

DEPARTMENT OF, FORESTRY, FISHERIES AND THE ENVIRONMENT
The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer.

- APPLICATIONS** : Must be submitted to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. or can be emailed to the respective email address quoting the reference number on the subject email.
- CLOSING DATE** : 10 November 2025, 16:00
- FOR ATTENTION** : Human Resource Management
- NOTE** : Application must be submitted on a New signed Z83 form obtainable from any Public Service Department, accompanied by a recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG) prior to appointment. The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The Department reserves the right not to make an appointment. By submitting the employment application form, you agree and consent in terms of Section 11(1) of the Protection of Personal Information Act (POPIA), 2013 (Act 4 of 2013), for your personal information which you provide to the DFFE to being processed by the department and its employees, agents, Cabinet committees, and subcontractors for recruitment purposes, in accordance with the POPIA of 2013. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
- ERRATUM:** Kindly note that the post for the Director: State Forest Management (KZN) with Ref No: FOM07/2025 advertised in the Public Service Vacancy Circular 37 dated 10 October 2025 with the closing date of 03 November 2025 is amended. The amendment is as follows: Applications can be emailed to FOM07-2025@dfre.gov.za, or hand-deliver to 185 Langalibalele Street, Old Mutual Building, Pietermaritzburg, 3200. Closing date extended to 10 November 2025.
- ERRATUM:** Kindly note that the salary for the post for the Deputy Director: Performance Management (Cape Town) with Ref No: CMS20/2025 advertised in the Public Service Vacancy Circular 38 dated 17 October 2025 with the closing date of 10 November 2025 is amended. The salary for the post is R896 436 per annum (all-inclusive salary package).

ERRATUM: Kindly note that the salary for the post for the Deputy Director: EPWP Youth Projects Implementation (Cape Town) with Ref No: EP26/2025 advertised in the Public Service Vacancy Circular 38 dated 17 October 2025 with the closing date of 10 November 2025 is amended. The salary for the post is R896 436 per annum (all-inclusive salary package).

MANAGEMENT ECHELON

POST 39/26 : **CHIEF DIRECTOR: BIODIVERSITY MONITORING AND SPECIALIST SERVICES REF NO: BC25/2025**

SALARY : R1 494 900 per annum, (all-inclusive salary package)
CENTRE : Pretoria
REQUIREMENTS : An undergraduate qualification in Environmental Science or Environmental Management or relevant qualification on (NQF7) within the related field recognized by SAQA. A minimum of five (5) years' experience at senior management level within the related field. Successful completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG). Knowledge on Natural resource management planning and implementation; Natural resource management or Natural resource-based rural development; Knowledge on Programme-based natural resource operational management and/or planning; Research and Development; Value-added industry experience and expertise. People Management; Financial Management; Public Finance Management Act. Good communication skills; Good formal presentation skills and public speaking skills. Ability to work long hours voluntarily. Ability to gather and analyse information. Ability to develop and apply policies. Good interpersonal relations and diplomatic skills; ability to work under pressure.

DUTIES : Coordinate and lead the development of biodiversity and conservation policies, manage the implementation of measures to mitigate threats to biodiversity, including through leading negotiations and the implementation of the United Nations Convention on Biological Diversity (UNCBD), the biodiversity sector response to climate change, the Cartagena Protocol on Biosafety and guidance on risk management of Alien and Invasive species as well as the International Platform on Biodiversity and Ecosystem Services (IPBES) and other multilateral agreements related to climate change and pollution. Coordinate policy development on the effect of a range of global change phenomena e.g. Climate change on biodiversity. Enhance biodiversity conservation related research and indigenous knowledge to promote science policy interface and information management. Provide biodiversity specialist scientific, intergovernmental and legislative support services as well as monitor, evaluate, analyse, negotiate and advise on national and international biodiversity conservation status and trends. Facilitate the development of relevant national response tools to meet international obligations. Develop national implementation plans for the decisions taken at the COP's. Facilitate sector coordination for biodiversity planning, monitoring and evaluation and the development of a clearing house mechanism for biodiversity information. Coordinate and facilitate biodiversity related donor-funded programme. Facilitate and coordinate inter and intra governmental coordination and mainstreaming of biodiversity conservation across government and engagement with non-state actors.

ENQUIRIES : Ms P Diphaha Tel No: (012) 399 9602
APPLICATIONS : BC25-2025@dffe.gov.za

POST 39/27 : **DIRECTOR: INTEGRATED HUMAN RESOURCE MANAGEMENT REF NO: CMS22/2025**

SALARY : R1 266 714 per annum, (all-inclusive salary package)
CENTRE : Cape Town
REQUIREMENTS : Undergraduate Degree (NQF7) in Human Resource Management or relevant qualification recognized by SAQA. A minimum of five (5) years' experience in Human Resource Management at a middle/senior managerial level. Knowledge of Human Resource Development legislation and regulatory framework. Understanding of Public Finance Management Act and Treasury Regulations. Knowledge and experience in Human Resource Management, Learning Development and Performance Management. Ability to gather and analyse information. Knowledge of HR practice & procedures. Project

management and Financial Management. Experience and knowledge of policy development and implementation. People Management and Change Management. Sound research, analytical and presentation skills. Good communication skills (both verbal and report writing). Good interpersonal relations skills. Coordination and stakeholder liaison. Sense of responsibility and loyalty. Ability to work long hours.

<u>DUTIES</u>	:	Ensure the implementation of performance management for Coastal regions. Manage and conduct performance appraisals. Ensure the Implementation of PMDS Framework. Conduct performance training to managers and employees. Conduct and manage ad hocs and appeals. Ensure the provision of support in reducing the vacancy and turnover rate. Manage recruitment, selection and appointment of staff. Manage pre-employment verifications of recommended candidates. Manage competency assessments for recommended SMS members. Facilitate the implementation of the retention policy. Ensure compliance with regulatory framework in respect of management of service benefits and condition. Provide advice on service benefits and conditions. Review service benefits and conditions related policies. Ensure the implementation of HRD strategy for Coastal regions. Facilitate and manage the implementation of internship, bursary, orientation, and induction programmes. Oversee leadership (SMS) training/development interventions.
<u>ENQUIRIES</u>	:	Ms P Luphondo Tel No: (012) 399 8623
<u>APPLICATIONS</u>	:	CMS22-2025@dffe.gov.za

OTHER POSTS

<u>POST 39/28</u>	:	<u>DEPUTY DIRECTOR: EP INFRASTRUCTURE PROGRAMME REF NO: EP17/2025</u>
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<u>SALARY</u>	:	R1 059 105 per annum, (all-inclusive salary package)
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	National Diploma (NQF6) in Built Environment (Architecture, Civil/Structural Engineering, Quantity Surveying, Construction Management) or relevant qualification recognized by SAQA. A Registration with the relevant professional bodies/or councils will be added advantage A minimum of five (5) years' experience in project management or relevant of which three (3) years should be at entry/junior management level (Assistant Director level or equivalent). Extensive understanding and knowledge of natural sciences, construction management, project management, environmental management, environmental science, environmental law, monitoring and evaluation. Applicant must have ability for policy development and strategic planning and coordination. Have knowledge and understanding of risk management, audit procedures and legislation procedures. Applicant must possess the following skills: report writing, communication, facilitation, organising and good interpersonal skill. Ability to gather and analyse information, ability to develop and apply policies, conflict management and resolution. Must have ability to individually and in a team.

<u>DUTIES</u>	:	Manage the initiation and inception process of the project by defining the project scope of works and the deliverables, identifying the project stakeholders and Identifying channels to be followed for communication in the appointed. Manage the process of tender and appointment of the project professional consultants working together with Supply Chain Management. Manage the process of signing-off the contracts or MoA by the department and the appointed professional consultants. Manage the process of introducing the appointed consultants to the owing entity and the project stakeholders. Manage the of drafting elementary cost estimate based on the concept and preliminary designs. Manage the process of drafting Risk Management Plan. Manage the process of signing-off the facilitation of project based on stage 1, 2, 3, 4 and 5. Manage the detailed development process. Manage the process of advertising tender following the built environment norms and standards, working together with SCM. Manage the process of bid specification, bid evaluation, and bid adjudication, and the appointment of the contractor. Manage the process of developing the Project Advisory Committee (PAC) and Technical Review Committees (TRC). Ensure that the process and technical meeting are held monthly. Ensure that project is constructed as per the approved designs, budget, specifications and any applicable special conditions. Manage the process of asst transfer from the Department to the owing entity by facilitating
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		the signing of the section 42 certificate in terms of PFMA. Manage the process of finalisation of the project final account.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr R Nenungwi Tel No: (012) 399 9757
	:	EP17-2025@dffe.gov.za
<u>POST 39/29</u>	:	<u>DEPUTY DIRECTOR: IT SECURITY REF NO: CMS23/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive salary package)
	:	Pretoria
	:	National Diploma (NQF6) in Information Technology or relevant qualification recognized by SAQA. A minimum of five (5) years' experience in Information Technology of which three (3) should be at entry/ junior managerial level (Assistant Director level or equivalent). Experience in managing and maintaining IT Security. IT Security certification (e.g., CompTIA Security+, Certified Network Defender, etc) from vendor-neutral ICT security certification bodies such as the EC-council, CompTIA, ISACA will be an added advantage. Knowledge of technical and administrative controls in security and threats. E.g., Application Security controls, Network Security Controls, Awareness, Information Security, Auditing (Logs), Cybersecurity, Phishing, SQL injection, malware, etc. Experience in project management, financial management and personnel management. Information Technology Security skills. Sound organizing and planning skills. Good communication skills. Writing skills Interpersonal skills. Ability to gather and analyse information. Ability to develop and apply policies. Ability to work individually and in team.
<u>DUTIES</u>	:	Manage and maintain ICT Security Infrastructure. Ensure that the Endpoint Protection Platform (anti-virus software) is centrally managed and configured properly (vendor recommendation and best practices) to secure all endpoints. Maintenance of Web Security Gateways for all offices. Conduct IT Risk Management. Develop and maintain an IT Risk Register in conjunction with Risk Management unit. Compile Risk Mitigation Plan for all relevant offices and report implementation progress to stakeholders. Ensure Audit Compliance. Co-ordinate internal and external audit activities. Conduct Review of audit report. Research trends in IT Security. Administration of IT Security Functional Environment. Review of the IT Security Incident Response Plan. Review, develop and direct the implement IT Security policies, IT security standards, and IT Security procedures. Manage procurement of IT Security related solutions and services.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr L Pulumo Tel No: (012) 399 9725
	:	CMS23-2025@dffe.gov.za
<u>POST 39/30</u>	:	<u>DEPUTY DIRECTOR: LABOUR RELATIONS REF NO: CMS24/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R896 436 per annum, (all-inclusive salary package)
	:	Pretoria
	:	National Diploma (NQF6) in Labour Relations or relevant qualification recognised by SAQA. A minimum of five (5) years' experience in Labour Relations environment of which three (3) should be at entry/ junior managerial level (Assistant Director level or equivalent). Knowledge of Labour Relations Act. Project management. Understanding of HR policies, processes and procedures. Ability to gather and analyse information. Knowledge of Labour Relations processes. Ability to collect and interpret information and reports. Ability to develop, interpret, and apply policies. Good interpersonal relations; Stakeholder engagement; Research skills; Financial Management; Change Management; Problem Solving and Analysis and People Management and Empowerment. Ability to work individually and in team. Good interpersonal relations skills. Ability to work with difficult persons and to resolve conflict.
<u>DUTIES</u>	:	Manage and monitor the management of the disciplinary, grievance or incapacity policies or guidelines. Provide management support in the analysis and investigation of misconduct cases. Ensure compliance in line with Labour Relations Act and policies. Provide administrative support. Monitor and provide capacity and support for the management and handling of discipline, grievances and disputes. Provide advice to supervisors and managers on labour relations. Manage and co-ordinate the handling of disputes. Ensure representation of department in all disputes. Represent the Department at conciliation and arbitration. Monitor the receipt of referral forms and notices of conciliation and arbitration if they are properly served to the Department. Ensure employer representative on disputes. Manage training and

		development in labour relations. Manage the coordination of workshops on employee relations processes and ensure stakeholders are engaged on course content. Ensure facilitation of monthly code of conduct inductions. Advise Managers and supervisors on management of discipline in the workplace especially progressive discipline. Manage and facilitate training and development of investigators, initiators and presiding officers. Create awareness on employee relations issues through information sharing sessions and Workshops. Manage and co-ordinate support to the Departmental Bargaining Chamber. Represent the Department at the Departmental Bargaining Chamber (DBC). Ensure that labour relation cases are updated on the database. Oversee compilation and submission of reports.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr L May Tel No: (012) 399 9245
	:	CMS24-2025@dffe.gov.za
<u>POST 39/31</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A: UNITED NATIONS FRAMEWORK CONVENTION ON CLIMATE CHANGE REF NO: CCAQ11/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R612 480 per annum
	:	Pretoria
	:	A four-year Degree (NQF8) or equivalent qualification in Natural or Environmental Sciences plus six years post qualification experience in the relevant field. Knowledge of PFMA, Measurement, Reporting and Verification (MRV) Framework under the United Nations Framework Convention on Climate Change (UNFCCC) and the Enhanced Transparency Framework (ETF) under the Paris Agreement. Understanding of Climate Change Policies and Programmes as well as international reporting obligations and requirements. Skills: Computer, financial management, budget management, project management and closure, international reporting on climate change. Personal attributes: Management of finances and personnel. Planning and execution. Teamwork; Teachable; Technical skills; Delegation and empowerment.
<u>DUTIES</u>	:	Facilitate South Africa's International obligations and report under the UNFCCC and its Paris Agreement. Facilitate the South African Capacity Building Initiative for Transparency Projects Implementation and Closure. Develop South Africa's position on MRV and the Enhanced Transparency Framework issues for the sessions of the Subsidiary Bodies and the Conference of the Parties. Participate in climate change negotiations and advance the position mandate on MRV and Transparency items. Participate in national, regional and international meetings, workshops and other forums on the Enhanced Transparency Framework. Assist in the development of project proposals and budgets for South Africa's Climate Change Reports under the MRV Framework and the ETF, including for the CBIT projects. Perform project management and financial management duties for all sub-directorate donor-funded projects.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. SB Motshwanedi Tel No: (012) 399 9155
	:	CCAQ11-2025@dffe.gov.za
<u>POST 39/32</u>	:	<u>ASSISTANT DIRECTOR: IT PLANNING AND COORDINATION REF NO: CMS26/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum
	:	Pretoria
	:	National Diploma (NQF6) in Information Technology or relevant qualification recognized by SAQA. A minimum of three (3) years' experience in Information Technology or relevant field. Experience in providing IT governance planning, reporting and coordination support. Knowledge of IT practices and procedures. Project management. Ability to gather and analyse information. Knowledge of IT planning and organizational information. Administrative procedures. Public Finance Management Act and Treasury Regulations. Sound research, analytical, organizing and planning skills. Good coordination and stakeholder liaison. Strategic planning skills. Good communication skills (verbal and written). Sense of responsibility and loyalty. Ability to work long hours.
<u>DUTIES</u>	:	Coordination of GITO compliance reporting. Coordinate and verify GITO quarterly and Annual report. Analyse and monitor strategic information. Render advisory services on the GITO reporting requirements. Coordinate GITO administration. Coordinate various GITO reporting queries and facilitate

appropriate response. Maintain GITO Information and statistics. Ensure data integrity of GITO information. Collect data and provide statistics on GITO matters. Ensure quality and consistency of GITO statistical reporting. Coordinate and manage all statutory and routine statistical GITO reporting. Develop and implement the GITO Plan. Develop and consolidate the GITO annual plan. Implement and ensure GITO planning documents and reports are updated.

ENQUIRIES : Ms N Chaka Tel No: (012) 399 9955
APPLICATIONS : CMS26-2025@dffe.gov.za

POST 39/33 : **ASSISTANT DIRECTOR: OCCUPATIONAL HYGIENE REF NO: CMS27/2025**

SALARY : R468 459 per annum
CENTRE : Pretoria
REQUIREMENTS : National Diploma (NQF6) in Occupational Hygiene/Environmental Health/Chemistry/ Chemical Engineering or relevant qualification recognized by SAQA. Registration with the Southern African Institute for Occupational Hygiene (SAIOH) at Occupational Hygiene Technologist (ROHT) level. Occupational Hygiene Legal Knowledge Certificate. A minimum of three (3) years' experience in Occupational Hygiene or relevant field. Experience in identifying, assessing and controlling occupational health hazards, occupational hygiene monitoring and using scientific equipment/instruments to ensure compliance in the Department. Knowledge and understanding of the Occupational Health and Safety Act and regulations. Understanding of national building regulations and standards. Occupational hygiene codes of practice, potential health hazards, use and calibration of occupational hygiene equipment (toxicology, confined space), knowledge and understanding of SANAS ISO/IEC 17020 and in-depth knowledge in the prevention of occupational disease. Understanding of Occupational Hygiene survey reports' formats, technical writing, and oral presentation techniques. Knowledge of project management. Ability to develop/implement policies and guidelines. Strategic planning management. Coordination and stakeholder liaison skills. Administrative procedures. Sound research, analytical, organizing and planning skills. Ability to gather and analyse information. Good communication skills (verbal and written) and presentation skills. Ability to work long hours voluntarily and travel intensively.

DUTIES : Identify, assess, and control occupational health hazards, using scientific knowledge/equipment/instruments to ensure compliance in the Department. Provide advisory and technical support to the Occupational Hygiene Program. Effectively communicate and participate in problem solving and provide technical recommendations and assistance. Serve as the subject-matter expert for the implementation of departmental occupational health and hygiene programs. Conduct Occupational Hygiene surveys, workplace evaluations, and Incident investigations. Develop, review, audit, coordinate and/or provide Occupational Health training and conduct design/specification/process. Respond to inquiries and enforcement actions from government regulatory agencies; develop response plans to correct non-conformances and/or violations. Support the establishment and implementation of the medical surveillance programme. Ensure the department complies with applicable regulatory requirements and is always "audit ready". Monitor and evaluate, audit, review Occupational Hygiene programs for effectiveness, and achievement of objectives.

ENQUIRIES : Mr S Mtshali Tel No: (012) 399 9099
APPLICATIONS : CMS27-2025@dffe.gov.za

POST 39/34 : **ASSISTANT DIRECTOR: PARLIAMENTARY SUPPORT REF NO: ODG05/2025**

SALARY : R468 459 per annum
CENTRE : Cape Town
REQUIREMENTS : National Diploma (NQF6) in Public Administration/Management or a relevant qualification recognised by SAQA. A minimum of three (3) years' experience in Parliament Support or a related field. Sound knowledge and understanding of Parliamentary and Cabinet processes, including Parliamentary Rules and Guidelines, the Constitution of South Africa, and legislative procedures. Proficiency in administrative, financial and project management, and public

relations, Electronic Document Management Systems (EDMS), language editing formats and quality control mechanisms. Strong research, analytical, organisational and strategic planning skills. Excellent verbal and written communication, decision-making and report writing skills. Ability to work independently and within a team, perform/work under extreme pressure and meet tight deadlines, work extended hours when necessary, interpret and apply policies, and interpret information and reports. High level of responsibility, integrity and loyalty, and attention to detail. A valid driver's license will be an added advantage.

DUTIES

: Provide administrative coordination for parliamentary-related activities. Coordinate logistics and documentation for Parliamentary engagements. Maintain registers and records of meetings and proceedings. Liaise with internal and external stakeholders to ensure smooth engagement with Parliamentary engagements. Support collaboration and maintain effective relationship with Parliamentary structures. Effective and efficient coordination of Parliamentary Questions. Disseminate Parliamentary Questions (Written and Oral questions) to relevant branches using correct/appropriate departmental templates. Monitor and follow up branch responses to ensure timely submission. Receive responses from branches and perform quality control to ensure alignment of responses to questions. Submit finalised responses, as recommended by the DG, to the Ministry within stipulated timeframes. Maintain a database of PQs and update the tracking tool and EDMS folder weekly. Coordinate and track Parliamentary resolutions and recommendations. Monitor Parliamentary Papers (Announcements, Tablings and Committees [ATCs]) and distribute relevant items to departmental managers. Create templates and consolidate departmental responses to Committee Reports. Coordinate submission of department's responses to DG and Minister for approval. Ensure that departmental responses to resolutions and recommendations are submitted within the set timeframe. Track departmental and public entities' tabling/submissions to Parliament and referral to Committees, including Bills, International Agreements, Strategic and Annual Performance Plans (usually scheduled for the end of March each year), Annual Reports (usually scheduled for the end of August each year). Track coordination of, and departmental NEMA Report. Receive tabling schedules from the Tabling office and communicate deadlines to relevant officials. Coordinate the tabling process between the Department and Minister's office. Monitor the status of tabled instruments through the National Assembly and National Council of Province's records.

ENQUIRIES APPLICATIONS

: Ms P Sekgobela Tel No: (012) 399 9882
: ODG05-2025@dfe.gov.za

POST 39/35

: **ASSISTANT DIRECTOR: ASSETS MANAGEMENT REF NO: CFO22/2025**

SALARY CENTRE REQUIREMENTS

: R468 459 per annum
: Pretoria
: National Diploma (NQF6) in Supply Chain Management or relevant qualification recognized by SAQA. A minimum of three (3) years' experience in a Supply Chain Management field. Knowledge of Asset management, procurement, and business practices. Ability to establish and manage asset management systems and controls. Knowledge of strategic planning and budgeting. Ability to develop, interpret and apply policies, strategies, and legislation. Knowledge of HR management practices, legal issues, negotiations and dealing with conflict. Assist in career planning and effective deployment of personnel. Ability to control and manage assets of the department. Sufficient knowledge of specific computer software packages and efficient use of associated hardware. Perform in-house training for subordinates. Management and administrative fields. Audit and Financial field. PFMA; Departmental procedures and prescripts. policies and procedures; Asset management; Public Service legislative frameworks. Skills & Competencies: Skills in policy development and Adequate skills in computer use.

DUTIES

: Maintain asset register. Quarterly spot checks and annual asset verification. Disposal of redundant/obsolete furniture and equipment. Provide asset reports for the Annual Financial Statements. Perform monthly BAS/LOGIS reconciliation and effect the necessary corrections of the LOGIS asset register. Identify wrong allocations and liaise with finance to prepare the necessary journals. Report to system controller on challenges relating to the system and

		ensure calls are logged. Prepare/draft a summary report for the verification by the Director: SCM. Administration of theft and losses of assets.
<u>ENQUIRIES</u>	:	Ms E Kgaritsi Tel No: (012) 399 9054
<u>APPLICATIONS</u>	:	CFO22-2025@dffe.gov.za
<u>POST 39/36</u>	:	<u>ESTATE MANAGER REF NO: BC28/2025</u>
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Limpopo: Letaba Estate
<u>REQUIREMENTS</u>	:	National Diploma (NQF 6) in Forestry Management or relevant qualification recognized by SAQA. A minimum of three (3) years' experience in Forestry management and or Protected areas. Knowledge and understanding of the National Forests Act (NFA), and the National Veld and Forest Fire Act (NVFFA), and other related legislation. Knowledge of Performance Management Systems, reporting systems and processes. Knowledge of Government business practices and policies. Communication skills (written and verbal). Problem Solving and Analysis. Risk Management and Projects skills. Ability to negotiate in difficult situations and to resolve conflicts. Ability to gather and analyse information. A valid driver's license.
<u>DUTIES</u>	:	Preserving the biodiversity of the estate to ensure the continued livelihood within the forest estate. Management and rehabilitation of degraded forest areas. Implement short- and long-term plans for management of estate and forest resources. Develop and manage the implementation of annual plan of operations (APOs,), business plans. Manage forest protection activities. Ensure the implementation of Principles Criteria Indicators, and Standards for sustainable Forestry Management. Ensure the implementation, enforcement, and promotion of the National Forest Act (NFA) and National Veld Forest Fire Act (NVFFA). Manage environmental protection activities. Plan and implement pest/disease control initiatives. Plan and supervise the removal of alien species (rehabilitation processes). Ensure stakeholder liaison engagements. Coordinate awareness campaigns (Fire, Participatory Forest Management).
<u>ENQUIRIES</u>	:	Dr. TV Ramatshimbila Tel No: (012) 309 5716
<u>APPLICATIONS</u>	:	BC28-2025@dffe.gov.za
<u>POST 39/37</u>	:	<u>PRINCIPAL FORESTRY SCIENTIST REF NO: BC27/2025</u>
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Mpumalanga (Nelspruit)
<u>REQUIREMENTS</u>	:	National Diploma (NQF6) in Forestry/ Nature Conservation/ Natural Resources Management/ Environmental Science/ Environmental Management or relevant qualification recognized by SAQA. A minimum of three (3) years' experience in woodland and Indigenous Forest management. Knowledge and understanding of the National Forest Act, 1998 (Act No. 84 of 1998) and National Veld and Forest Fire Act, 1998 (Act No. 101 of 1998), the National Environmental Management Act (NEMA), the National Environmental Management: Protected Areas Act (NEMPA), other environmental legislations and regulatory processes. Knowledge and understanding of the Public Service Act, the PFMA, and the Treasury Regulations. Knowledge of Indigenous Forestry and or Protected areas operational processes. Skills: People management and empowerment, financial management, Project and programme management, Communication (written and verbal), Leadership, Facilitation and negotiation skills, Planning and execution. Abilities: to work long hours, to apply policies. work individually and in teams, work with difficult persons, and resolve conflicts. Innovative and proactive. A valid driver's license.
<u>DUTIES</u>	:	Ensure sustainable management of woodlands and indigenous forests through promoting use of forests for various purposes. Provide support to the licensing processing as per the National Forest Act (NFA) delegations. Enforcement and monitoring compliance of NFA, NVFFA and other Environmental legislations. Provide support on EIA processes. Conducting the identification of Rare, Threatened and Endangered species (RTEs) within the state forest as per the Principle, Criteria, Indicators and Standards Framework (PCI&S). Verifying state forest boundaries. Conduct conservation planning and ensure compliance with national biodiversity management frameworks. Develop and monitor the implementation of the Directorate Business Plan, including the rehabilitation programmes, stakeholder engagement campaigns. Promote the expansion of new woodland coverage, and where possible, the restoration/rehabilitation of ancient woodland. Conduct ecological forest

		monitoring and research. Monitor and support the implementation of capacity building and environmental empowerment strategies.
<u>ENQUIRIES</u>	:	Dr. TV Ramatshimbila Tel No: (012) 309 5716
<u>APPLICATIONS</u>	:	BC27-2025@dffe.gov.za
<u>POST 39/38</u>	:	<u>SENIOR FORESTER REF NO: BC26/2025</u>
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Mpumalanga (Mariposkop)
<u>REQUIREMENTS</u>	:	National Diploma (NQF6) in Forestry/ Nature Conversation or relevant qualification recognized by SAQA. minimum experience of two (2) years in indigenous forest management or related field. Knowledge of all relevant acts such as National Forests Act (NFA), National Veld and Forest Fires's Act (NVFFA), National Environmental Management Act (NEMA), National Environmental Management: Biodiversity Act (NEMBA), Public Service Act (PSA), Public Finance Management Act (PFMA). Skills: Knowledge of forest management sector, computer, people management, leadership, planning and organising, financial management, Environmental Impact Assessments and Geographical Information System (GIS) techniques. A valid driving license.
<u>DUTIES</u>	:	Contributes to the estate infrastructure and recreational facilities maintenance. Maintenance of Forest boundary beacons and fences. Conduct rehabilitation of the conservation areas. Assist in preservation of forest biodiversity to ensure the continued livelihood within the forest estate. Assist in the development and implementation of the management plan for the forest estate, which deals with the following: rehabilitation of degraded forest areas, wetlands, and riparian zones. Implementation of the National Forest Act, 1998 (Act No. 84 of 1998), as amended and National Veld and Forest Fire Act, 1998 (Act No. 101 of 1998), as amended. Recording and monitoring and recording of rare, threatened, and endangered species, Implementation of invasive alien plant control, implementation of the PCI&S framework. Management of woodlots associated with some indigenous forests. Promote environmental awareness and manage relationships with all affected stakeholders. Presentations to visitors, schools, and communities. Capacity building of local communities in forest related legislations. Promote, facilitate, and monitor forest access by users and visitors. Promote tree planting and relevant environmental campaigns. Manage risk and security aspects of the forest estate. Staff supervision.
<u>ENQUIRIES</u>	:	Dr. TV Ramatshimbila Tel No: (012) 309 5716
<u>APPLICATIONS</u>	:	BC26-2025@dffe.gov.za