

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM**

This Department is an equal opportunity, affirmative action Employer. It is our intention to promote representatively (race, gender and disability) in the Department through the filling of these posts. All candidates whose transfer/promotion/appointment will promote representatively will receive preference.

<u>APPLICATIONS</u>	:	Applications quoting the relevant reference should be forwarded as follows: The Head of the Department, Post To: Department of Economic Development and Tourism P/Bag X6108, Kimberley, 8300 or Hand Deliver to: MetLife Towers, (Post Office Building), 13th Floor (Registry Office), Post Office Building, Kimberley or Email applications to: dedathra@ncpg.gov.za
<u>FOR ATTENTION</u>	:	MS. M. MUSA
<u>CLOSING DATE</u>	:	27 October 2025
<u>NOTE</u>	:	FOR SMS POSTS: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name "Certificate for entry into SMS" and the full details can be obtained by following the link: https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/ . The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS posts will be subjected to a technical exercise and a compulsory competency-based assessment. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Appointment of these positions will be provisional, pending the issue of security clearance. The successful candidate will sign the performance agreement and employment contract within three months from the date of assumption of duty. It will also be required that the successful candidate declare to the EA particulars of all registrable financial interests. Note: Interested applicants must submit their applications for employment to the address specified above. The application must include a duly completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Please note a separate application is required for each position applied for. Applications received using the incorrect application for employment (old Z83) will not be considered. Each application for employment form must be fully completed, initialled and signed by the applicant (Part F must be answered and declaration must be completely signed and dated). Failure to fully complete, initial and sign this form will lead to disqualification of the application during the selection process. ONLY a fully completed, initialled and signed new form Z83 will be considered, (Section A, B, C, D and F compulsory). Section E and G, it is acceptable if applicants indicate "refer to CV", only if a recently updated comprehensive CV (with detailed qualifications and previous experience is attached. Applicants are not required to submit/attach copies of qualifications and other relevant documents on application, but must submit the new (Z83) form and detailed curriculum vitae only. The provision of certified documents will only be required from shortlisted candidates for submission on or before the day of the interview following a formal communication from Human Resources unit. In instances where applicants are in possession of a foreign qualification, it is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and only submit proof of such evaluation upon being shortlisted for a post. Shortlisted applicants will be subjected to qualification verification, reference checking, security screening and vetting. Non-RSA Citizens/Permanent Resident Permit Holders will be required to submit a copy of their Permanent Residence Permits only if shortlisted. Applicants who do not comply with the above-mentioned instruction/ requirements, as well as applications received late will not be considered. The Department reserves the right not to make any appointment(s) to the above post/s. Applications, including those submitted via registered mail must reach the department before 16:00 on the day of the closing date. Incomplete applications, or applications received after the closing date will be disqualified. Correspondence will be limited to shortlisted candidates only. If

you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Please note that suitable candidates will be subjected to a technical assessment as well as satisfactory personnel suitability checks (criminal record check, citizenship verification, financial-asset record check, qualification/study verification and previous employment verification. Successful candidates will also be subjected to a security clearance process. Women and persons with disabilities are encouraged to apply. The successful candidate will be required to sign the performance agreement within three months from the date of assumption of duty. It will also be required that the successful candidate declare to the EA particulars of all registrable financial interests. Short-listed candidates will be expected to avail themselves at the Department's convenience. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Appointment of these positions will be provisional, pending the issue of security clearance. Fingerprints will be taken on the day of the interview. The Department is an equal opportunity affirmative action employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s).

MANAGEMENT ECHELON

<u>POST 37/160</u>	:	<u>DIRECTOR: TRADE AND INVESTMENT PROMOTION REF NO: NCDEDAT/2025/05</u> Re-advert candidates who previously applied, are encouraged to re-apply.
<u>SALARY</u>	:	R1 216 824 - R1 433 355.per annum (All-inclusive TCE package) (Level 13)
<u>CENTRE</u>	:	Kimberley Office
<u>REQUIREMENTS</u>	:	Applicants must be in possession of a Degree (NQF 7) BCOM Economics, Business Administration, Trade and Investment; International Trade or related fields. Master's degree in Economics will be an added advantage. Minimum 5 years relevant middle/senior management experience. Valid driver's license. Skills & Knowledge: Relevant Legislation/Acts, Prescriptive policies & Regulations. Commodity Trading and Export Experience; Financial Management; Investment Attraction; Project Management. Technical skills. Leading. Planning and Organising skills. Communication skills (verbal & written). Interpersonal skills. Problem-solving, Nyukela certificate is required before entry into the SMS.
<u>DUTIES</u>	:	Manage the development of trade and investment strategies and policies including the implementation thereof. Maximize benefits from international trade agreements and twinning agreements. Build and maintain networks and partnerships with key stakeholders provincially and nationally. Participate in trade and investment IGR. Represent provincial government interest on an ex officio basis on the relevant industry and governmental structures. Drive and coordinate regular high-level engagements with key stakeholders across industry and government. Develop, support and implement the promotion of the trade and investment sectors in terms of trade and exports. Provide information on trade leads and export opportunities. Coordination with NCEDA, national, provincial and local government departments w.r.t alignment and promotion in the sectors in terms of trade and exports. Oversee, co-develop and support programmes to improve and promote trade and investment. Create an enabling environment for increasing foreign direct investment flows. Increase foreign direct investments into the province. Market the province as an attractive investment destination. General Management of the Sub-Directorates within the Directorate. Strategic Planning and Leadership: Participate in the strategic planning process and active involvement in the development and management of the business plans for the directorate. Monitor and ensure compliance with relevant legislation and prescripts in respect of adequate and appropriate record keeping of the activities of the directorate, and of the resources employed by it. Human Resource Management: Participation in the recruitment of staff in the numbers and grades appropriate to ensure the achievement of the directorate's business plan. Motivate, train and guide staff within the directorate. Actively manage the performance, evaluation and rewarding of staff within the Directorate. Actively manage and promote the maintenance of discipline within the directorate. Financial Management: Active participation in the budgeting process.

Preparing of the Annual and Adjustment Budgets for the Directorate. Assume overall responsibility for the management, maintenance and safekeeping of the directorate's assets. Ensure that full and proper records of the financial affairs of the directorate are kept in accordance with any prescribed norms and standards.

ENQUIRIES : Mr. R Warie Tel No: (053) 839 4070

DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE : 24 October 2025

NOTE : Applications must be submitted on the new prescribed application form Z83 of the Public Service Act, obtainable from any Public Service Department or any Public Service Administration website. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only shortlisted candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Northern Cape Department of Health. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, residential address, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer/promotion / appointment will promote representivity in line with the numerical targets as contained in our Employment Equity Plan

OTHER POSTS

POST 37/161 : **MEDICAL OFFICER GRADE 1-3 NCDOH 104/2025 (X5 POSTS)**

SALARY : Grade 1: R1001 349.per annum
Grade 2: R1 142 553.per annum
Grade 3: R1 322 352.per annum

CENTRE : ZF Mgcawu District

REQUIREMENTS : Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registered as Medical Practitioner with the HPCSA in respect of SA qualified employees 1- year relevant experience after registration as Medical Practitioner with recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of five (5) years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of ten (10) years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign health Professional Council in request of foreign qualified employees, of whom

		is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's licence.
<u>DUTIES</u>	:	The candidate will be expected to Interview, examine, investigate, diagnose and oversee the treatment of patients, including chronic medical ailment/conditions, medical, surgical, obstetrics and gynecological emergencies, HIV and TB patients, sick children, antenatal, intrapartum and postnatal patients Trauma & Emergency Unit. Ensure comprehensive clinical record keeping. Manage Clinical services and supervise junior doctors (undergraduate's students, interns and community service doctors). Develop systems for appropriate levels of care, referral pathways, seamless and integrated service delivery system.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. D. Theys, Tel no.: (054) 830 2102
	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za
<u>NOTE</u>	:	All applicants must complete an application register when an application is hand delivered.
<u>POST 37/162</u>	:	<u>MEDICAL OFFICER REF NO: NCDOH 105/2025 (X 1 POST)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349.per annum Grade 2: R1 142 553.per annum Grade 3: R1 322 352 per annum
<u>CENTRE REQUIREMENTS</u>	:	Springbok Hospital
	:	Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner, Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Valid Driver's Licence.
<u>DUTIES</u>	:	The candidate will be expected to render quality patient-care for all patients within in the relevant unit. Exam, investigate, diagnose and the treatment of patients. Participation in activities within the discipline including case presentation and other departmental/unit meetings. Render applicable administration function, attend meetings, workshops and training as directed by the Head of Department. Observe and comply with all departmental policies and guidelines regulating employment relationships and clinical functioning. Perform duties as assigned by the supervisor and other senior officials.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. D. Theys, Tel no.: (054) 830 2102
	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za
<u>NOTE</u>	:	All applicants must complete an application register when an application is hand delivered.
<u>POST 37/163</u>	:	<u>MEDICAL OFFICER, REF NO: NCDOH 106/2025 (6 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349.per annum Grade 2: R1 142 553.per annum Grade 3: R1 322 352.per annum (All – Inclusive Package)
<u>CENTRE</u>	:	Frances Baard Health District: Galeshewe Day Hospital (X1 Posts)

	Professor ZK Matthews Hospital (X3 Posts) Connie Vorster Memorial Hospital (X1 Post) Jan Kempdorp CHC (X1 Post)
<u>REQUIREMENTS</u>	: Appropriate qualification that allows registration with the Health Professions Council of South Africa as a Medical Practitioner (MBCHB). Shortlisted candidates will be required to submit current proof of registration with the HPCSA as a Medical Practitioner. Be available for calls after hours (including weekends and holidays). A valid driver's licence. Experience: Grade 1: None after registration with the Health Professions Council of South Africa as Medical Practitioner. Grade 2 – A minimum of 5 (five) years appropriate experience as Medical Officer after registration with the Health Profession Council of South Africa as Medical Practitioner. Grade 3: A minimum of 10 (ten) years appropriate experience as Medical Officer after registration with the Health Profession Council of South Africa as Medical Practitioner. Shortlisted candidates will be required to submit a valid work permit for Non – South African Citizens. SKILLS PROFILE: Good communication, organizational and conflict resolution skills. Experience in General Surgery in an accredited training facility. Post graduate qualification in Surgery. Experience: Basic diagnostic, clinical, investigative surgical skills. Must be service delivery orientated: Program planning, implementation and evaluation. Information management. Human resource management Quality assurance programs. Current Health and Public Service legislation, regulations and policy. Medical ethics, epidemiology and statistics.
<u>DUTIES</u>	: The candidate will be expected to render quality patient-care for all patients within in the relevant unit. Exam, investigate, diagnose and the treatment of patients. Manage emergency/ casualty care/ trauma, wards, medico – legal cases. Perform basic surgical procedures as required. Support Quality Improvement Primary Health Care. Provide guidance to community service Medical Officers. Ensure implementation of Batho Pele Principles and Patients' Rights Charter. Participate in clinical audits. Attend clinical meetings and others as will be indicated. Render clinical services in accordance with the formulated clinical programme.
<u>ENQUIRIES</u>	: Mr. D. Theys, Tel no.: (054) 830 2102
<u>APPLICATIONS</u>	: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za
<u>NOTE</u>	: All applicants must complete an application register when an application is hand delivered.
<u>POST 37/164</u>	: <u>ASSISTANT MANAGER NURSING – SPECIALITY: OBSTETRICS & GYNAECOLOGY AND PAEDIATRICS REF NO: NCDOH 107/2025 (X2 POSTS)</u>
<u>SALARY</u>	: R755 355.per annum
<u>CENTRE</u>	: Robert Mangaliso Sobukwe Hospital
<u>REQUIREMENTS</u>	: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent Qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Advanced Paediatric, Neonatal Nursing Science, Child Nursing Science, Advanced Midwifery and Neonatal Science, Registration with the SANC as Professional Nurse. Grade 1 a minimum of 10 years appropriate experience/recognisable experience in nursing after registration as professional nurse with SANC in general nursing. At least 8 years of the period referred to above must be appropriate /recognisable experience in the specific speciality. At least 3 years of the referred to above should be appropriate / recognisable at management level.
<u>DUTIES</u>	: Coordination of optimal, holistic specialised nursing care provided within the set standards professional legal framework. Manage effectively the utilization and supervision of resources. Provision of effective support to nursing services. Maintain professional growth, ethical standards and self-development.
<u>ENQUIRIES</u>	: Ms. H Alexander/Ms. M Visser Tel: 053-802 9111
<u>APPLICATIONS</u>	: Please note applications can be hand delivered to the HRM Registry 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.

<u>POST 37/165</u>	:	<u>ASSISTANT MANAGER NURSING –QUALITY ASSURANCE, REF NO: NCDOH: 108/2025 (1 POST)</u>
<u>SALARY</u>	:	R693 096.per annum
<u>CENTRE</u>	:	Robert Mangaliso Sobukwe Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent Qualification that allows registration with the SANC as a Professional Nurse. Experience: A minimum of 8 years a appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Experience in Quality Assurance will serve as an advantage.
<u>DUTIES</u>	:	To conduct ideal Hospital inspection and facilitating Office of Health Standard Compliance (OHSC) Inspection. Facilitation of patient experience of care. Training and orientation on quality Assurance and Infection Control Programs. Conduct investigation of complaints of patients and patient safety incidents. Performing annual returns. Facilitate and attend meetings scheduled in the institution. Management of Central Sterilization Supply Department (CSSD).
<u>ENQUIRIES</u>	:	Ms. JK Pasha/Ms. M Visser Tel: 053-802 9111
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the HRM Registry, 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/166</u>	:	<u>ASSISTANT MANAGER NURSING: INFECTION PREVENTION CONTROL (IPC) REF NO: NCDOH 109/2025 (X1 POST)</u>
<u>SALARY</u>	:	R693 096.per annum
<u>CENTRE</u>	:	Provincial Office: Kimberley
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A diploma/certificate in Infection Prevention and control (IPC) 6- 12 months' experience in the infection prevention and control department and must have computer literacy. Experience: A minimum of 8 years a appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Experience in Quality Assurance will serve as an advantage. Knowledge, Skills and Competencies Required: Knowledge of Nursing care processes and procedures, nursing statutes, Ideal Hospital Realization, Infection Prevention and Control (IPC) guidelines and other relevant Legal frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act. Skills: Leadership and governance, planning, co-ordination, administration, organizational, communication, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Financial and budgetary knowledge pertaining to the relevant resource management. Ability to take charge and make appropriate independent decisions. Insight into the procedures and policies pertaining to nursing care in infection prevention and control. Ability to interact with diverse stakeholders and care givers. Good communication skills (verbal and written). Report writing and presentation skills. Interpersonal skills including conflict management and counselling.
<u>DUTIES</u>	:	Demonstrate an in-depth understanding of the Infection Prevention and Control Strategic Framework. Ensure facilities are supported to comply with Ideal Facility and Office of Health Standards Compliance Norms and Standards. Facilitate the establishment of IPC committees in districts and support their functionality. Capacitate staff in facilities on the identification and reporting of Health Care Associated Infections (HAI). Compile and analyse reports to guide quality improvement initiatives. Coordinate and support the investigation of infections and infecting organism in facilities. Ensure surveillance in hospital infections and participate in outbreak investigation. Provide technical support to facilities during disease outbreaks. Participate and give IPC training and education of district staff and focal persons identified.
<u>ENQUIRIES</u>	:	Ms. CN Modise Tel no: (053) 8300 571
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum

		Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za
<u>NOTE</u>	:	All applicants must complete an application register when an application is hand delivered.
<u>POST 37/167</u>	:	<u>OPERATIONAL MANAGER SPECIALITY: THEATRE, NEONATAL ICU, PAEDS AND RENAL UNIT, REF NO: NCDOH 110/2025 (X 4 POSTS)</u>
<u>SALARY</u>	:	R693 096.per annum
<u>CENTRE</u>	:	Robert Mangaliso Sobukwe Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialities, Advanced Paediatric, Neonatal Nursing Science, Child Nursing Science, Intensive care, Critical care, Theatre and Nephrology: Experience: A minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Coordination of optimal, holistic specialised nursing care provided within the set standards and professional/legal framework. Manage effectively the utilisation and supervision of resource both physical and human resources. Coordination of the provision of effective training and research. Provision of effective support of nursing services Maintain professional growth/ethical standards and self-development
<u>ENQUIRIES</u>	:	Ms. H Alexander/Ms. M Visser Tel: 053-802 9111
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the HRM Registry, 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/168</u>	:	<u>CHIEF DIETITIAN NCDOH 111/2025 (X 1 POST)</u>
<u>SALARY</u>	:	R575 250 per annum
<u>CENTRE</u>	:	Dr Harry Surtie Hospital
<u>REQUIREMENTS</u>	:	An appropriate qualification in Dietetics/ Nutrition that allows for registration with the HPCSA as a dietician. Current registration with HPCSA as Dietician. Completion of one- year community service as Dietician or minimum of one – year formal working experience in the field. A valid driver's licence. Experience: Grade 1: A minimum of 3 (three) years appropriate experience in the relevant profession after registration with the Health Professional Council in South Africa.
<u>DUTIES</u>	:	Nutrition management of patients. Patient assessment, counselling and treatment to improve nutritional status, number of patients assessment, counselled and treated. Nutrition Education, Promotion and Advocacy co-ordinate, facilitates and support National nutrition priorities related health calendar days. Collaboration with relevant stakeholders. Attending / facilitating meetings with internal stakeholders (Facility Nutrition / District MCYWH &N meetings, Quarterly Province/District MCYWH&N meeting, Annual Provincial MCYWH&N, meeting, allied health meetings, perinatal meetings, etc.) Quality assurance of all nutrition related programmes and functions: Supervisory support to facilities / nutrition personnel to ensure quality nutrition services. Number of supervisory support visits other department in the hospital. Monitoring and evaluation of INP programme: Compile quarterly reports – Number of quarterly reports compiled and submitted. Present quarterly report reviews – Number of Presentations done at review or other meetings.
<u>ENQUIRIES</u>	:	Mr JP Berend Tel no: (054) 332 9094
<u>APPLICATION</u>	:	Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or e-mailed at vacanciesdhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.

<u>POST 37/169</u>	:	<u>PROFESSIONAL NURSE – SPECIALITY NURSING, NCDOH 112/2025 (18 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R476 367 - R559 548.per annum Grade 2: R583 989 - R723 954.per annum
<u>CENTRE REQUIREMENTS</u>	:	Robert Mangaliso Sobukwe Hospital
	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialties: Child Nursing Science, Gerontological Nursing Science, Nephrology , Medical and Surgical Nursing Science, Advanced Midwifery and Neonatal Nursing Science, Advanced Psychiatric Nursing Science, Paediatric Nursing Science, Advanced Paediatric and Neonatal Nursing Science, Intensive Nursing Science, Oncology Nursing Science, Operating Theatre Nursing Science, Neonatal Science, Ophthalmic Nursing Science & Orthopaedic Nursing science, Plastic Surgery, Emergency and Critical Care and/or other relevant specialty. Experience: Grade 1: Minimum of 4 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC as a Professional Nurse with the SANC in Specialty Nursing. Grade 2: Minimum of 14 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing – At least 10 years of the period referred to above must be appropriate/ recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provision of optimal, holistic specialised nursing case with set standards and within a professional/legal framework. Planning and organising as well as monitoring of objectives of the specialised unit. Effective utilization of human and physical resources. Monitor the linen and cleaning in conjunction with housekeeping staff. Participation in training and research. To assist in orientation, induction of all nursing staff. Maintain professional growth/ethical standards and self-development. Seek learning opportunities such as in-service training. To complete patient related data and partake in research. Provision of support to Nursing Services. To promote and maintain the Code of Conduct of the Public Service, Professional Body.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. H Alexander/Ms. M Visser Tel: 053-802 9111
	:	Please note applications can be hand delivered to the HRM Registry, 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/170</u>	:	<u>PROFESSIONAL NURSE GRADE 1-2 – SPECIALITY REF NO: NCDOH 113/2025 (5 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R476 367 - R559 548.per annum Grade 2: R583 989 - R723 954.per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital
	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialties: Child Nursing Science, Medical and Surgical Nursing Science, Advanced Midwifery and Neonatal Nursing Science, Advanced Psychiatric Nursing Science, Paediatric Nursing Science, Advanced Paediatric and Neonatal Nursing Science, Intensive Nursing Science, Oncology Nursing Science, Operating Theatre Nursing Science, Ophthalmic Nursing Science & Orthopaedic Nursing science and/or other relevant specialty . Experience: Grade 1: Minimum of 4 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC as a Professional Nurse with the SANC in General Nursing. Grade 2: Minimum of 14 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic. Qualification in the relevant specialty.
<u>DUTIES</u>	:	Provision of optimal, holistic specialised nursing care with set standards and within a professional/legal framework: To assist in planning/organising and monitoring of the objectives of the specialised unit in consultation with subordinates. To provide a therapeutic environment for staff, patients and the

public. To provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff/housekeeping staff and to give guidance. To ensure continuity of patient care on all levels e.g. workbook, handover rounds. To liaise and communicate with the multi-disciplinary team as well as other departments within the hospital e.g. during operational meetings with nursing supervisor and subordinates. Participation in training and research: To assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. To assist in the planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. To complete patient related data and partake in research. Provision of Support to Nursing Services: To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building Maintain professional growth/ethical standards and self-development: To maintain the Code of Conduct: Public Service. Professional Body. Seek learning opportunities: In-service training.

**ENQUIRIES
APPLICATION**

: Mr JP Berend Tel no: (054) 332 9094
: Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or e-mailed at vacanciesdhsh@ncdoh.gov.za. All applicants must complete an application register when an application is hand delivered.

POST 37/171

: **PHARMACY INTERN REF NO: NCDOH: 114/2025. (X4 POSTS)**
(1 year Contract)

**SALARY
CENTRE
REQUIREMENTS**

: R440 226 per annum, (TCE package)
: Robert Mangaliso Sobukwe Hospital
: Degree in Pharmacy accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist Intern. Registration with the South African Pharmacy Council (SAPC) as a Pharmacist Intern before commencement of duty. Competencies (Knowledge/Skills): Ability to work accurately under pressure and maintain a high standard of professionalism. Computer literacy. Good interpersonal and communication skills. Knowledge of and ability to comply with applicable Pharmacy legislation, National and Provincial Health policies.

DUTIES

: Adherence to policies, procedures, and expenditure control. All duties will be performed under the direct supervision of a Pharmacist. Assist with the training, education and development of pharmacy staff and other health workers, and promotion of public health. Effective medicine supply management to ensure the safe and reliable procurement, storage, control, and distribution of quality pharmaceuticals. Leadership by demonstrating initiative in addressing problems. Provision of Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Quality Management by demonstrating compliance with National Core Standards, Occupational Health & Safety control, and Good Pharmacy practices.

**ENQUIRIES
APPLICATIONS**

: L Vertue Tel No: 053 8302702
: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered

NOTE

: Preference will be given to Northern Cape Bursary holders and applicants residing in the Northern Cape. Accommodation during Pharmacist Internship will not be provided. Duty can only be assumed once registration as a Pharmacist Intern is complete. (starting date will be 01 January 2026)

POST 37/172

: **PHARMACY INTERN, REF NO: NCDOH: 115/2025 (X3 POSTS)**
(1 year Contract)

**SALARY
CENTRE
REQUIREMENTS**

: R440 226 per annum, (TCE package)
: Dr Harry Surtie Hospital, Upington
: Degree in Pharmacy accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist Intern.

		Registration with the South African Pharmacy Council (SAPC) as a Pharmacist Intern before commencement of duty. Competencies (Knowledge/Skills): Ability to work accurately under pressure and maintain a high standard of professionalism. Computer literacy. Good interpersonal and communication skills. Knowledge of and ability to comply with applicable Pharmacy legislation, National and Provincial Health policies.
<u>DUTIES</u>	:	Adherence to policies, procedures, and expenditure control. All duties will be performed under the direct supervision of a Pharmacist. Assist with the training, education and development of pharmacy staff and other health workers, and promotion of public health. Effective medicine supply management to ensure the safe and reliable procurement, storage, control, and distribution of quality pharmaceuticals. Leadership by demonstrating initiative in addressing problems. Provision of Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Quality Management by demonstrating compliance with National Core Standards, Occupational Health & Safety control, and Good Pharmacy practices.
<u>ENQUIRIES</u>	:	L Vertue Tel No: 053 8302702
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered
<u>NOTE</u>	:	Preference will be given to Northern Cape Bursary holders and applicants residing in the Northern Cape. Accommodation during Pharmacist Internship will not be provided. Duty can only be assumed once registration as a Pharmacist Intern is complete. (starting date will be 01 January 2026)
<u>POST 37/173</u>	:	<u>PHARMACY INTERN, REF NO: NCDOH: 116/2025 (X1 POSTS)</u> (1 year Contract)
<u>SALARY</u>	:	R440 226 per annum, (TCE package)
<u>CENTRE</u>	:	Manne Dipico Hospital (Colesberg)
<u>REQUIREMENTS</u>	:	Degree in Pharmacy accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist Intern. Registration with the South African Pharmacy Council (SAPC) as a Pharmacist Intern before commencement of duty. Competencies (Knowledge/Skills): Ability to work accurately under pressure and maintain a high standard of professionalism. Computer literacy. Good interpersonal and communication skills. Knowledge of and ability to comply with applicable Pharmacy legislation, National and Provincial Health policies.
<u>DUTIES</u>	:	Adherence to policies, procedures, and expenditure control. All duties will be performed under the direct supervision of a Pharmacist. Assist with the training, education and development of pharmacy staff and other health workers, and promotion of public health. Effective medicine supply management to ensure the safe and reliable procurement, storage, control, and distribution of quality pharmaceuticals. Leadership by demonstrating initiative in addressing problems. Provision of Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Quality Management by demonstrating compliance with National Core Standards, Occupational Health & Safety control, and Good Pharmacy practices.
<u>ENQUIRIES</u>	:	L Vertue Tel N: 053 8302702
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered
<u>NOTE</u>	:	Preference will be given to Northern Cape Bursary holders and applicants residing in the Northern Cape. Accommodation during Pharmacist Internship will not be provided. Duty can only be assumed once registration as a Pharmacist Intern is complete. (starting date will be 01 January 2026)
<u>POST 37/174</u>	:	<u>DIETICIAN REF NO: NCDOH 117/2025 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R397 233.per annum Grade 2: R463 941.per annum

<u>CENTRE REQUIREMENTS</u>	:	Grade 3: R543 099.per annum: (12% Rural Allowance may be paid) Warrenton CHC (X1 Post) Appropriate qualification that allows for the required registration with the HPCSA in the relevant profession. Registration with the HPCSA in the relevant profession. Experience: Grade 1: None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the Health Professional Council of South Africa (HPCSA), Grade 2: Minimum of 10 years' experience after registration with the Health Professional Council (HPCSA) in the relevant profession in respect of RSA qualified employees who performed Community Service as required in South Africa. Grade 3: Minimum of 20 years' experience after registration with the Health Professional Council (HPCSA) in the relevant profession in respect of RSA qualified employees who performed Community Service as required in South Africa. skills profile: Report writing skills, Computer Literacy, Interpersonal skills, Teamwork, Resource management (human and other resources), Information Management, Time Management, Planning and execution, Initiative, Communication and presentation skills, Ability to facilitate trainings.
<u>DUTIES</u>	:	Nutrition management of patients, Nutrition Education, Promotion and Advocacy, Quality assurance of nutrition related services, Collaborations with Relevant Stakeholders, Monitor and Evaluation.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr MC Joka or Mr ND Mohamad, Tel: 053 861 4770 Please post or courier your application to: The Department of Health: Frances Baard Health District; 119 Green Street; Riviera, Kimberley, 8301 or hand deliver at the Registry Office at the Frances Baard Health District Office, Green street, Old West End Hospital or emailed to: ncHealthHR-FBD@ncpg.gov.za Applicants must complete an application register when an application is hand delivered.
<u>POST 37/175</u>	:	<u>ENVIRONMENTAL HEALTH PRACTITIONER REF NO: 118/2025 (5 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233.per annum Grade 2: R463 941.per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Professor ZK Matthews Hospital (X1 Post) Connie Vorster Hospital (X1 Post) Pampierstad CHC (X1 Post) Jan Kempdorp CHC (X1 Post) Warrenton CHC (X1 Post)
<u>REQUIREMENTS</u>	:	A Bachelor's Degree/National Diploma or equivalent NQF 6 qualifications in Environmental Health. Must have completed one-year community service as an Environmental Health Practitioner. Registration with HPCSA as an Environmental Health Practitioner. Experience: Grade 1: None experience, after registration with the Health Professional Council of South Africa as an Environmental Health Practitioner. Grade 2: Minimum of 10 years' relevant experience after registration with the Health Professional Council as an environmental health practitioner, in respect of RSA qualified employees who performed community service in South Africa, Minimum of 11 years' relevant experience after registration with the Health Professional Council (HPCSA) in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the Health Professional Council as an environmental health practitioner, in respect of RSA qualified employees who performed community service in South Africa, Minimum of 21 years' relevant experience after registration with the Health Professional Council (HPCSA) in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Competencies: Thorough knowledge of the Environmental Health programme and objectives. Good communication skills (written and verbal) well as computer literacy. Must have interpersonal relations. Adherence to the Batho Pele principles. Must have problem-solving, decision-making and ability to work in a multi-disciplinary team. Knowledge: National Health Act, Environmental Health norms and standard as well relevant prescripts.
<u>DUTIES</u>	:	Monitor the health care waste management at Hospitals and Community Health Centres. Assist in the maintenance of pest control. Assist in the water monitoring. Perform inspection on the provision of food and general hygiene in

		the institution. Assist the hospital mortuary with the safe disposal of the deceased. Conduct awareness and training on health and hygiene issues. Ensure safe use of chemicals within the institution. Inspection of baggage, cargo, container, conveyances, good and postal parcels for compliance with relevant health regulations and legislation. Provide communicable diseases control excluding immunization. Provide general administrative duties. Compile weekly and monthly statistics as well as when required. Engage with relevant stakeholders.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr MC Joka or Mr ND Mohamad, Tel: 053 861 4770
	:	Please post or courier your application to: The Department of Health: Frances Baard Health District; 119 Green Street; Riviera, Kimberley, 8301 or hand deliver at the Registry Office at the Frances Baard Health District Office, Green street, Old West End Hospital or emailed to: ncHealthHR-FBD@ncpg.gov.za Applicants must complete an application register when an application is hand delivered.
<u>POST 37/176</u>	:	<u>PROFESSIONAL NURSE (GENERAL NURSING, REF NO: NCDOH 119/2025 (17 POSTS))</u>
<u>SALARY</u>	:	Grade 1: R324 384.- R382 107.per annum Grade 2: R396 132.- R466 623.per annum Grade 3: R476 367 - R549 192 per annum
<u>CENTRE REQUIREMENTS</u>	:	Robert Mangaliso Sobukwe Hospital
	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing College (SANC) as a Professional Nurse. Registration with the SANC as Professional Nurse. Experience: Grade 1: None after registration as Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 10 years' experience appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years' experience appropriate/Recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. H Alexander/Ms. M Visser Tel: 053-802 9111
	:	Please note applications can be hand delivered to the HRM Registry, 3rd Floor Admin Building or E-Mailed at rmshhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/177</u>	:	<u>PROFESSIONAL NURSE (GENERAL NURSING), REF NO: NCDOH 120/2025 (X 3 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458.per annum Grade 2: R396 132. – R459 726.per annum Grade 3: R476 367 – R601 638.per annum
<u>CENTRE</u>	:	Aggeneys Clinic (1 Post) Springbok Hospital (1 Post) Williston CHC (1 Post)
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years' experience appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders.

<u>ENQUIRIES</u>	:	Mr D. Grootboom, Ms. EA Cloete, Tel No: (027) 712 1601 / (027) 712 1078 (Namakwa District)
<u>APPLICATIONS</u>	:	Applications for Namakwa District: Application must be e-mailed to namakwaapplications@gmail.com and hand delivered or couriered via postal services to 7 Rivierstreet, Springbok, Postal address: Private Bag X10, Springbok, 8240. Applicants must complete an application register when an application is hand delivered.
<u>POST 37/178</u>	:	<u>PROFESSIONAL NURSE (GENERAL) REF NO: NCDOH 121/2025 (12 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458.per annum Grade 2: R396 132 – R459 726.per annum Grade 3: R476 367 – R601 638.per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital
	:	Basic R425 qualification (i.e. Degree/Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Experience: Grade 1: No experience required, Grade 2: A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing, Grade 3: A minimum of twenty (20) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. Implementation of standards to ensure adherence to National Core Standards and Ideal Hospital measures. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to workday and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES APPLICATION</u>	:	Mr JP Berend Tel no: (054) 332 9094
	:	Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or e-mailed at vacanciesdhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/179</u>	:	<u>SUPERVISORY LEVEL CLERK (FINANCE) REF NO: NCDOH 61/2025 (1 POST)</u> (Re – Advertisement – previous candidates do not need to re-apply)
<u>SALARY</u>	:	R325 101.per annum (salary 7)
<u>CENTRE</u>	:	Provincial Office (Accounts Payable)
<u>REQUIREMENTS</u>	:	An appropriate tertiary qualification Bachelors Degree / National Diploma in Accounting, Finance or Cost Management with 0-2 years' experience in the relevant field. Competencies: Knowledge of basic understanding of the legislative framework governing the public service such as DORA, PFMA, Treasury regulations, etc. Knowledge of financial accounting practices and framework. Knowledge financial operating systems (BAS). Basic analytical and problem-solving skills. Good verbal and written communications skills. Good interpersonal and report writing skills. Computer literacy (MS-Word, Excel and Power Point).
<u>DUTIES</u>	:	Safekeeping of expenditure batches within the expenditure unit. Validation of documentation. Payment authorization. Assist in ensuring that all creditors are paid within the prescribed timeframe. Supervise and monitor the work of subordinates. Submit activity reports to supervisors. Assist in providing of reliable financial information.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Mothapo, Tel no (053) 833 576.
	:	Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum

Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed at nhealthhr@ncpg.gov.za. Applicants must complete an application register when an application is hand delivered.

<u>POST 37/180</u>	:	<u>STAFF NURSE GRADE 1 REF NO: NCDOH 122/2025 (4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R220 614.per annum Grade 2: R262 287 - R298 932.per annum Grade 3: R306 798 – R382 107.per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Qualification that allows registration with the SANC as Staff Nurse Registration with the SANC as Staff Nurse. Experience: Grade 1: No experience required, Grade 2: A minimum of ten (10) years appropriate/ recognisable experience in nursing after registration with SANC as a Staff nurse Grade 3: A minimum of twenty (20) years appropriate/recognisable experience in nursing after registration with SANC as Staff Nurse.
<u>DUTIES</u>	:	To execute duties and functions with proficiency under the direct Supervision of a Professional Nurse as laid down by the Nursing Act. Provide nursing care duties, which may include multi-task that, are Structured and mainly well defined in respect of the following: Execute nursing care plans for patients. Monitor vital signs and observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory functions of patients. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Care for the dying and deceased patient. Direct relatives/friends to the appropriate person for enquiries or in cases of bereavement. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals. Implementation of standards to ensure adherence to National Core Standards and Ideal Hospital measures.
<u>ENQUIRIES APPLICATION</u>	:	Mr JP Berend Tel no: (054) 332 9094 Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or e-mailed at vacanciesdhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 37/181</u>	:	<u>STAFF NURSE REF NO: NCDOH 123/2025 (5 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R220 614 – R246 798.per annum Grade 2: R262 287 - R294 513.per annum Grade 3: R306 798 – R376 458. per annum
<u>CENTRE REQUIREMENTS</u>	:	Northern Cape Mental Health Hospital, Kimberley Qualification that allows registration with the SANC as Staff Nurse, Registration with the SANC as Enrolled Nurse. Experience: Grade 1: None, Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 years' appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Providing direct patient care, administering medications, monitoring vital signs, performing basic wound care, assisting with patient hygiene and maintaining patient records. Willing to rotate through department and work night duty. Maintain professional growth / ethical standards and self-development. Work as part of a multidisciplinary team and support the managers to ensure quality nursing care.
<u>ENQUIRES APPLICATION</u>	:	Ms V Pearce Operational Manager Speciality, Tel No: (053) 802 3604 Please note applications can be hand delivered to the front reception of James Exum Building or E-Mailed at nhealthhr@ncpg.gov.za

<u>POST 37/182</u>	:	<u>NURSING ASSISTANT REF NO: NCDOH 124/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R174 261 – R196 305.per annum Grade 2: R203 271 – R227 286.per annum Grade 3: R239 559 – R294 513.per annum
<u>CENTRE REQUIREMENTS</u>	:	Pofadder CHC Qualification that allows registration with the SANC as a Nursing Assistant. Registration with the SANC as Nursing Assistant. Shortlisted candidates will be required to submit current proof of registration with SANC as a Nursing assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years' experience after registration with SANC as a nursing assistant. Grade 3: A minimum of 20 years' experience after registration with SANC as a nursing assistant. Skills Profile: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing Act, Health Act, Occupational Health and Safety Act, Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc, Elementary communication skills Elementary writing skills Ability to function as part of a team Interpersonal skills, Responsiveness Pro-activeness Professionalism Accuracy Flexibility Initiative Cooperation Team player Supportive Assertive.
<u>DUTIES</u>	:	Assist patients with activities of daily living (physical care): Maintain hygiene of patient; Provide nutrition; Assist with mobility; Assist with elimination processes. Provide elementary clinical nursing care: Measure, interpret and record vital signs; Operate all relevant apparatus and equipment; Assist professional nurses with clinical procedures (i.e. administering of oral medication); Preparation of patients for diagnostic and surgical procedures; Maintain professional growth/ethical standards and self-development: To maintain the code of conduct as required in the Public Service and by the Professional Body; Seek learning opportunities, i.e. in-service training, courses.
<u>ENQUIRIES</u>	:	Mr D. Grootboom, Ms. EA Cloete, Tel No: (027) 712 1601 / (027) 712 1078 (Namakwa District)
<u>APPLICATIONS</u>	:	for Namakwa District: Application must be e-mailed to namakwaapplications@gmail.com and hand delivered or couriered via postal services to 7 Rivierstreet, Springbok, Postal address: Private Bag X10, Springbok, 8240.Applicants must complete an application register when an application is hand delivered
<u>POST 37/183</u>	:	<u>NURSING ASSISTANT GRADE REF NO: NCDOH 125/2025 (13 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R174 261 – R 196 305.pee anum Grade 2: R203 271 – R227 286.per annum Grade 3: R239 559 – R294 513.per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Qualification that allows registration with the SANC as Nursing Assistant (Enrolled Nurse assistant). Experience: Grade 1: No experience required, Grade 2: A minimum of ten (10) years appropriate/ recognisable experience in nursing after registration with SANC as a Nursing Assistant. Grade 3: A minimum of twenty (20) years appropriate/ recognisable experience after registration with the SANC as a Nursing Assistant.
<u>DUTIES</u>	:	Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional Growth /ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service. Implementation of standards to ensure adherence to National Core Standards and Ideal Hospital measures.
<u>ENQUIRIES APPLICATION</u>	:	Mr JP Berend Tel no: (054) 332 9094 Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or E-Mailed at vacanciesdhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.

<u>POST 37/184</u>	:	<u>NURSING ASSISTANT REF NO: NCDOH 126/2025 (11 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R174 261 – R196 305.per annum Grade 2: R203 271 – R227 286.per annum Grade 3: R239 559 – R294 513 per annum
<u>CENTRE REQUIREMENTS</u>	:	Northern Cape Mental Hospital Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Nursing Assistant. Experience: Grade 1: None, Grade 2: A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant.
<u>DUTIES</u>	:	Maintain patient privacy and confidentiality plus provide optimal patient care Assist with elimination processes. Provide elementary nursing care. Measure, interpret and record vital signs Assisting with activities of daily living (Maintaining hygiene, provide nutrition, and assist with mobility and elimination process). Provide elementary clinical care (Measures, interprets and record vital signs. Escort patients for clinical investigation when required. Conduct health education and other group activities for patients. Participate in infection Prevention and control activities. Report and record patient incidents as per Hospital Protocols. Maintain professional conduct as required by the public Service Code of Conduct and SANC. Attend in-service training as required. Relieve in other wards when necessary. Must be willing to workday and night shifts.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms V Pearce Operational Manager Speciality, Tel No: 053 802 3604 Please note applications can be hand delivered to the front reception of James Exum Building or E-Mailed at nchealthhr@ncpg.gov.za