

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 17 October 2025

NOTE : Interested applicants must submit their applications via the online link <https://erecruitment.dws.gov.za/> Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B on the online Z83 must be completed as these fields are regarded as compulsory. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualifications (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

OTHER POSTS

POST 36/121 : **SENIOR VETTING INVESTIGATOR REF NO: 171025/01**
 Branch: Corporate Support Services
 Dir: Security Management Services

SALARY : R582 444 per annum (Level 10)
CENTRE : Pretoria (Head Office)
REQUIREMENTS : An NQF level 6 or B Degree in Social Sciences/Policing/ Forensic Investigations or related qualification. Three (3) to five (5) years' experience in Vetting Investigations and Personnel Suitability Check (PSC). Must have a valid Top Secret Security Clearance or must be in the process of attaining the certificate. The disclosure of a valid unexpired driver's license. State Security Agency (SSA) Vetting course is mandatory. SAPS & Defence Vetting course will be an added advantage. Knowledge of National Strategic Intelligence Act (NSIA), General Intelligence Laws Amendment Act (GILA Act), Minimum Information Security Standard (MISS), Protection of Personal Information Act (POPIA Act), Promotion of Access to Information Act (PAIA Act). Knowledge of Public service regulations/policies. Knowledge of policy development and Implementation. Knowledge of PFMA Act, Accountability and Ethical Conduct. Conflict Management skills. Planning, Organising in Execution of projects.

DUTIES : Conduct and Manage Vetting fieldwork investigations in line with prescripts. Manage and conduct Personnel Suitability Checks internally. Ability to conduct Information Security, Vetting and Personnel Suitability Checks Awareness Presentations. Advice on Personnel security Matters. Ensure that PSC and Vetting Targets are met. Ensure that management is kept updated with regard to Vetting & PSC Statistics. Administration of Personnel Suitability Checks and Vetting in the Department. Manage stakeholder engagement and ensure that Memorandum of Understanding with stakeholders is reviewed every 5 years or as and when the need arise. Ability to establish and manage the Supply Chain Management (SCM) process in acquiring PSC service provider for Pre-employment screening and Company screening.

ENQUIRIES : Ms Ntombi Ndzoziya, Tel No: (012) 336 7101
APPLICATIONS : All applications to be submitted online on the following link: <https://erecruitment.dws.gov.za/>

POST 36/122 : **VETTING INVESTIGATOR REF NO: 171025/02**
 Branch: Corporate Support Services
 Dir: Security Management Services

SALARY : R325 101 per annum (Level 07)
CENTRE : Pretoria (Head Office)
REQUIREMENTS : A National Diploma or B Degree in Security Management / Administration Policing / Forensic Investigations / Office Management & Technology. Two (2) to three (3) years' experience in an investigation environment. The disclosure of a valid unexpired driver's license. Must obtain a Top-Secret Security Clearance within a year of appointment. Security breach, fraud and corruption

related Investigation experience in the public sector will be an added advantage. Communication skills both (written, verbal skills and listening skills). Language proficiency. Assertiveness. Display levels of integrity. High ethical conduct. Reliability and honesty. Be willing to travel extensively.

DUTIES

: Provide administrative support within the Vetting sub-directorate. Conduct Vetting Investigations. Investigation of security threats and bridges in terms of National Strategic Intelligence Act. Compile Vetting Investigation reports. Investigation of Fraud and corruption. Conduct Personnel Suitability Checks in the Department. Administration of the filing system for all Screening and Vetting documents within the department. Administration of all internal and external enquiries. Conduct security screening and vetting awareness presentations.

ENQUIRIES

: Ms Ntombi Ndzoyiya Tel No: (012) 336 7101

APPLICATIONS

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