

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.

<u>CLOSING DATE</u>	:	14 November 2025
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents . Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialled new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications, we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). The Department reserves the right to fill or not fill the any advertised posts. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event, that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting presentively and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan.

OTHER POST

<u>POST 40/25</u>	:	<u>ASSISTANT DIRECTOR: FINANCIAL ACCOUNTNG REF NO: Q9/2025/75</u>
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	National Office
<u>REQUIREMENTS</u>	:	A relevant tertiary qualification in Financial Accounting at NQF level 7. Three years' relevant supervisory experience. Valid driver's license. Knowledge Requirements: Sound knowledge in preparation of Financial Statements. Knowledge of BAS, LOGIS and PERSAL systems. Knowledge of Regulatory Framework of the Public Service, e.g. PFMA, Public Service Regulations, National Treasury Regulations and other relevant prescripts. Knowledge of Modified Cash Standard (MCS) and Accounting Manual for Departments. Skills and Competencies: Job Knowledge, Communication, Interpersonal relations, Flexibility, Teamwork, Analytical thinking, Computer skills, Computer literacy

(MS Word PowerPoint and Excel. Planning and organization, Language, Good verbal and written Communication skills. Accuracy, ability to work under pressure and prepared to work irregular hours. Analysis of National Treasury Guidelines and Framework.

DUTIES

: Financial Statements Preparation and Reporting: Compile monthly, quarterly and annual financial statements. Coordinate and collect all required data for complete and accurate reporting. Verify and evaluate inputs received from management for inclusion in financial statements. Prepare supporting audit files aligned with National treasury. Financial Governance and Compliance: Manage and update registers for: Fruitless and wasteful expenditure, irregular expenditure, unauthorized expenditure. Serve as secretariat for: Financial Misconduct Committee, Loss Control Committee. Liaise with internal and external auditors to address audit findings and ensure compliance with PFMA, Treasury Regulations and other applicable legislations. Internal Controls and Risk Management: Establish, implement and monitor internal control systems. Develop and maintain financial reporting systems to ensure accuracy and integrity. Support risk mitigation through proactive identification and resolution of financial irregularities. Performance Monitoring and Evaluation: Collect and consolidate financial and non-financial information for BEE audit compliance. Provide financial input into departmental performance reviews and strategic planning processes.

ENQUIRIES

: Mr. S Ndaba Tel No: (012) 399 0115

APPLICATIONS

: Independent Police Investigative Directorate, National Office Private Bag X941, Pretoria, 0001 or hand deliver to Benstra Building, 473 Stanza Bopape & Church Street, Arcadia, Pretoria, or email recruitment23@ipid.gov.za (Please indicate the post name and reference number on the subject line) when applying through e-mail.

FOR ATTENTION

: Mr. DS Baloyi Tel No: (012) 399 0202

**GRADUATE INTERNSHIP PROGRAMME FOR (2025 TO 2027)
(24 Months)**

APPLICATIONS

: National Office: direct your application to Independent police investigative directorate, Benstra building, 473 Stanza Bopape & Steve Biko Street, arcadia Pretoria 0001, or Recruitment24@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

FOR ATTENTION

: Ms. Mereko Tel No (012) 399 0189

CLOSING DATE

: 14 November 2025

NOTE

: The Independent Police Investigative Directorate is offering opportunities to unemployed South Africans University Graduates who have not been exposed to work experience related to their qualifications, Application quoting the reference number must be made to the province of residence and be submitted through the addresses depicted under each post. Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents . Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialed new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. affidavit confirming that you have not participated in a similar Programme before. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The

successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event, that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with.

OTHER POST

<u>POST 40/26</u>	:	<u>GRADUATE INTERNSHIP PROGRAMME: (2025 TO 2027) REF NO: Q9/2025/77 (X1 POST)</u>
<u>STIPEND</u>	:	R94 326 per annum
<u>CENTRE</u>	:	National Office, Pretoria, Office of the Chief Financial Officer
<u>REQUIREMENTS</u>	:	Qualification: NQF level 7: Financial Management or Accounting Science.
<u>ENQUIRIES</u>	:	Mr. Thipe Tel No: (012) 399 0185