

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are highly encouraged to apply.

<u>APPLICATIONS</u>	:	Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. All applications must be addressed to the Head of Department and for reference numbers starting with SSC may be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag X6005, Hilton, 3245. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobssouth@kzndard.gov.za for reference numbers starting with SSC. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. All applications for reference numbers starting with NSC may be hand delivered or couriered to Lot no. 11634, Corner of Via Verbena and Loop Street, Veldenvlei, Richards Bay, 3900. Applications may also be posted to Private Bag X1048, Richards Bay, 3900. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobsnorth@kzndard.gov.za for reference numbers starting with NSC. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications.
<u>CLOSING DATE</u>	:	28 November 2025
<u>NOTE</u>	:	Applicants using the manual application process must submit their applications on the prescribed form Z83 (Please use the New Z83 form which is effective from 01 January 2021) obtainable from any Public Service Department or at www.dpsa.gov.za and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed in full, duly signed and initialled, as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related/supporting documents on or before the day of the interview following the communication from Human Resources. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). No late applications will be accepted. Failure to comply with the above instructions will result in the disqualification of your application. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. The Department of Agriculture and Rural Development reserves the right not to fill any advertised post. Invited candidates will attend interviews at their own cost due to budgetary constraints.

OTHER POSTS

<u>POST 42/205</u>	:	<u>CHIEF ENGINEER REF NO: SSC40/2025</u>
<u>SALARY</u>	:	R1 266 450 per annum, all-inclusive salary OSD package
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A Bachelor of Engineering or a BSc Engineering Degree (Agricultural Engineering or Civil Engineering) and a valid driver's licence. Compulsory registration with ECSA as a Professional Engineer. Experience: 6 years' relevant post qualification experience as a registered professional engineer (Agricultural Engineering or Civil Engineering). Knowledge: Programme and project management, engineering, legal and operational compliance, engineering operational communication, process knowledge and skills,

		maintenance skills and knowledge, mobile equipment operating skills, engineering design and analysis knowledge, research and development, computer-aided engineering applications, creating high performance culture, technical consulting, engineering and professional judgement, Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies. Skills: Strategic capability and leadership, problem solving and analysis, decision making, team leadership, creativity, financial management, customer focus and responsiveness, communication, computer, people management, planning and organising, conflict management, negotiation, change management and writing.
<u>DUTIES</u>	:	Ensure the development and design of engineering infrastructure plans. Maintain engineering operational effectiveness. Provide technical consulting services on engineering related matters to minimise engineering risks. Provide professional engineering advisory services. Manage the resources of the sub-directorate.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 343 8024
<u>POST 42/206</u>	:	<u>SCIENTIFIC MANAGER GRADE A – ANALYTICAL SERVICES REF NO: SSC41/2025</u>
<u>SALARY</u>	:	R1 099 488 per annum, all-inclusive salary OSD package
<u>CENTRE</u>	:	Cedara Research Station
<u>REQUIREMENTS</u>	:	An M.Sc degree (NQF level 9) in Soil Science / Biochemistry / Microbiology / Chemistry. Compulsory registration with SACNASP as a Professional Natural Scientist. Experience: 6 years' post qualification (M.Sc) natural scientific experience. Knowledge: Occupational Health and Safety Standards, laboratory management and flow, laboratory instrumentation maintenance, calibration and troubleshooting, analytical chemistry, Labour Relations Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD policies, agricultural research methodologies and application of practices and techniques, scientific methodology and models, and legal compliances. Skills: programme and project management, scientific methodology and models, research and development, computer-aided scientific applications, technical report writing, ability to create a high performance culture, professional judgment, analytical skills and data analysis, policy development and analysis, scientific editing and reviewing, communication skills at a scientific and technical level and an informative level, scientific presentation, mentoring, strategic capability and leadership, decision making, team leadership, creativity, financial management, customer focus and responsiveness, computer literacy, networking, planning, organizing and execution, people management, problem solving and analysis.
<u>DUTIES</u>	:	Conduct research and development. Provide strategic leadership and direction and to ensure the development and implementation of policies, systems and procedures. Provide advice and ensure governance. Administer financial resources. Manage Human Resources.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365
<u>POST 42/207</u>	:	<u>PROFESSIONAL ENGINEER GRADE A/B/C REF NO: SSC42/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade A: R879 342 per annum, (all-inclusive OSD remuneration package) Grade B: R990 669 per annum, (all-inclusive OSD remuneration package) Grade C: R1 127 100 per annum, (all-inclusive OSD remuneration package)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A B. Engineering / BSc. Engineering degree in Agricultural Engineering or Civil Engineering, compulsory registration with ECSA as a Professional Engineer and a valid driver's license. Experience: 3 years' post qualification Agricultural Engineering or Civil Engineering experience. Knowledge: Programme and project management, engineering design and analysis knowledge, research and development, computer-aided engineering applications, legal compliance, technical report writing, creating a high-performance culture, professional judgement, networking, Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies. Skills: Decision making, team leadership, analytical, creativity, self-management, financial management, customer focus and responsiveness, communication, computer

		literacy, planning and organising, conflict management, problem solving and analysis, people management, change management, innovation and writing.
<u>DUTIES</u>	:	Develop and design engineering infrastructure plans. Conduct project inspections and provide progress reports. Conduct research and development. Promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Perform administrative and related duties.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 3438024
<u>POST 42/208</u>	:	<u>CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: SSC43/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	R551 493 per annum, (OSD)
<u>CENTRE</u>	:	Harry Gwala, uThukela and uMzinyathi Districts
<u>REQUIREMENTS</u>	:	A National Diploma in Civil Engineering (NQF level 6), compulsory registration with ECSA as an Engineering Technician and a valid driver's licence. Experience: Six (06) years' post qualification technical agricultural or civil engineering experience. Knowledge: Programme and Project Management, engineering design and analysis knowledge, research and development, computer-aided engineering applications, legal compliance, technical report writing, Occupational Health and Safety Standards, National Water Act, Legislation in terms of Water Act, Conservation of Agricultural Resources Act, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies, RSA Constitution. Skills: Project planning and management, technical design and analysis, presentation, research and development, technical consulting, problem solving and analysis, decision making, teamwork, creativity, financial management, customer focus and responsiveness, communication, computer, planning and organising, people management, presentation, conflict management, HR Management, literacy, language, listening, analytical thinking, interpersonal relations, research and time management.
<u>DUTIES</u>	:	Manage and control the planning and design of infrastructure, irrigation and mechanisation. Provide technical advisory services. Monitor and evaluate district engineering projects. Manage the resources of the division.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 3438024
<u>POST 42/209</u>	:	<u>CONTROL SCIENTIFIC TECHNICIAN GRADE A: AGRONOMY REF NO: SSC44/2025</u>
<u>SALARY</u>	:	R551 493 per annum, (OSD)
<u>CENTRE</u>	:	Cedara Research Station
<u>REQUIREMENTS</u>	:	A National Diploma/ Diploma in Crop Sciences (NQF level 6), compulsory registration with SACNASP as a Certificated Natural Scientist and a valid driver's licence. Experience: 6 years' post qualification experience in an agricultural scientific environment. Knowledge: Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies, sound understanding of agricultural research methodologies and application of practices and techniques, scientific methodology and models. Skills: Analytical and data analysis, research and development, writing of scientific papers, technical reports and popular articles, scientific editing and reviewing, programme and project management, scientific presentation, computer aided scientific applications, policy development and analysis, leadership, mentorship, conflict management, financial management, planning and organizing, analytical, problem solving and analysis, creativity, decision making, change management, customer focus and responsiveness, communication, innovation, computer literacy, customer focus and responsiveness, networking and creating a high performance culture.
<u>DUTIES</u>	:	Conduct research and development. Oversee, develop and implement methodologies, policies, systems and procedures. Lead the coordination and development of databases, procedures and regulatory frameworks. Provide strategic leadership on technical scientific matters. Manage resources of the division.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365

<u>POST 42/210</u>	:	<u>ASSISTANT DIRECTOR: SALARY ADMINISTRATION REF NO: SSC45/2025</u>
<u>SALARY</u>	:	R468 459 per annum (Level 09)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	An Advanced Diploma / Degree (NQF level 7) qualification in Financial Management and a valid driver's license. Experience: 3 – 5 years' supervisory experience or 3 – 5 years' experience at the level of an Administrative Officer in Financial Management. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, National and Provincial Practice Notes, National Treasury Regulations, PERSAL, BAS, Instruction Notes, Income Tax Act and National Interventions. Skills: Financial Management, people management, problem solving, time management, decision making, planning, organizing, leadership, project planning, conflict management, communication, interpersonal relations, policy analysis and development, management and administration, motivational, computer and report writing.
<u>DUTIES</u>	:	Coordinate the adjustments/creation of certificates (TAX, IRP5, IT3a, etc.). Facilitate and control BAS tax account and pay over to SARS and coordinate the Annual Tax Reconciliation. Administration of departmental debts. Coordinate and control salary administration. Provide advice and guidance and input to policy. Manage resources of the division.
<u>ENQUIRIES</u>	:	Ms JE Joshua Tel No: (033) 355 9134
<u>POST 42/211</u>	:	<u>FINANCE CLERK SUPERVISOR: REVENUE CONTROL REF NO: SSC46/2025</u> (Re-advertisement, previous applicants must please re-apply)
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office – Cedara
<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 years' relevant experience. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, Basic Accounting System (BAS), PFMA, Treasury Regulations, Batho Pele Principles, Basic Conditions of Employment Act and Departmental Policies and SOPS. Skills: Financial management, computer literacy – MS Office, communication (verbal and written), leadership, problem solving, change management, presentation and interpersonal relations.
<u>DUTIES</u>	:	Verify receipts and deposits of state money. Verify all revenue registers and suspense accounts. Render petty cash services to the Department. Perform administrative and related functions. Supervise human resources.
<u>ENQUIRIES</u>	:	Mrs M Seethal Tel No: (033) 355 9127
<u>POST 42/212</u>	:	<u>FINANCE CLERK SUPERVISOR: BOOKKEEPING AND LOSS CONTROL REF NO: SSC47/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office – Cedara
<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 years' experience in a Financial Accounting Environment. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, PFMA, National and Provincial Treasury Practice Notes, Treasury Regulations, Division of Revenue Act, Batho Pele Principles, BAS, LOGIS, PERSAL, Basic Conditions of Employment Act and Departmental Policies and SOPS. Skills: Financial management, computer literacy, communication (verbal and written), leadership, problem solving, change management, presentation and interpersonal relations.
<u>DUTIES</u>	:	Prepare monthly, quarterly and annual reports. Administer interdepartmental claims. Administer the provision of loss control services. Administer financial accounting transactions. Supervise resources of the division.
<u>ENQUIRIES</u>	:	Ms JE Joshua Tel No: (033) 355 9134
<u>POST 42/213</u>	:	<u>GENERAL ADMINISTRATION CLERK (SUPERVISOR) REF NO: NSC22/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	uMkhanyakude, King Cetshwayo, Zululand Districts

<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 – 5 years' clerical experience. Knowledge: Clerical duties and practices as well as the ability to capture data, operating a computer and collecting statistics, legislative framework governing the Public Service, working procedures in terms of the working environment, Public Service Act, Public Service Regulations, RSA Constitution, PFMA, HRM Policies, Finance Policies. Skills: Computer, planning and organization, interpersonal relations, language, flexibility, verbal and written communication, basic analytical thinking, time management and reasoning.
<u>DUTIES</u>	:	Provide coordination of administrative financial support. Supervise and provide supply chain and asset clerical support services within the component. Provide HR Management support services. Provide record and administration clerical support services. Provide auxiliary and receptionist support. Supervise human resources.
<u>ENQUIRIES</u>	:	Mr TH Ngcobo Tel No: (035) 550 0210 (uMkhanyakude) Mr SA Shandu Tel No: (035) 473 0402 (King Cetshwayo) Mr MD Dlamini Tel No: (035) 874 9006 (Zululand)
<u>POST 42/214</u>	:	<u>PERSONAL ASSISTANT TO THE CHIEF DIRECTOR: AGRICULTURAL RESEARCH, DEVELOPMENT AND TRAINING INSTITUTES REF NO: SSC48/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum (Level 07) Head Office - Cedara A Secretarial Diploma or relevant equivalent qualification (one year qualification) and a valid driver's license. Experience: 3 years' experience in rendering support service to senior management. Knowledge: Public Service Act, Public Service Regulations, Public Systems and Procedures, knowledge on the relevant legislation, policies, prescripts and procedures, Financial Administration and Office Administration. Skills: language, good verbal and written communication, good telephone etiquette, computer literacy, organisational, people, high level of reliability, ability to act with tact and discretion, ability to do research and analyse documents and situations, good grooming and presentation, self-management and motivation.
<u>DUTIES</u>	:	Provide a secretarial and receptionist support service to the Chief Director. Render administrative support duties. Provide support to the Chief Director during meetings. Support the Chief Director with the administration of the budget. Study the relevant Public Service and Departmental prescripts, policies and other documents to ensure the application thereof is understood properly.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365
<u>POST 42/215</u>	:	<u>PERSONAL ASSISTANT TO THE DIRECTOR: AGRICULTURAL CROP RESEARCH SERVICES REF NO: SSC49/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum (Level 07) Head Office - Cedara A Secretarial Diploma or relevant equivalent qualification (one year qualification) and a valid driver's license. Experience: 3 years' experience in rendering support service to senior management. Knowledge: Public Service Act, Public Service Regulations, Public Systems and Procedures, knowledge on the relevant legislation, policies, prescripts and procedures, Financial Administration and Office Administration. Skills: language, good verbal and written communication, good telephone etiquette, computer literacy, organisational, people, high level of reliability, ability to act with tact and discretion, ability to do research and analyse documents and situations, good grooming and presentation, self-management and motivation.
<u>DUTIES</u>	:	Provide a secretarial and receptionist support service to the Director. Render administrative support duties. Provide support to the Director during meetings. Support the Director with the administration of the budget. Study the relevant Public Service and Departmental prescripts, policies and other documents to ensure the application thereof is understood properly.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365

<u>POST 42/216</u>	:	<u>REGISTRY CLERK (SUPERVISOR): RECORDS MANAGEMENT REF NO: NSC23/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	North Service Centre, Richards Bay
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Senior Certificate (Matric). Experience: 3 – 5 years' experience in a registry environment. Knowledge: National Archives Act, KZN Archives Records Services Act. RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, Public Participation, National and Provincial Practice Notes, SCM Practices and Procedures, Treasury Regulations, Occupational Health and Safety Regulations, registry duties, practices as well as the ability to capture data and operate a computer, storage and retrieval procedures in terms of the working environment. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organisational, research, financial management, time management, report writing, problem solving, communication, be self-disciplined and have the ability to work under pressure with minimum supervision, leadership, people management, relationship management, people management and diplomacy.
<u>DUTIES</u>	:	Supervise and provide registry counter services. Supervise the handling of incoming and outgoing correspondence. Supervise and render an effective filing and record management service. Supervise the operation and operate office machines in relation to the registry function. Supervise the processing and process documents for archiving and / or disposal. Supervise human resources.
<u>ENQUIRIES</u>	:	Ms MN Mhlongo Tel No: (033) 355 9397

DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

<u>APPLICATIONS</u>	:	Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, Pietermaritzburg, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Sipho Zangwa. "Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address: kznjobs@kznedtea.gov.za . Applicants may also visit any one of our Designated Online Application Centres (DOACS), where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the Designated Online Application Centres (DOACS) list at www.kznonline.gov.za/kznjobs ." Please note that applicants should only use one of the following methods when applying for a post: Either through the online e-recruitment system, emailing the Z83 and CV directly to the relevant department, or submitting a hardcopy application as directed.
<u>CLOSING DATE</u>	:	08 December 2025 (at 16h00). Applications received after the closing date and time will not be considered.
<u>NOTE</u>	:	The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer and women and people with disabilities are encouraged to apply. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment. All applications must be submitted on the new Application for Employment form (Z83), which became effective from the 1st of January 2021, obtainable from any Public Service Department or can be downloaded at www.dpsa.gov.za-vacancies . The form must be completed in full, and the application form should be initiated, signed, and dated. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated, detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY. Shortlisted candidates must submit certified documents on or before the day of the interview, following communication from Human Resources. Should an applicant have a foreign

qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be required to undergo a competency test/technical exercise. Candidates are discouraged from sending their applications through registered mail, as the Department will not take responsibility for the non-collection of those applications. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on implementing competency-based assessment). The competency assessment will test generic managerial competencies using the mandated DPSA SMS competency assessment tools. Before the appointment for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry, and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

Regrettably, due to excessive budget cuts, the Department is not in a position to meet any travel and subsistence costs relating to recruitment processes.

MANAGEMENT ECHELON

<u>POST 42/217</u>	:	<u>DEPUTY DIRECTOR GENERAL: TRADE, SECTOR AND TOURISM DEVELOPMENT REF NO: DDG -TST-DOM 01/NOV 2025</u> Business Unit: Trade, Sector, Tourism, and District Operations Management
<u>SALARY</u>	:	R1 813 182 - R2 042 535 per annum (Level 15), (all-inclusive salary package to be structured under the rules of SMS)
<u>CENTRE</u>	:	Head Office: Pietermaritzburg
<u>REQUIREMENTS</u>	:	An appropriate Post Graduate Degree (NQF level 8) in Business Management/ Development Studies/Administration/ Policy/ Economic Development as recognized by SAQA; 'Minimum of 8 years' experience at a senior management level within the sector / industrial and tourism development environment; Completion of Nyukela Certificate for entry into the SMS (Senior Management Service) submitted prior to appointment; and A valid driver's license. Skills, Training and Competencies: The successful candidate must have an in-depth knowledge and insight of South African economic policy, strategy, and legislation applicable to industry development, trade and investment, tourism development and the district development model, South Africa Trade Policy Framework; Trade and Investment Act; Business Act; Investment Promotion Strategy; National Tourism Sector Strategy, Provincial Tourism Master Plan; Tourism Act of 2014, KwaZulu/Natal Tourism Act of 1996 as amended. Also required is advanced knowledge and understanding of the KZN economy, extensive knowledge of sustainable economic development, economic empowerment and Economic Transformation prescripts - White paper on the development and promotion of tourism Broad Based Black Economic Empowerment Act (BBBEE); National Development Plan (NDP), Industrial Policy Action Plan (IPAP), Provincial Industrial Development Strategy (PIDS), Provincial Growth and Development Strategy (PGDS), Provincial Spatial Economic Development Strategy (PSEDS); and knowledge of Global, National, and Regional Economies. Knowledge and understanding of the regulatory framework for the Public Service, e.g., the Constitution of the Republic of South Africa, Public Service Act, PFMA, Treasury Regulations,

Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Risk management processes, ethics, and integrity management. Good stakeholder coordination and engagement, Sound research, knowledge management, and strategic, leadership, problem-solving, analysis, and empowerment capabilities. Knowledge and understanding of the Public Sector Employee Performance, Management, and Development System, knowledge of the Security Management Act, Bill of Rights, Community Outreach, and Public participation. Knowledge of monitoring and implementing government programs and ensuring proper coordination with line managers at the Head Office level. Ability to communicate with relevant stakeholders at all levels, including Provincial Departments, Senior Management, Private Sector Organizations, Media, International Organizations, and the General Public. Business planning, Economic Modelling, strategy development, financial management, computer literacy, policy and research, Programme and Project management, report writing, and presentation skills.

- DUTIES** :
- Provide strategic leadership and direction in the management and coordination of Trade and Investment Promotion, Sector Development, Industry Development, Tourism Development Services, and District Operations Management offices in the KZN Province;
 - Oversee the formulation of economic growth initiatives through the development of priority economic sectors of the province and trade promotions;
 - Oversee the provisioning and facilitation of the development of strategic industrial interventions;
 - Oversee the implementation of Integrated Aerotropolis Strategy (IAS) Programmes / catalytic projects;
 - Oversee and provide strategic leadership on tourism development services;
 - Oversee effective implementation of all services in the districts and lead the implementation of transversal policies such as risk management, GEYODI, OSS/ DDM; and Manage human, financial resources, and assets of the various components within the Branch.
- ENQUIRIES** :
- Mr N B Nkontwana: Head of Department at 082 889 1819

DEPARTMENT OF HEALTH

It is the Department's intention to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** :
- applications can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the HR Department at Sinikithemba building. Applications can be emailed to Manqoba.ngidi@kznhealth.gov.za
- FOR ATTENTION** :
- HR Recruitment
- CLOSING DATE** :
- 28 November 2025 @ 15h00
- NOTE** :
- Applications should be submitted on form Z83, which must be fully completed, from any Public Service Department OR from the website www.kznhealth.gov.za. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews. Copies of qualifications and other relevant documents: Reference is made to Circular No.5 of 2021. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administrative burden on Hr Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from short listed candidates only which may be submitted to Hr on or before the day of interview. Departments are required to consider including the matters articulated in paragraph 3 in advertisements and accompanying notes, going forward.

OTHER POST

<u>POST 42/218</u>	:	<u>DISPENSING OPTICIAN REF NO: MCCORD PEH/D/O/10/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum. Other Benefits: 13th cheque, Home owners allowance, Medical Aid and Pension. (conditions apply)
<u>CENTRE</u>	:	McCord Provincial Eye Hospital, Overport
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12. National Diploma in Optical Dispensing / Bachelor of Health Science in Opticianry, Current registration with the Health Professions Council of South Africa (HPCSA), Code 8 drivers Licence, Ability to perform all dispensing procedures and duties effectively and efficiently, Knowledge of quality assurance including levels of lens tolerances in order to meet clinical standards, Sound knowledge and understanding of Health Professions Act, 1974 (ACT NO. 56 OF 1974), Good verbal, interpersonal and communication skills, Be patient and tactful, Mechanical and technical aptitude, Finger dexterity and a steady hand, Good eye-hand coordination and good eye sight.
<u>DUTIES</u>	:	To carry out blocking, mounting, cutting and edging as well glazing spectacles, minimum 11 lenses per person per hour, breakage maintenance of less than 1.1%, To support other functions within the Optical Lab/Optomety Department, Performance of ocular measurements for the purpose of lens centration (vertical, horizontal, binocular & monocular), Performance of facial/head measurements for the purpose of correct frame selection and fitting. Assessment of vertical distance and panoptic angle fitting. Analysis of the prescription for the most appropriate lens and frame selection for the purposes of prescribing the optimum lens/frame, To verify that finished lenses are ground to specifications, To effectively manage stock control in the laboratory and storeroom, To provide weekly and monthly stock statistics, To enter the figures of the stock dispensed in the computer daily. To ensure that adequate stock is available in the laboratory and is locked away all the time, Monitor functioning of all equipment on a daily basis and to ensure that they are cleaned every afternoon, Manage the eye clinic laboratory assets through regular updated asset lists. To keep abreast of new developments in the field of Optician clinical training and requirements so as to continuously improve performance in the Department. To supervise student training as needed.
<u>ENQUIRIES</u>	:	Dr SR Naidoo Tel No: (031) 268 5701