prior research and publications in the fields of Orthopaedic Surgery and/or a research orientated degree or proof of registration in a research orientated degree e.g. PhD. Evidence of previous teaching of under- and postgraduate medical students in an academic institution.
<u>DUTIES</u>	:	Clinical and Administrative Responsibilities of the Orthopaedic Tumor, Sepsis and Reconstruction Unit. Provision of clinical service delivery at specialist level across the full spectrum of limb reconstruction and musculoskeletal oncology surgery at Tygerberg Hospital. Supervision of clinical and operative activities of orthopaedic surgeons- in- training. Active participation in the undergraduate and postgraduate programs of the Division of orthopaedics and the University of Stellenbosch FMHS. Conducting and supervising research in the field of Orthopaedics.
<u>ENQUIRIES</u>	:	Prof Jacques du Toit Tel No: (021) 938-9266
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Medical Specialist in Orthopaedics with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/259</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (ANAESTHESIOLOGY) (18 SESSIONS)</u> Chief Directorate: Metro Health Services (3 Year Contract)
<u>SALARY</u>	:	Grade 1: R646 per hour Grade 2: R737 per hour Grade 3: R853 per hour
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Anaesthesiology. Registration with the Professions Council: Registration with the HPCSA as a Medical Specialist in Anaesthesiology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Anaesthesiology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Anaesthesiology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in

Anaesthesiology. Inherent requirement of the job: Willingness to shifts as required by the institution. Competencies (knowledge/skills): Ability to work in a team and with all levels of staff and interest in developing an academic career.

DUTIES : To deliver comprehensive anaesthesia and critical care services to patients in theatre and in the intensive care unit at Victoria Hospital. This would include the following roles: Pre-operative, intraoperative and post-operative anaesthetic management of surgical patients from ASA1-5. Supervising junior MOs and interns. Delivering critical care to surgical ICU patients. Teaching and training. Management duties such as statistics, presentations and research.

ENQUIRIES : Dr Z Fullerton Tel No: (021) 799-1170, email: zahnne.fullerton@westerncape.gov.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. "The pool of applications will be considered for vacancies within department, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Medical Specialist in Anaesthesiology with the relevant council (including individuals who must apply for a change in registration status).

CLOSING DATE : 05 December 2025

POST 43/260 : **MEDICAL OFFICER GRADE 1 TO 3 (16 SESSIONS)**
West Coast District
(Contract until 31 March 2027)

SALARY : Grade 1: R482 per hour
Grade 2: R550 per hour
Grade 3: R636 per hour

CENTRE : Swartland Hospital, Swartland Sub-district

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Have a valid driver's licence. Ability to travel in the Sub District Work after hours as needed. Competencies (knowledge/skills): Must be able to perform the full spectrum of District level services. This includes Emergency and Inpatient Care at a district hospital for the following disciplines: 1) Internal Medicine 2) Paediatrics 3) Obstetrics and Gynaecology 4) General Surgery 5) Orthopaedics 6) Psychiatry 7) ENT 8) Ophthalmology 9) Dermatology On the primary health care platform, the candidate will be expected to manage chronic diseases, HIV and TB cases. Must be able to handle all emergency cases as required at District level.

<u>DUTIES</u>	:	Clinical Service Provision. Clinical Service Provision. Forensic Service Provision. Service Management. Training and Development.
<u>ENQUIRIES</u>	:	Dr J Brownbridge Tel No: (022) 487-9200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Swartland Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 December 2025
<u>POST 43/261</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (SESSIONAL) (ALLERGOLOGY) (3 SESSIONS)</u> (12-Month Contract)
<u>SALARY</u>	:	Grade 1: R482 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Applicants must be willing to work morning shifts (8am to 12pm / 9am to 1pm) as required. Applicants must be willing to be flexible with workdays based on service requirements. Competencies (knowledge/skills): Ability to work in a professional team. Post-internship experience in general paediatrics under onsite supervision of a registered paediatrician. Ability to achieve and maintain good interpersonal relations with staff, patients and their families. Ability to provide a comprehensive paediatric service to Allergy and clinical immunology patients Excellent report, clinical note and referral writing skills. Experience with teamwork, planning, organizing and coordination. Excellent interpersonal, administrative, communication, analytical and problem-solving skills Display empathy for patients, promote advocacy and facilitate holistic treatment. Good time management.
<u>DUTIES</u>	:	Provide a high-quality clinical service to patients and their families Expert assessment and management at a tertiary health care level of a wide range of problems of allergic conditions, including asthma, allergic rhinitis, eczema, urticaria, drug allergy, food allergy and other rarer conditions. Conducting specialist out-patient clinics in the Allergy Service at Red Cross War Memorial Children's Hospital. Participating in the teaching of undergraduate and post graduate learners in allergy. Supervise junior medical staff to ensure quality of

care and good clinical outcomes. Interaction with (and supervision of where necessary) nursing staff, allied professionals, and students. Informal teaching and training of junior staff in the course of clinical work. Improve professional competence by regular self-learning and reflection with the application of current evidence.

ENQUIRIES : Prof M Levin Tel No: (021) 658-5305 or Email: michael.levin@uct.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 05 December 2025

POST 43/262 : **CLEANER (SESSIONS) (25 SESSIONS)**
 Cape Winelands District
 (Contract till 31 March 2026)

SALARY : R91.21 per hour
CENTRE : Brede Valley PHC, Brede Valley Sub-district
REQUIREMENTS : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience as a Cleaner in a health environment. Inherent requirement of the job: Ability to lift/move heavy equipment and supplies and working at heights requiring the use of a stepladder. The ability to do physical tasks, operate heavy duty cleaning and household equipment. Rotate in different clinics according to operational needs and requirements. Competencies (knowledge/skills): Ability to work effectively in a team, independently and unsupervised, to accept accountability and responsibility. Ability to handle conflict and the ability to work under pressure. Ability to operate machinery and equipment.

DUTIES : Responsible for cleaning, including sweeping, dusting, mopping, scrubbing, polishing, refuse removal, cleaning of garbage bins daily, toilets, sluices and drains, cleaning of windows and walls in the clinic. Ensure that cleaning equipment are clean after usage and securely stored. Render assistance to the supervisor with general housekeeping duties such as control of cleaning and household equipment, care of linen and serving of patients. Adhere to safety measures when handling waste. Attend in-service training appropriate to service delivery.

ENQUIRIES : Ms. D Hartnick Tel No: (023) 348-1343
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Breede Valley Sub District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE : 05 December 2025