

GOVERNMENT TECHNICAL ADVISORY CENTRE (GTAC)**APPLICATIONS**

: Only online applications will be accepted. Applications not accompanied by a comprehensive CV and fully completed and signed Z83 form will not be considered. Please register or if you are already registered, sign in and apply for the position/s on the GTAC eRecruitment website <https://erecruitment.gtac.gov.za/erecruitment/>

CLOSING DATE

: 21 November 2025 at 12 pm.

NOTE

: Only South African Citizens, and Permanent Residents need to apply as per PSR 2016. Applications should be accompanied by a duly completed and signed Z83 form (obtainable from any Public Service department). The post title and reference number must be clearly indicated on the Z83 form. A recent comprehensive CV should be submitted. Certified copies of qualifications and other relevant documents will be required to be submitted to HR on or before the day of the interview from shortlisted candidates. All short-listed candidates will be subjected to security vetting to confirm employment, personnel suitability checks and undergo an SMS competency assessment prior to the interview. Short-listed candidates must make themselves available for a panel interview on the date determined by GTAC. Late applications, and those not meeting the requirements, will not be considered. Should you not receive feedback from GTAC within 2 months of the closing date, please consider your application unsuccessful. GTAC reserves the right to fill or not fill the advertised post. Preference will be given according to EE and Gender target. In accordance with the DPSA Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum requirements, this SMS level appointment will be subject to the completion of the Senior Management Pre-entry programme as endorsed by the National School of Government. The applicants should therefore have proof that they have registered for the Pre-entry certificate and have completed the course before the appointment. The cost of the pre-entry certificate is at the candidate's expense. To access the pre-certificate course, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. The GTAC is an equal-opportunity employer and encourages applications from women and people with disabilities. Our buildings are accessible to people with disabilities and reasonable accommodation is provided for persons with disabilities.

MANAGEMENT ECHELON**POST 41/79**

: **DIRECTOR: STRATEGIC PARTNERSHIP AND CAPACITY BUILDING REF NO: G16/2025**
Term: Permanent

SALARY

: R1 266 714 per annum (Level 13), (all-inclusive). PSR 44 will apply to candidates appointed in the Salary Level

CENTRE REQUIREMENTS

: Pretoria
: A Degree qualification (NQF Level 7) in Public Administration, Communications, Knowledge Management, Development Studies or a related field. Minimum of 10 years relevant experience, of which at least 5 years must be at middle/senior management level, preferably in the public sector. Proven leadership in strategic stakeholder engagement, knowledge production, and institutional learning. Competencies Required: Strategic Orientation: Strategic orientation is about taking a broad scale, long-term view, assessing options and implications. It demonstrates an intimate understanding of the capabilities, nature and potential of the department. It involves taking calculated risks based on awareness of social, economic, market and political issues, trends, processes and outcomes as they impact the strategic direction of the department and its linkages with the direction of government. Systems Thinking: Orientation to think in system-wide terms with regards to functions or divisions within the organisation. This includes spotting opportunities to connect the initiatives underway in other areas or proactively sharing information or resources that can be seen to have relevance and impact for others. Policy Development and Management: Knowledge of relevant legislation, the legislative process and public affairs as it pertains to GTAC. Includes the ability to monitor legislation that is of interest to GTAC. Utilizes a wide variety of resources and tools to develop, maintain, monitor, enforce and

DUTIES

provide oversight of policies and regulations. Financial management: Knowledge, skills, and judgment required to plan, direct, monitor, and control financial resources to achieve strategic objectives effectively and responsibly. Project Management: Knowledge of the principles, methods, or tools for developing, scheduling, coordinating, and managing projects and resources, including monitoring and inspecting costs, work, and contractor performance.

: To lead and manage integrated functions that advance GTAC's strategic partnerships, knowledge management, capacity building, and communications agenda. The role ensures that GTAC effectively collaborates with stakeholders, produces high-quality knowledge products, and strengthens institutional capabilities to support government priorities. Strategic Planning, Performance Monitoring and Compliance: Lead the development, implementation and monitoring of annual strategic, performance and operational planning. Manage budgeting, performance indicators, and resource planning in alignment with GTAC's strategic objectives. Oversee preparation of strategic, operational, and audit reports required by management and oversight bodies. Ensure compliance with applicable legislative frameworks including PFMA, Treasury Regulations, and government communication and knowledge management standards. Implement systems for quality assurance and continuous improvement across all functions. Stakeholder and Strategic Partnership Management: Develop and manage partnerships with local and international institutions, academia, research bodies, and government stakeholders. Facilitate collaboration agreements, joint initiatives, and knowledge-sharing networks. Represent GTAC in strategic forums, intergovernmental committees and external partnerships. Knowledge Management, Research and Capacity Building: Manage the implementation and continuous improvement of GTAC's knowledge management strategy, systems, and processes. Coordinate GTAC's research agenda in collaboration with programme units, ensuring alignment with public finance, infrastructure, and development priorities. Lead the curation, development and dissemination of knowledge products, publications and case studies. Design and deliver learning and development programmes including seminars, workshops, brown bags, and conferences. Support the establishment and sustainability of internal and external communities of practice. Communication and Publication Management: Oversee strategic internal and external communications aligned with GTAC's branding and government protocols. Manage the production of newsletters, brochures, reports, web content, and communication campaigns. Ensure accessibility and visibility of GTAC's work through digital and print platforms. Governance and Institutional Coordination: Provide oversight and coordination support to relevant internal governance structures such as EXCO, MANCO, and project steering committees. Ensure that knowledge and insights generated across programmes inform GTAC governance, planning, and reporting processes. Coordinate the flow of strategic information between GTAC and National Treasury. Support institutional alignment with GTAC's mandate and strategic direction.

ENQUIRIES

: HR Enquiries: Kaizer Malakoane at 066 250 7072 /kaizer.malakoane@gtac.gov.za