

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE
NOTE

- : 07 November 2025
- : Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets."

OTHER POSTS**POST 39/88**

- : **CONTROL ENGINEERING TECHNOLOGIST GRADE A REF NO: 071125/01**
Branch: Infrastructure Management: Northern Operations
Dir: Operations Northern

SALARY
CENTRE
REQUIREMENTS

- : R921 900 per annum, (all-inclusive OSD salary package)
- : Groblersdal
- : A Bachelor of Technology in Engineering (B-Tech) or relevant Engineering qualification. Six years post qualification Engineering Technologist experience required. Compulsory registration with Engineering Council of South African (ECSA) as a Professional Engineering Technologist. The disclosure of a valid unexpired driver's license. Knowledge of Operations and Maintenance management (O&M), project management, contracts management and procurement processes (SCM). Knowledge of legal compliance and technical report writing. Good communication skills both (verbal and written), conflict management and negotiation skills. Problem solving and analysis, decision making, teamwork, creativity, financial management, people management, customer focus, responsiveness, planning and organizing.

DUTIES

- : Manage an Area Office with technical support from a team of Engineers, Technologist, technicians, artisans and Associates in the field. Ensure the promotion of safety in line with statutory and regulatory requirements. Lead work streams that involve evaluation of existing technical manuals, standard drawings, and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize, make recommendations for approval by the relevant authority. Manage administrative, human resources and related functions. Financial Management and provide inputs into the budgeting process, operational plan, procurement plan and related matters. Compile and submit reports as required. Participate in cluster-performance enabling committees such as OHS Committee,

		Disposal committee, BID committees, security forums, MANCO and as per operations need. Attend to Risk and Disaster Management matters. Research and Development through continuous professional development to keep up with new technologies and procedures. Liaise with relevant bodies/councils on engineering related matters. Must be prepared to work away from the office and travel extensively across the Area office footprint, Cluster office footprint and nationally for Chief Directorate's business calls. Provide mentorship and supervision of personnel. Research / literature studies and technical engineering technology to improve expertise.
<u>ENQUIRIES</u>	:	Mr TG Monaisa Tel No: (012) 200 9000
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>POST 39/89</u>	:	<u>SENIOR SUPPLY CHAIN PRACTITIONER RER NO: 071125/02</u> Branch: Finance Main Account Dir: Asset Management
<u>SALARY</u>	:	R397 116 per annum (Level 08)
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification in Accounting / Financial Management, Logistics Management or Supply Chain Management. Three (3) years' experience in Asset Management environment. The disclosure of a valid unexpired driver's license. Knowledge of the PFMA, Asset Management Framework and Treasury Regulations and other relevant legislation. Knowledge of Basic Accounting System (BAS) & LOGIS. Computer literacy with sound knowledge of the Ms Office suite preferably Excel. Demonstrate leadership/ interpersonal relationship and asset management skills. Good client service orientation skills. Ability to monitor and check information as well as set up and maintain information system. Willingness to work cooperatively with others as a team and good communication skills.
<u>DUTIES</u>	:	Ensure that assets are properly accounted for in the Asset Register and complies with National Treasury Guidelines. Update new additions, movements, transfers and disposals. Reconcile BAS with the Asset Register on monthly basis. Monitor all entries made on the Asset Register as per minimum requirements. Identifying and facilitating replacement assets for redundant and obsolete assets. Retiring of all losses and disposed assets in the register. Ensure that asset policies and procedures guidelines are implemented and ensure compliance thereof. Ensure that the Department's. Perform quarterly asset count. Conduct bi-annual physical verification of movable assets and reconcile against the Asset Register. Monitoring and reviewing the allocation of assets to asset holders. Update inventory lists. Conducting investigations on unverified assets Implement and manage registers for Finance Leases. Verify the existence of Finance Leases and prepare monthly reconciliation between Bas and amortization tables versus the Finance Leases register. Ensure reconciling items are cleared. Ensure proper annual reporting and reconciliations. Quality assurance of asset management processes. Assist on preparing AFS for interim & final audit for both internal & external Auditors. Quarterly review performance of staff within Asset Management in line with the Human Resources Management guidelines.
<u>ENQUIRIES</u>	:	Ms A Woko, Tel No: (012) 336 8982
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>POST 39/90</u>	:	<u>STATE ACCOUNTANT REF NO: 071125/03</u> Branch: Finance Main Dir: Management Accounting
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Pretoria Head Office
<u>REQUIREMENTS</u>	:	A relevant NQF level 6 qualification in Local Government Finance, Management Accounting or Financial Accounting. One (1) to (2) two years' experience in Financial Accounting. Knowledge and understanding of financial Legislation, policies, practices and procedures. Knowledge and understanding of financial prescripts such as DORA and PFMA. Knowledge of administrative and clerical procedures and systems. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of learning and teaching procedures and techniques. Departmental policies and procedures. Knowledge of governmental financial systems. Planning and organizing skills.

Teamwork and good computer literacy. Problem solving and analysis. People and Diversity Management. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.

DUTIES

: Render BAS maintenance on the financial system. Update records on the system which include: creating, deleting and amending of BAS segment codes; updating, amending of SCOA structures; creating, deleting and amending of BAS printer paths; maintenance of user codes and access levels; assistance with monthly and yearly closure of the Basic Accounting System (BAS); workflow maintenance of regions and Head Office; maintaining of budget profiles and access; solving of user related queries and system errors; requesting of reports by Directorates, Regions, auditors and Managers; monitoring and clearing of outstanding transactions on BAS; and updating of the translation tables on PERSAL. Ensure that employees receive relevant BAS financial training and scheduling relevant courses with SITA. Attend to audit-related inquiries. Gather and submit information requested by auditors within the required time. Provide inputs on BAS policy amendments. Ensure the implementation of policies and procedures.

**ENQUIRIES
APPLICATIONS**

: Mr. R Beneke Tel No: (012) 336 7640
: All applications to be submitted online on the following link:
<https://erecruitment.dws.gov.za/>

POST 39/91

: **SECURITY OFFICER SUPERVISOR REF NO: 071125/04 (X3 POSTS)**
Branch: Infrastructure Management: Northern Operations
Dir: Operations Northern

**SALARY
CENTRE
REQUIREMENTS**

: R228 321 per annum (Level 05)
: Nandoni Dam
: An NQF Level (4) or (5) (A Senior/Grade 12 Certificate or equivalent). Three (3) years' working supervisory experience in security environment. Security Certificate (A Minimum of 1 year of study). A valid Grade B PSIRA certificate. The disclosure of a valid unexpired driver's license will serve as an added advantage. The disclosure of a Valid SAPS Firearms Competency Certificate (Handgun, Shotgun & Rifle for business purpose). A valid NKP certificate. Knowledge of access control procedures. Knowledge of measures for the control movement of equipment and stores. Knowledge of prescribed security procedures (e.g., MISS, MPSS, Protection of Information Act, and the authority of security officers under these Documents. Good listening skills and interpersonal skills. Good verbal and written communication skills and Computer skills.

DUTIES

: Supervise the security functions performed by contracted security (PSSP), ensuring adherence to Department security policies. Administrative and Related functions, provide security-related support and administer all control room operations to safeguard the department assets, conducts preliminary investigation. Perform unannounced visits or inspections. Control and management of the shifts. Enforce access control of all the vehicles, people visiting and leaving the National Key Point areas. Ensure that the National Key Point areas are guarded and patrolled all the time. Ensure compliance with Firearm Control Act and other legislations. Ensure prohibition of unauthorised entry and removal of equipment's. Conduct searching. Responding to alarms. Conduct investigations where incidents occurred. Render supervision on personnel at National Key Point areas.

**ENQUIRIES
APPLICATIONS**

: Mr. KS Thantsha Tel No: (015) 307 8600
: All applications to be submitted online on the following link:
<https://erecruitment.dws.gov.za/>

POST 39/92

: **ADMINISTRATION CLERK REF NO: 071125/05**
Branch: Infrastructure Management: Southern Operations
Dir: Operations Southern

**SALARY
CENTRE
REQUIREMENTS**

: R228 321 per annum (Level 05)
: Uitkeer
: A Senior/Grade 12 certificate. Have knowledge/competencies of clerical functions, Knowledge of basic financial operating systems (SAP). Knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of problem solving and analysis. A highly motivated individual with good time management and organisational skills. Excellent interpersonal

	and communication skills are required to deal with people at all levels in the Department and the incumbent must have skill in the use of computer applications such as MS Word, Excel, Outlook, and PowerPoint. Have accountability and ethical conduct. Teamwork and flexibility. Communication skills, verbal and written. Client orientation and customer focus.
<u>DUTIES</u>	: Render general clerical support services to the Director and the officials within the Directorate. Keep and maintain the incoming and outgoing registers in the Directorate. Receive and respond to queries timeously. Receive and deliver documents for the Directorate as and when required. Maintain the filing system for the Directorate. Make photocopies and receive or send facsimiles. Type letters and/or other correspondences when required. Provide supply chain management support services within the Directorate. Complete procurement forms / capture purchase requisition on SAP system for purchasing of standards office items, drums, toners, stationery, IT equipment etc. Collect and control all received standards office items, drums, toners, stationery, IT equipment. Liaise with internal and external stakeholders in relation to procurement of goods and services. Receive and verify delivered goods / services for the Directorate. Stock control of offices stationery. Keep and maintain the asset register of the Directorate. Provide support in arranging travelling and accommodation requests if or when required. Provide financial administration support services in the Directorate. Check correctness of subsistence and travel claims of officials and submit to the manager for approval. Receive, verify and process invoices for payment.
<u>ENQUIRIES</u>	: Ms S Cannon at Tel No: (063) 500 6215
<u>APPLICATIONS</u>	: All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>NOTE</u>	: Preference will be given to candidates from the geographical area
<u>POST 39/93</u>	: <u>ADMINISTRATION CLERK REF NO: 071125/06</u> Branch: Infrastructure Management: Southern Operations Dir: Operations Southern
<u>SALARY</u>	: R228 321 per annum (Level 05)
<u>CENTRE</u>	: Uitkeer
<u>REQUIREMENTS</u>	: A Senior/Grade 12 certificate. Have knowledge/competencies of clerical functions, Knowledge of basic financial operating systems (SAP). Knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of problem solving and analysis. A highly motivated individual with good time management and organisational skills. Excellent interpersonal and communication skills are required to deal with people at all levels in the Department and the incumbent must have skill in the use of computer applications such as MS Word, Excel, Outlook, and PowerPoint. Have accountability and ethical conduct. Teamwork and flexibility. Communication skills, verbal and written. Client orientation and customer focus.
<u>DUTIES</u>	: Render general clerical support services to the Scheme Manager and the officials within the Directorate. Keep and maintain the incoming and outgoing registers in the Directorate. Receive and respond to queries timeously. Transport: Accident and inspections of subsidised and vehicles. Report of all accidents by user and completion of accident reports from user filed. Check correctness of accident reports from users. Investigate accidents and prepare report based on findings. Reporting of accidents to Service Providers and SAPS to obtain reference and case numbers. Complete relevant documents to for monthly rental of fleet vehicles through a travel agent. Ensure approval to repair in writing for all accident damaged vehicles. Administer an inspection programme in line with the transport policy. Receive and inspect vehicles from service providers. Report on subsidised transport and conduct Inspections as per established programme. Transport: Administration of long-term, short-term vehicles. Prepare trip authority and ensure that it is signed by relevant officials. Issued fuel card and complete form to be signed by relevant officials. Transport: Log-sheet and trip authorities-subsidised, Service Provider of long-term, short-term vehicles. Obtain Kilometres readings from users/driver. Receive log-sheet and trip authorities, fuel slip etc. Compare approved trip authorisation and itinerary with log-sheet. Check correctness of logs and submit to be Signed off by Supervisor. Transport; Monthly Reporting. Compile monthly reports based on vehicle usage, compliance to approvals and fuel usage in relation to kilometres travelled. Ensure proper filing systems in place for all transport related documentation. Provide financial administration support.

<u>ENQUIRIES</u>	:	Ms S Cannon, Tel No: (063) 500 6215
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>NOTE</u>	:	Preference will be given to candidates from the geographical area
<u>POST 39/94</u>	:	<u>GENERAL WORKER REF NO: 071125/07</u> Branch: Infrastructure Management: Southern Operations Dir: Southern Operations
<u>SALARY</u>	:	R138 486 per annum (Level 02)
<u>CENTRE</u>	:	Breede/Gouritz (Western Cape - Worcester)
<u>REQUIREMENTS</u>	:	An ABET Certificate. Higher qualifications will serve as an added advantage. Experience in performing manual work will serve an added advantage. Knowledge and Competencies: Basic knowledge of the following is essential: General work in handling equipment and appliances. Various general work, including lawn care processes. Pruning and trimming processes and techniques. Chemical use (dilution/mix) and chemical product knowledge. Daily maintenance procedures for efficient machine/equipment performance. Supporting water utilisation and water resource strategy. Health and safety procedures. Garden maintenance and planting practices. A basic understanding of Government legislation. Must be able and willing to work in or near rivers, dams, canals and confined spaces.
<u>DUTIES</u>	:	Perform general assistant work. This includes but is not limited to: Loading and off-loading furniture, equipment, and other goods to their relevant destinations. Cleaning government vehicles, machinery, and equipment. Cleaning the relevant workstations and ensuring working areas are clean. Cleaning lawns and pruning trees where necessary. Clean and maintain grounds, canals etc. Repair tools and structures such as building, fences, around canals dam areas and benches using hand and power tools. Mix spray or spread fertilizers using hand or atomic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, planters, and other ground features. Maintain existing grounds / gardens by caring for sod, plants, and trees. Rake and mulch leaves irrigate plants and lawns. Sweep walkways, grounds, and clean buildings by sweeping and washing floors. Perform labouring duties to support maintenance, repair and construction of public infrastructure. Assisting with cleaning and repairing water supply systems like canals, drains, dams, and pipelines.
<u>ENQUIRIES</u>	:	Ms. Mthenjana at Tel No: (071) 861 8066
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>NOTE</u>	:	Preference will be given to candidates from the geographical area
<u>POST 39/95</u>	:	<u>GENERAL WORKER REF NO: 071125/08 (X4 POSTS)</u> Branch: Infrastructure Management: Southern Operations Dir: Southern Operations
<u>SALARY</u>	:	R138 486 per annum (Level 02)
<u>CENTRE</u>	:	Uitkeer
<u>REQUIREMENTS</u>	:	An ABET Certificate. Higher qualifications will serve as an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge of working on various general work including lawn care process. Knowledge of the pruning and trimming process and techniques. Basic knowledge of chemical use (dilution/mix) chemical product knowledge. Basic knowledge of daily maintenance procedures for efficient machine/equipment performance. Basic knowledge in supporting water utilisation and water resource strategy. Basic knowledge of health and safety procedures. Basic understanding of Government legislation.
<u>DUTIES</u>	:	Perform general assistant work. Load and off load furniture, equipment and any other goods to relevant destination. Clean government vehicles. Clean relevant workstations. Cutting of grass and cleaning pavements. Cutting and stockpiling of trees
<u>ENQUIRIES</u>	:	Mr S Cannon at Tel No: (063) 500 6215
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>NOTE</u>	:	Preference will be given to candidates from the geographical area

<u>POST 39/96</u>	:	<u>GENERAL WORKER REF NO: 071125/09 (X15 POSTS)</u> Branch: Infrastructure Management: Northern Operations Dir: Operations Northern
<u>SALARY CENTRE</u>	:	R138 486 per annum (Level 02) Groblersdal: (Mechanical Maintenance) (X5 Posts) (Electrical Maintenance) (X3 Posts) (Civil Maintenance) (X7 Posts)
<u>REQUIREMENTS</u>	:	An ABET Certificate. Higher qualifications will serve as an added advantage. Preference will be given to candidates who can demonstrate relevant work experience in a similar environment. Knowledge of working on various general work including lawn care process, vegetation clearance, and general grounds maintenance. Basic knowledge of maintenance practices for the efficient and safe upkeep of government water infrastructure and associated facilities. Basic disciplinary knowledge in Occupational Health and Safety procedures. Basic understanding of government legislation and policy implementation. Expected to do practical during interviews.
<u>DUTIES</u>	:	Provide general assistance to artisans and technicians in carrying out maintenance and operational tasks. Perform Loading and off-loading of equipment and any other items as directed by supervisor. Carry out general maintenance activities including fencing, weed control, gardening, painting, maintenance of fire breaks and herbicide application. Conduct general routine inspections. Perform maintenance tasks on government water infrastructure and related facilities. Report faults, defects, and safety hazards to supervisors promptly. Adhere to the Occupational Health and Safety (OHS) Act and all related safety regulations. Assist with other general duties as and when requested.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. ST Ngcobo Tel No: (013) 262 6839 All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>POST 39/97</u>	:	<u>GENERAL WORKER (X46 POSTS)</u> Branch: Infrastructure Management: Northern Operations Dir: Operations Northern
<u>SALARY CENTRE</u>	:	R138 486 per annum (Level 02) Nwanedi/Luphephe Ref No: 071125/10 (X4 Posts) Mutshedzi Ref No: 071125/11 (X3 Posts) Nzhelele Canals Ref No: 071125/12 (X5 Posts) Nzhelele Dam Ref No: 071125/13 (X1 Post) Nandoni Dam Ref No: 071125/14 (X6 Posts) Letaba System Ref No: 071125/15 (X7 Posts) Sterkrivier Canal Ref No: 071125/16 (X13 Posts) Roodeplaat Dam Ref No: 071125/17 (X7 Posts)
<u>REQUIREMENTS</u>	:	An ABET Certificate. Higher qualifications will serve as an added advantage. Preference will be given to candidates who can demonstrate relevant work experience in a similar environment. Knowledge of general worker in handling gardening equipment and appliances. Knowledge of working on various general work including lawn care process. Basic knowledge of maintenance practices for the efficient and safe upkeep of government water infrastructure and associated facilities.
<u>DUTIES</u>	:	Carry out general maintenance activities including weed control, gardening, painting, maintenance of fire breaks and herbicide application. Conduct general routine inspections on Departmental infrastructure. Perform maintenance tasks on government water infrastructure and related facilities such as canals, pipelines, dams, servitudes, terrain and buildings. Report faults, defects, and safety hazards to supervisors promptly. Load and off load equipment. Adhere to the Occupational Health and Safety (OHS) Act and all related safety regulations. Assist with other general duties as and when requested.
<u>ENQUIRIES</u>	:	Mr. KS Thantsha Tel No: (015) 307 8600 (Nwanedi/Luphephe, Mutshedzi, Nzhelele Dam, Nzhelele Canals, Nandoni Dam, Letaba canal system and Sterkrivier canal) Mr A Naicker at Tel No: (087) 943 3719 (Roodeplaat Dam)
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/

<u>POST 39/98</u>	:	<u>GROUNDSMAN REF NO: 071125/18</u> Branch: Infrastructure Management: Southern Operations Dir: Operations Southern
<u>SALARY</u>	:	R138 486 per annum (Level 02)
<u>CENTRE</u>	:	Voelvlei Scheme (Western Cape)
<u>REQUIREMENTS</u>	:	An ABET Certificate or relevant qualification. Zero - one (1) year working experience. Added years of experience in performing manual work will be an added advantage. The following knowledge and competencies are required: Knowledge of working on various general work and handling equipment and appliances. Knowledge of gardening equipment including lawn care process and competencies are required (pruning and trimming process and techniques). Knowledge of chemical use (dilution/mix) and chemical product knowledge. Knowledge of daily maintenance procedures for efficient machine/equipment performance. Basic knowledge in supporting water utilisation and water resource strategy. Knowledge of health and safety procedures. Knowledge of garden maintenance and planting practices. Basic understanding of Government legislation. Good communication skills and the ability to work in a team. Must be able to work in or near rivers, dams, and canals, and in confined spaces. Must be able and willing to assist other schemes and maintenance teams when needed. Must be punctual, productive, and loyal.
<u>DUTIES</u>	:	The successful candidate will be responsible for the following Key Performance Areas: Clean and maintain grounds and repair tools and structures such as buildings, fences, and benches using hand and power tools. Mix, spray, or spread fertilisers, herbicides, or insecticides onto grass, shrubs, and trees using hand or automatic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, fountains, planters, and other grounds features. Maintain existing grounds/gardens by caring for sod, plants, and trees. Rake and mulch leaves and irrigate plants and lawns. Sweep parking lots, walkways, and grounds; clean buildings by sweeping, washing floors, and cleaning windows. Perform routine maintenance on equipment, repair minor damages, and refer major repairs to service providers. Maintain accurate records, such as job cards and equipment repair logs. Conduct inspections and report defects, such as cracks in structures, holes in embankments, and stagnant water.
<u>ENQUIRIES</u>	:	Ms MA Lepota at Tel No: 071 861 5581
<u>APPLICATIONS</u>	:	All applications to be submitted online on the following link: https://erecruitment.dws.gov.za/
<u>NOTE</u>	:	Preference will be given to candidates from the geographical area.