

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 30/134 : **CLINICAL MANAGER (MEDICAL) GRADE 1 (X2 POSTS)**
Cape Winelands Health District

SALARY : Grade 1: R1 422 810 per annum, (A portion of the package can be structured according to the individual's personal needs).

CENTRE : Langeberg Sub-district (Based at Robertson Hospital)
Witzenberg Sub-district (Based at Ceres Hospital)

REQUIREMENTS : Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with Professional council: Registration with the HPSCA as a Medical Practitioner (Independent Practice). Experience: **Grade 1:** A minimum of 3 years appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirement of the job: A valid driver's license. Willingness to commuted overtime. Willing to work weekends and public holidays and to travel to various sites. Competencies (knowledge/skills): Appropriate in-depth clinical experience. Appropriate clinical governance knowledge and skills. Good communication skills (written and verbal) Ability to function/make decisions independently and as part of a multi-disciplinary team. Good interpersonal relationships, exceptional leadership and conflict resolution skills. Knowledge of financial and human resource management, change management and other relevant general management skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Good computer skills.

DUTIES : Strategic leadership and governance of clinical and corporate services that contribute to quality and patient centred care within the Langeberg and Witzenberg Sub-district and the wider ecosystem. Clinical service delivery within the acute and primary health care facilities within the Langeberg and Witzenberg Sub-district. Supervision, management, training, mentoring and support of clinical staff within the Langeberg and Witzenberg Sub-district. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Ensure a cost-efficient and cost-effective service at clinical level with regards to the use of staffing resources, workplace systems, laboratory services, blood, medicine, consumables and equipment.

ENQUIRIES : Dr NPB Beyers Tel No: (023) 626 8573 (Langeberg Sub-district)
Dr E Titus Tel No: (023) 316-9600 (Witzenberg Sub-district)

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. "The pool of applications will be considered for vacancies within Witzenberg-and Langeberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE : 05 September 2025

POST 30/135 : **MEDICAL SPECIALIST: GRADE 1 TO 3 (ANAESTHETICS) (X2 POSTS)**
Chief Directorate: Rural Health District

SALARY : Grade 1: R1 341 855 per annum
Grade 2: R1 531 032 per annum
Grade 3: R1 773 222 per annum
(A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Worcester Regional Hospital

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the HPCSA as a Medical Specialist in Anaesthetics. Registration with a Professional council: Registration with the HPCSA as a Medical Specialist in Anaesthetics. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Anaesthesia. Grade 2: A minimum of 5 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Anaesthesia. Grade 3: A minimum of 10 years' appropriate experience as a Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Anaesthesia. Inherent requirement of the job: Valid SA driver's license. Participate in the after-hours call system. Competencies (knowledge/skills): Proven leadership abilities and experience in supervision of staff. Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Computer literacy.
<u>DUTIES</u>	:	Ensure an efficient and cost-effective Anaesthetics service of high quality with a patient centered focus and addressing the burden of disease in the Worcester Central Ecosystem. Support to major referral centers in the Drainage area of Worcester hospital by doing Outreach and support and improving competencies in the District Health System to manage patients appropriately and impact on wellness in the Geographic area. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters. Create a learning environment for junior staff, and students, both under- and postgraduate as required. Do appropriate clinical audits and research within the department to stay abreast of clinical development.
<u>ENQUIRIES</u>	:	Dr C van der Westhuizen Tel No: (023) 348 1100
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/136</u>	:	<u>MEDICAL SPECIALIST: GRADE 1 TO 3 (PSYCHIATRY)</u> Chief Directorate: Rural Health District
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Psychiatry. Registration with Professional council: Registration with the HPCSA as Medical Specialist in Psychiatry. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Psychiatry. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Psychiatry. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Psychiatry. Inherent requirement of the job: Valid SA driver's license. Participate in the after-hours call system.

	Competencies (knowledge/skills): Ability to manage all acute and chronic psychiatry cases comprehensively. Proven leadership abilities and experience in supervision of staff and resources. Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Computer literacy.
<u>DUTIES</u>	: Ensure an efficient and cost-effective Psychiatry service of high quality with a patient centered focus and addressing the burden of disease in the Worcester Geographical Service area (GSA). Support to major referral centers in the Drainage area of Worcester hospital by doing outreach and support and improving competencies in the District Health System to manage patients appropriately and impact on wellness in the Geographic area. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters. Create a learning environment for junior staff, and students, both under- and postgraduate as required. Do appropriate clinical audits and research within the department to stay abreast of clinical development.
<u>ENQUIRIES</u>	: Dr JJ Fourie Tel No: (023) 348 1101
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 05 September 2025
<u>POST 30/137</u>	: <u>REGISTRAR (MEDICAL) (NUCLEAR MEDICINE)</u> (4-Year Contract)
<u>SALARY</u>	: R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with Professional council: Registration with the HPCSA as Medical Practitioner. Inherent requirement of the job: Commuted overtime is compulsory. Emergency and after-hours call cover. Valid (Code B/EB) driver's licence, willingness and ability to travel. Competencies (knowledge/skills): Effective leadership & interpersonal skills. Appropriate and sufficient clinical experience since obtaining the degree of MBChB. Knowledge and practical skills. Appropriate general medical experience. Computer skills including typing, managing spreadsheets and using databases. Verbal and written communication skills. One or more of the primary subjects of the MMed (NucMed) or FCNP Part 1. Clinical experience in Internal Medicine, Oncology, Radiology or Nuclear Medicine.
<u>DUTIES</u>	: Provision of safe, comprehensive 24-hour tertiary level diagnostic and therapeutic service to patients at Tygerberg Hospital. Produce timeous and accurate nuclear medicine reports and assist in optimal workflow through imaging domains. Perform after-hours duties as per call roster. Attend teaching program activities, tutorials and assessments as part of the registrar training program. Assist with the training medical students, nursing staff and radiographers. Learn critical skills required of a Nuclear Medicine Physician. Involvement in research/audits relating to Nuclear Medicine.
<u>ENQUIRIES</u>	: Prof J Warwick Tel No: (021) 938 4372
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Appointment as Registrar will be for a maximum contract period of 4 years. It may become

necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/138</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (ANESTHETICS)</u> Chief Directorate: Rural Health District
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Worcester Regional Hospital
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Officer. Registration with Professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Participate in the after-hours call system. Competencies (knowledge/skills): Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Competent and willing to work across disciplines if required.
<u>DUTIES</u>	:	Ensure an efficient and cost-effective clinical service of high quality with a patient centered focus and addressing the burden of disease in the Worcester healthcare ecosystem. Ensure compliance by means of maintaining high

		quality clinical records. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct.
<u>ENQUIRIES</u>	:	Dr C van der Westhuizen Tel No: (023) 348-1141
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. - No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/139</u>	:	<u>DEPUTY DIRECTOR: INFORMATION MANAGEMENT AND GOVERNANCE</u> Directorate: Health Intelligence
<u>SALARY</u>	:	R896 436 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in all aspects of information management and data governance. Appropriate supervisory experience Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to travel and overnight. Competencies (knowledge/skills): Appropriate computer skills in Microsoft tools and knowledge of WCDHW data systems. Data & information management: Strong data management, information management, and data governance skills including knowledge of data quality principles. Health systems & technical expertise: Knowledge of health service delivery, monitoring and evaluation, Western Cape Department of Health and Wellness digital systems and proficiency in Microsoft Office (Power BI skills are an advantage). Analytical & conceptual thinking skills, including numeracy and business analysis and problem-solving ability with attention to detail. Planning, project & resource management with sound administrative and policy knowledge, including human resource management. Collaboration & communication: Excellent interpersonal, facilitation, and relationship management skills; Strong written and verbal communication, including report writing and presentation skills. Ability to collaborate effectively across multidisciplinary teams.
<u>DUTIES</u>	:	Lead strategic and operational planning, as well as project management, to ensure optimal utilisation of resources within the sub-directorate. Design, implement, and oversee information management and data governance policies, practices, procedures, and tools to ensure effective, secure, and compliant data handling across the organisation. Oversee the management and provision of high-quality corporate data, along with the tools and systems required to collect, integrate, and present this data effectively. Design, develop, and maintain reporting tools and outputs to support both regulatory and broader organisational reporting needs. Promote and sustain a high standard of information management skills across the province by delivering targeted training that builds understanding of information requirements, processes, policies, systems, monitoring practices, and data quality principles.
<u>ENQUIRIES</u>	:	Ms L Shand Tel No: (021) 483 2639 or Lesley.shand@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025

<u>POST 30/140</u>	:	<u>OPERATIONAL MANAGER NURSING (PHC)</u> Garden Route District
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Calitsdorp CC
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic qualification with a duration of at least 1 year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48), accredited with SANC. Registration with a Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in Curative Skills in Primary Health Care (R48). Inherent requirements of the job: Valid (Code B/EB) driver's license and willingness to travel. Willingness to relief when necessary, in other PHC clinics within the Sub-District. Competencies (knowledge/skills): In-depth Knowledge and application of Ideal Clinic and National Core Standards/Office of Health Standard Compliance. Demonstrate in-depth knowledge of nursing and public service legislation. Knowledge of Human Resource and Financial policies. Good communication skills. Computer literacy (MS Word and Excel, PowerPoint and emails.).
<u>DUTIES</u>	:	Leadership and Management - Values Alignment, Team Functioning, Governance. Integration of Services – COPC, HIV/AIDS/STI/TB, Maternal, Child and Women's health and nutrition, disease prevention and control. Strategy and support – Professional support, Monitoring and evaluation, Operational Planning. People management. Management of staff and supervisory functions, people relationships, APL, skills development, and people strategy. Finance, supply chain, and physical resources management. Quality Assurance – Compliments and Complaints, Patient Safety Incidents, Occupational Health and Safety, Risk assessment, Patient Experience of care, Staff Satisfaction Survey, Waiting time survey, Ideal Clinic, Office of Health standard compliance, Quality Improvement Plans, Infection Prevention and Control.
<u>ENQUIRIES</u>	:	Ms S Labuschagne Tel No: (028) 551-1010
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Garden Route District for a period of 3 months from the date of the advert. Candidates will be subjected to a practical/ oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/141</u>	:	<u>CLINICAL PROGRAMME COORDINATOR: GRADE 1 (HAST)</u> (West Coast District)
<u>SALARY</u>	:	Grade 1: R549 192 per annum
<u>CENTRE</u>	:	Saldanha Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver's licence and willingness to travel and work when required. Competencies (knowledge/skills): Ability to think strategically and analytically, work independently, as well as the ability to interpret and implement policies and guidelines. Computer literacy (MS Word, Excel and PowerPoint).
<u>DUTIES</u>	:	Coordination and implementation of Sub-district integrated comprehensive health services i.e. HIV/AIDS/STI/TB services and establishing service linkages with integrated management of chronic conditions, 1st 1000 day's

strategy, adolescent, women's and men's health services and establishing health services linkages on all service platforms at Subdistrict level. Provide oversight, supervision and support to health facilities i.r.o. the implementation quality assurance policies, guidelines, protocols, norms and standards. Involvement with People Development component and training to support integrated health services provision. Responsible for the strengthening and coordination of internal and external interface management with stakeholders, including NPOs, to enhance implementation of the COPC principles. Monitoring and Evaluation of Integrated Health services performance as well as the effective implementation of appropriate projects to improve the integrated Primary Health care services and outcomes in the Sub-district.

**ENQUIRIES
APPLICATIONS**

: Ms AR Louw Tel No: (022)709-5067
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

**NOTE
CLOSING DATE**

: No payment of any kind is required when applying for this post.
: 05 September 2025

POST 30/142

: **PARAMEDIC (EMS CLINICAL LEAD) GRADE 3 AND 4 (X4 POSTS)**
Chief Directorate: Emergency and Clinical Services Support

SALARY

: Grade 3: R487 014 per annum
Grade 4: R570 267 per annum

**CENTRE
REQUIREMENTS**

: Emergency Medical Services, Metropole
: Minimum educational qualification: **Grade 1:** Successful completion of the Critical Care Assistant (CCA) programmes that allows registration with the Health Professions Council of South Africa (HPCSA) as Paramedic. **Grade 2:** Successful completion of the Critical Care Assistant programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic. **Grade 3:** Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. **Grade 4:** Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Experience: Grade 1: None after registration with the HPCSA as Paramedic (CCA). Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years after registration with the HPCSA as a Paramedic. Registered ECP- None. -Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Registration with Professional council: **Grade 1:** Registration with the HPCSA as Paramedic (CCA). **Grade 2:** Registration with the HPCSA as Paramedic with CCA or National Diploma. **Grade 3:** Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. **Grade 4:** Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Inherent requirements of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Excellent knowledge of all levels of emergency care protocols within the scope of registration category. Good communication and interpersonal skills. Computer literacy and skills.

DUTIES

: Clinical Quality Assurance & Patient Safety: Lead the development and implementation of comprehensive quality improvement frameworks to ensure consistent, high-standard emergency care delivery from roadside to bedside. Establish and maintain robust clinical governance structures, including incident reporting systems, adverse event management, and patient safety protocols. Monitor and evaluate clinical performance against established emergency response timeframes and quality benchmarks across all service platforms. Coordinate systematic collection and analysis of patient feedback, complaints, compliments, and clinical outcomes to drive service improvements. Clinical Leadership & Professional Development: Provide strategic clinical leadership and mentorship to prehospital emergency care providers across all levels of service delivery. Collaborate with multidisciplinary teams to develop evidence-based clinical protocols, care pathways, and operational guidelines. Design

and facilitate continuous professional development programs, including clinical coaching, skills enhancement, and competency assessments. Establish clinical oversight mechanisms to support real-time decision-making and maintain clinical excellence standards. Quality Improvement Program Management: Design, implement, and evaluate targeted quality improvement initiatives based on current evidence, best practices, and local contextual needs. Coordinate cross-functional quality improvement projects involving clinical, operational, and administrative stakeholders. Establish data-driven performance monitoring systems to track clinical outcomes, response times, and service effectiveness. Lead root cause analysis processes for clinical incidents and develop corrective action plans to prevent recurrence. Strategic Clinical Governance: Uphold and promote patient-centred care principles throughout all emergency medical service operations. Ensure compliance with regulatory requirements, professional standards, and organisational policies across geographic and clinical service platforms. Develop and maintain clinical standards, protocols, and quality metrics that align with national emergency medical service guidelines. Provide clinical expertise and leadership input for strategic planning and service development initiatives. Stakeholder Engagement & Communication: Facilitate effective communication and collaboration between clinical teams, management, and external healthcare partners. Represent the organisation in clinical governance forums, quality improvement networks, and professional development initiatives. Maintain relationships with regulatory bodies, healthcare institutions, and community stakeholders to support integrated emergency care delivery. Prepare and present clinical performance reports, quality improvement outcomes, and strategic recommendations to senior leadership.

**ENQUIRIES
APPLICATIONS**

: Dr N Abdullah @ Naseef.abdullah@westerncape.gov.za or (063) 780 1864
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE

: Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within EMS, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE

: 05 September 2025

POST 30/143

: **PROFESSIONAL NURSE GRADE 1 AND 2 (SPECIALTY: NURSING: MOU)**
Chief Directorate: Metro Health Services

SALARY

: Grade 1: R476 367 per annum
Grade 2: R583 989 per annum

**CENTRE
REQUIREMENTS**

: Bishop Lavis CDC
: Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. Post-basic/advanced nursing qualification, with duration of at least one (1) year accredited with the SANC in advanced Midwifery and Neonatal Nursing Science. Registration with Professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Willingness to work in the geographical PHC facilities within the Northern Tygerberg substructure, when operationally required. Computer literacy (MS Word and Excel). Competencies (knowledge/skills): Good interpersonal, leadership and management skills. Ability to direct the team to ensure quality holistic health care and to function independently in a

	multi-disciplinary team. Demonstrate an in-depth knowledge of nursing and public service legislation. Knowledge of Human resource, financial and supply chain policies, and guidelines.
<u>DUTIES</u>	: Responsible for the provision and implementation of comprehensive holistic nursing care and treatment to all pregnant clients. Assist with management of people management services with the Department. Effective utilisation of financial resources with the department. Ensure the promotion of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety with the department. Deliver a support service to the Operational Manager and ensure effective coordination of the nursing division after hours.
<u>ENQUIRIES</u>	: Ms. P Ngcaba Tel No: (021) 508-4611
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the required qualification will be appointed in the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable to health professionals who apply for the first time for registration in a post-basic qualification with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Sciences. "The pool of applications will be considered for vacancies within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Candidates will be subjected to a practical/oral assessment.
<u>CLOSING DATE</u>	: 05 September 2025
<u>POST 30/144</u>	: <u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE AND CSSD)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R476 367 (PN-B1) per annum Grade 2: R583 989 (PN-B2) per annum
<u>CENTRE</u>	: Wesfleur Hospital
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Medical and Surgical Nursing Science: Operating Theatre. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years' appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Required to work shifts and after hours (weekends, public holidays, and standby duties) and rotation within the facility. Willingness to undergo the required training as prescribed in terms of the Choice on Termination of Pregnancy Act, 1996. Computer literacy. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership conflict resolution skills. Basic computer skills in MS Word, Excel and MS Outlook. Knowledge of relevant legislation and policies of the Department of Health, Western Cape.
<u>DUTIES</u>	: Provide optimal, holistic specialized nursing care within set standards and professional/legal framework within the Operating Theatre. Assist with management of people management services within the Department. Effective utilization of financial resources within the department. Ensure the promotion

		of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety within the Department. Deliver a support service to the Operational Manager and ensure effective coordination of the Nursing Division after hours. Render medical and surgical termination of pregnancy (MVA).
<u>ENQUIRIES</u>	:	Ms LA Abrahams Tel No: (021) 816-500, Email: Lee-Anne.Abrahams@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification: Medical and Surgical Nursing Science: Operating Theatre. The pool of applications will be considered for vacancies within Wesfleur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/145</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (CLINICAL NURSE TRAINING) (PRIMARY HEALTH CARE AND HOSPITAL)</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum (plus non-pensionable rural allowance of 12% of your annual basic salary)
<u>CENTRE REQUIREMENTS</u>	:	Central Karoo District Office (Clinical Nurse Training) Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse & Midwife. A post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with Professional council: Registration with the SANC as a Professional Nurse & Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirement of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Extensive knowledge and experience in the Primary Health Care and acute services field of practice. Good communication skills both verbal and non-verbal. Basic computer skills in MS Word, Excel, Outlook and Teams. Relevant knowledge, skills and experience in training and practical mentorship.
<u>DUTIES</u>	:	Analyzing training needs and resources of clinical personnel in Central Karoo District. Planning and coordination clinical training, skills development and maintenance of competence interventions in the Central Karoo District. Presentation, facilitation and co-ordination of clinical service related to training programs in the Central Karoo District. Monitoring, evaluation and reporting of clinical training and clinical skills development interventions in the Central Karoo District. Support the Internal and External Interface strengthening with the focus on the COPC Model. Support the Operational Managers to obtain and maintain Ideal Clinic status.
<u>ENQUIRIES</u>	:	Ms J Nel Tel No: (023) 414 3590
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition

that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for similar vacant posts within Central Karoo District for a period of 3 months from date of advert.

<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/146</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (CLINICAL NURSE TRAINING AND QUALITY ASSURANCE)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum (plus non-pensionable rural allowance of 8% of your annual basic salary)
<u>CENTRE REQUIREMENTS</u>	:	Kannaland Sub-district Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with a duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care (R 48) accredited with the SANC. Registration with Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification in the specific specialty. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Appropriate knowledge of the principles and policies of Quality Assurance, Infection, Prevention and Control (IPC) and Occupational Health and Safety (OHS). Teaching, presentation, training and assessment skills. Good communication skills (verbal and written). Computer Literacy (MS Office: MS Word, Excel, PowerPoint and Outlook).
<u>DUTIES</u>	:	Analyzing training needs and resources of clinical personnel at Kannaland Sub-district level. Presentation facilitation and co-ordination of clinical service related to training programs at Kannaland Sub District. Monitor and coordinate the Quality Assurance program. Monitor and respond to consumer complaints, compliments and suggestions. Monitor and assist with morbidity and mortality. Monitoring, evaluation and reporting of clinical training and clinical skills development interventions.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms S Labuschagne Tel No: (028) 551 1010 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for similar vacant posts within the Garden Route District for a period of 3 months from the date of advert. Candidates will be subjected to a practical/ oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025

<u>POST 30/147</u>	:	<u>ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT (INFRASTRUCTURE SOURCING)</u> Directorate: Supply Chain Sourcing Sub-directorate: Infrastructure Sourcing
<u>SALARY CENTRE REQUIREMENTS</u>	:	R468 459 per annum Head Office, Cape Town Minimum educational qualification: An appropriate 3-year National Diploma/Degree in Procurement/ built Environment/Supply Chain Management/Public Management/Finance/Project Management/Auditing/ Management or equivalent qualification. Experience: Appropriate experience in the Supply Chain Management environment. Appropriate supervisory experience. Appropriate experience in procurement of built environment-related goods and services by means of commodity-driven sourcing strategies, in particular. Appropriate experience in executing procurement projects from needs analysis through to contract management stage. Appropriate experience in procurement processes prescribed by the Construction Industry Development Board. Appropriate experience in Tender Management, Demand Management, Supplier Performance, Compliance & Reporting, Contract Management, Policy & Governance; and Human resource management. Inherent requirement of the job: Valid Code B/EB driver's licence and willingness to travel. Competencies (knowledge/skills): Sound management, report writing and analytical skills and ability to assimilate detailed information. Commodity exposure across a range of FM services, ie. plumbing, electrical, general building and mechanical maintenance, HVAC, fabric repairs, etc. Demonstrate stakeholder engagement, influencing skills. Financial and commercial awareness. Proven experience managing complex projects. Ability to work under pressure and pay attention to detail and meet deadlines. Computer literacy (Word, Excel and PowerPoint). Rigorous expenditure analysis and reporting skills. Human resource management.
<u>DUTIES</u>	:	Provide an integrated demand, acquisition and contract management service of infrastructure goods and services commodities for the Department through the development, implementation and maintenance of a transformative approach to sourcing in the Department of Health with a focus on: Commodity-based lifecycle costing: take ownership of spend management within your category through the design and execution of innovative category management plans. End-to-end management of the sourcing process: drive vendor performance management, vendor identification, evaluation. Supplier relationship and performance management: ensure that high standards of contractor performance are maintained. Internal stakeholder management. Delivery of optimal commercial benefits to the Department. Ensure the following in compliance with departmental policies, procedure, guidelines and applicable legislation: Assist in the implementation of an effective supply chain management performance management system that measures the performance of suppliers in accordance with departmental policies and procedures and applicable legislative requirements, the supply chain management unit and the Department; Review and collate supply chain management information for timely reporting to relevant stakeholders; Conduct the annual Auditor General reporting, develop the infrastructure AOS and delegations and yearly reviews ; Monitor the performance of supply chain management activities; Develop and review departmental policies and applicable to supply chain management and perform and support supply chain management compliance testing and institute remedial action; Perform SCM abuse; complaints, enquiries and appeals investigations; Assist with any infrastructure related activities within the unit ; Provide infrastructure training and support institutions; Build capacity within the infrastructure environment.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms P Snell, email: Priscilla.Snell@westerncape.gov.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE CLOSING DATE</u>	:	No payment of any kind is required when applying for this post. 05 September 2025
<u>POST 30/148</u>	:	<u>CHIEF LANGUAGE PRACTITIONER</u> Directorate: Communications
<u>SALARY CENTRE</u>	:	R468 459 per annum Head Office, Cape Town

<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year National Diploma/B-Degree. Experience: Appropriate experience in translation, editing, proofreading and project management in a public sector communication context. Appropriate experience in minor formatting and language and grammar corrections. Certification in translation, editing and proof reading from a recognised institution or accredited professional body. Inherent requirement of the job: Valid (EB) driver's licence. Willingness to travel and work after hours. Competencies (knowledge/skills): Proven ability to manage the delivery of language services, including translation, editing and proofreading. Sound knowledge of language policy implementation within the public service. People management and workflow coordination abilities. Analytical and problem-solving skills. High levels of computer literacy (MS Office / Office365; Adobe InDesign advantageous). Strong interpersonal and project management skills. Ability to work under pressure and manage competing priorities. Excellent attention to detail.
<u>DUTIES</u>	:	Manage the translation, editing and proofreading services of the Language Unit. Oversee project management and workflow for language services. Supervise and support language practitioners within the unit. Ensure alignment with the language policy of the Western Cape Government. Maintain quality standards across all language outputs. Provide strategic support to the DD: Strategic Communication.
<u>ENQUIRIES</u>	:	Mr D Evans Tel No: (021) 483- 3080
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. This is a readvertisement – previous applicants are encouraged to reapply.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/149</u>	:	<u>ASSISTANT DIRECTOR: REGISTRY</u> Directorate: People Development
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year National Diploma or Degree. Experience: Appropriate experience. Inherent requirement of the job: Valid (code B/EB) driver's license. Competencies (knowledge/skills): Knowledge and understanding of the National Archives and Records Service Act, Provincial Archives and Records Services Act, POPIA, PAIA and Promotion of Administrative Justice Act (PAJA). Knowledge of information and records management. Specialist knowledge of records management policies and practices. Numeracy or Literacy skills. Sound Verbal, Written and Interpersonal Communication.
<u>DUTIES</u>	:	Ensure adherence to registry protocols/ processes. Administration, Planning and Organising. Ensure the safe storage of records as well as the accessibility and availability thereof to relevant stakeholders. Coordinate the archiving and disposal of records to the legislative requirements. Develop, implement and maintain an electronic content management (ECM) system. Ensure effective and efficient People Management.
<u>ENQUIRIES</u>	:	Mr A Thorne Tel No: (021) 483 5917 / Ashley.Thorne@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/150</u>	:	<u>ASSISTANT DIRECTOR: QUALITY IMPROVEMENT GOVERNANCE</u> Chef Directorate: Metro Health Services
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/ Degree in a health-related field registrable with any South African Health Professional Body. Experience: Appropriate experience of utilising recognised quality improvement methodology in a healthcare environment. Hospital experience is an advantage. Evidence of delivering training in Quality Improvement methodology to groups and individuals. Inherent requirement of the job: Valid (Code B/EB) Drivers Licence. Competencies (knowledge/skills):

		Advanced coaching experience to admin and clinical personnel in a healthcare ecosystem. Extensive working experience utilising recognised improvement methodology in a healthcare setting. Experience in translating strategic goals of health care services using quality improvement methodology to maximise efficiency and achieve good health outcomes. Experience of utilising advanced data analysis to make recommendations to management on process improvement in a health care setting. Advanced computer skills in Microsoft 365 packages.
<u>DUTIES</u>	:	Work within a healthcare ecosystem to support health care facilities and services along the patient pathway. Work with internal and external stakeholders to facilitate process improvement to the healthcare ecosystem. Lead and direct process improvement projects that delivers measurable operational performance improvement. Coaching of all levels of healthcare personnel in recognised quality improvement methodology to improve operational performance. Create an empowering culture within teams to translate strategic direction into meaningful sustainable objectives. Develop a training program, based on an established service improvement framework that can sustain improvement thinking and application, and assist with the development and training material to different staff categories.
<u>ENQUIRIES</u>	:	Mr J Vaughan Tel No: (021) 799 1201 or email: Jonathan.Vaughan@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates could be subjected to a competency test. No payment of any kind is required -"The pool of applications will be considered for vacancies within the department, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/151</u>	:	<u>MORTUARY MANAGER</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Forensic Pathology Laboratory (L2) Oudtshoorn
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) qualification. Experience: Appropriate extensive experience in Forensic Pathology Service. Appropriate Supervisory experience in the Forensic Pathology Service setting. Inherent requirement of the job: A valid (Code B/EB) driver's licence. Will be required to work standby duties (after hours) and wear a uniform. Ability to lift and work with corpses (mutilated, decomposed, infectious viruses, etc). Will be required to deliver testimony in court proceedings. Competencies (knowledge/skills): Good working knowledge of IT packages (FPS Business System and Live link). Competent in numerical assessment, planning, forecasting and checking (budget, procurement, stores, claims, etc). People management and planning skills. Above average computer and software literacy in at least MS Excel and Word. Ability to achieve and maintain good interpersonal and working relations with staff and clients, with knowledge of the Core values of the Department and to interpret and apply policies. People Management, Finance & Supply Chain experience.
<u>DUTIES</u>	:	Manage the facility and service area through Strategic Operational planning, communication and resource allocation. Effective Clinical service delivery and Management of Major Incidents in the service area. Effective Human Resource Management. Effective Management of Finances, Assets and Infrastructure. Effective Electronic Information and Document Management.
<u>ENQUIRIES</u>	:	Mr S Fyfe, e-mail at sean.fyfe@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may undergo a Competency Based Assessment. The pool of applicants may be considered for other vacant Mortuary Manager posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025

<u>POST 30/152</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: HUMAN RESOURCE DEVELOPMENT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Office of the Chief Director: Metro Health Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in Human Resource Development. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy (MS Word, Excel and PowerPoint). Knowledge and interpretation of the human resource prescripts in the Public Service. Good communication, interpersonal and presentation skills. Ability to analyse, interpret and apply legislation, policies and prescripts. Ability to function in a stressful environment and cope with a heavy workload. Appropriate planning and administration skills. Leadership capabilities, managerial and organisation skills.
<u>DUTIES</u>	:	Compilation of people development compliance reports (WSP, ATR QMR). Supervision of Staff and projects in the People development component. Supervise the administration of People Development projects .i.e. Bursaries, EPWP and AET. Coordination of people development interventions i.e. CIP, short courses e.t.c. Supervise the maintenance of People Development database. Ensure timeous and accurate reporting with regards to People development compliance reports.
<u>ENQUIRIES</u>	:	Mr X Nyangaza Tel No: (021) 815 8690
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/153</u>	:	<u>ARTISAN FOREMAN GRADE A</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade A: R382 047 per annum
<u>CENTRE</u>	:	Helderberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate. (Carpentry) Experience: 5 years' experience as an Artisan after obtaining the Trade Test Certificate. Inherent requirements of the job: A valid driver's licence (Code B/EB) and willing to travel throughout the Western Cape. Do standby duties and emergency callouts as required. Competencies (knowledge/skills): Competency in Supervisory and Management skills. Sound interpersonal and good verbal and written communication skills. Sound knowledge of mainly finish Carpentry (Shopfitting, Finishing Carpentry, Furniture making industry). And a sound knowledge of building trades (Carpentry, Plumbing, Building). Sound knowledge of the SANS 10 - 400 Building Regulation. Be conversant with the requirements of the Machinery and Occupational Health and Safety Act. Computer literacy (MS Office and MS Excel). Conversant with disciplinary actions.
<u>DUTIES</u>	:	Supervise staff in Workshop and produce designs and objects with material and equipment according to job specifications and standards and provide and assistance to Artisans and other workshop staff. Carry out technical investigations and surveys, develop repair solutions to plant, equipment and maintenance problems and render technical advice and ensure quality assurance of all work performed Repair equipment, facilities, plants and buildings according to standards including the hub clinics. Keep register of all work done, keep control of job cards and compile and submit reports as required. Ensure the adherence is given to the Occupational Health and Safety act. Perform administrative duties and assist with personnel progress reports. Assist with the ordering, procurement and control of maintenance material and equipment (Validating quotations, writing Specifications). Planning and décor of new installations and alterations.
<u>ENQUIRIES</u>	:	Ms. J Julies Tel No: (021) 850-4738

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Artisan Foreman post within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/154</u>	:	<u>SOCIAL WORKER GRADE 1 TO 4</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R325 200 per annum Grade 2: R397 119 per annum Grade 3: R477 564 per annum Grade 4: R585 441 per annum
<u>CENTRE</u>	:	Support & Outreach Beaufort West PHC
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the South African Council for Social Services Professions (SACSSP) as Social Worker. Registration with Professional council: Registration with SACSSP as a Social Worker. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate experience in social work after registration as Social Worker with the SACSSP. Grade 3: A minimum of 20 years' appropriate experience in social work after registration as Social Worker with the SACSSP. Grade 4: A minimum of 30 years' appropriate experience in social work after registration as Social Worker with the SACSSP. Inherent requirement of the job: A valid driver's licence (Code B/EB). Competencies (knowledge/skills): Social worker supervision framework; human behaviour and social systems; and the ability to intervene at the points where individuals interact with their surroundings to foster social well-being; social work interventions and theories; Knowledge and Information Management; Professional ethics and protocol; relevant legislation, policies, and prescripts (standards and norms); social dynamics, work values, and principles; and empowering and developing others. Good communication (written and verbal) and report-writing skills. Self-management and motivation, good planning, organizing, problem solving and analytical skills. Computer literacy (MS Word, Excel and Outlook). -Presentation and facilitation skills. Client orientation and customer focus. Challenge structural sources of poverty, inequality, oppression, discrimination and exclusion. Ability and competence to ensure that one assists, advocates and empowers individuals, families, groups, organisations and communities to enhance their social functioning and their problem-solving capacities, prevent and alleviate distress and use resources effectively and efficiently. Understanding and ability to ensure that one provides social services towards protecting people who are vulnerable, at-risk and unable to protect themselves.
<u>DUTIES</u>	:	Render a social work service with regard to the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant programmes (Case work, group work and Community work). Attend to any other matters that could result in, or stem from, social instability in any form. Supervise and Support Social Auxiliary Workers. Continuous professional development. Keep up to date with new developments in the social work and social welfare fields. Perform all the administrative functions required of the job.
<u>ENQUIRIES</u>	:	Dr W. Hine Tel No: (023) 414 8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for

		other similar posts within the Central Karoo District, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/155</u>	:	<u>PERSONAL ASSISTANT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 (a certificate of completion should be provided). Qualification on a higher NQF level may also be accepted on condition that the subjects of the qualification align to the functions as per the attached job description. Experience: Appropriate experience in rendering a support service to Middle and or Senior Management. Appropriate experience in office administration and or management, which includes financial management, asset management, logistical support. Competencies (knowledge/skills): Computer skills-intermediate to advance (MS Office). Excellent verbal and written communication skills. Excellent interpersonal, time management, office management and organisational skills.
<u>DUTIES</u>	:	Render a secretarial service to the Chief Executive Officer (CEO). Provide a receptionist support service to the office of the CEO including answering and directing telephone calls as well as visitors and proper scheduling of meetings. Ensure adequate, timeous preparation for meetings. Render administrative support to the Office of the CEO including typing of minutes in meetings and certain documents when required and ensure accuracy of documents and ensuring good record keeping including effective and efficient filing system. Effectively and efficiently manage the diary of the CEO and ensure prioritizing of important meetings. Ensure responsible co-ordination of the CEO's meetings i.e., logistics arrangements, venues etc. Support the CEO with the administration of the Budget and Supply chain including maintenance of Equipment and ensuring office equipment is operational.
<u>ENQUIRIES</u>	:	Ms B Gaji Tel No: (021) 360 4520
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/156</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (ASSET MANAGEMENT)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Office of the Chief Directorate: Metro Health Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Asset Management, Supply Chain Management, Inventory Management and Procurement processes and reporting. Appropriate experience in LOGIS, EPS, CSD and WCSEB. Inherent requirement of the job: Valid (Code B/EB) code drivers' licence. Willingness to lift heavy boxes and assets. Competencies (knowledge/skills): In depth knowledge of SCOA codes and reports on LOGIS and able to do reconciliations and asset reporting. Organisational, managerial, leadership skills and an aptitude for working with financial figures. Good interpersonal and organisational skills. Good strong people management skills, ability to work in a team context and motivate team members. Computer literacy in Microsoft Office. Knowledge of PFMA, Finance instructions, Provincial and National Treasury regulations, Supply Chain Instructions as well as Accounting Officer System.
<u>DUTIES</u>	:	Effective management, procuring and monitoring of Inventory and Asset Management process and prepare documents for the Quotation Committee meetings. Perform asset stock take according to prescripts. Responsible for receiving, issuing and lifting of heavy items/assets. Perform relief duties and provide an effective support service to supervisor, management and institutions within Metro region. Manage staff in Supply Chain component in all aspects of

	People Management. Ensure that all transactions comply with legislative requirements (Audit compliance). Assist with the reporting of Annual and Interim Financial Statements, compiling and verifying asset reports monthly including reconciliations. Authorise Procurement Advice & Orders where applicable. Handle all Audit queries related to SCM and execute control compliance related to SCM. Ensure sound Labour practices are executed and implemented.
<u>ENQUIRIES APPLICATIONS</u>	: Ms C Whitting Tel No: (021) 815 8733 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 05 September 2025
<u>POST 30/157</u>	: <u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	: Parow CDC : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None. Grade 2: A Minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A Minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work after hours. Willingness to work in the geographical PHC facilities within the Northern Tygerberg substructure, when operationally required. Competencies (knowledge/skills): Knowledge of grievance procedure and disciplinary legislation. Knowledge and understanding of nursing Code of Ethics and Professional Practice of the SANC of Nursing Standard of Practice and scope of practice. Computer literate in MS Office (Excel, Word and Power point) and MS Outlook.
<u>DUTIES</u>	: Provide direction and supervision for the implementation of quality comprehensive nursing care within the Primary Health Care context. Maintain ethical practice within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders of the Primary Health Care Team. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.
<u>ENQUIRIES APPLICATIONS</u>	: Ms. N Mtshengu Tel No: (021) 810 8130/1 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for other vacant Professional Nurse General posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/oral assessment.
<u>CLOSING DATE</u>	: 05 September 2025

<u>POST 30/158</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (PHC-GENERAL)</u> Central Karoo District
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	Nieuveld Park Clinic (ARV/HIV), Beaufort West Sub-District Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with Professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willing to work in all Primary Health Care facilities e.g. Community Day Centers, Clinics, Satellite clinics and on Mobile Clinics. Valid driver's license. Willingness to work overtime when needed. Competencies (knowledge/skills): Planning and organisational Skills. Self- discipline and motivation. The ability to function independently under pressure. Good communication skills.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of quality comprehensive nursing care within the Primary Health Care context. Maintain ethical practise within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders of the Primary Health Care Team. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms A Oerson Tel No: (023) 814 2930 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for the post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Central Karoo District for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/159</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3: GENERAL (NURSE RELIEF TEAM) (X4 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	Valkenberg Hospital Minimum educational qualification: Basic R425 qualification (i. e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with Psychiatry. Registration with Professional council: Registration with the SANC as Professional Nurse and Psychiatry. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet the operational requirements. Prepared to work in all departments/wards according to the operational needs of the hospital.

	Competencies (knowledge/skills): Good interpersonal, planning, and organisational skills. Computer literacy (MS Office & Outlook) Knowledge of the Mental Health Care Act, Child Care Act, Nursing Act and other relevant legislation.
<u>DUTIES</u>	: Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Provision of Support to Nursing Services. Participation in training and research.
<u>ENQUIRIES</u>	: Ms L Marepula Tel No: (021) 440 3107
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 05 September 2025
<u>POST 30/160</u>	: <u>EMS CONTINUOUS QUALITY IMPROVEMENT PARAMEDIC GRADE 1 TO 4</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	: Grade 1: R321 372 per annum Grade 2: R397 308 per annum Grade 3: R487 014 per annum Grade 4: R570 267 per annum
<u>CENTRE</u>	: Emergency Medical Services, Metropole
<u>REQUIREMENTS</u>	: Minimum educational qualification: Grade 1: Successful completion of the Critical Care Assistant (CCA) programmes that allows registration with the Health Professions Council of South Africa (HPCSA) as Paramedic. Grade 2: Successful completion of the Critical Care Assistant programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Grade 4: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Registration with Professional council: Grade 1: Registration with the HPCSA as Paramedic (CCA). Grade 2: Registration with the HPCSA as Paramedic with CCA or National Diploma. Grade 3: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Grade 4: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Experience: Grade 1: None after registration with the HPCSA as Paramedic (CCA). Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. -Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years after registration with the HPCSA as a Paramedic. Registered ECP– None - Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Inherent requirement of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Physical and mental fitness. Competencies (knowledge/skills): Excellent knowledge of all levels of emergency care protocols within the scope of registration category. Good communication and interpersonal skills. Computer literacy and skills.

<u>DUTIES</u>	:	The primary purpose of this role: Establish and enhance Continuous Clinical Improvement mechanisms within the WCGHW Emergency Medical Services to deliver quality, efficient roadside-to-bedside emergency care within defined timeframes across all geographic and clinical service platforms. Core Duties: Patient Care Excellence: Ensure the dignity and rights of all patients are upheld at all times. Maintain consistently high-quality patient care standards across the entire service. Deliver continuous, effective, and holistic pre-hospital emergency care to the Western Cape public. Clinical Leadership & Development: Partner with healthcare and emergency service professionals to develop evidence-based care pathways, protocols, policies, and clinical guidelines alongside the Head of Clinical Support Services. Provide clinical advice and support to prehospital providers for effective clinical decision-making. Establish living clinical improvement and coaching mechanisms to enhance provider capabilities. Quality Improvement & Innovation: Design and implement targeted clinical improvement initiatives based on current evidence and contextual appropriateness. Oversee the management and performance of recognised emergency procedures for both urgent and critical care cases. Establish living clinical oversight models to actively monitor and evaluate clinical practice effectiveness. Strategic Implementation: Promote patient-centred practices across the full spectrum of current and planned clinical services within WCGHW EMS. Provide strong clinical leadership throughout the organisation to drive continuous improvement. Performance Management: Monitor service delivery against established emergency timeframes and quality benchmarks. Evaluate and enhance clinical practices through systematic oversight and feedback mechanisms. Drive organisational excellence through strategic leadership and clinical governance.
<u>ENQUIRIES</u>	:	Dr N Abdullah, email: @naseef.abdullah@westerncape.gov.za or 063 780 8164
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/161</u>	:	<u>PHARMACIST ASSISTANT (POST-BASIC) GRADE 1 TO 3 (INSTITUTIONAL)</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R264 750 per annum Grade 2: R306 411per annum Grade 3: R330 540 per annum
<u>CENTRE REQUIREMENTS</u>	:	Montagu CDC Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus a Post-Basic Pharmacist Assistant qualification that allows registration with the SAPC as a Pharmacist Assistant (Post-Basic) (Institutional) or Pharmacist Assistant (Post Basic). Registration with Professional council: Current registration with the SAPC as a Pharmacist Assistant (Post Basic) (Institutional) or Pharmacist Assistant (Post Basic). Experience: Grade 1: None after registration as Pharmacist's Assistant (Post Basic) with the SAPC. Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) (Institutional). with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) (Institutional). with the SAPC. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to perform regular after-hours duties. Willingness to travel between PHC facilities in the Langeberg and provide relief as Pharmacist's Assistant (ISPA). Competencies (knowledge/skills): Computer literacy of MS Office (Word, Excel, PowerPoint and Outlook) and dispensing/stock control programs

		(Wellsky(JAC) and WinRDM) will be an advantage. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability to work in a multi-disciplinary team with excellent interpersonal and communication skills. Appropriate knowledge of National and Provincial Health Policies, Medicines Act 101 of 1965, the Pharmacy Act 53 of 1974 and Public Finance Management Act. Appropriate knowledge of drug supply management. Innovative analytical thinking and the ability to initiate, co-ordinate, manage and sustain programs.
<u>DUTIES</u>	:	Pharmaceutical service delivery according to legislation and scope of practice. Effective medicine supply management (Receiving, storage, control and distribution of pharmaceuticals) including cold chain management in all areas where medications are kept. Provision of health information and advice on correct usage and storage of medication. Assistance with waste management and rational usage of resources. Compliance with policy and legislative requirements and Good Pharmacy Practice Guidelines. Assistance with the Chronic Dispensing Unit (CDU) processes.
<u>ENQUIRIES</u>	:	Ms C de Kock Tel No: (023) 614-1304
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)" The pool of applications will be considered for vacancies within Langeberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/162</u>	:	<u>PHARMACIST ASSISTANT (POST-BASIC) GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R264 750 per annum Grade 2: R306 411 per annum Grade 3: R330 540 per annum
<u>CENTRE</u>	:	Riversdale CDC, Hessequa Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus Post-Basic Pharmacist Assistant qualification that allows registration with SAPC as a Pharmacist Assistant (Post-Basic). Registration with Professional council: Registration with the South African Pharmacy Council as Pharmacist's Assistant (Post- Basic) (Institutional). Experience: Grade 1: None after registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Inherent requirement of the job: Valid driver's license (Code B/EB)) and willingness to travel in the Sub District. Willingness to work at other clinics in the Sub-District. Willingness to work overtime and after hours as needed. Competencies (knowledge/skills): Good knowledge of institutional pharmacy practices and procedures. Knowledge and/or experience in handling pharmaceutical supplies in both the hospital and clinic environment, including appropriate cold chain practices. Knowledge of Drug Supply Management Principles. Knowledge of Good Pharmacy Practice. Meticulous and attention to detail. Good interpersonal and communication skills. Computer literacy in the Microsoft Office Package. Ability to use at least one of the computerised dispensing and stock control programs available Physically ability to move heavy pharmaceutical items at various heights in the pharmacy storeroom.
<u>DUTIES</u>	:	Working under both direct and indirect supervision of a pharmacist within the hospital and clinic environment respectively. Manage drug supply within the facilities, including but not limited to correct ordering of stock, receiving and checking of stock, appropriate stock control and storage, rotation of stock to prevent expiry, accurate handling of expired stock, and appropriate

		temperature control. Dispensing and issuing of acute and chronic scripts according to Standard Treatment Guidelines and the WCGHW Pharmaceutical Code List. Issuing medication prepared by Tertiary Institutions and CDU (Chronic Dispensing Unit) and the management thereof. Support to the pharmacy supervisor and colleagues within the Hessequa Sub-District, within scope of practice. Ensure the provision of high-quality services measured by outcomes of quality assurance activities.
<u>ENQUIRIES</u>	:	Ms W Wilson Tel No: (028) 713 - 8615
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)" The pool of applicants will be considered for similar vacant posts within the Garden Route District for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/163</u>	:	<u>ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT (DENTAL)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Oral Health Centre, Tygerberg/Mitchell's Plain Platform
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Human Resources that include Salary Administration, Service Conditions, Personnel Management, Pension Administration, PERSAL and Recruitment and Selection. Appropriate experience in People Development and Labour Relations. Competencies (knowledge/skills): Sound knowledge of HRM Policies and Practices, Public Service Act, Public Service Regulations, Collective Agreements regarding personnel- and salary administration. Computer literacy in MS Word, Excel, outlook and Powerpoint. Ability to meet deadlines and to maintain confidentiality. Knowledge of basic Labour Relations matters. Knowledge of PERSAL. Knowledge of Skills Development Act.
<u>DUTIES</u>	:	Perform all administrative duties pertaining to the personnel administration section e.g. appointments, service terminations, transfers, pension administration, salary administration, leave, housing, injury on duty, distribution of monthly payslips and debt management and also verify documents. Responsible for capturing transactions on PERSAL and audit personnel and leave records. Maintenance of registers, i.e. PILIR, RWOEE, Appointment and service terminations. Assist staff, supervisor, management and members of the Public with regard to Human Resource and Personnel matters. Provide an effective support service to supervisor (i.e. relief duties and attending meetings). Assist with Training Needs Analysis, Compiling of Quarterly Monitoring Reports and Workplace Skills Plan. Co-ordination of meetings, taking minutes, typing and dissemination of minutes after the meeting. Maintain grievance and disciplinary database.
<u>ENQUIRIES</u>	:	Ms N Jooste Tel No: (021) 937 3144
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 September 2025

<u>POST 30/164</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Fees-related environment dealing with Clinicom Patient Administration. Inherent requirement of the job: Willingness to rotate between departments as per operational requirements if required. Competencies (knowledge/skills): Computer literacy. (Ms Outlook, Ms Excel). Knowledge of Hospital Fees Memorandum 18, UPFS, HIS, Clinicom, Billing and Finance instructions. Good communication skills (verbal and written). Strong sense of confidentiality.
<u>DUTIES</u>	:	Clinicom patient registration functions attendances, disposals as per PGWC Hospital Fees policies and procedures including booking of appointments & patients transport on Healthnet. Attending to patient queries (both verbal and written). Responsible for handling and receiving of public money, Cash Collection and Banking of State Money. Debiting of Charge Entries to invoices as per UPFS and PGWC billing procedures including ICD10 capturing. Provide administrative and secretarial support services to the department. Various Reception tasks or duties assigned to you by immediate supervisor as required.
<u>ENQUIRIES</u>	:	Mr A Sedres Tel No: (021) 404 3277
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/165</u>	:	<u>SENIOR TELKOM OPERATOR (SWITCHBOARD)</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 12/Senior Certificate. Experience: Appropriate Technical Support experience within Telephone Exchange Department. Operating an electronic switchboard and messaging system. Appropriate supervisory experience in Telephone Exchange Department within hospital environment. Inherent requirements of the job: Willingness to work shifts, night shifts, weekends and public holidays. Work overtime when required by operational needs. Physically able to hear and speak clearly. Perform standby duties. Competencies (knowledge/skills): Ability to operate an electronic switchboard. Excellent listening skills and telephone etiquette. Computer literacy in Microsoft Packages (Word, Excel and Outlook).
<u>DUTIES</u>	:	Manage and support all aspects of a PABX and VOIP systems. Setting up and ensure operation of workstations and network servers. Co-ordinate system updates, configuration changes, installation of hardware, software and devices. Create and manage all speed dial and pin code requests, update both the hard and electronic hospital telephone directory, action and execute all telephone faults reported. Processing all new applications, transfers of telephone lines and equipment. Effectively monitor excess telephone calls, bill personal calls, installing and setting up of VOIP Telephone Systems. Assist on the electronic switchboard including handling of incoming and outgoing calls; receive and deliver messages; handle and resolve queries from the public. Timely submission of stats and progress reports as well as provide assistance to the supervisor as well as other line managers. Effective management of resources including people management, finance and assets. Responsible for supervision of staff including staff performance and disciplinary matters. Training and development of staff.
<u>ENQUIRIES</u>	:	Ms M Fredericks Tel No: (021) 658-5111
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. This is a readvertisement – previous applicants are encouraged to reapply.
<u>CLOSING DATE</u>	:	05 September 2025

<u>POST 30/166</u>	:	<u>ADMINISTRATION CLERK: HUMAN RESOURCE MANAGEMENT (RECRUITMENT AND SELECTION)</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Recruitment and Selection. Competencies (knowledge/skills): Computer literacy. Ability to communicate effectively (verbal and written). Attention to detail, relationship building skills, multi-tasking, time management, critical and analytical thinking. Knowledge of the Western cape Government Recruitment and Selection policy.
<u>DUTIES</u>	:	Filing of documents and maintenance of various HR databases. Support Selection Panel as HR Advisor. Process and facilitate paid/unpaid job offers and contracts of employment. Hosting of fingerprints and sending documents to external service provider for verification.
<u>ENQUIRIES</u>	:	Mr MS Benjamin Tel No: (021) 404 2331
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/167</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u> Garden Route District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Heidelberg Clinic, Hessequa Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administration experience in reception. Appropriate experience in Patient Registration, Records Management and Archive policies. Appropriate experience of Health Information Systems (PHCIS, Sinjani, Tier.Net/ETR and Ideal clinic capturing). Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to rotate between Reception and Information Management department. Willingness to relieve at other facilities in Hessequa Sub District. Competencies (knowledge/skills): Appropriate knowledge of Registry, Reception Services, Medical Records, Disposal and Record Management Policies. Computer Literacy skills (MS Excel, Word, Power Point). Good communication skills (verbal and written).
<u>DUTIES</u>	:	Leadership and governance by ensuring implementation of DOH policies, guidelines and SOP's. Effective and efficient management of Reception Services and Registry functions. Client service and support. Data management. SCM and Equipment management.
<u>ENQUIRIES</u>	:	Ms E. Braaf Tel No: (028) 713 - 8644
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subject to a practical test. The pool of applicants will be considered for similar vacant posts within the Garden Route District for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/168</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X2 POSTS)</u> West Coast District
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE</u>	:	Hopefield CC (X1 Post), Langebaan CC (Saldanha Bay Sub-district)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as an Enrolled Nurse. Registration with Professional council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as an Enrolled Nurse. Grade 3: A

		minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as an Enrolled Nurse. Inherent requirement of the job: Valid (Code B/EB) drivers Licence. Willingness travel and relief in other clinics when needed. Competencies (knowledge/skills): Good communication and interpersonal relations. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health, Western Cape.
<u>DUTIES</u>	:	Provide basic clinical nursing care. Development and implementation of basic patient care plans. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Community Participation.
<u>ENQUIRIES</u>	:	Mr JA Julies Tel No: (022) 709 7225
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/169</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X3 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE</u>	:	Helderberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as an Staff Nurse. Registration with Professional council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None after registration with HPCSA as a Medical Specialist in Orthopaedic Surgery. Grade 2. Grade 1: None. After registration with SANC Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirement of the job: Willingness to work overtime when necessary and to work all departments. Competencies (knowledge/skills): Knowledge of paediatric orthopaedic conditions and the management thereof Surgical experience in the Basic computer skills in (i.e. MS Word, Excel, Outlook). Ability to function/make decisions independently and as part of a multi-disciplinary team Good communication and interpersonal relationships Knowledge of relevant nursing legislation, policies and protocols of the Department of Health, Western Cape.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.
<u>ENQUIRIES</u>	:	Ms T Khumalo Tel No: (021) 850 4752
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Staff Nurse within the Chief Directorate: Metro Health for a period of 3 months from date of advert. Candidates may be subjected to conduct a Competency Assessment. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/170</u>	:	<u>TELKOM OPERATOR</u>
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC) /grade 9 (Std 7). Experience: Appropriate experience in operating an

		electronic switchboard/PABX, a messaging and paging system. Inherent requirements of the job: Willingness to work shifts, night shifts, weekends and public holidays. Work overtime when required by operational needs. Physically able to hear and speak clearly. Competencies (knowledge/skills): Ability to operate an electronic switchboard. Excellent listening skills and telephone etiquette. Computer literacy in Microsoft Packages (Word, Excel and Outlook).
<u>DUTIES</u>	:	Handle all outgoing and incoming calls. Manage switchboard, answer telephonic queries and deliver messages. Ensure that switchboard and telephone equipment is in working order. Handling of PABX and VOIP systems. Monitor, place and record all cellular, national and international calls made. Keep records of speed dial number. Send and receive calls via the 2-way radio. Broadcast staff and information via broadcast system. Report all faults to Supervisor.
<u>ENQUIRIES</u>	:	Ms M Fredericks Tel No: (021) 658-5111
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/171</u>	:	<u>LINEN SUPERVISOR</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Wesfleur Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC) / Grade 9 (Std 7). Experience: Appropriate experience in laundry services. Inherent requirements of the job: Willingness to do manual labour (heavy linen bags) and assist in other departments when required. Able to handle heavily soiled linen containing human excretions and blood. Competencies (knowledge/skills): Good communication skills. Ability to accept accountability and responsibility and to work independently and unsupervised. Knowledge of Laundry Services.
<u>DUTIES</u>	:	Monitor of contracted Hospital Linen Supervisor Provider. Monitor of Hospital Linen. Supervise hygiene, occupational health and safety. Supervise the maintenance and control of apparatus and equipment. Management and administrative function.
<u>ENQUIRIES</u>	:	Mr R Cupido Tel No: (021) 816 8575, Email: Ricardo.Cupido@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/172</u>	:	<u>FOOD SERVICE SUPERVISOR</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Helderberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and training Certificate (GETC)- Grade 9 (St 7). Experience: Appropriate experience in a large scale, Food Service Unit. Inherent requirement of the job: Ability and willingness to work shifts, which include weekends/public holidays and overtime as needed. Competencies (knowledge/skills): Knowledge of hygiene, occupational health, HACCP and safety principles. Knowledge of production and cooking methods for normal and therapeutic diets in an Industrial Foodservice Unit on a large scale. Sound organising skills. Inter-personal skills in relations with all categories of staff in the execution of his/her supervisory functions. Computer literacy, writing skills and the ability to work under pressure (Computer literacy to be mentioned in CV or proof attached).
<u>DUTIES</u>	:	Order, receipt, storage and issue all food provisions and stock in the foodservice unit. Supervise food pre-preparation and production of all full and therapeutic diets. Supervise the weighing, dishing and distribution of food to various wards. Supervise hygiene, use and maintenance of equipment and occupational health and safety. -Supervise human resources, financial resources and do stock control. Process food statistics and keep records. Adherence to prescripts, elementary control measures and standard operational procedures.

<u>ENQUIRIES</u>	:	Mr DL Daniels Tel No: (021) 850 4726
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Food Service Supervisor within the Chief Directorate: Metro Health for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	05 September 2025
<u>POST 30/173</u>	:	<u>SECURITY OFFICER</u>
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Registration with Professional council: Registration with the Security Board of South Africa in terms of the Security Industry Regulations Act (Act 56 of 2001) PSIRA, at level of Grade 'C'. Experience: Appropriate experience as a Security Officer in a Hospital environment. Inherent requirements of the job: Willingness to work shifts, public holidays, weekends, and to be rotated. Perform delegated duties in all units on a rotation basis. Competencies (knowledge/skills): A strong sense of responsibility and the ability to function independently in challenging situations. Knowledge of Management of aggression and violence. Self-discipline, self-motivated and the ability to work under pressure. Good listening, writing reports, conflict and group handling skills. A strong sense of responsibility and the ability to function independently in challenging situations. Knowledge of Management of aggression and violence. Self-discipline, self-motivated and the ability to work under pressure. Good listening, writing reports, conflict and group handling skills.
<u>DUTIES</u>	:	Ensure access/egress control to prevent the unlawful entry/removal of persons/vehicles/dangerous objects and illegal substances and the monitoring of surveillance cameras/fire alarm systems. Protect/guard buildings/key-points/patients/visitors/personnel as well as the patrolling of fence –off areas/buildings and the premises. Assistance to personnel with the handling of aggressive/violent and uncontrolled patients. Delivery of a supportive security service to allocated areas with the aim to prevent injuries, abscondment of patients, litigation, and adverse incidents. Effective application of service delivery and efficient support to the supervisor. Control/monitor surveillance cameras to identify and prevent any unlawful entry, suspicious, dangerous objects, and adverse incidents as well as vehicle thefts and forcible entry of departments/entrances of the hospital. Reporting and recording of all incidents, patient movements and patient related activities.
<u>ENQUIRIES</u>	:	Mr M Michaels Tel No: (021) 658-5573
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	05 September 2025