

**PROVINCIAL ADMINISTRATION: LIMPOPO  
DEPARTMENT OF HEALTH**

**APPLICATIONS**  
**CLOSING DATE**  
**NOTE**

: The applications should be submitted on the website: [www.ldoh.gov.za](http://www.ldoh.gov.za)

: 24 October 2025

: NB: Ensure that you read the conditions and requirements of the post Before you apply. Failure to comply with the instructions below, will result in your application to be disqualified. By applying it is taken that you agree to the conditions and requirements of the post. Applicants are hereby invited from suitable qualified candidates for vacant posts in the Department of Health. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Applicants should complete separate applications where more than one centre is applied for: The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "No" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State?" then it is acceptable for an applicant to indicate 'not applicable' or leave blank to the question. If yes (provide detail), "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV)" or "see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application for employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent reappointment under Part F must be answered. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body, valid driver's licence and copy of ID must be submitted. All shortlisted candidates shall undertake two pre-entry assessments. One shall be a practical exercise, and the other shall be an Integrity [Ethical Conduct], an Assessment as per Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. The successful candidates will be subjected to security clearance [Vetting] as per the Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. The Department of Health is an equal opportunity Employment Equity and Affirmative Action Employer. Females are encouraged to apply for posts at Senior Management in order to address the Employment Equity targets within the Department. People with disabilities are encouraged to apply and correspondence will be entered into with shortlisted candidates only. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within thirty (30) days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within (30) days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. Applicants responding to this circular should quote on the Z83 form, Circular Number and post number as the reference number. Kindly note that NO payment of any kind is required when applying for posts advertised in this circular. The Department reserves the right not to fill any advertised posts. The employment decision shall be informed by the Employment Equity Plan of the Department. NB 1: Note: The circular of advertised vacant posts will be posted on the following websites: [www.ldoh.gov.za](http://www.ldoh.gov.za), [www.dpsa.gov.za](http://www.dpsa.gov.za) and Provincial Department social media.

## MANAGEMENT ECHELON

<b><u>POST 37/107</u></b>	:	<b><u>DIRECTOR: INFRASTRUCTURE MAINTENANCE AND TECHNICAL SUPPORT (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 266 714 per annum. (Level 13) (All-inclusive remuneration package) (The successful applicant must be prepared to travel extensively throughout the province and work longer hours)
<b><u>CENTRE</u></b>	:	Provincial Office (Polokwane)
<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: An appropriate Degree in Civil/Structural or Mechanical / Electrical Engineering at NQF level 7 as recognized by South African Qualifications Authority (SAQA). Five (5) years' middle/senior managerial level experience in infrastructure maintenance. Training programmes undertaken and successfully completed in Project Management or Health Facilities Management; or Maintenance Management. Plus, experience in health engineering and health infrastructure maintenance or a similar complex environment will be an added advantage. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. Valid driver's license (Code 08). The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: The incumbent of this post will report to the Chief Director: Infrastructure Development and Technical Support Services and will be responsible for the provision of the effective and efficient management of the maintenance of the entire spectrum of Health Facilities, other infrastructure and the related technical support services that sustain an enabling environment for healthcare delivery in a cost-effective manner. Knowledge, Skills, Training and Competencies Required: The ideal candidate must have: the ability to understand and apply the Provincial IDMS, guide and operate within all applicable legislation, policies, frameworks and instruction notes. the ability to understand the health services plan of the Department and specifically the requirements for maintenance, engineering and related support services and provide support to the chief directorate and health facilities. The ability to understand and apply international and national engineering, municipal waste management, the occupational health and safety standards. The ability to understand and interpret specifications for engineering & technical services and application of knowledge for procurement processes. The ability to plan and manage a diverse portfolio of projects and programmes. The ability to undertake a risk analysis and undertake a risk mitigation strategy. The ability to prepare reports, submissions and presentations. the ability to motivate staff, develop competencies and promote a culture of excellence. The ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Manage people. Manage finances.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Plan, implement and manage the maintenance and technical support services component of all health facilities and infrastructure. Manage the provision of professional engineering services and provide support to the chief directorate and health facilities. Provide oversight management of maintenance and technical services provided at all health facilities. Manage the acquisition and deployment of maintenance resources Co-operate and work collaboratively with the directors, middle managers, professionals, technical and administrative support staff in the chief directorate in terms of infrastructure and maintenance planning and delivery, the health care services community at large in the provincial, district and facility maintenance teams. Manage healthcare infrastructure risk and quality improvement programmes. Manage compliance with the provisions of the occupational Health and Safety Act [OHS] related to equipment and effective municipal waste management. Set the visionary and strategic direction of the directorate, support and compliance to the health care service delivery imperative and legal prescripts. Manage the human, physical and financial resources of the directorate.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 37/108</u></b>	:	<b><u>CHIEF CIVIL/STRUCTURAL ENGINEER: ENGINEERING SERVICES (GRADE A-B) (1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R1 266 450 per annum

**CENTRE  
REQUIREMENTS**

Grade B: R1 532 466 per annum (All-inclusive remuneration package) (The Department will award a higher salary depending on the expertise of the applicant)

: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Civil/Structural Engineering. Registration as a Professional Engineer with ECSA. Minimum of six (6) years' experience post qualification. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To provide civil/structural engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure policies, systems, projects, norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). The ideal candidate must guide and operate within all applicable legislation, policies, frameworks and instruction note. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will be responsible for performing and managing all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide strategic direction in the process. The ideal candidate must have: Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the health services plan of the Department and specifically the requirements for engineering services. Ability to undertake engineering design and analyse knowledge. Ability to understand and interpret specifications for engineering & technical services and application of knowledge for procurement processes. Ability to plan and manage a diverse portfolio of projects and programmes. Ability to apply Computer-aided engineering applications. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to prepare technical reports, submissions and presentations. Ability to understand how to prepare budgets, extract and interpret information from related information systems.

**DUITES**

: Key Performance Areas: Develop and maintain functional and technical norms and standards from an engineering perspective. Manage condition assessments and credibility of technical information. Manage adherence to environmental and occupational health and safety aspects. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Prepare the User Assets Management Plan. Make inputs to the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Conduct post project and post occupancy evaluations. Develop and review the strategies and policies for health infrastructure planning. Develop and review the Health Infrastructure Planning cycle document infrastructure Planning Model. Coordinate Departmental contributions to the preparation of the Provincial Infrastructure Strategy, Plan and related Departmental Strategic documents/plans. Load project documents and update information on the data management system. Mentor and support a candidate civil engineer. Manage human, physical and financial resources. Undertake research.

**ENQUIRIES**

: about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/109**

: **CHIEF ENGINEER: MECHANICAL: ENGINEERING SERVICES (GRADE A-B) (1 POST)**

**SALARY**

: Grade A: R1 266 450.per annum  
Grade B: R1 532 466.per annum (All-inclusive remuneration package) (The Department will award a higher salary depending on the expertise of the applicant)

**CENTRE  
REQUIREMENTS**

: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Mechanical Engineering. Registered as a Professional Engineer with ECSA. Six [6] years' experience. Experience in a health care environment or an environment of similar complex will be an added advantage. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer

	hours. Main Role: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide strategic direction in the process. The ideal candidate must have: the ability to understand and apply the Provincial IDMS, guide and operate within all applicable legislation, policies, frameworks and instruction notes.
<b><u>DUITES</u></b>	: Key Performance Areas: Undertake engineering designs. Perform final review and approvals of audits on new engineering designs according to design principles or theory. Manage the execution of maintenance strategies through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Provide effective engineering and project management services. Load project documents and update information on the data management system. Manage compliance with OHS and related legislation. Undertake research. Manage people and budgets.
<b><u>ENQUIRIES</u></b>	: about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/110</u></b>	: <b><u>CHIEF ENGINEER: ELECTRICAL: ENGINEERING SERVICES (GRADE A-B) (2 POSTS)</u></b>
<b><u>SALARY</u></b>	: Grade A: R1 266 450.per annum Grade B: R1 532 466.per annum (All-inclusive remuneration package) (The Department will award a higher salary depending on the expertise of the applicant)
<b><u>CENTRE REQUIREMENTS</u></b>	: Provincial Office (Polokwane) : Qualifications and Competencies: An appropriate Degree in Electrical Engineering. Registered as a Professional Engineer with ECSA. Six (6) years' experience. Experience in a health care environment or an environment of similar complex will be an added advantage. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicants must be prepared to travel extensively throughout the province and work longer hours. Main Role: To provide electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on electrical installations. The ideal candidate must have: the ability to understand and apply the Provincial IDMS, guide and operate within all applicable legislation, policies, frameworks and instruction notes. Knowledge, Skills, Training and Competencies Required: - The incumbents of these posts will be responsible for performing and managing all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide strategic direction in the process. The ideal candidate must have: - Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the health services plan of the Department and specifically the requirements for engineering services. Ability to undertake engineering design and analyse knowledge. Ability to understand and interpret specifications for engineering & technical services and application of knowledge for procurement processes. Ability to plan and manage a diverse portfolio of projects and programmes. Ability to apply Computer-aided engineering applications. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to prepare technical reports, submissions and presentations. Ability to understand how to prepare budgets, extract and interpret information from related information systems.
<b><u>DUTIES</u></b>	: Key Performance Areas: Undertake electrical engineering designs. Perform final review and manage the approval of audits on new electrical engineering designs according to design principles or theory. Manage the execution of maintenance strategies through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for

		the attainment of organizational objectives. Provide effective engineering and project management services. Manage compliance with OHS and related legislation. Load project documents and update information on the data management system. Undertake research. Manage people and budgets.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/111</u></b>	:	<b><u>CHIEF QUANTITY SURVEYOR: ENGINEERING SERVICES (GRADE A-)(1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R1 099 488.per annum Grade B: R1 323 267.per annum. (All-inclusive remuneration package) (The Department will award a higher salary depending on the expertise of the applicant)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Provincial Office (Polokwane)
	:	Qualifications and Competencies: An appropriate Degree in Quantity Surveying. Registration as a Professional Quantity Surveyor with SACQSP. Six (6) years' experience post qualification. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To manage the delivery of the infrastructure-built environment programmes and projects in line with the Provincial Infrastructure Delivery Framework (IDMS). The ideal candidate must have the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes. Knowledge, Skills, Training and Competencies Required: The incumbents of the post will be responsible for providing quantity surveying inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards, plans for health in line with the Provincial Infrastructure Delivery Framework for the planning and construction of health projects. The ideal candidates must have: - Ability to understand the health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to interpret existing and develop new Functional and Technical Norms and Standards. Ability to identify the required information fields and documents for use by Health. Ability to prepare reports, submissions and presentations. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems. Ability to understand how to apply the IDMS. Ability to understand how to identify the required information fields and documents for use by health.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Contribute from a quantity surveying perspective project brief, costing models and operational narratives. Prepare quantity surveyor inputs for the User Asset Management Plan, the project list and Infrastructure Programme Management Plan. Prepare and/or manage the approval of packages/individual project briefs. Develop and maintain quantity survey planning and costs norms & standards. Participate in the procurement of professional service providers and contractors. Prepare policies, strategies, plans, procedures and criteria for all infrastructure projects from a quantity surveying perspective. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Load project documents and update information on the data management system. Manage the approval of project stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Undertake research. Mentor and support a candidate quantity surveyor. Manage human, physical and financial resources.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/112</u></b>	:	<b><u>CHIEF ARCHITECT: ENGINEERING SERVICES (GRADE A-B) (1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R1 099 488.per annum

**CENTRE  
REQUIREMENTS**

Grade B: R1 323 267.per annum. (All-inclusive remuneration package) (The Department will award a higher salary depending on the expertise of the applicant)

: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Architecture. Registration with the SACAP as a Professional Architect. Six (6) years' experience post qualification. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To manage the delivery of the infrastructure-built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS). The ideal candidate must have the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will be responsible to provide the architectural inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards which includes form and space designs in line with the Infrastructure Delivery Management Framework (IDMS). The ideal candidates must have. Ability to understand how to apply the IDMS. Ability to understand how to prepare budgets, extract and interpret information from related information systems. Ability to understand the health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how to undertake a risk analysis and undertake a risk mitigation strategy. Ability to specify low maintenance building options. Ability to understand how to interpret existing/ customize functional and technical norms and standards. Ability to understand how to identify the required information fields and documents for use by Health. Ability to understand how to prepare reports, submissions and presentations. Possess management experience in design and delivery of infrastructure programmes for Health.

**DUITES**

: Key Performance Areas: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or manage approval of packages/individual project briefs. Participate in the procurement of professional service providers and contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Load project documents and update information on the data management system. Manage the approval of project briefs, project stage reports and designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Mentor and support a candidate architect. Manage human, physical and financial resources. Undertake research.

**ENQUIRIES**

: about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 37/113**

: **DEPUTY DIRECTOR: PROJECTS -INFRASTRUCTURE DELIVERY AND WORK INSPECTION (4 POSTS)**

**SALARY  
CENTRE  
REQUIREMENTS**

: R896 436 per annum. (All-inclusive remuneration package)  
: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Engineering. Experience in health care infrastructure or similar complex environment. Three (3) years' experience post qualification or a National Diploma / Diploma in engineering with proven completion of practical experience plus at least Six (6) years' experience in a health infrastructure environment or similar complex environment. For all applicants, a certificate in any of the following fields will be an added advantage: project management, facility management, health facility planning, environmental management, maintenance management, infection control or health and safety Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. Valid driver's license (Code 08). The successful applicants must be prepared to travel extensively throughout the province and work longer hours. Main Role: To manage the delivery of the health infrastructure programmes and projects in line with the Provincial IDMS. The ideal candidate must guide and operate within all applicable legislation, policies, frameworks and instruction note. Knowledge and Skills: Proven experience in managing complex projects, including planning, execution, and monitoring. Strong leadership skills, with the ability to motivate and guide project teams. Excellent

**DUITES**

written and verbal communication skills, with the ability to effectively communicate with diverse stakeholders. Ability to analyze complex situations, identify problems, and develop effective solutions. Understanding of financial principles and the ability to manage project budgets. Familiarity with project management software and tools. Good communication, report writing, facilitation, co-ordination and analytical skills.

: Key Performance Areas: Make inputs in the preparation of the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare packages/individual project briefs. Make inputs to different projects stage reports & designs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of programmes/projects. Develop and implement project plans, timelines, and budgets, ensuring projects are delivered on time and within scope. Prepare and manage procurement, commissioning, decommissioning and training plans for the allocated projects. Identify and mitigate potential risks associated with projects, minimizing potential negative impacts. Ensure that project deliverables meet established quality standards and requirements. Assist to manage the interface between the end-user/community structures and Implementing Agent[s]. Collaborate with the Maintenance and Engineering Services in the execution of projects. Communicate project status and updates to stakeholders, both internal and external. Contribute to the development and implementation of project management methodologies and best practices. Provide input into the performance appraisals of project team members. Manage project budgets and expenditures, ensuring responsible financial oversight. Load project documents and update information on the data management system. Manage human, physical and financial resources.

**ENQUIRIES**

: about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 37/114**

: **DEPUTY DIRECTOR: HEALTH FACILITY PLANNING: INFRASTRUCTURE PLANNING AND PROPERTY MANAGEMENT (1 POST)**

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R896 436.per annum. (Level 11) (All-inclusive remuneration package)

: Provincial Office (Polokwane)

: Qualifications and Competencies: An appropriate Degree in any of the Health Sciences OR Degree / Diploma in Nursing OR Degree in a related medical field. Registration with the Statutory Council (Health). Experience in clinical services or clinical management related to health / clinical facility planning. Minimum Five (5) years post qualification experience. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To provide health facilities planning support and expert health clinical design guidance for the preparation of business cases and health / clinical Briefs; to ensure that clinical and organisational systems requirements on health facility infrastructure projects are well addressed at planning, design and implementation stage. Knowledge, Skills, Training And Competencies Required: Experience in determining policies, systems and standards for health services, health / clinical proposals, business cases and interpretation of building plans. Interpret existing/customize functional and technical norms and standards. Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills. Ability to direct inputs and provide guidance for the development of infrastructure strategies, policies, systems, functional clinical norms and standards which includes space the health service levels of care and the entire health service delivery platform. Ability to understand how to extract and interpret information from related information systems, indicators & service plan and how that links with infrastructure. Ability to understand how to prepare reports, submissions and presentations. The ideal candidate must have: the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes.

**DUTIES**

: Key Performance Areas: Compile and or review business cases, health/clinical briefs, commissioning, de-commissioning and decanting plans accordingly for capex and maintenance projects. Facilitate, guide assist and support health end-users in the preparations and review of business cases, health/clinical briefs inclusive of commissioning, de-commissioning and decanting plans.

Support built environment professionals and technical staff and end users with the development of skills to interpret all the health-related project initiation, commissioning and decommissioning documents. business cases. Provide health specific inputs to infrastructure plans, norms and standards during infrastructure planning, project design, implementation and commissioning. Undertake physical site inspections and make inputs from a health perspective to all capex and maintenance projects inclusive of the construction phase. Ensure that project briefs and operational narratives comply with the domains that are on the clinical guidelines. Conduct monitoring and oversight in all projects that start with construction, to ensure that clinical requirements are done according to the approved design. Facilitate the establishment of commissioning teams both at provincial, district and facility level. Ensure that commissioning requirements (including staffing, training, HT, consumables, organisational development, quality assurance and decanting) are incorporated in the planning, design, implementation and operationalization of each project or facility. Collaborate with the Health Services Branches in the development and approval of business cases, health/clinical briefs inclusive of commissioning, de-commissioning and decanting plans. Coordinate and collaborate with the National Department of Health in the peer review and approval of business cases and health/clinical briefs for projects as outlined in the Division of Revenue Act (DORA) health facilities revitalization grant framework. Participate in the peer review process at appropriate project stages. Load project documents and update information on the data management system. Undertake research. Manage human, physical and financial resources.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/115** : **DEPUTY DIRECTOR: PROJECTS- HEALTH TECHNOLOGY: INFRASTRUCTURE DEVELOPMENT AND TECHNICAL SERVICES SUPPORT (1 POST)**

**SALARY** : R896 436 per annum (All-inclusive remuneration package)  
**CENTRE** : Provincial Office (Polokwane)  
**REQUIREMENTS** : Qualifications and Competencies: Degree / Diploma in Nursing OR related medical field. Registration with the Statutory Council (Health). Experience in medical equipment or clinical engineering related to the functioning of medical equipment, the application of health technology and the interface between medical equipment and patients, including outputs & measurement. Minimum Five (5) years post qualification experience. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To manage Health technology services projects (new commissioning) and upgrading in support. Knowledge, Skills, Training and Competencies Required: Manage health technology services projects (new commissioning) and upgrade of services per level of care (ideal hospital & ideal clinic framework). Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills. Interpret existing/customize functional and technical norms and standards. Ability to direct inputs and provide guidance for the development of health technology systems, functional clinical norms and standards which include space across the various levels of health care. Ability to understand how to extract and interpret information from related information systems, indicators & service plan and how that links with health technology. Ability to understand how to prepare reports, submissions and presentations. The ideal candidate must have: the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes.

**DUITES** : Key Performance Areas: Conduct planning & costing for health technology and related enablers. Interpret and apply approved norms of and standards per level of care. Supervise, monitor and manage procurement plans, in sourcing health technology required for infrastructure projects and existing health facilities. Prepare commissioning plans for installation of medical equipment. Manage commissioning of medical equipment and enabling items ensuring functional clinical areas. Manage handover of new installations and training. Ensure ongoing training in the use and care of medical equipment. Assess



		existing medical equipment for replacement & condemnation. Participate in the peer review process at appropriate project stages. Load project documents and update information on the data management system. Undertake research. Manage human, physical and financial resources.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/116</u></b>	:	<b><u>MECHANICAL ENGINEER: ENGINEERING SERVICES (GRADE A-C) (1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R879 342.per annum Grade B: R990 669.per annum Grade C: R1 127 100.per annum (All-inclusive remuneration package) (The Department will determine the salary package based on years of experience post professional registration)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Provincial Office (Polokwane)
	:	Qualifications and Competencies: An appropriate Degree in Mechanical Engineering. Registered as a Professional Engineer with ECSA. Three (3) years' experience. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. Main Role: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications. The ideal candidate must have the ability to work in line with the Provincial Infrastructure Delivery Framework (IDMS), guide and operate within all applicable legislation, policies, frameworks and instruction notes. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Knowledge, Skills, Training and Competencies Required: The incumbent will be responsible to provide all mechanical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS) The ideal candidates must have: Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how acquisitions and disposals are managed in Government. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to understand Provincial and Departmental policies on leases and property management. Ability to understand the infrastructure information fields required for updating health infrastructure information management systems. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Undertake engineering designs. Perform final review and approvals of audits on new engineering designs according to design principles or theory. Implement the maintenance strategy. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Provide effective engineering and project management services. Load project documents and update information on the data management system. Undertake research. Manage human, physical and financial resources.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/117</u></b>	:	<b><u>ENGINEER CIVIL/STRUCTURAL: ENGINEERING SERVICES (GRADE A-C)(1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R879 342.per annum Grade B: R990 669.per annum

**CENTRE  
REQUIREMENTS**

Grade C: R1 127 100.per annum. (All-inclusive remuneration package) (The Department will determine the salary package based on years of experience post professional registration)

: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Civil / Structural Engineering. Registration as a Professional Engineer with ECSA. Minimum three (3) years' experience post qualification. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To provide civil/structural engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects, functional/technical norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS) Knowledge, Skills, Training And Competencies Required: - The incumbent of the post will be responsible to provide all civil/structural inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional/technical norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS) The ideal candidates must have: - Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how acquisitions and disposals are managed in Government. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to understand the infrastructure of information fields required for updating health infrastructure information management systems. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking offsite meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems.

**DUTIES**

: Key Performance Areas: Develop and maintain functional and technical norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile civil/structural engineering briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan. Investigate civil/structural engineering installations and oversee commissioning of engineering installations. Load project documents and update information on the data management system. Make inputs to the preparation of the User Asset Management Plan. Undertake research. Manage human, physical and financial resources.

**ENQUIRIES**

: about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/118**

: **ARCHITECT: ENGINEERING SERVICES (GRADE A-C) (1 POST)**

**SALARY**

: Grade A: R761 157.per annum  
Grade B: R866 304 per annum  
Grade C: R976 029.per annum. (All-inclusive remuneration package) (The Department will determine the salary package based on years of experience post professional registration)

**CENTRE  
REQUIREMENTS**

: Provincial Office (Polokwane)  
: Qualifications and Competencies: An appropriate Degree in Architecture. Registration with the SACAP as a Professional Architect. Three (3) years' experience post qualification. A valid drivers' license Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To assist in managing the delivery of the infrastructure-built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS). The ideal candidate must have the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will be responsible to provide architectural inputs and guidance for the development of infrastructure strategies, policies,

systems, functional/technical norms and standards which includes form and space designs in line with the Infrastructure Delivery Management Framework [IDMS]. The ideal candidates must: Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Have the ability to deal with stressful, pressurized and emergency working conditions. Have the ability to find innovative solutions to overcome planning problems. Ability to negotiate effectively with service providers/enforce conditions to ensure compliance with service level agreements, contracts, prescripts and Departmental norms and standards. Possess high levels of integrity to ensure that service providers are not “cutting corners” to improve profit. Ability to understand how to prepare budgets, extract and interpret information from related information systems. Ability to understand how to apply the IDMS. Ability to understand how to identify the required information fields and documents for use by Health.

**DUTIES** : key performance areas: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Load project documents and update information on the data management system. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Research. Manage human, physical and financial resources.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/119** : **CANDIDATE ENGINEER CIVIL/STRUCTURAL: INFRASTRUCTURE DELIVERY AND WORK INSPECTION (1 POST)**  
(Three Year Contract)

**SALARY** : R761 157.per annum. (All-inclusive remuneration package)  
**CENTRE** : Provincial Office (Polokwane)  
**REQUIREMENTS** : Qualifications and Competencies: An appropriate Bachelor’s Degree in Civil/Structural Engineering. Registered as a Candidate Engineer with ECSA. A valid drivers’ license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy the successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To assist in managing the delivery of the infrastructure-built environment programmes and projects in line with the Provincial IDMS. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will work under the Chief Engineer’s supervision and mentorship and be responsible for performing and managing all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide/support strategic direction in the process. The ideal candidate must have: - Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the health services plan of the Department and specifically the requirements for engineering services. Ability to undertake engineering design and analyse knowledge. Ability to understand and interpret specifications for engineering & technical services and application of knowledge for procurement processes. Ability to plan and manage a diverse portfolio of projects and programmes. Ability to apply Computer-aided engineering applications. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to prepare technical reports, submissions and presentations. Ability to understand how to prepare budgets, extract and interpret information from related information systems.

**DUTIES** : Key Performance Areas: Assist in preparing the construction procurement strategy and the Infrastructure Programme Management Plan. Assist in preparing Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Assist in monitoring the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist in managing the interface between the end-user/community structures and Implementing Agent[s]. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.

<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/120</u></b>	:	<b><u>CANDIDATE QUANTITY SURVEYOR: INFRASTRUCTURE DELIVERY AND WORK INSPECTION (1 POST)</u></b> (Three Year Contract)
<b><u>SALARY</u></b>	:	R660 612.per annum. (All-inclusive remuneration package)
<b><u>CENTRE</u></b>	:	Provincial Office (Polokwane)
<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: An appropriate Bachelor's Degree in Quantity Surveying. Registration as a Candidate Quantity Surveyor with SACQSPA valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. Successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To assist in managing the delivery of the infrastructure-built environment programmes and projects in line with the Provincial IDMS. Knowledge, Skills, Training And Competencies Required:- The incumbent of the post will be work under the supervision and mentorship of the Chief Quantity Surveyor and will be responsible for providing the quantity surveying inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards, plans for Health in line with the Provincial Infrastructure Delivery Framework for the planning and construction of Health Department Projects. The ideal candidates must have: - Ability to understand the Health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to interpret existing and develop new Functional and Technical Norms and Standards. Ability to identify the required information fields and documents for use by Health. Ability to prepare reports, submissions and presentations. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems. Ability to understand how to apply the IDMS. Ability to understand how to identify the required information fields and documents for use by Health.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Assist in preparing the construction procurement strategy and the Infrastructure Programme Management Plan. Assist to prepare Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Assist in monitoring the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist to manage the interface between the end-user/community structures and Implementing Agent[s]. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/121</u></b>	:	<b><u>CANDIDATE ARCHITECT: INFRASTRUCTURE DELIVERY AND WORK INSPECTION (1 POST)</u></b> (Three Year Contract)
<b><u>SALARY</u></b>	:	R660 612.per annum. (All-inclusive remuneration package)
<b><u>CENTRE</u></b>	:	Provincial Office (Polokwane)
<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: An appropriate Bachelor's Degree in Architecture. Registered as a Candidate Architect with SACAP. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To assist in managing the delivery of the infrastructure-built environment programmes and projects in line with the Provincial IDMS. Knowledge, Skills, Training And Competencies Required The incumbent of this post will work under the Chief Architect's supervision and mentorship and will be responsible to provide the architectural inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards which includes form and space

designs in line with the Infrastructure Delivery Management Framework (IDMS). The ideal candidates must have. Ability to understand how to apply the IDMS. Ability to understand how to prepare budgets, extract and interpret information from related information systems. Ability to understand the Health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how to undertake a risk analysis and undertake a risk mitigation strategy. Ability to specify low maintenance building options. Ability to understand how to interpret existing/ customize functional and technical norms and standards. Ability to understand how to identify the required information fields and documents for use by Health. Ability to understand how to prepare reports, submissions and presentations. Possess management experience in design and delivery of infrastructure programmes for Health.

**DUTIES** : Key Performance Areas: Assist in preparing the construction procurement strategy and the Infrastructure Programme Management Plan. Assist to prepare Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Assist in monitoring the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist to manage the interface between the end-user/community structures and Implementing Agent[s]. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/122** : **CONTROL ENGINEERING TECHNICIAN-MECHANICAL: INFRASTRUCTURE MAINTENANCE & TECHNICAL SUPPORT (GRADE A-B) (1 POST)**

**SALARY** : Grade A: R551 493.per annum  
Grade B: R933 396.per annum. (The Department will determine the salary package based on years of experience post professional registration)

**CENTRE** : Provincial Office (Polokwane)

**REQUIREMENTS** : Qualifications and Competencies: National Diploma in Mechanical/Electrical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician Mechanical/Electrical. Six (6) years' post qualification technical experience. Training programme undertaken and successfully completed in Project Management will serve as an added advantage. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To render technical services and support in terms of management of service providers responsible for the maintenance of lifts, laundry machines, refrigeration and boilers and manage information on the use of utilities. The ideal candidate must have the ability to work in line with the Provincial Infrastructure Delivery Management Framework (IDMS), guide and operate within all applicable legislation, policies, frameworks and instruction notes. Knowledge, Skills, Training and Competencies Required: - The incumbent of this post will be responsible to provide all electrical/mechanical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). The ideal candidate must have: - Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the Health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how acquisitions and disposals are managed in Government. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to understand the infrastructure information fields required for updating health infrastructure information management systems. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems.

<b><u>DUTIES</u></b>	:	Key Performance Areas: - Develop/determine and maintain technical and functional norms and standards for mechanical/electrical installations and systems. Assist with the investigation proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile mechanical/electrical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Validate quality of performance of service providers in terms of norms, standards and maintenance contracts. Compile reports with recommendations related to non-performance in terms of maintenance mechanical/electrical installations and systems. Investigate mechanical/electrical engineering installations and equipment to validate compliance with the Occupational Health and Safety Act and the Engineering Regulations issued in terms of the Act. Load project documents and update information on the data management system. Implement [construction], training and commissioning of mechanical/electrical engineering installations. Undertake research. Manage human, physical and financial resources.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/123</u></b>	:	<b><u>ASSISTANT DIRECTOR: FINANCE: INFRASTRUCTURE (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R468 459.per annum (Level 9)
<b><u>CENTRE</u></b>	:	Provincial Office (Polokwane)
<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: Degree / Diploma in Accounting or Financial Management. Minimum 3 years' experience post qualification. Experience in Financial Management as implemented in government and within the context of infrastructure, construction budgeting and spending. Valid driver's license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must work longer hours. Main Role: To assist with the coordination of all Finance Management functions for the Chief Directorate Infrastructure Development and Technical Support Services including financial and supply chain management. Knowledge, Skills, Training and Competencies Required: Experience in determining policies, systems and standard operating procedures for finance. Have the ability to chase detail, check and verify for correctness and compliance. An eye for detail and Ability to understand how to extract and interpret information from related information systems and linkages of that to infrastructure. Excellent communication and writing skills, compilation of reports, presentation, facilitation, co-ordination and analytical skills. Ability to direct inputs and provide guidance for the development of systems and standard operating procedures. Ability to understand how to prepare reports, submissions and presentations. The ideal candidate must have: the ability to guide and operate within all applicable legislation, policies, frameworks and instruction notes.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Extract, analyse and validate financial information for infrastructure projects/programmes. Provide financial administration services for all infrastructure Programmes and projects. Prepare financial reports. Compliance with the financial and supply chain management policies and prescripts in the chief directorate. Provide budget administration services. Establish, update and maintain a document management system for all financial documentation. Load project documents and update information on the data management system. People management. Manage human, physical and financial resources.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/124</u></b>	:	<b><u>ENGINEERING TECHNICIAN-MECHANICAL: INFRASTRUCTURE MAINTENANCE &amp; TECHNICAL SUPPORT (GRADE A-C) (1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R391 671.per annum Grade B: R442 389.per annum Grade C: R498 816.per annum (The Department will determine the salary package based on years of experience post professional registration)
<b><u>CENTRE</u></b>	:	Provincial Office (Polokwane)

<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: An appropriate Bachelor's Degree/National Diploma in Mechanical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician. Three [3] years' experience. A valid drivers' license. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To render technical services and support in engineering research, design, manufacturing, operations and maintenance. Knowledge, Skills, Training And Competencies Required: - The incumbent of this post will be responsible to provide all mechanical technical inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System [IDMS]. The ideal candidate must have: - Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the Health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how acquisitions and disposals are managed in Government. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to understand the infrastructure information fields required for updating health infrastructure information management systems. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Assist the Engineer with technical activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures. Produce technical designs with specifications. Assist in managing the execution of the maintenance strategy. Assist in setting engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Assist in monitoring maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Collect and analyze data on use of utilities by Health Facilities. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/125</u></b>	:	<b><u>ENGINEERING      TECHNICIAN-ELECTRICAL:      INFRASTRUCTURE MAINTENANCE &amp; TECHNICAL SUPPORT (GRADE A-C) (1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade A: R391 671.per annum Grade B: R442 389.per annum Grade C: R498 816.per annum (The Department will determine the salary package based on years of experience post professional registration)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Provincial Office (Polokwane)
	:	Qualifications and Competencies: An appropriate Bachelor's Degree/National Diploma in Electrical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician. Three [3] years' experience. A valid drivers' license. [Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To render technical services and support in engineering research, design, manufacturing, operations and maintenance. Knowledge, Skills, Training And Competencies Required: The incumbent of this post will be responsible to provide all electrical technical inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional/technical norms and standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). The ideal candidate must have: Ability to apply the Provincial Infrastructure Delivery Management System (IDMS). Ability to understand the Health service delivery platform, indicators & service plan and how that links with infrastructure. Ability to understand how acquisitions and disposals are

managed in Government. Ability to undertake a risk analysis and undertake a risk mitigation strategy. Ability to understand the infrastructure information fields required for updating health infrastructure information management systems. Have the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings. Ability to understand how to prepare budgets, extract and interpret information from related information systems.

**DUTIES** : Key Performance Areas: Assist the Engineer with technical activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures. Produce technical designs with specifications. Assist in managing the execution of the maintenance strategy. Assist in setting engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Assist in monitoring maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Collect and analyze data on use of utilities by Health Facilities. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/126** : **CHIEF WORKS INSPECTOR: INFRASTRUCTURE MAINTENANCE & TECHNICAL SUPPORT (01 POST)**

**SALARY** : R397 116.per annum (Level 08)  
**CENTRE** : Provincial Office (Polokwane)  
**REQUIREMENTS** : Qualifications and Competencies: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test OR National Diploma in Engineering. Three (3) years' experience post qualification. Valid Drivers' License. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To manage the design and implementation of inspections of buildings and machinery to validate compliance with Occupational Health and Safety Regulations. Knowledge, Skills, Training and Competencies Required: Knowledge of the Public Service Regulatory Framework. Knowledge of the procurement policy and procedures. In depth knowledge of the Public Finance Management Act, Treasury Regulations' financial delegations and risk management, relevant legislation and public service regulations. skills- project management, planning and organising, people management, conflict resolution, computer literacy. monitoring of projects. communication analytical. presentation. report writing. financial. able to work independently. professional. confidential. quality driven. team player. ability to work under pressure. decisive, strategic. innovative. attention to detail. Negotiation skills.

**DUTIES** : Key Performance Areas: Provide technical inputs to Health Facilities to draw up specifications and monitor compliance by service providers regarding safety matters. Implement regular compliance inspections and safety audits at health facilities. Conduct investigations into accidents and make recommendations. Manage the analysis of technical data. Make recommendations in terms of interventions required in terms of condition of buildings and or machinery that are compromising adherence with occupational health and safety requirements. Manage the development of plans to address shortcomings in terms of compliance in terms of Occupational Health and Safety Requirements and Quality Assurance Standards. Load project documents and update information on the data management system. Manage human, physical and financial resources.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**POST 36/127** : **WORKS INSPECTORS: INFRASTRUCTURE MAINTENANCE & TECHNICAL SUPPORT (2 POSTS)**

**SALARY** : R269 499.per annum. (Level 06)  
**CENTRE** : Provincial Office (Polokwane)



<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: National Diploma in Building or Mechanical or Electrical OR N3 with passed Trade Test or National Diploma in Engineering. One (1) years' experience post qualification. Valid Drivers' License. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to travel extensively throughout the province and work longer hours. Main Role: To implement inspections on compliance with the Occupational Health and Safety legislation in terms of machinery or buildings at all health facilities and assist with the development and implementation of remedial plans. Knowledge, Skills, Training and Competencies Required Knowledge of the Public Service Regulatory Framework. Knowledge of the procurement policy and procedures. In depth knowledge of the Public Finance Management Act, Treasury Regulations' financial delegations and risk management. relevant legislation and public service regulations. skills- project management, planning and organising, people management, conflict resolution, computer literacy. monitoring of projects. communication analytical. presentation. report writing. financial. able to work independently. professional. confidential. quality driven. team player. ability to work under pressure. decisive, strategic. innovative. attention to detail. Negotiation skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide technical inputs to Health Facilities to draw up specifications and monitor compliance by service providers regarding safety matters. Implement regular compliance inspections and safety audits at health facilities. Conduct investigations into accidents. Collect and analyse technical data. Make recommendations in terms of interventions required in terms of condition of buildings and or machinery that are compromising adherence with occupational health and safety requirements. Implement Occupational Health and Safety Plans. Provide Occupational Health and Safety. Load project documents and update information on the data management system. Manage human, physical and financial resources. Undertake research.
<b><u>ENQUIRIES</u></b>	:	about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.
<b><u>POST 36/128</u></b>	:	<b><u>DATA CAPTURER: INFRASTRUCTURE DELIVERY AND WORK INSPECTION (1 POST)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R193 354.per annum (Level 4) Provincial Office (Polokwane)
	:	Qualifications and Competencies: A minimum of Grade 12 / Senior Certificate or equivalent qualification at NQF level 4. Proven practical experience in data capturing within a built environment support office. Use of infrastructure systems, for example GIS, IRM, PMIS, PROMAN, etc. will serve as an added advantage. Inherent requirements of the job: Computer literacy including MS Outlook, Word, Excel and PowerPoint; Virtual meeting platforms literacy. The successful applicant must be prepared to work longer hours. Main Role: The Data Capturer will be responsible for the capturing of data from various source documents into the computer system for storage, processing and management purposes; and perform basic office administration duties. Knowledge And Skills And Competencies Required: Excellent organizational and planning skills with the ability to prioritize time and work effectively; Ability to sort and analyze data. Strong people skills with the ability to work under pressure; Highly-motivated, confident communicator with the ability to engage with people at all levels; Pays attention to detail and displays a high level of integrity; Able to multi-task and is deadline orientated; Ability to work independently, as well as in a team; Excellent communication and interpersonal skills with the ability to work across diverse cultural backgrounds; Innovative and creative, able to see new opportunities; and reflective and open to learning.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide property infrastructure administrative support. Provide data management administrative and repository support to the infrastructure management unit Capture data into different systems according to data specified timelines and data flow. Daily capturing and updating of the infrastructure data onto PMIS and any available systems. Validate data for completeness, correctness and consistency. Maintain electronic and manual records of all data used for reporting. Follow up discrepancy with the relevant project and finance managers / contractors / professional service providers. The mining and or analysis of data associated with the planning, design implementation, commissioning and

operationalization of projects; retrieval of documents and or information for management and audit support. Compile, update and maintain a document and electronic management system for projects, infrastructure data and immovable assets. Assist in timely preparations and submission of required reports. Undertake general office administration duties.

**ENQUIRIES** : about the advertised posts should be directed to Ms Mompei MM at Tel No: 015 293 6126 /Ms Sebake RL at 015 293 6426, Ms Sebola MF at 015 293 6002 and Ms Mothiba JT during office hours.

**DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS**

*The Department of Co-operative Governance, Human Settlements and Traditional Affairs is an equal opportunity employer with clear employment equity targets. The Department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender, and disability. Women and people with disabilities are encouraged to apply. The Department of Co-operative Governance, Human Settlements & Traditional Affairs would like to invite suitably qualified candidates who are creative, energetic, self-driven, and hardworking and have a passion for improving the standard of living of citizens of Limpopo, to apply for the positions as it appears below.*

**APPLICATIONS** : should be submitted online through <http://erecruitment.limpopo.gov.za> Hand delivered applications should be submitted to 28 Market Street (Next to UNISA) Registry Office (First Floor) or alternatively post to The Head of Department; Department of Co-operative Governance, Human Settlements and Traditional Affairs, Private Bag X9485, POLOKWANE 0700.

**CLOSING DATE** : 31 October 2025.  
**NOTE** : Applications should be submitted on a New Z83 form obtainable from all Public Service Departments or at [www.dpsa.gov.za](http://www.dpsa.gov.za) (must be completed in full), and a comprehensive copy of your Curriculum Vitae ONLY (Certified copies of ID matric certificate, drivers' license and qualifications will be requested from shortlisted candidates only). The specific reference number for the post must be quoted. SMS candidates are required to produce proof of completion of National School of Government Senior Management Pre-Entry Programme prior to appointment. The course is obtainable on link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme>. "All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools." Short-listed candidates for the above posts will be subjected to a Security clearance and verification of qualifications. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA). Successful incumbents will be expected to sign a performance agreement within one month after the assumption of duty. The successful candidate will also be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the requirements will result in the applicants being disqualified. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000. The Department reserves the right to make an appointment in respect of the advertised posts.

**MANAGEMENT ECHELON**

**POST 37/129** : **DEPUTY DIRECTOR GENERAL: COOPERATIVE GOVERNANCE. REF NO: CoGHSTA 25/25**  
 Branch: Cooperative Governance

**SALARY** : R1 813 182.per annum (All-inclusive salary package) (Level 15)  
**CENTRE** : Polokwane

<b><u>REQUIREMENTS</u></b>	:	Matric plus a post-graduate qualification (NQF Level 8) in Public Administration / Public Management/ Political Science related as recognized by SAQA. Minimum 8 years of experience at a senior managerial level and valid driver's license (with exception of person with disability). Core And Process Competencies: Strategic Capacity and leadership, People Management & Empowerment, Financial Management, Change Management and Programme & Project Management. Skills And Knowledge: Negotiation skills, Facilitation skills, Report Writing, Time management, Ability to Communicate with people at different levels and from different backgrounds, Creative/innovative, Analytical Thinking skills, Language Skills, Good grooming and Presentation, Good Telephone Etiquette, Good Organizational skills, Good People skills, High level of reliability, Basic written communication skills, Ability to act with tact and discretion.
<b><u>DUTIES</u></b>	:	Provide and facilitate provincial development and planning service; Coordinate municipal infrastructure development; Monitor, support and evaluate the performance of municipalities; Coordinate intergovernmental relations, Disaster Management, public participation and governance; Manage resources (financial, human and physical).
<b><u>ENQUIRIES</u></b>	:	Mr. Ramagoshi Phuti Tel No: (015) 294 2225
<b><u>POST 37/130</u></b>	:	<b><u>DEPUTY DIRECTOR GENERAL: TRADITIONAL AFFAIRS REF NO: CoGHSTA 26/25</u></b> Branch: Traditional Affairs
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R1 813 182.per annum (All-inclusive salary package) (Level 15) Polokwane
	:	Matric plus a post-graduate qualification (NQF Level 8) in Anthropological Services, Law, Public Administration or related as recognized by SAQA. Minimum 8 years of experience at a senior managerial level and valid driver's license (with exception of person with disability). Core And Process Competencies: Strategic Capacity and leadership, People Management & Empowerment, Financial Management, Change Management and Programme & Project Management. Skills And Knowledge: Negotiation skills, Facilitation skills, Report Writing, Time management, Ability to Communicate with people at different levels and from different backgrounds, Creative/innovative, Analytical Thinking skills, Language Skills, Good grooming and Presentation, Good Telephone Etiquette, Good Organizational skills, Good People skills, High level of reliability, Basic written communication skills, Ability to act with tact and discretion.
<b><u>DUTIES</u></b>	:	Oversee the establishment and functionality of Traditional Leadership Institutions; Monitor and coordinate the administrative support to district satellite and Traditional Councils; Provide strategic direction and management to the Traditional Affairs Branch; Oversee the management and administrative support to Kingship and Queenship; Monitor Traditional Council finances; Oversee, manage and monitor the provision of initiation school; Ensure good standard and compliance to the bill of rights at the circumcision schools; Oversee and coordinate activities of the executive committee of the Houses; Monitor the activities of portfolio committees; Monitor the establishment of Provincial and Local Houses; Oversee and coordinate the recognition and events of traditional leaders.
<b><u>ENQUIRIES</u></b>	:	Mr. Ramagoshi Phuti Tel No: (015) 294 2225

#### **OTHER POSTS**

<b><u>POST 37/131</u></b>	:	<b><u>DEPUTY DIRECTOR: SECURITY MANAGEMENT SERVICES REF NO: CoGHSTA 27/25</u></b> Branch: Corporate Services
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R896 436.per annum (All-inclusive salary package) (Level 11). Polokwane
	:	Matric plus an undergraduate qualification (NQF Level 6) in Security Management, Criminal Justice & Forensic Investigations/Policing or related as recognized by SAQA. Minimum 5 years relevant experience at supervisory level and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Public Service Act, Labour Relation Act, PFMA, Knowledge on the relevant

		policies/prescripts and procedures etc. Skills And Knowledge: Strategic Capability and Leadership; Programme and Project Management; Financial Management; Change Management; Knowledge Management; Service Delivery Innovation (SDI); Problem Solving and Analysis; People Management and Empowerment; Client Orientation and Customer Focus; Communication; Research; Computer Utilization; Policy Formulation; Vetting; Investigation
<b><u>DUTIES</u></b>	:	Manage implementation of MISS/PISP within the department and Municipalities Manage physical and information security disciplines within the department; Manage and implement access control services within the department; Manage establishment and implementation of security screening (vetting) strategies and procedures; Manage contract security; Ensure the provision and coordination of physical security support to the MEC's visits; Develop a scheduled physical and information security audit programme.
<b><u>ENQUIRIES</u></b>	:	Mr. Monkoe Mphodi Tel No: (015) 294 2223
<b><u>POST 37/132</u></b>	:	<b><u>DEPUTY DIRECTOR: ASSURANCE SERVICES REF NO: CoGHSTA 28/25</u></b> Branch: Financial Management Services
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R896 436.per annum (All-inclusive salary package) (Level 11). Polokwane
	:	Matric plus an undergraduate qualification in Accounting/ Internal Auditing/Cost Management and Accounting and Financial Accounting (NQF Level 6) or related as recognized by SAQA. Minimum 5 Years relevant experience at supervisory level and valid driver's license (with exception of person with disability). Affiliation with Professional Body i.e. IIASA and SAICA, added advantage with: IAT, PIA and CA (SA) Designation(s) Core and Process Competencies: Sound and in-depth knowledge of Accounting and auditing Standards; Public Finance and Auditing; Public Administration; Project management; Relationship management; Leadership; Communication; Change management; Performance management. Skills And Knowledge: Accounting & auditing; Computer literacy; Policy analysis; Budgeting; Public Management; Communication.
<b><u>DUTIES</u></b>	:	Manage Internal Control Plans and Framework; Manage the facilitation of assurance services; Manage internal and external audit with Treasury, Internal Audit, Auditor-General and other Stakeholders.
<b><u>ENQUIRIES</u></b>	:	Mr. Monkoe Mphodi Tel No: (015) 294 2223
<b><u>POST 37/133</u></b>	:	<b><u>DEPUTY DIRECTOR: FLEET SERVICES REF NO: CoGHSTA 29/25</u></b> Branch: Financial Management Services
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R896 436.per annum (All-inclusive salary package) (Level 11). Polokwane
	:	Matric plus an undergraduate qualification in Transport Management, Public Management/Administration or related field (NQF Level 6) or related as recognized by SAQA. Minimum 5 years relevant experience at supervisory level and valid driver's license (with exception of person with disability). Core And Process Competencies: Knowledge of a variety of work ranges and procedures such as: Transport Management, Transport Circulars, Public Finance Management Act, Public Service Act 1994, Public Service Regulations 2001 as amended. Skills And Knowledge: Communication skills; Negotiating skills; Facilitation skills; Report writing, Co-operation skills; Liaison skills; Networking.
<b><u>DUTIES</u></b>	:	Manage the procurement of new vehicles for government own and subsidized vehicles; Manage registration and licensing of state vehicles; Manage the repairs and maintenance of departmental fleet and disposal of worn out and obsolete vehicles; Manage processing of fuel payment claims for all schemes (MMS, SMS, A & B); Manage the provision and development of transport manuals and policies.
<b><u>ENQUIRIES</u></b>	:	Ms. Mokhomole Makgano Tel No: (015) 294 2270
<b><u>POST 37/134</u></b>	:	<b><u>ASSISTANT DIRECTOR: MUNICIPAL PERFORMANCE MONITORING &amp; EVALUATION REF NO: CoGHSTA 30/25</u></b> Branch: Cooperative Governance
<b><u>SALARY CENTRE</u></b>	:	R582 444.per annum (Level 10)
	:	Waterberg

<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Local Government/Public Management/ Public Administration (NQF Level 6) or related as recognized by SAQA. Minimum 3 years relevant experience and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service; Understanding of the public service environment; Municipal Structures Act; Municipal Systems Act; Municipal Finance Management Act; Public Finance Management Act; Integrated Development Planning; Performance Monitoring and Evaluation; General Management; Strategic Planning; Service Delivery; Governance Issues; Relevant Legislation; Financial Management; Development and Planning Skills And Knowledge: Negotiation skills; Presentation skills; People management skills; Time management; Communication, both formal, and informal; Policy Development.
<b><u>DUTIES</u></b>	:	Coordinate and consolidate the MEC reports on the state of Municipalities; Coordinate and evaluate the performance of municipalities on a periodic basis in compliance with the MSA & MFMA; Audit the implementation of PMS by municipalities on annual basis; Provide support to municipalities with the implementation of the individual PMS; Monitoring of the employment contracts of 57 Managers.
<b><u>ENQUIRIES</u></b>	:	Ms. Mokhomole Makgano Tel No: (015) 294 2270
<b><u>POST 37/135</u></b>	:	<b><u>ASSISTANT DIRECTOR: COMMUNITY DEVELOPMENT PROGRAMME</u></b> <b><u>REF NO: CoGHSTA 31/25</u></b> Branch: Cooperative Governance
<b><u>SALARY</u></b>	:	R582 444.per annum (Level 10).
<b><u>CENTRE</u></b>	:	Capricorn
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Public Administration/Development Studies/Social Science (NQF 6) or related as recognized by SAQA; Minimum of 3 years relevant experience and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of human resources as well as understanding of the legislative framework governing the Public Service such as: Employment Equity Act, Skills Development Act, Basic Conditions of Employment Act, Labour Relations Act, Public Service Act, Administrative Justice Act, Promotion of Access of Information Act, Public Service Regulations and various Bargaining Council Resolutions. Skills And Knowledge: Negotiation skills, People management, Financial planning, Planning & organizing, Time management, Strategic planning, Policy analysis and development, Good communication skills, Group dynamics, Diversity management, Facilitation skills, Co-ordination skills, Leadership skills, Change and knowledge management.
<b><u>DUTIES</u></b>	:	Coordinate the integrated development interventions in partnership with other relevant stakeholders; Coordinate community development service delivery area(s) to ensure that efficient and effective community development service is delivered; Coordinate research on community development. Support municipalities to respond to community concerns; Manage the team and undertake all administrative functions required and report on progress as required; Develop implement and maintain processes to ensure proper control of work.
<b><u>ENQUIRIES</u></b>	:	Ms. Mokhomole Makgano Tel No: (015) 294 2270
<b><u>POST 37/136</u></b>	:	<b><u>ASSISTANT DIRECTOR: SPECIAL PROGRAMMES &amp; DIVERSITY</u></b> <b><u>MANAGEMENT REF NO: CoGHSTA 32/25</u></b> Branch: Corporate Services
<b><u>SALARY</u></b>	:	R468 459.per annum (Level 9).
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Social Sciences/Social Work/Public Administration or related (NQF Level 6) as recognized by SAQA. Minimum 3 years relevant experience and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts and the legislative framework governing the public service, Public Service Regulation, Public Service Act, PFMA, National Youth Development Agency Act 54 of 2008, Children's Act 38 of 2005, Beijing Declaration and Platform of Action (1995), Gender Policy Framework

for Local Government, Older Person's Rights Act 13 of 2006, White Paper on the Rights of persons with Disabilities of 09th March 2016, Employment Equity Act 55 of 1998, Public Service Act of 1994.. Skills & Knowledge: Negotiation skills; Presentation/Facilitation skills; Report Writing; Time management; Communication, both formal, and informal; Creative/innovative; Analytical Thinking skills.

**DUTIES** : Develop and facilitate the implementation of departmental policies and programmes regarding gender, youth and people with disabilities; Co-ordinate, promote and implement all matters related to youth, gender, people with disabilities, and Batho Pele in the department; Promote and protect human dignity & human rights (women, youth, children, older persons including women with disabilities); Provide support to municipalities during Provincial, National and International Days events; Provide technical advice on matters related to special programs and transformation to senior management. Liaise and communicate with both internal & external key stakeholders of the Department in relation to gender, youth, people with disabilities programmes. Coordinate and facilitate activities of moral regeneration movement with all stakeholders and the department

**ENQUIRIES** : Ms. Monyela Hlokammoni Tel No: (015) 294 2073

**POST 37/137** : **ASSISTANT DIRECTOR: BUDGET MONITORING & REPORTING REF NO: CoGHSTA 33/25**  
Branch: Financial Management Services

**SALARY** : R468 459.per annum (Level 9)  
**CENTRE** : Polokwane  
**REQUIREMENTS** : Matric plus an undergraduate qualification in Financial Accounting/ Accounting/Cost and Management Accounting (NQF Level 6) or related as recognized by SAQA. Minimum 3 years relevant experience and valid driver's license (with exception of person with disability). core and process competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, PPPFA, etc.Public Service Act, Labour Relation Act, PFMA, National Treasury Regulation, Financial Reporting Standards. Skills & Knowledge: Computer skills; Accounting skills; Negotiation skills; Presentation skills; People management skills; Time management; Communication, both formal, and informal.

**DUTIES** : Budget monitoring; Budget reporting.  
**ENQUIRIES** : Ms. Monyela Hlokammoni Tel No: (015) 294 2073

**POST 37/138** : **ASSISTANT DIRECTOR: ICT SYSTEM DEVELOPMENT REF NO: CoGHSTA 34/25**  
Branch: Corporate Services

**SALARY** : R468 459.per annum (Level 9)  
**CENTRE** : Polokwane  
**REQUIREMENTS** : Matric plus an undergraduate qualification in Information Technology (NQF Level 6) or related as recognized by SAQA. Minimum of 3 years relevant experience and valid driver's license (with exception of person with disability).Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts and the legislative framework governing the public service, including: Public Service Act, Labour Relations Act, Public Finance Management Act (PFMA), Business process analysis and modelling, System development lifecycle (SDLC) and IT governance frameworks (COBIT, ITIL, ISO 27001) Experience in project leadership and management. Skills & Knowledge: Technical Skills: Business process analysis, System development and administration, ICT project management, Database management Soft Skills: Communication and interpersonal skills, People management and teamwork, Planning.

**DUTIES** : Develop systems according to technical specification and Methodologies; Implement changes to existing systems according to approved standards and procedures; Monitor and make recommendations on systems.

**ENQUIRIES** : Ms. Palmer Olivia Tel No: (015) 294 2094

**POST 37/139** : **ASSISTANT DIRECTOR: ANTI-FRAUD & CORRUPTION MANAGEMENT REF NO: CoGHSTA 35/25 (2 POSTS)**  
Branch: HOD Support

<b><u>SALARY</u></b>	:	R468 459.per annum (Level 9).
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Criminal Justice & Forensic Investigations/Policing/Internal Auditing (NQF 6) or related as recognized by SAQA; Minimum of 3 years relevant experience and valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Regulation, Public Service Act, PFMA, MFMA, Code of Conduct. Skills & Knowledge: Investigation; Interviewing skills; Good communication skills both formal and inform; Negotiation skills; Presentation/Facilitation skills; Report Writing; Time management; Creative/innovative; Co-ordination skills; Networking; Analytical Thinking skills.
<b><u>DUTIES</u></b>	:	Conduct investigations on reported incidents of fraud and corruption within the department and municipalities; Prevent Corporate Crime and Misconduct within the Department and Municipalities; Coordinate recovery of assets acquired fraudulently; Identification of weaknesses in the internal control measures and recommend and monitor the improvement thereof; Conduct awareness workshops on Anti-Fraud and Corruption within the Department and Municipalities.
<b><u>ENQUIRIES</u></b>	:	Ms. Palmer Olivia Tel No: (015) 294 2094
<b><u>POST 37/140</u></b>	:	<b><u>ASSISTANT DIRECTOR: MISCONDUCT &amp; DISPUTES REF NO: CoGHSTA 36/25</u></b> Branch: Corporate Services
<b><u>SALARY</u></b>	:	R468 459.per annum (Level 9)
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Labour Relations/Law (NQF 6) or related as recognized by SAQA; Minimum of 3 years relevant experience and valid South African driver's license (with exception of person with disability).Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, Knowledge and understanding public service legislations, regulations & labour laws (LRA, BCEA, EEA, Skills Development Act, COIDA, OHSA, Public Service Act & Regulations); Conciliation & Arbitration processes; PCSBC & GPSSBC Resolutions; Rules for the Conduct of proceedings before the CCMA/ GPSSBC.. Skills & Knowledge: Strategic capabilities & leadership, Programme & project management, People management, Change management, Conflict resolution, Policy formulation and Communication, Computer literacy, Financial management, Problem solving & analysis, Service delivery innovation.
<b><u>DUTIES</u></b>	:	Co-ordinate the Investigation of misconduct & conduct disciplinary hearings; Represent the department on the disputes referred to GPSSBC, CCMA, PSCBC, and the Labour Court; Co-ordinate the Drafting of legal opinions on Labour matters; Co-ordinate the Training of Management and employees on the Code of Conduct.
<b><u>ENQUIRIES</u></b>	:	Ms. Malahlela Nora Tel No: (015) 294 2224
<b><u>POST 37/141</u></b>	:	<b><u>SENIOR ADMIN OFFICER: SECURITY MANAGEMENT REF NO: CoGHSTA 37/25</u></b> Branch: Corporate Services
<b><u>SALARY</u></b>	:	R397 116.per annum (Level 8).
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Security Management, Criminal Justice & Forensic Investigations/Policing (NQF 6) or related as recognized by SAQA; Minimum of 2 years relevant experience. Valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Public Service Act, Labour Relation Act, PFMA, Knowledge on the relevant policies/prescripts and procedures etc. Extensive knowledge of security (Minimum Information Security Standards- MISS and MPSS Minimum Physical Security Standards) Handling of Fire Arms Skills & Knowledge: Strategic Capability and Leadership; Programme and Project Management; Financial Management; Change Management; Knowledge Management; Service

		Delivery Innovation (SDI); Problem Solving and Analysis; People Management and Empowerment; Client Orientation and Customer Focus; Communication; Research; Computer Utilisation; Policy Formulation; Vetting; Investigation.
<b><u>DUTIES</u></b>	:	Implementation of MISS/PISP within the department and Municipalities; Implement and monitor access control system within the department and the municipalities; Implement security screening (vetting) procedures; Conduct information and physical security awareness workshops and on-job training; Supervising of private security service providers; Facilitate physical security support to the MEC's visits to municipalities; Conduct physical and information security audit.
<b><u>ENQUIRIES</u></b>	:	Ms. Malahlela Nora Tel No: (015) 294 2224
<b><u>POST 37/142</u></b>	:	<b><u>SYSTEM CONTROLLER: INSTITUTIONAL CAPACITY &amp; INFOMATION SERVICES REF NO: CoGHSTA 38/25</u></b> Branch: Cooperative Governance
<b><u>SALARY</u></b>	:	R397 116.per annum (Level 8).
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification in Information Technology (NQF 6) or related as recognized by SAQA; Minimum of 2 years ICT experience. Valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Disaster Management Act, Disaster Management Framework, Public Service Act, Occupational Health and Safety ACT, PFMA. Skills & Knowledge: Research, Communication, Report writing, Computer Literacy, Information Technology, Financial Management.
<b><u>DUTIES</u></b>	:	Maintain the installed disaster management information management and communication systems; Capacitate the end-users on the usage of the current and the new information management in the municipalities; Identification of information management and communication modes (Data acquisition systems); Facilitate timely dissemination of early warning, public awareness and preparedness; Capture and update disaster management projects into the integrated disaster risk management database and Departmental GIS.
<b><u>ENQUIRIES</u></b>	:	Ms. Masha Raesibe Tel No: (015) 294 2068
<b><u>POST 37/143</u></b>	:	<b><u>DISASTER PRACTITIONER: RISK ASSESSMENT &amp; REDUCTION POSTS REF NO: CoGHSTA 39/25</u></b> Branch: Cooperative Governance
<b><u>SALARY</u></b>	:	R397 116.per annum (Level 8).
<b><u>CENTRE</u></b>	:	Polokwane
<b><u>REQUIREMENTS</u></b>	:	Matric plus an undergraduate qualification Disaster Management (NQF 6) or related as recognized by SAQA; Minimum of 2 years relevant experience. Valid South African driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g. Batho Pele principles; public service act; Dynamics, culture and language of the target Community, Disaster Management Act, National Disaster Management Framework. Skills & Knowledge: Negotiation skills, Presentation skills, People management skills, Time management, Communication, Computer skill, Numeracy skill, Presentation skills, People management skills, Financial management skills.
<b><u>DUTIES</u></b>	:	Conduct risk assessment; Develop integrated disaster risk management plans; Develop and implement disaster risk reduction programmes; Develop and implement contingency plans for national and provincial events
<b><u>ENQUIRIES</u></b>	:	Ms. Masha Raesibe Tel No: (015) 294 2068
<b><u>POST 37/144</u></b>	:	<b><u>COMMUNITY DEVELOPMENT WORKER REF NO: CoGHSTA 40/25(10 POSTS)</u></b> Branch: Cooperative Governance
<b><u>SALARY</u></b>	:	R325 101.per annum (Level 7)
<b><u>CENTRE</u></b>	:	Blouberg Ward 06 Lepelle-Nkumi Ward 19 Mogalakwena Ward 01 & 09 Greater Giyani Ward 19



	Greater Letaba Ward 11 Makhuduthamaga Ward 09 & 20 Collins Chabane Ward 32 Makhado Ward 03
<b><u>REQUIREMENTS</u></b>	: Matric plus an undergraduate qualification in Public Administration/Public Management (NQF 6) or related as recognized by SAQA. National Certificate in Community Development will be an added advantage. Minimum of 1-year relevant experience and valid driver's license (with exception of person with disability). Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, Batho Pele principles; public service act; computer literacy; Dynamics, culture and language of the target Community Skills & Knowledge: Negotiation skills; Presentation skills; People management skills; Time management; Communication; Computer skills; Numeracy skill.
<b><u>DUTIES</u></b>	: Compile ward profiling; Identification of service delivery cases; Identification of community concerns; Conduct household visits.
<b><u>ENQUIRIES</u></b>	: Ms. Masha Raesibe Tel No: (015) 294 2068/Ms. Malahlela Nora (015) 294 2224
<b><u>POST 37/145</u></b>	: <b><u>SURVEY TECHNICIAN ASSISTANT REF NO: CoGHSTA 41/25</u></b> Branch: Cooperative Governance
<b><u>SALARY</u></b>	: R325 101.per annum (Level 7)
<b><u>CENTRE</u></b>	: Sekhukhune
<b><u>REQUIREMENTS</u></b>	: Matric plus an undergraduate qualification in Land Surveying (NQF 6) or related as recognized by SAQA. Minimum of 1-year relevant experience. Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, etc. Skills & Knowledge: Negotiation skills, Presentation skills, People management skills, Time management, Communication, both formal, and informal.
<b><u>DUTIES</u></b>	: Provision of logistical support for the spatial planner; Mapping of areas for Land Development planning; Maintaining survey plan room and ensure safe keeping of diagrams; Identification and confirmation of boundary and beacons; Confirmation of sites for deeds office.
<b><u>ENQUIRIES</u></b>	: Ms. Mabina Reneilwe Tel No: (015) 294 2046
<b><u>POST 37/146</u></b>	: <b><u>PERSONNEL OFFICER: PERFORMANCE MANAGEMENT &amp; DEVELOPMENT SYSTEMS REF NO: CoGHSTA 48/25</u></b> Branch: Corporate Services
<b><u>SALARY</u></b>	: R269 499.per annum (Level 6)
<b><u>CENTRE</u></b>	: Polokwane
<b><u>REQUIREMENTS</u></b>	: Matric plus an undergraduate qualification in Human Resource Management (NQF 6) or related as recognized by SAQA. Core And Process Competencies: Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, etc. Skills & Knowledge: Negotiation skills; Presentation skills; People management skills; Time management; Communication, both formal and informal.
<b><u>DUTIES</u></b>	: Arrange e-permis user training support; Profiling the submitted performance agreements/instruments; Profiling the submitted semester review reports; Facilitate the processing of performance evidence; Process performance management system incentives
<b><u>ENQUIRIES</u></b>	: Ms. Mabina Reneilwe Tel No: (015) 294 2046

**PROVINCIAL ADMINISTRATION: MPUMALANGA  
DEPARTMENT OF HEALTH**

*The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.*

<b><u>CLOSING DATE</u></b>	:	24 October 2025.
<b><u>NOTE</u></b>	:	N.B. Applicants are advised to apply as early as possible to avoid disappointments. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate the administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts, health/engineering posts that are advertised within the Department professional registration will be required from various statutory councils for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short-listed candidates will be subject to a vetting process prior to appointment. If no response is received from the Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the Correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za only online applications will be accepted. NB: Candidates who are not contacted within 90 DAYS after the closing date must consider their applications as having been unsuccessful. please note The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications)

**OTHER POSTS**

<b><u>POST 37/147</u></b>	:	<b><u>OPERATIONAL MANAGER (PN-A5): MALE SURGICAL WARD REF NO: MPDoH/Oct/25/404</u></b>
<b><u>SALARY</u></b>	:	R549 192 - R629 121 per annum
<b><u>CENTRE</u></b>	:	Mmamethlake Hospital (Nkangala District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of seven (7) years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing (2025). A Diploma / Degree in Nursing Administration and Management will be an added advantage. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations and Labour Relations Act etc.
<b><u>DUTIES</u></b>	:	Coordination of optimal, holistic nursing care with set standards and within a Professional/legal framework. Manage effectively the supervision and utilization of resources. Provision of effective support to nursing services. Maintain professional growth / ethical standards and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele and

		patient centered Nursing care. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/148</u></b>	:	<b><u>OPERATIONAL MANAGER (PN-A5): OUTPATIENT WARD REF NO: MPDoH/Oct/25/405</u></b>
<b><u>SALARY</u></b>	:	R549 192 - R629 121 per annum
<b><u>CENTRE</u></b>	:	Mmamethlake Hospital (Nkangala District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of seven (7) years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing (2025). A Diploma / Degree in Nursing Administration and Management will be an added advantage. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations and Labour Relations Act etc.
<b><u>DUTIES</u></b>	:	Coordination of optimal, holistic nursing care with set standards and within a Professional / legal framework. Manage effectively the supervision and utilization of resources. Provision of effective support to nursing services. Maintain professional growth / ethical standards and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele and patient centered Nursing care. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/149</u></b>	:	<b><u>OPERATIONAL MANAGER (PN-A5): GENERAL WARD REF NO: MPDoH/Oct/25/406</u></b>
<b><u>SALARY</u></b>	:	R549 192 - R629 121 per annum
<b><u>CENTRE</u></b>	:	H A Grove Hospital (Nkangala District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of seven (7) years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing (2025). A Diploma / Degree in Nursing Administration and Management will be an added advantage. . Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations and Labour Relations Act etc.
<b><u>DUTIES</u></b>	:	Coordination of optimal, holistic nursing care with set standards and within a Professional/legal framework. Manage effectively the supervision and utilization of resources. Provision of effective support to nursing services. Maintain professional growth / ethical standards and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele and patient-centered Nursing care. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .

<b><u>POST 37/150</u></b>	:	<b><u>ASSISTANT DIRECTOR: RISK AND ETHICS MANAGEMENT REF. NO: MPDoH/Oct/25/407</u></b>
<b><u>SALARY</u></b>	:	R468 459 per annum. (Level 9) (plus service benefits)
<b><u>CENTRE</u></b>	:	Provincial Office, Mbombela (Nelspruit)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Diploma / Degree (NQF Level 6/7) in Internal Auditing/ Accounting/ Risk Management as recognized by SAQA. Membership of IRMSA and The Ethics Institute will be an added advantage. At least a minimum of three (3) years' experience in risk & ethics environment at supervisory/managerial (Level 7/8). Knowledge of the PFMA, Treasury Regulations, Risk Management Framework (COSO), Anti-fraud and corruption policies. Skills: Analytical thinking, interpersonal relations, project management, financial management, strategic leadership and team player, report writing, presentation, communication and computer skills. A valid driver's licence.
<b><u>DUTIES</u></b>	:	Implement Risk and Ethics Management strategies/policies and systems for the province. Co-ordinate and facilitate risk & ethics assessment and risk management workshops within the Department. Extract risk information and develop risk & ethics profiles for the Department. Monitor and evaluate the departmental performance against action plans in relation to risk management processes, strategy and charters. Assist in the management of the secretariat operations and functions for the Risk Management Committee on behalf of the sub-directorate. Develop and maintain a risk database and risk register for the Department. Process RWOPS applications, assist in the management and implementation of the financial disclosure framework, manage gift and donation register. Investigate officials doing business with state.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/151</u></b>	:	<b><u>ASSISTANT DIRECTOR: CORPORATE SERVICES REF NO: MPDoH/Oct/25/408</u></b>
<b><u>SALARY</u></b>	:	R468 459 per annum. (plus service benefits)
<b><u>CENTRE</u></b>	:	Carolina Hospital (Gert Sibande District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA. At least a minimum of three (3) years' relevant experience of which three (3) years' experience must be at supervisory/managerial (Level 7/8) within Health Environment. Knowledge of Human Resources and Administrative support services. Sound financial management, facility management and supervision. Valid driver's licence. Willingness to work extra hours and be on standby when need arises. Advanced computer literacy (MS Word, Excel). Good written and communication skills. Good planning and organizational skills. Knowledge of the PFMA / Labour Relations and other relevant prescripts. Good interpersonal, problem – solving and dispute resolution, communication, analytical and writing skills. Computer literacy. Valid driver's license. Ability to work under pressure with minimum supervision. Ability to conduct seminars or workshops and presentation of budget. Strong leadership, managerial, organizational, strategic, operational and contingency planning skills. Independent decision-making, problem-solving and interpersonal skills. Knowledge of the Public Service Regulations 2001, Public Service Act 1994, Employment Equity Act 55 of 1998, Labour Relations Act 66 of 1995 and other related prescripts of the Department of Health.
<b><u>DUTIES</u></b>	:	Overall management of hospital administration include facility management and security. Efficient and effective implement the Departmental strategic planning of the corporate services. Management of personnel administration, human resource development and training, disciplinary procedures, labour relations, recruitment and selection processes and staff performance assessment. Management of hospital fees, admissions and medical records. Effectively manages all facility-based support services and oversees maintenance requirements. Support the Medical Manager and management team. Effectively and efficiently run the Corporate Services within the hospital and give full support to other services and programmes within the Hospital.

Ensure high level of administration and improve cleanliness within the hospital environment. Promotion of equity when it comes to resource distribution to ensure that the targets are achieved. Effectively manage and develop human resources, including sound employment relations. Support Employee Assistance Programme, departmental health information and communication technology functions in the hospital. Exercise and regulate, control over institutional activities. Monitor implementation of the plans. Represent the district / hospital in various forums at the district level and report to senior structures of the department. Provide subordinates with the overall policy framework and provide strategic leadership. Develop and maintain constructive working relationships within administration and support and other Professional structures. Monitor and ensure proper utilization of financial and physical resources. Be responsible for the supervision and evaluation of the staff performance. Manage the office budget. Coordinate proper staffing of hospital.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 37/152** : **ADMINISTRATIVE OFFICER: AUXILIARY SERVICES REF NO: MPDoH/Oct/25/409**

**SALARY CENTRE REQUIREMENTS** : R325 101 per annum. (Level 7) (plus service benefits)  
Middelburg Hospital (Nkangala District)  
Senior Certificate / Grade 12 plus three (3) years' experience in Auxiliary Services or Diploma / Degree (NQF Level 6/7) in Public Administration / Management as recognised by . Knowledge of PFMA, Public Service Act, regulations and other prescripts. Knowledge of office management. Computer literacy or Certificate with practical knowledge of Microsoft programs (Word, Excel, PowerPoint and Internet). Must possess the ability to plan, organize, supervise, inspect and evaluate work of subordinates. Knowledge of OHS and infection Control. Valid driver's licence is essential. Good communication skills (written and verbal).

**DUTIES** : Implement policies and processes on office support services. Facilitate and render general office support services (Porter, Mortuary, Switchboard services, Security services and Messenger Services). Ensure compliance with National Core Standards and ideal assessment tools. Leave matters and overtime management. Provide advice to floor supervisors. Ensure security services are in their post 24/7, and the Control Room is always active. Make rounds and monitor security services, mortuary, porter, switchboard and messenger services are performing the required duties and meeting deadlines. Take responsibility for movement or transfer of corpses from various referral facilities in collaboration with the wards and your supervisor. Be actively involved in budgeting and budgetary control for these units. Ensure saving measures are put in place. Apply disciplinary measures when necessary. Order, receive and distribute materials and equipment for the units under your control. Manage performance and development of staff. Attend meetings and give feedback.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 37/153** : **LABOUR RELATIONS OFFICER REF. NO: MPDoH/Oct/25/412 (3 POSTS)**

**SALARY CENTRE** : R325 101 per. annum. (plus service benefits)  
Mapulaneng Hospital (1 Post)  
Themba Hospital (1 Post)  
Rob Ferreira Hospital (1 Post) (Ehlanzeni District)

**REQUIREMENTS** : Senior Certificate / Grade 12 or equivalent qualification plus three (3) years relevant experience or Diploma / Degree (NQF level 6/7) in Labour Relations / Public Administration / Human Resources Management or relevant field as recognized by SAQA. Computer Literacy certificate with the ability to work on Microsoft Word, PowerPoint, Microsoft Excel good analytical skills, Good

	written and verbal communication skills. Good Interpersonal relations and the ability to work independently and under pressure.
<b><u>DUTIES</u></b>	: Support the implementation of employee relations policies, plans, systems, guidelines, procedures and processes to create a conducive labour relations environment, in line with the relevant public service prescripts. Assist in conducting ER investigations, resolving disputes and grievances, ensuring proper preparation, presenting cases and representing the Department at conciliation and arbitration, where required. Represent the Department at Disciplinary cases, where required, ensuring adequate preparation, presentation of cases and obtaining a mandate before disciplinary hearings. Provide ER advice and facilitate capacity-building initiatives to the business unit on request for non-complex matters. Assist in coordinating the department's collective bargaining processes and agreements, including preparation of the DBC, identification of items, review of minutes and ensuring the implementation of decisions taken at the DBC. Follow up on employee relations issues with management and employees. Administered and maintained a reliable labour relations reporting system for allocated cases, ensuring timely submission of required statistics, drafting quarterly, annual, and ad hoc reports/ statistics, and capturing cases on PERSAL.
<b><u>ENQUIRIES</u></b>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	: Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/154</u></b>	: <b><u>PRINCIPAL PERSONNEL OFFICER REF. NO: MPDoH/Oct/25/413</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	: R325 101 per annum. (plus service benefits) Middelburg Hospital (Nkangala District) Senior Certificate / Grade 12 or equivalent plus three (3) years' experience in Human Resource unit or Diploma / Degree (NQF Level 6/7) in Human Resource Management, Public Administration / Public Management as recognised by SAQA. At least a minimum of three (3) PERSAL courses is an inherent requirement. Extensive knowledge of PERSAL includes interpreting PERSAL reports. A Good understanding and Functional knowledge of the Public Service Act, Public Service regulations, Basic condition of employment Act, Employment Equity Act, Computer literacy, Good interpersonal skills, Good written and verbal communication skills. Ability to work under pressure. Sound communication and interpersonal skills. Analytical skills on problem solving, decision making and organizational skills. Computer literacy particularly MS, Excel, outlook & Word. A valid driver's licence will serve as an added advantage.
<b><u>DUTIES</u></b>	: Implement and maintain human resource administration practices. Render administrative functions including the following: recruitment and selection of staff. HR provisioning (recruitment and selection, appointments, transfers, verification of qualifications, vetting of candidates, secretarial functions for interviews, absorptions of staff, probationary periods, etc. and also responsible for conditions of service and benefits: leave salaries, leave graduates, pensions, termination of services, procedure on Incapacity leave and ill-health, housing allowance, overtime, translations and writing reports etc.). Coordinate the Performance management system, address human resource administration enquiries to ensure the correct implementation of human resource management practices, inform, guide and advise the staff on human resource administration matters to enhance the correct implementation of human resource administration practices/policies. Assist with preparation of reports on human resource administration issues and statistics. Coordinate the implementation of recruitment and selection process. Provide support to Sub-district Manager.
<b><u>ENQUIRIES</u></b>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	: Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/155</u></b>	: <b><u>STATE ACCOUNTANT REF. NO: MPDoH/Oct/25/414</u></b>
<b><u>SALARY</u></b>	: R325 101 per annum. (plus service benefits)

<b><u>CENTRE REQUIREMENTS</u></b>	:	Witbank Hospital (Nkangala District)
	:	Senior Certificate / Grade 12 plus three (3) years relevant experience or Diploma / Degree (NQF Level 6/7) in Finance / Accounting / Financial Management as recognised by SAQA. Knowledge and experience in expenditure management, main focus in the following areas: Logis, Preferential Procurement Policy Framework (PPFMA) Public Finance Management Act (PFMA) Treasury Regulations and general knowledge of Basic Accounting System (BAS) Computer literacy, sound interpersonal and communication skills (written and verbal) Good management and supervisory skills. Ability to work independently and tight deadlines. Valid drivers' license will be an added advantage.
<b><u>DUTIES</u></b>	:	Supervise and control the work of sub-ordinate in the expenditure management unit. Authorize payments on Bas and Logis system. Understanding of all aspects of supply chain processes. Ensuring compliance with departmental and treasury regulations. Enforce internal control measures. Manage all open orders report (Accruals) and reconciliation of accounts. Ensure compliance on Subsistence and Travel claims. Deal with Human resources matters such as leave and perform development system of quarterly evaluation reports. Knowledge of Bas and Logis financial systems. Attend and respond to audit queries. Provide administrative support to institution.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/156</u></b>	:	<b><u>ADMINISTRATIVE OFFICER: PATIENT ADMINISTRATION REF NO: MPDoH/Oct/25/415</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R325 101 per annum. (plus service benefits)
	:	KwaMhlanga Hospital (Nkangala District)
	:	Senior Certificate / Grade 12 plus three (3) years' experience in Patient Administration or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognised by SAQA or equivalent qualification. Extensive knowledge of outpatient administration, reception in and help desk functions. Extensive knowledge of PEIS, Billing system and UPFS user guide/procedure book. Knowledge of Revenue policies and understanding of sector financial administration and the provisions of PFMA. Knowledge of relevant prescripts such as Government Gazette. Good communication skill, report writing skills be computer literate and have ability to work under pressure. Be available to work extra hours in a 24-hour shift environment and be part of the hospital's multidisciplinary committees. A valid driver licence will serve as an added advantage.
<b><u>DUTIES</u></b>	:	Manage patient admin in 24 hours shift system, manage and sustain internal control for collection of revenue, process debtors account, banking of revenue collected, excising control over the maintenance and application of the filing system for medical records, facilitate proper classification and re-classification of patients, compile management, reports, manage archiving of patient records, evaluation of staff in terms of the performance management system. Prepare on / off duties for staff including ward clerk. Control overtime, stand-by and Sunday/public holiday claims. Control queue Marshall, porter and mortuary services. Handle enquiries relating to patient admin, assist with case management and compile daily, weekly and monthly statistics and reports.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/157</u></b>	:	<b><u>EMERGENCY CARE OFFICER GRADE 3 REF. NO: MPDoH/Oct/25/426 (11 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R217 983 - R286 521 per annum
	:	EMS Matibidi Station (3 Posts)
	:	EMS Themba Station (1 Post)
	:	EMS Matikwana Station (1 Post)
	:	EMS Sabie Station (6 Posts) (Ehlanzeni District)

<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.
<b><u>DUTIES</u></b>	:	Treat, stabilize and transport patients according to the Intermediate Life Support scope of practice as per HPCSA Protocols. Respond to all calls as dispatched by the Communication Centre or as requested by other medical professionals to assist with Intermediate Life Support of patient treatment. Maintain best clinical practice in accordance with quality standards and maintaining Continuous Professional Development (CPD). Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist. Report all losses, damages and discrepancies to the Shift Leader. Wash, clean and disinfect the interior/exterior of the vehicle and maintain the vehicle in a clean condition and good working order at all times. Change and replenish surgical sundries and medical gases and ensure that all items are used before expiry date. Assist in maintaining a clean and tidy station. Complete and submit all paperwork to the Shift Leader before the termination of the shift or as required. Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order. Abide by the EMS Standard Operational Procedures. Actively participate in training and quality assurance programs. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 37/158</u></b>	:	<b><u>EMERGENCY CARE OFFICER GRADE 3 REF. NO: MPDoH/Oct/25/438 (12 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R217 983 - R286 521 per annum
	:	EMS Kriel Station (8 Posts)
	:	and EMS Delmas Station (4 Posts) (Nkangala District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility



	ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.
<b><u>DUTIES</u></b>	: Treat, stabilize and transport patients according to the Intermediate Life Support scope of practice as per HPCSA Protocols. Respond to all calls as dispatched by the Communication Centre or as requested by other medical professionals to assist with Intermediate Life Support of patient treatment. Maintain best clinical practice in accordance with quality standards and maintaining Continuous Professional Development (CPD). Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist. Report all losses, damages and discrepancies to the Shift Leader. Wash, clean and disinfect the interior/exterior of the vehicle and maintain the vehicle in a clean condition and good working order at all times. Change and replenish surgical sundries and medical gases and ensure that all items are used before expiry date. Assist in maintaining a clean and tidy station. Complete and submit all paperwork to the Shift Leader before the termination of the shift or as required. Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order. Abide by the EMS Standard Operational Procedures. Actively participate in training and quality assurance programs. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.
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<b><u>POST 37/159</u></b>	: <b><u>EMERGENCY CARE OFFICER GRADE 3 REF. NO: MPDoH/Oct/25/450 (12 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	: R217 983 - R286 521 per annum EMS Carolina Station (5), EMS Ermelo Station (1), EMS Amersfoort Station (4) and EMS Evander Station (2) (Gert Sibande District)
<b><u>REQUIREMENTS</u></b>	: Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have an understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.
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**APPLICATIONS**

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