

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF EDUCATION (WCED)**

- APPLICATIONS** : Applications must be submitted by using the following URL <https://www.westerncape.gov.za/education> via Google Chrome or Mozilla Firefox.
- CLOSING DATE** : 21 November 2025
- NOTE** : The applicants are advised to read the foreword available on the WCED website before applying for the post/s. Applications must be made via the department's on-line E-Recruitment system. The on-line system will automatically generate a Curriculum Vitae; applicants are therefore required to ensure that their profiles are fully completed. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 40/223** : **CHIEF DIRECTOR: ASSESSEMENT AND EXAMINATIONS REF NO: 303**
Chief Directorate: Assessment And Examinations
- SALARY** : R1 494 900 per annum (Level 14). An all-inclusive salary package consists of a basic salary, and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.
- CENTRE** : Cape Town
- REQUIREMENTS** : An undergraduate qualification (NQF level 7) as recognised by SAQA. At least 5 years' experience at senior managerial level, valid driver's license. Successful completion of the Certificate for entry into the Senior Management Service (SMS). Knowledge of: Advanced knowledge of public policy analysis and public policy development processes advanced knowledge of strategy development, strategy management and strategy monitoring and review processes advanced knowledge of modern systems of governance and administration advanced knowledge of public finance, people management advanced knowledge of public communication, public education, public participation and public discourse management processes knowledge of public management theory and practice knowledge of global, regional and local political, economic and social affairs impacting on the provincial government of the Western Cape knowledge of Constitutional, legal and institutional arrangements governing the South African public sector. Skills: Strong conceptual and formulation skills strong leadership skills in complex situations team building and strong interpersonal skills excellent verbal and written communication skills outstanding planning, organising and people management skills computer literacy. Personal attributes: A highly developed interpretative and conceptualisation/ formulation ability the ability to render advice and guidance in an objective and dedicated manner the ability to multi-task, deal with ambiguity and manage under rapidly changing and pressurised circumstances the ability to persuade and influence the ability to lead and direct teams of professionals and service providers.
- DUTIES** : Develop and maintain provincial examination and assessment systems that are aligned to all national and provincial policies. Develop electronic examination and assessment systems in line with current policies to effectively meet the demands of 21st century education. Ensure timeous appointments and training of moderation and marking officials for the various internal and

external examinations and assessments. Ensure the training of school principals and invigilators in the management of the examinations. Ensure the Management of examination and assessment concessions, appeals, and accommodations for all grades via the CEMIS system. Provide guidance and support to schools to ensure the credibility of school-based assessment. Ensure the development of teachers in the different types of assessment. Ensure support to districts and schools in the identification and management of examination and assessment irregularities. Devise strategies to provide support schools to improve examination and assessment results. Manage the planning and administration of examinations and certification throughout the education system. Ensure the management and administration of all external examinations, the resulting and certification thereof. Provide provincial printing services and ensure timeous examination printing, sealing and distribution of examination material. Ensure that the service is managed as per contract specifications. Coordinate and manage the marking of examination answer scripts through the identification of marking centres and the appointment of personnel to perform the functions. Provide client support services and ensure accurate registration of candidates and registration and audit of examination centres in line with Umalusi requirements. Plan, manage and coordinate the development and implementation of examination and assessment information systems. Manage the development, implementation and review of policies to govern the implementation and use of examination and assessment information systems. Manage and monitor the development of new IT systems and the optimal implementation of existing systems in the Chief Directorate, in collaboration with Ce-I and SITA. Oversee the provision of user management services. Drive training, capacity-building and knowledge sharing practices across the Directorates.

ENQUIRIES : Mr. B Loriston Tel No: (021) 467 2541

POST 40/224 : **DIRECTOR INSTITUTIONAL MANAGEMENT AND GOVERNANCE PLANNING (IMGP) REF NO: 304**
Directorate: Institutional Management and Governance

SALARY : R1 266 714 per annum (Level 13). An all-inclusive salary package consists of a basic salary, and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.

CENTRE : Cape Town

REQUIREMENTS : An undergraduate qualification (NQF level 7) as recognised by SAQA. At least 5 years' experience at a middle/senior managerial level in policy and regulation development in an education governance environment at provincial or national level, valid driver's license. Successful completion of the Certificate for entry into the Senior Management Service (SMS). Knowledge of: Advanced knowledge of public policy analysis and public policy development processes advanced knowledge of strategy development, strategy management and strategy monitoring and review processes advanced knowledge of modern systems of governance and administration advanced knowledge of public finance, people management advanced knowledge of public communication, public education, public participation and public discourse management processes knowledge of public management theory and practice knowledge of global, regional and local political, economic and social affairs impacting on the provincial government of the Western Cape knowledge of Constitutional, legal and institutional arrangements governing the South African public sector. Skills: Strong conceptual and formulation skills strong leadership skills in complex situations team building and strong interpersonal skills excellent verbal and written communication skills outstanding planning, organising and people management skills computer literacy. Personal attributes: A highly developed interpretative and conceptualisation/ formulation ability the ability to render advice and guidance in an objective and dedicated manner the ability to multi-task, deal with ambiguity and manage under rapidly changing and pressurised circumstances the ability to persuade and influence the ability to lead and direct teams of professionals and service providers.

DUTIES : Strategic management, advice and guidance in respect of the following functional areas: Collaboration Schools - Manage the Collaboration Schools programme. Manage and develop strategies, policies, frameworks and guidelines to enhance the efficiency of the Collaboration Schools Initiative. Ensure oversight, monitoring and accountability of the Collaboration Schools initiative. Schools - Manage the planning, coordination and evaluation of IMG

in respect of public ordinary and independent schools. Coordinate the compilation of IMG policies and develop a principal's manual. Develop guidelines, systems standards and best practices for IMG challenges (e.g. timetables, code of conduct, learner pregnancy, etc. but excluding finance, risks, facilities, people management, office systems and information technology). Management and Governance (Non-Curriculum) - Ensure the development and implementation of management and governance (non-curriculum) policy and guidelines. Manage the election process of SGBs, including administration of election process, liaise with Provincial Electoral Committee, appoint service providers for training of electoral officers, and maintain SGB elections. Safety Management - Represent the Western Cape Education Department (WCED) on provincial level for safety management and reports in this regard. Develop and maintain a safety management plan for the WCED. Manage and coordinate safety investigations. Run safety awareness programs. Learner Admissions - Manage and coordinate learner admissions for the department. Manage the development, establishment, maintenance and improvement of the learner admission online system. Manage the planning, interpretation, development, monitoring and maintenance of learner admissions policy, guidelines, circulars and processes. Manage the monitoring and reporting of learner admissions governance and compliance across districts, systems and processes. Suspensions and expulsions - Provide advice and render secretariat service regarding suspensions and expulsions. Strategic Management (including change management): Define and review on a continual basis the purpose, objectives, priorities and activities of the Directorate. Drive the Directorate's strategic planning process. Drive the development and management of the strategic and business plans for the Directorate. Evaluate the performance of the Directorate on a continuing basis against pre-determined key measurable objectives and standards. People Management - Participate in the recruitment of employees in the numbers and grades appropriate to ensure the achievement of the Directorate's Business Plan. Motivate, train and guide employees within the Directorate, to achieve and maintain excellence in service delivery. Financial Management - Manage participation in the budgeting process at Directorate level. Ensure the preparation of the Annual and Adjustment Budgets for the Directorate. Assume direct accountability for the efficient, economic and effective control and management of the Directorate's budget and expenditure.

ENQUIRIES

: Mr AJE Meyer Tel No: (021) 467 2105

POST 40/225

: **DIRECTOR: CAPE TEACHING AND LEADERSHIP INSTITUTE (CTLI) REF NO: 305**

Directorate: Cape Teaching and Leadership Institute

SALARY

: R1 266 714 per annum (Level 13). An all-inclusive salary package consists of a basic salary, and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.

CENTRE

: Kuils River

REQUIREMENTS

: An undergraduate qualification (NQF level 7) as recognised by SAQA. At least 5 years' experience at a middle/senior managerial level, valid driver's license. Successful completion of the Certificate for entry into the Senior Management Service (SMS). Knowledge of: Advanced knowledge of public policy analysis and public policy development processes advanced knowledge of strategy development, strategy management and strategy monitoring and review processes advanced knowledge of modern systems of governance and administration advanced knowledge of public finance, people management advanced knowledge of public communication, public education, public participation and public discourse management processes knowledge of public management theory and practice knowledge of global, regional and local political, economic and social affairs impacting on the provincial government of the Western Cape knowledge of Constitutional, legal and institutional arrangements governing the South African public sector. Skills: Strong conceptual and formulation skills strong leadership skills in complex situations team building and strong interpersonal skills excellent verbal and written communication skills outstanding planning, organising and people management skills computer literacy. Personal attributes: A highly developed interpretative and conceptualisation/ formulation ability the ability to render advice and guidance in an objective and dedicated manner the ability to multi-task, deal with ambiguity and manage under rapidly changing and pressurised

circumstances the ability to persuade and influence the ability to lead and direct teams of professionals and service providers. Additional Requirements: Proven relevant management experience in an educational environment. Advanced knowledge of the South African Schools Act. Knowledge of all legislation and policies as related to the Key Performance Areas applicable to teacher education and development. Proven excellence in leadership and management of teacher education and development programmes.

DUTIES

: Design learning and development programmes. Provide curriculum and research development services - Consult research to guide, develop and roll out of blended programmes (e-learning, e-teaching and face-to-face). Develop learning and development programmes - Support the WCED overall vision, including e-vision through needs responsive teacher professional development initiatives and programmes. Advocate and support the preparation of teachers to embrace the WCED e-vision strategy in collaboration with relevant units and partners. Coordinate differentiated professional development programmes that will address the need of teachers at different levels of ICT integration into part of their pedagogy in all schools. Implement systems to identify and meet training and development needs and impact of interventions - Reflect, monitor and evaluate provincial strategies and related TPD data. Using the formal and informal analysis of the curriculum outcomes to identify the specific needs for curriculum professional development involving all phases including ECD/GET/FET. Assess training and development programmes. Liaise with HEIs regarding development programmes - Collaborate regarding suitable teacher development programmes empowering new and practicing teachers. Market the CTLI. Deliver learning and development programmes: Facilitate and coordinate functional training interventions. Facilitate and coordinate school management training - Support and contribute to the school management and leadership programmes. Facilitate and coordinate induction and orientation programmes for Teachers - Facilitate and expand on the mentorship and induction practices at school level. Facilitate and coordinate functional training interventions. Facilitate and coordinate the school business management training programme. Liaise and coordinate the preservice training programme. Provide curriculum research development services. Manage awards and excellence programmes. Provide an education library and information service: Coordinate enhancement services to libraries. Coordinate the technical support for virtual learning and physical library services. Manage and coordinate the logistics administrative support and library server support of library services. Manage the improvement of teacher qualifications and competencies: Facilitate formal continuous Professional Teacher Development towards qualification and school-based improvement. Custodian for the Teacher Development Strategy. Implementation of future focused policy considerations. Observe and be sensitive for the processing of teachers continued needs in the classroom. Secure the infusion of ICT in the presentation of all programmes to serve as norm for teachers to implement in their classrooms and the pedagogy of subjects. Identify and coordinate professional development programmes for different groups of teachers on the development spectrum. Manage the implementation and maintenance of the Continuous Professional Teacher Development System. Observe and monitor the impact of practical teaching on the preparedness of new teachers during their final year of initial teaching. Manage the NTA and other teaching awards systems. Coordinate PTEDC activities in the province. Render support services: Render financial services. Render facility management services - secure a well – functioning support and corporate services for the institute to ensure all the functional operation of facilities, venues and hostels against a high standard of effectiveness and tasteful neatness. Render course administration. Render general support services.

ENQUIRIES

: Mr. J Benjamin Tel No: (021) 467-2368

DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE

: It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

<u>POST 40/226</u>	:	<u>SENIOR REGISTRAR (RHEUMATOLOGY)</u> (2-Year Contract)
<u>SALARY</u>	:	R1 341 855 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist in Internal Medicine. Competencies (knowledge/skills): Facilitation of management system. -Effective and efficient administration. Communication including report generation, letter writing, consultation. Technical skills appropriate for investigation. Clinical Skills required of a Medical Specialist Physician (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts) -MMED and FCP (SA) Qualification. -Clinical experience in In-patient and Out-patient care.
<u>DUTIES</u>	:	Clinical Service Provision. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff.
<u>ENQUIRIES</u>	:	Prof B Hodgkinson Tel No: (021) 404 2131 or Bridget.hodkinson@uct.ac.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status)". Appointment as Senior Registrar will be for a maximum contract period of 2 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract. -Employees in service who opt to continue with their pension benefits as Senior Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital. -Please ensure that you attach an updated CV. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/227</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (GENERAL SURGERY) (ACUTE SURGERY/TRAUMA)</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum

	(A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in General Surgery. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist in General Surgery. Experience: Grade 1: None after registration with HPCSA as a Medical Specialist in General Surgery. Grade 2: A minimum of 5 years' appropriate experience after registration with the HPCSA (or recognized foreign Health Professional Council in the case of a foreign qualified employee) as a Medical Specialist in General Surgery. Grade 3: A minimum of 10 years' appropriate experience after registration with the HPCSA (or recognized foreign Health Professional Council in the case of a foreign qualified employee) as a Medical Specialist in General Surgery. Inherent requirements of the job: Commuted overtime is compulsory. Participate in the after-hours call system. Competencies (knowledge/skills): FCS part 2 and experience in research/publications. Effective leadership and interpersonal skills. Clinical and surgical competency in General Surgery. Ability to work in a high-volume clinic and surgical environment. Computer literacy, database knowledge, research experience, interest in data collection and analysis for service improvement. Insight into challenges of local health care delivery, diversity, transformation and equity. Experience in supervision and training of staff and students at under- and post-graduate levels.
<u>DUTIES</u>	The role involves oversight of both the Acute Care Surgery and Trauma Units at Tygerberg Hospital, ensuring efficient, high-quality clinical service delivery and alignment with institutional goals for acute and emergency surgical care. It includes supervising and training junior surgical staff, providing structured mentorship and bedside teaching, and contributing to undergraduate and postgraduate academic programs within the Division of General Surgery. The post requires active participation in trauma and acute surgery rosters, multidisciplinary patient care, and theatre-based service delivery. It also encompasses engagement in quality assurance, governance, and data-driven improvement initiatives, including morbidity and mortality reviews, clinical audits, and system redesign projects aimed at strengthening patient flow, safety, and outcomes across the trauma and surgical ecosystem.
<u>ENQUIRIES APPLICATIONS</u>	Ms M Brand, email: mbran@sun.ac.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Medical Specialist in General Surgery with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	14 November 2025
<u>POST 40/228</u>	<u>MEDICAL SPECIALIST GRADE 1 TO 3: PSYCHIATRY (X3 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	Valkenberg Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Registration with the professional council: Registration with the HPCSA as a Medical Specialist in Psychiatry. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Psychiatry. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical

	Specialist in Psychiatry. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Psychiatry. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to be on call and availability for Emergency situations. Willing to participate in a commuted overtime. Competencies (knowledge/skills): Strong record of clinical expertise, clinical governance, research, teaching and training at under and postgraduate levels. Excellent managerial, interpersonal, leadership, administrative, communication, analytical and problem-solving skills. Ability to supervise clinical training and teaching. Appropriate experience in teaching, training and supervision of students, Registrars and Medical Staff.
<u>DUTIES</u>	: Provide specialist clinical services to inpatients and outpatients, including outreach services within the hospital catchment. Management of relevant clinical governance and administrative requirements. Leadership of a multi-disciplinary clinical team. Academic teaching, training and research.
<u>ENQUIRIES</u>	: Dr R Ori Tel No: (021) 826 5863
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/229</u>	: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (GENERAL SURGERY) (ACUTE SURGERY/TRAUMA)</u> (Contract Until 31 March 2026)
<u>SALARY</u>	: Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in General Surgery. Registration with the professional council: Registration with the HPCSA as Medical Specialist in General Surgery. Experience: Grade 1: None after registration with HPCSA as a Medical Specialist in General Surgery. Grade 2: A minimum of 5 years' appropriate experience after registration with the HPCSA (or recognized foreign Health Professional Council in the case of a foreign qualified employee) as a Medical Specialist in General Surgery. Grade 3: A minimum of 10 years' appropriate experience after registration with the HPCSA (or recognized foreign Health Professional Council in the case of a foreign qualified employee) as a Medical Specialist in General Surgery. Inherent requirements of the job: Commuted overtime is compulsory. Participate in the after-hours call system. Competencies (knowledge/skills): FCS part 2 and experience in research/publications. Effective leadership and interpersonal skills. Clinical and surgical competency in General Surgery. Ability to work in a high-volume clinic and surgical environment. Computer literacy, database knowledge, research experience, interest in data collection and analysis for service improvement. Insight into challenges of local health care delivery, diversity, transformation and equity. Experience in supervision and training of staff and students at under- and post-graduate levels.

<u>DUTIES</u>	:	The role involves oversight of both the Acute Care Surgery and Trauma Units at Tygerberg Hospital, ensuring efficient, high-quality clinical service delivery and alignment with institutional goals for acute and emergency surgical care. It includes supervising and training junior surgical staff, providing structured mentorship and bedside teaching, and contributing to undergraduate and postgraduate academic programs within the Division of General Surgery. The post requires active participation in trauma and acute surgery rosters, multidisciplinary patient care, and theatre-based service delivery. It also encompasses engagement in quality assurance, governance, and data-driven improvement initiatives, including morbidity and mortality reviews, clinical audits, and system redesign projects aimed at strengthening patient flow, safety, and outcomes across the trauma and surgical ecosystem.
<u>ENQUIRIES</u>	:	Ms M Brand, email: mbran@sun.ac.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. -Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration as Medical Specialist in General Surgery with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/230</u>	:	<u>PRINCIPAL PSYCHOLOGIST GRADE 1 (PSYCHOLOGY SERVICES)</u> Chief Directorate: Metro Health Service
<u>SALARY</u>	:	R1 245 564 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Alexandra Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with the professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist (Independent Practice). Experience: A minimum of 3 years' appropriate experience as a Clinical Psychologist after registration with the Health Professions Council of South Africa (HPCSA). Inherent requirements of the job: Valid driver's licence. Availability to perform after hour duty when required. Competencies (knowledge/skills): Appropriate post registration experience of in and outpatient clinical service delivery and management of such services. The design and conduct of research, academic teaching, training and supervision of interns and clinical psychologists Appropriate experience in the field of intellectual disability. Appropriate work experience with regards to quality related aspects in a hospital or health service environment. Knowledge of mental disorders, serious mental illness, psychopathology and psychological problems, as these relate to working with people with intellectual disability who experience mental health challenges. Sound knowledge of legislation and policy applicable in a Mental health. Sound knowledge of the Mental Health Care Act, 2002 (Act 17 of 2002), and the mental-health care package, policies and the ethos of community-based mental-health care. Basic Computer skills. Communication skills. Ability to communicate with people with intellectual disability.
<u>DUTIES</u>	:	Effective and efficient operational management and service delivery and planning of the Clinical Psychology component in the psychiatric hospital in terms of the relevant acts and regulations. Participate in the planning and management of the training programme and provide teaching, training, clinical research Supervision to psychology, medical and other undergraduate/postgraduate students. Responsible for clinical governance of the Psychology department ensuring effective and efficient management of all aspects of patient care, ensuring the highest standard of care possible within the available resource framework. Responsible for corporate governance, including all aspects of people management and development, Financial Management, Information Management and management of Psychology department.
<u>ENQUIRIES</u>	:	Ms L Saville Tel No: (021) 503 5004

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/231</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (CHILD AND ADOLESCENT PSYCHIATRY) (EXCLUDING COT)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid Code B/ EB driver's license. Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Good interpersonal and communication skills (verbal and written). Ability to work independently and in a multi-disciplinary team. Appropriate experience in child and adolescent psychiatric disorders, neurodevelopmental, developmental and behaviour disorders.
<u>DUTIES</u>	:	To provide clinical consultations to patients and families referred to the child & adolescent psychiatry unit from the Tygerberg Hospital catchment area. To assist in the provision of emergency cover and cover for leave of psychiatric registrars rotating through child psychiatry. To render support to the Head of the Unit with respect to administrative matters. To teach child and adolescent psychiatry to undergraduate students in relevant degrees and diplomas and to participate in operational research when appropriate. To provide district outreach support for child and adolescent psychiatry under the supervision of the CAP consultants.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr A Lachman, email: anusha@sun.ac.za ; Prof. Seedat Tel No: (021) 938-9021
<u>NOTE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/232</u>	:	<u>REGISTRAR (PSYCHIATRY) (X4 POSTS)</u> (4-Year Contract)
<u>SALARY</u>	:	R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory, Rotation through the UCT training platform – which can include Groote Schuur, Valkenberg, Red Cross Children Hospital and Lentegeur Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Profession Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Valid (code B/EB) driver's licence. Willingness to participate in commuted overtime. Competencies (knowledge/skills): Medical research capabilities.
<u>DUTIES</u>	:	Clinical and corporate governance duties as pertain to services provided at current placement. Contribute to the teaching and training of Health Sciences undergraduate students. Fully participate in the academic activities of the designated university as required per regulations to achieve the MMed (Psych) / FC Psych qualification. To provide psychiatric services to in-and outpatients of designated service areas where placement as well as assigned district and primary level clinical duties. To provide supervision and in-service training to junior colleagues and other staff. Appropriate clinical experience in psychiatry after registration as a medical practitioner. Academic teaching, training and research.
<u>ENQUIRIES</u>	:	Dr R Ori: University of Cape Town (UCT) Tel No: (021) 826 5863
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal, as such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period of 4 years. Each registrar will be appointed in a specific training complex and will be expected to rotate through the various institutions in the complex. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship, should they not be successful for an advertised Specialist position. -Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Applicants who only have a temporary residence status will not be considered. -"Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). -Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines." The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/233</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (SURGERY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	New Somerset Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to perform shift work and commuted overtime. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Appropriate experience and skills in surgical care to manage a ward, theatre and outpatients at a regional level hospital. Must be able to perform amputations, basic laparotomies and minor surgical procedures safely and without significant surgical supervision. The ability to perform basic diagnostic upper endoscopy. ATLS/ BLS certification or equivalent is required. Appropriate experience in managing critically ill patients.
<u>DUTIES</u>	:	Operative management of all surgical and trauma emergencies, as well as elective surgical procedures at a regional level hospital. Outpatient clinic consultations and management planning. Management of critically ill patients including resuscitation of patients and management of ventilatory and inotropic support in an Intensive Care Unit. Inpatient management and interdepartmental liaison. Endoscopic GIT diagnostic and therapeutic management. -Supervision and teaching of students and interns. Provide a proficient administrative service regarding all clinical and non-clinical matters and medicolegal work. Provide guidance and leadership towards strategic goals and objectives of the department. Ensure cost efficient service at clinical level with regards to laboratory services, blood, medicines, consumables and equipment.
<u>ENQUIRIES</u>	:	Prof H Bougard Tel No: (021) 402-6444
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. -The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/234</u>	:	<u>PHARMACY SUPERVISOR GRADE 1</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE REQUIREMENTS</u>	:	Bishop Lavis CHC, Northern/Tygerberg Substructure Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the Professions Council: Registration with the SAPC as Pharmacist. Experience: A minimum of 3 years appropriate experience after registration as a Pharmacist with the SAPC. Inherent requirements of the job: Valid (Code B/EB) drivers licence. To be registered as Responsible Pharmacist with the SAPC when appointed. Preparedness to be registered as a tutor with the SAPC. Competencies (knowledge/skills): Appropriate knowledge of National and Provincial Health Policies and Pharmaceutical acts and laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Sound Management, communication and conflict handling skills. Computer literacy.
<u>DUTIES</u>	:	Take leadership in the pharmacy to establish a value driven pharmacy service and implement policies and guidelines in keeping with the Batho Pele, SAPC and National Drug policy and National and Provincial treatment guidelines. Ensure adherence to minimum standards for dispensing as well as accessibility to medication and pharmaceutical care to patients. Manage, assess and monitor compliance wrt Good Pharmacy Practice, Ideal Clinic and National Core Standards. Effective monitoring of pharmaceutical expenditure, implementation and evaluation of budgetary control measures. Human Resource Management which includes tutoring of Pharmacist's Assistants as well as development of pharmacy staff.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms T Parker Tel No: (021) 815-8876 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/235</u>	:	<u>PHARMACIST GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R848 862 per annum Grade 2: R917 634 per annum Grade 3: R1 001 349 per annum (A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Khayelitsha CHC, Khayelitsha Eastern Sub-structure Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the Professions Council: Registration with the SAPC as a Pharmacist. Experience: Grade 1: None after registration as a Pharmacist with the SAPC in respect of SA-qualified employees. 1-year relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA-qualified employees. 6 years' relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. -A minimum of 13 years' relevant experience after registration as a Pharmacist with the SAPC in respect of SA-qualified employees. 14 years' relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willingness to perform relief duties at

	pharmacies in the sub-structure. Valid driver's license. Competencies (knowledge/skills): Knowledge of National and Provincial Health Policies and Pharmaceutical Acts and Laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to train staff. Good communication and interpersonal skills. Computer literacy. Familiar with Primary Health Care Environment, Antimicrobial Stewardship and Differentiated models of Care.
<u>DUTIES</u>	: Support with the efficient and cost-effective functioning of pharmaceutical service in all Khayelitsha Sub District PHC sites, including adherence to statutory requirements and policies. Support to ensure provision of safe and cost-effective pharmaceutical care to patients. Support and accept co - responsibility for pharmaceutical supply management in Khayelitsha clinics by ensuring safe and reliable procurement, storage, control, distribution and discarding of pharmaceuticals. Support the pharmaceutical budget and expenditure to ensure compliance with financial prescripts. Support with monitoring of Human Resources and supervising of Pharmacists Assistants to ensure optimum productivity and people development.
<u>ENQUIRIES</u>	: Ms A Sigcau Tel No: (021) 360-5200
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates may be required to undergo a competency assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". -The pool of applications will be considered for vacancies within Metro Health Services, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/236</u>	: <u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: R693 096 per annum
<u>CENTRE</u>	: Nyanga Community Day Centre
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic qualification with a duration of at least one year in Curative Skills in Primary Health Care accredited with the SANC (R48). Registration with the Professions Council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the one-year post basic qualification in Curative skills in Primary Health Care (R48). Inherent requirement of the job: A valid driver's licence (Code B/EB). Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Knowledge of Human Resource and Financial policies. Computer literacy (MS Word and Excel).
<u>DUTIES</u>	: Manage, control and act in facet of health, support, security, cleaning, infection control and ground services. Personnel matters including supervision and Performance Management, Finances and Procurement, as well as implementing policies, prescripts and protocols regarding the mentioned facets. Manage planning to practice a holistic Health Service on a short-/medium-/long-term basis. Render Clinical services and organise a cost-effective service on a daily basis. Ensure that all personnel undergo training according their Individual Development and Performance Plan. Participate in community involvement as well as collect and verify submission of accurate statistics timeously and give continuous positive support to the Assistant Manager: Nursing (Primary Health Care).
<u>ENQUIRIES</u>	: Ms P Mgqaliso Tel No: (021) 831-0882

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/237</u>	:	<u>OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL) (HIV/AIDS) AND (PHC CWH) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R549 192 per annum
<u>CENTRE</u>	:	Khayelitsha CHC
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. Registration with the professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to perform relief duties in the sub-structure facilities. Valid driver's license. Competencies (knowledge/skills): Knowledge of National and Provincial Health Policies and Nursing Acts and Laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to train staff. Good communication and interpersonal skills. Computer literacy.
<u>DUTIES</u>	:	Oversee and ensure fully functional health committees, including organising regular meetings, training members, and compliance with relevant health legislation. Manage human resources by maintaining a fully staffed CHC, coordinating staff training aligned with skills development plans, resolving labour relations issues, and monitoring absenteeism. Control and monitor financial resources by preparing balanced budgets, ensuring expenditure controls, meeting revenue targets, and complying with financial regulations. Supervise supply chain functions to maintain adequate stock of essential supplies, manage asset registers, ensure functioning equipment, and oversee government vehicle usage and servicing. Ensure accurate and timely health information management, including data quality checks, timely reporting, and optimal use of PHCIS systems. Promote quality of care through Batho Pele principles, ensuring health and safety standards, conducting monthly clinical audits (M&M meetings), and overseeing infection control and staff training initiatives.
<u>ENQUIRIES</u>	:	Dr S Mokitimi Tel No: (021) 360-4703
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/238</u>	:	<u>ULTRASOUND RADIOGRAPHER: GRADE 1 TO 3 (DIAGNOSTIC)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R491 256 per annum Grade 2: R575 250 per annum Grade 3: R676 716 per annum
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Registration with the Professions Council: Registration with the Health Professions Council of South Africa (HPCSA) as Ultrasound Radiography. Inherent Requirement of the job: A Valid (Code B/EB) driver's licence and willingness to travel for training and meetings. Experience:

Grade 1: None after registration with the HPCSA in Ultrasound Radiography in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Comprehensive sonography education and extensive hands-on experience, demonstrating a strong commitment to professional growth and lifelong learning through advanced education, research, and staff training. A thorough understanding of human anatomy and physiology is required, along with knowledge of disease pathologies as they relate to sonographic findings. A commitment to ethical practice, maintaining patient confidentiality, a professional demeanor, and the capacity to manage stressful situations calmly are essential. Strong abilities to interact effectively with both patients and medical staff, clearly explaining technical information and collaborating on patient care and understanding of basic computer programs and the use of reporting systems.

DUTIES : Provision of patient centered Ultrasound service by adhering to departmental protocols, procedures and professional conduct. Providing management of ultrasound services while producing Ultrasound imaging, reporting and statistics. Support to managers and colleagues which provides effective interdepartmental communication. Adhering to self-development and training of students.

ENQUIRIES : Mr NJ Manuel Tel No: (021) 918-1387
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 14 November 2025

POST 40/239 : **SOCIAL WORK SUPERVISOR GRADE 1**

SALARY : Grade 1: R477 564 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with the Professions Council: Registration with the South African Council for Social Service Professions (SACSSP) as a Social Worker. Experience: A minimum of 7 years' appropriate experience in Social Work after registration as a Social Worker with the SACSSP. Competencies (knowledge/skills): Ability to provide oversight, training and support to social workers and the students. Ability to render clinical social work practice, lead, supervise and work in a social work team and as a member of a multi-disciplinary team in a Specialist Acute Health Care setting. Computer literacy, good verbal and written communication skills. Sound knowledge and expertise in Hospital social work practice in crisis management, grief and bereavement.

<u>DUTIES</u>	:	Assisting with complex cases, administrative duties and upholding ethical standards and relevant legislation. Clinical Supervision to social work staff and students. Ensuring high quality of patient services and professional development. Provide direct supervision, clinical case consultation, developing staff competencies, monitoring quality assurance. Psycho-social assessments, counselling to individuals, groups and families. Report-writing and related administration. -Research, teach and train. Social work specialist knowledge and skills to services within General Social Work Department, to undertake social work management duties as required.
<u>ENQUIRIES</u>	:	Mr L Hlakudi Tel No: (021) 404-5430
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/240</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: 72-HOUR PSYCHIATRY WARD) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Mitchells Plain District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with psychiatry. A Post basic nursing qualification with a duration of at least one year accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with the Professions Council: Registration with SANC as a Professional Nurse and Psychiatry. Experience: Grade 1: A minimum of 4 years of appropriate / recognizable experience in nursing after registration as Professional nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate / recognizable experience in nursing after registration as Professional nurse with the SANC in general nursing. At least 10 years of the above periods must be appropriate / recognizable experience in the specialty after obtaining the 1 year post basic qualification in Advanced Psychiatric Nursing Science. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet the operational requirements. Ability to work under pressure and in a multi-disciplinary team context. Competencies (knowledge/skills): Ability to function/ make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills. Knowledge of major incident disaster plan. Computer skills (MS Office).
<u>DUTIES</u>	:	Provide safe and comprehensive care delivered to patients within the psychiatry unit. Provision of optimal, holistic specialized care with set standards within professional/legal framework. Ensure adherence to the principles of IPC practices in the psychiatry unit. Ensure accurate record keeping for statistical and legal purposes. Support and supervise students and subordinates in psychiatry. Effective utilization of human, material and physical resources.
<u>ENQUIRIES</u>	:	Mr. R Geswindt Tel No: (021) 377-4410
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Psychiatric Nursing Science with the South African Nursing Council. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core

		functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/241</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: ICU HIGH CARE AND RENAL UNIT) (X2 POSTS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE REQUIREMENTS</u>	:	George Regional Hospital Minimum educational qualifications: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year in Medical & Surgical Nursing Science: Critical Care General or Child. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Intensive /Critical care after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work shifts, overtime, day and night duty, weekends and public holidays to meet the operational requirements. Competencies (knowledge/skills): Knowledge of relevant legislation and policies of the Department of Health Western Cape. Skills to plan, organise & coordinate the service by analysing, problem solving & decision making. Leadership towards the realisation of strategic goals and objectives of the Intensive and High care unit.
<u>DUTIES</u>	:	Use expert knowledge and skills to ensure quality appropriate adult and paediatric patient care are met and delivered by the nursing and clinical team including identification and prevention of risks. Participate in quality improvement implementation by providing effective direction, supervision and education of nursing personnel as a Professional Nurse in the Intensive/High care unit, according to audits and appropriate data. Support the unit manager/Operational manager in the co-ordination, organising and control over the activities, personnel, equipment, and stores in the unit to utilize human, material and physical resources efficiently and effectively. Maintain professionalism and the display of core values of the Department of Health WCG in the execution of duties, while practising within the legislation, regulations and protocols applicable to the public service.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms LK De Goede Tel No: (044) 802-4352 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidate will be subjected to a practical. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical & Surgical Nursing Science: Critical Care Nursing: General or Child Care with the South African Nursing Council. The pool of applicants will be considered for similar vacant posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised posts.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/242</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: TRAUMA AND OPD)</u> West Coast District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Vredenburg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic nursing qualification with a duration of at least one year accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. Registration with the professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Good interpersonal skills. Willingness to work shifts, public holidays, after-hours, night duty, weekends and overtime when necessary. Competencies (knowledge/skills): Sound scientific knowledge of Trauma, OPD & Emergency nursing. Good interpersonal skills. Computer literacy & report writing skills. Able to capture and interpret relevant data. Ability to work independently and in a multi-disciplinary team.
<u>DUTIES</u>	:	Provision of optimal, holistic nursing care with set standards with a professional/legal framework. Effective utilization of resources. Participation in research activities. Provision of support to Nursing Services. Maintain professional growth/ethical standards and self-development. Provide effective trauma and emergency nursing care to patients.
<u>ENQUIRIES</u>	:	Ms S Van Wyk Tel No: (022) 709-5079
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Saldanha Bay Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. -Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/243</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE AND DAY WARD)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	George Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least one year in Medical and Surgical Nursing Science: Operating theatre technique, which allows registration with SANC. Registration with the professional council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of

	14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, overtime and public holidays to meet the operational requirements. Competencies (knowledge/skills): Good verbal and written communication skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Leadership towards the realisation of strategic goals and objectives of the Operating Theatre.
<u>DUTIES</u>	: Ensure quality patient care regarding the identification of nursing care needs, the planning and implementation of nursing care plans and the education of nursing personnel as a Professional Nurse in the Operating Theatre. Render and supervise specialized clinical nursing care and support clinical staff with surgical and medical procedures. Utilize human, material and physical resources efficiently and effectively. Maintain and promote professional growth/ethical standards and development of self and others. Display of core values of the Department of Health WCG in the execution of duties.
<u>ENQUIRIES</u>	: Ms LK De Goede Tel No: (044) 802-4352
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science: Operating Theatre Nursing. The pool of applicants will be considered for similar posts within George Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/244</u>	: <u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE)</u> West Coast District
<u>SALARY</u>	: Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	: Vredenburg Hospital, Saldanha Bay Sub-district
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and Midwife. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre. Registration with the Professions Council: Registration with the SANC as Professional Nurse and Midwife. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to work shifts, public holidays, after-hours, weekends and overtime when necessary. Willingness to be on call. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Competencies (knowledge/skills): Sound scientific knowledge of Operating theatre nursing. Computer literacy & report writing skills. Able to capture and interpret relevant data. Ability to work independently and in a multi-disciplinary team. Good interpersonal skills. Ability to perform standby duties when required.
<u>DUTIES</u>	: Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Effective utilisation of resources. Provision of Support to Nursing Services. Maintain professional growth/ethical standards and self-development. Ensure specialise theatre nursing care. Participation in the research activities.

<u>ENQUIRIES</u>	:	Ms S Van Wyk Tel No: (022) 709-5079
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/245</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Mossel Bay PHC Support & Outreach, Mossel Bay Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care (R 48) accredited with the SANC. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification in the specific specialty. Inherent requirements of the job: A valid (Code B/EB) driver's licence and willingness to travel. Willingness to work overtime when necessary and to work at other clinics in the Sub-district. Willingness to drive a mobile clinic vehicle. Competencies (knowledge/skills): NIMART training or experience. Problem-solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook. Good communication skills Verbal and written). Appropriate knowledge of relevant legislation and policies of the Department of Health and Wellness Western Cape.
<u>DUTIES</u>	:	Assist with the management of the Burden of disease according to the comprehensive health programmes. Quality of service Plan and implement Health Promotion and Prevention activities in facility and Community. Link to the community structures and NPO's. Collect data and submit reports. Provide PHC services to the surrounding communities. Assist with the management of Human Resources, Finance, SCM, Strategy and Health support and infrastructure and equipment management under supervision.
<u>ENQUIRIES</u>	:	Ms A Lamprecht Tel No: (044) 604-6106
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/246</u>	:	<u>QUALITY ASSURANCE COORDINATOR</u> Cape Winelands Health District
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Cape Winelands District Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate four-Year National Diploma/ Degree or equivalent in Health Sciences registerable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate experience in Quality Assurance (QA). Appropriate experience in Infection Prevention Control (IPC), Occupation Health and Safety (OH&S). Experience in Management. Inherent requirements of the job: Valid (Code B/EB) driver's license and willingness to travel extensively within the Rural Districts. Competencies (knowledge/skills): Ability to analyze and interpret Health Systems Information, compile reports and present the data to direct planning. Knowledge of Project and Financial Management. Good organizational, interpersonal, creative problem solving and research skills. Computer literacy (Ms Office: Word, Excel, PowerPoint and Outlook). Ability to communicate effectively.
<u>DUTIES</u>	:	Support the Health Establishment staff with the implementation of the Ideal Clinic Realization and Maintenance (ICRM) and Ideal Hospital requirements in preparation for the Office of Health Standards Compliance (OHSC). Establish measures that will ensure health and safety of staff and users and Ensure the maintenance of the Infection Prevention and Control (IPC) standards. Help build the competency of staff by identifying, planning and addressing Quality Improvement (QI), Infection Prevention and Control (IPC) and Occupational Health and Safety training needs and maintaining and updating the Health Establishment training data base. Monitor data quality in the Health Establishment. Manage service utilization by care coordination in order to meet the comprehensive Health needs of the individual client and to ensure quality and cost-effective outcomes.
<u>ENQUIRIES</u>	:	Ms S Theron Tel No: (021) 877-6400
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test and competency assessment. The pool of applications will be considered for vacancies within Drakenstein Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/247</u>	:	<u>ASSISTANT DIRECTOR FINANCE (DEBT MANAGEMENT)</u> Directorate: Management Accounting
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year Diploma or Degree in Finance or related qualification. Experience: Appropriate experience in a hospital fees/finance environment. Appropriate experience with the compilation of AFS and application of General Recognised Accounting Practices. Appropriate working experience in debt write offs. Appropriate working experience on the HIS Accounts Receivable System. Appropriate working experience on the application of Microsoft Word and Excel. Appropriate working experience in the compilation of formal submissions. Appropriate supervisory experience in a financial environment. Inherent requirement of the job: Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and experience of the Hospital Fees policies and procedures. Knowledge and experience of UPFS tariff structures. Knowledge and experience of the HIS, Accounts Receivable System. Knowledge and experience in debt write off procedures and write-off delegations. Knowledge and experience in claims administration-submission to third-party funders. Knowledge and experience of the Western Cape Health Facility Board and Committees Act. Excellent verbal and written communication, people and interpersonal relationship skills. Analytical thinking abilities with mathematical and accounting literacy. Good organisational, planning and time management

	skills. Computer literacy in Microsoft Office applications (Word and Excel). Preparedness to work overtime, travel and overnight away when required.
<u>DUTIES</u>	: Debt management and implement debt recovery strategies. Manage, monitor performance and meet with external service providers and other funders. Annual revision of UPFS/Sundry tariffs and updating of the procedure manuals and UPFS user guide. Manage the process of submitting claims to the RAF and COID, and Oversee the payment of accounts and the allocation income received. Administration of Health Facility Boards financial matters, including the Annual Financial Statements and training. Supervision and development of staff.
<u>ENQUIRIES</u>	: Mr AE van Driel Tel No: (021) 483 3297
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/248</u>	: <u>ASSISTANT DIRECTOR: LABOUR RELATIONS</u> West Coast District
<u>SALARY</u>	: R468 459 per annum
<u>CENTRE</u>	: West Coast District Office, Malmesbury
<u>REQUIREMENTS</u>	: Minimum educational qualification: An appropriate 3-year National Diploma/Degree. Experience: Appropriate experience in Labour Relations. Inherent requirements of the job: Valid Code B/EB driver's licence and willingness to travel. Competencies (knowledge/skills): Excellent verbal and written communication skills. Strong interpersonal and good time management planning skills. Ability to think analytical and be able to resolve problems. Ability to negotiate and conciliate. Understanding collective bargaining and dispute resolution in the essential services.
<u>DUTIES</u>	: Support and advice to all staff and supervisors with regards to employee relations. Effective management of all disciplinary matters and disputes. Monitor and maintain the collective bargaining structures. Provide training with regards to employee relations to all employees. Provide advice, guidance and support to your supervisor and the Management team. Coordinate and manage statistics/data with regards to disciplinary- and grievance procedures.
<u>ENQUIRIES</u>	: Mr R van Staden Tel No: (022) 814-0331
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/249</u>	: <u>ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT (CLINICAL SOURCING) (X3 POSTS)</u> Directorate: Supply Chain Sourcing
<u>SALARY</u>	: R468 459 per annum
<u>CENTRE</u>	: Head Office, Cape Town
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate 3-year Diploma /Degree in Supply Chain Management / Procurement or Finance related or equivalent. Experience: Appropriate experience and understanding of clinical consumables, services and equipment within a healthcare environment. Appropriate supervisory experience. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Sound management skills, incl. ability to manage a team. Problem Solving. Rigorous expenditure analysis and reporting. Ability to assimilate and interpret detailed information. Ability to work under pressure and meet deadlines. Strong research skills and attention to detail. Report-writing. Computer literacy (Word, Excel and PowerPoint). Excellent written and verbal communication.
<u>DUTIES</u>	: Provide an integrated demand, acquisition and contract management service of critical goods and service commodities within the Department of Health with a focus on: End-to-end management of the sourcing process: integrated demand, acquisition and contract management service of clinical goods and services commodities. Commodity-based lifecycle costing: conduct market research within commodity range, research new developments and best practice, identify opportunities to reduce cost base through efficient procurement. Supplier relationship and performance management. Internal and external stakeholder management. Human resource management.

ENQUIRIES APPLICATIONS : Mr A Mili Tel No: (021) 834-9051, email: Ayanda.Mili@westerncape.gov.za
 : Applications are submitted online via www.westerncape.gov.za/health-jobs
 : (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 14 November 2025

POST 40/250 : **RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC) (X4 POSTS)**
 Chief Directorate: Metro Health Services

SALARY : Grade 1: R397 233 per annum
 : Grade 2: R463 941 per annum
 : Grade 3: R543 099 per annum

CENTRE : Mitchell's Plain District Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Registration with the professional council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: **Grade 1:** None after registration with the HPCSA as Diagnostic Radiography in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in the Radiography (Diagnostic) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Diagnostic) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Diagnostic) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Participate in the after-hours roster to ensure the provision of a 24-hour service. Competencies (knowledge/skills): Knowledge of protocols, radiation protection, quality assurance and equipment safety. Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient Archiving and Communication Systems and Radiology Information Systems.

DUTIES : Produce radiographs of optimum quality with good patient care. Assist with administrative duties in radiology. Support of supervisor and teambuilding. Maintain professional growth/ethical standards and self-development. Safe use and care of equipment. Assist with training of community service Radiographers and students.

ENQUIRIES APPLICATIONS : Ms M Samuels Tel No: (021) 377-4799
 : Applications are submitted online via www.westerncape.gov.za/health-jobs
 : (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 14 November 2025

POST 40/251 : **MEDICAL TECHNOLOGIST GRADE 1 TO 3: CLINICAL PHARMACOLOGY**

SALARY : Grade 1: R397 233 per annum
 : Grade 2: R463 941 per annum
 : Grade 3: R543 099 per annum

CENTRE : Groote Schuur Hospital, Observatory

<u>REQUIREMENTS</u>	: Minimum educational qualification: An appropriate qualification with the Health Professions Council of South Africa (HPCSA) as a Medical Technologist. Registration with the Professions Council: Registration with the HPCSA as a Medical Technologist. Experience: Grade 1: None after registration with the HPCSA as a Medical Technologist in respect of South African qualified employees. 1-year relevant experience after registration with the HPCSA as a Medical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as a Medical Technologist in respect of South African qualified employees. A minimum of 11 years' relevant experience after registration with the HPCSA as a Medical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as a Medical Technologist in respect of South African qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as a Medical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Perform after hours, weekend and public holidays as required. Competencies (knowledge/skills): Excellent knowledge and skills in use and maintenance of laboratory equipment. Ability to work in a team and independently. Proficiency in quality management system implementation and Microsoft Office Suite Knowledge about routine drug analysis and the importance of patient management. Trained and qualified in laboratory techniques, with recent appropriate experience and high attention to detail. Strong knowledge of the laboratory quality management systems and regulatory frameworks. Excellent interpersonal skills and effective communication. Trained and qualified in ISO 15189 with experience in an accredited laboratory. Certification or training in Quality Management Systems under ISO 15189.
<u>DUTIES</u>	: Maintenance of the quality management systems (QMS) aligned with ISO 15189. -Ensure laboratory procedures and documentation meet regulatory and accreditation requirements. Coordinate and support internal and external audits, inspections, and proficiency testing. Manage controlled documents, including standard operating procedures (SOPs), controlled forms, verification, and validations as required. Review and update current standard operating procedures. Prepare regular quality reports and present findings to management. Coordinate training programs for laboratory staff on quality procedures and regulatory compliance. Conduct competency assessments and maintain training records. Promote a culture of quality and continuous improvement. Investigate non-conformities and implement corrective and preventive actions. Perform risk assessments and mitigation of the identified risks. -Performance of laboratory assays, specimen handling, and instrument maintenance, as required. Perform trend analysis relevant to the ISO15189:2022 QMS.
<u>ENQUIRIES</u>	: Prof P Sinxadi Tel No: (021) 406 6008
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/252</u>	: <u>SENIOR STATE ACCOUNTANT: FINANCE (BOOKKEEPING)</u> Directorate: Financial Accounting
<u>SALARY</u>	: R397 116 per annum

<u>CENTRE REQUIREMENTS</u>	:	Head Office, Cape Town
	:	Minimum educational qualification: An appropriate 3-year Diploma or Degree. Experience: Appropriate experience. Inherent requirements of the job: A Valid driver's licence (code B/BE). Competencies (knowledge/skills): Public Finance Management Act (PFMA), National Treasury Regulations, Provincial Treasury Instructions and the departmental delegations and procedures. Advanced computer literacy in Microsoft Office applications (Word, Excel, PowerPoint). Strong leadership, managerial, organisational, strategic, operational and contingency planning skills. Independent decision-making, problem-solving and interpersonal skills. Knowledge of asset and liability suspense accounts. Extensive knowledge of debt management and book closure procedures. Knowledge of BAS (Basic Accounting System), LOGIS and PERSAL. Extensive knowledge of departmental debt policies. Excellent project management skills. Presentation skills.
<u>DUTIES</u>	:	Manage and administrate the Department's Asset and Liability suspense accounts. Analyse and manage the Departmental debt account, the reporting thereof and compilation of write-off submissions. Consolidate and provide inputs with regard to the Interim and Annual Financial Statements. Control of monthly IYM departmental reporting. Overall Human Resource Management of staff. Effective control to audit queries.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr DA Hendricks Tel No: (021) 483-4398
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/253</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE</u> Overberg District
<u>SALARY CENTRE REQUIREMENTS</u>	:	R397 116 per annum
	:	Overberg District Office, Caledon
	:	Minimum educational qualification: Appropriate three-year Diploma or Degree. Experience: Appropriate experience in Finance, Revenue and NPI payments and expenditure management. Appropriate experience in budget, Revenue and expenditure control. Appropriate experience in the management of Asset and Liability Accounts and Debt management. Appropriate proven Supervisory experience. Inherent requirements of the job: Valid (Code B/EB) drivers' license. Competencies (knowledge/skills): Extensive knowledge and practical experience in BAS as well as good organisational, managerial, leadership skills and an aptitude for working with financial figures. Extensive knowledge of relevant financial prescripts, departmental policies, delegations and procedures and Strong people management skills, ability to work in a team context and motivate team members. Computer literacy and thorough knowledge of computer systems (Excel, BAS, Clinicom & Account Receivable). Excellent communication skills (verbal and written). Knowledge of the Public Financial Management Act (PFMA), National and Provincial Treasury Regulations.
<u>DUTIES</u>	:	Responsible for overall management for all Finance, Revenue and NPI Management functions and ensure the effective and efficient application of policies and processes within the Overberg District. Responsible for effective expenditure control, budget allocations and management. Responsible for Payment and journal authorization in respect of Revenue and NPI's and all other suppliers. Preparation of reports and assist with the compilation of the Annual and Interim Financial statements. Clear Asset and liability accounts and Debt Management. Monitor & Evaluation of Revenue and NPI's within the Overberg District. Supervision of Staff and Admin support.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms P Lamohr Tel No: (028) 214-5800
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/254</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Lentegeur Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year national diploma or degree. Experience: Appropriate experience in Supply Chain Management Environment within a health environment, that focuses on the Key Performance Areas of the Post, procurement of goods and services, warehouse management and asset management. Appropriate LOGIS and EPS experience. Appropriate supervisory experience. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Appropriate knowledge & practical experience in LOGIS, ESL, EPS and Computer literacy Microsoft Office. Appropriate knowledge of relevant financial prescripts, departmental policies, delegations & procedures. Good verbal & written communication skills.
<u>DUTIES</u>	:	Responsible for overall management of all Supply Chain Management functions and ensure the effective and efficient application of procurement policies and processes, Demand, Acquisition, Contract, Logistics, Asset and Disposal Management. Inventory control and warehouse management. System Management including ensuring system controller functions and approver duties on EPS. Accurate and timeous preparation of reports and assist with the compilation of the Annual and Interim Financial Statements. Manage all people management related functions within the component. Support supervisor in executing the hospital's strategic objectives.
<u>ENQUIRIES</u>	:	Mr M Mdodeni Tel No: (021) 370-1125
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/255</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year Diploma/ Degree in finance related. Experience: Appropriate supervisory experience in Finance Department, Experience in LOGIS and BAS. Inherent requirement of the job: A valid driver's licence. Will be required to perform overtime when necessary. Competencies (knowledge/skills): Ability to analyse and provide solutions to finance related problems. Good communication, interpersonal and organisational skills. Computer literacy (MS Office: Word, Excel, PowerPoint, email). Knowledge in processes, procedures, prescripts and legislative framework, PFMA, NTTR and PTI, and the Accounting Officer's System of the Department of Health and including delegations. In-depth knowledge of SCOA codes.
<u>DUTIES</u>	:	Support the management in executing the hospital's strategic objectives. Ensuring Budget maintenance for Victoria Hospital functional business units. Render and effective and efficient Sundry Creditors service. Render effective and efficient debt services (including monthly supplier reconciliation). Asst with the timeous and accurate reporting with regards to the Annual and Interim Financial Statements. Interpret, apply and ensure compliance with financial policies, regulations, and instructions as practiced in the public sector. Authorise transactions on LOGIS and BAS (including payments and journals). Manage assets and liabilities accounts and petty cash. Supervisory functions pertaining to the Creditors section as well as planning, training and monitoring of staff, SPMS, and other HR-related duties.
<u>ENQUIRIES</u>	:	Ms C Dyini Tel No: (021) 799-1290, email: Dyini.Chwayita@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/256</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: LABOUR RELATIONS</u> Cape Winelands District
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Cape Winelands District Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/ Degree within Human Resource Management or Labour Relations. Experience: Appropriate experience in PERSAL. Appropriate experience in labour relations. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Cape Winelands District area, Rural Health District and Cape Town. Competencies (knowledge/skills): Computer literacy (MS Office package). Ability to work under pressure, meet deadlines and maintain confidentiality. Ability to work independently and in a team with good report writing skills.
<u>DUTIES</u>	:	Effective and efficient rendering of Labour Relations functions including Investigations and Representing the Employer in Disciplinary matters. Assist with the facilitation, development, implementation and evaluation of LR training. Interpret and apply Labour Relations policies/prescripts and manage/monitor its effective implementation. Effective and efficient management of misconduct, grievance and dispute cases. Render an effective administrative support service to the Labour Relations.
<u>ENQUIRIES</u>	:	Ms. L Phillips Tel No: (023) 348 8183
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within Cape Winelands District Office, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/257</u>	:	<u>ARTISAN FOREMAN GRADE A (ELECTRICAL)</u> Cape Winelands Health District
<u>SALARY</u>	:	R382 047 per annum
<u>CENTRE</u>	:	Brewelskloof Hospital, Cape Winelands TB Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate in Electrical Artisanhip. Experience: 5 years' experience as an Artisan after obtaining the trade test certificate. Inherent requirements of the job: A valid wireman's licence. Valid (Code B/EB) driver's licence. Physically fit to perform duties. Must be available for standby duties after hours, on weekends and public holidays, and willing to work overtime when required. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Act. (Act 85). Ability to fault-find and repair down to component level. Competent with hands-on practical work. Computer literacy in Microsoft Excel, Word and Power Point. Ability to work under pressure and independently with good report-writing skills, conflict management and interpersonal skills, as well as excellent verbal and written communication skills. Sound knowledge of managing a workshop and staff members including all maintenance facets.
<u>DUTIES</u>	:	Implement the operational planning of the electrical component, including preventative maintenance, repairs and report-writing. Manage risks accordance to the OHSA Act. Responsible for supervising and coordinating all maintenance functions and tasks within the Sub-District. Perform administrative related functions, management of budget and expenditure of component. Mentoring of technical staff in the application of new technologies and procedures. Ensure effective staff performance management and provide in-service training as needed. Control over equipment, tools, plant and materials. Do quality assurance on all maintenance and repair work performed and keep register of all work done and keep control of job cards. Compile and submit reports as required and provide input on the operational plan of the workshop. Provided support in ordering, procurement, and inventory control of maintenance materials and equipment. Responsible for all preventative

		maintenance and maintenance requests within the sub-district. Oversee all maintenance operations in the Sub-District, ensuring optimal performance and adherence to regulatory requirements. Ms L Jendrissek Tel No: (023) 348-1397 Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications") No payment of any kind is required when applying for this post. Shortlisting candidates may be subjected to a practical and/or competency test as part of the interview process. The pool of applications will be considered for vacancies within Brewelskloof Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." 14 November 2025
<u>ENQUIRIES APPLICATIONS</u>	:	
<u>NOTE</u>	:	
<u>CLOSING DATE</u>	:	
<u>POST 40/258</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCE/ADMIN</u> Chief Directorate: Metro Health Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum Eerste River Hospital, Khayelitsha Eastern Sub-structure Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a finance environment. Appropriate working experience in LOGIS and BAS. Appropriate supervisory experience. Inherent requirements of the job: Willingness to work overtime. Competencies (knowledge/skills): Written and verbal communication skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook), numeracy and mathematical skills. Knowledge of the Public Finance Management Act, Provincial Treasury Instructions and National Treasury Regulations. Good interpersonal and organisational skills and the ability to function under pressure and meet deadlines.
<u>DUTIES</u>	:	Support the management in executing the hospital's strategic objectives. Render an effective and efficient Sundry Creditors service. Authorise transactions on LOGIS and BAS (including payments and journals). Render effective and efficient debt services (including monthly supplier reconciliations). Assist with the timely and accurate reporting with regard to the Annual and Interim Financial statements (Accruals). Interpret, apply, and ensure compliance with financial policies, regulations, and instructions as practiced in the public sector. Manage assets and liabilities accounts and petty cash. Ensure effective and controlled filing and safekeeping of face-value documents and payment batches. Supervisory functions pertaining to the Creditors section, as well as planning, training, and monitoring of staff, SPMS, and other HR-related duties. Attending meetings/forums and being able to give feedback to the staff.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms C Solomons Tel No: (021) 902-8058 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/259</u>	:	<u>ADMINISTRATIVE OFFICER: HRD (MANAGEMENT DEVELOPMENT)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum Emergency Medical Services Minimum educational qualification: Senior Certificate (Grade 12 or equivalent). Experience: Appropriate experience in administration and the coordination of training in the Public Service. Inherent requirements of the job: Valid Code B/EB driver's license. Willingness to travel the province if needed. Competencies (knowledge/skills): Appropriate knowledge and understanding of Skills Development, applicable legislation and policies. Accuracy in execution and attention to detail. Flexible and willing to handle a variety of tasks. Meeting skills. Excellent communication and interpersonal skills. Able to function in a highly pressurized environment. Strong organisational skills, and

		the capacity to plan & control own work environment by setting appropriate priorities and achieving set objectives within a given timeframe. Computer literate in MS Office package (Word, Excel and PowerPoint).
<u>DUTIES</u>	:	Stakeholder engagement. Implementation of the Workplace Skills plan through the co-ordination of training. Co-ordination of People Development strategies and projects: Bursaries, Adult learning, Management Development programme, Volunteer programme, Internship programme. Supervision of staff. Co-ordinate orientation & induction for newly appointed employees. Data management, monitoring and reporting. Provide and ensure effective support to the People Development component.
<u>ENQUIRIES</u>	:	Ms H Martin Tel No: (021) 944-9204
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates are subjected to a practical. The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three (3) months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/260</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCE/SUPPLY CHAIN</u> Directorate: Financial Accounting
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Head Office, Cape Town, Eden, York Building, Garden Route District
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject and/or with appropriate experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience and knowledge in Supply Chain Management that includes System Management, Warehousing, Ordering and Assets. Appropriate experience in Finance which includes Payments, Journals and Reconciliation of Invoices and Statements. Inherent requirement of the job: Valid Code B/EB (manual) drivers' licence. Willing to travel and spend long periods away from home while placed at Health Institutions in the Western Cape. Competencies (knowledge/skills): Computer Literacy, Knowledge of Accounting, Knowledge of Supply Chain Management procedures, Knowledge of computerised Financial Management Systems.
<u>DUTIES</u>	:	Process LOGIS and BAS payments. Process orders. Performing warehouse functions. Procuring and accounting for assets. Effect transactions on LOGIS/Syspro system. Effective maintenance of the LOGIS/Syspro system
<u>ENQUIRIES</u>	:	Email: Eleanor.Vermeulen@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/261</u>	:	<u>LECTURER (PARAMEDIC) GRADE 1 TO 4 (X3 POSTS)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	Grade 1: R321 372 per annum Grade 2: R397 308 per annum Grade 3: R487 014 per annum Grade 4: R570 267 per annum
<u>CENTRE</u>	:	Emergency Medical Services, College of Emergency Care
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 1 Successful completion of the Critical Care Assistant (CCA) qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic. -Grade 2: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic or B-Tech degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Grade 4: Successful completion of the Critical Care Assistant (CCA) qualification or a recognised National Diploma that allows registration with the HPCSA as a Paramedic or B-Tech degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Registration with the professional council: Grade 1:

Registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic (CCA). **Grade 2:** Registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic with CCA or NDIP. **Grade 3:** Registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic (CCA or NDIP) or ECP. **Grade 4:** Registration with the Health Professions Council of South Africa (HPCSA) as a Paramedic (CCA or NDIP) or ECP. Experience: **Grade 1:** None after registration with the HPCSA as Paramedic (CCA). **Grade 2:** 7 Years after registration with the HPCSA as Paramedic (CCA). **Grade 3:** Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDIP) - 7 years after registration with the HPCSA as a Paramedic. None after registration with the HPCSA as an ECP. **Grade 4:** Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDIP) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's - 10 years after registration with the HPCSA as an ECP. Inherent requirements of the job: Valid code C1 or code B driver's license. -Valid professional driver's permit (PrDP). Must be physically and mentally fit to perform the duties required. Competencies (knowledge/skills): Proficient in computer literacy. Ability to work under pressure in a stressful environment. Excellent verbal and written communication skills. Ability to teach and assess across all College Programmes. Ability to work in a team in Higher Education.

DUTIES : Provide effective and efficient teaching on NQF 5,6 and 8 EMC programmes. Ensure Adherence of students to College, CHE, HPCSA and DHET policies. Perform front-line vehicle duties with students and other clinical duties. Provide teaching assistance with other Clinical training programmes where required.

ENQUIRIES APPLICATIONS : Dr K Moodley Tel No: (021) 938-6220
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Successful candidates are expected to obtain a Code C1 driver's license within six months after appointment. -Shortlisted candidates will be expected to undergo a practical assessment. -Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 14 November 2025

POST 40/262 : **OCCUPATIONAL THERAPIST GRADE 1 TO 3 (PAEDIATRICS) (6/8TH POST)**

SALARY : Grade 1: R297 924 per annum
Grade 2: R347 955 per annum
Grade 3: R407 325 per annum

CENTRE REQUIREMENTS : Tygerberg Hospital, Parow Valley
: Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Registration with the professional council: Registration with HPCSA as an Occupational Therapist. Experience: **Grade 1:** None after registration with the HPCSA as an Occupational Therapist, in respect of RSA-qualified employees. 1-year relevant experience, after registration with HPCSA as an Occupational Therapist, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years' relevant experience after registration with HPCSA as an Occupational Therapist, in respect of RSA-qualified employees. A Minimum of 11 years relevant experience as an Occupational Therapist after registration with HPCSA, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience as an Occupational Therapist after registration with the HPCSA, in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist, in respect of foreign

	qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies (knowledge/skills): Paediatric experience. Broad knowledge base on managing a variety of Paediatric medical conditions. Knowledge of developmental, perceptual, cognitive and physical assessments and interventions for paediatric patients aged 0 – 17 years. Intermediate seating training and experience. Good interpersonal skills, organizational and planning abilities. Ability to work well within a team, and cope with the demands of a high-pressured, fast-paced working environment. Sound knowledge of relevant provincial and national legislation.
<u>DUTIES</u>	: The successful candidate will be required to deliver an effective and efficient Occupational Therapy service in the Paediatrics clinical area, as follows: Provision of OT direct patient care in the paediatric unit. Provide coverage in the work assessment unit, when required. Complete indirect patient care activities in the unit. Provision of OT student training in the paediatric unit. Management of physical and financial resources in the unit. Contribute to the progress and development of OT services, at Tygerberg Hospital.
<u>ENQUIRIES</u>	: Ms. S Ngemntu Tel No: (021) 938-5062, or email: Sharon.Ngemntu@westerncape.gov.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointments on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as an Occupational Therapist with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	: 14 November 2025
<u>POST 40/263</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (WORK ASSESSMENT UNIT) (6/8TH POST)</u>
<u>SALARY</u>	: Grade 1: R297 924 per annum Grade 2: R347 955 per annum Grade 3: R407 325 per annum
<u>CENTRE REQUIREMENTS</u>	: Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with the Professions Council: Registration with HPCSA as an Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as an Occupational Therapist, in respect of RSA qualified employees. 1-year relevant experience, after registration with HPCSA as an Occupational Therapist, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with HPCSA as an Occupational Therapist, in respect of RSA qualified employees. A Minimum of 11 years relevant experience as an Occupational Therapist after registration with HPCSA, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience as an Occupational Therapist after registration with the HPCSA, in respect of RSA qualified employees. A minimum of 21 years relevant experience as an Occupational Therapist after registration with the HPCSA, in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid driver's license. Willingness to travel. Competencies (knowledge/skills): Work assessment and vocational rehabilitation experience. Basic seating training and experience. Broad knowledge-base on a variety of medical conditions and management thereof. Excellent communication skills (verbal and written). Excellent report writing skills. Sound knowledge of relevant provincial and national legislation. Good interpersonal, organizational, and planning abilities.
<u>DUTIES</u>	: The successful candidate will be required to deliver an effective and efficient Occupational Therapy service, as follows: Provision of direct patient care in the work assessment unit. Providing coverage in the Paediatric clinical area, when

		necessary. Complete indirect patient care activities in the unit. Provision of OT student training in the work assessment unit. Management of physical and financial resources in the unit. Contribute to the progress and development of OT services, at TBH.
<u>ENQUIRIES</u>	:	Ms. S Ngemntu Tel No: (021) 938-5062, or via email: Sharon.Ngemntu@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointments on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Occupational Therapist with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/264</u>	:	<u>WORKS INSPECTOR: OCCUPATIONAL AND EQUIPMENT SAFETY SERVICES</u> Directorate: Facilities Management
<u>SALARY</u>	:	R269 499 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: A National Diploma (T/N/S streams) or equivalent, or A N3 and a passed trade test in the building environment, or Registration as an Engineering Technician. Experience: Appropriate experience in applying legislation and policies related to Occupational Health and Safety. Appropriate experience in Construction Safety. Inherent requirements of the job: A valid (Code B/EB) drivers' licence. The successful candidate will be required to complete a Construction Safety Certification Course. Competencies (knowledge/skills): Project Management, Research and support in Policy Development. Practical knowledge of relevant legislation and policies related to Occupational Health and Safety and Health Care Waste Management. Good organizational, interpersonal, leadership, conflict resolution and problem-solving skills. Attention to detail and the ability to work independently. Computer literacy and thorough knowledge of computer systems (Word, Excel, PowerPoint, Outlook). People management skills. Ability to work in a team and independently. Good verbal and written communication skills.
<u>DUTIES</u>	:	Ensure WCDHW construction sites comply with relevant Occupational Health and Safety legislation, codes of practice, standards and norms. Investigate, report on and resolve Occupational Health and Safety incidents and challenges at WCDHW construction sites. Facilitate construction of Occupational Health and Safety training. Promote Occupational Health and Safety awareness at WCDHW construction sites. Maintain a construction Occupational and Health and Safety database and develop reports. Develop construction safety policies, standard operating procedures, norms and standards. Conduct construction site Occupational Health and Safety inspections to ensure contractors are complying with the approved Occupational Health and Safety file.
<u>ENQUIRIES</u>	:	Mr A Thomas Tel No: (021) 918-1233
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/265</u>	:	<u>ARTISAN PRODUCTION GRADE A TO C (ELECTRICAL)</u> West Coast District
<u>SALARY</u>	:	Grade A: R243 597 per annum Grade B: R285 816 per annum Grade C: R332 061 per annum
<u>CENTRE</u>	:	Radie Kotze Hospital, Bergriver Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate. Experience: Grade A: No experience required. Grade B: At least 18 years

appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirement of the job: Valid (Code B/EB) driver's license. Willingness to work overtime and to perform standby duties, including weekends and public holidays. Physically fit to handle heavy equipment and objects. Must be able to work on heights i.e. on ladders and scaffolding. Competencies (knowledge/skills): Knowledge of and apply the requirements of the Machinery and Occupational Health and Safety Act, as well as read, write and follow written instructions, including manuals and written procedures. Ability to optimally utilise allocated resources such as tools and materials and be skilled in the usage of a variety of tools. Conversant with the requirements of the Machinery and Occupational Health and Safety Act (Act 85). Ability to conduct fault-finding mechanical/electrical and do repairs down to component level. Computer literacy in (i.e. Ms Word, Excel, e-mail and internet use).

DUTIES : Installation and Maintenance. Fault Finding and Repairs. Financial Management. Human Resources Management.

ENQUIRIES : Mr M Julius Tel No: (022) 913-1337

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.

CLOSING DATE : 14 November 2025

POST 40/266 : **ARTISAN PRODUCTION GRADE A TO C (PLUMBING) (X2 POSTS)**

SALARY : Grade A: R243 597 per annum
Grade B: R285 816 per annum
Grade C: R332 061 per annum

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: An appropriate Trade Test Certificate. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: A valid vehicle driver's license. Perform standby duties and work overtime when required. Competencies (knowledge/skills): Conversance with the Machinery and Occupational Health and Safety Act. Computer literacy. Learn and comply with in-house systems and procedures.

DUTIES : Repair and install systems in the plumbing field. Supervise work schedule for the division and assist in supervising and training of staff. Responsible for the necessary administrative functions of the workshop. Render assistance to Artisan Foreman with regard to all functions (including administrative work) of the division and give feedback to supervisor on service and maintenance issues. Exercise control over tools and materials. Learn and comply with in-house systems and procedures. Attend to emergency breakdowns after hours and stand in when Artisan foreman is off duty.

ENQUIRIES : Mr K Mgcodo Tel No: (021) 404-6251

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates may be subjected to a practical test as part of the recruitment process.

CLOSING DATE : 14 November 2025

POST 40/267 : **ADMINISTRATION CLERK: HRM (PERSONNEL ADMINISTRATION)**
Cape Winelands Health District

SALARY : R228 321 per annum

CENTRE : Cape Winelands District Office

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Human Resource Administration. Inherent requirements of the job: Valid (Code B/EB) drivers' licence and willingness to

		travel within the district. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, PowerPoint). Basic understanding of People Management. Knowledge and experience of PERSAL and relevant functions.
<u>DUTIES</u>	:	Perform all administrative duties pertaining to personnel administration, e.g. appointments, resignations, transfers, pension administration, salary administration, leave administration, distribution of paysheets/payslips, debt management, housing, verification of documents and qualifications. Assist with coordination of professional bodies for the district office and for all sub districts. Responsible for capturing transactions on PERSAL (i.e Overtime & other allowances) Assist with all personnel related audits for the district. Attend to HR enquiries from sub districts and/or refer to relevant official. Audit personnel and leave records. Performing of PILIR Administration duties and coordination thereof. Performing of ORW related duties and other enquiries thereof. Assist with compilation of training slides and other relevant information sessions matters. File personnel data, policies, regulations and circulars. Effective support service to Supervisor and colleagues.
<u>ENQUIRIES</u>	:	Mr DW September Tel No: (023) 348-8100
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short-listed candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Cape Winelands District Office, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/268</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (PROCUREMENT) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Metro TB Hospital Complex
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate Supply Chain Management experience including Procurement of Goods and Services. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel and PowerPoint). Ability to function independently as well as in a multi-disciplinary team. Knowledge of LOGIS, ESL (Essential Supplier List) and Electronic Procurement System systems. Knowledge of the Public Finance Management Act (PFMA), National, Provincial Treasury, Regulations and Policies. Knowledge of Supply Chain Management and Finance administrative processes.
<u>DUTIES</u>	:	Demand and Acquisition of goods and services including drafting of specifications and conducting site meetings. Ensure Audit Compliance. Internal control and Supply Chain Management Reporting. Support to Supervisor, Team and end users in terms of procurement related queries.
<u>ENQUIRIES</u>	:	Mr B Silwanyana Tel No: (021) 508 7451
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/269</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u> Overberg District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Swellendam Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience in a healthcare environment. Inherent requirements of the job: Valid (Code B/EB/ C1) driver's license and willingness to travel for official duties as required. Willingness to work overtime. Competencies (knowledge/skills): Strong administrative and organisational skills, with proven ability to manage diaries, coordinate meetings, and support senior management. Computer literacy in MS Word,

		Excel, PowerPoint, and Outlook is essential for preparing correspondence, reports, and maintaining filing systems. Effective communication, interpersonal skills, and a high level of confidentiality, discretion, and accountability. Strong problem-solving skills and critical thinking abilities with a clear service-oriented approach. Practical knowledge of record management, filing, and accurate data capturing. Knowledge in patient administration systems (Clinicom, HECTIS).
<u>DUTIES</u>	:	Provide executive assistance to the Medical and Clinical Manager by managing diaries, i.e. handle correspondence, maintain accurate filing and office systems. Coordinate meetings and events, prepare agendas, record minutes, and follow up on action items to ensure accountability. Support HR administration through accurate staff record-keeping, submission of leave and overtime, and assisting with training and induction processes. Manage office resources, order supplies, maintain equipment, and ensure compliance with audit requirements. Communicate and liaise and serve as the first point of contact for staff, stakeholders, and service users, Draft official correspondence, and safeguard confidential documents. Compile reports, maintain compliance records, and support audit preparation. Engage in personal and professional development to strengthen capacity and uphold professional standards.
<u>ENQUIRIES</u>	:	Ms T Abrahams Tel No: (028) 514-8400
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying this post. Candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/270</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS</u> Cape Winelands Health District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Franshoek Groendal Clinic (stationed at Kylemore Clinic)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience. Inherent requirements of the job: Willingness to work 8-hours (i.e. Monday - Friday) and also overtime when required. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good interpersonal and communication skills. Computer literate (MS Word, Excel and Outlook).
<u>DUTIES</u>	:	Supportive administration functions and register patients on the Patient Administration System (PHCIS). Responsible for folder management: file, retrieve, archiving and disposal of folders. Maintain patient appointment system. Responsible for effective management of communication (telephonic enquiries). Data management and capturing. Supportive admin functions including e.g. preparation of folders for the next day, completion registers, etc.
<u>ENQUIRIES</u>	:	Ms M Muller Tel No: (021) 808-6109
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Stellenbosch Sub District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/271</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN (ADMISSIONS)</u> Overberg District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Hermanus Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior certificate (or equivalent) with experience/competencies that focus on the key performance areas of the post. Experience: Appropriate experience in patient administration/admissions at a hospital. Inherent requirements of the job: A valid driver's license (B/EC/C1). Must be prepared to work 12-hour shifts (i.e. night duty, weekends, public holidays) and work overtime on short notice. Ability to work in a physically demanding environment. Competencies

		(knowledge/skills): Sound communication skills, with internal and external clients (verbal and written). Numerical skills and the ability to maintain confidentiality. Knowledge of electronic patient administration system Clinicom. Computer literacy in Microsoft (Word, Excel and Outlook). Ability to accept accountability and responsibility and to work independently.
<u>DUTIES</u>	:	Assess patients according to the means test when admitting patients, update patient information and ensure availability of patient folders. Responsible for sound cash management for revenue control which includes the receipt of money, issue of accounts, receipt and safekeeping of money. Open and maintain patient folders and loan of patient folders to relevant departments on the Clinicom system. Responsible for handling of patient enquiries. File patient folders and documents daily. Record keeping, trace old folders, compile new folders and destruction of folders. Report IOD and MVA cases.
<u>ENQUIRIES</u>	:	Ms CE Langley Tel No: (028) 312-1166
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/272</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSETS)</u> Overberg District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Hermanus Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with mathematics and/or Accounting as a passed subject and/or Senior certificate (or equivalent) with experience/competencies that focus on the key performance areas of the post. Experience: Appropriate experience in Supply Chain Management environment. Appropriate experience in LOGIS and the EPS. Inherent requirements of the job: Valid B/C1/EB driver's license. Ability to work in a physically demanding environment. Competencies (knowledge/skills): Knowledge of the LOGIS System, Asset Management functions and functional experience in obtaining quotations on an electronic purchasing system (EPS). Computer literacy (MS Excel and Word). Good communication skills (written and verbal).
<u>DUTIES</u>	:	Perform tasks related to procurement administration, such as inviting of quotes on EPS, placing of orders, preparing quotes for Quotation Committee and follow-up with suppliers. Asset Management to be performed in the Overstrand Sub-district which includes proper management of assets pertaining to annual asset count, updating asset register, disposals, capturing relevant documentation on LOGIS and keeping updated filling of all relevant documentation. Monthly BAS and LOGIS reconciliation reporting. Receiving services and preparing batches for payment. Ensure compliance to all relevant laws and prescripts related to the Supply Chain. Handle all telephonic and written queries from relevant suppliers and end users.
<u>ENQUIRIES</u>	:	Ms CE Langley Tel No: (028) 312 1166
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/273</u>	:	<u>ADMINISTRATION CLERK: SUPPORT SERVICES</u> West Coast District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Swartland Hospital, Swartland Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience in line with the Duties (key result areas/outputs). Inherent requirements of the job: Ability to manage multiple priorities and work independently. Competencies (knowledge/skills): General office administrative skills. Knowledge of Clinical Services, Radiology, Wards, and Pharmacy. medico-legal documentation (J88 forms), Knowledge of RAF processes. Strong organizational and communication skills. Working knowledge of HR processes, Computer literacy (MS Word, Excel and Outlook) and familiarity with government systems.

<u>DUTIES</u>	:	General Office management. Prepare and verify Commuted Overtime (COT) and additional overtime forms for doctors. Prepare monthly Subsistence and Travel (S&T) claims for staff. Ensure timely submission to HR and follow up on non-compliance. Maintain an accurate leave register for all staff. Ensure leave forms are captured, submitted, and signed for by HR. Support Radiology, Wards, Supply Chain, and Pharmacy when needed. Manage RAF documentation and submit locum requests. Manage J88 forms and medical documentation and liaise with legal entities (NPA, private lawyers) and maintain form registers. Prepare affidavits when necessary. Attend relevant training courses. Orientate, train, and supervise interns within the component.
<u>ENQUIRIES</u>	:	Dr J Brownbridge Tel No: (022) 487-9200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/274</u>	:	<u>FOOD SERVICES SUPERVISOR</u> Central Karoo District
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Beaufort West Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate Grade10 or ABET Level 4. Experience: Appropriate Food Service Experience in an Industrial Food Services Unit, within a hospital environment. Appropriate supervisory experience. Inherent requirements of the job: Valid Code B/EB driver's licence Willingness to work shifts (weekends and public holidays). Competencies (knowledge/skills): Good communication skills (read, speak and write) and numerical skills. Knowledge and skills with regards to the operational procedures in an Industrial Food Services Unit. Appropriate knowledge of WCHD Food Service Policy and monitoring process, hygiene, occupational health, HACCP and safety principles and the incumbent must be able to work according to rules and standards and meet deadlines. Computer literate in Microsoft Office (Excel, Word and Outlook), (Attach proof or mention it in the CV) Ability to effectively multi-task, function independently and under pressure.
<u>DUTIES</u>	:	Implement standard menu, production planning and correct procedures for receipt, storage, preparation, portioning and distribution of food. Implement, maintain and effectively supervise safety and security measures as well as hygiene and infection control. Implement and maintain and effective food services financial management system to ensure that food expenditure remains within the budget. HR relative matters which include, compiling of duty rosters, keeping of statistics, leave planning, disciplinary process, allocating tasks, coordinating work schedules and SPMS.
<u>ENQUIRIES</u>	:	Ms M De Koker Tel No: (023) 414-8200
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subject to competency testing. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/275</u>	:	<u>ARTISAN ASSISTANT (PLUMBING)</u>
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 or equivalent. Experience: Appropriate experience and knowledge in Plumbing field. Inherent requirements of the job: Required to do standby duties and work overtime Competencies (knowledge/skills): Ability to work independently and under pressure. Good communication Ability to plan ahead (pro-active), work independently as well as in a team and it would be required for the officer to learn & comply with in-house systems & procedures. Strict adherence to the Occupational Health and Safety Act.
<u>DUTIES</u>	:	Perform general plumbing duties and maintenance. Effectively install and maintain all water pipes, sewerage system, valves and stopcocks. Unblock

		drains, toilets, basins and sluices. Assist Artisans in the performance of their duties, and clean areas where work has been carried out. Detect and repair faults in the working environment. Complete and return repair requisitions and assist in ordering and controlling the workshop, materials and tools. Supervise work schedule for the division and assist in supervising and training of staff. Assist other departments when it's required
<u>ENQUIRIES</u>	:	Mr K Mgcodo Tel No: (021) 404-6251
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates may be subjected to a practical test as part of the recruitment process.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/276</u>	:	<u>ARTISAN ASSISTANT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Alexandra Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10/Std 8 certificate (or equivalent). Experience: Appropriate experience of maintenance of Building/ Electrical / Plumbing / Air-Conditioning / Carpentry / Painting / Mechanical components & related fixtures as an Artisan Assistant. Inherent requirements of the job: Ability to operate and use required tools and equipment skilfully and safely. Ability to perform heavy physical labour. A valid (Code B/EB) driver's licence. Must be willing to work on a rotation basis in the artisan Cadre's as the need arises. Ability to perform standby and overtime duties when required. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Acts, NBR and SABA 1475.
<u>DUTIES</u>	:	Carry out minor maintenance and repairs of related fixtures and components. Maintenance, installations, repair modify and manufacture items, equipment, and machines under the supervision of the Supervisor. Routine maintenance and repairs of equipment, plant, and tools Maintenance & repairs of furniture equipment, carpentry, and painting. Checks safety equipment and replaces components such as washers, gaskets, and filters. Assist with repairs and emergency breakdowns (including after-hours repairs). Clean areas where work has been carried out. Ensure that all tools and materials are available before commencing any tasks. Assist the artisan Cadre in the execution of their respective duties. Effective support to Supervisor. Manage & control over tools, equipment, material, and stock. Responsible for basic administration work as well as completing job cards.
<u>ENQUIRIES</u>	:	Mr J Petersen Tel No: (021) 503-5036
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/277</u>	:	<u>ARTISAN ASSISTANT (ELECTRICAL) (X2 POSTS)</u>
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 or equivalent. Experience: Appropriate experience in general electrical work. Inherent requirement of the job: Willingness to perform overtime duty when required. Competencies (knowledge/skills): Ability to work under pressure. Basic knowledge of electrical/mechanical engineering. Good communication and interpersonal skills. Strict adherence to the Occupational Health and Safety Act.
<u>DUTIES</u>	:	Electrical repairs and general maintenance of plant, equipment and buildings of the hospital. Maintain plant-rooms, plant, equipment and work area in a

		clean and safe condition. Assist Artisans with maintenance, repairs and installation projects. Complete and return repair requisitions and further keep record of all repairs. Assist in ordering and controlling the workshop, materials and tools. Train and develop staff. Clean areas where work has been carried out.
<u>ENQUIRIES</u>	:	Mr K Mgcodo Tel No: (021) 404-6251
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates may be subjected to a practical test as part of the recruitment process.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/278</u>	:	<u>ARTISAN ASSISTANT (PAINTING) (X2 POSTS)</u>
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 or equivalent. Experience: Appropriate experience of doing building maintenance and repairs by painting, glazing, and spray-painting equipment and furniture. Competencies (knowledge/skills): Ability to plan (pro-active), work independently as well as in a team and it would be required for the officer to learn & comply with in-house systems & procedures. Strict adherence to the Occupational Health and Safety Act.
<u>DUTIES</u>	:	Carry out minor maintenance and repairs by painting, glazing, and spray-painting of hospital buildings. Assist with repairs and emergency breakdowns, and with the repairs of broken windows, furniture and equipment. Assist with the planning and décor of new installations and alterations, control and requisitioning of material and parts. Clean areas where work has been carried out. Ensure that all tools and materials are available before commencing any tasks. Assist the artisan in the execution of their respective duties.
<u>ENQUIRIES</u>	:	Mr K Mgcodo Tel No: (021) 404-6251
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates may be subjected to a practical test as part of the recruitment process.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/279</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3 (SURGERY FEMALE)</u> Chief Directorate Rural Health Services
<u>SALARY</u>	:	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE</u>	:	Paarl Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows for registration with the South African Nursing Council (SANC) as an Enrolled Nurse Assistant. Registration with the professional council: Registered with the South African Nursing Council (SANC) as a Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience after registration with the SANC as an Enrolled Nurse Assistant. Grade 3: A minimum of 20 years appropriate/recognisable experience after registration with the SANC as an Enrolled Nurse Assistant. Inherent requirements of the job: Willingness to work shifts, night duty, public holidays, after-hours, and weekend cover for nursing. Must be prepared to assist in all departments according to operational needs. Ability to work under pressure. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written). Good communication, planning and interpersonal skills. Ability to work in a multidisciplinary team-context. Enhance patient care through the implementation of SOP's, policies and guidelines.

<u>DUTIES</u>	:	Effective utilization of physical and financial resources. Assist patients with activities of daily living (physical care). To provide elementary clinical nursing care Maintain professional growth/ ethical standards and self-development
<u>ENQUIRIES</u>	:	Ms AL Solomons Tel No: (021) 860-2504 or email: anthea.solomons@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within Paarl Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/280</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE</u>	:	Kyamandi CDC
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as Nursing Assistant. Registration with the Professions Council: Registration with the SANC as Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Nursing Assistant. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector. Computer literacy (MS Word, Excel and Outlook) to be able to communicate, capture patient information, check results and capture data. Ability to promote quality patient care through the implementation of protocols, guidelines, and standards.
<u>DUTIES</u>	:	Assist patients with activities of daily living (physical care). To provide elementary clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms MM Muller Tel No: (021) 808-6109
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Stellenbosch Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025

<u>POST 40/281</u>	:	<u>STERILISATION OPERATOR PRODUCTION (CSSD) (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Eerste River Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in a health related environment. Inherent requirements of the job: Basic literacy, both written and verbal. Willingness to work shifts (day and night duty), including weekends and public holidays. Physically fit to lift heavy objects, push heavy trolleys, bend down, and stay on feet for long hours. Competencies (knowledge/skills): Good interpersonal relations skills. Ability to work in a cooperative way within a team context.
<u>DUTIES</u>	:	Collect and deliver soiled and clean linen and packs to and from the theatre and wards. Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontamination, pack, and sterilisation of instruments, linen, and supplies. Assist with cleaning and testing of sterilisation equipment, disinfecting instrument washing machines, and autoclaves. Maintain equipment in optimum working condition. Cost-effective utilisation of resources, monitoring, control, and maintaining adequate stock levels. Report and assist with the investigation of lost instruments/equipment. Support to the supervisor and team members.
<u>ENQUIRIES</u>	:	Ms C Stoltz Tel No: (021) 902 -8010
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/282</u>	:	<u>LINEN STORES ASSISTANT</u> West Coast District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Vredenburg Hospital, Saldanha Bay Sub-district
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience on handling of linen in a hospital environment. Inherent requirements of the job: Ability to do physical hard work and stand for long hours. Willingness to relieve in other departments when required. Willingness to work shifts, weekends, public holidays and overtime when required. Competencies (knowledge/skills): Good verbal, as well as written communication skills. Must be physically able to lift heavy objects and stay for long hours on your feet. Must be able to do laundry duties, i.e. stocktaking, delivering linen and assisting audits in wards (hospital). Knowledge of stock and infection control.
<u>DUTIES</u>	:	Ensure that wards and institutions are provided with clean linen timeously. Assist with loading of linen in/out of laundry vehicles. Assist with delivering of linen to different departments or wards. Collection of soiled linen from the departments. Counting of linen daily and perform monthly stock taking. Support supervisor and relieve in other departments when needed.
<u>ENQUIRIES</u>	:	Mr A Van Vuuren Tel No: (022) 709-5096
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/283</u>	:	<u>GROUNDSMAN</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Eerste River Hospital, Khayelitsha/Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic reading, writing and numerical skills. Experience: Appropriate experience in a health-related environment. Appropriate experience of workshop tools. Inherent requirements of the job: Willingness to travel. Physically fit to do manual labour. Willingness to work overtime.

		Competencies (knowledge/skills): Ability to handle tools, parts, and materials. Ability to work in a team and independently. Knowledge of Occupational Health and Safety.
<u>DUTIES</u>	:	Effective maintenance and cleaning of grounds. Moving of assets and equipment in a safe manner. Effective removal of domestic and medical waste. Clear areas where work has been carried out. Responsible for the maintenance of machinery and equipment within the grounds department. Ensure that tools and materials are available when needed. Administration and support to colleagues and supervisor.
<u>ENQUIRIES</u>	:	Ms E Scholtz Tel No: (021) 902-8061
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Groundsman posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	14 November 2025
<u>POST 40/284</u>	:	<u>DRIVER (LIGHT DUTY VEHICLE)</u> Central Karoo District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Central Karoo District Office, (Chronic Medicine), (Stationed at Beaufort West Hospital)
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in transportation of personnel and goods. Inherent requirements of the job: Valid code (C1/EC) (Code 8) driver's licence. Valid Public Driving Permit (PDP). Willingness to work overtime and to perform standby duties. Willingness to perform administrative and relief duties when needed in the Support component of the Institution. Competencies (knowledge/skills): Appropriate knowledge of Government Motor Transport Handbook 1 of 2019 and Circular 4 of 2000. Appropriate knowledge of routine, maintenance, inspections for defects on vehicles, and safe driving skills. Ability to accept accountability and responsibility and to work independently, unsupervised and in a team. Good interpersonal, communication skills. Ability to handle heavy objects.
<u>DUTIES</u>	:	Transport goods, services, clients and personnel from one point to another. Maintenance of prescribed logbooks, trip authorities and administrative duties of driving. Conduct routine maintenance, inspecting on vehicles and timely reporting of defects. Adhere to Departmental codes and procedures. Ensure that all vehicles are kept clean and tidy. Support to supervisor.
<u>ENQUIRIES</u>	:	Ms M De Koker Tel No: (023) 414-8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subject to competency testing. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	14 November 2025