## PROVINCIAL ADMINISTRATION: WESTERN CAPE DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a

date, time and place as determined by the Department. Kindly note that excess

personnel will receive preference.

**OTHER POSTS** 

POST 33/140 : HEAD CLINICAL UNIT GRADE 1: OBSTETRICS AND GYNAECOLOGY

(REPRODUCTIVE MEDICINE)

**SALARY** : Grade 1: R2 084 754 per annum, A portion of the package can be structured

according to the individual's personal needs.

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Sub Specialist in Obstetrics and Gynaecology (Reproductive Medicine). Registration with Professional council: Registration with the HPCSA as Medical Sub Specialist in Obstetrics and Gynaecology (Reproductive Medicine). Experience: A minimum of 3-years appropriate experience as a Medical Sub Specialist (Reproductive Medicine) after registration with the HPCSA as a Medical Sub-Specialist in Reproductive Medicine. Competencies (knowledge/skills): Excellent track record of clinical and education skills at postgraduate level. Must be able to provide academic leadership across the Metro West platform and at Groote Schuur Hospital. Needs to stimulate and apply clinical research in the day-to day working environment and be able to supervise post-graduate research projects. Good managerial and communication skills, as well as analytical and clinical problem-solving skills are essential. Must have the clinical skills to handle complex Obstetrics and Gynaecology (tertiary level) cases. Computer literacy. Must have insight into challenges in Health Care in South Africa and Africa, as well as diversity, transformation and equity. Ability to function well in a team environment, with good inter-personal skills. A proven track record of either high-level postgraduate educational skills, preferably at faculty leadership and national level. A strong research track record. Sufficient clinical skills to handle a large clinical workload, training and supervision of undergraduate and postgraduate

students (Registrars and Subspecialist fellows).

<u>DUTIES</u> : Collaborative engagement with other related disciplines. Build and maintain

departmental team spirit and development Provide academic leadership in teaching, training and research, manage the human resources of the unit. Leadership and mentorship of all junior staff, including nursing staff when applicable, as well as staff performance management for the unit. The incumbent should be able to provide comprehensive, efficient and effectively managed specialist and subspecialist services in O&G including gynaecological endocrinology, recurrent pregnancy loss, menopause care, level three family planning services, and level three infertility care including assisted reproductive technology. This includes related investigation, treatment planning and safe and appropriate surgery clinical and services with clinical governance of level 3 Gynae services at Groote Schuur Hospital and across Metro West. This would include taking on a leadership position in the tertiary level portfolio, which also includes taking a leadership role in the department.

ENQUIRIES : Ms M Koks Tel No: (021) 404-6020 or email marilyn.koks@uct.ac.za or Prof M

Matjila mushi.matjila@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

No payment of any kind is required when applying for this post. The pool of

applications will be considered for vacancies within Groote Schuur Hospital for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those

of the advertised post.

CLOSING DATE : 29 September 2025

POST 33/141 : MEDICAL SPECIALIST: GRADE 1 TO 3 (FAMILY PHYSICIAN)

West Coast District

SALARY : Grade 1: R1 341 855 per annum

Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum

(A portion of the package can be structured according to the individual's

personal needs.)

<u>CENTRE</u> : Vredendal Hospital, Matzikama Sub-district

REQUIREMENTS: Minimum educational qualifications: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician. Registration with Professional council: Registration with the Health Professions Council of South Africa as a Medical Specialist in Family Medicine. Experience: **Grade 1**: None after registration as Medical Specialist. **Grade 2:** Minimum of 5 years' appropriate experience after registration as Medical Specialist in Family Medicine. **Grade 3:** Minimum of 10 years' appropriate experience after registration as Medical Specialist in Family Medicine. Inherent requirements of the job: Valid driver's licence (Code B/EB); willingness to work Commuted Overtime at the hospital; willingness to work at PHC clinics throughout the sub-district. Competencies (knowledge/skills): Ability to lead a multidisciplinary team in delivering primary health care at clinic and hospital levels. Knowledge of Community-Oriented Primary Care; stakeholder engagement; strong communication, interpersonal, leadership and conflict resolution skills; ability to perform under high-stress; basic computer

skills (MS Word, Excel, Outlook).

**<u>DUTIES</u>** : Provide clinical governance and guidance to facility managers at the hospital

and clinics; clinical service delivery at specialist level (Family Medicine and Emergencies); training of students, community service staff, Medical Officers and allied health staff; clinical and managerial tasks related to HR and financial

resources; engage in relevant research.

**ENQUIRIES** : Dr E C T Ockhuis Tel No: (027) 213-2038/6

APPLICATIONS : Submit online via <a href="https://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online

applications").

No payment is required for applying. Candidates may be subjected to a

practical test. Applicants not yet registered must submit proof of application and registration fee payment by interview day; this concession applies only to first-time council registration or registration status changes. Pool applications may be considered for other vacancies in the Matzikama Sub-district for three months if job title, core functions, inherent requirements, and salary level

remain the same.

**CLOSING DATE** : 29 September 2025

POST 33/142 : MEDICAL SPECIALIST GRADE 1 TO 3 (FORENSIC PATHOLOGY)

Chief Directorate: Emergency and Clinical Support Services

SALARY: Grade 1: R1 341 855 per annum

Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum

(A portion of the package can be structured according to the individual's

personal needs).

**CENTRE** : Forensic Pathology Services, Forensic Medicine, Stellenbosch University

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. Registration with Professional council: Registration with the Health Professions Council of South Africa as a Specialist in Forensic Pathology. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Forensic Pathology. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognized Foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Forensic Pathology. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognized Foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Forensic Pathology. Inherent requirements of the job: Valid driver's license. Will be required to deliver expert testimony in court proceedings. Will be required to perform work duties outside normal working

hours and away from base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Above-average ability to communicate clearly and discreetly in person and in writing. Above-average Computer and software literacy. Knowledge of the functioning of a Forensic Pathology Department. Ability to teach Medical students, Forensic Pathology Officers and Medical Staff. Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology practice. Research ability. Exposure to Postmortems, autopsy work and dissection. Creativity and openness to new ideas.

DUTIES :

Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by performance of and supervising post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by compiling and completing reports, including all ancillary investigations. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. Academic teaching and training, research, clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative functions of the Division.

**ENQUIRIES** : Dr J Verste, Email: (jverster@sun.ac.za)

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates may have to undergo profiling assessments prior to appointment. The pool of applicants will be considered for vacancies within Forensic Medicine, Stellenbosch University for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those

of the advertised post.

**CLOSING DATE** : 29 September 2025

POST 33/143 : MEDICAL SPECIALIST GRADE 1 TO 3

Chief Directorate: Emergency and Clinical Support Services

SALARY : Grade 1: R1 341 855 per annum

Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum

(A portion of the package can be structured according to the individual's

personal needs.)

<u>CENTRE</u> : Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute <u>REQUIREMENTS</u> : Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. Registration with Professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Specialist in Forensic Pathology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Forensic Pathology. Grade 2: A minimum of 5 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognized Foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Forensic Pathology. Grade 3: A minimum of 10 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognized Foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Forensic Pathology. Inherent requirements of the job: Valid driver's license. Will be required to perform routine service autopsies. Will be required to deliver expert testimony in court proceedings. Will be required to perform work duties outside normal working hours and away from base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Above-average ability to communicate clearly and discreetly in person and in writing. Above-average Computer and software

literacy. Knowledge of the functioning of a Forensic Pathology Department. Ability to teach Medical students, Forensic Pathology Officers and Medical Staff. Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology practice. Research ability. Exposure to Post-mortems, autopsy work and dissection.

Creativity and openness to new ideas.

**<u>DUTIES</u>** : Provide full-time medico-legal death investigative service within the Division of

Forensic Medicine by performance of post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by compiling and completing reports, including all ancillary investigations. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. -Academic teaching and training, research, clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative

functions of the Division.

ENQUIRIES : Dr. IJ Molefe; Email: <a href="mailto:ltumeleng.Molefe@uct.ac.za">ltumeleng.Molefe@uct.ac.za</a>

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will

be subjected to a security clearance prior to appointment. Candidates may be subjected to a profiling assessment prior to appointment. Candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within the Observatory Forensic Pathology Institute for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.

**CLOSING DATE** : 29 September 2025

POST 33/144 : MEDICAL SPECIALIST GRADE 1 TO 3 (OCCUPATIONAL MEDICINE)

SALARY: Grade 1: R1 341 855 per annum

Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum

A portion of the package can be structured according to the individual's

personal needs.

**CENTRE** : Groote Schuur Hospital, Observatory

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Occupational Medicine. Registration with Professional council: Registration with the HPCSA as a Medical Specialist in Occupational Medicine. Experience: **Grade 1**: None after registration with the HPCSA as a Medical Specialist in Occupational Medicine. **Grade 2**: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Occupational Medicine. **Grade 3**: A minimum of 10 years' appropriate experience as Medical Sub-Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Occupational Medicine. Competencies (knowledge/skills): Good clinical and disability assessment skills. Insight into occupational health policies, services and programmes. Good communication as well as analytical and problem-

solving skills. Computer and statistical literacy.

**DUTIES** : Provide academic leadership through teaching, training as well as conducting

and supervising research in occupational health. Provide specialist clinical services in Occupational Medicine with a client/patient focus. Provide specialist Occupational Medicine (clinical and non-clinical) occupational health services to the WCG-HW employees. Provide specialist non-clinical services in Occupational (and where applicable Environmental) Health with a population

focus.

ENQUIRIES : Prof M Jeebhay Tel No: (021) 406 6309 or Mohamed.jeebhay@uct.ac.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Please ensure that you attach an updated CV. This will be a joint position with the Western Cape Government-Health (Groote Schuur Hospital) and UCT Departments of Public Health and Medicine (Occupational Medicine Division and Clinical Unit) for appointment as of 01 January 2026. There is no commuted overtime attached to this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the

same as those of the advertised post."

CLOSING DATE : 29 September 2025

POST 33/145 : REGISTRAR (RADIOLOGY) (X3 POSTS)

(5-Year Contract)

SALARY: : R1 001 349 per annum, A portion of the package can be structured according

to the individual's personal needs.

**CENTRE** : Groote Schuur Hospital, Observatory (X2 Posts)

Red Cross War Memorial Children's Hospital (X1 Post)

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with Professional council: Registration with the HPCSA as a Medical Practitioner. Inherent requirement of the job: Current certificate of ATLS/ACLS. Completion of Part 1 FCA Rad (Diag) SA. Emergency and after hour call cover. Commuted overtime is compulsory. Each Registrar will be working from Red Cross War Memorial Children's Hospital and Groote Schuur Hospital but will be required to work across the platform. Registrars will be required to register as post-graduate students with the University of Cape Town. Competencies (knowledge/skills): Knowledge and practical skills for safe general diagnostics radiology. Knowledge & appropriate use of equipment. Interpersonal relationships and skills. Research methodologies. Diagnostic Radiology experience. Any additional experience in other fields of diagnostic imaging. Experience in Internal Medicine or critical care under supervision of a Specialist. Appropriate and sufficient clinical experience obtaining the degree of MBChB. Diploma certificates e.g.

Diploma in Anaesthesia (DA) or DiP PEC.

**DUTIES**: Provision of safe imaging services. Learn the art and science of diagnostic

radiology and imaging. Earn clinical skills required by diagnostic imaging. Participate in academic activities and teaching responsibilities of the division. Assist with training of interns, medical students and nursing staff. Undertake a suitable research project for completion of an MMed degree. Supervision in diagnostic imaging. Performance appraisals/assessments. Safety of personnel and patients. Input at meetings. Involvement in research/ audits relating to

diagnostic radiology and imaging.

ENQUIRIES: Prof S Moosa Tel No: (021) 404 4184

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post. Candidates

will have to undergo profiling assessments prior to appointment. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period of 4/5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must

indicate whether they have bursary obligations. Please ensure that you attach an updated CV. Preference will be given to SA citizens/permanent residents with a valid identity document\*. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

29 September 2025

POST 33/146 : REGISTRAR (MEDICAL) (FAMILY MEDICINE)

**CLOSING DATE** 

Garden Route District (4-Year Contract)

SALARY : R1 001 349 per annum, (A portion of the package can be structured according

to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

<u>CENTRE</u> : Garden Route District Office (Stationed at Mossel Bay Hospital with associated

Primary Health Care Centres and short opportunities at George Regional

Hospital as needed)

**REQUIREMENTS** : Minimum educational qualifications: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with Professional council: Registration with the HPCSA as Medical Practitioner. Inherent requirement of the job: A valid (code B/EB) driver's license and willingness to travel. Willingness to work overtime. Commuted overtime is compulsory. Competencies (knowledge/skills): Computer literacy (i.e., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills. Good

interpersonal and time-management skills.

<u>DUTIES</u> : Clinical service provision, including participating in community-orientated

primary care activities. Participate in the Teaching program, including in-service capacity building of staff and supervision of health sciences students. Research and Professional Development (incl. completion of MMED mini dissertation). Effective Clinical Administration in patient records and patient

reports as part of the leadership and clinical governance activities.

**ENQUIRIES** : Dr J Van Jaarsveld Tel No: (044) 604-6108

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE: Preference will be given to SA citizens/permanent residents with a valid identity

document. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointments on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). ii) Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines." Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period

of 4 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued, for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. All applicants are required to apply simultaneously to the relevant university when they submit their application. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." The links to the applications portals are as follows: Stellenbosch University: http://www.sun.ac.za/english/maties/apply. "It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme.

**CLOSING DATE** : 29 September 2025

POST 33/147 : REGISTRAR (MEDICAL) (NEUROSURGERY)

(5 Year Contract)

SALARY: : R1 001 349 per annum, (A portion of the package can be structured according

to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE : Tygerberg Hospital, Parow Valley

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with Professional council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: A valid (code B/EB) driver's license. Commuted overtime is compulsory. Emergency and after-hours call cover. Registrars may be required to work across the training platform on request. Competencies (knowledge/skills): FCS (Neurosurgery) Primary Examination passed. Current Advanced Trauma Life Support (ATLS) certification. Experience as a Medical Officer in a recognized Neurosurgery training unit. Surgical experience. Research experience (particularly with publications). Evidence of effective leadership, communication, and interpersonal skills (as demonstrated in CV and references). Proficiency in neurosurgical patient care, including peri-operative

management, trauma, and critical care.

<u>DUTIES</u>: Provision of safe and effective neurosurgical care to patients. Provision of care

to neurosurgical patients in both outpatient an in-hospital setting. Comprehensive peri-operative care of neurosurgical patients, including in the Intensive Care Unit (ICU). Participate in trauma and emergency care related to neurosurgery. Attend regular tutorials and assist with the training of interns, medical students, nursing and allied staff. Take part in on-site after-hours duties relating to the care of acute patients and inpatients. Involvement in research and audits, particularly in neurosurgical techniques and patient outcomes.

**ENQUIRIES** : Prof I Vlok Tel No: (021) 938-9265

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for the post. Appointment as

Registrar will be for a maximum contract period of 5 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

29 September 2025 **CLOSING DATE** 

MEDICAL OFFICER GRADE 1 TO 3 (OBSTETRICS AND GYNAECOLOGY) **POST 33/148** 

Chief Directorate: Rural Health Services

**SALARY** Grade 1: R1 001 349 per annum

> Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum

(A portion of the package can be structured according to the individual's

personal needs).

Worcester Regional Hospital **CENTRE** 

**ENQUIRIES** 

**REQUIREMENTS** Minimum educational qualifications: Appropriate qualification that allows

registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with Professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies,

quidelines and related prescript to manage resources effectively.

Ensure an efficient and cost-effective clinical service of high quality with a **DUTIES** patient centered focus and addressing the burden of disease in the Worcester

healthcare ecosystem. Ensure compliance by means of maintaining high quality clinical records. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct.

Dr E Manefeldt Tel No: (023) 348-1100

**APPLICATIONS** Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

**NOTE** No payment of any kind is required when applying for this post. Shortlisted

candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3

months from date of advert, provided that the job title, core functions, inherent

requirements, and salary level are the same as those of the advertised post.

**CLOSING DATE** : 29 September 2025

POST 33/149 : MEDICAL OFFICER GRADE 1 TO 3 (TB & HIV MENTORSHIP AND

**GOVERNANCE - COMPREHENSIVE HEALTH)** 

Garden Route District

SALARY : Grade 1: R1 001 349 per annum

Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum

(A portion of the package can be structured according to the individual's

personal needs).

CENTRE : Garden Route District Office

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with Professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Expertise in management, clinical governance and mentorship of TB and HIV programmes. Accreditation as a mentor for Nurse Initiated Management of Antiretroviral Therapy (NIMART). Managerial and communication skills (verbal and written). Computer literacy including virtual meeting platforms e.g. MS TEAMS/ZOOM Proficiency in facilitating mentorship forums online and in person. Good

leadership and project management skills.

<u>DUTIES</u> : Support Comprehensive Health, enabling effective implementation and

monitoring of TB and HIV programmes throughout the Garden Route District. Coordinate, implement and support mentorship and training of clinical staff in TB/HIV services. Facilitate mentorship and authorisation of Professional Nurses in NIMART Through mentorship programmes and stakeholder engagement, improve outcomes of TB and HIV programmes. Support the collection of accurate data at point of care and the analysis thereof to inform quality improvement plans. Support the development and/or strengthening of Sub-district clinical governance systems to affect improved outcomes in TB

and HIV services.

**ENQUIRIES**: Ms G Holton Tel No: (044) 803-2700

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions,

inherent requirements, and salary level are the same as those of the advertised

post.

**CLOSING DATE** : 29 September 2025

POST 33/150 : PHARMACIST GRADE 1 TO 3

Overberg District

SALARY : Grade 1: R848 862 per annum

Grade 2: R917 634 per annum Grade 3: R1 001 349 per annum

(A portion of the package can be structured according to the individual's

personal needs.)

<u>CENTRE</u> : Hermanus Hospital (Stationed at Hermanus CDC)

**REQUIREMENTS**: Minimum educational qualification: Basic qualification accredited with the

South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with Professional council: Registration with the SAPC as a Pharmacist. Experience: Grade 1: None after registration as Pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. -Grade 2: A minimum of 5 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 6 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. -Grade 3: A minimum of 13 years' relevant experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB/CI) driver's licence. Availability to work after hours, if and when required. Be able to work independently and in a multi-disciplinary team. Willingness to perform relief duties at pharmacies in the Sub-district. Willingness to travel to Sub-district PHC facilities. Competencies (knowledge/skills): Knowledge of National and Provincial Health Policies and Pharmaceutical Acts and Laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to train staff. Good communication and interpersonal

skills. Computer literacy.

**DUTIES**: Support with the efficient and cost-effective functioning of pharmaceutical

service in all Overstrand Sub District PHC sites including adherence to statutory requirements and policies. Support to ensure provision of safe and cost-effective pharmaceutical care to patients. Support and accept coresponsibility for pharmaceutical supply management in Overstrand clinics by ensuring safe and reliable procurement, storage, control, distribution and discarding of pharmaceuticals using JAC and MEDSAS systems. Support the pharmaceutical budget and expenditure to ensure compliance with financial prescripts. Support with monitoring of Pharmacists Assistants to ensure

optimum productivity and people development.

**ENQUIRIES** : Ms J Nel Tel No: (028) 313-5700

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

may be required to undergo a competency assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements,

and salary level are the same as those of the advertised post

CLOSING DATE : 29 September 2025

SCIENTIST CANDIDATE (FORENSIC TOXICOLOGY) POST 33/151

Chief Directorate: Emergency and Clinical Support Services

(4-Year Contract)

**SALARY** R660 612 per annum, (A portion of the package can be structured according

to the individual's personal needs.)

Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute **CENTRE** 

**REQUIREMENTS** Minimum educational qualification: A Science Degree (Bsc)/ BTech or relevant

qualification. Registration with Professional council: Registration with SACNASP as a Candidate Natural Scientist is compulsory upon appointment. Experience: None after registration as a Candidate Natural Scientist. Inherent requirements of the job: Knowledge and Competency in Analytical and Technical skills and techniques (e.g. chromatography, mass spectrometry, sample preparation, laboratory equipment and preparation). Sound understanding of Scientific principles, quality systems (e.g. ISO/IEC17025), and research methods. Proven proficiency in Computer Literacy, Microsoft Office and statistical programs (e.g. SPSS). Ability to manage and analyze scientific data. Ability to interpret scientific results. Competencies (knowledge/skills): Ability to proficiently communicate clearly and discreetly in person and in writing. Ability to testify in court proceedings on analytical work. Quality assurance and control and ISO17025. Research and Scientific Methods. Time management and productivity. Proactivity, adaptability and accountability. Teamwork and collaboration. Attention to detail. Selfmanagement. Customer Focus and Responsiveness. Good Laboratory Practice (GLP). Forensic Toxicology principles and applications. Biosafety level

Il laboratory biosafety requirements.

**DUTIES** Effective and efficient laboratory support. Effective and efficient technical and

scientific support. Effective and efficient administrative support, information management, and resource management. Effective and efficient Quality Management System (QMS) support. Effective and efficient Research and

Development.

**ENQUIRIES** Ms B Davies Tel No: (021) 406-6026/6412) or Bronwen.Davies@uct.ac.za

**APPLICATIONS** Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

No payment of any kind is required when applying for this post. Shortlisted **NOTE** 

Candidates will be subjected to a practical test. Candidates will be subjected to a security clearance prior to appointment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within the Observatory Forensic Pathology Institute for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the

advertised post.

**CLOSING DATE** 29 September 2025

**POST 33/152** MEDICAL OFFICER GRADE 1 TO 3 (OPHTHALMOLOGY) (5/8TH)

Chief Directorate: Rural Health Services

**SALARY** Grade 1: R625 842 per annum

Grade 2: R714 096 per annum Grade 3: R826 470 per annum

A portion of the package can be structured according to the individual's

personal needs.

Paarl Hospital **CENTRE** 

**REQUIREMENTS** Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professional Council of South Africa (HPCSA) as Medical Officer. Registration with Professional council: Registration with the HPCSA as medical officer. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1year relevant experience after registration as Medical Practitioner with a

recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Participate in the after-hours call system and perform outreach in the Paarl Hospital ecosystem. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Appropriate experience in Internal Medicine. Proven experience in procedural skills appropriate to the field of Internal Medicine. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Good professional attitude. Communication

**DUTIES** 

Provide comprehensive medical care to patients by diagnosing and treating illnesses and other health conditions. Prescribe and manage treatment plans, including medication and therapies. Maintain accurate and detailed patient records. Refer patients to specialists or other healthcare providers when necessary. Financial management by effective and efficient use of resources. Complete the required CPD activities to maintain registration with the HPCSA. Participate in training and educational programs for healthcare professionals. Complete and submit required medical reports and documentation for legal and administrative purposes. Uphold the reputation and integrity of the medical

profession.

**ENQUIRIES** Dr C. Piek Tel No: (021) 860-2561 or email: <a href="mailto:cornelia.piek@westerncape.gov.za">cornelia.piek@westerncape.gov.za</a> **APPLICATIONS** Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE No payment of any kind is required when applying for this post. "Candidates

> who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within Chief Directorate: Rural Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those

of the advertised post.

**CLOSING DATE** 29 September 2025

**POST 33/153 DENTIST GRADE 1 TO 3 (5/8TH POST)** 

Overberg District

Grade 1: R607 884 per annum **SALARY** 

> Grade 2: R714 096 per annum Grade 3: R826 470 per annum

(A portion of the package can be structured according to the individual's

personal needs.)

**CENTRE** Swellendam & Cape Agulhas Sub-district

**REQUIREMENTS** Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professional Council of South African (HPCSA) as Dentist. Registration with Professional council: Registration with the HPSCA as Dentist. Experience: Grade 1: None after registration as Dentist with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 7 years appropriate experience as Dentist after registration with the HPSCA as a

Dentist in respect of SA qualified employees. Minimum of 8 years relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3**: Minimum of 12 years appropriate experience as Dentist after registration with the HPSCA as a Dentist in respect of SA qualified employees. Minimum of 13 years relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Valid code B/EB/C1 driver's license. Willingness to travel. Competencies (knowledge/skills): Ability to lead a small dynamic team. Good communication skills.

<u>DUTIES</u>

Quality clinical and non-clinical patient care, able to implement effective dental health programs in a cost-effective manner. Preventative planning and carrying out of dental health programs. Able to successfully lead the dentistry component – implement weekly meetings, facilitate training initiatives, give feedback to direct supervisor, take responsibility for orders and stock, establish equipment needs. Responsible for supervision of dental assistants and oral hygienist. Provide an efficient administrative service regarding all clinical and non-clinical matters: Maintain appropriate data bases of work done, complete SPMS documents of all employees in the component, take responsibility for any medico-legal matters with the component, manage referrals appropriately. Provide guidance and leadership towards the design and implementation of policies and SOPs within the component, and work towards the realisation of strategic goals and objectives.

**ENQUIRIES** : Dr S Bothma Tel No: (028) 514-8400

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post. Candidates

may be required to undergo a competency assessment. The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post.

CLOSING DATE : 29 September 2025

POST 33/154 : CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 (COMPREHENSIVE

HEALTH) (CBS AND FBS) (X2 POSTS)

Chief Directorate: Metro Health Services

SALARY : R549 192 per annum

<u>CENTRE</u>: Khayelitsha Eastern Sub-structure Office

REQUIREMENTS: Minimum educational qualification: Basic R425 qualification (i.e.,

diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and midwife with basic Community Nursing Science. (This dispensation is only applicable for posts of Clinical Programme Co-ordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with Professional council: Registration with the SANC as Professional Nurse and Midwife with basic Community Nursing Science. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy. Knowledge of all relevant public service regulations and policies. Understanding public/private partnerships. Understanding the District Health System. Project management skills. Experience in Health programmes (women's health, child health, mental

health, chronic diseases, infectious diseases).

<u>DUTIES</u>: Facilitate, co-ordinate, monitor and ensure adequate integration of all

Community Based Services within the PHC Programme in the delegated Subdistrict of the Khayelitsha Eastern Sub-structure. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient Health Care to the communities of the delegated Subdistrict. Facilitate/support and assist in training, motivation and development of delegated staff. Facilitate effective management and utilisation of resources in accordance with relevant directives and legislation. Assist with NPO contract management. Perform the operational management (Implementation support, Monitoring &Evaluation, integration, development and adjustment) of health programme technical support to the health facilities in a delegated sub-district. Provide mentorship, support and develop capacity (training) at facility level as relevant. Policy implementation and quality improvement initiatives as relevant in the delegated sub district. Manage all appropriate special projects. Assisting in ensuring effective delivery of the Integrated Services incl HAST, VMMC in the health facilities and in the community by all the personnel and stakeholders concerned within the Subdistrict.

**ENQUIRIES** : Ms N Peton Tel No: (021) 360-4200

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of

applications will be considered for vacancies within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a competency/practical

and oral assessment.

CLOSING DATE : 29 September 2025

POST 33/155 : RADIOGRAPHER GRADE 1 TO 3 (RADIATION ONCOLOGY)

SALARY: Grade 1: R491 256 per annum

Grade 2: R575 250 per annum Grade 3: R676 716 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Radiation Oncology (Therapy) Radiographer. Registration with Professional council: Registration with the HPCSA as a Radiation Oncology (Therapy) Radiographer. Experience: Grade 1: None after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiation Oncology (Therapy) Radiographer in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Do an afterhours on call service as rostered. Work late when deemed necessary to fulfil operational requirements Competencies (knowledge/skills): Good communication skills (verbal and written). Good interpersonal skills. Good computer skills especially with Ms Excel, MS PowerPoint, MS Word and Aria Management System. Knowledgeable of radiotherapy protocols and standard

operating procedures.

**DUTIES**: Perform and assist with co-ordination of treatment or planning or CT

simulations or Quality Assurance and -related radiotherapy activities with RTTs, Community Service and student RTTs to ensure effective patient throughout. Safe handling of patients and assist in patient positioning and immobilization. Accustomed with linear accelerators, orthovoltage treatments, Aria and Eclipse planning systems. Ensure patients are accurately treated and/or planned, according to Clinicians' instructions and give administrative and information support to the Chief. Quality Assurance of treatment or planning of patients, ensuring optimal work is executed. Administer appropriate patient care and perform quality assurance procedures on the treatment floor or planning. Participate in continuing professional development and assist with in-service training of Radiation Therapists, students and other visiting staff. Assist medical physicists in the quality control of equipment. Monitor and keep stock of consumables and assets within the section. Liaise with staff of all levels within,

and occasionally outside, the Division on issues pertaining to the assigned

patients Involvement in CPD activities and departmental lectures.

**ENQUIRIES** : Ms L Jaftha Tel No: (021) 404-4292

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE: No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post.

CLOSING DATE : 29 September 2025

**CENTRE** 

POST 33/156 : PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING:

THEATRE)

Chief Directorate: Rural Health Services

SALARY : Grade 1: R476 367 per annum

Grade 2: R583 989 per annum Worcester Regional Hospital

**REQUIREMENTS**: Minimum educational qualification: Basic R425 qualification (i.e.

degree/diploma in nursing and midwifery) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with Midwifery. A post-basic nursing qualification with a duration of at least 1 year, accredited with SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with Professional council: Registration with SANC as Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in Medical and Surgical Nursing Science: Operating Theatre Nursing. Inherent requirement of the job: Ability to work shifts during the day and night, weekends and public holidays and overtime when required by supervisor. Expected to function rotate within the Functional Business Unit of Theatre. Competencies (knowledge/skills): Knowledge and understanding of nursing legislation and related legal and ethical nursing practices within a hospital environment.

Critical thinking and good interpersonal skills. Excellent clinical skills.

DUTIES

Critical thinking and good interpersonal skills. Excellent clinical skills.

Provision of optimal, holistic specialised nursing care within the professional,

ethical and legal framework and work as part of the multi-disciplinary team. Effective utilisation of all resources. Provide support to Nursing Services ensuring quality productivity. Maintain professional growth/ethical standards and self-development. Participation in training, including mentoring and

research.

**ENQUIRIES** : Ms S Vlok Tel No: (023) 348-1208

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : The pool of applicants will be considered for vacancies within Worcester

Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and

proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science: Operating Theatre

Nursing with the South African Nursing Council.

CLOSING DATE : 29 September 2025

POST 33/157 : PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING:

**ORTHOPAEDICS) (X2 POSTS)** 

SALARY : Grade 1: R476 367 per annum

Grade 2: R583 989 per annum Tygerberg Hospital, Parow Valley

<u>CENTRE</u> : Tygerberg Hospital, Parow Valley **REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e.

diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Orthopaedic Nursing. Registration with Professional council: Registration with the SANC as Professional Nurse. Inherent requirement of the job: Will be required to work shifts, weekends and public holidays. Competencies (knowledge/skills): Basic computer literacy. Good written and verbal communication skills. Knowledge of relevant legislation and policy related to the nursing speciality. Strong leadership and interpersonal skills. Good organisational skills and the ability to function under

pressure.

**<u>DUTIES</u>** : Ensure quality patient care regarding the identification of nursing care needs,

the planning and implementation of nursing care plans and the education of the nursing personnel as a Professional Nurse in the specific speciality clinical area. Render and supervise specialised clinical nursing care and support clinical staff with procedures within the specific clinical speciality unit. Utilize human, material ad physical resources and development of self and others. Display core values of the Department of Health and Wellness (WCG) on the execution of duties while practicing within the legislation, regulations and

protocols applicable to the public service.

**ENQUIRIES** : Ms F Baartman Tel No: (021) 938-4055

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for the post. Candidates who

are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within the predetermined period of time. Candidates who are not in possession of stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical

and Surgical Nursing Science: Orthopaedic Nursing.

CLOSING DATE : 29 September 2025

POST 33/158 : CONTROL INDUSTRIAL TECHNICIAN (RADIO)

Chief Directorate: Emergency and Clinical Support Services

SALARY : R468 459 per annum

CENTRE : Emergency Medical Services

**REQUIREMENTS**: Minimum educational qualification: An appropriate 3-year National Diploma or

degree in radio technology in the public safety environment or relevant qualification. Experience: Appropriate experience in radio communications in the public safety environment. Appropriate experience in the repair and maintenance of Radio communications equipment, and the programming and installations of radios into vehicles. Inherent requirements of the job: Physical fitness for the maintenance and upgrade of high sites (equipment and infrastructure). Candidate will be required to transport / carry heavy equipment and tool up and down to high sites to effect repairs. Candidate will be required to climb up and down radio towers and will have to go for high angle training. Candidate will be required to travel both within and outside the province, including overnight stays away from home. Candidate will be required to fly in

a helicopter up and down to high sites, thus the candidate must not be scared of heights or flying. Good strategic management and planning skills. Ability to travel within the province and work within a team. Ability to perform standby duties and work overtime when required. The successful candidate will be expected to operate a vehicle in 4x4 mode on mountainous terrain and perform tyre repairs or replacements as necessary. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Knowledge of ICASA regulations and the Occupational Health and Safety Act. Extensive knowledge of the following: Project Management; Technical design and analysis of radio fleet mapping and programming; Computer-aided engineering applications for Microwave development; Excellent leadership and managerial skills. The ability to manage and supervise the repair of radio equipment in a radio technical environment. Understanding of provincial supply chain policies and practices related to equipment purchasing and management. Excellent communication skills (written, verbal and presentation) and interpersonal skills with a customer focus and responsiveness. Computer Literacy proficient. Technical report writing skills in terms of radio infrastructure, technical consulting with radio industry role players: Decision making skills.

DUTIES

Render radio technical services in the Western Cape province for EMS, and manage Radio Subscriber, Tetra, and Digital radios. Procure equipment, spare parts, and control stock, and ensure effective and accurate record-keeping of assets. Administrate radio user interference and network affiliation. Manage Emergency Communication Centres radio interface communication, research and development and repeater High sites upgrade and maintenance. Manage service contracts and maintenance projects. Manage and carry out maintenance, repairs, routine inspection and evaluation of radio equipment and high sites. Manage, plan and organize maintenance schedules and radio infrastructure services. Attend meetings and communicate effectively with clinical and other personnel as well as private sector employees. Ensure effective and efficient Financial Management and Line Management functions of the unit. Administrate radio user interference and network affiliation.

**ENQUIRIES** : Mr C Wylie Tel No: (021) 508-4519

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates are

subjects to a practical assessment. The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE : 29 September 2025

POST 33/159 : ASSISTANT DIRECTOR: INFORMATION MANAGEMENT (SYSTEM

MANAGER-BILLING)

Directorate: Health Information Technology

SALARY: R468 459 per annum

CENTRE : Head Office; HIS Application Support Centre

REQUIREMENTS: Minimum educational qualification: An appropriate 3-year National Diploma or

Degree. Experience: Appropriate experience of hospital administrative and billing procedures. Appropriate experience working on AR-Billing system. Appropriate working experience and knowledge of the Billing system. Appropriate experience in training and supporting system users. Appropriate knowledge/experience of Hospital Fees and patient administration policies will be advantageous. Inherent requirements of the job: Valid driver's licence. Willingness to travel within PGWC health institutions. Willingness to work overtime. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to provide user training and support. Accurate data capturing skills. Computer literacy, including MS Office and MS Project. Knowledge of Accounts Receivable System, Clinicom, JAC, Materials Management and other HIS modules. Understanding of Business Process Reengineering. Understanding of system maintenance and enhancement process flow. Understanding and developing quality control processes. Proven

ability to work in a team environment.

<u>DUTIES</u>: Manage and control the Billing System at all hospitals in the Western Cape.

Maintain and update master files, documentation, access control and print management. Manage and ensure update of annual or ad-hoc tariff increase. Liaise with HIS management, hospital IT, and other stakeholders on billing matters. Provide end-user support and resolve system problems. Update and maintain user manuals and billing system procedures. Develop quality control script for system changes and manage test process with formal outcome reporting. Develop system release notice for system changes and ensure user awareness. Identify training needs and provide training to users and core trainers. Assist with data quality assurance. Manage compliance of system release logs and exception reports. Drive business process re-engineering in billing-related areas across hospitals. Support development and administration of new billing modules. Manage Billing System Controllers. Collaborate with the Finance billing team to ensure compliance of system to hospital fee and patient admin policy and manage new enhancement requests to deployment where accepted. Provide ad hoc support to the Deputy Director: eHealth Systems.

**ENQUIRIES**: Mr J Maharaj Tel No: (021) 938-6513

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted

candidates will be required to undergo competency assessments/proficiency

test.

CLOSING DATE : 29 September 2025

POST 33/160 : ASSISTANT DIRECTOR: COMPLIANCE MANAGER (ADVISOR)

Directorate: Financial Accounting

SALARY:R468 459 per annumCENTRE:Head Office, Cape Town

**REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year National Diploma or

Degree in Financial Accounting, Auditing or related field. Experience: Appropriate experience in the preparation of Annual and Interim financial statements as well as an audit environment. Appropriate experience in International Financial Reporting Standards (IFRS) and/or Modified Cash Standards (MCS) and/or Generally Recognised Accounting Practice (GRAP). Appropriate external and/ or Audit experience. Inherent requirements of the job: A valid code B/EB manual driver's licence and willingness to travel Competencies (knowledge/skills): Completed SAICA Articles and/ or appropriate experience in an audit environment. Advanced computer literacy (Excel spread sheets, report writing and drafting of Word documents, MS PowerPoint presentations). Knowledge of BAS, LOGIS, and SCM will be an added advantage. Strong people management skills and ability to work in a multi-disciplinary team. Strong technical financial skills, including, experience in the audit and accounting environment, preparation of financial reports and the ability to understand, analyse and monitor financial prescripts. Experience in the compilation of Annual and/or Interim Financial Statements (AFS/IFS), accrual accounting principles, the Modified Cash Standard (MCS) and/or Generally Recognised Accounting Practice (GRAP) Standards and/or International Financial Reporting Standards (IFRS). Experience in applying auditing standards. Experience in data analytics and excel template

development.

**DUTIES** : Responsible for liaising between Department of Health & Wellness and Auditor-

General. Evaluate institutional responses during the audit and ensure timely feedback to the Auditor-General during the entire audit process iro requests for information, communication of audit findings including SCOPA reports. Maintain and update the audit improvement plan (SCM and Finance) and report periodically on level of implementation of institutional remedial action. Analyse and advise on changes in the Departmental Financial Reporting Framework Guide relating to relevant disclosure notes. Analyse and conduct training sessions in respect of the relevant MCS, GRAP and IFRS when required. Compile and develop procedures and policies iro AFS/IFS requirements. Scrutinise Annual Report and related documents for consistency. Engage with Auditor-General and other stakeholders. Data analytics of financial and non-financial information. Evaluate institutional responses and inputs during the preparation of the AFS and IFS. Ensure the updating of management information with regards to interim and final external audits. Ensure the Human Resource Management functions of personnel in

the unit.

**ENQUIRIES**: Mr. MN Davids Tel No: (021) 483-3176

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE: No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/161 : ASSISTANT DIRECTOR: FINANCE (FINANCIAL STATEMENTS)

Directorate: Financial Accounting

SALARY:R468 459 per annumCENTRE:Head Office, Cape Town

REQUIREMENTS: Minimum educational qualification: Appropriate 3-year National Diploma or

Degree in Financial Accounting, Auditing or related field. Experience: Appropriate experience in the preparation of Annual and Interim financial statements as well as an audit environment. Appropriate experience in International Financial Reporting Standards (IFRS) and/or Modified Cash Standards (MCS). Inherent requirement of the job: A valid code B/EB manual driver's licence and willingness to travel. Competencies (knowledge/skills): Knowledge of BAS, LOGIS, and SCM will be an added advantage. Advanced computer literacy (Excel spread sheets, report writing and drafting of Word documents, MS PowerPoint presentations). Strong people management skills and ability to work in a multi-disciplinary team. Strong technical financial skills, including, experience in the audit and accounting environment. Preparation of financial reports and the ability to understand, analyse and monitor financial prescripts. Experience in the compilation of Annual and/or Interim Financial Statements (AFS/IFS), accrual accounting principles, the Modified Cash Standard (MCS) and/or Generally Recognised Accounting Practice (GRAP) Standards and/or International Financial Reporting Standards (IFRS).

Experience in data analytics and excel template development.

**DUTIES** : Responsible for the compilation of the AFS and IFS of the Department of Health

& Wellness. Analyse and advise on changes in the Departmental Financial Reporting Framework Guide relating to relevant disclosure notes. Analyse and conduct training sessions in respect of the relevant MCS, GRAP and IFRS when required. Compile and develop procedures and policies iro AFS/IFS requirements. Scrutinise Annual Report and related documents for consistency. Engage with Auditor-General and other stakeholders. Data analytics of financial and non-financial information. Evaluate institutional responses and inputs during the preparation of the AFS and IFS. Ensure the updating of management information with regards to interim and final external audits. Ensure the Human Resource Management functions of personnel in

the unit.

**ENQUIRIES**: Mr MN Davids Tel No: (021) 483-3176

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/162 : ADMINISTRATIVE MANAGER: CORPORATE SERVICES

Garden Route District

SALARY : R468 459 per annum

CENTRE : Alan Blyth Hospital & Kannaland Sub-district

REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or

Degree. Experience: Appropriate experience and knowledge of the management of support services with reference to people management, finance and supply chain management and facility management and supervision. Inherent requirements of the job: A valid driver's (Code B/EB/C1) license. Willingness to work extra hours and be on standby. Competencies (knowledge/skills): Advanced computer literacy (MS Word, Excel). Good communication skills (written and verbal). Strong leadership, managerial, organisational, strategic, operational and contingency planning skills.

Independent decision-making, problem-solving and interpersonal skills.

**<u>DUTIES</u>** : Efficient and effective strategic planning of the corporate services at Alan Blyth

Hospital and Kannaland Sub District with support to PHC Services. Management of personnel administration, human resource development & training, disciplinary procedures, labour relations, recruitment and selection processes and staff performance assessment. Finance and supply chain management. Management of hospital fees, admissions and medical records.

Effectively manages all facility-based support services and oversees maintenance requirements. Support to Medical Manager and management

team.

**ENQUIRIES** : Dr C Dreyer Tel No: (044) 203 - 7203

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post. Candidates will

be subjected to a practical test. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**CLOSING DATE** : 29 September 2025

POST 33/163 : ASSISTANT DIRECTOR: SUPPORT SERVICES (ENVIRONMENTAL

**HYGIENE SERVICES)** 

SALARY : R468 459 per annum

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma or

degree. Experience: Appropriate experience that focus on the Key Result Areas of the post. Appropriate supervisory experience. Inherent requirement of the job: Perform Standy duties. Competencies (knowledge/skills): Excellent computer skills (MS Word, Excel, PowerPoint, Outlook and Access). Excellent report writing skills and the ability to motivate and train staff. Leadership, conflict resolution and problem-solving skills. Sound knowledge and understanding of Health Care Risk Waste Regulation, 2013, HR Policies.

Disciplinary Code and Procedure.

**DUTIES** : Effective and efficient Human Resource management e.g. recruitment and

selection process, Performance Management System, Leave management, disciplinary procedures, grievance procedures, Project Management, Training and Development of staff. Effective Management of the Environmental Hygiene Services of the Hospital which comprise of the following areas; Cleaning, Porters, Government Motor Transport, Death Administration; Waste Management; Messenger Services; Specimen services; and Pest Control. Manage and oversee Contract Management i.e. Cleaning, Waste management and any other adhoc contract services. Responsible for the FBU budget within EHS and to provide effective support to the Deputy Director, Support Services. Responsible to ensure compliance with regards to Ideal Hospital Standards,

Infection Prevention Control and Internal Policies and Practices.

**ENQUIRIES**: Mr R de Jager Tel No: (021) 404-3405

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted

candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post.

CLOSING DATE : 29 September 2025

POST 33/164 : CLINICAL TECHNOLOGIST GRADE 1 TO 3: CARDIOLOGY (X2 POSTS)

SALARY : Grade 1: R397 233 per annum

Grade 2: R463 941 per annum Grade 3: R543 099 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist: Cardiology. Registration with Professional council: Registration with HPCSA as a Clinical Technologist: Cardiology. Experience: **Grade 1**: None after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2**: Minimum of 10 years' relevant experience after registration with HPCSA in Clinical Technology in respect of SA qualified employees. Minimum of 11 years' relevant experience after registration with

the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3**: Minimum of 20 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. Minimum of 21 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job. After hours service. Competencies (knowledge/skills): Good communication skills (verbal and written). Experience in Echocardiography, Cardiac Catheterization and Cardiac Pacing. Appropriate experience in clinical technology within the filed of cardiology including inservice training at a registered training facility. Above average academic record, work record and managerial abilities. Ability to work independently, without supervision and work within a group with all levels of staff.

**DUTIES** : To perform high quality and efficient cardiology service by providing specialized

clinical technology support in all areas of non-invasive and invasive cardiology. Required to work in the various specialized areas in the unit on a rotational basis (Cardiac catheterization laboratory, pacemaker clinic, echocardiography laboratory, Holter analysis). Delivery of 24-hour standby service (required to

work after hours, during weekends and public holidays).

**ENQUIRIES** : Mr M Govender Tel No: (021) 404 4094/5

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised

post.

CLOSING DATE : 29 September 2025

POST 33/165 RADIOGRAPHER: GRADE 1 TO 3 (DIAGNOSTIC)

SALARY : Grade 1: R397 233 per annum

Grade 2: R463 941 per annum Grade 3: R543 099 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a

Diagnostic Radiographer. Registration with Professional council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: Grade 1: None after registration with the HPCSA as a Diagnostic Radiographer in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the as a Diagnostic Radiographer in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Must work shifts. Competencies (knowledge/skills): Knowledge of theatre, mobile, fluoroscopy and general radiography protocols. Appropriate experience in a busy general department with knowledge of radiation protection, quality assurance and equipment safety pertaining to radiography. Knowledge of Patient Archiving

and Communication Systems. Computer literacy (MS Windows, Word, Excel and PowerPoint). Good interpersonal skills, the ability to work under pressure

and independently and in a team

**DUTIES** : Be responsible for the provision of a patient-centred radiographic imaging

service over a 24-hour period, including risk management. Ensure optimal care of equipment, quality assurance and use of suitable radiation protection. Identify and perform the most appropriate diagnostic images of high quality, be responsible for self-development as well as training of staff and students. Provide support to the Chief and Assistant Director regarding day to day

activities.

**ENQUIRIES** : Ms N Behardien-Peters Tel No: (021)-404-4187

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE: No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post.

CLOSING DATE : 29 September 2025

POST 33/166 : SPEECH THERAPIST GRADE 1 TO 3

SALARY : Grade 1: R397 233 per annum

Grade 2: R463 941 per annum Grade 3: R543 099 per annum

<u>CENTRE</u> : Tygerberg Hospital, Parow Valley

REQUIREMENTS : Minimum educational qualifications: An appropriate qualification that allows for

registration with the Health Professions Council of South Africa (HPCSA) as a Speech Therapist or Speech Therapist and Audiologist. Registration with Professional council: Registration with the HPCSA as a Speech Therapist or Speech Therapist and Audiologist. Experience: Grade 1: None after registration with the HPCSA as Speech Therapist in respect of SA qualified employees. 1-year relevant experience after registration with the HPCSA as Speech Therapist of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Speech Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Speech Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as Speech Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Speech Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Competencies (knowledge/skills): Excellent communication skills. Good report writing, interpersonal, organising, leadership and planning skills, as well as computer literacy. Good and sound knowledge of appropriate national and provincial legislation and policies. Ability

to work independently and in a multi-disciplinary team.

<u>DUTIES</u>: Render tertiary-level diagnostic and therapeutic communication and dysphagia

services in accordance with patient needs and professional standards. Perform and analyse specialized assessments (such as VFSS, FEES, stroboscopy) to inform management. Manage resources optimally and effectively. Participate in the multi-disciplinary team environment both within and outside hospital. Participate in and present In-service training and Continuing Education. Perform administrative tasks related to the speech and language service within

the hospital.

**ENQUIRIES** : Ms A Gaskin Tel No: (021) 938 4825/5090

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for the post. Candidates

may be subjected to a practical assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in

registration status)".

CLOSING DATE : 29 September 2025

POST 33/167 : CASE MANAGER

SALARY: R397 116 per annum

<u>CENTRE</u> : Tygerberg Hospital, Parow Valley

**REQUIREMENTS**: Minimum educational qualification: Appropriate three-year health related

National Diploma/Degree or equivalent registrable with the Health Professions Council of South Africa (HPCSA) or South African Nursing Council (SANC). Experience: Appropriate experience preferably at hospital level, alternatively at a medical scheme or in a clinical environment. Competencies (knowledge/skills): Ability to link patient diagnosis (ICD10 Coding) with procedure codes. Knowledge of the UPFS and ability to perform clinical audits of patient accounts. Knowledge of the Medical Scheme Act 131 of 1998 and relevant PMB Regulations. Excellent verbal and written communication skills. Excellent interpersonal skills and the ability to act independently, objectively and with confidence and collaboratively as part of the healthcare team. Computer literate (Microsoft Office/Teams). Ability to work under pressure, handle a high work volume and meet strict deadlines. Strong critical thinking

and problem-solving abilities.

**DUTIES** : Ensure that pre-admission and pre-authorisation information is accurate and in

accordance with hospital and funder procedures. Manage and implement Case Management policies, protocols and procedures timeously. Provide training and workshops when required. Liaise with internal and external stakeholders such as Funders and Managed care organisations with regards to treatment of patient, MHC policies, protocols, optimal fund utilisation, clinical information, diagnostic and procedural coding. -Provide complete and accurate clinical updates and discharge information to Funders. Conduct clinical audits of patients' accounts and ensure clinical auditing of the account controllers are accurate. Ensure accurate, specific and comprehensive clinical coding. Complete queries/requests of the Medical Scheme follow-up section timeously. Queries will include drafting of motivational letters where possible, obtaining authorisation, concurrent review of patient clinical information, i.e. length of stay, level of care, clinical coding and PMB. When handling or investigating a debtor query, ensure the account is accurately billed. Manage the workflow and supervise personnel of the Case Management department. Participate in interdisciplinary team meetings to optimize patient care. Provide estimations for all patient classifications. Provide Case management statistics on a weekly

/ monthly basis.

**ENQUIRIES**: Ms J Jooste Tel No: (021) 938-4140

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. This post does

not form part of any Occupation Specific Dispensation. Shortlisted candidates

may be subjected to a practical test

**CLOSING DATE** : 29 September 2025

POST 33/168 : SENIOR ADMINISTRATIVE OFFICER: FINANCE

Cape Winelands Health District

SALARY : R397 116 per annum CENTRE : Ceres Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma or

Degree. Experience: Appropriate supervisory experience. Competencies (knowledge/skills): Knowledge of Public finance management act National

treasury regulations, Provincial treasury instructions, SCM and financial delegations and accounting officer system finance Instructions. Experience in financial year end reporting procedures (AFS/IFS). Practical experience of LOGIS and BAS. Good written and verbal communication skills. Good management and supervisory skills. Ability to work independently and as part of a team. Experience in management of debts and loss control processes. Computer skill (Power Point, Advance Excel, Microsoft word. Inherent requirement of the job: Valid (Code B/EB) driver's licence and willingness to

DUTIES :

Responsible for overall supply chain management functions which includes demand, acquisition, logistic, assets and Disposal management, ensure timeous and accurate compilation of monthly, quarterly finance and SCM reporting (Note 41&42, Bas and Logis Reconciliation is done), compile report for IFS/AFS disclosure inputs. Oversee expenditure, revenue, patient administration and ensure that Suppliers are paid within 30 days. Functioning of patient administration and revenue component. Ensure effective and efficient assets and warehouse management procedures are implemented to ensure optimal utilization of resources and timeous distribution of stock to endusers. Perform secretariat/advisory functions in the quotation committee meeting. Perform system controller functions and all system approval on EPS and LOGIS are done in accordance with applicable delegation of authority if applicable. Management of staff including staff performance, R&S process, training, disciplinary process and general support of staff.

**ENQUIRIES** : Mr. M Wessels Tel No: (023) 316-9602

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short-listed

candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Ceres Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

**CLOSING DATE** : 29 September 2025

POST 33/169 : CASE MANAGER

SALARY : R397 116 per annum

<u>CENTRE</u> : Red Cross War Memorial Children's Hospital, Rondebosch

**<u>REQUIREMENTS</u>** : Minimum educational qualification: Appropriate three-year health-related

National Diploma or Degree, registrable with the Health Professions Council of South Africa (HPCSA) or South African Nursing Council (SANC). Experience: Appropriate experience in Case Management, Medical Aid environment and/or Revenue Generation. Inherent Requirement of the Job: The candidate must be willing to work overtime. Competencies (knowledge/skills): Good knowledge of the Uniform Patient Fees Schedule (UPFS) and/or other tariff structures; Managed Health Care or Hospital Information Systems and Electronic Data Interchange (EDI). Knowledge of the Medical Schemes Act 131 of 1998 and application of Prescribed Minimum Benefit (PMB) legislation (Chronic Disease List and Diagnostic Treatment Pairs). Experience in ICD-10 code assignment and linking patient diagnoses with procedural codes. Proficiency in Excel, Microsoft Word and web-based medical aid programs. Excellent communication, conflict management, interpersonal and leadership skills.

**DUTIES** : Perform case management functions (authorisation, concurrent and

retrospective reviews, discharge planning, liaison with relevant role-players and third parties to monitor utilisation). Provide quotations to H2, H3 and Foreign patients. Assist with ICD-10 code assignment and identification of PMB conditions. Manage and implement case management policies, protocols and procedures in the hospital (including onsite skills development and training for relevant role-players). Conduct clinical audits of patient accounts (medical aids, state departments such as RAF and COIDA) to ensure accuracy of invoices regarding ICD-10 codes, UPFS procedure codes and resource utilisation. Offer support for hospital account queries and assist with follow-up on outstanding medical scheme balances via Medikredit EDI reports. Supervise staff and liaise

with role-players on case management matters.

**ENQUIRIES** : H J van Graan Tel No: (021) 658-5007

APPLICATIONS : Applications must be submitted online via www.westerncape.gov.za/health-

jobs (click "online applications").

This post does not form part of any Occupation-Specific Dispensation. No **NOTE** 

payment of any kind is required when applying. Short-listed candidates may be

required to complete a practical test.

29 September 2025 **CLOSING DATE** 

**POST 33/170 ADMINISTRATIVE OFFICER: FINANCE** 

ADMINISTRATION AND HOSPITAL FEES AND MEDICAL RECORDS)

Chief Directorate: Rural Health Services

R397 116 per annum SALARY **CENTRE** George Regional Hospital

REQUIREMENTS Minimum educational qualification: Appropriate 3-year Diploma/Degree.

Experience: Appropriate experience in Revenue (Hospital Fees and Patient Administration) and Medical Records. Appropriate supervisory experience in the Revenue (Hospital Fees and Patient Administration) and Medical Records field. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy in Microsoft Office (MS Word, Excel, Outlook, Access). Workable knowledge of AR System, Clinicom, BAS and JAC as well as knowledge of UPFS, Chapter 18, PFMA, handling of state money, patient valuables (Chapter 6) and patient records management and all circulars, instructions and policies related to the above. Good supervisory, interpersonal, leadership and communication skills and a strong sense of responsibility and willingness to travel and work after hours when required. Good organizational and administrative skills and the ability to

function in a team and under pressure.

Manage Patient Administration Services and Medical Records with the aim of **DUTIES** 

improving data quality and patient information and records according to Finance instructions, circulars, and policies. Manage the Fees Department and ensure implementation and compliance with relevant Finance Instructions, Revenue notices, SOP's and PFMA as well as conducting and attending meetings and forums. Effective management of Revenue debt and budget control. Ensure completion and submission of monthly reports and provide feedback to management. Ensure effective Human Resources Management, which includes the management of disciplinary procedures as well as

supervision and evaluation of personnel under your control.

Ms L Kombrink Tel No: (044) 802-4332 **ENQUIRIES** 

**APPLICATIONS** Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

No payment of any kind is required when applying for this post. Shortlisted NOTE

candidates may be subjected to a practical assessment.

**CLOSING DATE** 29 September 2025

**ADMINISTRATIVE** OFFICER: PEOPLE **MANAGEMENT POST 33/171** SENIOR

(RECRUITMENT AND SELECTION)

**SALARY** R397 116 per annum

Groote Schuur Hospital, Observatory **CENTRE** 

**REQUIREMENTS** Minimum educational qualification: Appropriate 3-year National Diploma or

Degree. Experience: Appropriate Human Resource Management: Recruitment and Selection experience. Appropriate supervisory experience. Competencies (knowledge/skills): Extensive knowledge of HR Policies, procedures, practices relevant to Recruitment and Selection and various OSD's implementation. Communication, interpersonal and problem-solving skills. Computer literacy

with proficiency in MS Word and Excel.

Ensure effective and efficient management of the Recruitment and Selection **DUTIES** 

> section and the correct implementation of HR policies and circulars to the section. Investigate and respond to gueries as well as assist and advise in respect of grievances with regards to Recruitment and Selection. Ensure proper safekeeping of all documents. Supervision and development of subordinate. Render support to supervisor and colleagues when needed.

**ENQUIRIES** Ms B Alexander Tel No: (021) 404 2271

Applications are submitted online via www.westerncape.gov.za/health-jobs **APPLICATIONS** 

(click "online applications").

No payment of any kind is required when applying for this post. Candidates will **NOTE** 

be subjected to a competency test. The pool of applicants will be considered for other similar posts within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised

post.

**CLOSING DATE** : 29 September 2025

POST 33/172 : SOCIAL WORKER GRADE 1 TO 4

Chief Directorate: Metro Health Services

SALARY : Grade 1: R325 200 per annum

Grade 2: R397 119 per annum Grade 3: R477 564 per annum Grade 4: R585 441 per annum

**CENTRE** : Eerste River Hospital

**REQUIREMENTS**: Minimum educational qualification: Appropriate Bachelor's Degree in Social

Work or equivalent qualification. Registration with Professional council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: Grade 1: No experience. Grade 2: À minimum of 10 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Grade 3: A minimum of 20 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. **Grade 4:** A minimum of 30 years appropriate experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions. Inherent requirement of the job: Valid code (B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Computer literacy in Microsoft Office package (MS word, Excel, and Power point) and e-mail (Outlook) Knowledge and insight of relevant legislation and policy related to social work service in the public sector. Good report writing, interpersonal, leadership and planning skills. Ability to work independently and within an interdisciplinary team to achieve functional outcomes for the clients. Knowledge and understanding of illness and disease,

human behaviour, and social systems within a hospital setting.

<u>DUTIES</u>: Provision of comprehensive, client centered clinical social work services in the

hospital setting, with regards to care, support and protection of vulnerable individuals, groups, families and communities, to ensure safe discharge plans. Deliver an accountable service through the application of Social Work administrative processes. Effective networking with the multi-disciplinary team as well as relevant external role players. Keep up to date with new developments in social work and welfare fields. Utilize and manage resources. Support social auxiliary workers and volunteers. Participate in training and development of staff. Assist with the achievement of the departmental and organizational goals. Perform all the administrative functions required of the

job.

**ENQUIRIES** : Ms E Vlok Tel No: (021) 850-4702

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted

candidates will be subjected to a written/practical and oral assessment. No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those

of the advertised post."

CLOSING DATE : 29 September 2025

POST 33/173 : EMS EMERGENCY CALL CENTRE SUPERVISOR (X4 POSTS)

Chief Directorate: Emergency and Clinical Support Services

SALARY: R325 101 per annum

CENTRE : Cape Town Centre (X2 Posts)

Central Karoo Centre (X1 Post)

Cape Winelands Centre (X1 Post)

**REQUIREMENTS** : Minimum educational qualification: Senior certificate (Grade 12) or equivalent.

Experience: Appropriate experience in the Emergency Call Centre environment (Minimum of 5 continuous years of experience with call taking and dispatching). -Appropriate previous supervisory experience. Inherent requirement of the job: Ability to work shifts and overtime, as needed. Competencies (knowledge/skills): Competency in the CAD (CareMonX) system. Good leadership, communication, and interpersonal skills. Good planning, leading, organizing and control abilities. Ability to work well under pressure. Computer Literacy with MS Word, Excel and PowerPoint, Outlook

and Internet.

<u>DUTIES</u>: Efficient, effective, and quality management of the Shift or Component in the

CTCC. Cost Effective Management of allocated overtime needs. Effective Human Resource Management, Training and Development and the management of Labour Relations matters. Supervision and Management of all Administrative Requirements. Effective Communication and Liaison with internal and external clients. Support to colleagues and the CT Centre

Manager.

**ENQUIRIES** : Ms P Masitho Tel No: (021) 932-1966 – Cape Town

Ms BA Dees Tel No: (023) 346-6032 – Cape Winelands Ms M Arries Tel No: (044) 805-5070 – Central Karoo.

<u>APPLICATIONS</u>: Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of

applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. -Shortlisted candidates will be expected

to undergo a practical assessment.

CLOSING DATE : 29 September 2025

POST 33/174 : PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (X2

POSTS)

Garden Route District

SALARY : Grade 1: R324 384 per annum

Grade 2: R396 132 per annum Grade 3: R476 367 per annum

CENTRE : Alan Blyth Hospital, Ladismith, Oudtshoorn & Kannaland Sub-district

**REQUIREMENTS** : Minimum educational qualifications: Basic R425 qualification (i.e.

diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife, Registration with Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willing to work shifts, including weekends, public holidays and night duty. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): Basic computer skill in Ms Word. The ability to function independently under pressure, as well as in a multi-disciplinary team to ensure good patient care. Knowledge of Nursing Practices, Infection Prevention Control, control measures and practices. Excellent communication skills (both

written and verbal).

<u>DUTIES</u>: Provide direction and supervision for the implementation of the nursing plan

(clinical practice or patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and

effectively.

**ENQUIRIES**: Ms A Laubscher Tel No: (028) 551-1010

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised

post."

CLOSING DATE : 29 September 2025

POST 33/175 : PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (X2

POSTS)

Cape Winelands Health District

SALARY : Grade 1: R324 384 per annum

Grade 2: R396 132 per annum Grade 3: R476 367 per annum

**CENTRE** : Ceres Hospital

**REQUIREMENTS**: Minimum educational qualification: Basic R425 qualification (i.e.,

diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with Professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: Grade 1: None. Grade 2: A minimum of 10 years of appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing Inherent requirements of the job: Willingness to work in other wards inside hospital. Will be required to work shifts, weekends and public holidays. Willingness to work overtime. Competencies (knowledge/skills): Good interpersonal. communication skills. Sound scientific knowledge of nursing. Computer literacy - able to capture and interpret relevant data. Ability to work independently and

in a multi-disciplinary team.

**DUTIES**: Provision of quality basic nursing patient centred care in a hospital setting.

Provision of optimal, holistic clinical and elementary nursing care with set standards and within a professional/legal framework. Effective utilisation of human and financial resources, Information management and support services. Improving quality of health services. Maintain professional

growth/ethical standards and self-development.

ENQUIRIES : Mr L Scholtz Tel No: (023) 316-9600

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

No payment of any kind is required when applying for this post. A practical test

may form part of the selection process. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). "The pool of applications will be considered for vacancies within Ceres Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary

level are the same as those of the advertised post.

CLOSING DATE : 29 September 2025

POST 33/176 : PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING:

CHILDREN'S WARD)

Overberg District

SALARY : Grade 1: R324 384 per annum

Grade 2: R369 132 per annum Grade 3: R476 367 per annum

**CENTRE** : Hermanus Hospital, Overstrand Sub-district

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e.,

diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Registration with Professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1**: None after registration as Professional Nurse with the SANC in General Nursing. **Grade 2**: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3**: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Relieve and rotate in all areas of the hospital. A valid driver's licence (Code B/EB/C1). Competencies (knowledge/skills): Basic computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary

team to ensure good patient care. Ability to communicate effectively.

<u>DUTIES</u>: Provide direction and supervision for the implementation of the nursing care

plans, laws and regulations relevant to nursing and health care. Implement standards, practices, criteria, and indicators for quality assurance. Utilize human, material, and physical resources efficiently and effectively. Maintain constructive and supporting working relationships with nursing and other

stakeholders. Management of information.

**ENQUIRIES**: Ms A Klaasen Tel No: (028) 312-1166

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 29 September 2025

POST 33/177 : PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL) (FEMALE

/CHILDREN'S WARD) (X2 POSTS)

West Coast District

SALARY : Grade 1: R324 384 per annum

Grade 2: R396 132 per annum Grade 3: R476 367 per annum

CENTRE : Vredendal Hospital

**REQUIREMENTS**: Minimum educational qualification: Basic R425 qualification (i.e.

diploma/degree in nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with Professional council: Registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Experience: **Grade 1**: None. **Grade 2**: A minimum of 10 years appropriate/recognizable experience in nursing after registration at SANC as a Professional Nurse in General Nursing. **Grade 3**: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Willingness to work shifts, weekends, public holidays and night duty as well as overtime when necessary. Ability to work in a high stress environment and willingness to rotate between Wards. Competencies (knowledge/skills): Ability to function/make decisions

independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Basic computer skills in MS Word, Excel, and Outlook. Knowledge of relevant nursing legislation, policies and protocols of the Department of Health, Western

Cape.

**DUTIES** Provide direction/supervision for the implementation of the nursing plan to

ensure quality optimal, patient care. Implement standards, practices, criteria and indicators for quality nursing practice. Practice nursing and health care in accordance with the nursing and health care laws and regulations to protect patients. Maintain a constructive working relationship with nursing and members of the health and social care teams. Efficient and cost-effective

utilization of human-, material- and physical resources.

Mr LK Wagenaar Tel No: (027) 213 2039 **ENQUIRIES** 

**APPLICATIONS** Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

No payment of any kind is required when applying for this post. Shortlisted **NOTE** 

candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Matzikama Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post.

29 September 2025 **CLOSING DATE** 

**POST 33/178 ADMINISTRATION CLERK: FINANCE / ADMIN** 

Chief Directorate: Metro Health Services

SALARY R228 321 per annum Karl Bremer Hospital **CENTRE** 

REQUIREMENTS

Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject. Experience: Appropriate experience in a Finance environment. Appropriate experience in LOGIS and BAS systems. Competencies (knowledge/skills): Written and verbal communication skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook), numeracy and mathematical skills. Knowledge of the Public Finance Management Act, Provincial Treasury Instructions and National Treasury Regulations. Good interpersonal and organisational skills and the ability to

function under pressure and meet deadlines.

Capturing of creditors' payments on LOGIS and BAS. Capturing of journals and **DUTIES** 

debts on BAS. Provide an efficient and effective financial service in line with relevant financial instructions. Maintain effective record keeping of invoices and orders received on database and perform other general office administration duties. Filing of payments and journals. Provide efficient support to suppliers

by reconciling account statements.

Mr PD Rossouw Tel No: (021) 834-5896 **ENQUIRIES** 

Applications are submitted online via www.westerncape.gov.za/health-jobs **APPLICATIONS** 

(click "online applications").

Candidates will be subjected to a written/practical and oral assessment. The NOTE

pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements,

and salary level are the same as those of the advertised post.

**CLOSING DATE** 29 September 2025

**POST 33/179** ADMINISTRATION CLERK: HRM (SPMS) (X2 POSTS)

**SALARY** R228 321 per annum

**CENTRE** Tygerberg Hospital, Parow Valley

**REQUIREMENTS** Minimum educational qualification: Senior Certificate (or equivalent).

Experience: Appropriate experience in Performance Management.

Competencies (knowledge/skills): Knowledge and experience of PERSAL Computer skills (Ms Word, Excel, Outlook, PowerPoint) Sound knowledge of SPMS and PERMIS. Able to work independently. Able to deal with conflict.

Good interpersonal, verbal and written communication skills.

<u>DUTIES</u>: Assist with the administration of the Performance Management System of

Tygerberg Hospital. Implement Pay Progression, payments, and grade progression. Provide advice and assistance with the administration of SPMS, and PERMIS. Co-ordinate and monitor moderating committee meetings.

Support to supervisor and staff members in the component.

**ENQUIRIES** : Ms MH Marcus Tel No: (021) 938-4906

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted

candidates may be subjected to a practical assessment.

**CLOSING DATE** : 29 September 2025

POST 33/180 : ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (X2 POSTS)

Central Karoo District

SALARY:R228 321 per annumCENTRE:Beaufort West Hospital

REQUIREMENTS: Minimum educational qualification: Senior Certificate (or equivalent) with

Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Financial Management and Supply Chain. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and practical experience of the LOGIS System. Sound knowledge of the Basic Accounting System (BAS) and all applicable government legislation. Computer literacy (MS, Excel and Word). Sound knowledge of PFMA, National and Provincial Treasury Instructions. Good communication

skills.

<u>DUTIES</u>: Reconcile (clear) asset and liability accounts on the Basic Accounting System

(BAS). Debt Management on BAS. Do LOGIS & BAS Transactions (Payments & Journals) within set timeframes. Reconciliation of Supplier Statements and applicable correspondence in that regard. Handle supplier queries and give timeous feedback. Financial Reporting. Filing and Safekeeping of

documentation. Travel & Subsistence Claims.

ENQUIRIES : Ms E Abbott Tel No: (023) 414 8200

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. A practical test

may form part of the interview process. The pool of applicants will be considered for similar vacant posts within the Central Karoo District for a period

of 3 months from date of advert.

CLOSING DATE : 29 September 2025

POST 33/181 : ADMINISTRATION CLERK: SUPPORT (WARDS)

Overberg District

SALARY : R228 321 per annum CENTRE : Swellendam Hospital

**REQUIREMENTS**: Minimum educational qualification: Senior Certificate (or equivalent).

Experience: Appropriate administrative experience in a health environment with experience with HECTIS & CLINICOM System. Inherent requirement of the job: Willingness to work overtime when required. Must be willing to workday duty, weekends and public holidays. Competencies (knowledge/skills): Knowledge of HECTIS & Clinicom. Computer literacy (MS Word and Excel) and knowledge of record keeping procedures. Good communication skills. Ability to accept accountability and responsibility and to work independently

and unsupervised.

<u>DUTIES</u> : Patient administration including admission and discharge of patients and liaise

with all clients and ensure follow-up appointments on Clinicom system. Update patient information on systems. Record and collect patient statistics, daily, weekly and monthly. Clinicom and other PGWC system computer duties, including folder and x-ray control. Manage material resources, assets and order ward stock via LOGIS. Effective support to the nursing and operational

manager, supervisor and colleagues. Maintain patient confidentiality on

information.

**ENQUIRIES**: Ms F Vermeulen Tel No: (028) 514-8419

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates

may be subjected to a practical test.

**CLOSING DATE** : 29 September 2025

POST 33/182 : ADMINISTRATION CLERK: SUPPORT (SUPPLY CHAIN MANAGEMENT)

Chief Directorate: Emergency and Clinical Support Services

SALARY : R228 312 per annum

CENTRE : Office of the Chief Directorate (Sub-directorate: Finance)

REQUIREMENTS: Minimum educational qualifications: Senior Certificate (or equivalent) with

Mathematics and/or Accountancy as passed subject. Experience: Appropriate experience in Supply Chain Management. Competencies (knowledge/skills): Computer literate in Microsoft Office. Knowledge of Supply Chain Management processes, PFMA and AOS. Knowledge of LOGIS and EPS. Ability to

effectively communicate (verbal & written).

**<u>DUTIES</u>** : Demand and acquisition management of goods and services. Assist with the

preparation of inputs for the annual financial statements (AFS) and ensuring audit compliance. Advertising requests on the EPS and conducting SCM evaluations according to SCM prescripts. Prepare batches, draft minutes for QC and vetting committee. Placing of orders with suppliers and maintaining accurate filing systems. Address supplier and user queries. Monthly reporting.

Perform relief duties within SCM component.

ENQUIRIES : Ms. S Ngodwana Tel No: (021) 815-8817

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post. The pool of

applicants will be considered for other vacant Administration Clerk: Support (Supply Chain Management) posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a

written/practical and oral assessment.

CLOSING DATE : 29 September 2025

POST 33/183 : ADMINISTRATION CLERK: SUPPORT (CLINICAL MANAGER)

Chief Directorate: Emergency and Clinical Support Services

SALARY : R228 312 per annum

<u>CENTRE</u> : Emergency Medical Services: Metro Services (Pinelands)

**REQUIREMENTS** : Minimum educational qualifications: Senior certificate (Grade 12 or equivalent).

Experience: Appropriate administrative experience in line with the duties. Inherent requirements of the job: Valid Code 8 or Code 10 Driver's Licence. Excellent computer literacy in the MS Office package. Ability to travel between EMS districts and external stakeholders. Willingness to assist with departmental logistics and event planning. Competencies (knowledge/skills): Good interpersonal and organizational skills. Ability to function independently

and within a team environment.

**DUTIES**: Render administrative support to Departmental head and other Management.

Efficient Office Management, filing and record keeping and sound administrative skills. Diary management of Manager. Arranging of meetings and minute taking. Compiling of documents needed for the meeting. Effective administrative support to other departments. Ensure effective and efficient control of equipment in component. Handling of all telephonic and email enquiries from internal and external stakeholders. Compiling and typing of submissions and letters. Assist with projects within the department. Receiving of confidential documents and the distribution thereof. Screen necessary documents to determine actions or information required. Procurement of goods and services for the component.

**ENQUIRIES** : Dr K Meyer Tel No: (021) 508-4517

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for the post. Candidates are

subjects to a practical assessment. The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 29 September 2025

POST 33/184 : ADMINISTRATION CLERK: SUPPORT

Directorate: Information Technology

SALARY : R228 321 per annum

CENTRE : Head Office, Cape Town (Tygerberg Hospital: HIS Application Centre)

**REQUIREMENTS**: Minimum educational qualification: Senior Certificate (or equivalent).

Experience: Appropriate experience in administration. Competencies (knowledge/skills): Numerical and Financial Competence. Analytical and Problem-Solving Skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook, and Teams). Information systems management skills. Analytical and problem-solving skills. Excellent communication and people skills. Basic database development and maintenance skills. Good organizing skills.

Technical and IT skills.

**DUTIES** : Responsible for Administrative Support by provide high-level administrative

support to managers, ensuring seamless office operations. Ensuring functional Diary Management, organize appointments, meetings, and events, managing time effectively and resolving scheduling conflicts. Coordinate meetings, prepare agendas, take minutes, and distribute materials to stakeholders. Travel and Accommodation Management: Organize travel arrangements, including flight bookings, accommodation, and travel claims. Financial Administration: Track expenditure, assist with purchase orders, and support procurement activities. Human Resource and Contract Administration: Assist with recruitment coordination, onboarding, and contract management. Reporting and Presentations: Support the preparation of reports, presentations, and other documentation. SharePoint Administration: Manage documents and ensure correct access and organization within SharePoint.

ENQUIRIES : Mr C Matasane, Email: <u>Cally.Matasane@westerncape.gov.za</u>

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/185 : ADMINISTRATION CLERK: FINANCE (DEBT AND BOOKKEEPING

ADMINISTRATION)

Directorate: Financial Accounting

SALARY:R228 321 per annumCENTRE:Head Office, Cape Town

REQUIREMENTS: Minimum educational qualification: Senior Certificate (or equivalent) with

Mathematics and/or Accountancy as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience BAS systems and working in a Debt & Bookkeeping Administration. Environment. Competencies (knowledge/skills): Computer literacy in Microsoft applications (MS Word and Excel). Good interpersonal relations, communication and organizational skills. Knowledge of the Basic Accounting System (BAS). Knowledge of Clearing of Assets and Liabilities. Knowledge of Debt Management. Knowledge of financial transactions in asset and liability accounts. Knowledge of the Public Financial Management Act (PFMA), National and Provincial Treasury Regulations. Good communication skills.

**DUTIES** : Ensure the clearing of suspense accounts on monthly basis. Ensure that all

debts are registered and accounted for. Ensure new debt files a taken on and followed up adequately. Compile CMI re on a monthly & Quarterly Basis. Dealing with debt & bookkeeping related queries. Requesting and analytical interpretation of financial data. Provide inputs i.r.o weekly/monthly & yearly reporting. Ensuring Petty Cash is managed effectively. Record keeping/safe-

guarding of documents.

**ENQUIRIES** : Mr. P Kula Tel No: (021) 483-4839

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Applicants will

be subjected to a competency/ proficiency test.

**CLOSING DATE** : 29 September 2025

POST 33/186 : ADMINISTRATION CLERK: FINANCE

Directorate: Financial Accounting

SALARY : R228 321 per annum

**CENTRE** : Head Office, Cape Town, Office base: Stikland Compliance Office

REQUIREMENTS: Minimum educational qualification: Senior Certificate (or equivalent) with

Mathematics or Accountancy as a passed subject and/or with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Finance and Supply Chain Management. Inherent requirements of the job: Valid Code B/EB (manual) drivers' licence. Willing to travel and spend long periods away from the home while placed at Health Institutions in the Western Cape. Competencies (knowledge/skills): Knowledge of computerised Management Financial systems. Knowledge of Supply Chain Management: Demand Planning, Warehouse Management, Asset Management, Acquisition Management.

Knowledge of Accounting: Payments, Clearing of Ledger Accounts.

<u>DUTIES</u>: Process LOGIS and BAS payments. Process orders. Perform warehouse

functions. Procuring and accounting of assets. Effect transactions on

LOGIS/Syspro system.

ENQUIRIES : Ms E Vermeulen, email: <u>Eleanor.Vermeulen@westerncape.gov.za</u>

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/187 : ADMINISTRATION CLERK: INFORMATION MANAGEMENT

West Coast District

SALARY : R228 321 per annum

CENTRE : West Coast District Office, Malmesbury

**REQUIREMENTS**: Minimum educational qualification: Senior Certificate (or equivalent).

Experience: Appropriate relevant working experience in Information Management, Health Information Systems and end-user systems support. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel extensively. Competencies (knowledge/skills): Appropriate working knowledge of current Information Management Computer software systems (PHCIS, CLINICOM, Sinjani, Ideal Health facility, Tier.net, EDR.web etc.) utilized by the Department of Health. Good numerical, data analysis, presentation and training skills. Advanced computer skills in MS Word, Excel,

PowerPoint.

**DUTIES**: Ensure effective and efficient data capturing, verification and validations

adhered to. Routine and quarterly data quality monitoring. Compilation and submission of data within timelines Effective administrative support services. Assist to compile accurate reliable data reports. Maintain an effective filing system. Provide information management feedback. Ensure effective and

efficient office administration.

ENQUIRIES : Ms. N Cottee Tel No: (022) 814 0304

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/188 : ADMINISTRATION CLERK: REGISTRY

Chief Directorate: Metro Health Services

SALARY: R228 312 per annum

CENTRE : Southern/Western Sub-structure Office

**REQUIREMENTS**: Minimum educational qualification: Senior Certificate (or equivalent).

Experience: Appropriate registry experience. Competencies (knowledge/skills): Computer literacy (MS Office, Outlook). Ability to function independently as well as in a multi-disciplinary team. Good planning and

organizational skills. Good communication and Interpersonal skills.

**DUTIES** : Render an effective and efficient Registry service for People Management.

Control of Archive, including disposal of files/records. Handling of telephonic enquiries. Render optimal support to supervisor. Effective and efficient utilization of all resources. Perform related administrative tasks as instructed

by supervisor.

**ENQUIRIES** : Ms. Z Mnyazi Tel No: (021) 202-0967

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/189 : STAFF NURSE GRADE 1 TO 3 (X7 POSTS)

SALARY : Grade 1: R220 614 per annum

Grade 2: R262 287 per annum Grade 3: R306 798 per annum

CENTRE : Tygerberg Hospital, Parow Valley

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows

registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with Professional council: Registration with the SANC as a Staff Nurse. Experience: **Grade 1**: None. **Grade 2**: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. **Grade 3**: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Inherent requirement of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover. Competencies (knowledge/skills): Ability to work independently and under

pressure.

**<u>DUTIES</u>** : Provide quality basic nursing care according to procedures and policy. Provide

basic nursing care under the direct and indirect supervision of the Registered Professional Nurse. Create a safe and therapeutic environment for patients and the public. Development and Implementation of basic patient care plans. Maintain professional growth, ethical standards and self-development.

Accurate recordkeeping and effective utilization of resources.

ENQUIRIES: Ms F Baartman Tel No: (021) 938-4055

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE: No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the South African Nursing Council (including individuals who

must apply for change in registration status).

CLOSING DATE : 29 September 2025

POST 33/190 : HOUSEKEEPING SUPERVISOR (X6 POSTS)

SALARY : R193 359 per annum

**CENTRE** : Tygerberg Hospital, Parow Valley

REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate

(GETC)/Grade 9 (Std7). Experience: Appropriate housekeeping experience in a hospital environment. Appropriate supervisory experience. Inherent requirements of the job: Ability to perform physical tasks, e.g., lifting heavy equipment. Willingness to work shifts, weekends, public holidays & night duty. Competencies (knowledge/skills): Supervisory skills and optimal utilisation of sub-ordinates. Ability to perform routine structured tasks. Ability to adhere to safety standards, including Infection Prevention and Control. Ability to do hospital hygiene audits. Understanding of hospital waste management, linen management, catering, and time management. Good communication skills.

**DUTIES** : Supervise, coordinate, control, and inspect the duties of the Household Aids.

Do scheduling of housekeeping duty registers. Ensure the correct segregation and removal of different types of waste in the wards. Maintain a high standard of hygiene and tidiness in the unit/institution. Order and control stock and kitchen/cleaning equipment. Ensure proper linen sorting and Linen

management in the wards. Render support to the nursing department and none nursing personnel at ward level. Render support to the Support Services unit. Adhere to the Code of Conduct and display the core values of the Department of Health: Western Cape Government in the execution of duties. Maintain self-

development.

**ENQUIRIES** : Mr JJ Roberts Tel No: (021) 938-4121

APPLICATIONS : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

No payment of any kind is required when applying for the post. Candidates

may be subjected to a practical/competency test.

CLOSING DATE : 29 September 2025

POST 33/191 : HOUSEKEEPING SUPERVISOR

Overberg Hospital

SALARY:R193 359 per annumCENTRE:Caledon Hospital

REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate

(GETC)/Grade 9 (Std 7). Experience: Appropriate cleaning, linen and housekeeping supervisory experience in a health facility environment. Inherent requirement of the job: Willingness to work overtime and provide relief work in other departments and assist at other facility within sub-districts to ensure effective provision of services. Competencies (knowledge/skills): Understanding hospital waste management, linen management, Hospital catering, Infection prevention and Control, and OHS. Knowledge of inventory/stock control, ability to manage hospital hygiene audits and ability to count. Ability to supervise and discipline staff members and to optimally utilise

housekeeping staff. Computer literacy (MS Word, Excel and Outlook).

**<u>DUTIES</u>** : Responsible for overall control, organising, performing, and coordinating tasks

related to linen, waste management and hygiene services and maintaining a high standard of cleanliness and hygiene within the hospital as well as audit and evaluate hospital hygiene standards. Manage infection control and health and safety policies. The ability to operate housekeeping machines and equipment and report damages when occurs to the machine and equipment. Effectively manage the utilisation of physical and material resources in accordance with legislation and policies. Supervise, manage and coordinate the housekeeping and laundry teams, and implement disciplinary procedures when required. Effective communication, and assistance provided to supervisors, colleagues, and management to assist with improved service

delivery.

**ENQUIRIES** : Ms N. Fudu Tel No: (028) 212-1070

<u>APPLICATIONS</u> : Applications are submitted online via <u>www.westerncape.gov.za/health-jobs</u>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will

be subjected to a competency test.

**CLOSING DATE** : 29 September 2025

POST 33/192 : FOOD SERVICE AID (X2 POSTS)

Chief Directorate: Metro Health Services

SALARY : R138 486 per annum CENTRE : Karl Bremer Hospital

REQUIREMENTS: Minimum requirement: Basic reading, writing and numerical abilities (basic

mathematics). Experience: Appropriate experience in an Industrial Food Services Unit. Inherent requirements of the job: Prepared to work shifts, weekends and public holidays. Ability to lift heavy objects and be on feet the entire day. Responsible for own transport to and from work. Competencies (knowledge /skills): Ability to function in a group and work under pressure. Knowledge of HACCP; national guidelines on safe preparation, storage and handling of powdered infant formula for health facilities and home environments; health and safety policies. Knowledge of basic cleaning and maintenance of equipment used in the milk kitchen and Food Service Unit.

Understanding of the functioning of a hospital milk kitchen.

**DUTIES** : Preparation and distribution of milk feeds to the wards according to prescribed

standardized recipes and the standard operating plan, with temperature control during the processes. Assist with receipt, storage and stock control of food and milk kitchen supplies and maintain record-keeping and statistics of milk feeds

delivered to the wards. Pre-prepare, prepare, dish up and distribute normal and special diets. Adhere to general hygiene and safety directives in the Food Service Unit and milk kitchen, including use of apparatus and equipment, and washing of crockery, cutlery and cooking utensils. Maintain safety measures for apparatus and equipment and report broken items. Assist with informal incention training of now employees.

service training of new employees.

**ENQUIRIES** : Mr R Broekhuizen Tel No: (021) 918-1385

APPLICATIONS : Applications must be submitted online via www.westerncape.gov.za/health-

jobs (click "online applications").

NOTE : Candidates short-listed for interviews will be expected to complete a practical

test. The pool of applications may be considered for vacancies within the Chief Directorate: Metro Health Services for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements,

and salary level remain the same as those advertised.

CLOSING DATE : 29 September 2025

POST 33/193 : PORTER

Chief Directorate: Metro Health Services

SALARY:R138 486 per annumCENTRE:False Bay Hospital

**REQUIREMENTS**: Minimum educational qualification: Basic reading, writing and numerical skills.

Experience: Appropriate porter experience in a in a hospital/health environment. Inherent requirement of the job: Willingness to work shifts, overtime, weekends and public holidays. Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to work under pressure. Willing to work in a team. Ability to perform tasks such as lifting patients from/onto beds trolleys and wheelchairs. Ability to interact with clients, public

and staff. Ability to work in a team and independently.

**DUTIES** : Accompany/assist and transport of patients via beds/trolleys/wheelchairs

between treatment areas. Assist with the loading of patients in/out of ambulances/vehicles. Carry medical and other documentation (patient files, reports, etc) to wards/treatment areas. Check, report and replace gas cylinders in wards/treatment areas and assist with shifting of medical equipment to and from rooms. Responsible for the maintenance of trolleys and wheelchairs (this

includes cleaning and repairs). Removal and transportation of corpses.

**ENQUIRIES** : Ms C Peters Tel No: (021) 832-5257

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/194 : HOUSEHOLD AID (X2 POSTS)

SALARY: R138 486 per annum

CENTRE : Red Cross War Memorial Children's Hospital, Rondebosch

**REQUIREMENTS**: Minimum educational qualification: Basic literacy and numeracy skills.

Experience: Appropriate experience in cleaning hospital or health environment. Inherent requirement of the job: Ability to lift/move heavy objects and working at heights requiring the use of a stepladder. Willingness to work shifts, public holidays, weekends, overtime and night duty. Relief in other departments when necessary. Willingness to undergo formal and informal training. Competencies (knowledge/skills): Knowledge of Infection Control and Occupational Health and Safety Good interpersonal skills with the rest of the multi-disciplinary team as well as the public. Good communication and interpersonal skills. Ability to

work in a team environment and independently.

**<u>DUTIES</u>** : Responsible for cleaning duties i.e. sweeping, dusting, emptying bins daily,

mopping, scrubbing and polishing, cleaning windows, deep cleaning of toilets, general refuse and medical waste handling and maintenance of general neatness and hygiene (adhere to OSH and IPC policies). Perform patients and parents' meal serving and cleaning of crockery and cutlery (according to HACCP principles and food service unit policies). Effective use of machinery, maintenance and safekeeping of consumables and equipment. Attend inservice training and render support to the supervisor with regards to general housekeeping duties. Handling of linen (soiled linen, dirty linen, clean linen, counting of linen, packing linen room). Assist in performing ad-hoc duties within

the hospital.

**ENQUIRIES** : L Chenga Tel No: (021) 658 5436 / M Fredericks Tel No: (021) 658 5111

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 September 2025

POST 33/195 : MEDICAL OFFICER GRADE 1 TO 3 (SESSIONAL) (20 HOURS PER WEEK)

(X3 POSTS)

Chief Directorate: Metro Health Services

(Contract until 31 March 2026)

SALARY : Grade 1: R482 per hour

Grade 2: R550 per hour Grade 3: R636 per hour

**CENTRE** : Helderberg Hospital

**DUTIES** 

**ENQUIRIES** 

**REQUIREMENTS**: Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with Professional council: Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid Code B/EB driver's license. Ability to work flexibly across weekdays, weekends, and after-hours (sessional schedule will be adjusted according to service need). Competencies (knowledge/skills): Competency in clinical care across key generalist domains: - Emergency care - Internal medicine - Surgical and procedural support- Obstetrics and gynaecology - Paediatrics -Ability to manage undifferentiated patients and complex presentations Team-based care and cross-disciplinary collaboration. Effective communication and clinical documentation and record keeping.

Computer literacy: electronic health records, MS Word, Excel.

Provide direct, high-quality clinical care across hospital departments as needed. Participate in daily ward rounds, new admissions, EC callouts, and step-down planning. Cover OPD, EC, inpatient wards, maternity, paediatrics, and surgical services depending on service pressure. Uphold standards of clinical governance and safety. Support district-level referral and discharge planning. Participate in case discussions, audit activities, and team meetings.

Dr. W Viljoen Tel No: (021) 850 4705

APPLICATIONS : Applications are submitted online via <a href="www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a>

(click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. No payment of

any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Khayelitsha/Eastern Sub-structure for a period of 3 months from date of

advert, provided that the job title, core functions, inherent requirements, and

salary level are the same as those of the advertised post.

CLOSING DATE : 29 September 2025

POST 33/196 : MEDICAL SPECIALIST: GRADE 1 TO 3 (GENERAL SURGERY) (13

SESSIONS)

Chief Directorate: Mero Health Services

(6-Month Contract)

SALARY : Grade 1: R646 per hour

Grade 2: R737 per hour Grade 3: R853 per hour

<u>CENTRE</u> : Karl Bremer Hospital

**REQUIREMENTS**: Minimum educational qualification: Appropriate qualification that allows

registration or existing registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in General Surgery. Registration with Professional council: Appropriate qualification that allows registration with the Health Professions Council of South Africa as Medical Specialist in General Surgery. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in General Surgery in respect of SA qualified employees. 1year relevant experience after registration as Medical Specialist in General Surgery with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist in General Surgery after registration with the HPCSA as a Medical Specialist in General Surgery in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Specialist in General Surgery with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Specialist in General Surgery after registration with the HPCSA as a Medical Specialist in General Surgery in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Specialist in General Surgery with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid driver's license and willingness to travel. Competencies (knowledge/skills): Clinical experience with General Surgery, including endoscopy and laparoscopic surgery. Ability to achieve and maintain good interpersonal relations with staff, patients, and their families. Excellent clinical notes, referral writing skills and sound verbal and written communication skills as well as analytical and problem-solving skills. The candidate must have sufficient clinical and

academic skills to handle a large clinical workload.

**DUTIES** : Provision of clinical service delivery at specialist level across the full spectrum

of General Surgery services but with a focus on the endoscopy service. Duties in theatre may also be needed, performing surgical procedures. Consultant ward rounds with senior decision making in respect of patient care, including disposition decisions and oversight and input into OPD services. Clinical Governance in respect of accurate medical record keeping, data / trend analysis, contribution to Morbidity & Mortality meetings and management of complaints. Use of existing digital platforms for referrals and patient related documentation. Teaching, training, research activities, including supervision & teaching of junior doctors and participation in the academic program in the hospital. Contribution to improvement of internal systems within the General Surgery service – both within the hospital and the Metro East ecosystem and participation in the wider management of the medical services within the hospital, both clinical and administrative, where reasonable and feasible.

Dr S Le Roux Tel No: (021) 918-1990

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

**ENQUIRIES** 

No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with their relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Chief Director Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.

**CLOSING DATE** 29 September 2025

**POST 33/197** MEDICAL SPECIALIST: GRADE 1 TO 3 (PSYCHIATRY) SESSIONAL (4)

**HOURS PER WEEK)** 

**SALARY** Grade 1: R646 per hour

Grade 2: R737 per hour Grade 3: R853 per hour

Groote Schuur Hospital, Observatory **CENTRE** 

REQUIREMENTS

Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Registration with Professional council: Registration with the HPCSA as a Medical Specialist in Psychiatry. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Psychiatry. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Psychiatry. Grade 3: A minimum of 10 years' appropriate experience as a Medical Specialist after registration with HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Psychiatry. Competencies (knowledge/skills): Technical skills appropriate for investigation. MMED in Psychiatry and/or FC Psychiatry (SA) qualifications. Facilitation of management system. Effective and efficient administration. Communication including report generation, letter writing, consultation. Clinical skills required of a Medical Specialist Psychiatrist, including assessment, diagnosis and

treatment in a psychiatry outpatient setting.

Clinical Service Provision. Clinical Governance and Administration. Teaching **DUTIES** 

and Training/Supervision of Junior Staff.

Dr I Lewis Tel No: (021) 404 5381 or lan.lewis@uct.ac.za **ENQUIRIES** 

Applications are submitted online via www.westerncape.gov.za/health-jobs **APPLICATIONS** 

(click "online applications").

No payment of any kind is required when applying for this post. Shortlisted NOTE

candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Please ensure that you attach an updated CV. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements,

and salary level are the same as those of the advertised post.

29 September 2025 **CLOSING DATE** :

DENTIST: GRADE 1 TO 3 (SESSIONAL 35 HOURS) (NHI FUNDING) **POST 33/198** 

(Contract Until 31 March 2026)

West Coast District

Grade 1: R468 per hour **SALARY** 

Grade 2: R550 per hour Grade 3: R636 per hour

**CENTRE** NHI Project - West Coast (Placement in the Matzikama Sub-district, PHC

platform)

**REQUIREMENTS** Minimum educational qualification: Appropriate qualification that allows

registration with the Health Professions Council of South Africa (HPCSA) as

Dentist. Registration with Professional council: Registration with the HPCSA as Dentist. Experience: Grade 1: None after registration as Dentist with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 7 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA qualified employees. A minimum of 8 years relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 12 years' appropriate experience as Dentist after registration with the HPCSA as a Dentist in respect of SA qualified employees. A minimum of 13 years relevant experience after registration as Dentist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willingness to render dental services at all Primary Health Care Clinics within the Sub-district as well as at Vredendal Hospital. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multidisciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Basic computer skills in MS Word, Excel, and Outlook. Knowledge of relevant legislation, policies and protocols of the Department of Health, Western Cape with regards to

community dentistry.

Provide optimal primary and secondary dental treatment to children and adults **DUTIES** 

in clinics and the hospital in the Sub-district. Effective management of dental clinic and services. Training functions. Effective promotion and marketing of

oral health. Ensure quality of care.

Dr AO Hofmeester-Oncke Tel No: (027) 213-4070 **ENQUIRIES** 

Applications are submitted online via www.westerncape.gov.za/health-jobs **APPLICATIONS** 

(click "online applications").

**NOTE** No payment of any kind is required when applying for this post. Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Matzikama Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the

advertised post

29 September 2025 **CLOSING DATE** 

NURSING ASSISTANT: GRADE 1 TO 3 (MEDICINE) (20 HOURS POST 33/199

SESSIONS)

(Contract end date 31 March 2026)

**SALARY** Grade 1: R115 per hour

Grade 2: R134 per hour Grade 3: R158 per hour

Groote Schuur Hospital, Observatory CENTRE

Minimum educational qualification: Qualification that allows registration with **REQUIREMENTS** 

the South African Nursing Council (SANC) as a Nursing Assistant. Registration with Professional council: Registration with the SANC as Enrolled Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Nursing Assistant. Inherent requirements of the job: To work shifts and after-hours including weekends, public holidays and night duty. To rotate to other departments. Competencies (knowledge/skills): Knowledge of Nursing Practices. Infection Prevention Control, control measures and practices. Ability to interpret basic clinical signs

and symptoms. Basic computer literacy. Ability to lift and turn patients, stand

for long hours and lift heavy equipment.

**<u>DUTIES</u>** : Assist patients with activities of daily living (physical care) Provide quality basic

nursing care Practice nursing in accordance with the laws and regulations relevant to nursing. Maintain professional growth, ethical standards and self-development. Provide elementary clinical nursing care. Utilise human, material

and physical resources efficiently and effectively.

**ENQUIRIES** : Ms T Wulff Tel No: (021) 404 2109

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs

(click "online applications").

NOTE : No payment of any kind is required when applying for this post. "Candidates

who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates may be subjected to a practical test as part of the

recruitment process.

CLOSING DATE : 29 September 2025